

60

Years of
International
Education
1965-2025

Welcome to LSI San Diego



Contact Details

LSI San Diego, 1706 5th Avenue,
San Diego CA 92101

Tel: +1 619 234-2881

Emergency tel: +619 940-9179

Email: info-san@lsi.edu

"I like the teachers and I really enjoy the class. Also the staff are very friendly. I made a lot of friends from different countries. I recommend this school. I am sure you will love LSI San Diego."

NOE CALDERON, MEXICO

Why LSI San Diego?

- Excellent location. LSI San Diego is located in the very heart of San Diego, with restaurants, shops, and transport links all nearby. Balboa Park, which houses the famous San Diego Zoo, Little Italy, and San Diego Bay are all within easy walking distance.
- Exciting weekly social programme designed to introduce you to the city, make new friends, and complement your English language lessons. Our social programme activities are all led by our qualified LSI teachers, local San Diegans who know the city well.
- Teachers are carefully selected to ensure you have a fully-qualified, experienced, friendly and helpful hand to guide you through your studies. We know our students by name and not by number.
- LSI manages its own pool of homestays, ensuring the quality of accommodation matches the level of care we strive to provide every student.
- Best value language school. LSI is well known for providing an excellent academic and social program at fair prices.
- Exceptional student care. Our doors are always open to provide every student with the opportunity for academic and personal support outside the classroom. Advice on study habits to happy hours is only a question away.

Excellent mix of nationalities

Our students in 2024

Brazil	25.6%
China	10.9%
Saudi Arabia	9.7%
Japan	8.8%
Mexico	6.7%
Turkey	5.9%
USA	4.2%
Korea (South)	3.8%
Colombia	2.9%
Canada	2.5%
Kazakhstan	2.1%
Chile	2.1%
Hungary	1.7%

Visit the [downloads](#) section and select the 'other' category.



School Facilities

Our school facilities are designed to provide an enriching and conducive environment for learning, growth, and development.



18 modern classrooms



Maximum class size 16



E-Learning system



Free WIFI



Student lounge



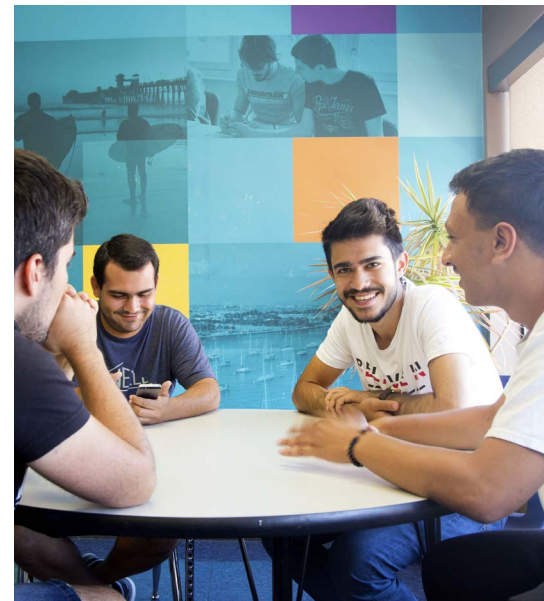
Self-study area



Great location



Good transport links



Programmes

General 20

During the lessons you rapidly improve your communication skills in a variety of everyday situations. Classes cover grammar, vocabulary, pronunciation, speaking, listening, reading and writing. You use a text book in conjunction with a wide variety of materials and exercises.

Intensive Courses

LSI offers 25 or 30 lesson options per week on our Intensive courses. All our intensive courses consist of the General 20 course (4 lessons per day) and a range of electives to suit all levels, needs and interests (2 lessons per day).

Elective options are run twice a week on the Intensive 25, and four times a week (Monday to Thursday) on the Intensive 30 course.

LSI San Diego offers the following electives:

- Academic English
- Business English
- TOEFL
- IELTS
- Cambridge English

Some elective options run on specific dates or require a minimum CEFR level of B1.

Afternoon 10

For those who are short of time or may be working, Afternoon 10 gives you the perfect opportunity to brush up on your conversation skills, Business English or prepare for a range of examinations.

One-to-One

Ideal for those who want extra help with general skills or more specialised topics. Our teachers work with you to develop your study plan. This course can supplement a General 20 or Intensive courses. One-to-one is the fastest way to improve your language skills and are ideal if you prefer a very personal focus on your own aims.

Mini Group

This course combines general grammar and skills development with an in-depth focus on the language of business. The small, intensive group provides the ideal opportunity to practise negotiation, presentation and meeting skills in a realistic situation.

SAT / GMAT

With LSI's GMAT & SAT preparation options, you'll work with a qualified and experienced instructor who will focus exclusively on your needs ensuring you achieve a higher score in a shorter time. Programme includes tuition, LSI GMAT/ SAT course materials, online GMAT/SAT practice tests and other resources, and MBA admissions guide.

Please note that a minimum of 4 weeks is required between booking and the course start date.

For specific pricing and start dates for all our courses please refer to our main price list.

Daily Tuition Schedule, Monday to Friday

General 20 Full Time	
09:10 - 10:50	Lessons 1 & 2*
10:50 - 11:10	Break
11:10 - 12:50	Lessons 3 & 4*

Intensive 25 Full Time	
09:10 - 10:50	Lessons 1 & 2*
10:50 - 11:10	Break
11:10 - 12:50	Lessons 3 & 4*
12:50 - 13:50	Lunch
13:50 - 16:05	Lessons 5 & 6* 2 days per week

Intensive 30 Full Time	
09:10 - 10:50	Lessons 1 & 2*
10:50 - 11:10	Break
11:10 - 12:50	Lessons 3 & 4*
12:50 - 13:50	Lunch
13:50 - 16:05	Lessons 5 & 6* 4 days per week

Afternoon 10 Part Time	
13:50 - 16:05	Lessons 1 & 2* 4 days per week

*During busy periods the General English classes may be run at different times of the day. Please check when booking. An additional 5 minutes mini break is taken between 50 minute sessions.

The Lifestyle

The Location

The second largest city in California, San Diego is positioned on the USA's south-west coast, on the border with Mexico. With its warm dry summers and mild winters, beautiful bays and stark mountain views, this popular cosmopolitan hub is a hit all year round. With over 70 miles of coastline to explore, every day will offer you a new experience with the ocean. Head inland and you'll soon discover even more of San Diego's natural beauty, with deserts, mountains, and canyons right on your doorstep. Or stay in the bustling and vibrant city and wander through its stunning parks and gardens; wherever you go, prepare to be impressed: San Diego county has more biodiversity than any other in the whole of the USA.

San Diego showcases its diversity and multiculturalism with pride. With festivities, events, museums, monuments, and historic sites celebrating its rich heritage, you'll soon get a real feel for the rich culture of the city – making San Diego the ideal place to learn English in California.

San Diego has an efficient and reliable subway system making it easy and convenient to travel at a low cost.

Excursions

LSI San Diego partner with a local tour company to offer a range of day and weekend excursions to the Grand Canyon, San Diego Zoo, and many more.

A perfect way to see the sights whilst making new friends along the way.

Social Programme

Our team of bubbly activity leaders work with teachers to run an exciting programme offering a range of after school activities. A perfect way to see the sights whilst making new friends along the way.

