

DAOM
C A T A L O G
January 1, 2019 - December 31, 2021

A C C H S



All classes held at:
Academy of Chinese Culture and Health Sciences
1600 Broadway, Oakland, CA 94612
Office: (510) 763-7787 Clinic: (510) 763-1299 FAX: (510) 834-8646
Web site: <http://www.acchs.edu> E-mail address: info@acchs.edu



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ACADEMIC CALENDAR 2019

	Spring 2019	Summer 2019	Fall 2019
New course schedule available:	November 14, 2018	March 21, 2019	July 18, 2019
Registration for current students:	Nov. 21 - Dec. 4, 2018	Mar. 27 - Apr. 16, 2019	July 24 - Aug. 13, 2019
Last day for admissions application:	Dec. 4, 2018	April 1, 2019	August 5, 2019
New student orientation:	Betw. Jan. 2 - 4, 2019	Betw. May 1 - 3, 2019	Betw. Aug. 28 - 30, 2019
Classes begin:	January 7, 2019	May 6, 2019	September 3, 2019
Add / drop fee applied: (VA students last day for full drop)	After 1st week of school	After 1st week of school	After 1st week of school
Last day to drop:	Last weekend of courses*	Last weekend of courses*	Last weekend of courses*
Final examinations:	April 15 - 21, 2019	August 12 - 18, 2019	Dec. 9- 15, 2019
Holidays (school closed):	Martin Luther King Day	Independence Day	Thanksgiving

ACADEMIC CALENDAR 2020

	Spring 2020	Summer 2020	Fall 2020
New course schedule available:	November 14, 2019	March 12, 2020	July 18, 2020
Registration for current students:	Nov. 20 - Dec. 10, 2019	March 18 - April 7, 2020	July 22 - Aug. 12, 2020
Last day for admissions application:	December 2, 2019	April. 6, 2020	August 3, 2020
New student orientation:	Betw. Jan. 2 - 4, 2020	Betw. April 29 - May 1, 2020	Betw. Aug. 26 - 28, 2020
Classes begin:	January 6, 2020	May 4, 2020	August 31, 2020
Add / drop fee applied: (VA students last day for full drop)	After 1st week of school	After 1st week of school	After 1st week of school
Last day to drop:	Last weekend of courses*	Last weekend of courses*	Last weekend of courses*
Final examinations:	April. 13 - 19, 2020	August 10 - 16, 2020	Dec. 7 - 13, 2020
Holidays (school closed):	Martin Luther King Day	Independence Day	Thanksgiving

* See drop policy

APPROVAL DISCLOSURE STATEMENT

The Academy of Chinese Culture and Health Sciences was established in 1982 to offer professional education in traditional Chinese medicine within the context of Chinese culture.

Graduates of the Doctorate of Acupuncture and Oriental Medicine (DAOM) degree program are not eligible to sit for any licensure examination given by the state of California or any other state in the United States. Licensure from the California Acupuncture Board (L.Ac.) is a prerequisite for admissions into the Academy of Chinese Culture and Health Sciences' DAOM program.

The Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM) is the recognized accrediting agency for programs preparing acupuncture and Oriental medicine practitioners. ACAOM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347; phone 952/212-2434; fax 952/657-7068; www.acaom.org

ACAOM institutional and programmatic accreditation status and notes may be viewed at: <http://acaom.org/directory-menu/directory/>

The Academy of Chinese Culture and Health Sciences (ACCHS) post-professional doctorate in acupuncture and Oriental medicine (DAOM) program, approved to begin enrolling students, is not yet accredited or pre-accredited by ACAOM. Graduates of this program are not considered to have graduated from an ACAOM-accredited or pre-accredited program and may not rely on ACAOM accreditation or pre-accreditation for professional licensure or other purposes.

This program is eligible for ACAOM accreditation, and ACCHS is currently in the process of seeking ACAOM pre-accreditation/accreditation for the program. However, the Academy can provide no assurance that pre-accreditation or accreditation will be granted by ACAOM.

A degree program that is unaccredited or a degree from an unaccredited institution is not recognized for some employment positions, including, but not limited to, positions with the State of California. A student enrolled in the DAOM program at the Academy of Chinese Culture and Health Sciences is not eligible for federal financial aid programs.

The Academy of Chinese Culture and Health Sciences is approved by the California Acupuncture Board as a continuing education provider for licensed acupuncturists. California Acupuncture Board is located at 1747 N. Market Blvd. Suite 180, Sacramento, CA. 95834; telephone (916) 515-5200; fax (916) 928-2204. Website: <http://www.acupuncture.ca.gov>

The Academy is a Private Not-For-Profit California Public Benefit Corporation that has been approved to operate by the Bureau for Private Postsecondary Education. "Approved to operate" means compliance with state standards as set forth in the California Private Postsecondary Act of 2009. The Academy has been granted tax exempt status under 501(c)(3) of the U.S. Internal Revenue Code of 1954.

Persons seeking to resolve problems or complaints should utilize the grievance procedure as presented in this catalog. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education (BPPE) at Address: 1747 N. Market Blvd. Ste 225, Sacramento, CA. 95834; P.O. Box 980818, West Sacramento, CA. 95798-0818; Web site Address: www.bppe.ca.gov; Telephone and fax #s (888) 370-7589 or by fax (916) 263-1897; (916) 574-8900 or by fax (916) 263-1897. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau's web site www.bppe.ca.gov.

This catalog outlines curriculum requirements, faculty information and course descriptions as per the effective date of issuance. The materials presented herein constitute the rules and regulations of the Academy and are intended to be accurate, complete, and binding. However, the Academy reserves the right to update or change any or all of these regulations to meet with all of the above accreditation requirements and/or the Academy's changing conditions. In the event of any change, written notice will be given, and such notice will post as an addendum to the catalog. All information in this school catalog is current and correct and is so certified as true by Andres Bella, Acting President.

Effective dates 1/1/2019 - 12/31/2021



BOARD OF DIRECTORS

Yen Wei Choong, MSTCM, L.Ac., Chairman

Robert Barnhart, Eva WuChoi, MBA, Arthur Liu, Esq.,

Phillip Tou, MA, Jane Zhang, BA

ADMINISTRATION

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Fitzgerald, Michael, MSOM, L.Ac., Director of Clinical Academic Programs

Settels, Phil, MSTCM, L.Ac., Acting Dean of Academic Affairs

Salim, Jason, MSTCM, L.Ac., Assistant Dean of Academic Affairs

Viola, Marta, MSTCM, L.Ac., Director of Student Tutoring and Learning Center

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Yu, Mandy, A.A., Financial Controller (mandy@acchs.edu)

STATEMENT OF PURPOSE

The Academy of Chinese Culture and Health Sciences was established in 1982 to offer professional education in traditional Chinese medicine within the context of Chinese culture.

OBJECTIVES

DAOM MISSION STATEMENT

The mission of the ACCHS DAOM program is to provide an advanced, clinically-oriented program of study based on a foundation of Classical Chinese medicine and **integrated orthopedics and pain management.**

ADDENDUM: The job classification code associated with the DAOM program under the United States Department of Labor's Standard Occupational Classification code is 51.3301

Chinese Medicine has a rich history with many notable figures who embodied the ideals of the scholar physician. Through deep understanding of principles, these doctors were able to respond to the myriad manifestations of disease creatively and effectively, rather than applying pre-existing treatments in a formulaic or reflexive way. Striving towards this ideal necessitates a deep investigation of Chinese Medicine's theoretical principles, guided by scholar clinicians who are leaders of the resurgence of Classical Chinese Medicine.

ACCHS' doctoral program will draw from the Classical literature to provide instruction in the areas of acupuncture, herbal medicine, qi cultivation and energetics, diet and nutrition, and manual therapy. This will enable our DAOM candidates to navigate areas of clinical assessment, diagnosis and intervention with greater confidence and ability. The focus on returning to source texts will foster a spirit of inquiry in our students, and provide them with the solid foundation in knowledge synthesis and analysis that will encourage their growth as lifelong students of Chinese Medicine. It will also empower them to become leaders in the Chinese Medical field, developing along the ideal of the scholar-physician.

By learning the Classics in the context of clinical practice and advanced biomedical study, the Classical tenets will be grounded in a reality-based learning environment, enabling the DAOM candidate to communicate clearly and effectively with patients and other healthcare practitioners. In this way, clinical efficacy will guide our students' understanding and application of theoretical principles.

The program's second emphasis is a rigorous study in the principles that underlie pain conditions. This area includes a strong biomedical and integrative medical component, and students will expertise in the precise assessment, diagnosis and treatment of pain conditions, that don't always respond to treatment according to internal or external disease models.

Throughout all stages of ACCHS' DAOM program, academic discourse between faculty and students will be encouraged and facilitated through mediated online forum. This will allow the DAOM candidates to remain actively engaged in the course material between DAOM program weekends.



A vertical calligraphic phrase in Chinese characters, reading 'Action Mind Breath' from top to bottom. The characters are written in a fluid, cursive style with varying line thicknesses and some ink bleed-through.

DAOM EDUCATIONAL OBJECTIVES

At the time of graduation, a DAOM student from ACCHS will be able to:

- Draw upon an enhanced familiarity with the Chinese Medical classics (Neijing, Nanjing, Shang Han Lun, Jin Gui Yao Lue), and a deeper understanding of Chinese Medicine's foundational theory (such as classical physiology, formula architecture and modification, constitutional body-typing, meridian energetics, etc.) in order to guide their clinical reasoning in the areas of assessment, diagnosis and intervention.
- Precisely locate and effectively treat the source of musculoskeletal and pain conditions using knowledge of anatomy, orthopedic testing, and Chinese medical principles and techniques.
- Apply major Oriental medicine modalities - including herbal medicine, acupuncture, and manual therapy - with greater knowledge and skill.
- Assess appropriate care for their patients, and communicate clearly with patients and other healthcare practitioners, using an advanced understanding of biomedical physiology and pathology.
- Synthesize knowledge from different sources, engage in original scientific and scholarly inquiry, think critically and creatively, and communicate their ideas to different audiences.
- Utilize the resources necessary to further develop their knowledge, skills and attitude, as lifelong learners of Chinese Medicine.
- Actively and constructively engage with the greater Chinese Medicine community, advancing the profession and contributing to the development of future generations.
- Assess, measure and monitor their patients' conditions, and document their work appropriately in order to communicate effectively with other healthcare practitioners, as well as work with insurance companies, worker's compensation and personal injury cases.

GENERAL INFORMATION

The Academy of Chinese Culture and Health Sciences is located in vibrant Oakland, California, just across the bay from San Francisco. The Academy campus is near Oakland's City Center, and is easily accessed by the Bay Area Rapid Transit (BART) public transportation system. It is within two blocks of federal, state, and city government buildings, within a few blocks of Oakland's growing Chinatown community, which has an abundance of restaurants, shops, and herbal pharmacies. Also within walking distance are bookstores, copy shops, cafes, and many businesses, which represent Oakland's rich ethnic diversity.

The Academy's facilities provide lecture classrooms, a teaching clinic, an herbal pharmacy, a library, computers, administrative offices, and lounges for faculty and students. Didactic courses are taught using white boards, projectors, anatomical models, and other media devices, such as laptops, DVDs, and televisions. Clinical training materials include acupuncture needles, moxibustion, cupping devices, and diagnostic medical equipment, such as stethoscopes and sphygmomanometers.

The Academy does not offer distance education.

The school maintains limited parking facilities. Reasonably-priced parking is available nearby. However the school is located one block from two nearby BART stations.

LIBRARY

The library is divided into two sections (Chinese and English) with a total of 3,200 volumes of traditional Chinese medical and related publications. It is open five days a week. Students can borrow books with their student ID cards. Students can also do individual research or have group study in the reading rooms. Computers, TV, a copier, periodicals, and dictionaries, as well as videos and slides are available for student and faculty use.

LIVING AND HOUSING COSTS

There is no on-campus or dormitory housing, but the Academy in downtown Oakland is five miles from Berkeley and in the heart of the East Bay. Both Oakland and Berkeley have ample rental units available at a reasonable cost - from \$500 (shared housing) to \$1100 (studio apartment). The Academy bears no responsibility in assisting a student with housing, yet the Academy maintains a small bulletin board for a shared housing network as well as other community and professional listings.

THE NEIGHBORHOOD: OAKLAND, CA

- #1 Most exciting city in the US – Movoto (2013)
- #8 Top destination in the US – Lonely Planet (2015)
- #2 Best Small Business Cities in America – Biz2Credit (2016)
- #6 Top 10 Cities with Highest Healthiest Cities Scores – Sperling Report Card (2015)
- #6 Best Rising Star Destination – Huffington Post
- #5 Hippest City in the US – The Thrillist
- #5 Place to go in the World – New York Times
- #9 Most walkable large city in the US – Walkscore.com
- Oakland Named the Most Diverse City in America – Priceonomics, December 15, 2014
- 20 Best Cities in America for Bicycling – Redfin
- No. 5 Best Cities for Foodies – Nerd Wallet
- #2 Best Mid-sized American Cities of the Future – FDI Magazine



INSTITUTIONAL FISCAL DISCLAIMER

ACCHS has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition of bankruptcy filed against it within the preceding five years.

FINANCIAL AID (School Code :G32883)

The Academy provides access to several Title IV financial aid programs. Federal Direct Loans and Work-Study may be utilized by MSTCM degree-seeking students who qualify. DAOM program students are currently NOT eligible for Federal Financial Aid programs. Eligibility for ACCHS SFA programs is based on completion of the FAFSA (Free Application for Federal Student Aid). A student must enroll at least half time to be eligible for Financial Aid at ACCHS.

If you obtain a loan to pay for an educational program, you will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If you default on a federal loan, the federal government or a loan guarantee agency may take action against you, including garnishing an income tax refund; and you may not be eligible for any other government financial assistance at another institution until the loan is repaid. You have the right to cancel and obtain a refund of charge paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. You can do this by submitting your written intent to cancel by email (admissions@acchs.edu), mail (1600 Broadway, Suite 200, Oakland, CA. 94612), fax (510-834-8646), or hand delivery.

The institution shall provide a pro rata refund of nonfederal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance. The unused portion of tuition will be calculated, based on clock hours paid for versus clock hours passed. You will be charged from the first day of school until the last day of attendance, including the classes not attended in between and the documented cost of any books or equipment that were not returned. If you have received federal student financial aid fund, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

DAOM OVERVIEW

WHY FOCUS ON THE CLASSICS?

The primary goal of most Chinese Medical physicians is to address the root and branches of a patient's condition, with the intention of helping to facilitate a positive health outcome. In working towards this goal, the study and practice of Chinese Medicine can take on many forms and be guided by diverse philosophies. Two such philosophies are the ideal of the technical expert, who strives towards skillful application of useful protocols, and that of the scholar physician, guided by clinical reasoning based on principles.

By learning protocols, a clinician learns to apply useful treatments to general conditions. Over time most clinicians will have compiled a mental "cheat-sheet" of a number of protocols that they find to be most effective and reliable, and these serve as important tools in their clinical arsenal.

By focusing on the application of principles, a Chinese Medicine practitioner learns how to think. They will thus be able to respond to the specific circumstances of each clinical encounter with intelligence and creativity. In this way, medical practice is spontaneous and insightful, and every clinical outcome serves to refine one's understanding of the application of those theoretical principles.

These principles, or "rules" of Chinese Medicine, that have guided its thought and practice for roughly 2,000 years, were laid out in the Classical texts of the Han Dynasty. These rules are not simply statements to be memorized, but rather inform a worldview that allows us to frame health and disease in a unique and imminently useful way. Furthermore, learning the rules of the system will often allow a practitioner to deduce why or when an empirical approach or protocol is indicated, and so techniques that are generally useful can be employed more deliberately and with greater specificity.

The goal of learning from the Classics is to become a superior physician, who practices Chinese Medicine according to a deep understanding of its tenets, fulfilling the dual role of benefiting patients and carrying forward a rich tradition.

WHY FOCUS ON TREATING PAIN CONDITIONS?

In the US, pain is one of the primary reasons patients seek medical treatment, and musculoskeletal complaints currently account for 30% to 50% of all visits to acupuncturists. The systemic problems in the way pain is managed and treated serve to emphasize the role that acupuncture and Chinese Medicine can play in improving the lives of our patients and communities who struggle with pain.

Pain has many sources, and many of them respond very well to the traditional approaches of Chinese Medicine. There are also other sources of pain that do not adequately fall into the categories of internal or external disease, and are not always alleviated through local-channel-distal acupuncture methods. By developing their understanding of the anatomical, physiological (both Chinese and biomedical) and neurological sources of pain, and of ways in which this refined knowledge can inform the use Chinese Medicine's traditional modalities, our candidates will be able to more precisely assess, and more skillfully treat the roots of their patients' pain conditions.

In addition, the transition to national healthcare that will take place over the next few years will see more worker's comp, personal injury and MD-referred cases, dealing primarily with musculoskeletal issues. Learning to diagnose, treat and chart according to standards set up for this multi-disciplinary style of healthcare will prove invaluable for DAOM candidates.





ADMISSIONS

ADMISSIONS STATEMENT

The Academy is committed to a policy of equal opportunity. Admission is open to all qualified applicants. Equal educational opportunities will be provided to all persons, regardless of race, religion, gender, national origin, marital status, sexual preference, age, or physical handicap.

Candidates for admission are considered in the order in which their applications are completed. The Admissions Committee does not grant full admission to an applicant until all required information has been received by the Academy. Prospective students are encouraged to visit the school and discuss educational plans with the Admissions office. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you signing an enrollment agreement.

The Academy seeks and prioritizes applicants who wish to study traditional Chinese medicine within the context of Chinese philosophy and Chinese culture. A personal commitment to the study and practice of the medical arts, combined with a sound undergraduate academic background, are qualities common to the Academy student body. The Academy's DAOM curriculum is now presented in English only. Students come for lectures and clinical training four days per month for the entire program. Several options exist for clinical training, including an internship at the ACCHS clinical facility.

English program: Friday, Saturday, Sunday, Monday (one weekend per month)

The Academy's program supports the professional development of working adults by offering the option of either full-time or part-time studies. (note- there is no specifically designated part-time track).

Part-time studies - It is possible to complete the DAOM program on a part-time basis. Part-time students will take the same courses as full-time students; however part-time students may be precluded from participating every month. Each complete course will be completed during the designated weekend of the designated month. If a student registers for a particular weekend, he or she must complete the weekend and the courses associated in order to receive credit for the course. A part-time student can register to participate during the months in which he or she is registered. By comparison, a full-time student will attend every month. Students who wish to register for less than the full-time number of courses/units (4 weekends per trimester) must meet with an advisor in order to determine the completion track so that all courses will be completed within 4 academic years.

OPEN HOUSE

Several times a year, the Academy hosts an Open House, which gives prospective students the opportunity to receive pertinent school information and to experience TCM first hand. Prospective students are invited to participate in special TCM technique demonstration classes, informational seminars, and campus tours. For exact dates, contact the Academy administration offices or visit the Academy website.

ADMISSIONS REQUIREMENTS

Applicants must have completed sufficient graduate studies to undertake an advanced, specialized post-graduate education. Applicants who possess a degree in TCM or OM, respectively, from an accredited TCM institution, as well as a license to practice acupuncture issued by the California Acupuncture Board, satisfy the prerequisite courses listed in Category A.

General Education

General education for the DAOM program consists of the courses that must be fulfilled as part of a curriculum in a professional Oriental medicine program, courses leading to a Master's degree from an ACAOM accredited institution, including courses in:

- Oriental medical theory, diagnosis, and treatment techniques in acupuncture and related studies;
- Oriental herbal studies; clinical training; and biomedical clinical sciences.

Total minimum for Category A: 146 units / 2625 hours in a professional Oriental medical curriculum.

A. Applicants must have successfully completed a professional Oriental curriculum and have a Master's degree in OM from an ACAOM accredited institution of Oriental medicine and must possess a license in acupuncture through the California Acupuncture Board or a Diplomate of Oriental Medicine from the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM). NCCAOM Diplomates may need to obtain a California license to practice acupuncture within six months of the DAOM program.

B. Applicants must have a GPA of at least 2.7 (B-) in all prerequisite course work and at least a 2.7 (C+) in any individual course if transferring from another DAOM program.

C. English Language Proficiency Requirement:

The Academy requires that students maintain English proficiency for successful didactic and practical clinical training purposes. Students may complete the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System exam (IELTS).

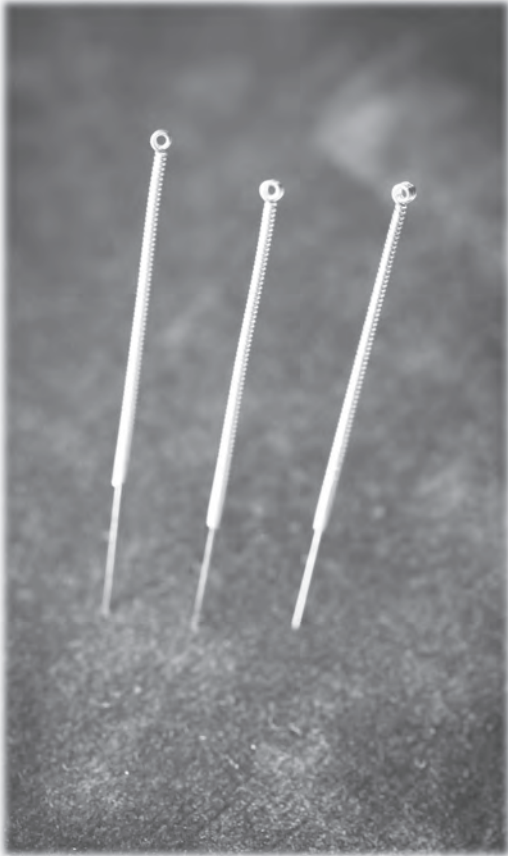
The applicant must score at least 61 on the Test of English as a Foreign language (TOEFL) internet based test (iBT) which also requires a minimum speaking exam score of 26 and a minimum listening exam score of 22, or a level 6.5 on the International English Language Testing System (IELTS) exam; (b) for those who shall complete the program in another language, a TOEFL iBT score of at least 45 must be obtained with a minimum speaking exam score of 18 and a minimum listening exam score of 15, or the student must have completed a two-year (60 semester credits or 90 quarter credits) baccalaureate level education in an institution accredited by an agency recognized by the U.S. Secretary of Education or from an equivalent English language institution in another country.

The Academy requires a TOEFL Web-based test score of 61 for all DAOM applicants, with a mean (average) score on the TSE. The Academy requires a computer-based test score of at least 173 and the mean (average) score on the TSE for students.

The Academy requires an IELTS test score of 6.5 for DAOM applicants.

The Academy requires that DAOM program applicants meet the TOEFL or IELTS requirements at the time of admission.





In addition to admissions requirements for the DAOM program, the following criteria applies:

- A. Applicants must have a GPA of at least 2.7 in all course work and at least a 2.7 in any individual course if transferring from another DAOM program.
- B. The application process requires the following:
 1. File a completed application form with a \$100 application fee, (\$200 for foreign students) and two (2) passport-sized color photos.
 2. Submit an updated resume, which outlines educational and professional development.
 3. Submit a typed, full page, single-spaced statement of purpose essay, which explores his/her personal reasons for wanting to study and practice Chinese medicine.
 4. Ensure that official transcripts, documenting all previous post-secondary education credit applicable to Academy admissions requirements, **display credit units/class hours** and are **sent directly to the Academy**.
 5. Two letters of recommendation.
 6. In the process of admissions application, an admissions interview may be arranged.
 7. Accepted applicants will be notified of the Admissions Office's decision in writing.
 8. An admissions packet will be provided prior to registration.

The admissions office will not consider an application from a student who has been dismissed from any school for legal, ethical, or moral reasons.

The institution does not admit students from other countries to the DAOM program.

Under certain circumstances, ACCHS may consider DAOM applicants who do not meet all the above criteria. Candidates who do not meet the above criteria will be evaluated on a case-by-case basis.

After receiving and reviewing all submitted documents, the DAOM Admissions Committee will schedule an interview with the applicant. This interview may be held in person, or by phone, and will assess the applicant's aptitude, interest, and capacity to complete the program.

STRF (Student Tuition Recovery Fund)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225, Sacramento, CA 95834, Phone: (916) 574-8900 or Toll Free: (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

ADMISSIONS FOR NON-MATRICULATED STUDENTS

Non-matriculated students who wish to take courses for either credit or audit, must satisfy all of the ACCHS DAOM program admissions requirements before enrollment can occur.

TRANSFER CREDIT POLICIES

The Academy has not entered into an articulation or transfer agreement with any other college or university.

The Academy may grant academic credit for a DAOM curriculum course taken previously, provided it was completed at:

- a university or college accredited by an agency recognized by the U.S. Secretary of Education;
- a post-secondary educational institution approved or authorized by an appropriate governmental agency in the jurisdiction in which it is located, or
- a program approved by the California Acupuncture Board and accredited by ACAOM **and** if the course name, credits, and necessary course descriptions indicate that the course meets the requirement of the Academy.

Up to 20 credits may be awarded for coursework and clinical instruction completed successfully at another DAOM school or college which is accredited by ACAOM.

Any student who wishes to transfer prior credit must submit a blue, Transfer Credit Request form for Admissions Committee review and approval within the first year of enrollment in the program.

In addition:

- Courses must be completed with a grade of 2.5 (C+) or better;
-
- Courses completed at foreign institutions must first be evaluated by a foreign transcript evaluation agency. Foreign courses may be transferred only upon the approval of the Admissions Committee;
-
- Any student who wishes to transfer prior credit must submit a written Request Form for Admissions Committee review and receive approval within the first year of enrollment in the program.

In addition:

Courses must be completed with a grade of 2.5 (C+) or better;

Courses completed at foreign institutions must first be evaluated by a foreign transcript evaluation agency. Foreign courses may be transferred only upon the approval of the Admissions Committee.

TRANSFER CREDIT FOR EXPERIENTIAL PROFESSIONAL LEARNING

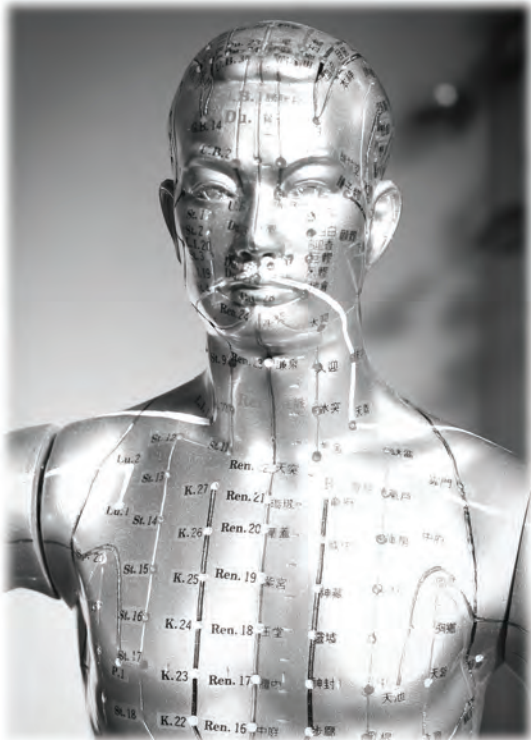
Due to the specialized nature of the DAOM program curriculum, the Academy does not accept experiential professional learning transfer credit. Currently, there are no professional evaluation organizations that maintain assessment or testing procedures for DAOM level courses.



REGISTRATION

REGISTRATION STATEMENT:

1. Registration for freshmen and transfer students is held during New Student Orientation week. Continuing students must register during their designated time, beginning three weeks prior to the end of each trimester. Each student will be provided with a registration packet, which includes all registration and academic advising information.
2. All students who wish to register must fill out registration forms, which are distributed prior to registration, and register with the approval of the program administrator.
3. Students can register for advanced courses: once completion of corresponding prerequisite courses has been verified; once the previous trimester's tuition has been fully paid; and with receipt of clinical training requirement materials.
4. Students who do not register during the announced designated time will be required to pay a late registration fee of \$30.00.



