



Sabio Enterprises, Inc. Student Catalog

Effective: July 1, 2021 - July 31, 2022

Latest Update: July 1, 2021

Locations:

400 Corporate Pointe, Suite 300

Culver City, CA 90230
1-424-750-3057

300 Spectrum Center Drive, Suite 400

Irvine, CA 92618
1-562-307-7589

777 S. Alameda Street, 2nd Floor

Los Angeles, CA 90021
1-562-307-7589

Also Live Remote via Zoom Video Conference

Liliana Aide Monge
Chief Executive Officer
liliana@sabio.la
1-562-307-7589

Gregorio Rojas
Chief Academic Officer
gregorio@sabio.la
1-310-387-0920

About the Institution

Sabio Enterprises Inc., operating under the name “Sabio”, was founded on September 14, 2013 by Liliana Aide Monge and Gregorio Rojas to train highly motivated and smart individuals to become awesome technical professionals, including, but not limited to Software Developers, Software Engineers, and Technical Product Managers.

Sabio’s full-time Senior Instructors have an average of 10 years of industry experience. Any time you request help, it will be from an industry expert; not a recent graduate. Sabio treats students like software professionals from day one, using team-based projects for learning. Students also learn the agile and lean project management methodologies employed by startups globally.

Sabio is 100% dedicated to helping people that want to drastically change their lives via technical training. Our program is run by seasoned professionals, and we are excited to work with people that want to learn the latest and greatest technical skills that drive today’s innovation economy.

Our industry experts don’t have to wait to introduce the latest and greatest technology; we have an open and flexible curriculum that we can enhance as industry trends change. We also explore bleeding-edge technologies with our Sabio Fellows.

Sabio Enterprises Inc. does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C Sec. 1101 et seq.).

Sabio secured its licence to operate by the Bureau for Private Postsecondary Education in July 2016 for the main location in Culver City and the branch location in Irvine. In May of 2018 we were licensed to operate in Downtown Los Angeles.

On December 5, 2019 the Council on Occupational Education accepted Sabio as a Candidate for Accreditation.

Sabio is also able to accept VA Education Benefits, Vocational Rehabilitation, and VET TEC. Sabio is also approved to provide services to the State of CA Department of Rehabilitation clients. Prospective students should contact Sabio for their intended program as not all programs are currently approved for all benefits listed. Please contact Liliana Monge for more information on program applicability.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Contact Information

To contact Sabio via mail, regarding the institution or with any questions about the program offered, please send all correspondence directed to

Sabio

% Liliana Monge or Gregorio Rojas
400 Corporate Pointe
Suite #300
Culver City, CA 90230

If you would like to visit campus please make an appointment with Sabio CEO, Liliana A. Monge by calling (562) 307-7589 or email your availability to liliana@sabio.la.

If you would like to contact the Chief Academic Officer you can email: gregorio@sabio.la or call: 1-310-387-0920.

If you would like to contact both founder at the same time you can email: founders@sabio.la

You can learn about our organization via our website: www.sabio.la

Also, you can learn about our grads on our YouTube Channel: <https://www.youtube.com/user/SabioInLa>

Mission & Objectives

- Sabio exists to train highly-motivated and driven individuals to enter the tech sector, so that they can participate in today's lucrative innovation-based economy.
- Sabio utilizes an immersive bootcamp environment to emulate the most challenging, exciting, and collaborative aspects of a web technology startup.
- Sabio produces a uniquely trained, highly-skilled technology workforce that sets the standard for entry-level technologists, in an environment that values excellence, results, and creativity above all else.
- Led by the most senior coding bootcamp staff in the industry, we are the premier Software Engineering Program in Southern California.
- Sabio has built an awesome and vibrant community of exceptional Software Engineers that our Alumni leverage every day.

2021 Observed Holidays

- January 1st – New Year’s Day
- January 18th - Martin Luther King
- February 15th – Presidents Day
- May 31st – Memorial Day
- June 19th - Juneteenth Holiday
- July 5th – Independence Day
- September 6th – Labor Day
- November 25th & 26th – Thanksgiving Holiday
- December 24th & Dec 25th - Christmas Holiday
- Dec 31st - New Year’s Eve Holiday
- January 1, 2022 - New Year’s Day Holiday

2022 Observed Holidays

- January 1st – New Year’s Day
- January 18th - Martin Luther King
- February 15th – Presidents Day
- May 31st – Memorial Day
- June 19th - Juneteenth Holiday
- July 5th – Independence Day
- September 6th – Labor Day
- November 25th & 26th – Thanksgiving Holiday
- December 24th & Dec 25th - Christmas Holiday
- Dec 31st - New Year’s Eve Holiday
- January 1, 2023 - New Year’s Day Holiday

2021 - 2022 Student Catalog

Programs & Locations Offered

Full-Stack Software Developer Training Program (“FSSDTP”) Full-Time, (Remote or In-Person)

Every Start Date Applies to our Live-Remote Sessions As Well

<u>Start Date</u>	<u>Culver City</u>	<u>Irvine</u>	<u>DTLA</u>
January 18, 2021	●	●	●
February 16, 2021	●	●	●
March 115, 2021	●	●	●
April 12, 2021	●	●	●
May 10, 2021	●	●	●
June 14, 2021	●	●	●
July 19, 2021	●	●	●
August 16, 2021	●	●	●
September 13, 2021	●	●	●
October 18, 2021	●	●	●
November 8, 2021	●	●	●
December 6, 2021	●	●	●
January 10, 2022	●	●	●
February 14, 2022	●	●	●
March 14, 2022	●	●	●
April 11, 2022	●	●	●
May 16, 2022	●	●	●
June 13, 2022	●	●	●
July 11, 2022	●	●	●
August 15, 2022	●	●	●

**Full-Stack Software Developer Training Program (“FSSDTP”)
In Partnership with National University
Full-Time, (Remote or In-Person)**

<u>Start Date</u>	<u>Culver City</u>	<u>Irvine</u>	<u>DTLA</u>
January 18, 2021	●	●	●
February 16, 2021	●	●	●
March 115, 2021	●	●	●
April 12, 2021	●	●	●
May 10, 2021	●	●	●
June 14, 2021	●	●	●
July 19, 2021	●	●	●
August 16, 2021	●	●	●
September 13, 2021	●	●	●
October 18, 2021	●	●	●
November 8, 2021	●	●	●
December 6, 2021	●	●	●
January 10, 2022	●	●	●
February 14, 2022	●	●	●
March 14, 2022	●	●	●
April 11, 2022	●	●	●
May 16, 2022	●	●	●
June 13, 2022	●	●	●
July 11, 2022	●	●	●
August 15, 2022	●	●	●

Part-Time, Full-Stack Software Developer Training Program
Weekday & Nights/Weekend
(Remote or In-Person)