Regular social activities include:

- Regular social activities include:
- Pub night to welcome new students
- Tour of the local area
- Museums and Exhibitions
- Art Galleries
- Karaoke
- Movie nights



[Click to visit our social media channels to learn more](#)

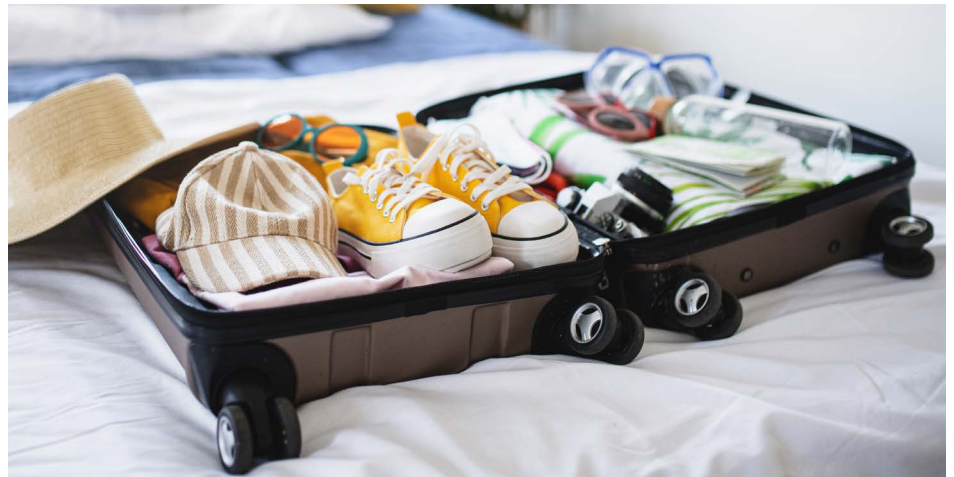


Departure Guide

Before you leave, here are some important things to remember to ensure your arrival is as smooth as possible:

Checklist

- ☒ Passport
- ☒ Letter of acceptance and LSI documentation
- ☒ Accommodation confirmation letter (either homestay profile or residence details)
- ☒ Proof of medical/health insurance
- ☒ \$250 in cash and credit/debit cards
- ☒ Any prescription medication
- ☒ Adaptor for electrical appliances (Type A: 2 pin with standard voltage 120V or Type B: 3 pin with standard voltage 120V)
- ☒ Laptop/tablet
- ☒ SIM card that can be used in the US



Clothing

San Diego is known for its Mediterranean climate, but there are wetter and cooler periods, so we advise bringing a range of clothes suitable for all climates. Please bring waterproof clothing, a raincoat, and suitable footwear.

Our activity programme may include sporting events, so it is also a good idea to bring active wear suitable for the outdoors.

The average temperature is less than 12 degrees in Winter and 25 degrees in Summer.

Pocket money

We recommend a weekly budget \$250 to cover local travel, lunch, and activities. Credit and debit cards are widely accepted in the US, but it is a good idea to bring some cash with you.

Check with your debit/credit card company that you are able to use your card and withdraw money in the US.

We do not advise carrying around large amounts of cash.

Bank account

If you are staying in America for three months or more you may wish to open a bank account. LSI can support you with this process when you arrive.

When you arrive

Arriving at a foreign airport can be overwhelming. If you can't find the driver or your flight is delayed, please inform the transfer company as soon as possible using the contact details provided on your transfer confirmation document.

If you have booked an airport transfer, an LSI representative will meet you in the arrivals hall after baggage reclaim and immigration. They will be holding an LSI sign with your name on it and will take you directly to your accommodation. If you can't find the driver or your flight is delayed, please inform the transfer company as soon as possible on +44 7976 359742.

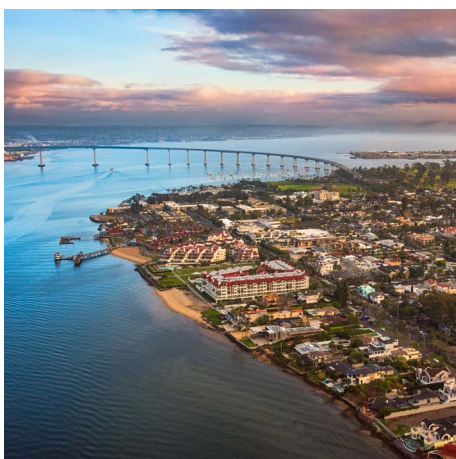
Sometimes, customs and immigration may ask you to wait while they check your travel documents. Please don't worry if this happens, it is normal procedure to check student's visas. Be calm and polite. If there are any concerns at immigration, ask the office to call the LSI San Diego emergency phone: +619 940-9179.

If you have not booked an airport transfer, public transport can be found at all major airports for travel to San Diego. Alternatively, you can catch a taxi from the airports taxi rank.

First day information

Two weeks before your arrival date LSI will email you welcome information with details on how to get to school and what your first day will look like. You will also receive log in details and instructions for our E-LSI platform where you can complete our pre-arrival level test. It is important that you take the test before your first day to ensure we have the correct class ready for you.

Classes begin at 9.10am but please report to reception for 8.50am, where we will be waiting to welcome you.



Residential Options

These options are more suitable for an independent student who is looking for a clean and basic accommodation at an affordable price. All students must be 18 or older.



Rental Properties and Sharehouses

Facilities in shared houses and rental properties often include kitchens, bathrooms, and laundry facilities. Shared house bedrooms often include a bed, study desk, and cupboard, while rental properties are generally unfurnished.

LSI San Diego takes no responsibility for any rental or share house agreement into which a student may enter. Advertisements for rental properties and share house rooms may be found on [4stay.com](https://www.4stay.com) or [Airbnb.com](https://www.airbnb.com)

Lucky D's Hostel

615 Eighth Ave, San Diego, CA 92101

Lucky D's Downtown San Diego Hostel is steps away from the Gaslamp District, home of San Diego's hottest nightlife, restaurants, bars, and shops. It is close to all of the city's attractions and the best beaches are a quick bus ride away. 20 minutes by foot to LSI San Diego.

Rooms are shared between four and offer shared bathrooms.

Please check all of the necessary information directly on the website of the hostel at luckydshostel.com

Facilities available:



Fully equipped community kitchen



WIFI



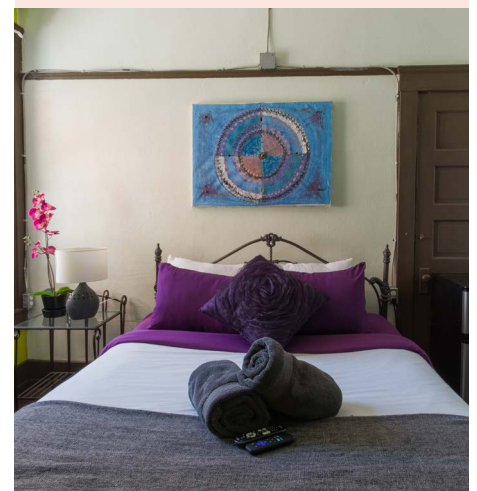
Laundry with free washing powder



Towels and bed linen provided



Reading and study room



Homestay Accommodation

Staying with a host family is an excellent way for you to practise English and learn about American culture and California life. Here at LSI we carefully select and manage our own host families, ensuring high standards and a welcoming and friendly atmosphere. Commute time from homestays to LSI San Diego by public transport is between 45 – 60 minutes

Our Accommodation Co-ordinator is available to speak with you and to help whenever you need.

To help you prepare for your stay, please read the following information.

What will my room be like?

Every homestay is unique. You are not going to a hotel so each home will be different. However, we make sure that your room has the following: a bed, a chair, a table or desk, a table lamp, a mirror, a heating appliance and chest of drawers or similar and a wardrobe.

What services are included?

Your host will provide bed linen, towels, and will have laundry facilities available in the home or suggest local laundromats. Toiletries are not included so you will need to purchase these yourself.

Can I use the kitchen?

Your family will provide the meals you have requested through LSI, either Breakfast only or Breakfast and Dinner (Half Board). Families will not usually allow you to use the kitchen to cook your own food or to store a lot of items in their fridge. If you have any dietary requirements or allergies please ensure you have informed LSI of these.