ADD / DROP CLASSES:

Students may add and drop courses, without charge, during the first week of school, with approval from the administration. A fee of \$50 will be charged each time thereafter. All add / drop requests must be submitted in writing to the administration office for processing. See the Academic Calendar for exact drop deadline dates.

CANCELLATION OF ADMISSIONS OR REGISTRATION:

The Academy reserves the right to cancel the admission or registration of individuals whose attendance at the Academy, in the opinion of the appropriate administrative officers and faculty, is not mutually beneficial to that person and to the institution.

Applicants must submit all academic records from all other institutions attended for an academic performance evaluation. If it is proven that an applicant has gained admission to the Academy through incomplete or fraudulent credentials, or that there are misrepresentations in the written application for admission, the individual may have his/her:

1. admission and registration canceled without any refund;
2. total credit rescinded that was earned following such admission; and
3. future registration at the Academy prohibited.

The Admissions Committee has the right to verify the accuracy of transcripts/documents. If it is determined that a student sought admission on the basis of incomplete or fraudulent credentials or misrepresentations in the written application for admission, the student will be notified in writing of the admissions office's intention to take one or all of the above actions.

The student has ten days thereafter to reply in writing. The admissions office will then make a determination and recommend appropriate actions to the president. Subsequently, the student will be notified in writing of the action to be taken. The student may file a written appeal to the president within ten days. The president's decision is final.

CURRICULUM

THE DOCTORATE OF ACUPUNCTURE AND ORIENTAL MEDICINE

The Doctorate in Acupuncture and Oriental Medicine program is a three academic year professional degree curriculum designed to provide an advanced, clinically-oriented program of study based on a foundation of Classical Chinese medicine and integrated orthopedics and pain management. The Academy's DAOM program can be completed in two calendar years/ three academic years by full-time students. The DAOM program curriculum will demonstrate an elevated competency in consultation and collaboration, the interaction between the Oriental medicine practitioner and others, including patients and health care professionals. The DAOM program curriculum will demonstrate competency in clinical supervision, clinical teaching with the goal of enhancing the supervisee's competencies. The DAOM program curriculum will demonstrate a broader understanding of clinical practice management, which consists of those activities, including practical aspects that direct or organize the provision of patient care services. The DAOM program curriculum will demonstrate a greater understanding of procedures relating to evaluation and research, enabling graduates to become critical consumers of the body of professional literature. These competencies will compliment the graduate's abilities to engage the clinical research project in Oriental medicine.

The Academy's DAOM curriculum relates directly to its purpose and objectives by offering a comprehensive advanced and specialized education in traditional Chinese medicine (TCM). The curriculum covers all the core areas of TCM as defined by state, national, and Chinese TCM college standards. Throughout the curriculum, there is continual emphasis on the interrelating influences of Chinese medicine and culture, as noted by the inclusion of more in-depth classes: the four classics of TCM -- Nei Jing, Shang Han Lun, Jin Kui, and Wen Bing; Philosophy of Chinese Medicine; Advanced integrated Orthopedics and pain management.

UNIT / CLOCK HOUR CONVERSION

One academic unit is equal to 15 hours of didactic instruction or 30 hours of clinical instruction. Clinical studies receive half the units of lecture instruction hours; because, clinical studies require less outside preparation.

TIME CONSTRAINTS AND LIMITATIONS

The Doctor of Acupuncture and Oriental Medicine curriculum is a three academic year program. The program can be accomplished within two years/24-months of full-time studies. Instruction within the academic program is presented over six consecutive terms consisting of three 15-week trimesters per each calendar year. All credit earned is awarded in terms of trimester units.

A student may elect to engage in part-time studies. In this case, a study plan will be designed to ensure that the program can be completed within the desired time period. For the Doctor of Acupuncture and Oriental Medicine degree to be awarded, students are required to complete all studies within four years of initial matriculation.

**NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS
EARNED AT OUR INSTITUTION**

The transferability of credits you earn at the Academy of Chinese Culture and Health Sciences is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the DAOM degree you earn in the DAOM program is also at the complete discretion of the institution to which you may seek to transfer. If the DAOM degree that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Academy of Chinese Culture and Health Sciences to determine if your DAOM credits will transfer.



ACCHS DAOM Program Overview

Code	Course	Faculty	Hours = Didactic/Clinical	
RM	Integration and Research Module	RM	157.5 / 0	
RM101	Medical Documentation and Report Writing	A. Von der Muhll (DAOM C)	15	0
RM102a	Case Research and Presentation I	Dr. Carla Wilson	7.5	0
RM102b	Case Research and Presentation II	Dr. Carla Wilson	7.5	0
RM103	Pedagogy in Chinese Medicine	Dr. Carla Wilson	7.5	0
RM104	Herb-Drug Interactions	Dr. Misha Cohen	15	0
RM105	The Science of Acupuncture	Dr. John McDonald	15	0
RM106a	Research Methodology I	Dr. Jennifer Williams	15	0
RM106b	Research Methodology II	Dr. Jennifer Williams	15	0
RM106c	Research Methodology III	Dr. Jennifer Williams	15	0
RM107	Capstone Project	various	37.5	0
RM108	Professional Ethics	A. Von der Muhll (DAOM C)	7.5	0

Code	Course	Faculty	Hours = Didactic/Clinical	
CF	Classical Foundations Module	CF	315.0 / 60	
CF111a	Historical Schools of Chinese Medicine I	Dr. Allen Tsaur	7.5	0
CF111b	Historical Schools of Chinese Medicine II	Dr. Allen Tsaur	7.5	0
CF111c	Historical Schools of Chinese Medicine III	Dr. Allen Tsaur	7.5	0
CF111d	Historical Schools of Chinese Medicine IV	Dr. Allen Tsaur	7.5	0
CF112a	Clinical Strategies in the Shang Han Lun I	Phil Settels (DAOM C)	7.5	0
CF112b	Clinical Strategies in the Shang Han Lun II	Phil Settels (DAOM C)	7.5	0
CF112c	Clinical Strategies in the Shang Han Lun III	Phil Settels (DAOM C)	7.5	0
CF112d	Clinical Strategies in the Shang Han Lun IV	Phil Settels (DAOM C)	7.5	0
CF113	Classical Pulse Diagnosis: Nan Jing Pulse System	Joseph Adams	15	0
CF114a	Key Formula Families in the Shang Han Lun I	Dr. Huang Huang	22.5	7.5
CF114c	Key Formula Families in the Shang Han Lun II	Dr. Huang Huang	22.5	7.5
CF115a	Six-Syndrome Differentiation in the Shang Han Lun I	Dr. Suzanne Robidoux	22.5	7.5
CF115b	Six-Syndrome Differentiation in the Shang Han Lun II	Dr. Suzanne Robidoux	22.5	7.5
CF115c	Six-Syndrome Differentiation in the Shang Han Lun III	Dr. Suzanne Robidoux	22.5	7.5
CF116a	Nei Jing Su Wen - Key Concepts I	Z'ev Rosenberg	7.5	0
CF116b	Nei Jing Su Wen - Key Concepts II	Z'ev Rosenberg	7.5	0
CF117a	Nan Jing - Key Concepts I	Z'ev Rosenberg	7.5	0
CF117b	Nan Jing - Key Concepts II	Z'ev Rosenberg	7.5	0
CF118a	Classical Acupuncture: Sinew Vessel Treatment	Joseph Adams	7.5	7.5
CF119a	Shen-Hammer Pulse Diagnosis I	Brandt Stickley	15	0
CF120	Chinese Medical Psychology	Brandt Stickley	15	0
CF121a	Intro to the Shanghan Lun I	Phil Settels	7.5	0
CF121b	Intro to the Shanghan Lun II	Steve Woodley	3.75	0
CF121c	Intro to the Shanghan Lun III	Steve Woodley	3.75	0
CF121d	Intro to the Shanghan Lun IV	Phil Settels	7.5	0
CF121e	Intro to the Shanghan Lun V	Phil Settels	7.5	0
CF122	Shanghan Lun: The Yijing Code	Liu, Dongjun	22.5	7.5
CF123a	Sa'am Acupuncture I	Toby Daly	7.5	7.5

ACCHS DAOM Program Overview

Code	Course	Faculty	Hours = Didactic/Clinical	
OP	Orthopedic Medicine and Pain Management	OP	277.5 / 75	
OP221	Essentials of Integrative Acupuncture and Physical Medicine	A. Von der Muhll (DAOM C)	7.5	0
OP222	Myofascial Meridians I (Jing Jin)	A. Von der Muhll (DAOM C)	15	0
OP223	Myofascial Meridians II (Jing Jin)	A. Von der Muhll (DAOM C)	15	0
OP224a	Advanced Orthopedics I - Head, Neck and Thorax	A. Von der Muhll (DAOM C)	15	7.5
OP225a	Advanced Pain Management I - Xing Nao Kai Qiao I	Dr. Clayton Shiu	15	0
OP225b	Channel Theory and Palpation	Dr. Phil Suger	7.5	7.5
OP226a	Advanced Orthopedics II - Shoulder, Arm and Hand	A. Von der Muhll (DAOM C)	15	7.5
OP227	Advanced Pain Management II - Master Tung Acupuncture I	Dr. Henry McCann	22.5	7.5
OP228	Advanced Orthopedics III - Lumbo-Sacral Spine	A. Von der Muhll (DAOM C)	15	7.5
OP229	Advanced Pain Management III - Master Tung Acupuncture	Dr. Henry McCann	22.5	7.5
OP230	Advanced Orthopedics IV - Buttock, Hip, Thigh and Knee	A. Von der Muhll (DAOM C)	15	7.5
OP231	Yijing Acupuncture	Jorge Nunez (DAOM C)	7.5	7.5
OP232	Advanced Orthopedics V - Calf, Ankle, Foot	A. Von der Muhll (DAOM C)	15	7.5
OP233a	Advanced Pain Mngmt V - Balance Method Acupuncture I	Dr. Johnson Chiu	7.5	0
OP233b	Advanced Pain Mngmt V - Balance Method Acupuncture II	Dr. Johnson Chiu	7.5	0
OP234	Palpatory Anatomy	Jim Donak	15	0
OP234a	Palpatory Anatomy I - Head, Neck and Thorax	Jim Donak	7.5	0
OP234b	Palpatory Anatomy II - Shoulder, Arm and Hand	Jim Donak	7.5	0
OP234c	Palpatory Anatomy III - Lumbo-Sacral Spine	Jim Donak	7.5	0
OP234d	Palpatory Anatomy IV - Buttock, Hip, Thigh and Knee	Jim Donak	7.5	0
OP234e	Palpatory Anatomy V - Calf, Ankle, Foot	Jim Donak	7.5	0
OP235	Tactical Qigong and Applied Clinical Technique	Jed Michael	22.5	7.5

Code	Course	Faculty	Hours = Didactic/Clinical	
PT	Practicum Training Module	PT		
PT140	Clinic Theater - Classical Chinese Med (0.25 units)	various		counted above
PT141	Clinic Theater - Orthopedic Med & Pain Mgmt (0.25 units)	various		
PT142	Internship - Classical Chinese Med (0.5 units)	various		min 60
PT143	Orthopedic Med & Pain Mgmt (0.5 units)	various		
PT144	Externship Classical Chinese Medicine (0.5 units)	various		min 120
PT145	Orthopedics (0.5 units)	various		
PT146	Externship other TCM or Biomedical (0.5 units)	various		
PT147	Professional Practicum (Clinic Supervision) (0.5 units)	various		max 100
PT148	Case Study Review, Presentation and Discussion (0.5 units)	various		max 100

Summary

Module	Hours	Units	Days
Integration and Research Module	150	10	20
Classical Chinese Medicine Module	217.5	14.5	29
Orthopedic Medicine and Pain Management	225	15	30
Practicum Training Module	697.5	23.25	93
Total	1290	62.75	172

FINANCIAL INFORMATION (FEES AND EXPENSES)

Application Fee (nonrefundable):		
	U.S. Resident	\$100.00
	Foreign Student	200.00
Transfer (Transcript) Analysis (NON-REFUNDABLE)		50.00
Admissions Deposit for Foreign Student (deductible)		300.00
Registration Fee:	(NON-REFUNDABLE)	100.00
	STRF (NON-REFUNDABLE)	.00 / \$1,000 tuition
	Facility Fee	25.00
	Credit Card Processing Fee (NON-REFUNDABLE)	1% on all transactions
Graduation Fee / Graduation Processing Fee		200.00
Tuition Fees for Credit:		
	Didactic Course Instruction	270.00 / unit
	Clinic Instruction	18.00 / hour
Malpractice Insurance for Clinic		40.00 / trimester
Transfer Credit Processing Fee (not applicable to GE courses):		30.00 / per course
Late Registration Processing Fees		30.00
Late Tuition Payment Fee		30.00
Late Installment Payment Fee		30.00
Monthly Installment Interest:		10% / year
Add / Drop Fee (after one week of class teaching)		50.00 per form
Challenge Exam		70.00/ unit
Returned Check		25.00 each
Transcript Fee:	Official Copy	10.00 each
	Official Copy (certified mail)	15.00 each
	(two business day turnaround and two-day priority postage)	30.00 each
	Unofficial Copy	5.00 each
Fee for Additional Copy of Diploma:		
	With Cover	50.00 each
	No Cover	30.00 each
Letter of Recommendation or Verification		5.00 / each
Library Fee:	Overdue Charge Per Day	0.25 / each book
	Damaged Book	20.00 / each item
	Lost book	Replacement Price of Original Text
Student ID Replacement		10.00
Student Document Copy Fee		30.00

NOTE: To graduate or be issued a transcript, all fees, current and due, must be paid in full.

Doctor of Acupuncture and Oriental Medicine Program:

Total Charges for a Period of Attendance (based on 12 units without clinical training hours):	Tuition \$2,830.00
Estimated Schedule of Total Fees - DAOM Program:	Tuition \$23,268.00
	Fees \$1,000.00
	(Total: \$24,268.00)

The Academy reserves the right to raise or lower tuition or fees and the regulations governing them whenever deemed necessary by the governing board of directors of the Academy. The Academy reserves the right to change any or all fees, in which case 30 days prior notice will be given.

Tuition may be increased during the program at a rate similar to that of the national cost of living index increase; students should budget such a raise accordingly.

OTHER EXPENSES

In addition to the fees and estimated expenses outlined, when preparing a budget, all students should consider the costs of textbooks, housing and meals, health, transportation and miscellaneous expenses.

PAYMENT OF TUITION AND FEES

Students should be prepared to pay all tuition and fees each term at registration. All checks must be made payable to "ACCHS." Low-interest installment agreements are available to students experiencing financial difficulties. The down payment is one third (1/3) of the total amount. Students who do not pay in full or complete their installment contracts are ineligible to register for the following term, graduate, or receive transcripts of academic credit. Students will be charged \$30 for each late installment and the monthly interest is based on 10% annual interest. The processing fee for each returned check is \$25.



Action Mind Breath

TUITION REFUND POLICIES

Calculation of refunds is done based on clock hours paid for versus clock hours passed at the time of the withdrawal or dismissal. A student may withdraw and obtain a refund at any time before they have completed 60% or less of the instruction for any DAOM course. Detailed explanation of these policies follows:

For refund purposes, an accepted applicant may only terminate enrollment in person or by certified mail. Termination notices received by mail take effect on date of postmark.

Full refund period - Cancellation after enrollment

When an accepted student has notified the Academy of intent to enroll by paying registration fees, the student will be considered enrolled with the newly entered class. A student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session of the first DAOM program course/weekend or the seventh day of enrollment, whichever is later. After the first class session of the DAOM program course/weekend, a student can obtain a refund for clock hours not attended any time before they have completed 60% or less of the instruction for any DAOM course.

Cancellation after the full refund period

If a student cancels after the first class session of the first DAOM program course/weekend, the Academy is entitled to retain the registration fee, but will refund other moneys paid according to the refund policies below.

Tuition refund after classes have begun

A partial tuition refund will be permitted if a student cancels enrollment when classes have completed 60% or less of the instruction. The unused portion of tuition will be calculated, based upon clock hours paid for versus clock hours passed, plus the drop fee of \$50.00 per form. The student will be charged from the first day of school until the last date of attendance, including the classes not attended in between. A \$50.00 drop fee per form will be applied.

Example of our refund policy

After enrollment (7 units didactic), a student notified the Academy of withdrawal from all classes on the 2nd day of the first DAOM program month of the trimester. The student must pay the tuition fees for two days of classes plus the \$50.00 drop fee. The remaining portion of the paid tuition will be refunded. There are 90 clock hours of instruction left. Calculation is as follows:

$$\begin{array}{r}
 \text{amount paid for instruction,} \\
 \text{not including registration fee}
 \end{array}
 \times \frac{\text{clock hours of instruction} \\
 \text{paid for but not yet occurred}}{\text{Clock hours of instruction for} \\
 \text{which student has paid}}
 - \text{drop fee} = \text{refund amount}$$

$$\$1,744 \quad \times \quad \frac{90 \text{ clock hours}}{105 \text{ clock hours}} \quad - \quad \$50 \quad = \quad \$1,445.00$$

For the clinical training refund policy, please refer to the ACCHS Clinic Handbook.

Students dismissed from the Academy for any reason will have their tuition returned according to the above schedule. All refunds are made within 30 days of cancellation of the enrollment agreement by either the student or the Academy.

Financial Aid Refunds

Refunds, for students who receive financial aid to cover the costs of tuition and living expenses, who drop below their full-time or part-time status, will be returned to the lender(s) to reduce the loan debt.

ACADEMIC REGULATIONS

Students must observe the applicable rules and regulations of the Academy. Failure to do so, may result in disciplinary action.

ATTENDANCE AND DECORUM

Inconsistent attendance is a serious concern to the faculty and administration because it jeopardizes a student's eligibility to obtain licensure in many states, restricts the depth and scope of an individual's educational progress, and often results in only achieving the institution's minimum requirements, only achieving levels of professional development below the student's potential.

Faculty are required to take and record daily student attendance. Students who miss more than three classes must make an appointment with the administration within five days to assess their attendance problem. The administration may allow students with absences totaling less than five classes to return to class, depending on their mitigating circumstances. Otherwise, an "F" grade will be assigned and the course must be repeated. Three tardies will be counted as one absence. Using attendance forms provided by the administration office, instructors are directed to track and report any student attendance deficiencies by the middle of each trimester.

The Academy emphasizes the importance of knowledge of the healing arts, as well as maintaining respectful and ethical conduct. It is important to remember that in the classroom as well as in the clinic, decorum is an integral part of the learning process. Tardiness, absence, inappropriate attire, poor attitude, eating during class, etc. are viewed as showing a lack of respect and may be grounds for disciplinary action.

COURSE GRADES

Grading is done on the four-point system, and their interpretations are as follows:

Grade	Interpretation	Grade Point	Equivalent %
A		4.0	94 - 100
A-	Excellent	3.7	90 - 93
B+	Good	3.3	87 - 89
B		3.0	83 - 86
B-	Moderate	2.7	80 - 82
C+		2.3	77 - 79
C (CR)	Minimum Passing	2.0	73 - 76
C- to D-	Fail	1.7 - 0.7	60 - 72
F (NC)	Fail	0.0	0 - 59
In	Incomplete	0.0	0
P	Pass		
F	Fail	0.0	

Individual instructors may grade certain courses on a CR/NC basis (Credit / No Credit). A "No Credit" will be included in an individual's grade point average as 0.0. A "Credit" will be reflected in the GPA as a 2.0 and will be counted as completed credit. A failed course must be repeated and passed before the student enrolls in any course for which the failed course is a prerequisite.



GRADE OF INCOMPLETE

For a didactic course in which the student fails to complete required work before the end of term, the instructor may optionally assign an Incomplete as an alternative to a grade of Fail only if:

- the student requests an Incomplete credit before the end of the term;
- the student has made arrangements in writing with the instructor for completion of the course requirements by a specified date;
- the arrangement has been approved in writing by the administration; and
- the Incomplete will be converted to a grade by the beginning of the following trimester.

AUDITING

Students may register to audit a class when they have completed all of the course prerequisites, and upon approval of the administrator. Students auditing classes must follow the general rules and regulations that apply to all students, such as those regarding attendance, decorum, student conduct, etc. Failure to abide by school rules, as an audit student, will result in disciplinary action. Under no circumstances will an audit course be converted to credit.



LEAVE OF ABSENCE / WITHDRAWAL

A student who chooses to interrupt his or her course of study may apply to the administration for a leave of absence. Each request will be considered individually and on its own merits. Students who drop a class before the last day to drop will receive a "W" on their transcript. Students who drop after the drop date will receive an "F" grade for the course(s).

ACADEMIC PROBATION AND DISMISSAL

Students must maintain a 2.5 grade point average (GPA) each trimester in order to maintain good academic standing. A student whose GPA falls below 2.5 will be placed on a two-trimester academic probationary period, during which the student must maintain a 2.5 GPA for each trimester within the probationary period. Any class not completed with at least a 2.3 must be retaken at the next available time. Probationary students who have maintained a 2.5 GPA for the length of the probationary period will have their probationary status removed. If a student fails to maintain a 2.5 GPA for each trimester during the two-trimester, probationary period, he/she will be dismissed from the Academy.

If dismissed, students may be considered for readmission after a significant amount of time separated from the Academy and after the student has demonstrated some or all of the following: Remedial course work at an accredited college; academic or personal counseling; or demonstration of having overcome the difficulties that led to the dismissal. Once a student is readmitted, s/he is expected to maintain at least a 2.7 trimester GPA. Failure to do so after being readmitted may result in immediate and final dismissal from the Academy.

Restriction: The course credit load of a student who has been academically dismissed or is on probation will be determined through consultation with an academic advisor.

ASSESSMENTS

ACCHS will use a variety of assessment activities in order to determine that student learning and achievement are in line with the educational objectives. Assessments include but are not limited to, examinations, essays, in class demonstrations, projects, case studies related to didactic materials, capstone research project, observations, clinical interactions, in-class discussions and presentations.

ACADEMIC NOTICE

A student will be put on academic notice when s/he has failed a course twice. The Academy will dismiss the student if on the third attempt s/he is unsuccessful at passing the course.

INVOLUNTARY WITHDRAWAL

A student's continued enrollment at ACCHS is a privilege based not only on satisfactory scholastic status and adequate clinical TCM psychomotor skills, but also upon good psychological health and personal conduct. If, in the opinion of the faculty, administration and/or dean of the Academy, a student demonstrates evidence of a psychological problem, an informal meeting will be scheduled with the student to inquire into his/her conduct or attitude. Subsequent to this meeting, the administration will seek professional opinions as to the likely implications of such conduct from the Academy. If it is determined that counseling is suggested or necessary, an effort will be made to have the student attend counseling on a voluntary basis. However, refusal to obtain counseling, initially or on a subsequent basis, shall be cause for involuntary withdrawal from the Academy. The administration shall inform the student, in writing, of the effective date of the involuntary withdrawal.

STUDENT CONDUCT

After a review by the board of directors, a student may be dismissed for failure to follow Academy regulations or for disrespectful behavior to a student, administrator, faculty member, and/or clinic patient. Any conduct or action, which endangers life, violates the law, or violates the physician-patient relationship, is also grounds for dismissal. The name of any student so dismissed shall be reported to the California Acupuncture Board, Division of Allied Health Professions, and Board of Medical Quality Assurance.

UNLAWFUL (SEXUAL) HARASSMENT POLICY

The Academy vehemently prohibits sexual, racial, and other forms of harassment by its faculty, staff, and students. The Academy maintains a policy that prohibits harassment on the basis of sex, race, religion, color, national origin, disability, medical condition, marital status, age, sexual orientation, or any other basis protected by federal, state, or local ordinance or regulation.

DISCIPLINARY ACTION

Violation of regulations of the Academy could lead to suspension, expulsion, termination, and in the context of criminal activity, referral to law enforcement agencies. If you have further questions regarding the regulations of the Academy, please contact the admissions office at 510-763-

7787, Monday through Saturday between the hours of 9:00 A.M. - 5:00 P.M. Also, refer to section *Involuntary Withdrawal* of this catalog.

ACADEMIC INTEGRITY / DISHONESTY POLICY

Plagiarism and cheating are offenses against the integrity of the courses in which they occur and against the ACCHS community as a whole. Plagiarism and cheating involve intellectual dishonesty, deception, and fraud, which inhibit the honest exchange of ideas. In accordance with the Academy of Chinese Culture and Health Sciences Student Conduct policy, students are entitled to notice of what constitutes plagiarism and cheating, and the right to appeal penalties. Plagiarism and cheating may be grounds for dismissal from the institution. For definitions, penalties, and procedures, refer to the current ACCHS *Student Handbook*.

A DRUG-FREE ENVIRONMENT

Employees and students of the Academy are hereby notified that the unlawful manufacture, distribution, dispensation, or possession of alcohol or a controlled substance is prohibited in all areas of ACCHS. Action will be taken against any employees/students for violating such prohibition.

STUDENT RIGHTS AND GRIEVANCE PROCEDURE

Students with concerns about academic or administrative rulings or procedures should first bring their concern directly to the instructor or administrator involved. If resolution is not possible, the complaint should then be presented in writing to the Grievance Committee, which will hear the matter and respond with a decision within ten working days of receipt. If the Grievance Committee's decision does not provide resolution, an appeal for review can be made to the Academy's president on behalf of the Board of Directors. Any resolution will be kept in both the student file and school grievance file. Also, after initiating the institutional Grievance Procedure, the student may report any grievances to BPPE and/or ACAOM, respectively (see page 5 of this catalog for contact info.).

STUDENT RECORDS

Student records are kept in individual charts in a fireproof cabinet in the Academy administrative office. State law requires the Academy to maintain school and student records for at least a five-year period. Please note that all admission documents submitted to the Academy become the property of the Academy and will not be returned to the student.

STUDENT SERVICES

ADVISING AND CONSULTATION

The Academy's academic advisors and administration staff provide consultation services to students in order to either direct them to appropriate counseling agencies for personal services or help them solve their academic issues.

COMPUTER FACILITIES

Students have access to word processors and the Internet in the computer room located on the 2nd floor. Also, Internet accessibility is provided in the Library. Students may go on-line during normal library hours. Students may access the Academy's wireless Internet services using their own Wi-Fi compatible devices. More information on wireless settings can be found in the Academy administration offices.

STUDENT LOUNGE

Student lounges are available on the Academy's first and second floors, with microwave ovens and refrigerators for student convenience, and with a space for group or individual clinical case study.

STUDENT ID

An ID will be issued to DAOM program students at the beginning of the trimester. Students must evidence their ID when checking out materials from the library or when purchasing herbs in the Academy clinic. Also, students may use their ID to receive discounts wherever applicable.

BOOKSTORE

All textbooks, reference materials, herb samples, medical charts, etc. are available at the school bookstore, with discounts provided. Per specific requests, the bookstore helps place specific orders for student groups.

COPYING SERVICE

Copiers are conveniently located in the administration office, and in the library. A low-cost copy fee is applied for students' specific copy needs.

HEALTH CARE

The Academy teaching clinic is available for students and their immediate family. Health care is provided at only \$20 per visit. Herbs are additional at a reduced price.

STUDENT SUPPORT SERVICES

Prospective students are encouraged to contact ACCHS early in the admissions process in order to receive assistance and information about services. Students with disabilities need to apply for admission to the Academy using the standard admissions process. Current students may also be eligible for one or more services, depending on the specific nature of their disabilities. Disability verification must be provided to the Institutional Relations Office when registering at ACCHS. The Disability verification must be in the form of a certified document from a qualified medical professional.

STUDENT REQUEST FORM

Student requests should be submitted on a "Student Request Form," which may be found in the administration office or on the ACCHS website. Completed student request forms should be given to an administration official or dropped in the administration mailbox (located outside the main administration door) if no counselor is available. When a determination is made by the administration regarding the request, the counselor will notify the student in writing.

ORIENTATION

The Academy provides an opportunity for new students to become acquainted with the campus, the Academy system, and other aspects of ACCHS student life. In addition, s/he can meet classmates and professors and can begin to feel at home, sharing intellectual and social activities before the academic program begins.