<u>Start Date</u>	<u>Culver City</u>	<u>Irvine</u>	<u>DTLA</u>
January 18, 2021	●	●	●
February 16, 2021	●	●	●
March 115, 2021	●	●	●
April 12, 2021	●	●	●
May 10, 2021	●	●	●
June 14, 2021	●	●	●
July 19, 2021	●	●	●
August 16, 2021	●	●	●
September 13, 2021	●	●	●
October 18, 2021	●	●	●
November 8, 2021	●	●	●
December 6, 2021	●	●	●
January 10, 2022	●	●	●
February 14, 2022	●	●	●
March 14, 2022	●	●	●
April 11, 2022	●	●	●
May 16, 2022	●	●	●
June 13, 2022	●	●	●
July 11, 2022	●	●	●
August 15, 2022	●	●	●

Part-Time, Full-Stack Software Developer Training Program
Weekday & Nights/Weekend
(Remote or In-Person)
In Partnership with National University

<u>Start Date</u>	<u>Culver City</u>	<u>Irvine</u>	<u>DTLA</u>
January 18, 2021	●	●	●
February 16, 2021	●	●	●
March 115, 2021	●	●	●
April 12, 2021	●	●	●
May 10, 2021	●	●	●
June 14, 2021	●	●	●
July 19, 2021	●	●	●
August 16, 2021	●	●	●
September 13, 2021	●	●	●
October 18, 2021	●	●	●
November 8, 2021	●	●	●
December 6, 2021	●	●	●
January 10, 2022	●	●	●
February 14, 2022	●	●	●
March 14, 2022	●	●	●
April 11, 2022	●	●	●
May 16, 2022	●	●	●
June 13, 2022	●	●	●
July 11, 2022	●	●	●
August 15, 2022	●	●	●

Full-Stack Software Developer Training Program

(In-Person & Live Remote)

Program Summary

The course will equip students to utilize the software development tools used by industry professionals to develop, debug and design web applications; conducting both front-end and back-end development, application program interfaces (APIs), back-end data stores such as relational database management systems (RDBMS) and team development strategies.

The course will prepare students to perform the duties of a typical Full Stack Web Developer. A full stack web developer is a programmer with a technical skill set that allows them to perform in client side, server side/middle tier, and backend-database development environments. Their main tasks are to develop, design and debug software that runs in a cross-browser environment served out of a web server backed by a database server for data persistence. After completing the course, the student will be substantially knowledgeable in the Software Development Life Cycle (SDLC) from concept to finished product and the ability to specialize, if they choose, in anything from front-end to back-end development technologies.

The course will teach students to be proficient in working in a full stack development environment. They will obtain the knowledge and skills to develop relational databases and work with data that is not stored in a relational manner. They will interact with their own API's and third party API's. They will also be exposed to many UI and UX (User Interface and User Experience) design concerns while building an understanding of how to gather customer and client requirements. They will be fluent in performing quality assurance testing and fundamental security concerns.

Specifically, the course will produce a programmer/developer that can work with many of the most popular design patterns, third party APIs, libraries and technologies including but not limited to: HTML5, CSS3, JavaScript, Bootstrap, MVVM, MVC, Angularjs, jQuery, Ajax, Inversion of Control, Dependency Injection, Principles of Object Oriented Design, Data Structures, Data Access, Database Design and Architecture, GIS, SMS, SMTP and RESTful Api Design.

As part of the evaluation process of the student, the course will focus on a single, group based project that exposes the student to the full Software Development Life Cycle as experienced in a team practicing Agile/Scrum project management and development principles.

Full-Stack Software Developer Training Program

Course Contact Hours

Total Program Contact Hours

530 Classroom Hours
For Up To 17 Weeks
with Instructor

Program Schedule

~8.15 Hours per Day
5 Days per Week
40.8 Hours in Class per Week

Monday - Friday

9:00 AM - 6:30 PM - Class/Instruction

Saturday

9:00 AM - 3:00 PM - In-Class/Homework

Lunch & Health breaks are taken as needed

Total Program Commitment Required From Student

608 hours Over 13 Weeks

Full-Stack Software Developer Training Program

Notes:

- 1) **The Full Stack Web Development Program Is 17 Weeks Long. However, if people test out of a basic coding course, then the program may be completed in 13 weeks.**

Standard Occupational Classification (SOC) Codes

A job classification under the United States Department of Labor's **Standard Occupational Classification (SOC) codes**, using the Detailed Occupation (six-digit) level, for which the institution has identified in its catalog and in its employment positions list required by section 94910(f)(2) of the Code that the program prepares its graduates.

Students that complete **Full Stack Web Development Immersive** and receive a Certificate of Completion from Sabio Enterprises, Inc. shall be ready to perform the duties of the technical professionals outlined below, as described and detailed by **Standard Occupational Classifications** detailed below:

- 15-1130 Software Developers and Programmers
- 15-1131 Computer Programmers
- 15-1132 Software Developers, Applications
- 15-1133 Software Developers, Systems Software
- 15-1134 Web Developers
- 15-1242 Database Administrators
- 15-1243 Database Architects

Full Stack Software Developer Training Program

Program Learning Objectives

- Students will be able to design and develop key database structures meeting selected business requirements for effective storage and retrieval of information. (DBM — Database Management)
- Students will be able to explain information systems security that will comply with key requirements of accepted industry standards to support and improve the security of an organization's systems. (ISS — Information Systems Security)
- Students will be able to design and develop computer programs using standards promoted by the Association of Software Professionals (ASP) to promote the quality and effectiveness of programs. (PRG — Programming)
- Students will be able to design and develop a website using selected professional web design principles and standards to facilitate the professional appearance of an organization. (WEB — Web development)
- Progressive beginning, intermediate, and advanced knowledge, skills, and abilities to lead the development and integration of state-of-the-art web software and systems.
- Knowledge to apply the Software Development Life Cycle principles to design, develop, implement and maintain functional full stack web applications.
- Understanding of the changes that systems go through due to social and technological phenomenon, and how to cope with these factors.
- Ability, knowledge and skills to develop Web applications and projects, mastering the tools and software development skills needed to excel in all of the three major Web application tiers: Client side, Server Side (middle tier) and Backend (Database) development.
- Ability and skills to develop cross-browser applications targeting both desktop and mobile clients via responsive design through HTML5, CCS3, JavaScript, jQuery, Knockout.js or AngularJs or another client side MVC and/or MVVM application framework
- Proficiency in the effective use of web development applications and software tools such as: ASP.net C#/.Net or similar middle tier language and framework, RESTFUL API Design, MVC, Data Access, Fundamental Principles of Object-Oriented Design, Data Structures, Data Access, Singleton, Caching Strategies, Fundamentals of Database Design and Architecture, Key Table design considerations, Query Structure and Optimization, and Stored Procedures
- Ability and skills to build out a service oriented (SOA) application program interface (API) and the corresponding back end database.
- Ability to work with and integrate current leading developer tools and APIs such as AWS, SendGrid, Google API's, Git, Trello, and Twilio, Browser Developer Tools and integrated developer environments (IDE's) such as Visual Studio.
- Use of team communication and development strategies such as Agile/Scrum Methodologies used in Technical Project Management, Product Development, Team & Project Based Learning, Pair Programming, and Developer Code Reviews