About homestay meals

Breakfast: Usually a light meal consisting of cereal, toast, spreads, fruit, yoghurt, and a choice of tea, coffee, and juice. Hosts will usually ask you to prepare your own breakfast.

Lunch: You will be responsible for buying your own lunch from a local restaurant or local shop. There are many cafes and shops close by, all within walking distance of the school.

Dinner: You will usually eat dinner with your host, unless you have arranged otherwise. Dinners should be varied and balanced

and should include meat, fish or cheese, some carbs, vegetables and a piece of fruit or dessert. In America most families have dinner between 6pm – 8pm. Your host will inform you of their dinner time and ask that you let them know if you will not be eating with them or do not require dinner.

Arrivals and Departures

Sunday to Sunday or Saturday to Saturday. Check in between 10am – 10pm.

On arrival

At least one member of your family will be waiting at home to greet you on your arrival day. They will show you your room and share with you any house rules they may have; please respect these.

Travel to school

You will have to come to school by yourself via public transportation. Your host families can help and give you instructions on how to get to school. Our accommodation confirmations also have instructions on what bus, subway, or train to catch and from where (if necessary).

Executive homestays

Executive homestays are also available which offer a private bathroom (en suite or sole use).

For further information and pricing please refer to our accommodation brochure.



Welcome to LSI San Francisco/Berkeley



Contact Details

LSI San Francisco/Berkeley,
2015 Center Street, Berkeley, CA 94704

Tel: +1 510 841 4695

Emergency tel: tbc

Email: info-ber@lsi.edu

"When I arrived at LSI, I started in the Pre-Intermediate class. I have moved up three levels and I feel more confident in speaking – and my progress is not over yet!"

NICOLAS POILVERT, FRANCE

Why LSI SI San Francisco/Berkeley?

- Excellent location: LSI San Francisco is situated in Downtown Berkeley amidst bustling streets, major restaurants, shops, and public transportation. Only 2 blocks away from the University of California campus and the BART (subway) station.
- Exciting weekly social program during high season is designed to introduce you to the city, make new friends, and complement your English language lessons.
- Teachers are carefully selected to ensure you have a fully qualified, experienced, friendly, and helpful hand to guide you through your studies.
- LSI manages its own pool of homestays, ensuring the quality of accommodation.
- Best value language school. LSI is well known for providing an excellent academic and social program at fair prices.
- Excellent student care. Upon request, weekly meetings with the School Director to provide every student with the opportunity for academic and personal support outside of the classroom.

Excellent mix of nationalities

Our students in 2024

Japan	24.2%
Brazil	9.9%
Taiwan	6.8%
China	5.6%
Colombia	5%
France	3.7%
Italy	3.7%
Turkey	3.1%
Spain	3.1%
Mexico	3.1%
Mongolia	3.1%
Argentina	3.1%
Switzerland	2.5%

Visit the downloads
section and select the
'other' category.



School Facilities

Our school facilities are designed to provide an enriching and conducive environment for learning, growth, and development.



12 modern classrooms



Maximum class size 16



E-Learning system



Student computers



Free WIFI



Student lounge



Self-study area



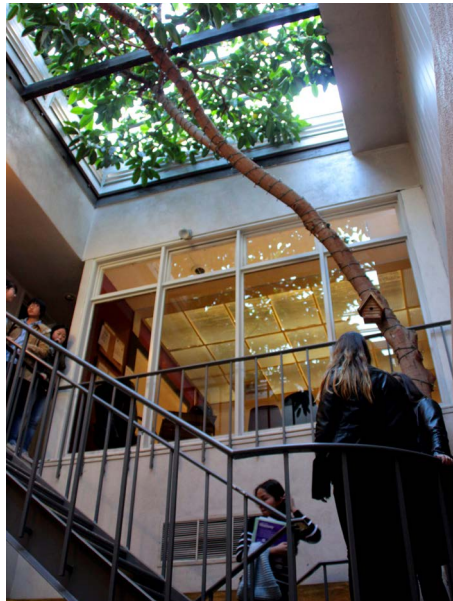
Great location



Good transport links



Official exam centre



Programmes

General 20

During the lessons you rapidly improve your communication skills in a variety of everyday situations. Classes cover grammar, vocabulary, pronunciation, speaking, listening, reading and writing. You use a text book in conjunction with a wide variety of materials and exercises.

Intensive Courses

LSI offers 25 or 30 lesson options per week on our Intensive courses. All our intensive courses consist of the General 20 course (4 lessons per day) and a range of electives to suit all levels, needs and interests (2 lessons per day).

Elective options are run twice a week on the Intensive 25, and four times a week (Monday to Thursday) on the Intensive 30 course.

LSI Berkeley offers the following electives:

- Academic English
- Business English
- TOEFL
- IELTS

Some elective options run on specific dates or require a minimum CEFR level of B1.

One-to-One

Ideal for those who want extra help with general skills or more specialised topics. Our teachers work with you to develop your study plan. This course can supplement a General 20 or Intensive courses. One-to-one is the fastest way to improve your language skills and are ideal if you prefer a very personal focus on your own aims.

Mini Group

This course combines general grammar and skills development with an in-depth focus on the language of business. The small, intensive group provides the ideal opportunity to practise negotiation, presentation and meeting skills in a realistic situation.

Afternoon 10

For those who are short of time or may be working, Afternoon 10 gives you the perfect opportunity to brush up on your conversation skills, Business English or prepare for a range of examinations.

SAT / GMAT

With LSI's GMAT & SAT preparation options, you'll work with a qualified and experienced instructor who will focus exclusively on your needs ensuring you achieve a higher score in a shorter time. Programme includes tuition, LSI GMAT/ SAT course materials, online GMAT/SAT practice tests and other resources, and MBA admissions guide.

Please note that a minimum of 4 weeks is required between booking and the course start date.

English for Teaching

Aimed at speakers of other languages, this course equips students with the basic tools required to teach English as a Foreign Language and is also an excellent refresher and development course for established teachers of English. It is also suitable preparation for the Teaching Knowledge Test.

For specific pricing and start dates for all our courses please refer to our main price list.

Daily Tuition Schedule, Monday to Friday

General 20 Full Time	
09:10 - 10:50	Lessons 1 & 2*
10:50 - 11:10	Break
11:10 - 12:50	Lessons 3 & 4*

Intensive 25 Full Time	
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10:50 - 11:10	Break
11:10 - 12:50	Lessons 3 & 4*
12:50 - 13:50	Lunch
13:50 - 16:05	Lessons 5 & 6* 2 days per week

Intensive 30 Full Time	
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13:50 - 16:05	Lessons 5 & 6* 4 days per week

Afternoon 10 Part Time	
13:50 - 16:05	Lessons 1 & 2* 4 days per week

*During busy periods the General English classes may be run at different times of the day. Please check when booking. An additional 5 minutes mini break is taken between 50 minute sessions.

The Lifestyle

The Location

With a population of over 122K, Berkeley is located in the north of the sunshine state in a scenic and densely populated area with many international students.

San Francisco is one of most iconic cities in the US, home of the Golden Gate Bridge, Alcatraz and Coit Tower. Famous for its rolling fog and diverse spirit, San Fran is also regarded as the cultural, commercial, and financial centre of Northern California. Berkeley itself is alive with cafes, shops, restaurants and nightlife, and also offers visitors easy access to all the attractions of San Francisco and the rest of the Bay Area.

San Francisco has an efficient and reliable subway system making it easy and convenient to travel at a low cost.

Excursions

LSI San Francisco partner with a local tour company to offer a range of day and weekend excursions to Alcatraz, Golden Gate Park, Oxford, Yosemite, Las Vegas, Los Angeles and many more.

A perfect way to see the sights whilst making new friends along the way.

Social Programme

Our team of bubbly activity leaders work with teachers to run an exciting programme offering a range of after school activities. A perfect way to see the sights whilst making new friends along the way.