REFUSAL OF SERVICE TO STUDENTS

The Academy may refuse any type of service to a student who has an outstanding balance of unpaid tuition and/or fees. The Academy may refuse services to a student who has terminated college matriculation with financial obligations remaining unpaid.

GRADUATION REQUIREMENTS

All students will be held to graduation requirements, which were in effect at the time of their admittance to the Academy, barring a change in state law, or state or national authorization of the Academy’s degree program. All candidates for graduation from the Academy must:

1. Complete each class and term of clinic with a grade of 2.7.
2. Maintain a GPA of at least 2.5 in all graded work.
3. Successfully complete the Capstone project
4. File a Notice of Candidacy for Graduation during the final term before graduation.
5. Have cleared all financial obligations to the Academy, including the graduation fee, which covers the costs of: diploma and diploma cover; renting cap and gown; and attendance at the graduation ceremony.

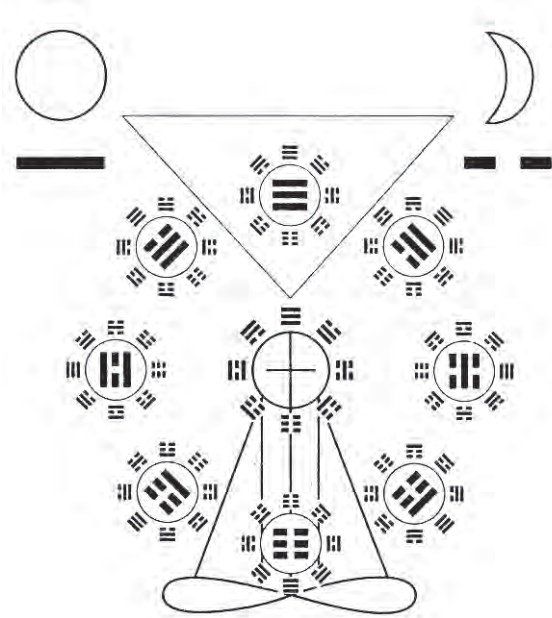
When a candidate for graduation has completed all requirements listed above, his or her file is reviewed for degree eligibility by the Academic Standards Committee. Those candidates who have satisfactorily met all the requirements set forth by the Committee are awarded the degree of Doctor of Acupuncture and Oriental Medicine.

PLACEMENT

The Academy posts notices of known job openings on a centrally located bulletin board and refers students to successful alumni and practitioners; though ACCHS offers no guarantee of employment.

STUDENT RECORDS

Student records are kept in individual charts in a fireproof cabinet in the Academy administrative office. State law requires the Academy to maintain school and student records for at least a five-year period. Please note that all admission documents submitted to the Academy become the property of the Academy and will not be returned to the student.



FACULTY

Joseph Adams, L.Ac. MTOM (guest lecturer)**Educational Experience:**

Licensed Acupuncturist, State of California, California Acupuncture Board, 2004; Orthopedic Acupuncture, Fred Lerner, 2002-2004; Master of Oriental Medicine, Emperor's College of Oriental Medicine, Santa Monica, 2003; Cardiopulmonary Resuscitation, & First Aid, 2010; Certified in the management of Hepatitis C, Quan Yin Healing Center, San Francisco, 2005; Clean Needle Technique, Council of Colleges, 2004; Certified Massage Therapist, Alive and Well Massage School, Kentfield, 1992; Advanced Auricular Therapy, NADA Protocol 2003-2005, Steve Meeker L.Ac. Homotoxicology, Japanese Needling, Shang Han Lun, Dr. Miki Shima, 2003-2007; Neo-classical Pulse, & Shen-Hammer pulse lineages, Dr. William Morris, 1998-2005; Eight Extra Vessels, Divergents, Sinew Vessels, Shen Hammer, Celia Dermont L.Ac., 2000-2005; Treatment of Degenerative Conditions With Extraordinary Vessels, Jeffrey Yuen, 2004-2006; I Ching Acupuncture, Dr. Chen, 2004; Secondary Vessels, Dr. David Chan, 2003; Shiatsu, Tuina, and Acupressure, Emperor's College, Dr. Gu, & Ingrid Marsten 1997

Present Positions:

AIMC Berkeley: Instructor, Clinical Supervisor, 2006-present; Adams Acupuncture Family Practice, 2008-present Bayside Recovery of Marin, Resident Acupuncturist, San Rafael, 2008-Present; CJOM & American Acupuncturist, Field Editor. In Addition to receiving a Master's Degree in Oriental Medicine from Emperor's College in Santa Monica, Joseph is a second-generation acupuncturist and often calls upon needling techniques and formulas that were handed down to him. In Addition to his formal training and family lineage, Joseph spent many years serving as a senior student to William Morris, Ph.D., L.Ac. Ultimately, Joseph was entrusted with the mission of teaching the specialized pulse systems he had mastered with Dr. Morris. Following in the footsteps of his significant teachers, Joseph continues his own research of classical Chinese literature with the goal of bringing practical systems to life. Joseph has published articles relating to health, pulse diagnosis, and Chinese philosophy and also works as a peer review editor for The American Acupuncturist. He regularly teaches a variety of pulse and secondary vessel classes at the Acupuncture and Integrative Medical College in Berkeley and is a visiting instructor at ACCHS-Oakland, Five Branches-San Jose, Emperor's College-Santa Monica, and at a variety of other locales throughout California.

Dr. Johnson Chiu, DAOM, L.Ac. (guest lecturer)**Educational Experience:**

Doctor of Acupuncture and Oriental Medicine from the American College of Traditional Chinese Medicine. Master of Traditional Chinese Medicine from the American College of Traditional Chinese Medicine.

Present Positions:

Private Practice, San Francisco; Sports Acupuncture Instructor, ACTCM, Clinical Supervisor, ACTCM. Dr. Johnson Chiu is a licensed acupuncturist with over 12 years' experience in treating musculoskeletal pain and sports injuries. He has worked with athletes of all levels ranging from high school, college and professional sports. He uses Master Tan's Balance Method system to treat pain in his clinical practice, making him the ideal instructor for pain management courses.

Misha Cohen, OMD, L.Ac. (guest lecturer)**Educational Experience:**

Oriental Medicine Doctor at the San Francisco College of Acupuncture.

Present Positions:

Clinical Director, Chicken Soup Chinese Medicine; Executive Director, MRCE Foundation; Research Specialist of Integrative Medicine, University of California Institute for Health and Aging. Misha Cohen has over three decades of clinical experience treating the symptoms of HIV, hepatitis, cancer, and other diseases with Chinese Medicine. Her extensive experience in an integrative medical setting makes her the ideal instructor for herb-drug interactions and case management.

Dr. Toby Daly, Ph.D., L.Ac. (guest lecturer)**Educational Experience:**

Doctor of Philosophy, American University of Complementary Medicine; Master of Sciences in Traditional Chinese Medicine, American College of Traditional Chinese Medicine.

Present Positions:

Private Practice, Flourish Medicine. Dr. Toby Daly began studying Chinese medicine in 1997 with Sunim Doam, a Korean monk trained in the Saam tradition. He has been using the Saam acupuncture system in his clinical practice extensively, making him the ideal instructor for teaching the Saam acupuncture system.

Jim Donak, CAMT (guest lecturer)**Educational Experience:**

CAMT, Acupressure Institute

Present Positions:

Private Practice. Jim Donak has many years of experience as a massage therapist and has extensively studied the hu-

man body through intensive human dissection workshops. He has a firm understanding of human anatomy and how muscles move and work, making him the ideal instructor for palpatory anatomy.

Michael Fitzgerald,, MSTCM, L.Ac. (core faculty)

Educational Background: Humboldt State University, University of Claifornia, Berkeley; Chinese Culture University; Taiwan Normal University; MSTCM from ACTCM
Present Positions: Instructor at ACCHS; private practice
Previous Positions: Lecturer, Chinese Medical University; Translator, SunTen Pharmaceutical Company.

Mr. Fitzgerald is an accomplished TCM practitioner and translator. He has advanced clinical training from Huang Huang at Nanjing University, Dr. Li Bo Jian, and Dr. Song Ping at Guan An Men TCM Hospital. He also has had extensive clinical studies with Wang Ju Yi, the author of *Applied Channel Theory in Chinese Medicine*. Michael Fitzgerald is currently pursuing the ACCHS doctorate of acupuncture and oriental medicine (DAOM), which he is expected to receive by the end of 2019. Michael's years studying with doctors of renown in China, as well as his experience in professional translation and teaching, make him an ideal candidate to convey Classical ideas and concepts to students as a clinical supervisor in the doctorate program. Specifically, Michael has translated 3 books about application of Shang Han Lun formulas, and spent time working with and translating for Dr. Huang Huang (who figures prominently in the ACCHS DAOM program) and Dr. Yu Guo-Jun (who is now enjoying widespread renown in both China and the West).

Dr. Huang Huang, Ph.D. TCM (guest lecturer)

Educational Experience:

Master's Degree in TCM, Nanjing University of Traditional Chinese Medicine, 1982; Ph.D. Degree from Juntendo University, Japan; Publications - Numerous articles in both Eastern and Western medical journals; *Acute Abdominal Syndromes: Their Diagnosis and Treatment according to Combined Chinese-Western Medicine* (Blue Poppy Press, 1991); *Musculoskeletal Disorders: Healing Methods from Chinese Medicine, Orthopedic Medicine, and Osteopathy* (North Atlantic Books, 1998).

Present Positions:

Professor - Nanjing University of Traditional Chinese Medicine; Ph.D. Research Director, Nanjing University of Traditional Chinese Medicine; Lecturer – throughout China, Europe, the United States; Author – some of his books have been translated into English: *Ten Key Formula Families in Chinese Medicine*; *Zhang Zhong Jing's Clinical Application of 50 Medicinals*; *Applications of Medicinals with Classical Formulas*; *Huang Huang's guide to Clinical Application*. Dr. Huang teaches at Nanjing University

of Traditional Chinese Medicine, and also travels across China and internationally, lecturing about the clinical use of classical medicinals and formulas. His particular area of focus is on the application of classical formulas according to constitutional types.

Dr. John McDonald, Ph.D. (faculty)

Educational Experience:

Doctor of Philosophy, Griffith University School of Medicine; Master of Acupuncture with Distinction, University of Western Sydney.

Present Positions:

Adjunct Senior Lecturer, Griffith University School of Medicine; Registered Chinese Medicine Practitioner, Australia; Vice President and Head of Research, Acupuncture Now Foundation. Dr. John McDonald has extensive experience with both classical Chinese medicine and biomedical research on acupuncture, making him the ideal instructor for teaching acupuncture's biomedical mechanisms.

Dr. Henry McCann, DAOM (guest lecturer)

Educational Experience:

OCOM, Portland, OR Doctor of Acupuncture and Oriental Medicine, September 2008 ; Specializations in Women's Health and Geriatric Medicine CHENGDU UNIVERSITY OF CHINESE MEDICINE, Chengdu, China; Certificate, Advanced clinical training in Chinese medical gynecology, June 2008 NEW ENGLAND SCHOOL OF ACUPUNCTURE, Watertown, MA; Diploma; Certificate in Chinese Herbal Medicine; Certificate in Japanese Hari, August 1999; Practitioner in the Huo Shen Pai and Dong Shi Pai lineages of classical Chinese medicine; BCLS for Healthcare providers certified (American Heart Association); First Aid certification (American Heart Association); Language proficiency in Japanese, Spanish, Chinese (intermediate); working reading ability classical Chinese; Graduate of 2 year post-graduate course in Chinese medical classics with Jeffrey Yuen; Certificate in Huang Di Nei Jing with Dr. Henry Lu at International College of TCM of Vancouver Certificate of the Hunyuan Institute for Chinese Classics in Classical Chinese Medicine; Certificate in Japanese Psychology, ToDo Institute (Vermont); Certified teacher of the Pangu Shengong lineage of Qigong; 12th Generation Lineage Disciple Chen Style Taijiquan, 3rd Generation Lineage Disciple Hunyuan Chen Taiji.

Present Positions:

North Jersey for Acupuncture and Oriental Medicine, Madison, NJ Founding Partner, 2001 – present Practiced Oriental medicine in private practice setting; average between 60 – 80 patient visits per week; Professor: OCOM, Portland, OR Core Faculty Member, Doctoral Degree Program, 2009; ACTCM, San Francisco, CA

Visiting Faculty, Doctoral Degree Program, 2012; PCOM, New York, NY Faculty Member, Clinical Supervisor, 2006 – present; Lecture: INSTITUTE FOR CLASSICAL ASIAN MEDICINE, Madison, NJ Director, 2005 – present

Dr. McCann is licensed to practice acupuncture and Oriental medicine in NJ, NY, MA and OR. He earned his diploma from the New England School of Acupuncture and his doctoral degree in acupuncture and Oriental medicine from the Oregon College of Oriental Medicine. As part of his doctoral studies he interned at the Chengdu University of Chinese Medicine in Sichuan, China. Medicine and is a core faculty member for the Oregon College of Oriental Medicine doctoral degree program. He also lectures to doctoral students at the American College of TCM (San Francisco), and has taught Chinese medicine in Ireland, Germany, Austria, Holland and Indonesia. He is the author of two books and numerous articles on Chinese medicine and currently sits on the New Jersey State Board of Acupuncture by gubernatorial appointment.

Jorge Nunez-Adler, MSTCM, L.Ac, DAOM-C (faculty)

Educational Experience:

Candidate for Doctor of Acupuncture and Oriental Medicine, Academy of Chinese Culture and Health Sciences; Master of Sciences in Traditional Medicine, Academy of Chinese Culture and Health Sciences.

Present Positions:

Clinical Supervisor, ACCHS; Private Practice, Octagon Community Acupuncture. Jorge Nuñez is a licensed acupuncturist with many years of clinical experience using classical Chinese medicine. He has studied the Yijing extensively, making him the ideal instructor for teaching Yijing Acupuncture.

Dr. Suzanne Robidoux Ph.D. (guest lecturer)

Educational Experience:

Post-Doctorate Fellowship, Beijing (2013 to present); PhD in Acupuncture and Tuina, Nanjing University of TCM (2007); College DEC Chinese Acupuncture (May 2001); MA in Oriental Medicine, International Institute of Chinese Medicine, Santa Fe, NM, USA (1999); BAC in Health Sciences, Bois de Boulogne, Quebec, Canada (1996); Executive council member, World Federation of Chinese Medicine Societies, WFCMS (2008); Publications 13 Publications, mostly with People's Medical Publishing House (2007 to 2012)

Present Positions:

12 International Speaking Engagements (2007 to present) University Professor, Southeast University, Nanjing, China (2004 to 2007); Post-Doctorate Fellowship in Chinese Medicine – Beijing University of Chinese Medicine, Beijing, China (2013 to present); Chinese Medicine Physician (1997 to present)

Dr. Suzanne Robidoux has now been living in China and Taiwan for the last 14 years studying with various masters with a focus on classics and clinical practice. She started by spending three years in the south of Taiwan to master mandarin while learning with clinical masters. Then she moved to Nanjing and completed her Ph.D. in acupuncture at the Nanjing University of Chinese Medicine in 2007. Suzanne came to Beijing in 2007 and worked with several masters all over China to bring their life's work to the printing press and make the knowledge available to the West. She has translated and edited over 20 professional Chinese medical textbooks related to acupuncture and Chinese medicine, during which she had the chance to work with Dr. Shi Xuemin, specialist in neurological disorders and famous for getting the best results with his needling technique. Suzanne is now a fellow at the Beijing University of Chinese Medicine researching the clinical efficacy of the classical approach of the Zhang Zhongjing's classical texts "Shang Han Lun" and "Jin Gui Yao Lue" in Beijing. She also works at the Suicide Prevention Center in Beijing to contribute to the benefit of society providing acupuncture treatment severe cases of depression and suicidal tendencies. In her free time she continues to research and practice the art of Bagua Zhang and the Zhou yi.

Z'ev Rosenberg, L. Ac., Dipl. Ac., F.N.A.A.O.M. (core faculty)

Educational Experience:

Master's in Oriental Medicine from Emperor's College of Oriental Medicine, 1989; Degree in Oriental Medicine from Southwest Acupuncture College, 1983; Private Apprenticeship with Michael Broffman, L.Ac. (1975 to 1985); Studies in Macrobiotics and Shiatsu, Kushi Institute, 1979; Degree in Herbology and Massage, Santa Fe School of Natural Medicine, 1976

Present Positions:

Full-time practice in Acupuncture and Chinese Herbology, since 1983; Professor Emeritus, Pacific College of Oriental Medicine (PCOM), San Diego, since 1999; Chair of the Department of Herbal Medicine at Pacific College of Oriental Medicine (PCOM), San Diego; Senior Researcher at Xinglin Institute in Early East Asian Medical Research. Z'ev has lectured widely both to the public and to students of both Chinese medicine and macrobiotics over the last twenty-five years. He is the former president of the Acupuncture Association of Colorado, where he spearheaded a successful drive to the registration of acupuncture practitioners in that state. For the last twelve years he has served as a professor and Chair of the Department of Herbal Medicine at Pacific College of Oriental Medicine in San Diego, and he also maintains a private practice in Chinese internal medicine, specializing in autoimmune disorders. Z'ev has

written several articles for professional Chinese medical journals, including *Oriental Medicine* magazine, *Protocol Journal of Botanical Medicine* and *Journal of Oriental Medicine in America*, *Journal of Chinese Medicine*, and is presently an associate editor for the *Clinical Acupuncture and Oriental Medicine Journal*. Z'ev also serves as consultant, writer and product developer for Kan Herbs in Scott's Valley, California. Kan Herb company distributes a line of his herb formulas, Alembic Herbals. Current projects include writing and compiling texts on 1) herbal prescriptions and pattern diagnosis and 2) pulse diagnosis according to the *Nan Jing/Difficult Classic*. He is also designing new formulas for the Alembic Herbals line.

Philip Settels, DAOM-C, MSTCM, L.Ac. (core faculty)

Educational Experience:

Doctor of Acupuncture and Oriental Medicine - candidate, Academy of Chinese Culture and Health Sciences; Ph.D. - candidate, Nanjing University of Chinese Medicine; Master of Science in Traditional Chinese Medicine, Academy of Chinese Culture and Health Sciences.

Present Positions:

Private Practice, Lake Merritt Community Acupuncture; Acting Dean of Academic Affairs, ACCHS; Faculty Member, ACCHS. Phil Settels is highly active in both the administration and faculty of ACCHS. He has trained with several of the top Chinese Medical physicians in the US and China, with a focus on classical Chinese medicine and orthopedic acupuncture. In addition, he has studied the Shang Han Lun extensively, making him the ideal instructor for introductory Shang Han Lun courses.

Dr. Clayton Shiu, Ph.D. (Tianjin), L.Ac. (guest lecturer)

Educational Experience:

Doctor of Philosophy, Tianjin University of Traditional Chinese Medicine; Masters of Traditional Oriental Medicine, Pacific College of Oriental Medicine.

Present Positions:

Private Practice, Chinese Healing Group, Inc.
Dr. Clayton Shiu focused on the effects of specific acupuncture points on the treatment of aphasia, speech paralysis, memory loss, spasticity and neuromuscular dysfunction while pursuing his Ph.D. at the First Teaching Hospital of Tianjin, China. He has studied the Xing Nao Kai Qiao acupuncture system extensively with Dr. Shi Xue Min to treat stroke patients.

Brandt Stickley, L.Ac., MSTCM (guest lecturer)

Educational Experience:

Post-Graduate Training, Hangzhou, Zhejiang PRC; Master of Science in Traditional Chinese Medicine, American College of Traditional Chinese Medicine.

Present Positions:

Private Practice; Professor and Clinical Supervisor, Dragon Rises College of Oriental Medicine. Brandt Stickley is an acupuncturist, herbalist, educator, and writer practicing Acupuncture and Chinese medicine with a focus on neurology and psychiatry. He maintains a specialty in contemporary Chinese pulse diagnosis, Chinese medical psychology, and classical Chinese medicine. His experience in using classical Chinese medicine and contemporary pulse diagnosis to treat psychological disorders makes him the ideal instructor for Chinese medical psychology and pulse diagnosis courses.

Dr. Philip Suger, Ph.D. (Nanjing), L.Ac. (guest lecturer)

Educational Experience:

Doctor of Philosophy, Nanjing University of Chinese Medicine; Masters in Acupuncture and Chinese Medicine, Oregon College of Oriental Medicine.

Present Positions:

Private Practice. Dr. Philip Suger has studied extensively with Dr. Huang Huang and Dr. Wang Ju-Yi, two of the most influential Chinese Medicine practitioners in the modern era. With his experience in channel palpation, he is the ideal instructor for teaching acupuncture using channel palpation as a diagnostic tool.

Anthony Von der Muhll, L.Ac., DNBAO, FAAPM. (core faculty)

Educational Experience:

MSTCM, Five Branches University; Certificate in Integrative Sports Medicine, Five Branches University; Fellow, American Academy of Pain Management (FAAPM); Post-graduate training and national board certification in Acupuncture Orthopedics, Lerner Education, Cedars-Sinai Medical Center; Diplomate, National Board of Acupuncture Orthopedics; Certified Personal Trainer (American College of Sports Medicine); Acupressure Diploma, Acupressure Institute; Certificate in Sports and Deep Tissue Massage, McKinnon Institute.

Present Positions:

Private Practice, Licensed Acupuncturist, Santa Cruz; Clinical Instructor and Assistant Professor, Five Branches University of Traditional Chinese Medicine; Contracted acupuncture provider; Physical Therapy Aide and Athletic Training Assistant, Palo Alto/Santa Cruz Medical Foundation; Approved Continuing Education Instructor, California Acupuncture Board, "Recognition and Management of Serious Medical Conditions for Acupuncturists in Primary Care" and "Integrative Acupuncture Orthopedics."; Expert Witness, California Acupuncture Board. Anthony Von der Muhll's training and clinical experience includes four years of graduate studies

at the Five Branches University of Traditional Chinese Medicine, and post-graduate training and national board certification in Acupuncture Orthopedics. He was the first Licensed Acupuncturist to graduate from Five Branches' Integrative Sports Medicine Certificate program, and has served as a Clinical Instructor in Integrative Sports Medicine at Five Branches since 2003. He combines traditional Chinese acupuncture with myofascial trigger point and neuro-anatomical dry needling techniques. Anthony cycles, runs, swims, plays racquetball, basketball and frisbee, and enjoys rock climbing and wilderness backpacking. He has also studied and practiced yoga and martial art forms including taiji, qi gong, and bagua.

Dr. Allen Tsaour, DOM, L.Ac. (faculty)

Educational Experience:

Doctor of Oriental Medicine, Maryland University of Integrative Health (MUIH); Master of Oriental Medicine, MUIH; Master of Acupuncture, MUIH

Present positions:

Private Practice, Wind Lake Acupuncture. Dr. Allen Tsaour has had the fortune to learn from Dr. Wei-Chieh Young and Dr. Michael Chung in acupuncture and canonical studies since 2016, and has practiced mainly Master Tung's Acupuncture since. He has also studied with Prof. Huang Huang in "Jing Fang" herbal medicine, and had extended training with Evan Robinowitz and Thea Elijah in channels theory, five phases theory, and herbal medicine. In addition to his clinical work, Allen has undertaken major translation projects of medical commentaries by Zhang Jingyue (1563-1640) and Xu Lingtai (1693-1771). He is a Buddhist practitioner who regularly attends to meditation retreats, having attended to more than 30 intensive week-long retreats since 2011. He has also run a bi-weekly charity acupuncture clinic at a local temple to serve the immigrants and underprivileged population ever since he obtained his license in 2017.

Dr. Jennifer Williams, Ph.D. DACM, L.Ac. (core faculty)

Educational Experience:

Doctor of Acupuncture Medicine, Pacific College of Oriental Medicine; Doctor of Philosophy, Capella University; Master of Science in Traditional Chinese Medicine, Academy of Chinese Culture and Health Sciences.

Present Positions:

Private practice, Wood Element Acupuncture; Faculty, Walter Reed Military Medical Center; Faculty and Clinical Supervisor, Daoist Traditions

Dr. Jennifer Williams specializes in treating complex and complicated diseases. She has many years of experience

using acupuncture in a military setting. She has participated in many different types of research, making her the ideal instructor for research methodology courses.

Dr. Carla Wilson, Ph.D, DAOM, L.Ac. (core faculty)

Educational Experience:

Doctor of Philosophy, California Institute of Integral Studies; Doctor of Acupuncture and Oriental Medicine, American college of Traditional Chinese Medicine.

Present Positions:

Academic Collaborative for Integrative Health Development Officer; Associate Professor and Research Associate at California Institute for Integral Studies; Former Dean of the Doctoral Program at the ACTCM. Dr. Carla Wilson, former Dean of the Doctoral Program at ACTCM, has extensive experience with all aspects of running a doctoral program. She was also the Director of Research at ACTCM, promoting research literacy and overseeing student research capstone projects, making her the ideal instructor for doctoral level research courses.

Jed Michael, L.Ac. (guest lecturer)

Educational Experience:

Master's of Science in Acupuncture, 2014 (Finger Lakes School of Acupuncture and Oriental Medicine, FLSAOM, Seneca Falls, NY); Bachelor of Professional Studies in Integrative Medicine, 2013 (New York Chiropractic College, Seneca Falls, NY); Master of Oriental Medicine Diploma, 2005 (Green Mountain Institute of Oriental Medicine), Advanced Diploma in Acupuncture, 2003 (Green Mountain Institute of Oriental Medicine)

Present Positions:

Founder and proprietor of MMAMedicine.com (2006-present), professional consultant in Stress Reduction Education (2007-2012), Stress Reduction / Eastern Medicine Specialist at Covenant House, Pennsylvania (2005-2012)

Jed Michael has practiced many of the different facets of Chinese Medicine in many different settings with a wide variety of patient populations. He has worked widely with marginalized populations often denied quality healthcare, such as at-risk youth, homeless populations, those with HIV/AIDS, etc. Much of his involves not only the hard skillsets of the practice of acupuncture and herbs, but also the philosophy of interaction and behavior modification. He is able to bring together various branches of Chinese Medicine such as qigong, acupuncture, lifestyle counseling, etc., recognizing the importance of the clinician's ability to connect to the patient and meet them where they are. This makes him an ideal instructor for Tactical Qigong and Applied Clinical Technique.

I. Integration and Research Module

RM101 - Medical Documentation and Report Writing (1 unit / 15 hours) didactic

Description: This course teaches students to chart as medical professionals, with the benefits of improving patient outcomes, learning more from each patient visit, building referral relationships and improving communication with other medical professionals, supporting insurance reimbursement and re-authorization of treatment for worker's compensation and HMP patients. Students will learn the importance of incorporating a thoughtful strategy and specific tools for objective monitoring and evaluation of patient progress, in order to minimize bias and accurately communicate progress and outcomes. Students will also learn and hone charting skills, compare paper and electronic health records systems, learn the pros and cons of templates, checklists and narratives, and learn about custodianship and transfer of patient records. Finally students will review and go into greater depth in the essential contents of SOAP notes and HPI's, learning appropriate and inappropriate terminology.

Prerequisites: None

Competencies Satisfied: Clinical evaluation and research skills; consultation and collaboration skills.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essay, projects, examinations

Faculty: Anthony Von der Muhll, L.Ac. (DAOM candidate).

Reasoning: Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

RM102 - Case Research and Presentation (1 units / 15 hours) didactic

Description: This course teaches students how to research relevant biomedical and Chinese medical literature about the specific disease mechanisms involved in a case, to structure treatment, monitor outcomes, and present the results to medical practitioners of different backgrounds. In this course students will build on their existing clinical skills, knowledge and abilities applied in Chinese medicine practice, thus leading to the integration of current medical literature using both Chinese medical and biomedical inform evidence-informed clinical decision-making and case study writing. Students will apply what they learn in this course to guide their preparation of a pre-proposal, proposal, capstone paper and capstone presentation.

Prerequisites: None

Competencies Satisfied: Consultation and collaboration skills; Clinical evaluation and research skills

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, examination, case study report and presentation.