Full Stack Software Developer Training Program

Tuition – Cost Breakdown

All Locations and Remote Login:

Total Cost: \$15,000

Non-refundable Registration Fee	\$10
*Digital Resources Access: \$817 per Month	\$2,451
See List of Digital Resources Below*	
Full Stack Web Development Immersive	\$12,539

Expenses Not Included in Tuition Cost

Textbook Optional Purchased via third party seller, i.e. Amazon	\$30
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NonRefundable

Parking - Optional - Downtown LA	\$242 per month
Parking - Optional - Culver City	\$100 per month
Parking - Optional - Irvine	\$50 per month

- Monthly Parking is not managed or owned by Sabio; therefore you cannot request a refund. The parking structure is located immediately adjacent to the building location. Free street parking is available at all our locations. **Parking Fees paid are Nonrefundable.**

Digital Resources includes access to the following at a rate of **\$817/month for every calendar month of enrollment** during the program

Slack

- Access to global network of Alumni, Entrepreneurs and other professionals for fast and efficient communication

GitHub

- Access to Sabio GitHub account resources which includes code repositories that are shared with the public

Team Foundation Server - Code Repository

- Access to Class/Project specific code repository to facilitate team based development
- Access to best-in-class project examples developed by Sabio staff over the last 5 years

Wiki - on TFS

- Sabio generated and curated content covering subjects covered during cohort
- Access to content outside the scope of subjects covered in curriculum to help bolster professional development

Learning Management System - Video Content

- Sabio produced videos covering topics in curriculum
- Sabio produced videos cover Job Seeking advice and guidelines
- Additional videos intended to be consumed post graduation to help bolster professional development and advancement

Microsoft Azure / Amazon Web Services

- Access to hundreds of latest and greatest industry recognized services to be consumed as needed during the training period

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Part-Time, Full-Stack Software Developer Training Program

Course Contact Hours

Total Program Contact Hours

336 Classroom Hours
over 20 Weeks

Program Schedule

2 Days per Week
16.8 Hours in Class per Week

Monday and Wednesday

9:00 AM - 6:00 PM - Class/Instruction

Lunch & Health breaks are taken as needed

OR

Total Program Contact Hours

336 Classroom Hours
over 24 Weeks

Program Schedule

3 Days per Week
14 Hours in Class per Week

Tuesday and Thursday

7:00 PM - 10:00 PM - Class/Instruction

Saturday

9:00 AM - 6:00 PM - Class

Lunch & Health breaks are taken as needed

Standard Occupational Classification (SOC) Codes

A job classification under the United States Department of Labor's **Standard Occupational Classification (SOC) codes**, using the Detailed Occupation (six-digit) level, for which the institution has identified in its catalog and in its employment positions list required by section 94910(f)(2) of the Code that the program prepares its graduates.

Students that complete the ***Part-Time, Full Stack Web Development Training Program*** and receive a Certificate of Completion from Sabio Enterprises, Inc. shall be ready to perform the duties of the technical professionals outlined below, as described and detailed by **Standard Occupational Classifications** detailed below:

- 15-1130 Software Developers and Programmers
- 15-1131 Computer Programmers
- 15-1132 Software Developers, Applications
- 15-1133 Software Developers, Systems Software
- 15-1134 Web Developers
- 15-1242 Database Administrators
- 15-1243 Database Architects

Part-Time, Full Stack Software Developer Training Program

Program Learning Objectives

- Students will be able to design and develop key database structures meeting selected business requirements for effective storage and retrieval of information. (DBM —Database Management)
- Students will be able to explain information systems security that will comply with key requirements of accepted industry standards to support and improve the security of an organization's systems. (ISS — Information Systems Security)
- Students will be able to design and develop computer programs using standards promoted by the Association of Software Professionals (ASP) to promote the quality and effectiveness of programs. (PRG — Programming)
- Students will be able to design and develop a website using selected professional web design principles and standards to facilitate the professional appearance of an organization. (WEB — Web development)
- Progressive beginning, intermediate, and advanced knowledge, skills, and abilities to lead the development and integration of state-of-the-art web software and systems.
- Knowledge to apply the Software Development Life Cycle principles to design, develop, implement and maintain functional full stack web applications.
- Understanding of the changes that systems go through due to social and technological phenomenon, and how to cope with these factors.
- Ability, knowledge and skills to develop Web applications and projects, mastering the tools and software development skills needed to excel in all of the three major Web application tiers: Client side, Server Side (middle tier) and Backend (Database) development.
- Ability and skills to develop cross-browser applications targeting both desktop and mobile clients via responsive design through HTML5, CCS3, JavaScript, jQuery, Knockout.js or AngularJs or another client side MVC and/or MVVM application framework
- Proficiency in the effective use of web development applications and software tools such as: ASP.net C#.Net or similar middle tier language and framework, RESTFUL API Design, MVC, Data Access, Fundamental Principles of Object-Oriented Design, Data Structures, Data Access, Singleton, Caching Strategies, Fundamentals of Database Design and Architecture, Key Table design considerations, Query Structure and Optimization, and Stored Procedures
- Ability and skills to build out a service oriented (SOA) application program interface (API) and the corresponding back end database.
- Ability to work with and integrate current leading developer tools and APIs such as AWS, SendGrid, Google API's, Git, Trello, and Twilio, Browser Developer Tools and integrated developer environments (IDE's) such as Visual Studio.
- Use of team communication and development strategies such as Agile/Scrum Methodologies used in Technical Project Management, Product Development, Team & Project Based Learning, Pair Programing, and Developer Code Reviews

Part-Time, Full Stack Software Developer Training Program

Tuition – Cost Breakdown

All Locations and Remote Login:

Total Cost: \$13,500

Non-refundable Registration Fee	\$10
*Digital Resources Access: \$817 per Month	\$4,902
See List of Digital Resources Below*	
Part-time, Full Stack Web Development	\$8,588

Expenses Not Included in Tuition Cost

Textbook Optional Purchased via third party seller, i.e. Amazon	\$30
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NonRefundable

	\$242 per month
Parking - Optional - Downtown LA	\$100 per month
Parking - Optional - Culver City	\$50 per month
Parking - Optional - Irvine	