Regular social activities include:

- Pub night to welcome new students
- Tour of the local area
- Museums and Exhibitions
- Art Galleries
- Bowling
- Baseball games
- Movie nights



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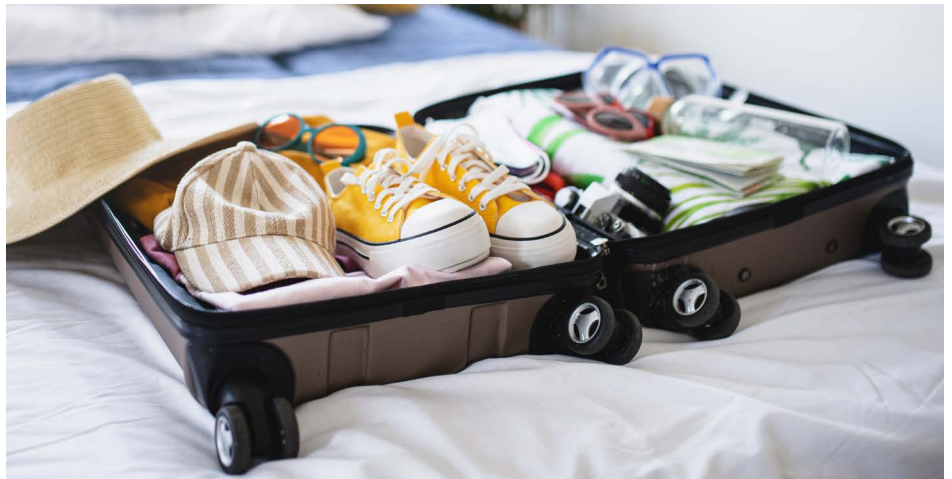


Departure Guide

Before you leave, here are some important things to remember to ensure your arrival is as smooth as possible:

Checklist

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- ☒ Letter of acceptance and LSI documentation
- ☒ Accommodation confirmation letter (either homestay profile or residence details)
- ☒ Proof of medical/health insurance
- ☒ \$250 in cash and credit/debit cards
- ☒ Any prescription medication
- ☒ Adaptor for electrical appliances (Type A: 2 pin with standard voltage 120V or Type B: 3 pin with standard voltage 120V)
- ☒ Laptop/tablet
- ☒ SIM card that can be used in the US



Clothing

San Francisco has a mild climate in all seasons, however there may be warmer and cooler periods, so we advise bringing a range of clothes suitable for all climates. Please bring waterproof clothing, a raincoat, and suitable footwear.

Our activity programme may include sporting events, so it is also a good idea to bring active wear suitable for the outdoors.

The average temperature is around 10 degrees in Winter and 15 degrees in Summer.

Pocket money

We recommend a weekly budget \$250 to cover local travel, lunch, and activities. Credit and debit cards are widely accepted in the US, but it is a good idea to bring some cash with you.

Check with your debit/credit card company that you are able to use your card and withdraw money in the US.

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When you arrive

Arriving at a foreign airport can be overwhelming. If you get lost or confused, don't be afraid to ask the airport staff for help.

If you have booked an airport transfer, an LSI representative will meet you in the arrivals hall after baggage reclaim and immigration. They will be holding an LSI sign with your name on it and will take you directly to your accommodation. If you can't find the driver or your flight is delayed, please inform the transfer company as soon as possible using the contact details provided on your transfer confirmation document.

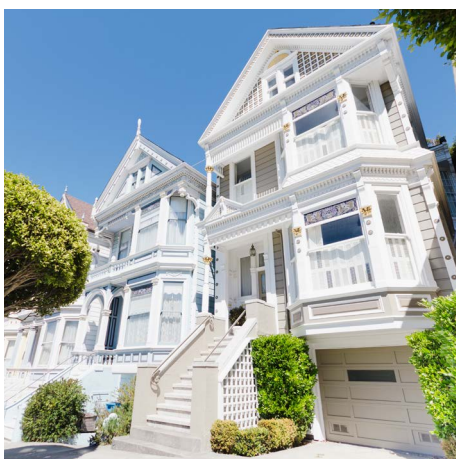
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First day information

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Residential Options

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Rental Properties and Sharehouses

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Downtown Berkeley YMCA Residence

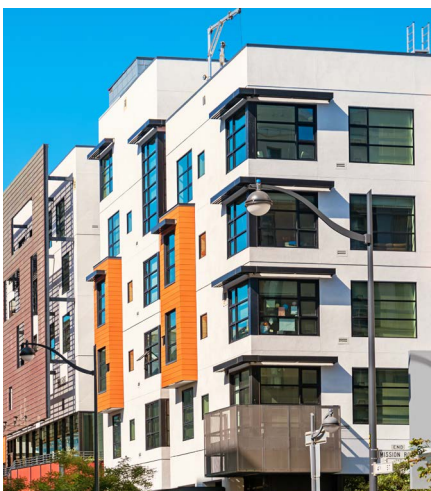
2001 Allston Way, Berkeley, CA 94704

Located just steps from shops, restaurants, theatres, BART and the University of California, Berkeley, YMCA is perfect for younger travelers and welcomes a diverse mix of guests from all over the world. 1 minute by foot to LSI San Francisco/Berkeley.

Single rooms with shared bathrooms offered.

Facilities available:

-  Fully equipped community kitchen
-  WIFI
-  Laundry
-  Towels and bed linen provided
-  Fitness facilities
-  Lounge with TV
-  Daily housekeeping
-  24 hour security / concierge



Homestay Accommodation

Staying with a host family is an excellent way for you to practise English and learn about American culture and California life. Here at LSI we carefully select and manage our own host families, ensuring high standards and a welcoming and friendly atmosphere. Commute time from homestays to LSI San Francisco by public transport is between 45 – 60 minutes.

Our Accommodation Co-ordinator is available to speak with you and to help whenever you need.

To help you prepare for your stay, please read the following information.

What will my room be like?

Every homestay is unique. You are not going to a hotel so each home will be different. However, we make sure that your room has the following: a bed, a chair, a table or desk, a table lamp, a mirror, a heating appliance and chest of drawers or similar and a wardrobe.

What services are included?

Your host will provide bed linen, towels, and will have laundry facilities available in the home or suggest local laundromats. Toiletries are not included so you will need to purchase these yourself.

Can I use the kitchen?

Your family will provide the meals you have requested through LSI, either Breakfast only or Breakfast and Dinner (Half Board). Families will not usually allow you to use the kitchen to cook your own food or to store a lot of items in their fridge. If you have any dietary requirements or allergies please ensure you have informed LSI of these.

About homestay meals

Breakfast: Usually a light meal consisting of cereal, toast, spreads, fruit, yoghurt, and a choice of tea, coffee, and juice. Hosts will usually ask you to prepare your own breakfast.

Lunch: You will be responsible for buying your own lunch from a local restaurant or local shop. There are many cafes and shops close by, all within walking distance of the school.

Dinner: You will usually eat dinner with your host, unless you have arranged otherwise. Dinners should be varied and balanced and

should include meat, fish or cheese, some carbs, vegetables and a piece of fruit or dessert. In America most families have dinner between 6pm – 8pm. Your host will inform you of their dinner time and ask that you let them know if you will not be eating with them or do not require dinner.

Arrivals and Departures

Sunday to Sunday or Saturday to Saturday. Check in between 10am – 10pm.

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Travel to school

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Colombia	5%
France	3.7%
Italy	3.7%
Turkey	3.1%
Spain	3.1%
Mexico	3.1%
Mongolia	3.1%
Argentina	3.1%
Switzerland	2.5%

Visit the downloads
section and select the
'other' category.



School Facilities

Our school facilities are designed to provide an enriching and conducive environment for learning, growth, and development.