Faculty: Dr. Carla Wilson, Ph.D. **Reasoning:** Dr. Carla Wilson combines a background in TCM with a strong background in research and education. Her dual focus in clinical studies and academia make her an ideal candidate to teach many of the Research-oriented courses found in the Integration and Research Module of the ACCHS DAOM program. She has been involved in conducting research, and in educating, and has done a great deal of work to bridge the gaps of knowledge and understanding between the mainstream medical community and Chinese Medicine.

RM103 - Pedagogy in Chinese Medicine (.5 units / 7.5 hours)

Description: This course teaches a modern understanding of knowledge acquisition, with focus on the particular teaching methods that are most relevant to the transmission of Chinese medical knowledge in both a classroom and clinical setting. Upon completion of the course, students will have learned the distinguishing features of effective teaching, and will have developed the skills necessary to be effective didactic teachers and clinical supervisors.

Prerequisites: None

Competencies: Consultation and collaboration skills; Clinical evaluation and research skills.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, out of class assignments, and presentations.

Methods of Evaluation: In-class participation, essay, examination, presentation

Faculty: Dr. Carla Wilson, Ph.D. **Reasoning:** Dr. Carla Wilson combines a background in TCM with a strong background in research and education. Her dual focus in clinical studies and academia make her an ideal candidate to teach many of the Research-oriented courses found in the Integration and Research Module of the ACCHS DAOM program. She has been involved in conducting research, and in educating, and has done a great deal of work to bridge the gaps of knowledge and understanding between the mainstream medical community and Chinese Medicine.

RM104 - Herb-Drug Interactions (1 units / 15 hours)

Description: This course will explore classes of pharmaceuticals, as well as the potential interactions between those pharmaceuticals and Chinese medicinal herbs, and documented in the medical literature. It will cover principles and case studies regarding the management of concurrent prescriptions of herbal formulas and pharmaceuticals.

Prerequisites: None

Competencies: Advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments

Methods of Evaluation: In-class participation, essay, examination, patient drug-herb reports

Faculty: Dr. Misha Cohen, OMD. **Reasoning:** Dr. Cohen's extensive experience practicing TCM in the Bay Area has involved pioneering programs and partnerships with biomedical colleagues and institutions. She has been **managing her patients' cases for over 40 years**, including taking into the account the western pharmaceuticals they are taking. All this provides her with a strong basis from which to teach about herb-drug interactions, and about strategies to take these and other factors into account in **managing a patient's health**. Additionally, her many years of academic engagement as a teacher in both MSTCM and DAOM programs in the SF Bay Area, provide her with the experience needed to teach Chinese Medicine students at a high level.

RM105 - The Science of Acupuncture (1 units / 15 hours)

Description: This course will review the most recent literature and theories regarding the anatomical and physiological mechanisms through which acupuncture achieves its efficacy. These include the neurological, myo-fascial and circulatory models of acupuncture, gaso-transmission of nitrous oxide, Bonghan channels, and other models.

Prerequisites: None

Competencies: Consultation and collaboration skills.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, Essays, Examination

Faculty: Dr. John McDonald, Ph.D. **Reasoning:** Dr. John McDonald is a leader in the field of acupuncture research and advocacy. Dr. McDonald has conducted research himself, earning his PhD by writing and publishing a paper on the physiological mechanisms through which acupuncture can treat allergic rhinitis. Dr. McDonald possesses a grasp of research methodology, of the state of modern acupuncture research, and of the contents of the actual classics that are difficult to combine in any single teacher's qualifications. He holds a leadership role in several institutions that function to research, disseminate knowledge about and advocate for acupuncture and Chinese Medicine, including the Acupuncture Now Foundation, and the Acupuncture Evidence Project.

RM106 a,b,c - Research Methodology I, II, III
1 unit / 15 hours per didactic class (3 units / 45 hours)

Description: All the Research Methodology courses serve as to prepare and guide the students in working towards the completion of their capstone research projects.

RM106a (1 unit / 15 hours) The course investigates Chinese Medicine as both Medical Science as well as a field within the realm of humanities. It discusses the types of research that pertain to each of these facets of Chinese Medicine, with an emphasis on epistemology, philosophy of science, and distinguishing between ancient Chinese and modern methodologies for pursuing knowledge and validating truths. Students will also be introduced to the ACCHS library resources, and shown how to access peer-reviewed TCM journals.

RM106b (1 unit / 15 hours) The course explores the distinguishing characteristics of evidence-based medicine, and serves as an introduction to scientific research, with a particular emphasis on conducting research within the field of TCM. It explores the relevant methodology for designing and conducting clinical research, covering different types of research: survey trials, case-study research, pilot studies, QA studies, clinical trials, randomized controlled trials. Students will specifically learn how to develop a hypothesis, define of the population set with regards to the ideals of Chinese Medicine, determine strategies and methods to test their hypothesis, select methods to gather and analyze data, and present their results and conclusions.

RM106c (1 unit / 15 hours) The course presents and critically analyzes research and original contributions in the field of Chinese Medicine. Students will learn about the different ways that a practitioner and/or scholar of Chinese Medicine may engage in original thought and creative work (including survey studies, clinical studies of a specific herb, formula or disease, analysis of literature with new conclusions, translation work, etc.). The students will learn to critically evaluate work in terms of validity and relevance according to the parameters that lend credence in Chinese medicine.

Prerequisites: None

Competencies: Consultation and collaboration skills; Clinical evaluation and research skills

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments

Methods of Evaluation: In-class participation, essays, examination, research critique, research proposals, case studies, literature review and sample research paper

Faculty: Dr. Jennifer Williams, Ph.D. **Reasoning:** Dr. Jennifer Williams combines a background in TCM with a background in academic research. Her dual focus in clinical studies and academia make her an ideal candidate to teach Research Methodology and guide the Capstone Project within the Integration and Research Module of the ACCHS DAOM program. As the former head of the North Carolina Acupuncture Association, and as an advocate who communicates the state of acupuncture research to institutions such as the Department of Veteran's Affairs, she has done a great deal of work to bridge the gaps of knowledge and understanding between the mainstream medical community and Chinese Medicine. In addition to her work with the ACCHS DAOM program, she is currently directing some of the research coursework in PCOM's transitional doctorate program.

Capstone Project
(2.5 units / 37.5 hours)

Description: The Capstone Project course guides the students through the process of writing of a professional paper. Students will learn to conduct and summarize their literature review, define their research question and hypothesis, succinctly include relevant material in their introduction, comprehensively plan and describe their methods, clearly document their results, and insightfully discuss their conclusions.

The Capstone Project is a synthesis of the knowledge and skills that the DAOM candidate has gained throughout the course of their doctorate studies, focused into the completion of a clinically oriented research project. The students will apply in a clinical context the material they've learned in their didactic classes, as well as the current research and both current and classical literature. Research projects must demonstrate original thought and inquiry, systematic methodology, and a meaningful contribution to the field of Chinese Medicine. The research, its presentation, and its publication must all be done in a professional manner, and will be assessed by a panel made up of DAOM supervisors and administrators, who will grade the work according to the DAOM Capstone Assessment Rubric provided.

Research projects may take several forms, including:

- Theoretical analyses
- Surveys, analyses of archival data
- Outcomes research
- Systematic, qualitative investigations
- Public policy issues
- Case studies
- Evaluative research
- Interpretive translation research
- Educational research - professional and patient

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment; consultation and collaboration skills; clinical evaluation and research skills.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, examination, research critique, research proposals, case studies, literature review and sample research paper.

Faculty: Various. **Reasoning:** As the Acting Dean of Academic Affairs, and also a current student within the matriculating cohort, Phil will be very aware of all the didactic material the students have learned over the course of the 2-year program, including the research-oriented courses that have as their goal the development of the capstone project. In this course, Phil can serve as a resource for students, setting milestones, providing feedback, and conferring with the relevant faculty members to answer specific questions that arise during the course of capstone development.

RM108 - Professional Ethics (0.5 units / 7.5 hours)

Description: This course covers medical values, professional ethics, laws and regulations, standards of care and risk management, as they pertain to the practice of acupuncture (specifically in California).

Specifically:

- The course explores the relationship of values, ethics, laws and standards.
- It covers the process and consequences of complaints to licensing boards and malpractice lawsuits.
- It covers alignment of patient and practitioner goals and importance of informed consent.
- It reviews "gray areas" of California scope of practice. It emphasizes what proper documentation entails.
- It introduces management of malpractice and recognition and management of high-risk patients
- It addresses financial issues such as fee setting, splitting, discounts, sales of herbs and self-dealing
- It addresses insurance billing and the avoidance of audits
- It covers patient abandonment, and custodianship of records

Prerequisites: None

Competencies: Consultation and collaboration skills; clinical evaluation and research skills.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, examination

Faculty: Anthony Von der Muhll, L.Ac. (DAOM Candidate).

Reasoning: Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. Furthermore, his familiarity with laws and regulations and with matters pertaining to ethics and best practice have led to his being called to serve as an expert witness in acupuncture malpractice cases on multiple occasions. This makes him an ideal candidate to teach Professional Ethics.

Classical Foundations Modules

CF111 a,b,c,d - Historical Schools of Chinese Medicine I, II, III, IV

0.5 units, 7.5 hours didactic each (2 units / 30 hours)

Description: This course presents the important historical schools of Chinese Medical thought in chronological order. Students will learn about the important figures, works and movements, with an emphasis on the world view at the heart of each school. Students will learn ways to apply the strategies and treatments of historical doctors in their own clinical practice.

CF111a (0.5 units, 7.5 hours) The course covers the Origins of Chinese Medicine, from antiquity up to the end of the Han Dynasty (around 200 CE). This includes the mythical figures of Huangdi and Shennong, the origin of Jing Fang in the Yiyin's Tang Ye Jing Fa, Zhang Zhongjing and his Shanghan Zabing Lun, and the Zhongzang Jing allegedly written by Hua Tuo.

CF111b (0.5 units, 7.5 hours) The course covers the Dark Age of Medicine (200 CE to 900 CE) and the Renaissance or Chinese Medicine (900 CE to 1100 CE), including Wang Shuhe and the Mai Jing, Ge Hong and Zhouhou Beiji Fang, Chao Yuanfang and the Zhubing Yuanhou Lun, Sun Simiao and his Beiji Qianjin Yao Fang and Qianjin Yi Fang, and the Waitai Miyao. In the Renaissance of Chinese Medicine Renaissance period (900 CE to 1100 CE), the emergence of the early Shanghan Lan School is explored, including contributions from Pang Anshi, Cheng Wuji and Xu Shuwei.

CF111c (0.5 units, 7.5 hours) The course covers the Reformation of Chinese Medicine (1100CE to 1500CE) and covers the contributions of Liu Wansu and his Cooling and Cold School, Zhang Congzheng and the Attacking and Purging School, Li Dongyuan and the Spleen/Stomach School, Zhu Danxi and the Yin Nourishing School.

CF111d (0.5 units, 7.5 hours) The course covers the Late Imperial period to the present time, including Warm Disease authors such as Liu Wansu, Ye Tianshi and Wu Jutong, as well as more modern schools such as the Menghe tradition and modern Jing Fang traditions (Fire Spirit School, Hu Xishu lineage, Dr. Huang Huang).

Prerequisites: None, but courses must be taken in order. (a,b,c,d)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment; clinical evaluation and research skills.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, and examinations.

Faculty: Allen Tsaour, DOM. **Reasoning:** Dr. Allen Tsaour has had the fortune to learn from Dr. Wei-Chieh Young and Dr. Michael Chung in acupuncture and canonical studies since 2016, and has practiced mainly Master Tung's Acupuncture since. He has also studied with Prof. Huang Huang in "Jing Fang" herbal medicine, and had extended training with Evan Robinowitz and Thea Elijah in channel theory, five-phase theory, and herbal medicine. In addition to his clinical work, Allen has undertaken major translation projects of medical commentaries by Zhang Jingyue (1563-1640) and Xu Lingtai (1693-1771). His commitment to learning from teachers who are well grounded in Classical thought in theory and in the applications of acupuncture and herbalism, as well as his direct study of Chinese Medical history and translation of historical texts, qualify him as a teacher of Historical Schools of Chinese Medicine.

CF112 a,b,c,d - Clinical Strategies in the Shang Han Lun I, II, III, IV

0.5 units / 7.5 hours of didactic each (2 units / 30 hours)

Description: This course covers the theories written into the verses of the Shanghan Lun, and the strategies elucidated by scholars over the ages regarding how to interpret and practice herbalism from the Shanghan Lun.

CF112a (0.5 units / 7.5 hours) The course covers the history of the Shanghan Lun, an overview of the important strategies scholars have employed to interpret and apply the text, and goes into depth in six-conformation theory (liu jing xue shuo) in order to determine the location of a disorder/illness, the proper therapeutic strategies necessary at a given point in time in a particular location.

CF112b (0.5 units / 7.5 hours) The course goes into depth in Qi Transformation Theory (qi hua), including the theories of Five Phases and Six Qi (Wu Yun Liu Qi), Open, Close and Pivot (Kai He Shu), and Root, Branch and Middle Qi (biao bian zhong qi) and how these systems relate to specific formulas and clinical strategies.

CF112c (0.5 units / 7.5 hours) The course provides a broad overview of the Formula Families (including Guizhi, Mahuang, Chaihu, Dahuang, Huangqi, Shigao, Huanglian, Ganjiang, Fuzi and Banxia), and goes into depth exploring Guizhi's Formula Elements (including Guizhi-Gancao, Guizhi-Gancao-Fuling, Guizhi-Gancao-Shaoyao, Guizhi-Gancao-Mahuang and Guizhi-Gancao-Fuzi), and specific formulas that contain these herbal combinations.

CF112d (0.5 units / 7.5 hours) This course reviews the key characteristics of the Formula Families (including Guizhi, Mahuang, Chaihu, Dahuang, Huangqi, Shigao, Huanglian, Ganjiang, Fuzi and Banxia), and goes into depth exploring Baishao's Formula Elements (including Baishao-Zhishi, Baishao-Huangqin, Baishao-Guizhi-Gancao, and Baishao-Danggui-Chuanxiong), and specific formulas that contain these herbal combinations

Prerequisites: None, but courses must be taken in order (a,b,c,d).

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, final examination, case study.

Faculty: Phil Settels, L.Ac. (DAOM-Candidate). **Reasoning:** Over the last decade, Phil Settels has devoted his study to the practice of Jing Fang (Classical Formulas). He has studied with most of the well-known teachers who are known in the West (Dr. Arnaud Versluys, Dr. Huang Huang, Drs. Feng Shi Lun and Suzanne Robidoux, Dr. Stephen Boyanton) and completed several certification programs. He is also in the first International Part-Time cohort obtaining a PhD from Nan Jing, China, studying Classical Chinese Herbalism with Dr. Huang Huang, as well as being enrolled in the ACCHS DAOM program.

CF113 - Classical Pulse Diagnosis (1 units / 15 hours)

Description: Drawing upon passages from the Nan Jing, Nei Jing and Mai Jing, this class reveals pulse-taking methods that reinforce and = build upon the knowledge and skill-set garnered at the MSTCM level. Systems such as the Nan Jing's Five-Depth system and the Mai Jing's Six Channel Sinew Vessel system are introduced. Students are taught to use the pulse as a beacon for discerning appropriate point selections. Upon completion participants will be able to identify normal and anomalous pulse characteristics, confirm other learner's findings, and formulate effective treatments utilizing pulse-balancing therapeutics

Prerequisites: Master's level Diagnosis classes

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essay, final examination, pulse intake assignments, case study

Faculty: Joseph Adams, L.Ac. **Reasoning:** Mr. Adams' significant history of studying pulse diagnosis with Dr. Will Morris, PhD, and teaching pulse diagnosis in private seminars, Master's and Doctoral level programs uniquely qualifies him to teach this material in the ACCHS DAOM program.

CF114 a,c - Key Formula Families in the Shang Han Lun I, II

1.5 units / 22.5 hours didactic each (3 units / 45 hours)

Description: The Formula Families style of herbalism is the study of the categorizing formulas according to the primary herb method they represent, and elaborating the "formula presentation" for each formula. Formula presentation allows informed inferences to be made regarding patient constitution and the specific medicinals and treatment principles that would be appropriate to both patient and disease. Through studying these courses, students will gain basic knowledge of these formula presentations, and gain some proficiency in making the connections between patient characteristics, disease characteristics, and appropriate formula selection. In this way, students will be able to correctly prescribe Shang Han Lun formulas in future clinical practice.

CF114a (1.5 units / 22.5 hours) This course covers the Chaihu and Guizhi Formula Families, including Da Chaihu Tang, Xiao Chaihu Tang, Chaihu Jia Longgu Muli Tang, Sini San, Jingjie Lianqiao Tang, Chaihu Guizhi Ganjiang Tang, and Chai Gui Tang, as well as Guizhi Tang, Xiao Jianzhong Tang, Guizhi Jia Longgu Muli Tang, Wenjing Tang and Guizhi Fuling Wan.

CF114c (1.5 units / 22.5 hours) This course covers the Huangqi, Fuzi, Danggui and Banxia Formula Families, including Huangqi Guizhi Wuwu Tang, Fangji Huangqi Tang, Yu Ping Feng San, Sini Tang, Zhenwu Tang, Fuzi Lizhong Wan, Fuzi Xiexin Tang, Mahuang Fuzi Xixin Tang, Guizhi Jia Fuzi Tang, Danggui Shaoyao San, Xiong Gui Jiao Ai Tang, Danggui Shengjiang Yangrou Tang, Danggui Sini Tang, Wenjing Tang, Banxia Houpo Tang, Wendan Tang and Banxia Xiexin Tang.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, content summaries and reflections, case studies, essay.

Faculty: Dr. Huang Huang Ph.D. **Reasoning:** Dr. Huang's many years of research and application of Classical Formulas have led to his developing a very influential style. As the main teacher and author of a particular style of Shang Han Lun diagnosis and formula prescription, he is highly qualified to teach this particular style in the Key Formula Families in the Shanghan Lun class, within the Classical Foundations module of the ACCHS DAOM.

CF115 a,b,c - Six Channel Diagnosis in the Shang Han Lun I, II, III

1.5 units / 22.5 hours didactic each (4.5 units / 67.5 hours)

Description: This course will explore the Six Conformations of the Shang Han Lun in terms of the Eight Principles, according to the herbal system developed by the late Dr. Hu Xi Shu. Students will learn the essential qualities of the Six Syndromes, guiding their diagnosis to a relevant subset of formulas that treat specific presentations within each syndrome or combination of syndromes. Theory will be supplemented by case studies, so that students will develop an understanding of how this material translates into an effective clinical approach.

CF115a (1.5 units / 22.5 hours) This course covers an introduction to the Six-Syndrome lineage of Zhang Zhongjing and its origins, the system of symptom-identification of the six syndromes, a discussion of the symptoms related to the exterior syndromes of Taiyang and Shaoyin, and presents the formulas presentations for 13 Guizhi Tang group formulas, 14 Mahuang group formulas, and 13 Shaoyin formulas.

CF115b (1.5 units / 22.5 hours) This course covers the symptoms related to the interior syndromes of Yangming and Taiyin, and presents the formulas presentations for 30 Yangming formulas and 18 Taiyin formulas.

CF115c (1.5 units / 22.5 hours) This course covers the symptoms related to the half and half syndromes of Shaoyang and Jueyin, and presents the formulas presentations for 22 Shaoyang formulas, 6 additional Yangming formulas, and 12 Jueyin formulas.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, case studies, essays, final examination.

Faculty: Dr. Suzanne Robidoux, Ph.D. **Reasoning:** Dr. Robidoux has spent almost 20 years in China, searching out and studying with renowned practitioners while earning her own PhD and post-doctorate at major TCM Universi-

ties. Her vast experience studying with highly-renowned laoyi (old doctors), in both classical acupuncture and herbal traditions, uniquely qualifies her to teach this material in the ACCHS DAOM program. In particular for this course, Suzanne has spent the last 6 years in Beijing, doing her post-doc under Dr. Feng Shi Lun, who is continuing the Jing Fang tradition of his teacher, the late Dr. Hu Xi Shu.

CF116 a,b - Neijing Suwen: Key Concepts I & II

0.5 units / 7.5 hours didactic each (1 units / 15 hours)

Description: This course introduces the history, structure and significance of the Huangdi Neijing Suwen and uses excerpts from selected chapters in order to explore the ancient Chinese worldview by highlight key concepts, and relate these concepts to modern life and medical practice. Topics will include the importance of time and rhythms, yin-yang doctrine, five-phase doctrine, the body and its organs, blood and qi, the vessels, pathogenic agents, diseases, examination and therapy.

CF116a (0.5 units / 7.5 hours) this course covers Yin-Yang doctrine, Five-Phase doctrine, the body and its organs, blood and qi, and the vessels.

CF116b (0.5 units / 7.5 hours) the course covers pathogenic agents, diseases, examination, invasive therapies, substance therapies and heat therapies.

Prerequisites: None, but courses must be taken in order (a,b).

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, case studies, essays, final examination.

Faculty: Z'ev Rosenberg, L.Ac. **Reasoning:** As a pioneer among Westerners trained in Chinese Medicine, Z'ev Rosenberg has long been a spokesperson for deep engagement with the medicine on its own terms. He has studied the Classical texts for decades, and refined his understandings into insightful and transmittable lectures that can help students learn not only the words of the Classics, but their relevance to modern life and clinical practice. Z'ev was the Chair of the Herbal Department at PCOM for many years, and has lectured across the US about every significant school of Chinese Medicine from the Han Dynasty to the modern era. For these reasons, he is well suited to guide students through a chronological study of ideas, strategies and formulas of the important doctors and movements within Chinese Medicine.

CF117 a,b - Nan Jing: Key Concepts I, II**0.5 units / 7.5 hours didactic each, (1 unit / 15 hours)**

Description: This course introduces the history, structure and significance of the Nan Jing and uses excerpts from selected chapters in order to explore pulse diagnosis and on exploring the original text that led to the development of five-phase acupuncture systems. Students will learn the theory behind the Nan Jing-based pulse diagnosis system, get some time for hands-on practice, and discuss case studies in which pulse diagnosis and acupuncture informed by this text were used.

CF117a (0.5 units / 7.5 hours) This course covers the movement in the vessels and its diagnostic significance, the conduits and the network vessels, and the zang fu organs.

CF117b (0.5 units / 7.5 hours) The course covers illnesses, acupuncture points, and acupuncture methodologies.

Prerequisites: None, but courses must be taken in order (a,b)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, case studies, essays, final examination.

Faculty: Z'ev Rosenberg, L.Ac. **Reasoning:** As a pioneer among Westerners trained in Chinese Medicine, Z'ev Rosenberg has long been a spokesperson for deep engagement with the medicine on its own terms. He has studied the Classical texts for decades, and refined his understandings into insightful and transmittable lectures that can help students learn not only the words of the Classics, but their relevance to modern life and clinical practice. Z'ev was the Chair of the Herbal Department at PCOM for many years, and has lectured across the US about every significant school of Chinese Medicine from the Han Dynasty to the modern era. For these reasons, he is well suited to guide students through a chronological study of ideas, strategies and formulas of the important doctors and movements within Chinese Medicine.

CF118a - Classical Acupuncture: Sinew Vessel Treatment**(0.5 units / 7.5 hours)**

Description: This course explores a specific style of treatment outlined in the Mai Jing, which is based on pulse diagnosis and on correction of a sinew-level pathology for the treatment of pain and musculoskeletal conditions. Students will learn the theory behind this Mai Jing-based pulse diagnosis system, get some time for hands-on practice, and discuss case studies in which pulse diagnosis and acupuncture informed by this system were used.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, case studies, essays, final examination.

Faculty: Joseph Adams, L.Ac. **Reasoning:** Mr. Adams' has a significant history of studying pulse diagnosis with Dr. Will Morris, PhD, and teaching pulse diagnosis in private seminars, Master's and Doctoral level programs. Furthermore, his years of treating primarily musculoskeletal conditions at Kaiser have allowed him to experiment with, verify, and flexibly apply the treatments outlined in the classical texts. These factors qualify him to teach this material in the ACCHS DAOM program.

CF 119a – Shen-Hammer Pulse Diagnosis I**(1 units / 15 hours)**

Description: This course explores a specific style of pulse diagnosis as taught by Dr. Leon Hammer, MD, as a result of the collaboration between himself and John HF Shen, OMD. Students will learn the theory behind this Contemporary Chinese Pulse Diagnosis, primary pulse positions and images and get some time for hands-on practice. Students will also learn the meanings of the pulse findings, with reference to both diagnostic principles and classical herbalism.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, pulse worksheets, final examination.

Faculty: Brandt Stickley, MSTCM **Reasoning:** Brandt Stickley is an acupuncturist, herbalist, educator, and writer practicing Acupuncture and Chinese medicine with a focus on neurology and psychiatry. He maintains a specialty in contemporary Chinese pulse diagnosis, Chinese medical psychology, and classical Chinese medicine. His experience in using classical Chinese medicine and contemporary pulse diagnosis to treat psychological disorders makes him the ideal instructor for Chinese medical psychology and pulse diagnosis courses.

CF 120 – Chinese Medical Psychology (1 units / 15 hours)

Description: In this course, Brandt Stickley examines Zang Fu and Five Phase patterns with respect to the psycho-emotional characteristic reflected in the categories of: personality, anxiety, depression, psychosis, love and sex. A descriptive picture is painted of how particular patterns of disharmony tend to manifest across these domains, and classical formulas are presented that have a tendency to treat these conditions.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, final examination.

Faculty: Brandt Stickley, MSTCM **Reasoning:** Brandt Stickley has extensive experience studying and practicing the Shen-Hammer lineage of Chinese Medicine, as well as extensive knowledge on the application of Classical Formulas from the Shanghan Lun. His synthesis of these systems renders him an ideal candidate to speak of the psychological characteristics of different patterns of disharmony, and to match them to representative formulas from the Shanghan Lun and Jingui Yaolue.

CF 121 a, b, c, d – Introduction to the Shang Han Lun I, II, III, IV

0.5 units / 7.5 hours didactic each (2 units / 30 hours)

Description: This course provides an overview of the history of the Shanghan Lun, and the important doctors and the theories they produced to help understand and apply it clinically.

CF121a (0.5 units / 7.5 hours) This course introduces the historical and cultural context in which the Shanghan Lun was written, differentiates Jing Fang (Classical Formulas) from Shi Fang (Contemporary Formulas), and introduces six-channel theory and qi-transformation theory with reference to lines of the Shanghan Lun and the Neijing, and with reference to clinical application of specific formulas.

CF121b (0.5 units / 7.5 hours) This course distinguishes Tradition from Traditionalism, looks at core lines from the Shanghan Lun for each of the six conformations, and teaches Shanghan Lun theory through the lens of key formulas from each conformation.

CF121c (0.5 units / 7.5 hours) This course introduces the Formula Presentation Correspondence current of Classical herbalism (Jing Fang), specifically covering herb indications and formula indications, divided by formula family. Students will learn the indications and applications of a wide range of commonly indicated formulas.

CF121d (0.5 units / 7.5 hours) The course reviews the key characteristics of the Formula Families (including Guizhi, Mahuang, Chaihu, Dahuang, Huangqi, Shigao, Huanglian, Ganjiang, Fuzi and Banxia), and goes into depth exploring the formula elements (small combinations of herbs with defined indications), and specific formulas that contain these herbal combinations.

Prerequisites: None, but courses must be taken in order (a,b,c,d).

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, final examination.

Faculty: Phil Settels L.Ac., Stephen Woodley, L.Ac. **Reasoning:** Over the last decade, Phil Settels has devoted his study to the practice of Jing Fang (Classical Formulas). He has studied with most of the well-known teachers who are known in the West (Dr. Arnaud Versluys, Dr. Huang Huang, Drs. Feng Shi Lun and Suzanne Robidoux, Dr. Stephen Boyanton) and completed several certification programs. He is also in the first International Part-Time cohort obtaining a PhD from Nan Jing, China, studying Classical Chinese Herbalism with Dr. Huang Huang, as well as being enrolled in the ACCHS DAOM program.