- Monthly Parking is not managed or owned by Sabio; therefore you cannot request a refund. The parking structure is located immediately adjacent to the building location. Free street parking is available at all our locations. **Parking Fees paid are Nonrefundable.**

Digital Resources includes access to the following at a rate of **\$817/month for every calendar month of enrollment** during the program

Slack

- Access to global network of Alumni, Entrepreneurs and other professionals for fast and efficient communication

GitHub

- Access to Sabio GitHub account resources which includes code repositories that are shared with the public

Team Foundation Server - Code Repository

- Access to Class/Project specific code repository to facilitate team based development
- Access to best-in-class project examples developed by Sabio staff over the last 5 years

Wiki - on TFS

- Sabio generated and curated content covering subjects covered during cohort
- Access to content outside the scope of subjects covered in curriculum to help bolster professional development

Learning Management System - Video Content

- Sabio produced videos covering topics in curriculum
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Microsoft Azure / Amazon Web Services

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Sabio Facilities

Culver City Campus

Sabio's West Los Angeles campus is located in the city of Culver City

- Instruction is held at 400 Corporate Pointe, Suite 300, Culver City, CA 90230
- Sabio uses two different classrooms in Suite 300, approximately 400 sq. ft., for program instruction/classroom
- All classrooms are equipped with projectors, whiteboards, high speed Wi-Fi, tables/desks and chairs, and wall outlets.
- Sabio Administrative Offices are also located at 400 Corporate in Suite 300
- This facility does not provide a library for student use. However, a digital library will be provided to all students to use during the cohort. *Students pay \$817 per month for virtual access to Sabio material (this is included in the tuition breakdown)

Orange County Campus

Sabio's Orange county campus is located at the 300 Spectrum Center Drive, Suite 400, Irvine, CA 92618

- Bootcamp Instruction is held at 300 Spectrum Center Drive, Second Floor, Irvine, CA 92618
- Sabio uses a classroom approximately 2,00 sq. ft. for program instruction.
- All classrooms are equipped with projectors, whiteboards, high speed Wi-Fi, tables/desks and chairs, and wall outlets. This facility does not provide a library for student use. However, a digital library will be provided to all students to use during the cohort. *Students pay \$817 per month for virtual access to Sabio material (this is included in the tuition breakdown)

Downtown Los Angeles Campus

Sabio's Downtown Los Angeles campus is located at 777 S. Alameda Street, Second Floor, Los Angeles, CA 90021.

- Bootcamp Instruction is held at 777 S. Alameda Street, Second Floor, Los Angeles, CA 90021
- Sabio uses a classroom approximately 500 sq. ft. for program instruction.
- All classrooms are equipped with projectors, whiteboards, high speed Wi-Fi, tables/desks and chairs, and wall outlets. This facility does not provide a library for student use. However, a digital library will be provided to all students to use during the cohort. *Students pay \$817 per month for virtual access to Sabio material (this is included in the tuition breakdown)

Capacity

All Training Programs will have a maximum of 30 students per senior instructor. Sabio has multiple staff members that provide support to students in addition to their instructors. The Chief Academic Officer is also available for instruction.

Accreditation

Sabio is currently a Candidate for Accreditation with the Council for Occupational Education. At the time the catalog was published, July 1, 2020, Sabio does not offer any degree or diploma programs that are accredited by an accrediting agency recognized by the United States Department of Education.

Council on Occupational Education Public Announcement

Sabio Enterprises, Inc. is applying to become a candidate for accreditation with the Commission of the Council on Occupational Education. Persons wishing to make comments should either write to the Executive Director of the Commission, Council on Occupational Education, 7840 Roswell Road, Bldg. 300, Suite 325, Atlanta, GA 30350, or submit comments on the Council's website (www.council.org). Persons making comments must provide their names and mailing addresses.

Bureau for Private Postsecondary Education

Sabio is a private institution licensed by the Bureau for Private Postsecondary Education for services provided in the West Los Angeles campus (main), Irvine, and Downtown Los Angeles campus (satellites). The Full Stack Software Developer, Part-Time Full Stack Software Developer, Technical Product Development via Node Full Stack Software Developer, Cloud & Distribution Networks Associate, Digital Content Production Training, Cybersecurity Specialist and Entrepreneurship Programs are approved. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, (888) 370-7589, (916) 574-8900, or fax at (916) 263-1897. A student or any member of the general public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling toll-free at (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web site www.bppe.ca.gov.

Enrollment Process & Required Program Materials

For All Programs (In-Person or Remote/Live Login)

1. Prospective students should create a free account with www.codecademy.com, complete the HTML/CSS
2. Register for an instructor meet & greet in the location in which you wish to enroll.
 - Culver City: <https://www.eventbrite.com/e/sabio-info-session-tickets-19275543670>
 - Irvine: <https://www.eventbrite.com/e/orange-county-sabio-info-session-tickets-20005900186>
 - Online: <https://www.eventbrite.com/e/sabio-online-info-session-tickets-27689550190>
3. Students are required to bring their own laptop to every class session. A Windows machine running Windows10 is necessary to complete the course. Please make sure to bring your power cord with you!

Admission Requirements

For All Programs

1. All prospective students are required to provide a high school diploma or equivalent prior to enrollment.
2. Sabio does not accept students under the Ability-to-Benefit pathway.
3. The prerequisite for Sabio's Full Stack Software Developer Training program is (1) successfully completing the Javascript online via Codecademy and/or (2) passing a technical assessment. A student can prepare for the technical assessment via our online class: www.sabio.la/prework
4. Students must be able to speak, read, and write English proficiently to be successful in any of Sabio's programs. If necessary, Sabio will request that the student provide proof of passing score of 61 or better, on the TOEFL exam.
5. Students must own their own laptop. Refer to number four in Enrollment Process and Required Program Materials.

Reasonable Accommodation Policy

When an individual with a disability requests accommodation and can be reasonably accommodated without creating an undue hardship or causing a direct threat to training / workplace safety, he or she will be given the same consideration for admissions as any other applicant. Candidates who pose a direct threat to the health, safety and well-being of themselves or others in the training room when the threat cannot be eliminated by reasonable accommodation will not be trained.

Sabio Enterprises will reasonably accommodate qualified individuals with a disability so that they can perform the essential functions of a job unless doing so causes a direct threat to these individuals or others in the workplace and the threat cannot be eliminated by reasonable accommodation or if the

accommodation creates an undue hardship to Sabio Enterprises. Contact our admissions team by emailing admissions@sabio.la, with any questions or requests for accommodation.