12 modern classrooms



Maximum class size 16



E-Learning system



Student computers



Free WIFI



Student lounge



Self-study area



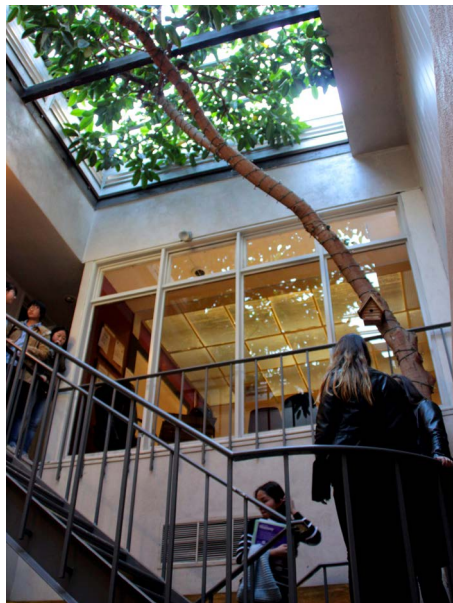
Great location



Good transport links



Official exam centre



Programmes

General 20

During the lessons you rapidly improve your communication skills in a variety of everyday situations. Classes cover grammar, vocabulary, pronunciation, speaking, listening, reading and writing. You use a text book in conjunction with a wide variety of materials and exercises.

Intensive Courses

LSI offers 25 or 30 lesson options per week on our Intensive courses. All our intensive courses consist of the General 20 course (4 lessons per day) and a range of electives to suit all levels, needs and interests (2 lessons per day).

Elective options are run twice a week on the Intensive 25, and four times a week (Monday to Thursday) on the Intensive 30 course.

LSI Berkeley offers the following electives:

- Academic English
- Business English
- TOEFL
- IELTS

Some elective options run on specific dates or require a minimum CEFR level of B1.

One-to-One

Ideal for those who want extra help with general skills or more specialised topics. Our teachers work with you to develop your study plan. This course can supplement a General 20 or Intensive courses. One-to-one is the fastest way to improve your language skills and are ideal if you prefer a very personal focus on your own aims.

Mini Group

This course combines general grammar and skills development with an in-depth focus on the language of business. The small, intensive group provides the ideal opportunity to practise negotiation, presentation and meeting skills in a realistic situation.

Afternoon 10

For those who are short of time or may be working, Afternoon 10 gives you the perfect opportunity to brush up on your conversation skills, Business English or prepare for a range of examinations.

SAT / GMAT

With LSI's GMAT & SAT preparation options, you'll work with a qualified and experienced instructor who will focus exclusively on your needs ensuring you achieve a higher score in a shorter time. Programme includes tuition, LSI GMAT/ SAT course materials, online GMAT/SAT practice tests and other resources, and MBA admissions guide.

Please note that a minimum of 4 weeks is required between booking and the course start date.

English for Teaching

Aimed at speakers of other languages, this course equips students with the basic tools required to teach English as a Foreign Language and is also an excellent refresher and development course for established teachers of English. It is also suitable preparation for the Teaching Knowledge Test.

For specific pricing and start dates for all our courses please refer to our main price list.

Daily Tuition Schedule, Monday to Friday

General 20 Full Time	
09:10 - 10:50	Lessons 1 & 2*
10:50 - 11:10	Break
11:10 - 12:50	Lessons 3 & 4*

Intensive 25 Full Time	
09:10 - 10:50	Lessons 1 & 2*
10:50 - 11:10	Break
11:10 - 12:50	Lessons 3 & 4*
12:50 - 13:50	Lunch
13:50 - 16:05	Lessons 5 & 6* 2 days per week

Intensive 30 Full Time	
09:10 - 10:50	Lessons 1 & 2*
10:50 - 11:10	Break
11:10 - 12:50	Lessons 3 & 4*
12:50 - 13:50	Lunch
13:50 - 16:05	Lessons 5 & 6* 4 days per week

Afternoon 10 Part Time	
13:50 - 16:05	Lessons 1 & 2* 4 days per week

*During busy periods the General English classes may be run at different times of the day. Please check when booking. An additional 5 minutes mini break is taken between 50 minute sessions.

The Lifestyle

The Location

With a population of over 122K, Berkeley is located in the north of the sunshine state in a scenic and densely populated area with many international students.

San Francisco is one of most iconic cities in the US, home of the Golden Gate Bridge, Alcatraz and Coit Tower. Famous for its rolling fog and diverse spirit, San Fran is also regarded as the cultural, commercial, and financial centre of Northern California. Berkeley itself is alive with cafes, shops, restaurants and nightlife, and also offers visitors easy access to all the attractions of San Francisco and the rest of the Bay Area.

San Francisco has an efficient and reliable subway system making it easy and convenient to travel at a low cost.

Excursions

LSI San Francisco partner with a local tour company to offer a range of day and weekend excursions to Alcatraz, Golden Gate Park, Oxford, Yosemite, Las Vegas, Los Angeles and many more.

A perfect way to see the sights whilst making new friends along the way.

Social Programme

Our team of bubbly activity leaders work with teachers to run an exciting programme offering a range of after school activities. A perfect way to see the sights whilst making new friends along the way.

Regular social activities include:

- Pub night to welcome new students
- Tour of the local area
- Museums and Exhibitions
- Art Galleries
- Bowling
- Baseball games
- Movie nights



**Click to visit our
social media
channels to
learn more**

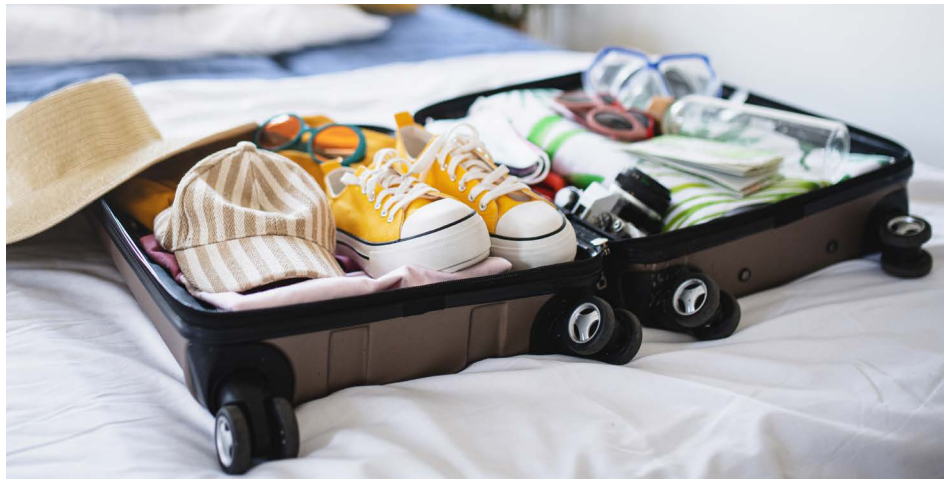


Departure Guide

Before you leave, here are some important things to remember to ensure your arrival is as smooth as possible:

Checklist

- ☒ Passport
- ☒ Letter of acceptance and LSI documentation
- ☒ Accommodation confirmation letter (either homestay profile or residence details)
- ☒ Proof of medical/health insurance
- ☒ \$250 in cash and credit/debit cards
- ☒ Any prescription medication
- ☒ Adaptor for electrical appliances (Type A: 2 pin with standard voltage 120V or Type B: 3 pin with standard voltage 120V)
- ☒ Laptop/tablet
- ☒ SIM card that can be used in the US



Clothing

San Francisco has a mild climate in all seasons, however there may be warmer and cooler periods, so we advise bringing a range of clothes suitable for all climates. Please bring waterproof clothing, a raincoat, and suitable footwear.

Our activity programme may include sporting events, so it is also a good idea to bring active wear suitable for the outdoors.