Steve Woodley started his journey in Chinese Medicine in 1992. He has studied both widely and deeply, with his primary focus and inspiration drawing him to the Chinese Medical classics. Steve has taught in both Master's and Doctoral programs in the Bay Area for over 10 years,

covering Foundations, Diagnosis, Herbal Formulas, and Four Classics.

CF 123a – Sa'am Acupuncture I (0.5 units / 7.5 hours)

Description: This course explores Sa'am Acupuncture, a specific style of Korean acupuncture using four points to tonify or sedate a specific channel diagnosed as either deficient or excess according to a combination of Yin Yang, Six-Conformation, and Five-Phase theories. In this course students will learn the underlying theory, and the images of excess of each of the 12 channels. Students will then work on case studies, and finally participate in in-class diagnoses and demonstrations in which the tonification methods are used.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, and out of class assignments.

Methods of Evaluation: In-class participation, essays, final examination, case study.

Faculty: Toby Daly, L.Ac. **Reasoning:** Dr. Toby Daly began studying Chinese medicine in 1997 with Sunim Doam, a Korean monk trained in the Sa'am tradition. He has been using the Sa'am acupuncture system in his clinical practice exclusively over 15 years, and is now teaching in private seminars throughout the United States. He is thus a well-qualified instructor for teaching the Sa'am acupuncture system in the DAOM program.

Orthopedic Medicine & Pain Management Modules

OP221 - Essentials of Integrative Acupuncture and Physical Medicine (0.5 units / 7.5 hours)

Description: This course covers topics related to pain and musculoskeletal dysfunction. It explores the reasons to understand injuries and pain, the integrative models of pain and healing, Jing Luo theory and the different tissues from both the Chinese medical and biomedical perspectives and their relationship to the anatomy and physiology of pain and injury. It uses the shoulder as a sample body region for considering 6-Channel theory and the Jing Jin, history taking for injuries and pain, physical examination, diagnosis and treatment options. In this course, students will gain the foundation for the rest of the Advanced Orthopedics courses, and also learn the language with which they can communicate with other healthcare professionals.

Prerequisites: None

Competencies: Consultation and collaboration skills; advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, In-class demonstrations, examination, essays.

Faculty: Anthony Von der Muhll, L.Ac. **Reasoning:** Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

OP222 - Myofascial Meridians (Jing Jin) I (1 unit / 15 hours)

Description: This course covers the anatomy related to the Jing Jin (tendino-muscular meridians), physical examination and summary of treatment for the Taiyang and Shaoyang Arm and Leg Meridians. Relevant muscles that form part of these channels will be explored, and trigger points will be identified and located for a great number of them.

Prerequisites: OP221 – Essentials of Integrative Acupuncture and Physical Medicine (or review of material and passing exam)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examinations, essays.

Faculty: Anthony Von der Muhll, L.Ac. **Reasoning:** Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

OP223 - Myofascial Meridians (Jing Jing) II (1 unit / 15 hours)

Description: This course covers the anatomy related to the Jing Jin (tendino-muscular meridians), physical examination and summary of treatment for the Yangming, Taiyin, Shaoyin and Jueyin Arm and Leg Meridians. Relevant muscles that form part of these channels will be explored, and trigger points will be identified and located for a great number of them.

Prerequisites: OP221 – Essentials of Integrative Acupuncture and Physical Medicine (or review of material and passing exam)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, essays.

Faculty: Anthony Von der Muhll, L.Ac. **Reasoning:**

Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

OP224 - Advanced Orthopedics I - Head, Neck, and Thorax

(1 units / 15 hours)

Description: This course will emphasize a clinical approach to diagnosis that will steer the students towards specific treatments for soft tissue issues involving syndromes of the spine, neck, shoulders and upper back. The methods involved will include orthopedic, neurological and manual muscle testing of the relevant joints and muscles, always with the goal of ruling out red flag conditions that require prompt referral, and then diagnosing precisely. Treatments will include an integration of acupuncture, myofascial techniques, cupping and guasha. There will be a significant hands-on component in order to help students develop both clarity and skill with the techniques being covered.

Prerequisites: OP221 – Essentials of Integrative Acupuncture and Physical Medicine (or review of material and passing exam)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, essays.

Faculty: Anthony Von der Muhll, L.Ac. **Reasoning:**

Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

OP225a - Advanced Pain Management - Xing Nao Kai Qiao I

(1 units / 15 hours)

Description: This course will introduce the 50 years of history, research, and applications of the Xing Nao Kai Qiao stroke rehabilitation and neurological treatment system. It will also teach the Original system that still serves as the basis of all specific iterations, and how integrative research approaches proved the evidence which made it one of the most effective Stroke Therapy Rehabilitative systems in the world. Xing Nao Kai Qiao system has also researched and developed different acupuncture techniques to treat the sequelae of stroke in the upper and lower extremities which will be covered in this module.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, case study.

Faculty: Dr. Clayton Shiu, PhD. **Reasoning:** Dr. Shiu obtained his Master's degree in Traditional Oriental Medicine from the Pacific College of Oriental Medicine. He is NC-CAOM and NY State Licensed and has had a successful sports and orthopedics practice in New York for 20 years, working with MLB, NBA, and institutions such as HSS and other hospitals on Pre and post surgical cases. He was awarded a full scholarship through Dr. Shi Xue Min and the Chinese Government, and obtained his PhD in Chinese Medicine in Tianjin, studying under Dr. Shi himself. For his PhD work, Dr. Shiu not only gained great familiarity in the Xing Nao Kai Qiao System "Awaken the Spirit and Open the Orifice" Stroke and Paralysis Rehabilitation system, but also created the "Tension Release Technique" system based on Xing Nao Kai Qiao needle manipulations under the guidance of Dr. Shi Xue Min.

**OP225b - Channel Theory and Palpation
(0.5 units / 7.5 hours)**

Description: This course explores the theory and application of the style of acupuncture exemplified by famous contemporary CM physician Dr. Wang Ju Yi. This class covers the historical basis for channel palpation as part of the diagnostic process and for point selection and location. This course will also cover classical channel theory, and the primary indications that a particular channel may be involved in a patient's presentation. Finally, the course will cover hands-on practice in channel palpation, paying attention to notable findings that can be palpated with concentration and practice.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, case studies, essays, final examination.

Faculty: Phil Suger, MSTCM. **Reasoning:** Mr. Suger graduated from OCOM in 2013 before moving to China to further his studies. He spent two years in Beijing with Dr. Wang Ju Yi, and moved to Nan Jing to pursue his PhD at the Nan Jing University of Chinese Medicine (expected graduation Autumn 2018). His time with Dr. Wang Ju Yi in the clinical setting over two years make him an ideal Guest Instructor for this class.

OP226 - Advanced Orthopedics II - Shoulder, Arm and Hand

(1 units / 15 hours)

Description: This course will emphasize a clinical approach to diagnosis that will steer the students towards specific treatments for soft tissue issues involving syndromes of the shoulder, arm and hand. The methods involved will include orthopedic, neurological and manual muscle testing of the relevant joints and muscles, always with the goal of ruling out red flag conditions that require prompt referral, and then diagnosing precisely. Treatments will include an integration of acupuncture, myofascial techniques, cupping and guasha. There will be a significant hands-on component in order to help students develop both clarity and skill with the techniques being covered.

Prerequisites: OP221 – Essentials of Integrative Acupuncture and Physical Medicine (or review of material and passing exam)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, essays.

Faculty: Anthony Von der Muhll, L.Ac. **Reasoning:** Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

OP227 - Advanced Pain Management II - Master Tung Acupuncture I

(1 unit / 15 hours)

Description: This course serves to lay a theoretical foundation for the understanding and application of Tung Acupuncture, as well as to cover key points of the system. Students will learn the historical and theoretical background and therapeutic strategies of Tung's system. They will learn the principles of image, channel and tissue correspondence which guide high level point selection. They will cover the majority of the points from all the different zones in Tung's acupuncture system, including location, needling method, indications, functions and combinations.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, case study.

Faculty: Dr. Henry McCann, DAOM. **Reasoning:** Dr. Henry McCann has published one of the most highly regarded Tung Acupuncture Manuals in the English language. His in-depth study of Tung's Acupuncture, combined with his study of the Chinese classics, allow him to ground the former in the context of the latter, in a way that clarifies and reinforces Chinese Medical theory and channel theory, rather than simply learning point protocols for specific symptoms or illnesses. His background and his style of teaching make him an ideal candidate to teach Tung acupuncture within a program that has a strong focus on the Chinese medical classics.

OP228 - Advanced Orthopedics III - Lumbo-Sacral Spine

(1 unit / 15 hours)

Description: This course will emphasize a clinical approach to diagnosis that will steer the students towards specific treatments for soft tissue issues involving syndromes of the lumbo-sacral spine. The methods involved will include orthopedic, neurological and manual muscle testing of the relevant joints and muscles, always with the goal of ruling out red flag conditions that require prompt referral, and then diagnosing precisely. Treatments will include an integration of acupuncture, myofascial techniques, cupping and guasha. There will be a significant hands-on component in order to help students develop both clarity and skill with the techniques being covered.

Prerequisites: OP221 – Essentials of Integrative Acupuncture and Physical Medicine (or review of material and passing exam)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, essays.

Faculty: Anthony Von der Muhll, L.Ac. **Reasoning:**

Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

OP229 - Pain Management III - Master Tung Acupuncture II

(1.5 units / 22.5 hours)

Description: This course builds on the foundation laid in OP227 – Master Tung Acupuncture I. In this course students will learn how to integrate classical acupuncture with Master Tung's acupuncture, using classical channel theory as the common logic behind both systems. Students will also focus on the treatment of pain conditions, moving through specific regions of the body.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, case study.

Faculty: Dr. Henry McCann, DAOM. **Reasoning:** Dr. Henry McCann has published one of the most highly regarded Tung Acupuncture Manuals in the English language. His in-depth study of Tung's Acupuncture, combined with his study of the Chinese classics, allow him to ground the former in the context of the latter, in a way that clarifies and reinforces Chinese Medical theory and channel theory, rather than simply learning point protocols for specific symptoms or illnesses. His background and his style of teaching make him an ideal candidate to teach Tung acupuncture within a program that has a strong focus on the Chinese medical classics.

OP230 - Advanced Orthopedics IV - Buttock, Hip, Thigh and Knee

(1 unit / 15 hours)

Description: This course will emphasize a clinical approach to diagnosis that will steer the students towards **specific treatments for soft tissue issues involving syndromes of the buttock, hip, thigh and knee.** The methods involved will include orthopedic, neurological and manual muscle testing of the relevant joints and muscles, always with the goal of ruling out red flag conditions that require prompt referral, and then diagnosing precisely. Treatments will include an integration of acupuncture, myofascial techniques, cupping and guasha. There will be a significant hands-on component in order to help students develop both clarity and skill with the techniques being covered.

Prerequisites: OP221 – Essentials of Integrative Acupuncture and Physical Medicine (or review of material and passing exam)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, essays.

Faculty: Anthony Von der Muhll, L.Ac. **Reasoning:** Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

OP231 - Advanced Pain Management IV – Yi Jing Acupuncture

(1 unit / 15 hours)

Description: This course will emphasize Yi Jing theory and the way in which it underlies statements in the Nei Jing and also applications of acupuncture such as those found in Master Tung and Balance Method. Students will learn the progression from yin-yang differentiation to trigrams, and to hexagrams, and the concept of balancing hexagrams. Students will also learn other principles of imaging and balancing which can be used to explain the rationale behind point functions and indications in TCM, Tung or Balance Method acupuncture.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, essays.

Faculty: Jorge Nunez, L.Ac. (DAOM Candidate). **Reasoning:** Jorge Nuñez is a licensed acupuncturist with over 15 years of clinical experience using classical Chinese medicine. He also has over 15 years as an instructor and supervisor for ACCHS' MSTCM program. He has studied distal acupuncture methods such as Master Tung and Dr. Tan Balance Method extensively, and with great emphasis on the underlying theory drawn from the Yi Jing. He is thus a qualified candidate for teaching Yijing Acupuncture.

OP232 - Advanced Orthopedics V - Calf, Ankle and Foot

(1 unit / 15 hours)

Description: This course will emphasize a clinical approach to diagnosis that will steer the students towards **specific treatments for soft tissue issues involving syndromes of the calf, ankle and foot.** The methods involved will include orthopedic, neurological and manual muscle testing of the relevant joints and muscles, always with the goal of ruling out red flag conditions that require prompt referral, and then diagnosing precisely. Treatments will include an integration of acupuncture, myofascial techniques, cupping and guasha. There will be a significant hands-on component in order to help students develop both clarity and skill with the techniques being covered.

Prerequisites: OP221 – Essentials of Integrative Acupuncture and Physical Medicine (or review of material and passing exam)

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, essays.

Faculty: Anthony Von der Muhll, L.Ac. **Reasoning:** Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach both Medical Documentation and Report Writing and the program's series of Orthopedics courses. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

OP233 a,b - Advanced Pain Management V - Balance Method Acupuncture I, II

0.5 units / 7.5 didactic hours each (1 unit / 15 hours)

Description:

OP233a (0.5 units / 7.5 hours) This course introduces Balance method acupuncture. In this course, students first explore the theoretical roots for channel balancing according to the Yi Jing. Then the different systems of the Balance Method, as taught by Dr. Tan, are explored conceptually and then through examples, case studies and hands-on training.

OP233b (0.5 units / 7.5 hours) This course integrates what was taught in the first course with Jing Jin theory, as written about by Donald Kendall, so that pain in a particular muscle can be associated with a Jing Jin, and then balanced according to Dr. Tan's systems. Finally, integration of trigger point needling is included, to create a system that employs both distal and local acupuncture treatment.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, case study.

Faculty: Dr. Johnson Chiu, DAOM, L.Ac. **Reasoning:** Dr. Johnson Chiu, DAOM had spent a number of years focusing on treating musculoskeletal problems using distal acupuncture styles. He has taught this material in both MSTCM and private seminar format over the last 10 years. Through his DAOM work, he combined these distal systems with local acupuncture, using Jing Jin and muscular anatomy. For these reasons he is very well qualified to teach this material.

OP234 - Palpatory Anatomy (1 unit / 15 hours)

Description: In this course, students will cover a few key body areas and go into depth regarding the anatomical knowledge and palpatory skills required to palpate, identify and later needle different tissues with confidence and precision. Students will cover the neck, upper back and shoulders, the hips and low back, and the knee.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination, case study.

Faculty: Jim Donak, LMT. **Reasoning:** Jim Donak has been teaching anatomy and body work to acupuncturists, licensed massage therapists, and others for many years. He works primarily with athletes and acrobats, and brings a very highly-developed knowledge of anatomy into clinical assessment and differentiation. He has been recommended as the most qualified teacher of palpatory anatomy for acupuncturists by known senior practitioners whose clinical focus has been musculoskeletal conditions, such as Alon Marcus and Anthony Von der Muhll. For these reasons, he is qualified to teach the material in this course.

OP235 - Tactical Qigong and Applied Clinical Technique (1.5 unit / 22.5 hours)

Description:

In this course, students will cover a few facets of the practice of Chinese Medicine that are often under-emphasized in technical training. These will include deliberate setting of intention, reflection on qualities of the practitioner-patient relationship, exercises such as qigong and specific sensory cultivation techniques. Questions such as "why do different people get different results applying the same treatment" will be contemplated, discussed, and unpacked. References will be made to the Chinese medical classics (Nei Jing, Nan Jing), to martial arts, and to the instructor's own clinical practice.

Prerequisites: None

Competencies: Advanced patient assessment and diagnosis.

Methods of Instruction: Teaching methods include pre-readings, lectures, discussion, handouts, slides, demonstrations and out of class assignments.

Methods of Evaluation: In-class participation, in-class demonstrations, examination.

Faculty: Jed Michael, L.Ac. **Reasoning:** Jed Michael has practiced many of the different facets of Chinese Medicine in many different settings with a wide variety of patient populations. He has worked widely with marginalized populations often denied quality healthcare, such as at-risk youth, homeless populations, those with HIV/AIDS, etc. Much of his involves not only the hard skillsets of the practice of acupuncture and herbs, but also the philosophy of interaction and behavior modification. He is able to bring together various branches of Chinese Medicine such as qigong, acupuncture, lifestyle counselling, etc., recognizing the importance of the clinician's ability to connect to the patient and meet them where they are. This makes him an ideal instructor for Tactical Qigong and Applied Clinical Technique.

Practicum Training

PT140 - Clinic Theater: Classical Chinese Medicine

Description: This component of the DAOM candidate's clinical training will be completed at ACCHS during DAOM weekends. In these courses, the instructor will either see patients in a clinic theater setting, or discuss case studies and specific clinical strategies and reasoning. The focus will be the use of classical principles in assessment, diagnosis and treatment using herbs or formulas.

Prerequisites: MSTCM degree or equivalent

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment; consultation and collaboration skills and clinical supervision.

Methods of Instruction: Teaching methods include discussions, clinical interactions, case studies, and demonstrations.

Faculty: Various

PT141 - Clinic Theater: Clinic Theater: Orthopedic Medicine and Pain Management

Description: This component of the DAOM candidate's clinical training will be completed at ACCHS during DAOM weekends. In these courses, the instructor will either see patients in a clinic theater setting, or discuss case studies and specific clinical strategies and reasoning. The focus will be the use of classical principles in assessment, diagnosis and treatment using herbs or formulas.

Prerequisites: MSTCM degree or equivalent

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment; consultation and collaboration skills and clinical supervision.

Methods of Instruction: Teaching methods include discussions, clinical interactions, case studies, and demonstrations.

Faculty: Various

PT142 - Internship: Classical Chinese Medicine

Description: This component of the DAOM candidate's clinical training will be completed at ACCHS during DAOM internship shifts either Tuesdays or Thursdays. It will incorporate diagnostic and treatment methodology covered in the Classical Chinese Medicine focus of the DAOM's curriculum. Focus will be on patient constitution, formula presentation, six-channel differentiation, classical pulse diagnosis, and application of appropriate treatment and formulas.

Prerequisites: MSTCM degree or equivalent

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment; consultation and collaboration skills and clinical supervision.

Methods of Instruction: Teaching methods include discussions, clinical interactions, case studies, and demonstrations.

Faculty: Michael Fitzgerald (DAOM Candidate), Phil Setrels (DAOM Candidate). **Reasoning:** Michael Fitzgerald is currently pursuing a doctorate of acupuncture and oriental medicine, which he is expected to receive at the end of 2018. Michael's years studying with doctors of renown in China, as well as his experience in professional translation and teaching, make him an ideal candidate to convey Classical ideas and concepts to students as a clinical supervisor in the doctorate program.

Phil Settels is currently pursuing a doctorate of acupuncture and oriental medicine, which he is expected to receive at the end of 2018. Over the last decade, Phil Settels has devoted his study to the practice of Jing Fang (Classical Formulas). He has studied with most of the well-known teachers who are known in the West (Dr. Arnaud Versluys, Dr. Huang Huang, Drs. Feng Shi Lun and Suzanne Robidoux, Dr. Stephen Boyanton) and completed several certification programs. He is also in the first International Part-Time cohort obtaining a PhD from Nan Jing, China, studying Classical Chinese Herbalism with Dr. Huang Huang.

PT143 - Internship: Orthopedic Medicine and Pain Management

Description: This component of the DAOM candidate's clinical training will be completed at ACCHS during DAOM internship shifts either Tuesdays or Thursdays. It will incorporate diagnostic and treatment methodology covered in the Orthopedic Medicine and Pain Management focus of the DAOM's curriculum. Focus will be localizing the lesion in both biomedical anatomical as well as Chinese medical terms, and applying treatment based on either or both systems.

Prerequisites: MSTCM degree or equivalent

Competencies: Advanced patient assessment and diagnosis; advanced clinical intervention and treatment; consultation and collaboration skills and clinical supervision.

Methods of Instruction: Teaching methods include discussions, clinical interactions, case studies, and demonstrations.

Faculty: Jorge Nunez (DAOM Candidate), Anthony Von der Muhll (DAOM Candidate). **Reasoning:** Jorge Nunez is currently pursuing a doctorate of acupuncture and oriental medicine, which he is expected to receive at the end of 2018. Jorge Nunez has extensive training in Master Tung acupuncture with Dr. Young Wei Chieh. He has also trained in the use of Classical Formulas, with Dr. Suzanne Robidoux and Dr. Feng Shi Lun. His extensive training and advanced knowledge qualify him to be a clinical supervisor in the Orthopedics and Pain Management specialty, while also being able to reinforce the students' learning with regards to classical formula prescription.

Anthony Von der Muhll is currently pursuing a doctorate of acupuncture and oriental medicine, which he is expected to receive at the end of 2018. Anthony Von der Muhll's experi-

ence running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach Clinical Evaluation, the Orthopedics courses, and clinic supervision in the Orthopedic Medicine and Pain Management specialty. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

PT 144, 145 and 146 - Externship (Classical Chinese Medicine, Orthopedic Medicine and Pain Management, Other TCM or Biomedical)

Description: As part of their clinical training, DAOM candidates are able to fulfill a portion of their hours with professional supervisors who have diverse medical backgrounds. Students can study with qualified practitioners (terminal degree, 10+ years experience, approved by DAOM Director) from outside the field of Chinese Medicine (Medical Doctor (MD), Doctor of Osteopathic (DO), Naturopathic Doctor (ND), Doctor of Chiropractic (DC), Doctor of Physical Therapy (DPT)). By doing so, DAOM candidates will be able to intern in settings with an adequate number of professional supervisors and provide a wide range of educational experiences, and they will have opportunities to engage in collaborative interactions with other medical providers in appropriate clinical settings.

Prerequisites: MSTCM degree or equivalent

Competencies: Advanced patient assessment and diagnosis; Advanced clinical intervention and treatment; Consultation and collaboration skills and clinical supervision.

Methods of Instruction: Teaching methods include discussions, clinical interactions, case studies, and demonstrations.

Faculty: Various

PT147 - Professional Practicum (Clinic Supervision)

Description: DAOM Candidates will develop Clinical Supervision and Practice Management Skills (enhancing their professional development and leadership capacity) by participating in 100 hours of clinical supervision as part of a their practicum training. Those DAOM candidates who are Clinical Supervisors in a TCM school may obtain credit for their clinical supervision activities if their clinical directors are willing to communicate with ACCHS and monitor the DAOM candidate's performance according to a rubric provided by ACCHS. For those DAOM students who cannot obtain credit for clinical supervisors in another TCM school, ACCHS is making available Clinical Supervision shifts in

which DAOM candidates will supervise ACCHS MSTCM students, under the supervision of the DAOM Clinical Director or experienced clinical supervisors (10+ years of experience, 5+ years as a supervisor).

Prerequisites: MSTCM degree or equivalent

Competencies: Advanced patient assessment and diagnosis; Advanced clinical intervention and treatment; Consultation and collaboration skills; Clinical supervision and practice management skills.

Methods of Instruction: Teaching methods include discussions, clinical interactions, case studies, and demonstrations.

Faculty: Various

PT148 - Case Study Review, Presentation and Discussion

Description: As part of their clinical training, DAOM candidates can engage in up to 100 hours of Case Study Review, Presentation and Discussion, which will be focused on one or both of the two specializations. This form of clinical training consists of a small group (3-6) of students meeting with a DAOM Clinical Supervisor. Students prepare cases, with complete health history, a summary and explanation of the biomedical understanding of the disease/symptom with which their patient presented, important clinical findings (signs and symptoms), the assessment and conclusions, with explanation of their reasoning process, the treatment selected, the outcomes and the ways in which the outcomes were measured or determined, and finally their conclusions. The group will engage in conversation, discussing, critiquing, and offering other ideas. The supervisor will participate as desired, and assesses the case presenter according to the grading rubric provided in the appendices.

Prerequisites: MSTCM degree or equivalent

Competencies: Advanced patient assessment and diagnosis; Advanced clinical intervention and treatment; Consultation and collaboration skills.

Methods of Instruction: Teaching methods include discussions, clinical interactions, case studies, and demonstrations.

Faculty: Michael Fitzgerald, Jorge Nunez, Phil Settels, Anthony Von der Muhll

Michael Fitzgerald's years studying with doctors of renown in China, as well as his experience in professional translation and teaching, make him an ideal candidate to convey advanced concepts to students as a clinical supervisor in the doctorate program.

Jorge Nunez has extensive training in Master Tung acupuncture with Dr. Young Wei Chieh. He has also trained in the use of Classical Formulas, with Dr. Suzanne Robidoux and Dr. Feng Shi Lun. His extensive training and advanced knowledge qualify him to be a clinical supervisor in the Orthopedics and Pain Management specialty, while also being able to reinforce the students' learning with regards to classical formula prescription.

Anthony Von der Muhll's experience running an orthopedics-heavy private practice, with constant communication with MD's (orthopedists, physiatrists, etc.), insurance companies, worker's comp, etc. have led to his development of many systems and strategies to precisely measure and clearly communicate his findings, treatment approach, and reasoning. This makes him an ideal candidate to teach Clinical Evaluation, the Orthopedics courses, and clinic supervision in the Orthopedic Medicine and Pain Management specialty. Students will benefit from his systematic approach to assessment, diagnosis, treatment, and reporting of findings and clinical outcomes.

Over the last decade, Phil Settels has devoted his study to the practice of Jing Fang (Classical Formulas). He has studied with most of the well-known teachers who are known in the West (Dr. Arnaud Versluys, Dr. Huang Huang, Drs. Feng Shi Lun and Suzanne Robidoux, Dr. Stephen Boyanton) and completed several certification programs. He is also in the first International Part-Time cohort obtaining a PhD from Nan Jing, China, studying Classical Chinese Herbalism with Dr. Huang Huang, as well as being enrolled in the ACCHS DAOM program.

C A T A L O G
September 1, 2021 - August 31, 2023

A C C H S



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ACADEMIC CALENDAR 2021 - 2022

	Fall 2021	Spring 2022	Summer 2022
New course schedule available:	July 22, 2021	Nov. 18, 2021	March 24, 2022
Registration for current students:	July 28 - Aug. 11, 2021	Nov. 24 - Dec. 8, 2021	Mar. 30 - Apr. 13, 2022
Last day for admissions application:	August 1, 2021	Dec. 5, 2021	April 3, 2022
New student orientation:	Betw. Aug. 24 - 27, 2021	Betw. Jan 3 - 6, 2022	Betw. April 26 - 29, 2022
Classes begin:	August 30, 2021	January 3, 2022	May 2, 2022
Add / drop fee applied: (VA students last day for full drop)	After 1st week of school	After 1st week of school	After 1st week of school
Last day to drop:	Oct. 31, 2021	March 6, 2022	July 3, 2022
Comprehensive exam:	2nd week of school	2nd week of school	2nd week of school
Final examinations (last day of class):	Dec. 6 - 12, 2021	April 11 - 17, 2022	Aug. 8 - 14, 2022
Holidays (school closed):	Labor Day, Thanksgiving	Martin Luther King Day	Independence Day

ACADEMIC CALENDAR 2022 - 2023

	Fall 2022	Spring 2023	Summer 2023
New course schedule available:	July 21, 2022	Nov. 17, 2022	March 23, 2023
Registration for current students:	July 27 - Aug. 10, 2022	Nov. 23 - Dec. 7, 2022	Mar. 29 - Apr. 12, 2023
Last day for admissions application:	August 1, 2022	Dec. 1, 2022	
New student orientation:	Betw. Aug. 23 - 26, 2022	Betw. Jan. 3 - 6, 2023	
Classes begin:	August 29, 2022	January 3, 2023	May 1, 2023
Add / drop fee applied: (VA students last day for full drop)	After 1st week of school	After 1st week of school	After 1st week of school
Last day to drop:	Oct. 30, 2022	March 5, 2023	July 2, 2023
Comprehensive exam:	2nd week of school	2nd week of school	2nd week of school
Final examinations (last day of class):	Dec. 5 - 11, 2022	April 10 - 16, 2023	Aug. 7- 13, 2023
Holidays (school closed):	Labor Day, Thanksgiving	Martin Luther King Day	Independence Day

APPROVAL DISCLOSURE STATEMENT



As of December 11, 1990, the Academy of Chinese Culture and Health Sciences (ACCHS), 1600 Broadway, Oakland, California, 94612, was granted full institutional approval as a California Degree-Granting Institution. The approved degree program is the **Master of Science in Traditional Chinese Medicine**.