Financial Aid

Sabio is not an accredited institution and is therefore ineligible to participate in Federal or State Student Aid programs. Sabio does offer Women in Tech Scholarships, Coding Scholarships, and various forms of financial loans so that students may finance their instruction. Women in Tech Scholarships are offered to individuals that identify as women and demonstrate a financial need for the assistance. Sabio accepts all Veteran Education Benefits, VET TEC, Department of Defense Training and Vocational Rehab. All scholarship applications are found on the sabio website under the regulatory tab in the footer.

Students enrolled in unaccredited institutions do not qualify for federal student financial aid programs.

Financing Options

Currently, Sabio is partnered with SallieMae and SkillsFund for students attending our full-time programs. Students may apply for a loan via any of the lenders mentioned, or may seek out other forms of loans or scholarships to cover the program's tuition and living expenses. Loans through SkillsFund and are paid directly to Sabio. Any money loaned for living expenses will be dispersed to students in a minimum of two payments. All students must have applied a week before the assessment date. Students are not guaranteed approval.

If a student obtains a loan to pay for an education program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund. If the student receives federal student aid funds, the student is entitled to a refund of the monies not paid from the financial aid funds.

Income Share Agreements (ISA)

Have you wanted to learn to code but felt wary about the investment it takes to get started? Well, you're in luck, because on August 15, 2019, Sabio is launching its Income Share Agreement (ISA) program. To boil it down, this means you'll be able to get a full Sabio education without paying a dime until you begin earning more than \$4,583/month (or \$55,000 a year).

We're implementing this new risk-sharing model because we want to make sure our students know we're invested in their success and aligned with their outcomes. Sabio is 100% dedicated to helping highly motivated individuals launch careers in tech. We care about delivering value to our students and have since we opened in 2013, when our first cohort financed its training with a success-based [payment plan](#). We're confident and comfortable aligning our training and payments with our students' success.

And if this payment option doesn't work for you, we have several other options to choose from: up-front payment via check or any major credit card, [Sallie Mae](#), [Ascent Student Loans](#), the [GI Bill](#), [Vet Tec](#), [Vocational Rehab](#) and more.

An income share agreement is a financial tool through which a student receives education funding in exchange for sharing an agreed-upon percentage of income over a defined and finite period of time after leaving the program. If you're not earning at least the minimum income threshold on a monthly basis (\$4,583, annualized to \$55,000), you're not paying.

There is a \$0 down payment for our full-time web development course, but you must be admitted to the program first. Admission might require you to participate in our PreWork program. If you're just beginning, we offer a flexible one-month [PreWork](#) program for \$99. We do this so that you're truly prepared for the immersive boot camp experience and have a foundational understanding that allows you to get the most of your time with us.

Alternatively, if you already understand JavaScript and HTML/CSS basics, you can take a test to determine your level of preparedness and waive the PreWork requirements for \$0.

You'll agree to pay 13 percent of your monthly gross income starting three months after you leave the program. When your monthly earned income is less than \$4,583 (equivalent to \$55,000/year), your account will be placed in deferment status, and you will not make payments for every month your income is below this threshold. For example, if for some reason you get laid off and are not earning \$4,583 for a month or two, you do not need to make payments those months. Also, during those two months you are unemployed, your credit score will not be negatively impacted.

If you leave Sabio and end up working at a job that pays less than this \$3,750 per month, every month that you don't meet our income threshold, you are not required to make a payment. You will be required to submit pay stubs or tax returns regularly. If you've overpaid, you will receive a refund, and if you've underpaid, you're required to come true.

You are not required to make any payments while you remain enrolled at Sabio. After a three-month grace period, you will be required to begin making payments as soon as your monthly earned income is above \$4,583 (annualized to \$55,000). If you sign an ISA for \$15,000 with us, you'll be required to make 48 monthly payments during a period of time that may last as long as 96 months. Payments are not required during the months when your income is below the minimum income threshold. Your requirement to make payments ends upon the earliest of the following to occur: (a) you make 48 monthly payments; (b) the 96-month payment window ends; or (c) your payments reach the payment cap, which is 1.5x tuition.

Our ISA cap is 1.5x tuition. We set that number to protect our highest-earning graduates. Let's say, for example, you were to land a job at Amazon making \$200,000 a year: If you were to make payments on that for 36 months, you'd end up paying way too much. Once Sabio grads reach the payment cap, their financial obligations will be extinguished. Currently, tuition at Sabio is \$15,000, which makes the payment cap \$22,500.00

We offer this on all Sabio campuses (Culver City, DTLA & Orange County) full-time.

Sabio's ISA is available to anyone who is admitted to the program. Additional eligibility requirements include being a U.S. citizen or permanent resident, and being 18 years or older. There is a credit check with this program but no co-signers are required. This is meant to be a fresh start. Sabio is focused on the idea that if you come in and do the work, you will graduate and get a job, and only then is an obligation due.

If your job doesn't meet the minimum income amount of \$55,000, you do not have to make a payment. There are also no requirements regarding the type of job you pursue.

At the same time, should you choose to work in tech, we have ample resources to help you secure a job in the industry.

You complete the agreement when the first of the following occurs: (a) You make 48 monthly payments, (b) You hit the payment cap, or (c) 96 months (eight years) have passed since the end of your grace period. In the unlikely situation in which your income never meets the minimum monthly income threshold over the course of 96 months, the agreement goes away: There is no further obligation.

Sabio's tuition for our 13 weeks of full-time training is \$15,000. If you were to secure a loan from [Skills Fund](#) with an interest rate of 11.16% APR, and you made 36 monthly payments of \$496.00 per month, your total investment would equal \$17,856. With a traditional loan, you would be required to make these monthly payments regardless of what you earned. You would make interest-only payments for the first 5 months and then in month 6, you would be required to pay interest + your standard payments every month.

Payments for your ISA begin 3 months after you complete the program, once you are making at least a monthly salary of \$4,583.00. If you graduate and secure a job earning less than \$4,583 per month (\$55,000 annualized), you will not be required to make payments until you are earning above the minimum income threshold. If you graduate and secure a job earning \$55,000, on a monthly basis your ISA payment will be \$487.50. If you graduate and secure a job earning \$60,000, your monthly payment will be \$650.

For more information, check out www.sabio.la, attend one of our [info sessions](#), or email one of our founders at founders@sabio.la

Student Tuition Recovery Fund

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589. To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.

6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery.

If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Student Right to Cancel / Refund Policy

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled hours in the current payment period in your program through the last day of attendance.

Veteran students receiving VA funding via the Department of Veterans Affairs will be eligible for a pro rata refund up to 100% of the program.