The average temperature is around 10 degrees in Winter and 15 degrees in Summer.

Pocket money

We recommend a weekly budget \$250 to cover local travel, lunch, and activities. Credit and debit cards are widely accepted in the US, but it is a good idea to bring some cash with you.

Check with your debit/credit card company that you are able to use your card and withdraw money in the US.

We do not advise carrying around large amounts of cash.

Bank account

If you are staying in America for three months or more you may wish to open a bank account. LSI can support you with this process when you arrive.

When you arrive

Arriving at a foreign airport can be overwhelming. If you get lost or confused, don't be afraid to ask the airport staff for help.

If you have booked an airport transfer, an LSI representative will meet you in the arrivals hall after baggage reclaim and immigration. They will be holding an LSI sign with your name on it and will take you directly to your accommodation. If you can't find the driver or your flight is delayed, please inform the transfer company as soon as possible using the contact details provided on your transfer confirmation document.

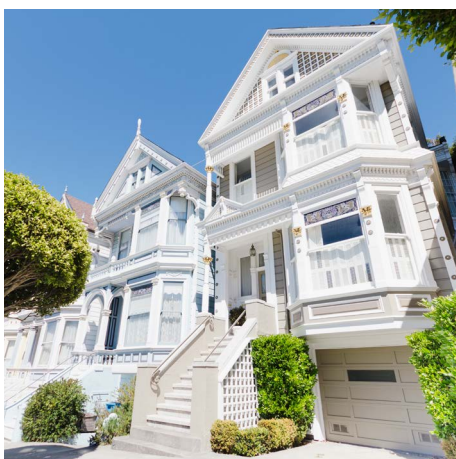
Sometimes, customs and immigration may ask you to wait while they check your travel documents. Please don't worry if this happens, it is normal procedure to check student's visas. Be calm and polite. If there are any concerns at immigration, ask the office to call the LSI San Francisco/Berkeley emergency phone: TBC.

If you have not booked an airport transfer, public transport can be found at all major airports for travel to San Francisco. Alternatively, you can catch a taxi from the airports taxi rank.

First day information

Two weeks before your arrival date LSI will email you welcome information with details on how to get to school and what your first day will look like. You will also receive log in details and instructions for our E-LSI platform where you can complete our pre-arrival level test. It is important that you take the test before your first day to ensure we have the correct class ready for you.

Classes begin at 9.10am but please report to reception for 8.50am, where we will be waiting to welcome you.



Residential Options

These options are more suitable for an independent student who is looking for a clean and basic accommodation at an affordable price. All students must be 18 or older.



Rental Properties and Sharehouses

Facilities in shared houses and rental properties often include kitchens, bathrooms, and laundry facilities. Shared house bedrooms often include a bed, study desk, and cupboard, while rental properties are generally unfurnished.

LSI San Francisco/Berkeley takes no responsibility for any rental or share house agreement into which a student may enter. Advertisements for rental properties and share house rooms may be found on [4stay.com](https://www.4stay.com) or [Airbnb.com](https://www.airbnb.com)

Downtown Berkeley YMCA Residence

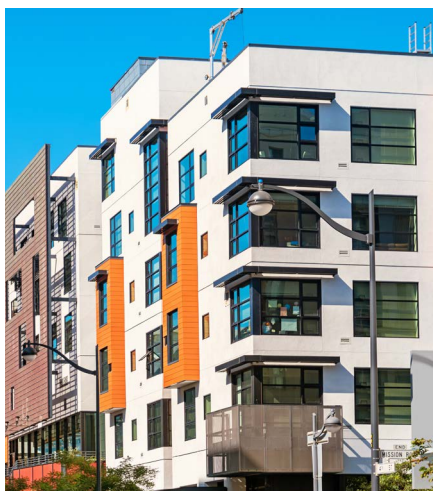
2001 Allston Way, Berkeley, CA 94704

Located just steps from shops, restaurants, theatres, BART and the University of California, Berkeley, YMCA is perfect for younger travelers and welcomes a diverse mix of guests from all over the world. 1 minute by foot to LSI San Francisco/Berkeley.

Single rooms with shared bathrooms offered.

Facilities available:

-  Fully equipped community kitchen
-  WIFI
-  Laundry
-  Towels and bed linen provided
-  Fitness facilities
-  Lounge with TV
-  Daily housekeeping
-  24 hour security / concierge



Homestay Accommodation

Staying with a host family is an excellent way for you to practise English and learn about American culture and California life. Here at LSI we carefully select and manage our own host families, ensuring high standards and a welcoming and friendly atmosphere. Commute time from homestays to LSI San Francisco by public transport is between 45 – 60 minutes.

Our Accommodation Co-ordinator is available to speak with you and to help whenever you need.

To help you prepare for your stay, please read the following information.

What will my room be like?

Every homestay is unique. You are not going to a hotel so each home will be different. However, we make sure that your room has the following: a bed, a chair, a table or desk, a table lamp, a mirror, a heating appliance and chest of drawers or similar and a wardrobe.

What services are included?

Your host will provide bed linen, towels, and will have laundry facilities available in the home or suggest local laundromats. Toiletries are not included so you will need to purchase these yourself.

Can I use the kitchen?

Your family will provide the meals you have requested through LSI, either Breakfast only or Breakfast and Dinner (Half Board). Families will not usually allow you to use the kitchen to cook your own food or to store a lot of items in their fridge. If you have any dietary requirements or allergies please ensure you have informed LSI of these.

About homestay meals

Breakfast: Usually a light meal consisting of cereal, toast, spreads, fruit, yoghurt, and a choice of tea, coffee, and juice. Hosts will usually ask you to prepare your own breakfast.

Lunch: You will be responsible for buying your own lunch from a local restaurant or local shop. There are many cafes and shops close by, all within walking distance of the school.

Dinner: You will usually eat dinner with your host, unless you have arranged otherwise. Dinners should be varied and balanced and

should include meat, fish or cheese, some carbs, vegetables and a piece of fruit or dessert. In America most families have dinner between 6pm – 8pm. Your host will inform you of their dinner time and ask that you let them know if you will not be eating with them or do not require dinner.

Arrivals and Departures

Sunday to Sunday or Saturday to Saturday. Check in between 10am – 10pm.

On arrival

At least one member of your family will be waiting at home to greet you on your arrival day. They will show you your room and share with you any house rules they may have; please respect these.

Travel to school

You will have to come to school by yourself via public transportation. Your host families can help and give you instructions on how to get to school. Our accommodation confirmations also have instructions on what bus, subway, or train to catch and from where (if necessary).

Executive homestays

Executive homestays are also available which offer a private bathroom (ensuite or sole use).

For further information and pricing please refer to our accommodation brochure.



BPPE Compliance Information

Language Studies International is a private institution approved to operate by the Bureau for Private Postsecondary Education. Approval to operate means compliance with state standards.

BPPE Approval: LSI is licensed to operate by the California Bureau for Private Postsecondary Education. We are required by the State of California to give you the following information:

1. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at P.O. Box 980818, West Sacramento, CA 95798-0818 / www.bppe.ca.gov / tel: (916) 574-8900 / Toll free: (888) 370-7589 fax: (916) 263-1897
2. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the [School Performance Fact Sheet](#), which must be provided to you prior to signing an enrollment agreement.
3. A student or member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov

LSI Mission Statement:

LSI Education aims to help all of our students develop as individuals, enhancing their confidence, maturity, and ability to integrate in a multicultural world as well as helping them to achieve their academic goals.

We are dedicated to providing a quality language training programs in the country where the language is spoken to students from a rich and diverse set of backgrounds. Studying with and being part of this diverse student body is, in itself, a significant part of the LSI learning experience.

We aim to provide excellent and inspiring instruction combined with the high standards of service and student accommodation in a multicultural learning environment which promotes the shared core international values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and for those without faith.