Graduates of the Master of Science in Traditional Chinese Medicine (MSTCM) degree program are eligible to sit for the acupuncture licensure examination given by the California State Acupuncture Board and sit for the National Commission for the Certification of Acupuncturists and Oriental Medicine (NCCAOM) exam.

The Academy of Chinese Culture and Health Sciences is institutionally accredited by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), which is the recognized accrediting agency for freestanding institutions and colleges of acupuncture or Oriental medicine that offer such programs. ACAOM is located at 8941 Aztec Drive, Eden Prairie, MN 55347. Phone: (952) 212-2434; Fax: (952) 657-7068. <http://www.acaom.org>

The Academy's Master of Science in Traditional Medicine program in English and Chinese of the Academy of Chinese Culture and Health Sciences is accredited under the Master's Degree standards, by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), the recognized accrediting agency for programs preparing acupuncture and Oriental medicine practitioners. ACAOM is located at 8941 Aztec Drive, Eden Prairie, MN 55347. Phone: (952) 212-2434; Fax: (952) 657-7068.

The Academy of Chinese Culture and Health Sciences is approved by the California Acupuncture Board as a continuing education provider for licensed acupuncturists. California Acupuncture Board is located at 1747 N. Market Blvd. Suite 180, Sacramento, CA. 95834; telephone (916) 515-5200; fax (916) 928-2204. Website: <http://www.acupuncture.ca.gov>

The Academy is a Private Not-For-Profit California Public Benefit Corporation that has been approved to operate by the Bureau for Private Postsecondary Education. "Approved to operate" means compliance with state standards as set forth in the California Private Postsecondary Act of 2009. The Academy has been granted tax exempt status under 501(c)(3) of the U.S. Internal Revenue Code of 1954.

Persons seeking to resolve problems or complaints should utilize the grievance procedure as presented in this catalog. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education (BPPE) at Address: 1747 N. Market Blvd. Ste 225, Sacramento, CA. 95834; P.O. Box 980818, West Sacramento, CA. 95798-0818; Web site Address: www.bppe.ca.gov; Telephone and fax #s (888) 370-7589 or by fax (916) 263-1897; (916) 574-8900 or by fax (916) 263-1897. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau's web site www.bppe.ca.gov.

This catalog outlines curriculum requirements, faculty information and course descriptions as per the effective date of issuance. The materials presented herein constitute the rules and regulations of the Academy and are intended to be accurate, complete, and binding. However, the Academy reserves the right to update or change any or all of these regulations to meet with all of the above accreditation requirements and/or the Academy's changing conditions. In the event of any change, written notice will be given, and such notice will post as an addendum to the catalog. All information in this school catalog is current and correct and is so certified as true by Andres Bella, Acting President.

Effective dates 8/31/2021 - 8/30/2023

Andres Bella

BOARD OF DIRECTORS

Yen Wei Choong, MSTCM, L.Ac., Chairman,

Eva WuChoi, MBA, Phillip Tou, MA, Jane Zhang, BA, Zhao, Rong Yuan, MD (China), L.Ac

ADMINISTRATION

Bella, Andres M.A., Acting President

Zhao, Rong Yuan, MD (China), L.Ac., Vice-president

Kuo, Zheng-jie, MSTCM, L.Ac., Director of Education

Nobematsu, Nobue, DAOM, L.Ac., Director of Clinical Education

Riveros, Andrea, MD (Colombia), L.Ac, Clinic Administrator

Settels, Phil, L.Ac., DAOM Dean of Academic Affairs

Parramore, Karin, L.Ac., MSOM, CH, MSTCM Dean of Academic Affairs

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Hsiao, Han Hsiung, MSTCM, L.Ac., Director of the Herbology Division

Liu, Dave, OMD, Ph.D., L.Ac., Director of the Research Management Division

Zhang, Zhi Bin, B.M., MSTCM, L.Ac., Director of the Graduate Education Division

Nobematsu, Nobue, L.Ac., Director of Clinical Academic Programs

Riveros, Andrea, MD (Colombia), L.Ac, Director of the Western Medicine Division

Parramore, Karin, L.Ac., MSOM, CH L.Ac., Director of the TCM Foundation Division

INSTITUTIONAL MISSION

The Academy of Chinese Culture and Health Sciences was established in 1982 to offer professional education in traditional Chinese medicine within the context of Chinese culture.

The job classification code associated with the MSTCM program under the United States Department of Labor's Standard Occupational Classification code is 51.3301

MESSAGE FROM THE PRESIDENT

Over 20 years ago, Sifu Wei Tsuei, the founder and president, asked me about my beliefs. He asked me what I found to be true in life. I remember the encounter because I answered that truth could be found in the nature of all things, if one knew how to look for it. At



the time, I did not realize the gravity of the moment. However, after he hired me, Dr. Tsuei explained that my answer intrigued him; because I had touched on the essence of ACCHS. He explained that the principle underlying the formation of ACCHS is the Tao of nature, the theory of Yin-Yang and the principles of oneness of the universal, earth, and human being (three into one). He then pointed to his calligraphy and recited, "Yin and Yang are the Tao (way) of heaven and earth."

As acting president of ACCHS, it is my honor to perpetuate Dr. Tsuei's legacy, his dream to unite East and West, America and China, Western medicine and Chinese medicine. Since my beginnings at ACCHS, TCM has become a popular and positive ally in the pursuit of balance and health. The world has witnessed the good that TCM has brought – and the phenomenon is spreading around the world faster than ever before. At ACCHS, we have always maintained that balance begins with understanding the oneness (three into one), the cultivation of the intellect, and the comprehension of human nature. As Dr. Tsuei always said, "you must first learn to heal yourself before you learn to heal others."

At ACCHS, our students learn to examine the physical and spiritual, to exercise balance and health through the lens of both philosophy and science. As one of the oldest schools of TCM in the nation, we believe our approach towards education best suits those individuals looking for more than a degree and license; because we offer much more than courses and grades. We offer the promise of evolution, community, and balance. This is what has always separated ACCHS from all other schools. Our aim has always been to pursue, through the medium of medical learning, the goal of an ideal society and civilization, and to make a significant contribution towards the development and prosperity of mankind. This is the principle underlying the Academy of Chinese Culture and Health Sciences today.

Sincerely,
Andres Bella, MA
Acting President of ACCHS



HISTORY AND OBJECTIVES

ACCHS HISTORY

The Academy of Chinese Culture and Health Sciences was established in 1982 by Master Wei Tsuei. Master Tsuei was an accomplished practitioner of traditional Chinese medicine, Taiji Quan, and Taiji meditation. In addition, he is a sixth generation Qi Gong master. During Master Tsuei's youth, China was many years behind the west technologically. Even though, China had highly developed arts focused on cultivating longevity through maintenance of good health and an open mind. His grandfather, a traditional medical doctor, was a strong influence. From boyhood, Master Tsuei received instruction in the martial arts. Later he studied many forms of meditation and completed his formal medical training. He spent his life learning, practicing and sharing this knowledge.

MSTCM PROGRAM STATEMENT OF PURPOSE

The purpose of the Academy of Chinese Culture and Health Sciences MSTCM program is to provide to its students a professional graduate education in traditional Chinese medicine, with the skills necessary to obtain licensure and become competent primary health care providers.

MSTCM PROGRAM GOALS

The program emphasizes the cultivation of the intellect and understanding of human nature. The corpus of Chinese medical knowledge is vast, and although rote learning is necessary, emphasis at the Academy is placed on the development of critical thinking. MSTCM program goals include:

- The MSTCM program exercises your ability to analyze, evaluate, and effectively translate Chinese medical information into practical clinical use.
- The MSTCM program is designed to stimulate students to develop professional skills, ethics, and confidence.
- The MSTCM program can enable students to cultivate health, well being, and inner harmony.
- Through the practice of Taiji, Qi Gong, and meditation, the Academy also strives to provide its students with the necessary roots for the development of self-awareness and growth.
- It is our goal to increase student understanding of human nature, so that our graduates can make a significant contribution toward the development, wellness, and prosperity of humanity.

The Academy further endeavors to promote the rooting of traditional Chinese medicine in the United States by establishing communication with existing medical establishments, by creating successful clinical programs, by promoting exchange of medical knowledge, and by facilitating the expansion of the public's perception of traditional Chinese medicine. We seek dedicated individuals who wish to study a classical Chinese curriculum and actively develop the roots of the Chinese medical profession in the U.S.A.

As an educational institution, we realize there are only certain parameters which can be used to assess our instructional methodologies. Because Chinese medicine is a regulated practice, we may verify its evolution by examining the success of the alumni after graduation. Over the years, according to our statistics, Academy graduates have proven their competence and excellence by passing their respective licensing exams, by developing successful practices, and by becoming prominent members of their profession in the Bay Area and around the U.S.

MSTCM PROGRAM LEARNING OUTCOMES

At the time of graduation, a student from ACCHS:

- Will be competent in the fundamental philosophy and methodologies which underline TCM, including acupuncture, herbal medicine, nutrition, and energy cultivation.
- Will be able to sit for and pass the California State Licensing exam and NCCAOM exam.
- Will be able to use medical knowledge to determine the course of a patient's ailments and apply the appropriate treatment to alleviate and to eliminate the source of the discomfort.
- Will be able to use TCM knowledge in guiding the general health care of his/her patients.
- Will be knowledgeable in the capabilities and differences between TCM and Western medicine. Will know some fundamental Western medicine techniques, such as first aid and CPR.
- Will know the ethical principles of conducting a medical practice.
- Will have the business knowledge to operate an independent clinic or group practice.
- Will be able to continue their education and advance their knowledge through independent study, research, or a post-professional program.

GENERAL INFORMATION

The Academy of Chinese Culture and Health Sciences is located in vibrant Oakland, California, just across the bay from San Francisco. The Academy campus is near Oakland's City Center, and is easily accessed by the Bay Area Rapid Transit (BART) public transportation system. It is within two blocks of federal, state, and city government buildings, within a few blocks of Oakland's growing Chinatown community, which has an abundance of restaurants, shops, and herbal pharmacies. Also within walking distance are bookstores, copy shops, cafes, and many businesses, which represent Oakland's rich ethnic diversity.

The Academy's facilities provide lecture classrooms, a teaching clinic, an herbal pharmacy, a library, a computer room, administrative offices, and lounges for faculty and students. Didactic courses are taught using white boards, projectors, anatomical models, and other media devices, such as laptops, DVDs, and televisions. Clinical training materials include acupuncture needles, moxibustion, cupping devices, and diagnostic medical equipment, such as stethoscopes and sphygmomanometers.

The Academy does not offer distance education.

Reasonably- priced parking is available nearby. However the school is located one block from two nearby BART stations.

LIBRARY

The library is divided into two sections (Chinese and English) with over 3,000 volumes of traditional Chinese medical and related publications. It is open five days a week. Students can borrow books with their student ID cards. Students can also do individual research or have group study in the reading rooms. Computers, TV, a copier, periodicals, and dictionaries, as well as videos and slides are available for student and faculty use.

LIVING AND HOUSING COSTS

There is no on-campus or dormitory housing, but the Academy in downtown Oakland is five miles from Berkeley and in the heart of the East Bay. Both Oakland and Berkeley have ample rental units available at a reasonable cost - from \$500 (shared housing) to \$1500 (one-bedroom apartment).

The Academy bears no responsibility in assisting a student with housing, yet the Academy maintains a small bulletin board for a shared housing network as well as other community and professional listings.

INSTITUTIONAL FISCAL DISCLAIMER

ACCHS has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition of bankruptcy filed against it within the preceding five years.



ADMISSIONS

ADMISSIONS STATEMENT

The Academy is committed to a policy of equal opportunity. Admission is open to all qualified applicants. Equal educational opportunities will be provided to all persons, regardless of race, religion, gender, national origin, marital status, sexual preference, age, or physical handicap.

Candidates for admission are considered in the order in which their applications are completed. The Admissions Committee does not grant full admission to an applicant until all required information has been received by the Academy. Prospective students are encouraged to visit the school and discuss educational plans with the Admissions office. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you upon signing an enrollment agreement.

The Academy seeks applicants who wish to study traditional Chinese medicine within the context of Chinese philosophy and Chinese culture. A personal commitment to the study and practice of the medical arts, combined with a sound undergraduate academic background, are qualities common to the Academy student body. The Academy's curriculum is now presented in English and Chinese, providing equal access to native speakers of each language. Students come for lectures two days per week for the entire program:

English program: Tuesday & Thursday

Chinese program: Saturday & Sunday

The Academy's program supports the professional development of working adults by offering the option of either full-time or part-time studies.

OPEN HOUSE

Several times a year, the Academy hosts an Open House, which gives prospective students the opportunity to receive pertinent school information and to experience TCM first hand. Prospective students are invited to participate in special TCM technique demonstration classes, informational seminars, and campus tours. For exact dates, contact the Academy administration offices or visit the Academy website.

FINANCIAL AID (School Code :G32883)

The Academy participates in several Title IV financial aid programs. Federal Direct Loans and Work-Study may be utilized by degree-seeking students who qualify. Eligibility for ACCHS SFA programs is based on completion of the FAFSA (Free Application for Federal Student Aid). A student must enroll at least half time to be eligible for Financial Aid at ACCHS. For more information on eligibility requirements, refer to the ACCHS Student Handbook. The Academy does not participate in any state financial aid programs.

If you obtain a loan to pay for an educational program, you will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If you default on a federal loan, the federal government or a loan guarantee agency may take action against you, including garnishing an income tax refund; and you may not be eligible for any other government financial assistance at another institution until the loan is repaid. You have the right to cancel and obtain a refund of charge paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. You can do this by submitting your written intent to cancel by email (admissions@acchs.edu), mail (1600 Broadway, Suite 200, Oakland, CA. 94612), fax (510-834-8646), or hand delivery.

The institution shall provide a pro rata refund of nonfederal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance. The unused portion of tuition will be calculated, based on clock hours paid for versus clock hours passed. You will be charged from the first day of school until the last day of attendance, including the classes not attended in between and the documented cost of any books or equipment that were not returned. Please see example from ACCHS catalog (pg. 22). If you have received federal student financial aid fund, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

VETERANS BENEFITS

Students who are veterans may receive the appropriate related benefits. Contact an Academy administrator or advisor for more information. This institution will conduct an evaluation of previous education and training per CFR 21.4256(d)(3), grant appropriate credit, shorten the veteran or eligible person's duration of course proportionally, and notify the VA and student accordingly. This evaluation must be completed within the first two terms during which one received veteran educational benefits. If not completed in a timely manner, the student will not be certified again until the evaluation is complete. Eligible veteran students are exempt from related late fees found on page 20 of this catalog.

ADMISSIONS REQUIREMENTS

Applicants must have completed sufficient undergraduate studies (60 semester credits / 90 quarter credits, i.e. 900 hours), equivalent to at least two years of general education studies, or possess an A.A., B.A., or B.S. degree from an institution accredited by an agency recognized by the U.S. Secretary of Education.

A. General Education Requirements:

60 semester credits / 90 quarter credits (900 hours)

English Composition/Language/Literature
 Mathematics/Logic/Statistics
 Humanities
 Social Sciences
 Natural Sciences
 Electives

B. Science Course Corequisites for MSTCM:

20 semester units (300 hours)

BS110 General Biology	3 units (45 hrs)
BS111 General Chemistry	2 units (30 hrs)
BS111bio Biochemistry	1 unit (15 hrs)
BS112 General Physics	1.5 units (22.5 hrs)
BS112bio Biophysics	0.5 units (7.5 hrs)
BS113 General Psychology	2 units (30 hrs)
BS116 Western Medical Terminology	2 units (30 hrs)
BS114 Human Anatomy	4 units (60 hrs)
BS115 Human Physiology	4 units (60 hrs)

- The Anatomy corequisite must be successfully completed before enrolling in Acupuncture courses; The Physiology prerequisite must be completed before enrolling in Pathology.
- All category B corequisites must be completed before the registration of advanced courses and before the Basic Comprehensive Exam.
- Category B courses may be offered pending faculty availability and minimum class size requirements.

C. English Language Proficiency Requirement:

The Academy requires that students maintain English proficiency for successful didactic and practical clinical training purposes. Students may complete the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System exam (IELTS).

The Academy requires a TOEFL Web-based test score of 61 for students entering the English or Chinese program. Additionally, all foreign language program applicants must achieve a minimum speaking exam score of 20 and a minimum listening score of 17.

Or

The Academy requires an overall IELTS band score of 6 with a minimum speaking score - 6.5 and minimum listening score - 6 for students entering the English or Chinese program.

The Academy requires that English and Chinese program applicants meet the TOEFL or IELTS requirements at the time of admission. A student may be exempt from the English language assessment exams if he/she has successfully completed a two-year (60 semester credits or 90 quarter credits) baccalaureate level or graduate level education in an institution accredited by an agency recognized by the U.S. Secretary of Education.

In addition to admissions requirements for the MSTCM program, the following criteria applies:

- Applicants must have a GPA of at least 2.5 in all course work and at least a 2.0 in any individual course.
- The application process requires the following:
 - File a completed application form with a \$100 application fee (\$200 for foreign students) and one (1) passport-sized color photos. Apply online - <http://acchs.edu>
 - Submit an updated resume, which outlines educational and professional development.

3. Submit a typed, full page, single-spaced statement of purpose essay, which explores his/her personal reasons for wanting to study and practice Chinese medicine.
4. Ensure that official transcripts, documenting all previous post-secondary education credit applicable to Academy admissions requirements, **display credit units/class hours** and are **sent directly to the Academy.**
5. Three letters of recommendation.
6. In the process of admissions application, an admissions interview may be arranged.
7. Accepted applicants will be notified of the Admissions Office's decision in writing.
8. An admissions packet will be provided prior to registration.

The admissions office will not consider an application from a student who has been dismissed from any school for legal, ethical, or moral reasons.

ADMISSIONS FOR FOREIGN STUDENTS

1. The Academy accepts foreign students and is approved under the United States Department of Justice to enroll non immigrant alien students (USCIS school file number SFR 214F 1515 [E-21]). As an academic institution of higher education, the Academy is authorized to issue a Certificate of Eligibility, Form I-20 for F-1 student status. Visa services are not provided by the Academy, and the Academy will not vouch for student status and any associated charges.
2. Foreign students interested in enrolling at the Academy must comply with all admissions requirements listed under Admission Requirements section of this catalog.
3. Foreign students must also submit a Declaration of Finance form to be completed by their bank. This document must show sufficient financial resources, with a minimum of US \$20,000 for one academic year to cover education and living costs.
4. If written in a foreign language, foreign students must have their official transcript(s) accompanied by

a certified document providing English translation of course names, hours and grading system. College work completed outside of the United States must be evaluated by a foreign transcript evaluation agency.

The Academy currently recommends the following evaluation agencies:

International Education Research Foundation Inc.

P.O. Box 3665
Culver City, CA. 90231-3665
Tel: 310-258-9451, Fax: 310-342-7086
Email: info@ierf.org
Web Site: <http://www.ierf.org>

or

Educational Records Evaluation Service

601 University Avenue, Suite 127
Sacramento, CA. 95825-6738
Tel: 916-921-0790, Fax: 916-921-0793
Email: edu@eres.com
Web Site: <http://www.eres.com>

5. A \$200 nonrefundable application fee and \$200.00 deductible admissions deposit fee.

6. All I-20 foreign students are required to enroll full-time, which is defined for the purposes of immigration as a minimum of 12 trimester units each term. Questions regarding visa status, accommodations, etc. should be directed to the Admissions office.

MSTCM DEGREE PROGRAM ADMISSIONS FOR CALIFORNIA LICENSED ACUPUNCTURISTS

The Academy recognizes and credits the pre-professional education and training of all California licensed acupuncturists. A special graduate level program containing a minimum of 60 ACCHS graduate trimester units is offered to such applicants who wish to earn an MSTCM degree. Courses required are primarily selected from the graduate curriculum, Western medical courses, as well as special elective courses which vary from term to term. 200 clinic hours on-site at the Academy's teaching clinic is also required. One and a half years residency at the Academy is required of all students. All licensed, special MSTCM program students must successfully complete the Final Comprehensive Exam or evidence a GPA of at least 3.0 (B) in all coursework related to the special MSTCM degree program.

READMISSIONS AFTER LAPSE IN ATTENDANCE

Students who have not registered for more than three trimesters (one year) must apply for readmission and may be required to submit a new application with supporting documentation. Applicants must meet the admissions and degree requirements in effect at the time of readmission, follow the new curriculum, and pay the tuition according to the most current standards. Students seeking readmission should write an application letter for readmission and have all official transcripts from any other institutions attended, during the period not attended, forwarded directly to the admissions office.

TRANSFER CREDIT POLICIES

The Academy of Chinese Culture and Health Sciences has not entered into an articulation or transfer agreement with any other college or university.

The Academy may grant academic credit for a course taken previously, provided it was completed at:

- a university or college accredited by an agency recognized by the U.S. Secretary of Education;
- a post-secondary educational institution approved or authorized by an appropriate governmental agency in the jurisdiction in which it is located, or
- a program approved by the California Acupuncture Board and accredited by ACAOM and if the course name, credits, and necessary course descriptions indicate that the course meets the requirement of the Academy.

Up to 50% of the program's total credit requirements may be transferred when transferring from an Acupuncture Board and/or BPPE approved or ACAOM accredited school. Of that 50%, no more than 25% of the program clinical training requirements may be accepted as transfer credit. The maximum credit for traditional Chinese medicine (TCM) transfer courses from a school not approved by the Acupuncture Board (must be BPPE approved) is 50% of the ACCHS curriculum (MSTCM) or required individual courses or subjects. 100% maximum transfer credit may be awarded for an applicant's corequisite Western medical science courses from an institution that is recognized by the U.S. Secretary of Education.

Up to 100% of transfer credit may be awarded for courses completed successfully in basic sciences and clinical medicine at a school which is approved under Article 4 (commencing with Section 94770) of Chapter 7 of Part 59 of the Education Code or by an accrediting agency recognized by the U.S. Secretary of Education.

Up to 50% credit, by transfer or challenge exam, for clinical

practice coursework and instruction in acupuncture and Oriental medicine principles, theories and treatment procedures completed successfully at a school which is not approved by the Acupuncture Board may be awarded by a school approved by the Acupuncture Board, provided that at least 50% of the course hours in individual subjects are completed successfully at a school approved by the Acupuncture Board.

Any student who wishes to transfer prior credit must submit a written Request Form for Admissions Committee review and receive approval within the first year of enrollment in the program.

In addition:

- Courses must be completed with a grade of 2.0 (C) or better; and the overall GPA for such courses must be 2.3 (C+) or better.
- Transfer courses completed more than five years earlier must be evaluated and approved by the Admissions Committee;
- Courses completed at foreign institutions must first be evaluated by a foreign transcript evaluation agency. Foreign courses may be transferred only upon the approval of the Admissions Committee;
- MSTCM courses completed at an institution not accredited by an agency recognized by the U.S. Secretary of Education, pending Admissions Committee approval, will require a challenge exam.
- **Third year program didactic and clinical credit must be earned in residency at the Academy**, except case management, which must be completed at a school which is approved under Article 4 (commencing with Section 94770) of Chapter 7 of Part 59 of the Education Code or by an accrediting agency recognized by the U.S. Secretary of Education.

TRANSFER CREDIT FOR EXPERIENTIAL PROFESSIONAL LEARNING

The Academy recognizes that significant graduate level learning can be accomplished outside of the traditional classroom environment and that properly evaluated prior experiential professional learning can be used for completion of some curriculum requirements. For general education or Western science requirements, the Academy accepts the **College Level Examination Program (CLEP)** assessment and testing procedures for prior evaluation. The Academy will accept a maximum combined 20 semester units of CLEP and/or challenge exam credit, with a passing score in each subject. Please note that the Academy counts individual subject exams for transfer credit but does *not* count general exams. Information regarding the CLEP testing agency can be obtained from the Academy's admissions office.



REGISTRATION

REGISTRATION STATEMENT:

1. Registration for freshmen and transfer students is held during New Student Orientation week. Continuing students must register online, using the ACCHS Student Portal, during their designated time, beginning three weeks prior to the end of each trimester. Each student will be provided with a registration packet, which includes all registration and academic advising information.
2. All students who wish to register for clinical training must fill out registration forms, which are distributed prior to registration, and register with the approval of the program administrator.
3. Students can register for advanced courses: once completion of corresponding prerequisite courses has been verified; once the previous trimester's tuition has been fully paid; and with receipt of clinical training requirement materials.
4. Students who do not register during the announced designated time will be required to pay a late registration fee of \$30.00.



In the Clinical Theater class, students learn to distinguish and understand the many effects of acupuncture treatment.

ADD / DROP CLASSES:

Students may add and drop courses, without charge, during the first week of school, with approval from the administration. A fee of \$50 will be charged each time thereafter. The end of the third week is the last day to add classes. All add / drop requests must be submitted in writing to the administration office for processing. See the Academic Calendar for exact drop deadline dates.

CANCELLATION OF ADMISSIONS OR REGISTRATION:

The Academy reserves the right to cancel the admission or registration of individuals whose attendance at the Academy, in the opinion of the appropriate administrative officers and faculty, is not mutually beneficial to that person and to the institution.

Applicants must submit all academic records from all other institutions attended for an academic performance evaluation. If it is proven that an applicant has gained admission to the Academy through incomplete or fraudulent credentials, or that there are misrepresentations in the written application for admission, the individual may have his/her:

1. admission and registration canceled without any refund;
2. total credit rescinded that was earned following such admission; and
3. future registration at the Academy prohibited.

The Admissions Committee has the right to verify the accuracy of transcripts/documents. If it is determined that a student sought admission on the basis of incomplete or fraudulent credentials or misrepresentations in the written application for admission, the student will be notified in writing of the admissions office's intention to take one or all of the above actions.

The student has ten days thereafter to reply in writing. The admissions office will then make a determination and recommend appropriate actions to the president. Subsequently, the student will be notified in writing of the action to be taken. The student may file a written appeal to the president within ten days. The president's decision is final.

CURRICULUM

THE MASTER OF SCIENCE IN TRADITIONAL CHINESE MEDICINE PROGRAM

The Master of Science in Traditional Chinese Medicine is a four academic year professional degree curriculum designed to prepare graduates to be effective, competent, and caring members of the Chinese medicine profession. The Academy's MSTCM program can be completed in three calendar years/ four academic years by full-time students. The curriculum is divided into two portions: the pre-professional courses of the first two calendar years; and the graduate courses of the final calendar year. The pre-professional courses are considered to be equivalent to the latter two upper division years of a baccalaureate program. Written and practical comprehensive examinations are given in order to assess and determine each student's eligibility for the next level of study and for graduation.

The Chinese arts of acupuncture, acupressure, herbal prescription, Taiji, and meditation are all based upon the study of the foundational theories of yin and yang, the five elements, and eight principles. The practitioner of traditional Chinese medicine is able to determine the condition of the patient's health by feeling and studying the pulse, observing the tongue, and asking specific questions. Whether the diagnosis is understood and explained in terms of the meridians, the internal zangfu organs, qi and blood, nutrition, or lifestyle, the patient's imbalances and the practitioner's treatment plan are always unified by the coherent framework which is traditional Chinese medicine.

In Taiji, students learn the concept of three into one: "mind, breath, action" and its integral role in their personal lives and professional progress. By practicing Taiji Quan, students learn that simple, graceful, moving meditation takes motivation, dedication, perseverance and sensitivity. Development of these character traits through meditative practice helps students to sustain the rigorous academic program and develop the perception necessary to practice an energetic form of medicine.

UNIT / CLOCK HOUR CONVERSION

One academic unit is equal to 15 hours of didactic instruction or 30 hours of clinical instruction. Clinical studies receive half the units of lecture instruction hours; because, clinical studies require less outside preparation.

TIME CONSTRAINTS AND LIMITATIONS

The Master of Science in Traditional Chinese Medicine curriculum is a four academic year program. The program can be accomplished within 3.3 years/40-months of full-time studies. Instruction within the academic program is presented over nine consecutive terms consisting of three 15-week trimesters per each calendar year. All credit earned is awarded in terms of trimester units.