- Cancellation may occur when the student provides a written notice of cancellation at the following address:
 - 400 Corporate Pointe, Culver City, CA 90230. This can be done by mail or by hand delivery.
 - Email: accounting@sabio.la your notice of cancellation
- The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- The written notice of cancellation need not take any form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$10.00, after the notice of cancellation is received. Charges, including textbooks, uniforms, etc, that become student property, are fully refundable if the student exercises their Right to Cancel during the cancellation period. For Military Veteran students receiving VA benefits, the maximum retained as a registration fee will be \$10.00.
- Refunds, when do, are made without requiring a request from the student.
- Refunds, when do, are made within 45 days (1) of the last day of attendance if written notification has been provided to the institution by the student, or (2) from the date Sabio terminates the student or determines withdrawal by the student.
- Retention of tuition and fees collected in advance for a student who does not commence class does not exceed \$100.

Withdrawal from the Program/ Refund Policy

For students enrolling directly into Sabio, you may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$10.00, after the notice of withdrawal is received. Charges, including textbooks, uniforms, etc, that become student property, are fully refundable if the student exercises their Right to Cancel during the cancellation period. For Military Veteran students receiving VA benefits, the maximum retained as a registration fee will be \$10.00. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the

student will receive no refund. **Veteran students receiving VA funding via the Department of Veterans Affairs will receive a pro rata refund up to 100% of attendance during all programs.** For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for three consecutive days.
- The student fails to return from a leave of absence.
- Refunds, when do, are made without requiring a request from the student.
- Refunds, when do, are made within 45 days (1) of the last day of attendance if written notification has been provided to the institution by the student, or (2) from the date Sabio terminates the student or determines withdrawal by the student.
- Retention of tuition and fees collected in advance for a student who does not commence class does not exceed \$100.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days in the program), multiplied by the number of days scheduled to attend, prior to withdrawal. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of three consecutive days. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.

Consequences of Loan Default

If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

- The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Notice Concerning Transferability of Credits and Credentials Earned at The Institution

The transferability of credits you earn at Sabio is at the complete discretion of an institution to which you may seek to transfer into. Acceptance of the certificate of completion that you earn in any of our programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Sabio to determine if your credits, or certificate will transfer.

National University / Joint Program Students

Students that enroll via our joint National University / Sabio Coding Program will be eligible to receive up to 13.5 college credits from National University upon completion of three challenge exams, which will be given by Sabio faculty, and reviewed and scored by National University professors.

For each challenge exam that is successfully completed, the jointly enrolled student may receive approximately 4.5 National University College Credits. If a student only passes one challenge exam successfully, then the student will only receive 4.5 College Credits, if a student only passes two challenge exams successfully, then the student will only receive 9 College Credits.

Notice Concerning Transferability of Credits and Credentials Earned at Other Institutions

Sabio will maintain a written record of the student's previous education and training of the veteran or eligible person which clearly indicates that appropriate credit has been given by Sabio for previous education and training, with the training period shortened proportionately. The record must be cumulative in that the results of each enrollment period (term, quarter or semester) must be included so that it shows each subject undertaken and the final result, i.e., passed, failed, incomplete or withdrawn.

Sabio will evaluate prior credit earned, grant credit as appropriate, notify the student of the evaluation, and shorten the program certified accordingly. Whenever a student initially enrolls at Sabio or changes programs at Sabio a credit evaluation will be completed during the enrollment process.

Policies Regarding Articulation, Prior Learning Assistance & International Student Visas

- Sabio has not entered any articulation or transfer agreement with any other college or university.
- Generally speaking, Sabio does not award credit for prior experiential learning. However, U.S. Military Veterans receiving VA benefits may request prior learning credit for evaluation by Sabio's CAO. In those circumstances, Sabio will maintain a copy of the student's request and the written record of the previous education and training of the veteran and, when prior learning credit is applied, Sabio will clearly indicate in the student record that appropriate credit was given for previous education and training, with the training period shortened proportionately, and the Veteran and the CSAAVE will be notified.
- Currently, Sabio does not admit students from countries outside the U.S. because the institution cannot provide student visa services nor will the institution verify student immigration status.

Notice of Pending Accreditation

On December 5, 2019 Sabio Enterprises, Inc. was accepted by the Council on Occupational Education as a Candidate for Accreditation.

Languages

Sabio only provides instruction and documentation in English, therefore all students are required to be fluent in English. If Sabio is concerned about a student's English proficiency, it will request that the student provide proof of passing scores on the TOEFL exam. Sabio does not provide English language services, such as ESL instruction.

Student Records

Sabio will maintain copies of the student's financial ledger, an academic transcript, and completion certificates permanently. All other student records will be retained for five (5) years. If a student would like to secure a copy of their student's financial or academic records, they can email: accounting@sabio.la and within 5 business days, we will email you the documents requested.

Certificate of Completion

Students will receive a Certificate of Completion when they have completed all the program requirements. A graduate must have successfully completed all course objectives and have satisfied all financial obligations.

Leaves of Absence

Students may submit a written request for leaves of absence. Requests will be considered and such leaves may be granted at the discretion of the school.

Student Conduct Policy

All Sabio students are expected to act professionally and collaboratively with their fellow students and Sabio staff at all times. Abusive or harassing behavior will not be tolerated and students who violate this policy will be disciplined, up to and including withdrawal from the program without the option to return.

Sabio Attendance Policy

Sabio's programs are very intense and require consistent attendance and dedication. Students who do not meet the attendance requirements of the program as defined in the Sabio Student Catalog will be dismissed.

All absences are considered "**unexcused**", including "cutting class", unless the student has suffered:

- An Illness
- Medical Appointments
- Jury Duty
- Interviewing for Work During the Last Two Weeks of the Program
- Death or birth in his/her immediate family
- or at the discretion of the Chief Academic Officer

Students also understand that the expected out-of-class assignments commitment will be approximately 30 hours per week.

Due to the length of the programs Sabio will dismiss a student from a program after being **absent for three (3) days** and/or being tardy for four (4) days.

If a student arrives after 10:00am they will be marked as tardy.

Sabio makes it clear to all students the importance of being present. Students who are dismissed, or whose program is interrupted, due to attendance policy violations are allowed to request readmission to an upcoming cohort.

- **First absence:** The student will be contacted by the Staff and reminded of the attendance policy.
- **Second absence:** The student is placed on attendance probation for the remainder of the program and will be given a warning of possible program interruption/dismissal.
- **Third absence:** The student will be dismissed from the program and required to meet with the CEO and CAO to discuss the student's future at the institution. A prorated refund, if applicable, will be provided.
- **Tardiness:** Students who are tardy or leave early (missing more than 30 minutes) on more than three occasions during their enrollment period will be placed on attendance probation. A fourth instance of tardiness may result in dismissal from the program.
- Students who are tardy are responsible for making up the time and work they missed before the end of the same day. All students can remain in the classroom until 9 p.m.
- Students cannot make up missed class days; however, students may make up missed work/assignments within 48 hours of an absence or a time period specified by Academic Officer in order for that work to be evaluated by the CAO.