We aim to put the student at the center of what we do.

We therefore aim to provide:

- A comprehensive system of pastoral and personal support, so students feel they are part of a caring, family environment in which they can develop personally and their wellbeing is of the utmost importance.
- Guidance and information to enable students to make the best possible choices.
- A safe and comfortable learning environment.
- A quality negotiated syllabus that ensures student needs are at the heart of the programs.
- Student accommodation that contributes positively to the students' overall cultural and learning experience.
- A range of enriching social and cultural experiences via our program.
- A close working relationship with parents, ETOs and stakeholders to ensure we avoid problems or are able to resolve them quickly and effectively through clear communication.

Accreditation: All LSI campuses in the US are accredited by the Accrediting Council for Continuing Education and Training (ACCET), which is recognized by the United States Department of Education. ACCET reviews the quality of operational, academic, and financial standards of its members on a regular basis. The current accreditation certificate granted to LSI by ACCET is posted at all US locations. Students are welcome to inquire with staff about any questions or concerns related to our standing with ACCET.

Profession: None of LSI's programs lead to positions in a profession, occupation, trade or career field requiring licensure.

Faculty: We employ approximately 3 to 5 regular full-time instructors and 2 to 4 additional part-time instructors during periods of higher enrollment. All LSI instructors are qualified, experienced English speakers with native proficiency and start with at least 6-months of related teaching experience and hold either a Bachelor of Arts degree or a Master of Arts degree and often have further certification with a focus on English as a Second Language (ESL). Most have lived and worked overseas.

Admissions, Acceptance of Credits: LSI does not accept credits earned from other institutions or through challenge examinations or achievement tests. We have Conditional Admission Agreements with the institutions listed on our Partner Universities list, however this does not involve any transferring of credit; only that LSI courses help fulfill necessary English proficiency requirements.

Language of Instruction: All instruction will be in English. There is no proficiency requirement except for certain programs. All students will take LSI's English Level Placement Test, the Cambridge Michigan Language Assessment.

Title IV and Loan: LSI San Diego does not participate in any federal and state financial aid programs and do not offer student loans or any forms of financial aid.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

Bankruptcy: LSI does not have a pending petition in bankruptcy, is not operated by a debtor in possession, has not filed a petition for bankruptcy within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years which resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

Placement Services: LSI does not offer any employment placement services as LSI students generally do not have the right to work in the USA.

STRF: STUDENT TUITION RECOVERY FUND (STRF) DISCLOSURE

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225, Sacramento, California, 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.

4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans. To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, 94924 and 94925, Education Code. 4.1.24 Current California STRF Assessment Rate

Effective April 1, 2024, the current STRF assessment rate is zero dollars and no cents (\$0.00) per one thousand dollars (\$1,000.00) of institutional charges.

Transferability:

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Language Studies International is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the LSI Certificate of Completion you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the Certificate of Completion that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Language Studies International to determine if our Certificate of Completion will transfer.

Any student who wishes to transfer to another institution may do so if they have enrolled at another institution and provide proof in the form of an acceptance document from the other institution. If the student is not in good standing at LSI, meeting all academic and attendance requirements, the other institution will be informed of the student's status at the time of transfer. All transfers are handled through the school registrar.

The Office of Student Assistance and Relief: The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting <https://www.osar.bppe.ca.gov/>.

Attendance Policy:

Student attendance is checked weekly by teachers and LSI staff. In order to successfully complete a program and be awarded an LSI Certificate of Completion, students must maintain an attendance rate of 80% or higher overall.

Late/Early Departure Policy: Attendance is very important. Class starts at 9:10. As long as students arrive by 9:24 they will be marked as present. If they arrive after 9:25, they will be marked late. If they arrive after 9:30, they will be marked absent, and the teacher is not required to allow them into class. After break, class starts at 11:10 and if students arrive at 11:15, they will be marked late. If they enter or return at 11:20 or later, they will be marked absent.

Excused Absence: **NO ABSENCE is excused;** however, consideration will be given to validated cases of documented

illness or emergency.

Administrative Withdrawal: Any student absent 3 consecutive weeks will accrue three consecutive warnings and will be withdrawn within 25 days of continued absence.

Failure to maintain attendance will result in the following:

- 1:** If student attendance falls below 80%, the student is issued a **FIRST WARNING** and the student is placed on probation for 30 class days. Weekly attendance **must not** drop below 80% per week during probation.
- 2:** If weekly attendance drops below 80% per week during probation or below 80% overall at any time after probation, a **SECOND WARNING** will be issued. The student is again placed on probation for 30 days. Attendance **must not** drop below 80% per week during probation.
- 3:** If attendance drops below 80% per week during the second probationary period or below 80% overall at any time after probation, a **THIRD AND FINAL NOTICE** is issued, resulting in **TERMINATION**. LSI will make every attempt to contact F-1 student visa holders to notify them that their SEVIS record (I-20) is terminated and inform them that they are "Out of Status" and must leave the USA *immediately*. Students who do not have an F-1 student visa will be notified that they can no longer study at LSI and will have to shorten their course.

All Attendance Violation Status Reports are kept on file at LSI. For information regarding a student's current attendance status, contact the Student Services representative or Academic Director/Manager. It is ultimately the student's responsibility to monitor their attendance.

Academic Policy:

TO PASS TO THE NEXT LEVEL A STUDENT MUST:

1. Have an 80% attendance average overall
2. Have a 70% test score average overall
3. Test into the next level on 4 out of 6 sections of the Level Test, one of which must be Grammar

TO RECEIVE A CERTIFICATE OF COMPLETION A STUDENT MUST:

1. Have an 80% attendance average overall
2. Have a 70% test score average overall

After three Review Tests, if a student's overall test score average falls below 70%, the following steps are taken:

- 1:** If a student's overall test score average is below 70%, they will receive a **FIRST NOTICE**. They are asked to meet with the Academic Director/Manager for discussion and counseling and will complete a Learning Plan with specific goals and a timeline for improvement.
- 2:** If a student's overall test score average is below 70% for the second time within a 30-day period, they will again meet with the Academic Director to review and amend their Learning Plan. Additional tutoring or other academic support may be offered. The student receives a **SECOND NOTICE**.
- 3:** If a student's overall test score average is below 70% for the third time, they will again meet with the Academic Director and will receive a **THIRD AND FINAL NOTICE**. If significant improvement is not possible within an additional time frame, the student's I-20 will be **TERMINATED**. LSI will make every attempt to contact F-1 student visa holders to notify them that their SEVIS record (I-20) is terminated and inform them that they are "Out of Status" and must leave the USA *immediately*. Students who do not have an F-1 student visa will be notified that they can no longer study at LSI and will have to shorten their course.

Visa Concerns: While on Academic Probation, a student's I-20 will remain active and in-status provided that Attendance Standards continue to be met. **I-20 transfers** - LSI cannot transfer students' I-20s to other institutions without having been checked into SEVIS. Students may request a check in via email or coming directly to the school. Students who do not arrive to start their course will have their I-20s cancelled.

Appeals Process: If a student feels they have been wrongly given an Academic Notice, he or she has one week to provide a written statement to the school's Academic Director. Additional documentation may be provided with this statement. The Academic Director will respond to the student in writing within one week.

Student Progress Policy:

Placement Test: During Orientation, new students will have a Placement Test. These test results are used to determine your starting class level.

Review Tests: Each Friday (except in cases of a public holiday) you will take a Review Test which indicates your mastery of the previous week's grammar and vocabulary.

Scoring of Review Tests:

Unit Test Scores	Equivalent Letter Grade
100-90	A
89-80	B
79-70	C
69-60	D
59-1	F
0	Missed Unit Test

Make-Up Test Policy: If you are absent from a regularly scheduled Review Test, please talk to the Academic Director.