A student may elect to engage in part-time studies. In this case, a study plan will be designed to ensure that the program can be completed within the desired time period. For the Master of Science in Traditional Chinese Medicine degree to be awarded, students are required to complete all studies within eight years of initial matriculation.



"Your fellow students and classmates help you through the program...and you end up making best friends with the people around you."

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at the Academy of Chinese Culture and Health Sciences is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the MSTCM degree you earn in the MSTCM program is also at the complete discretion of the institution to which you may seek to transfer. If the MSTCM degree that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Academy of Chinese Culture and Health Sciences to determine if your MSTCM credits will transfer.

3.3 YEAR (FULL-TIME) CURRICULUM SCHEDULE 2021 - 2023

PRE-PROFESSIONAL CURRICULUM (Course Levels 100 - 200)

GRADUATE CURRICULUM (Course Levels 300 - 400)

Course Name	Course No	Unit/Hour	Prerequisites	Total Unit/Hour
TERM I: Fall (15 weeks) 1st Year				12 u / 180 hrs.
Foundations of TCM I	OM141	3 / 45	None	
Taiji & Qigong I	OM146	2 / 30	None	
Meridian Theory & Point Classification	AT170	3 / 45	None	
Cosmology, History, and TCM Philosophy	PD134	4 / 60	None	
TERM II: Spring (15 weeks) 1st Year				13 u / 195 hrs.
Foundations of TCM II	OM142	3 / 45	OM141	
Medical Chinese	OM140	1 / 15	None	
Taiji & Qigong II	OM147	2 / 30	OM146	
Acu Points I	AT172	3 / 45	BS114, AT170	
Herbology I	HM150	2 / 30	None	
Western Medical Pathology I	BS117	2 / 30	BS114, BS115	
TERM III: Summer (15 weeks) 1st Year				13.5 u / 202.5 hrs.
TCM Diagnosis I	OM143	3 / 45	OM142	
Acu Points II	AT173	3 / 45	BS114, AT170	
Acu Techniques I	AT174	2 / 30	AT172	
Herbology II	HM151	3 / 45	None	
Review I	RV126	.5 / 7.5	OM142, HM150, BS117, AT170, AT172	
Western Medical Pathology II	BS118	2 / 30	BS117	
TERM IV: Fall (15 weeks) 1st Year				12 + 2 u / 240 hrs.
<i>Pre-Comprehensive Examination</i>				
TCM Diagnosis II	OM144	2 / 30	OM143	
Acu Techniques II	AT175	2 / 30	AT174	
Clinic Procedures (CNT & Orientation)	AT171	1 / 15	None	
Herbology III	HM152	3 / 45	None	
Western Medical Pharmacology	WM120	3 / 45	BS118	
Research Methodology	PD135	1 / 15	None	
Clinic I (Observer I)	CP181	2 / 60	BS116, AT173, AT174, HM151, corequisite AT171	
TERM V: Spring (15 weeks) 2nd Year				12 + 4 u / 300 hrs.
TCM Diagnosis III	OM245	2 / 30	OM144	
Tui Na - Acupressure Technique	AT239	4 / 60	None	
Acu Techniques III	AT276	2 / 30	AT175	
Herb Formulas I	HM253	2 / 30	HM150, HM151, HM152	
Western Medical Diagnosis I (+ Lab)	WM221	2 / 30	BS118	
Clinic II (Observer I)	CP282	4 / 120	AT171, CP181	

Course Name	Course No	Unit/Hour	Prerequisites	Total Unit/Hour
TERM VI: Summer (15 weeks) 2nd Year				11.5 + 4 u / 292.5 hrs.
Orthopedic Acupuncture	AT277	3 / 45	AT276	
Herb Formulas II	HM254	3 / 45	HM150, HM151, HM152	
Review II	RV227	.5 / 7.5	OM245, HM253, WM120, AT276	
Western Medical Diagnosis II (+Lab)	WM222	3 / 45	WM221	
Nutrition & Vitamins	BS219	2 / 30	BS111	
Clinic III (Observer II)	CP283	4 / 120	CP282	
TERM VII: Fall (15 weeks) 2nd Year				13 + 4 u / 315 hrs.
<i>Basic Comprehensive Examination</i>				
Acupuncture Treatment I	AT278	2 / 30	AT276	
Herb Formulas III	HM255	3 / 45	HM150, HM151, HM152	
Western Medical Sciences I	WM223	3 / 45	WM222	
Public Health	PH236	2 / 30	BS117	
Ethics	PM230	1 / 15	None	
Practice Management	PM231	2 / 30	None	
Clinic IV (Pre-Internship)	CP284	4 / 120	CP283	
TERM VIII: Spring (15 weeks) 3rd Year				15 + 6 u / 405 hrs.
Acupuncture Treatment II	AT379	2 / 30	AT278	
TCM Internal Medicine I	HM360	3 / 45	OM245, HM255	
TCM Gynecology	HM362	3 / 45	WM223, HM255	
Introduction to Four TCM Classics	HM365	4 / 60	OM245, HM255	
Western Medical Sciences II	WM324	3 / 45	WM223	
Clinic V (Pre-internship - Internship)	CP385	6 / 180	CP284	
TERM IX: Summer (15 weeks) 3rd Year				12.5 + 6 u / 367.5 hrs.
Acupuncture Treatment III	AT380	2 / 30	AT379	
TCM Internal Medicine II	HM361	3 / 45	OM245, HM255	
Herb Pharmacology & Chinese Nutrition	HM356	2 / 30	HM255	
Review III	RV328	.5 / 7.5	HM255, OM245, AT379, WM324	
Western Medical Sciences III	WM325	2 / 30	WM324	
Case Management I	CM332	3 / 45	WM235, OM245, HM255, HM361, AT380	
Clinic VI (Internship)	CP386	6 / 180	CP385	
TERM X: Fall (15 weeks) 3rd Year				14.5 + 6 u / 397.5 hrs.
<i>Final Comprehensive Examination</i>				
Clinical Applications of TCM (Case Studies)	OM348	3 / 45	OM245, HM255, HM361, AT380	
TCM Research Seminar	OM349	2 / 30	PD135, OM245, HM255, AT380	
TCM External Medicine	HM363	2 / 30	HM255, OM245	
TCM Traumatology	HM364	3 / 45	HM255, OM245	
Case Management II	CM333	3 / 45	CM332	
CALE Review	RV330	1.5 / 22.5	OM245, HM255, HM361, AT379	
Clinic VII (Internship)	CP387	6 / 180	CP386	

ELECTIVES (Optional; not limited to the following, and pending faculty availability):

Electives will be offered on a rotating basis. The school strives to bring experts in their area to ACCHS in order to offer the most relevant electives possible. As we review potential electives we will offer those we find meaningful and deem most useful.

COMPREHENSIVE EXAMINATIONS

Comprehensive exams are given in order to assess the students' readiness for the next level of study. The first, pre-comprehensive exam, held in the fourth trimester, measures cognition of core TCM concepts. The second, basic comprehensive exam, held in the seventh trimester, measures the students' academic readiness to progress to the professional curriculum. The third, final comprehensive exam, held in the tenth trimester, evaluates students' academic readiness to graduate.

Students must obtain a passing score on each exam, determined by a criterion-referenced method of establishing the passing point (73%). Specific information and requirements for the comprehensive exams are found in the student handbook and in the comprehensive exam preparation guide.

Pre-Comprehensive Examination:

Taken upon completion of the integral first-year courses, including the Review I course, Foundations of TCM II, Meridian Theory, Acu Points II, Acupuncture Techniques I, Herbology I, Anatomy, Physiology, and Western Medical Pathology II. Students who do not successfully complete and pass the pre-comp can enroll in a tutoring program before advancing in the curriculum. Students must pass the pre-comp in order to take the Basic Comprehensive Examination.

Basic Comprehensive Examination:

Taken upon completion of and including material from all classes prior to the Basic Comprehensive Examination, including the Review II course, Acupuncture Techniques III, Herbology III, TCM Diagnosis III, Western Medical Diagnosis II, and all corequisites. Also, students must have completed a minimum 180 hours of practical clinical training. Successful completion of this examination is required in order to advance beyond 500 hours of clinical training. In addition to the Basic Comprehensive Exam, students must successfully complete a basic clinical exam in herb identification and case studies. Successful completion of this examination is required prior to advancing in the practical clinical training.

Final Comprehensive Examination:

Taken upon completion of and including materials from all MSTCM courses prior to the 10th term, as well as corequisite science courses. Also, students must have completed a minimum of 500 hours of practical clinical training. Successful completion of the final comprehensive examination is required for graduation.



CLINICAL TRAINING

Before enrolling in the teaching clinic, each student is individually responsible for completing the required didactic courses, submitting an HBV Waiver form, successfully completing a certified adult/child CPR& First Aid course (10 hours), as well as submitting the results of a health exam, which includes a Tuberculosis (TB) test. Also, the student must satisfy the proficiency in English, complete the Western Medical Terminology course, CNT, and clinic orientation requirement before beginning his/her clinical training.

In their 960 hours of clinical training, students advance from observer (0 - 300 hours) to pre-intern (301 - 550 hours) to intern (551 - 960 hours) only upon recommendation by their clinic supervisor and clinic director. A student must complete 350 patient treatments with at least 60 different patients. If a student displays unsatisfactory progress in learning and practice, the supervisors may decline to advance the student, pending performance of remedial work. Credit for the course will be withheld during this time.

Students are expected to be professional both in appearance and attitude, being neat and clean at all times. The clinic assigns white lab coats with a name tag appropriately identifying the students as observer, pre-intern, or intern. Attentiveness and sensitivity to the needs of patients, clinic supervisors, staff, and fellow students must be practiced. Additional information about clinic policies can be found in the clinic handbook.

Pending ACCHS approval, students may exercise the option to complete 200 hours of clinical externship training. Externship training is practical clinical training completed outside the Academy's on-site teaching clinic. For detailed information regarding externship clinical training, contact the ACCHS administration offices.

COREQUISITE HOURS:	20 units / 300 clock hours
TOTAL ACCHS CURRICULUM - didactic hour	129 units / 1,935 clock hours
- clinic hours	32 units / 960 clock hours
- CPR & First Aid	10 clock hours
	181 units / 3,195.00 clock hours
TOTAL CLOCK HOURS TOWARDS MSTCM:	3,205.00 clock hours



In the ACCHS teaching clinic, students watch carefully as the supervisor demonstrates tongue diagnosis procedures.

Action Mind Breath

FINANCIAL INFORMATION (FEES AND EXPENSES)

Application Fee (nonrefundable):		
U.S. Resident		\$100.00
Foreign Student		200.00
Admissions Deposit for Foreign Student (deductible)		200.00
Transfer (Transcripts) Credit Analysis (NON-REFUNDABLE)		50.00
Registration Fee: (NON-REFUNDABLE)		30.00
STRF (NON-REFUNDABLE)		.00 / \$1,000 tuition
Facility Fee		25.00
Credit Card Processing Fee (NON-REFUNDABLE)		1% on all transactions
Graduation Fee / Graduation Processing Fee		200.00
Pre-Comprehensive Exam		70.00
Basic Comprehensive Exam		100.00
Final Comprehensive Exam		130.00
Tuition Fees for Credit:		
Didactic Course Instruction		282.00 / unit
Clinic Instruction		18.80 / hour
Malpractice Insurance for Clinic		40.00 / trimester
Transfer Credit Processing Fee (not applicable to GE courses):		20.00 / per unit
Late Registration Processing Fees		30.00
Late Tuition Payment Fee		30.00
Late Installment Payment Fee		30.00
Late Comp Exam Application Fee		30.00
Monthly Installment Interest:		10% / year
Add / Drop Fee (after one week of class teaching)		50.00 per form
Make-up Examination Fee :		
Course Exam		75.00 each
Pre-comprehensive Exam		50.00 each
Basic Comprehensive Exam		80.00 each
Basic Clinical Exams		40.00 each
Final Comprehensive Exam		110.00
Challenge Exam		70.00/ unit
Tuition Fee for Audit: Matriculating Student and Alumni (excluding elective courses)		80.00 / unit
Non-Matriculating Student and/or Any Elective Course(s)		120.00 / unit
Returned Check		30.00 each
Transcript Fee:		
Official Copy		10.00 each
Official Copy (certified mail)		15.00 each
(two business day turnaround and two-day priority postage)		30.00 each
Unofficial Copy		5.00 each
Fee for Additional Copy of Diploma:		
With Cover		50.00 each
No Cover		30.00 each
Letter of Recommendation or Verification		5.00 / each
Library Fee:		
Overdue Charge Per Day		0.25 / each book
Damaged Book		20.00 / each item
Lost book		Replacement Price of Original Text
Student ID Replacement		10.00
Student Document Copy Fee		30.00

NOTE: To graduate or be issued a transcript, all fees, current and due, must be paid in full.

Total Chages for a Period of Attendance (based on 12 units without clinical training hours): (\$3,439.00)

Total Estimated Schedule of Fees: Master of Science in Traditional Chinese Medicine Program:

-MSTCM Program: Tuition \$54,426.00; Fees \$1,800.00 (Total: \$56,226.00)

OTHER EXPENSES

In addition to the fees and estimated expenses outlined, when preparing a budget, all students should consider the costs of textbooks, housing and meals, health, transportation and miscellaneous expenses.



PAYMENT OF TUITION AND FEES

Students should be prepared to pay all tuition and fees each term at registration. All checks must be made payable to "ACCHS." Low-interest installment agreements are available to students experiencing financial difficulties. The down payment is one third (1/3) of the total amount. Students who do not pay in full or complete their installment contracts are ineligible to register for the following term, graduate, or receive transcripts of academic credit. Students will be charged \$30 for each late installment and the monthly interest is based on 10% annual interest. The processing fee for each returned check is \$25.

STRF (Student Tuition Recovery Fund)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225, Sacramento, CA 95834. Phone: (916) 574-8900 or Toll Free: (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.



TUITION REFUND POLICIES

Calculation of refunds is now done based on clock hours paid for versus clock hours passed at the time of the withdrawal or dismissal. A student may withdraw and obtain a refund at any time before the end of the ninth week of the term. Detailed explanation of these policies follows:

For refund purposes, an accepted applicant may only terminate enrollment in person or by certified mail. Termination notices received by mail take effect on date of postmark.

Full refund period - Cancellation after enrollment

When an accepted student has notified the Academy of intent to enroll by paying registration fees, the student will be considered enrolled with the newly entered class. A student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation after the full refund period

If a student cancels after the full refund period has expired, the Academy is entitled to retain the registration fee, but will refund other moneys paid according to the refund policies below.

Tuition refund after classes have begun

A partial tuition refund will be permitted if a student cancels enrollment when classes have completed 60% or less of the instruction. The unused portion of tuition will be calculated, based upon clock hours paid for versus clock hours passed, plus the drop fee of \$50.00 per form. The student will be charged from the first day of school until the last date of attendance, including the classes not attended in between. A \$50.00 drop fee per form will be applied.

Example of our refund policy

After enrollment (12 units), a student notified the Academy of withdrawal from classes at the end of the sixth week. He was absent on the 1st week and the 3rd week, but he attended the 2nd and 4th week of classes. The student must pay the tuition fees for four weeks of classes plus the \$50.00 drop fee. The remaining portion of the paid tuition will be refunded. There are 132 clock hours of instruction left. Calculation is as follows:

amount paid for instruction, not including registration fee x $\frac{\text{clock hours of instruction paid for but not yet occurred}}{\text{Clock hours of instruction for which student has paid}}$ - drop fee = refund amount

$$\$3,439.00 \quad \times \quad \frac{132 \text{ clock hours}}{180 \text{ clock hours}} \quad - \quad \$50 \quad = \quad \$2,471.93$$

For the clinical training refund policy, please refer to the ACCHS Clinic Handbook.

Students dismissed from the Academy for any reason will have their tuition returned according to the above schedule. All refunds are made within 30 days of cancellation of the enrollment agreement by either the student or the Academy.

Financial Aid Refunds

Refunds, for students who receive financial aid to cover the costs of tuition and living expenses, who drop below their full-time or part-time status, will be returned to the lender(s) to reduce the loan debt.

ACADEMIC REGULATIONS

Students must observe the applicable rules and regulations of the Academy. Failure to do so, may result in disciplinary action.

ATTENDANCE AND DECORUM

Inconsistent attendance is a serious concern to the faculty and administration because it jeopardizes a student's eligibility to obtain licensure in many states, restricts the depth and scope of an individual's educational progress, and often results in only achieving the institution's minimum requirements, only achieving levels of professional development below the student's potential.

Faculty are required to take and record daily student attendance. Students who miss more than 20 percent of any individual class must make an appointment with the administration within five days to assess their attendance problem. The administration may allow students with absences totaling less than 30 percent, in any individual class, to return to class, depending on their mitigating circumstances. Otherwise, an "F" grade will be assigned and the course must be repeated. Three tardies will be counted as one absence. Using attendance forms provided by the administration office, instructors are directed to track and report any student attendance deficiencies by the middle of each trimester.

The Academy emphasizes the importance of knowledge of the healing arts, as well as maintaining respectful and ethical conduct. It is important to remember that in the classroom as well as in the clinic, decorum is an integral part of the learning process. Tardiness, absence, inappropriate attire, poor attitude, eating during class, etc. are viewed as showing a lack of respect and may be grounds for disciplinary action.

COURSE GRADES

Grading is done on the four-point system, and their interpretations are as follows:

Grade	Interpretation	Grade Point	Equivalent %
A		4.0	94 - 100
A-	Excellent	3.7	90 - 93
B+	Good	3.3	87 - 89
B		3.0	83 - 86
B-	Moderate	2.7	80 - 82
C+		2.3	77 - 79
C (P)	Minimum Passing	2.0	73 - 76
C- to D-	Fail	1.7 - 0.7	60 - 72
F (NP)	Fail	0.0	0 - 59
In	Incomplete	0.0	0

Individual instructors may grade certain courses on a P/NP basis (Pass/ No Pass). A "No Pass" will be included in an individual's grade point average as 0.0. A "Pass" will be reflected in the GPA as a 2.0 and will be counted as completed credit. A failed course must be repeated and passed before the student enrolls in any course for which the failed course is a prerequisite.



GRADE OF INCOMPLETE

For a didactic course in which the student fails to complete required work before the end of term, the instructor may optionally assign an Incomplete as an alternative to a grade of Fail only if:

- the student requests an Incomplete credit before the end of the term;
- the student has made arrangements in writing with the instructor for completion of the course requirements by a specified date;
- the arrangement has been approved in writing by the administration; and
- the Incomplete will be converted to a grade by the beginning of the following trimester.

TRANSCRIPT GRADES FOR REPEATED COURSES OR CLEARED INCOMPLETES

Grades for courses repeated to clear a failure, to improve a low grade(s), or to clear an incomplete will be transcribed on the student academic record, showing both the original grade and the new grade.

LATE EXAMINATIONS OR IRREGULARLY SCHEDULED EXAMINATIONS

Course examinations that are taken late or scheduled irregularly **must be requested in writing by the student within the first week of the following trimester and must be completed by the end of the second week of the following trimester.** All late, make-up, or irregularly scheduled examinations must first be approved by the instructor. Students will receive a "P" (Pass) or "NP" (Not Pass) on the make-up/retake exam, the exact determination to be made by the instructor. An irregular exam fee of \$75.00 will be charged for the time spent by the instructor in preparing an alternate exam and for added administrative costs. If the student does not schedule or take the make-up/retake exam before the specified time, the student will receive a "NP" for the course. The course must be retaken, and any newly registered courses, of which the original is a prerequisite, will be dropped automatically.

AUDITING

Students may register to audit a class when they have completed all of the course prerequisites, and upon approval of the administrator. Students auditing classes must follow the general rules and regulations that apply to all students, such

as those regarding attendance, decorum, student conduct, etc. Failure to abide by school rules, as an audit student, will result in disciplinary action. Under no circumstances will an audit course be converted to credit.

CHALLENGE EXAMINATIONS

Western Science corequisite courses and/or MSTCM courses completed at an institution not accredited by an agency recognized by the U.S. Secretary of Education will require a challenge exam. The student must receive a passing score on the challenge exam for credit in the subject. The score will not be factored or reflected in the student's GPA.

LEAVE OF ABSENCE / WITHDRAWAL

A student who chooses to interrupt his or her course of study may apply to the administration for a leave of absence. Each request will be considered individually and on its own merits. Students who drop a class before the last day to drop will receive a "W" on their transcript. Students who drop after the drop date will receive an "F" grade for the course(s).

ACADEMIC PROBATION AND DISMISSAL

Students must maintain a 2.3 grade point average (GPA) each trimester in order to maintain good academic standing. A student whose GPA falls below 2.3 will be placed on a two-trimester academic probationary period, during which the student must maintain a 2.3 GPA for each trimester within the probationary period. Mandatory tutoring shall be required during the first trimester of probation. Any class not completed with at least a 2.0 must be retaken at the next available time. Probationary students who have maintained a 2.3 GPA for the length of the probationary period will have their probationary status removed. If a student fails to maintain a 2.3 GPA for each trimester during the two-trimester, probationary period, he/she will be dismissed from the Academy.

If dismissed, students may be considered for readmission after a significant amount of time separated from the Academy and after the student has demonstrated some or all of the following: Remedial course work at an accredited college; academic or personal counseling; or demonstration of having overcome the difficulties that led to the dismissal. Once a student is readmitted, s/he is expected to maintain at least a 2.7 trimester GPA. Failure to do so after being readmitted may result in immediate and final dismissal from the Academy.

Restriction: The course credit load of a student who has been academically dismissed or is on probation will be determined through consultation with an academic advisor.

ACADEMIC NOTICE

A student will be put on academic notice when s/he has failed a course twice. The Academy will dismiss the student if on the third attempt s/he is unsuccessful at passing the course.

INVOLUNTARY WITHDRAWAL

A student's continued enrollment at ACCHS is a privilege based not only on satisfactory scholastic status and adequate clinical TCM psychomotor skills, but also upon good psychological health and personal conduct. If, in the opinion of the faculty, administration and/or dean of the Academy, a student demonstrates evidence of a psychological problem, an informal meeting will be scheduled with the student to inquire into his/her conduct or attitude. Subsequent to this meeting, the administration will seek professional opinions as to the likely implications of such conduct from the Academy. If it is determined that counseling is suggested or necessary, an effort will be made to have the student attend counseling on a voluntary basis. However, refusal to obtain counseling, initially or on a subsequent basis, shall be cause for involuntary withdrawal from the Academy. The administration shall inform the student, in writing, of the effective date of the involuntary withdrawal.

STUDENT CONDUCT

After a review by the board of directors, a student may be dismissed for failure to follow Academy regulations or for disrespectful behavior to a student, administrator, faculty member, and/or clinic patient. Any conduct or action, which endangers life, violates the law, or violates the physician-patient relationship, is also grounds for dismissal. The name of any student so dismissed shall be reported to the California Acupuncture Board, Division of Allied Health Professions, and Board of Medical Quality Assurance.

UNLAWFUL (SEXUAL) HARASSMENT POLICY

The Academy vehemently prohibits sexual, racial, and other forms of harassment by its faculty, staff, and students. The Academy maintains a policy that prohibits harassment on the basis of sex, race, religion, color, national origin, disability, medical condition, marital status, age, sexual orientation, or any other basis protected by federal, state, or local ordinance or regulation.

DISCIPLINARY ACTION

Violation of regulations of the Academy could lead to suspension, expulsion, termination, and in the context of criminal activity, referral to law enforcement agencies. If you have further questions regarding the regulations of the Academy, please contact the admissions office at 510-763-

7787, Monday through Saturday between the hours of 9:00 A.M. - 5:00 P.M. Also, refer to section *Involuntary Withdrawal* of this catalog.

ACADEMIC INTEGRITY / DISHONESTY POLICY

Plagiarism and cheating are offenses against the integrity of the courses in which they occur and against the ACCHS community as a whole. Plagiarism and cheating involve intellectual dishonesty, deception, and fraud, which inhibit the honest exchange of ideas. In accordance with the Academy of Chinese Culture and Health Sciences Student Conduct policy, students are entitled to notice of what constitutes plagiarism and cheating, and the right to appeal penalties. Plagiarism and cheating may be grounds for dismissal from the institution. For definitions, penalties, and procedures, refer to the current ACCHS *Student Handbook*.

A DRUG-FREE ENVIRONMENT

Employees and students of the Academy are hereby notified that the unlawful manufacture, distribution, dispensation, or possession of alcohol or a controlled substance is prohibited in all areas of ACCHS. Action will be taken against any employees/students for violating such prohibition.

STUDENT RIGHTS AND GRIEVANCE PROCEDURE

Students with concerns about academic or administrative rulings or procedures should first bring their concern directly to the instructor or administrator involved. If resolution is not possible, the complaint should then be presented in writing to the Grievance Committee, which will hear the matter and respond with a decision within ten working days of receipt. If the Grievance Committee's decision does not provide resolution, an appeal for review can be made to the Academy's president on behalf of the Board of Directors. Any resolution will be kept in both the student file and school grievance file. Also, after initiating the institutional Grievance Procedure, the student may report any grievances to BPPE and/or ACAOM, respectively (*see page 5 of this catalog for contact info.*)

STUDENT RECORDS

Student records are kept in individual charts in a fireproof cabinet in the Academy administrative office. The Academy maintains school and student records for 50 years and maintains transcripts permanently. Please note that all admission documents submitted to the Academy become the property of the Academy and will not be returned to the student.

STUDENT SERVICES

ADVISING AND CONSULTATION

The Academy's academic advisors and administration staff provide consultation services to students in order to either direct them to appropriate counseling agencies for personal services or help them solve their academic issues.

COMPUTER FACILITIES

Students have access to word processors and the Internet in the computer room located on the 2nd floor. Also, Internet accessibility is provided in the Library. Students may go on-line during normal library hours. Students may access the Academy's wireless Internet services using their own Wi-Fi compatible devices. More information on wireless settings can be found in the Academy administration offices.

STUDENT LOUNGE

Student lounges are available on the Academy's 1st and 2nd floors, with microwave ovens and refrigerators for student convenience, and with a space for group or individual clinical case study.

STUDENT ID

An ID will be issued to MSTCM program students at the beginning of the trimester. Students must evidence their ID when checking out materials from the library or when purchasing herbs in the Academy clinic. Also, students may use their ID to receive discounts wherever applicable.

STUDENT TUTORING CENTER

The ACCHS Tutoring Center on the second floor offers free tutoring for students in need of extra academic assistance. Students may inquire about computerized tutoring exercises, tutoring appointments, and tutor assistance.

BOOKSTORE

All textbooks, reference materials, herb samples, medical charts, etc. are available at the school bookstore, with discounts provided. Per specific requests, the bookstore helps place specific orders for student groups.

COPYING SERVICE

A copier is conveniently located in the library. A low-cost copy fee is applied for students' specific copy needs.

HEALTH CARE

The Academy teaching clinic is available for students and their immediate family. Health care is provided at only \$20 per visit. Herbs are additional at a reduced price.

STUDENT SUPPORT SERVICES

Prospective students are encouraged to contact ACCHS early in the admissions process in order to receive assistance and information about services. Students with disabilities need to apply for admission to the Academy using the standard admissions process. Current students may also be eligible for one or more services, depending on the specific nature of their disabilities. Disability verification must be provided to the administration office when registering at ACCHS. The Disability verification must be in the form of a certified document from a qualified medical professional.

STUDENT REQUEST FORM

Student requests should be submitted on a "Student Request Form," which may be found in the administration office or on the ACCHS website. Completed student request forms should be given to an administration official or dropped in the administration mailbox (located outside the main administration door) if no counselor is available. When a determination is made by the administration regarding the request, the counselor will notify the student in writing.

ORIENTATION

The Academy provides an opportunity for new students to become acquainted with the campus, the Academy system, and other aspects of ACCHS student life. In addition, s/he can meet classmates and professors and can begin to feel at home, sharing intellectual and social activities before the academic program begins.