Academic Transcripts and Certificate of Completion

All Sabio Fellows will receive five (5) different assessments with a Senior Instructor or our Chief Academic Officer during the training program. Each assessment will allow the instructors to provide grades for the students.

When a student assessment is completed, the Senior Instructor, or Chief Academic Officer, will log the findings of the assessment and give each student a grade via our Google Forms Assessment Files.

When an assessment is completed, the Sabio Instructors will notify the administrative team so that we may transfer the grades into the transcript and also include a passing grade in the Certificate of Completion that is issued to each student at the end of the program. If a student scores at least a 70 in all the assessments, then the student will earn a Certificate of Completion. If a student does not receive at least a 70 in all 5 (five) assessments, then a student will only receive a transcript that details their grades, and will not receive a certificate of completion.

If a student receives a 69 or less on an assessment, the student must receive a verbal notice and also be given the **Notice of Lack of Academic Progress and/or Probation** via email, and the administrative team must be copied on the email correspondence so that we may add these notices to the student files. If a student does not come current 30 days after a probation notice is given, the student will be expelled. The academic notice is found below for your review.

Academic Grading Policy & Satisfactory Academic Progress

Progress Policy For All Programs

The school's grading system for each class is:

1. Excellent	93 - 100
2. Above Average	85 - 92
3. Average	78 - 84
4. Below Average	70 - 77
5. Unsatisfactory	69 - or Below

Grade average required for certifying completion of a course is a passing grade of 70. Upon successful completion, a diploma or certificate will be awarded.

Unsatisfactory Progress

Conditions for interruption for unsatisfactory progress:

- When the grade average of a student is unsatisfactory for a calendar month, the student will be placed on probation.
- If, during the next month the student's grade average is still unsatisfactory, the student will be interrupted and the VA will be promptly notified.

Re-enrollment

Condition for re-enrollment:

- Re-enrollment or re-entrance will be approved only after evidence is shown to the director's satisfaction that conditions which caused the interruption for unsatisfactory progress have been rectified.

Grading Milestones

The following grading milestones will be observed at or about the end of the specified week.

Grading for Full Stack Immersive Programs

1. Week 2 - First C.R.U.D App
2. Week 3 - First Mock Interview
3. Week 5 - Solo Presentation
4. Week 7 - Second Mock Interview
5. Week 10 - Third Interview

Grading for Full Stack Part-Time Programs

1. Week 4 - First C.R.U.D App
2. Week 10 - First Mock Interview
3. Week 14 - First Mock Interview
4. Week 16 - Solo Presentation
5. Week 20 - Second Mock Interview
6. Week 24 - Third Interview

Grading for Technical Product Management via Node Development

1. Week 2 - First C.R.U.D App
2. Week 3 - First Mock Interview
3. Week 5 - Solo Presentation
4. Week 7 - Second Mock Interview
5. Week 10 - Third Interview

Grading for Cybersecurity Program

1. Every 4 weeks comprising of the materials class has covered

Cloud & Distributed Networks Associate Program

1. End of Cloud Fundamentals
2. Every 4 Weeks of Cloud Specialist a Mock Interview will be conducted
3. End of Blockchain Fundamentals
4. Every 4 Weeks of Blockchain Advanced
5. Final Project Presentation at the end of the Blockchain Advanced

Grading Schedule For Digital Content Producer Tracks

1. Week 3 - Photo
2. Week 6 - Video
3. Week 12 - Final Presentation of Portfolio

Grading Schedule For Entrepreneurship Courses

4. Week 5 - Essay Paper
5. Week 10 - Sales “Pitch” Mock Interview
6. Week 16 - Final Business Plan Presentation

Probation and Dismissal Policies

Students who violate the Student Conduct Policy, depending on the severity of the violation, may be placed on conduct probation for the remainder of the program. Students who violate that probation, fail to participate and contribute to their development team, or who fail to comply with Sabio’s attendance policy, as outlined above, will be dismissed from the program.

Conditions for Reentrance

Sabio allows students that have withdrawn from the institution to attempt and re-admit by emailing the Chief Academic Officer, Gregorio Rojas (Gregorio@sabio.la) and taking a technical assessment. The student must also have left the institution in good standing, i.e. not have violated any policies and all fees due were paid.

Student Achievement Measures and Completion Requirements

To exhibit the proficiency required to earn a Completion Certificate, a student must exhibit the following to the satisfaction of the Chief Academic Officer:

- Students will be able to apply key principles of systems analysis and design to selected business processes within the organization in order to implement effective information systems. (BSA — Business Systems Analysis)
- Students will be able to design and develop key database structures meeting selected business requirements for effective storage and retrieval of information. (DBM — Database Management)
- Students will be able to explain implementation, integration and maintenance for IT applications to support selected business processes. (INT — Integration)
- Students will be able to explain information systems security that will comply with key requirements of accepted industry standards to support and improve the security of an organization's systems. (ISS — Information Systems Security)
- Students will be able to design and develop computer programs using standards promoted by the Association of Software Professionals (ASP) to promote the quality and effectiveness of programs. (PRG — Programming)
- Students will be able to design and develop a website using selected professional web design principles and standards to facilitate the professional appearance of an organization. (WEB — Web development)
- Students are required to pass a mock interview conducted by the CAO. Students are asked progressively more difficult interview questions in order to exhibit their in-depth knowledge of the subject matter.

Student Services

Job Placement Services Sabio provides students with resume review and consultation (Sabio will not draft initial resume for Fellow), an opportunity to participate in a minimum of two mock interviews conducted by Sabio staff, promotion of the student on Sabio's online channels, at the Fellow's discretion, and access to Sabio's extended mentorship training, placement services and professional network for a period of five years after completion of the Program.

WHILE SABIO WILL PROVIDE PLACEMENT SERVICES TO FELLOWS BOTH DURING AND AFTER COMPLETION OF THE PROGRAM, SABIO CANNOT GUARANTEE THE EMPLOYMENT OF ANY FELLOW.

After completing the program Sabio provides a classroom for alumni to come in and continue to work as they seek work. The room is available Monday through Friday, 8 a.m. to 8 p.m.

Housing

Sabio does not offer on-campus housing or dormitories nor does it provide housing services for students.

- For helpful information on locating apartments in Culver City, visit:
 - <http://www.apartmentfinder.com/California/Culver-City-Apartments>
- For information on the cost of living in Culver City, CA visit
 - <http://www.areavibes.com/culver+city-ca/cost-of-living/>
- For helpful information on locating apartments in Irvine, visit
 - <https://www.apartmentfinder.com/California/Irvine-Apartments>
- For information on the cost of living in Irvine, CA visit
 - <https://www.areavibes.com/irvine-ca/cost-of-living/>
- For information on the cost of living in Downtown Los Angeles, CA visit
 - <https://www.apartmentfinder.com/California/Los-Angeles/Downtown-Los-Angeles-Neighborhood-Apartments>
- For information on the cost of living in Downtown Los Angeles, CA visit
 - <https://www.areavibes.com/los+angeles-ca/fashion+district/cost-of-living/>

The institution does not endorse or make any warranty as to the accuracy or usefulness of these websites, they are provided solely for informational purposes.