Level Tests: Students may take a level test on Friday with the recommendation of the teacher. These scores *will not* factor into the cumulative academic average. Performance on this test will indicate whether a student should remain at the current level or should be promoted to the next level. To move up a level the students must get at least 70%.

Homework: Please complete any assignments to be done outside of class. These will be corrected and used in class the next day.

Mid-Term Evaluation: If you have booked a course for 6 or more weeks, you will meet with the Academic Director at the midpoint of your course to re-assess your learning goals and language development.

Progress Reports contain weekly attendance and test scores. Each student receives a detailed Progress Report every 5 weeks during the Mid-Term Evaluation or when doing a Level Test. Your progress can always be checked on E-LSI at any time.

Level Objectives: Each level, A1 to C1, has specific objectives that students must learn and master before being considered for the next level. These objectives are accessible in the shared student space and/or classroom. Take a copy for yourself or ask your teacher for one. Your teacher will communicate each day's lesson objectives to you.

Level Repetition: A 12-week level may be repeated once if it is determined to be of benefit to the student. After completing two 12-week sessions at the same level a student will meet with the Academic Director to complete a Level Continuance Request if more time at the same level is needed. ***The maximum cumulative length of permitted language training in the USA is 36 months.***

Afternoon Assessment: Your progress will be tracked in afternoon classes also. You will have goals and objectives that match the type of class you are enrolled in. For example, FLUENCY students will be assessed based on a daily speaking mark that is tied to the learning point of the lesson. This daily mark will be averaged to obtain a weekly score.

In ENGLISH FOR BUSINESS classes, a weekly presentation or test will be graded and recorded. For TEST PREPARATION courses, such as Cambridge, IELTS, and TOEFL, a weekly writing assignment will be graded and recorded. Your teacher will inform you of the rubric and score sheets used to measure your ongoing progress.

Certificates: When you leave LSI, you will receive (via email) a Certificate of Completion if you have met the Academic and Attendance Standards for General 20 and Intensive 25/30 courses. The certificate will indicate the class level which you have achieved. All financial obligations must be met to receive a certificate. If you plan to depart early, please notify a staff member and we can prepare your certificate for your new end date.

Vacation and Leave of Absence Policy:

To qualify for an **AUTHORIZED VACATION**, you *must* meet the following requirements:

- You have completed 12 weeks of study
- You have a minimum of four weeks course remaining after your vacation.
- You have a minimum 80% attendance.
- You have a minimum 70% test average.

Medical Leave (reduced course load) Policy:

If F-1 students experience a medical emergency or event and need a break from their studies, they should work with their DSO to request a reduced course load (RCL) for medical conditions. The DSO may authorize an RCL (or, if necessary, no course load) due to a student's temporary illness or medical condition for up to 12 months during the course of study at that program level. The student must provide the DSO with medical documentation from a licensed medical doctor or clinical psychologist.

ALL OTHER DAYS OFF ARE UNAUTHORIZED.

- If you intend to take time off, inform Administration at least 2 WEEKS in ADVANCE.
- You will need to know the exact dates you wish to take off.
- Vacations must be scheduled on a weekly basis, Monday-Friday. You cannot begin or end vacations mid-week.
- You will have the option of moving your vacation time to the end of your course if you like.
- Vacations within the USA cannot exceed 4 weeks total. Vacations outside the USA cannot exceed 5 months total.

If the vacation policy is not met, a student may take a **Leave of Absence** (for travel emergencies) instead. In this case the student's I-20 will be terminated under "Authorized Early Withdrawal" and must be submitted for correction and re-approval in order for the student to return.

Vacation Retesting: Should a student take a vacation of 4 weeks or longer, he or she may be required to take a placement exam to determine the student's current level.

Facilities & Equipment: LSI San Diego occupies a three-story building that it shares with one local tenant (a successful architect). Classes are held on all three floors and the reception/administrative office is located on the third floor. We are located in downtown San Diego. The building is located at 1706 Fifth Avenue, about a 10-minute walk from the city center. The building is within walking distance of several bus stops and the Fifth Avenue trolley stop at C St.

LSI San Diego is currently operating 20 classrooms of varying sizes. LSI students may use the Student Lounge/Resource Room and Common Room. The Student Lounge has vending machines with snacks and beverages, plus a sink, microwave, toaster, and refrigerator for student use. The area around the school includes several restaurants and cafes, where students may purchase inexpensive meals for breakfast and lunch in the \$5 to \$15 range. LSI San Diego is wheelchair accessible. We also have 20 computers for student use, which provide students with free Internet access. Free wireless is also available at the school.

Library and Learning Resources: At LSI San Diego and LSI Berkeley, students have access to a wide variety of published materials including textbooks, grammar reference guides, novels, journals, and other resources to assist them with the

development of their English abilities. Students are encouraged to speak to school staff about borrowing these items, as needed, and they are encouraged to use common areas such as lounges and lunchrooms to review any printed or online materials.

Students also have access to E-LSI where they can check their enrollments, class schedules, attendance, and grades as well as have access to several self-learning modules aimed at enhancing students' understanding of English grammar and vocabulary at multiple levels. Login information for individual E-LSI accounts is shared by email with students roughly two weeks prior to the start of their courses. If students are unaware of how to access E-LSI, they are always welcome to inquire with any staff member.

Services: LSI offers accommodation placement, social program, and an extensive orientation. LSI also provides assistance to students who would like to go on to study at an American university or college.

Housing: LSI does not control any dormitory facilities. We assist students in finding housing in homestays, residence hotels, student residences, and shared apartments.

Our homestays are carefully selected and offer students the opportunity to learn more about the American culture and California life in a comfortable setting. Our Student Services/Accommodation Coordinator visits all homestays on a regular basis to ensure a welcoming and friendly atmosphere. LSI also works with a number of student residences, residence hotels, flat shares, and campus accommodations, which offer options with or without meals, depending on the location. The prices per person per week range from US\$225-\$1050+, depending on location, type of room, and type of meal plan booked.

VISA: LSI is an Intensive English Program. English language instruction is our main purpose. Once the required proof of financial responsibility is received, LSI will have an I-20 form issued for a student visa to students applying for any full-time course of study (18 hours or more per week) as required by the Department of Homeland Security (DHS). There is no English language proficiency required of students to study at LSI.

Experiential Credit: LSI does not offer experiential credit.

Financial Aid: LSI does not offer financial aid.

Distance Education: LSI San Diego does not offer distance education; however, the LSI Worldwide organization does offer some online courses for anyone interested.

Grievances: LSI USA Student Complaint Procedure

Language Studies International prides itself on the quality of its teaching, accommodations and overall personal care. However, if students have a complaint it will be treated seriously. The procedure for making and resolving complaints is displayed throughout each US school in simplified form. This policy is available in school upon request. Each school has the following procedure.

Academic & Accommodation

Stage 1 – Informal Resolution

- It is hoped that the vast majority of complaints will be resolved quickly and informally
- In the first instance, the student should discuss any issues with their class teacher
- Should the student still be unhappy, they should speak to the Assistant/Academic Director. The Assistant/Academic Director is available for students whenever and wherever possible
- If the student is still unhappy following discussion with the Assistant Director and feel that their complaint is not being resolved, they should speak to the school Director. The Director's decision is usually considered final.

Stage 2 – Formal resolution

- If the student remains unhappy throughout the informal process, they may take the complaint further by writing to:

Mr. James Benoit
Director of North America, LSI North America
1055 Yonge Street, Suite 210
Toronto, ON, Canada M4W 2L2
Email: jbenoit@lsi.edu

BPPE: A student or member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the

bureau's Internet Web site www.bppe.ca.gov

Records: LSI retains paper versions of your student records for a period of 5 years and electronic versions of student records indefinitely. Students may view their paper files upon written request.