Housing costs range from \$500-\$5,000 per month in the Culver City and Downtown Los Angeles areas and \$500 - \$4,000 per month in the Irvine area.

Sabio is not responsible for finding or assisting a student in finding housing.

Student Rights and Grievances

Students may contact the CEO, Liliana Monge, via email or phone to discuss and resolve any student grievances immediately. Students also have the option of contacting the BPPE to file a complaint if the concern is not handled by the institution, using information provided on page 6 of this catalog. Liliana@sabio.la – (562) 307- 7589. Students may also contact the Co-Founder: gregorio@sabio.la

Sabio is accredited with the Commission of the Council on Occupational Education. Persons wishing to file a student complaint or grievance should either write to the Executive Director of the Commission, Council on Occupational Education, 7840 Roswell Road, Bldg. 300, Suite 325, Atlanta, GA 30350, or submit comments on the Council's website (www.council.org). Persons making comments must provide their names and mailing addresses. You can also call: 770-396-3898

Additionally, if a concern is not handled by the institution, students or any member of the general public may file a complaint with the Bureau for Private Postsecondary Education (BPPE) at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, (888) 370-7589, (916) 574-8900, or fax at (916) 263-1897 or by completing a complaint form, which can be obtained on the bureau's internet Web site www.bppe.ca.gov.

Administrators & Instructors

Liliana Aide Monge, CEO & Co-Founder

Liliana has over eleven years of economic development expertise, and is highly attuned to developing and managing federal funds. Previously, Ms. Monge was a redevelopment consultant at The Ometeotl Group, a redevelopment consulting firm that specializes in working with public agencies. She is a member of the Urban Land Institute, the International Council of Shopping Centers, and the California Redevelopment Association-Latino Initiative.

Gregorio Rojas, Chief Academic Officer & Co-Founder

Gregorio has been in the software development field across a variety of industries since 1999. Previously he was CTO and cofounder of an online real estate listings site, MySocialListings, a Director of Development at SFW, a SAAS enterprise software startup and most recently, lead developer of the Monetization team at MySpace.

Brijesh Patel, Instructor - Irvine

After getting his M.B.A. in 2011 at the University of La Verne, Brijesh pursued a career in technology with Sabio. With over four (4) years experience as a software engineer, Brijesh mentors and leads teams to build multiple full stack web applications while working closely with product owners to analyze and meet business requirements.

Daniel Gonzalez, Instructor - Culver City

With over five (5) years of experience as a software engineer and team leader, Daniel is an effective instructor who coaches and guides our fellows to ensure they can and will succeed as they transition into the tech field.

Hector Arias, Instructor - Downtown Los Angeles

Over 3 years of professional experience in web development and project management. Mentors teams from product design and architecture in order to execute projects.

Robert Johanness, Director of Admissions

Claudia R. Monge, Chief Operations Officer

VA School Certifying Official, and our Operations Manager, Claudia R. Monge has over 22 years of human resource experience, office management, customer service and years of working with adult learners.

Sabio Fellows Code of Conduct

Sabio is a place of work and you should conduct yourself accordingly with the utmost professional integrity. Any kind of disrespect and/or disruption to the room due to inappropriate behavior or comments may result in your expulsion from the room.

We do not tolerate harassment of any form. Sexual language and imagery is inappropriate and unwarranted in the training room. You will be expelled for this behavior.

Avoid any conversation having to do with politics and religion as this is not the appropriate place for these conversations.

We require that you follow your Senior Instructors directions explicitly with regards to all things code. For example, if your Senior Instructor asks you to rewrite a function to meet our standards, then you are required to follow their instructions explicitly, and do exactly as you are directed, for as many times as you are directed. Code Reviews should focus 100% of the code and not the developer. Never give anyone one feedback about how “they are wrong” or how “they should not do XYZ”. Code review is to give feedback to the code and to improve code

- “If the function were written like...”
- “Wouldn’t the code error if...”
- “Would it be better if...”
- “The code will perform better....”
- “The code will error less ...”

Code can always be improved and as developers just starting out you should be aware that your code will present with ample opportunity to improve. More on code review:

<https://docs.google.com/document/d/12LXvIIIOLKtbCJcHyRjyBbITNgY8odQzJuZiZEpTVkM/edit?usp=sharing>

I accept the Sabio Code of Conduct and will comply with it at all times:

Student Name: _____

Signature: _____

Date: _____

CATALOG RECEIPT FORM FOR STUDENTS

Student Name: _____

Scheduled Start Date: _____

I have received a copy of the Sabio catalog and have reviewed the information contained in it. I understand that the policies in this catalog apply to me, and if policies are updated while I am attending, I will be responsible for complying with those updated policies as well. I also understand that the Sabio Catalog is updated regularly and it is my responsibility to review the updated catalog which is available on the Sabio website at Sabio.la under the Regulatory tab.

By signing below, I am confirming receipt of this catalog and any other policies affecting my enrollment.

Signature: _____ Date: _____

Addendum 3679(e) Covered Individuals.

A covered individual is any individual who is entitled to receive educational assistance under one of the following chapters: chapter 31, Vocational Rehabilitation and Employment, chapter 33, Post-9/11 GI Bill benefits, chapter 30 or 1606, Montgomery GI Bill, chapter 35, Dependents Education Assistance. A covered individual must provide a certificate of eligibility.

A certificate of eligibility can also include a Statement of Benefits obtained from the Department of Veterans Affairs” (VA) website – eBenefits, or a VAF 28-1905 form for chapter 31 authorization purposes. Certification to Receive Veterans Benefits

Fellows must notify the Veterans Services Office once a fellow is ready to be certified. Failure to notify the office may result in the fellow to be dropped from the program. Fellows must follow the Sabio course plan to receive their benefits. Fellows must meet the required attendance policies and meet required daily hours of training. Any covered individual will be allowed to attend or participate in their courses during the period beginning on the date on which the individual provides a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33, and ending on the the earlier of the following dates: (1) date on which payment from the VA is made to Sabio Enterprises, Inc.; or (2) 90 days after the date the Veterans Services Office certifies tuition and fees following the receipt of the certificate of eligibility. Sabio Enterprises, Inc. will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other Sabio Enterprises, Inc training facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual’s inability to meet his or her financial obligations to Sabio Enterprises, Inc. due to the delayed disbursement funding from VA under chapter 31 or 33.