REFUSAL OF SERVICE TO STUDENTS

The Academy may refuse any type of service to a student who has an outstanding balance of unpaid tuition and/or fees. The Academy may refuse services to a student who has terminated college matriculation with financial obligations remaining unpaid.

GRADUATION REQUIREMENTS

All students will be held to graduation requirements, which were in effect at the time of their admittance to the Academy, barring a change in state law, or state or national authorization of the Academy's degree program. All candidates for graduation from the Academy must:

1. Complete each class and term of clinic with a grade of 2.0.
2. Maintain a GPA of at least 2.3 in all graded work.
3. Pass comprehensive examinations.
4. File a Notice of Candidacy for Graduation during the final term before graduation.
5. Have cleared all financial obligations to the Academy, including the graduation fee, which covers the costs of: California licensure exam application processing; diploma and diploma cover; renting cap and gown; and attendance at the graduation ceremony.

When a candidate for graduation has completed all requirements listed above, his or her file is reviewed for degree eligibility by the Academic Standards Committee. Those candidates who have satisfactorily met all the requirements set forth by the Committee are awarded the degree of Master of Science in Traditional Chinese Medicine.

POST GRADUATION

LICENSURE

Licensure to practice acupuncture in the State of California is regulated by the Acupuncture Board of California, located in Sacramento, California. Licensure in other states is regulated by individual states, respectively. Applicants should review the licensure regulations in their state.

The MSTCM program prepares individuals to become licensed physicians of Chinese medicine and acupuncture, and the MSTCM degree provides the eligibility for individuals to take the California state licensing exam (CALE) and the National certification exam (NCCAOM). For more information about licensure in California, contact the California Acupuncture Board, 1747 N. Market Blvd, Suite 180, Sacramento, CA 95834; telephone (916) 515-5200; fax (916) 928-2204.

Website: <http://www.acupuncture.ca.gov>

For more information about the NCCAOM certification exam, contact the NCCAOM, 76 South Laura Street, Suite 1290, Jacksonville, FL, 32202, USA; telephone (904) 598-1005. Website: <http://www.nccaom.org>

PLACEMENT

The Academy posts notices of known job openings on a centrally located bulletin board and refers students to successful alumni and practitioners; though ACCHS offers no guarantee of employment.

DOCTORAL OF ACUPUNCTURE & ORIENTAL MEDICINE

The ACCHS Doctorate of Acupuncture and Oriental Medicine (DAOM) program will provide licensed acupuncturists with an opportunity to deepen their studies of Chinese medicine, increase their clinical competence and confidence, and become leaders in the field of TCM.

ACCHS DAOM candidates will specialize in Classical Chinese Medicine, as well as Orthopedics and Pain Management. This dual focus will bolster students' understanding of the foundational principles of Chinese medicine, greatly increase their proficiency with herbal medicine, and give them the tools to successfully treat and manage pain conditions in today's integrative healthcare landscape. In addition, the curriculum will be designed to optimally prepare students to thrive in the changing landscape of US healthcare.

FACULTY

Mary Arnold, MSTCM, L.Ac. (faculty)

Educational Background: MSTCM from Academy of Chinese Culture and Health Sciences; DAOM candidate at Academy of Chinese Culture and Health Sciences.

Present Positions: Instructor/supervisor at Academy of Chinese Culture and Health Sciences; private practice at Mary Arnold's Acupuncture.

Previous Position: Fitness instructor at Bay Club Marin. Mary's personal includes Acupuncture, Herbal Medicine recommendations, Diagnostic and Nutritional Lifestyle Counseling, Cupping, Electrical Stimulation, Therapeutic Massage and Exercises.

Troy Arce, DAOM, L.Ac. (faculty)

Educational Background: MSTCM and DAOM from the American College of Traditional Chinese Medicine.

Present Positions: Instructor at Academy of Chinese Culture and Health Sciences; independent contractor.

Previous Position: Personnel Recovery Team Chief, US Embassy Kabul; US Department of State.

Dr. Arce is a proven leader and advanced medical procedure instructor. He has worked as a report writer, logistician, and security expert for the US Department of State.

Nico Bishop, B.A., MSTCM, L.Ac. (faculty)

Educational Background: B.A., Chinese Literature from National Taiwan University; Tui Na certified from the American College of Traditional Chinese Medicine; MSTCM from Academy of Chinese Culture and Health Sciences.

Present Positions: Instructor/supervisor at ACCHS, private practice in Richmond, CA.

Previous Position: Freelance translator; massage therapist. Nico is a lifelong learner and practitioner in the healing arts and traditional Chinese medicine. She is experienced in many holistic healing modalities and techniques, including Reiki, Tui Na massage, Tai-chi, Chi gong, color and aromatic therapies, soul-mind-body medicine and TCM spiritual psychology.

Yen-Wei Choong, MSTCM, L.Ac. (core faculty)

Educational Background: B.S. in Marine Science, The College of Chinese Culture, Taiwan, 1974; B.A. in Chinese Medicine, China Academy, Taiwan, 1980; MSTCM from ACCHS, 1993.

Present Positions: Board member and professor at ACCHS, private clinical practice in San Anselmo, CA.

Previous Position: Dean of academic affairs, ACCHS; Private clinical practice in Taiwan.

Mr. Choong studied Chinese medicine at the China Academy in Taiwan. Later he taught acupuncture and theory of Chinese medicine at the Mei Yun Clinic in Taiwan. He has practiced acupuncture and herbal medicine in Taiwan and the U.S. since 1978. Currently he is director of the Yellow Emperor Natural Healing Center in San Anselmo.

Huibo Carol Chen, MTCM, L.Ac. (faculty)

Educational Background: B.A. in Business Administration; B.A. in Accounting; MTCM from Nine Star University of Health Sciences.

Present Positions: Clinical manager and acupuncturist at Four Connections Oriental Medicine Inc.; instructor at ACCHS.

Previous Position: Chief Administrator at Nine Star University of Health Sciences.

Ms. Chen has experience as an instructor and administrator at various TCM facilities. She is a DAOM candidate at ACCHS.

Xia Chen, B.S. (guest lecturer)

Educational Background: B.S. in Physical Science at South China Normal University, Guang Zhou, China, 1986; Advanced studies in C.A.D. and electronic circuits at South China University of Technology, 1991.

Present Positions: Chinese TCM Program and Tuina Administrator at ACCHS; Instructor at ACCHS.

Previous Positions: Physics instructor.

After she graduated from South China Normal University, she taught General Physics, Electric & Color Television Principles, as well as coordinated student affairs for ten years. In America, she worked at Zoom Inc, as an engineer, repairing computers for customs service.

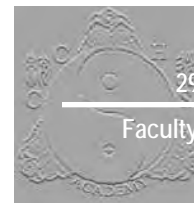
Winston Chung, B.A., L.Ac. (faculty)

Educational Background: B.A., Industrial Arts, San Diego State University, CA, 1983; Traditional tutorial with Acupuncturist Andrew Wu, 1990-1994.

Present Positions: Associate Professor at ACCHS, private practice in San Jose, CA.

Previous Position: Private clinical practice in Taiwan.

Mr. Chung studied Chinese medicine at SFCA from 1989 to 1991 and at ACCHS from 1992 to 1994. He has maintained a private practice in the San Jose since 1994.



Joe Davis, B.A., MSTCM, L.Ac. (faculty)

Educational Background: B.A. from UC Berkeley; MSTCM from ACCHS; Certified NADA detoxification specialist from Lincoln Recovery Center, Bronx, NY; Healing apprenticeship and Daoist studies with Liu Ming.

Present Positions: Co-founder of Octagon North Oakland Community Acupuncture Clinic; Didactic Instructor and Clinical Supervisor at ACCHS; Instructor at Golden Gate School of Feng Shui; Acupuncturist for Crossover Health.

Previous Position: Clinical Intern at Lifang Liang's fertility clinic in SF, Taiji and Qi Gong instructor at Fitness SF and Club One.

Sebastian Fey, MSTCM, L.Ac. (faculty)

Educational Background: B.S. in Economics from the Wharton School; Doctor of Traditional Chinese Medicine, Acupuncture, Herbs & Formulas, Qi, Tai Ji, Nutrition, Tui Na from Academy of Classical Oriental Studies.

Present Positions: Instructor/supervisor at the Academy of Chinese Culture and Health Sciences; private practice at Sebastian Fey Acupuncture; health advisor at HeartGLO Inc.

Previous Position: Practitioner at Seven Star Acupuncture & Apothecary; research associate and assistant, BofA.

Michael Fitzgerald,, MSTCM, L.Ac. (core faculty)

Educational Background: Humboldt State University, University of California, Berkeley; Chinese Culture University; Taiwan Normal University; MSTCM from ACTCM

Present Positions: Instructor at ACCHS; private practice

Previous Positions: Lecturer, Chinese Medical University; Translator, SunTen Pharmaceutical Company.

Mr. Fitzgerald is an accomplished TCM practitioner and translator. He has advanced clinical training from Huang Huang at Nanjing University, Dr. Li Bo Jian, and Dr. Song Ping at Guan An Men TCM Hospital. He also has had extensive clinical studies with Wang Ju Yi, the author of *Applied Channel Theory in Chinese Medicine*.

EJ Fry, MSTCM, L.Ac. (faculty)

Educational Background: B.F.A. from New School University; Master of Traditional Medicine from Pacific College of Oriental Medicine.

Present Positions: Instructor/supervisor at Academy of Chinese Culture and Health Sciences; practitioner at Octagon Community Clinic

Previous Positions:

Jason Frye, MSTCM, L.Ac. (core faculty)

Educational Background: MSTCM at ACCHS, 2009; Acupressure Institute, 1998.

Present Positions: Instructor at ACCHS, private practice in Oakland.

Previous Positions: Tuina practitioner and teacher, Acupressure Institute.

Jason Frye studied at ACCHS and quickly became renown for his Tuina work and skills. He has a certificate in Tuina, is certified in Jin Shin Jyutsu and continues to teach at ACCHS.

Katrina Hanson, MSOM, L.Ac. (faculty)

Educational Background: MSOM, AIMC, 2016;

Present Positions: Instructor at ACCHS; Enrollment and Student Affairs Coordinator at ACCHS, Private practice.

Previous Positions: Prism Integrative Acupuncture; Director of Diversity and Inclusion, AIMC; Berkeley Community Acupuncture.

Ms. Hanson has a long history as an educator and healer. She was owner of Prism Integrative Acupuncture, which specialized in LGBT wellness, transgender medicine, gender affirming surgical recovery, hormone regulation, and side effects of hormone therapy, menstrual pain and endometriosis, and general wellness. She has worked in community clinics, the Homeless Prenatal Center, and UCSF Benioff Children's Hospital.

Han Hsiung Hsiao, B.A., MSTCM, L.Ac. (core faculty)

Educational Background: B.A. from Fu Hsing College, Tapei, 1979; MSTCM from ACCHS, 2000.

Present Positions: Professor at ACCHS; Tuina massage therapist at ACCHS; acupuncturist and herbalist on the Buddhist Tzu-Chi Foundation Medical team.

Previous Positions: Ma Labs, San Jose, Ca.

Mr. Hsiao graduated from college in Taipei. He studied TCM at ACCHS and became a licensed acupuncturist and Tuina therapist.

Zheng-jie Kuo, B.S. MSTCM, L.Ac. (core faculty)

Educational Background: Master of Science, Computer Information Science from University of Massachusetts Dartmouth; Master of Science in Traditional Chinese Medicine from the Academy of Chinese Culture and Health Sciences.

Present Positions: Instructor/supervisor at the Academy of Chinese Culture and Health Sciences; practitioner at Healing Remedies.

Previous Position: Software engineer at Charles Schwab; software engineer at Institute of Information Industry.

Henriette Lenssen, MSOM, L.Ac. (core faculty)

Educational Background: Master of Science in Oriental Medicine from the Acupuncture and Integrative Medicine College in Berkeley, CA.; Master of Science in Biology from the University of Utrecht; DAOM candidate at ACCHS

Present Positions: Instructor at ACCHS; paractitioner at AIMC, private practice.

Previous Positions: Instructor of Taiji and Qi Gong.

Henriette treats many different syndromes and illnesses within the broader scope of family practice, but has a special interest in women's health and cancer patient support.

Dave Dahe Liu, Ph.D., L.Ac. (core faculty)

Educational Experience: Coming from four generations of family medical practitioners, Dave Liu has been learning TCM since 1970. B.M. in traditional Chinese medicine, Shanghai University of TCM, PRC, 1984. Received Masters, Doctorate, and a Fellowship in TCM/Oriental Medicine in the U.S.

Present Positions: Heads Research and Management division and is professor and academic advisor at ACCHS; President and professor at the American Institute of Acupuncture Orthopedics & Traumatology; Clinical Director, professor, and advisor for the Chinese Medicine Clinic and Education Center in San Francisco, CA.

Previous Positions: Staff physician, Hong Kow District Clinic, Shanghai, PRC; staff physician, Xin Jia Jiao Clinic, Shanghai, PRC; instructor, physician, and assistant to the president of Shu Guang Hospital, Shanghai, PRC.

Mr. Liu worked in the Shu Guang Teaching Hospital as an instructor to both Chinese and international students of Chinese medicine for W.H.O. He has numerous published articles and is the first TCM practitioner to speak at the Hepatitis B Conference hosted by the Asian Liver Foundation and Stanford University.

Wei Lou, L.Ac. (faculty)

Educational Background: Economic Law at Beijing University; acupuncture and massage at Beijing Jinghua Medical University and Beijing University.

Present Positions: Instructor at ACCHS

Previous Positions: Health consultant at Beijing University; instructor.

Teresa Ng, B.S., MSTCM, L.Ac. (faculty)

Educational Background: B.S. Arizona State University; M.S. in Traditional Chinese Medicine at ACCHS 2007; Advance study of Chinese Medicine in Guang Zhou Chinese Medicine University in China.

Present Positions: Instructor at ACCHS; Director of Student Tutoring Center at ACCHS; Acupuncture practice in the East Bay.

Previous Positions: Tutor and interpreter at ACCHS. Interpreter for California Licensed Acupuncturist Association. Teresa started learning Chinese medicine when she was a teenager from her parents' integrated private clinic that specialized in both Western Medicine and Traditional Chinese Medicine in Macau. Teresa had the privilege to work for the famous 93 years old Chinese Medicine Master, Dr. Lee, a specialist in gynecological disorders.

Nobue Nobematsu, DAOM, L.Ac. (core faculty)

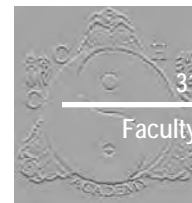
Educational Background: DAOM at Five Branches University, 2015

Present Positions: Instructor at ACCHS; Director of Clinical Education, ACCHS; Private practice.

Previous Positions: Shen Clinic, volunteer acupuncturist at Haight-Ashbury Free Clinic.

Dr. Nobematsu has a long history as an educator and a healer. She has worked in creating therapy through art and has developed a passion for healing through acupuncture and Chinese medicine. She holds numerous certifications and licenses in therapy and healthcare.





Jorge Nunez-Adler, MSTCM, L.Ac. (faculty)

Educational Background: MSTCM at ACCHS, 1999.

Present Positions: Instructor at ACCHS; Private practice in Oakland, CA. Veterinary assistant at Animal Eye Care in Fremont, CA.

Previous Positions: Mr. Nunez-Adler worked as a veterinary educator in Chiapas, Mexico. After graduating from the School of Veterinary Medicine in 1989, Jorge immigrated to the United States. He studied TCM, graduated and began a practice in Oakland. Today, Jorge works as a successful TCM practitioner, as a clinical supervisor in the Academy clinical training facility, and as an assistant at Animal Eye Care in Fremont.

Li-Chun Ou, Ph.D. DOM, L.Ac. (faculty)

Educational Background: Doctor of Oriental Medicine from South Byalo Uiniversity, 2006, Doctor of Philosophy from American Global University, 2000

Present Positions: Professor at ACCHS; Private practice in Oakland, CA.; acupuncturist for Concentra Medical Group Oakland.

Previous Positions: TCM instructor at NSUHS; Bay Area Comprehensive Spine and Sports Medical Group; Military Services General Hospital in Taiwan.

Dr. Ou received a fellowship from the American Institute of Acupuncture Orthopedics and Traumatology. He also holds a QME in California, has received numerous accolades in California.

Karin Parramore, MSOM, L.Ac., CH (core faculty)

Educational Background: MSOM from National College of Natural Medicine, 2012; B.A. from Western Carolina University.

Present Positions: MSTCM Dean of Academic Affairs, ACCHS; Instructor at ACCHS; Independent practice.

Previous Positions: Faculty at Ashford University, Faculty at American College of Healthcare; Faculty at East West College; Adjunct faculty at National College of Natural Medicine. Ms. Parramore has an extensive history and pedigree in healthcare and education. She has numerous publications in health and traditional Chinese medicine, has a long history as an educator at several institutions of higher learning, and has experience in several TCM specialties, including cosmology and online education.

Laura E. Reese, MSTCM, L.Ac. (faculty)

Educational Background: MSTCM from ACCHS; National Holistic Institute; Kenyon College.

Present Positions: Instructor at ACCHS; Co-owner of Octogon Community Acupuncture; Private practice.

Previous Position: Certified massage therapist; Registered yoga instructor.

Ms. Reese is an exceptional practitioner and TCM instructor. Her passion for healing has proven effective through the many testimonials and support received at Octogon Community Clinic.

Jackie Shek, M.S., L.Ac. (faculty)

Educational Background: M.S., California State University, San Francisco, 1989; Ph.D. in Epidemiology, University of California, San Francisco.

Present Positions: Associate professor at ACCHS; instructor, CSU-SF, research associate, UCSF, private practice in TCM, San Francisco, CA.

Previous Position: Professor, San Francisco College of Acupuncture and American College of Traditional Chinese Medicine. After earning her M.S. degree at San Francisco State University, Ms. Shek continued her graduate studies at the University of California, San Francisco. She is currently finishing a Ph.D. in Epidemiology. Ms. Shek has taught at San Francisco State University, as well as at colleges of traditional Chinese medicine throughout the Bay Area.

Phil Settels, MSTCM, L.Ac. (core faculty)

Educational Background: MSTCM from ACCHS, 2011

Present Positions: Instructor and Clinical Administrator at ACCHS; Ph.D. candidate at Nanjing University; private practice.

Previous Position: Octagon Community Clinic; Alameda Acupuncture.

Mr. Settels' passion for Chinese Medicine has led him to pursue advanced learning of its classical sources. He has obtained a certificate of advanced herbal studies from the Institute of Canonical East Asian Medicine and finished a mentorship program with Dr. Feng Shilun. Phil travels each spring to study in Nanjing, China, where he is pursuing a Ph.D. with Dr. Huang Huang.

Mia Stableford, DAOM, L.Ac. (faculty)

Educational Background: DAOM and MSTCM from ACCHS; Acupressure Institute, variety of professional development.

Present Positions: Instructor at ACCHS; Supervisor at ACCHS Teaching Clinic; Private practice.

Previous Position: Practitioner at Double Happiness Health; Practitioner at Octagon Community Clinic; Massage therapist.

Dr. Stableford has demonstrative success as an instructor and practitioner. She has resided at various clinics throughout the Bay Area.

Larry Spears, B.Sc. Eng. (faculty)

Educational Background: B.Sc. Eng. from Glasgow University; M.Eng / MBA, Glasgow University; certificate in Online Teaching and Learning, CSUEB.

Present Positions: Instructor at ACCHS; Instructor at AIMC.

Previous Position: Mr. Spears' career spans four parallel fields: education; semiconductor engineering and manufacturing; vibration and acoustical design, sound recording, and environmental noise treatment; and theater. He has won key awards in business management, theater, and direction. He has been a teacher at ACCHS since 2005, and his subjects include Physics, Biophysics, Chemistry, Biology, Qi Gong, and TCM.

David Wei, B.S. (faculty)

Educational Background: B.S. University of Honolulu; 11,000-hour training Wudang Mountain Traditional Internal Martial Arts Academy.

Present Positions: Instructor at ACCHS; founder of Wudang West Cultural Heritage Center; private practice in Oakland, CA.

Previous Positions: International Wellness Arts - Wudang Wen Wu. David Wei is a 16th generation lineage holder of traditional internal martial arts from Wudang Mountain, China, where he completed over 11,000 hours of training over the course of five years. He is also the founder of Wudang West Cultural Heritage Center, a non-profit wellness ministry committed to the preservation and practice of the classical wellness arts of Wudang. David is also proficient in orthopedic body work, specializing in Tuina, Hawaiian Lomi Lomi, and Thai Yoga Massage. He now resides in Oakland, CA. where he leads a small practice community.

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Xin Zhu Xu (Hauling), B.M., MSTCM, L.Ac. (faculty)

Educational Background: B.M. in Chinese Medicine, Guang Zhou University of TCM, China, 1975; Subspecialty: Ob/Gyn in Western and Chinese Medicine, training at Lan Zhou University Hospital of Western Medicine, China, 1979; MSTCM at Guang Zhou University of TCM, China, 1989.

Present Positions: Professor and VP of Education at ACCHS; Private practice in San Francisco, CA.

Previous Positions: Integrative Chinese and Western Medical OB/GYN physician in different hospitals in China for 15 years; author of several books and research papers on Gynecology; senior medical editor at Guang Dong publishing Company in China for 6 years; professor of various TCM and integrative medical courses at AIMC, U.S. for 17 years; professor at ACCHS since 1996. She has a wealth of medical expertise and clinical experience.

Helen L. Ye, B.M., L.Ac. (faculty)

Educational Background: B.M. in Chinese Medicine, Guangzhou TCM University, 1984.

Present Positions: Professor and Clinical supervisor at ACCHS; private practice in the Bay area.

Previous Positions: Dean of Academic Affairs, ACCHS; Vice-chief physician at Zhongshan Hospital, Guangdong province, China; Associate Professor; and Clinical Supervisor at Guangzhong TCM University for ten years.

Ms. Ye received her Chinese Medicine degree and began specializing in gynecology. She has extensive experience as a TCM instructor and practitioner.

Martin (Yao Hua) Zhang, MSTCM, L.Ac. (faculty)

Educational Background: MSTCM from ACCHS

Present Positions: Instructor at ACCHS; private practice in Martinez, CA.

Previous Positions: Researcher for UCSF in pediatrics and nutrition.



Tong Zhang, B.M. L.Ac. (faculty)

Educational Background: B.M. from Guangzhou University of TCM, 1983.

Present Positions: Instructor and clinical supervisor at ACCHS.

Mr. Zhang received his B.M. from Guangzhou University. In the United States, Mr. Zhang retained his L.Ac. and began practicing and teaching. He has a private practice in San Francisco.

Zhi-Bin Zhang, B.M., MSTCM, L.Ac. (core faculty)

Educational Background: Educational Background: B.M. in Chinese Medicine, Guang Zhou University of TCM, China, 1973; MSTCM at Guang Zhou University of TCM, China, 1988.

Present Positions: Professor at ACCHS and AIMC; private practice in San Francisco, CA.

Previous Positions: Mr. Zhang served as Instructor of Guang Zhou University of TCM and Ji Na University of Medicine for 22 years before coming to the United States. He has published numerous TCM books and articles reflecting his clinic research; professor of various TCM courses at ACCHS since 1993, at AIMC since 1997; acupuncturist at Acupuncture Department of NEMS (North East Medical Services) for 5 years. He has a wealth of medical expertise and clinical experience.

Ronyaun Zhao, MSTCM, L.Ac. (core faculty)

Educational Background: Graduated from Western medicine, Jiaozuo Health and Medical School, PRC 1983; B.M. Western Medicine, Xinxiang Medical College, PRC 1999; MSTCM at ACCHS 2006

Present Positions: Professor at ACCHS; private practice in Fremont and Redwood City, CA.

Previous Positions: Physician in Jiaozuo Colliery Central Hospital in 1980-1995; Physician in Shanghai Xinhua Hospital, PRC 1995-1996; Deputy Chief Physician in Jiaozuo Colliery Hospital from 1999. Instructor at ACCHS, 2012.

He has been teaching at ACCHS since 2012 and has practiced acupuncture in Fremont and Redwood City since 2006.



COURSE NUMBERS & DESCRIPTIONS

General Biology BS110 (3 units/45 hrs.): The course is a study of the origin of life systems; of biological molecules, and organization of living things at the subcellular, cellular and organismic levels; and of the activities of living forms in obtaining and utilizing energy and materials in growth, maintenance and reproduction. The course is an examination of living things. It will include the principles of information storage, transmission and utilization at the levels of the cell and organism. There will be a discussion of the mechanisms of evolutionary change in the diversification of living things; and of energy flow and biochemical cycling.

Pre-requisites: None

General Chemistry BS111 (2 units/30 hrs.): This is an introductory course in fundamental chemical concepts. Topics include atomic structure, periodic classification of elements, stoichiometry, solutions, acids and bases, pH and buffers, the gas laws, and chemical equilibrium.

Pre-requisites: None

Biochemistry BS111bio (1 unit/15 hrs.): An introduction to the study of the structures and physical properties of biological molecules, including proteins, carbohydrates, lipids, enzymes, vitamins, energy utilization in the cell (ATP), DNA and radioisotopes. Emphasis is placed on physiological function. Pre-requisites: None

General Physics BS112 (1.5 units/22.5 hrs.): The course introduces fundamental principles of physics in mechanics, electricity, and modern physics as applied to conservation laws: energy, momentum, etc. An in-depth analysis of several selected topics including equilibrium, energy, momentum, rotation, electric fields and potentials, current and resistance, magnetic fields and forces, electromagnetic properties of matter, sound, electromagnetic waves, light, polarization and relativity. This course will include a survey of biophysics.

Pre-requisites: None

Biophysics: BS112bio (0.5 units/7.5 hrs.): The course is an introduction to the study of the application of physical sciences, to the structures of living organisms, and the mechanisms of life processes. Its subjects include bone, nerve impulses, muscle, and vision, as well as organic molecules, using such tools as paper chromatography, X-ray crystallography, optical methods, such as absorption spectroscopy and laser as well as the response of organisms to various kinds of radiations.

Pre-requisites: None

General Psychology BS113 (2 units/30 hrs.): The course introduces the students to a broad spectrum of psychological research and thought. Topics will include biological psychology, perception, consciousness, memory, language, problem solving, intelligence, emotions, personality, psychotherapy, social interactions, and development. Emphasis will be placed on the science of psychology, the ways psychosocial science has impacted our understanding of human nature and behavior, and the training on psychological counseling skills.

Pre-requisites: None

Human Anatomy BS114 (4 units/60 hrs.): The course is a study of basic structure, including cellular structure and histology. Topics covered will include: integumentary, skeletal, and nervous systems, blood and the circulatory, immune, respiratory, digestive, excretory, endocrine, and reproductive systems. The course will give an overview of normal structure as well as selected structural changes due to dysfunction of cells, tissues, and systems for in-depth study of both health and disease.

Pre-requisites: None

Human Physiology BS115 (4 units/60 hrs.): The course is a study of function, including cellular function (including cellular respiration, protein synthesis, and cell division) and organ function. Topics will include integumentary, skeletal, and nervous systems, blood and the circulatory, immune, respiratory, digestive, excretory, endocrine, and reproductive systems. The course will give an overview of normal function as well as selected dysfunction of cells, tissues, and systems for in-depth study of both health and disease.

Pre-requisites: None

Western Medical Terminology BS116 (2 units/30 hrs.): This course is an introduction to the specialized language of medicine through the study of Greek and Latin prefixes, suffixes, and root words. Students will develop a familiarity with the highly technical and specialized terminology of modern medicine.

Pre-requisites: None

Western Medical Pathology I BS117(2 units/30 class hours): Western Pathology I is the first part of a survey of the nature and mechanisms of disease and illness, including cell injury, inflammation, neoplasm, immunopathology, chromosomal abnormalities, systemic pathology, psychopathology, microbiology, and epidemiology. At the end of BS117, students will have a basic understanding of pathologies at the molecular and cellular levels, and of the cardiovascular, hematological, respiratory, gastrointestinal, renal and urinary systems.

Pre-requisites: BS114, BS115

Western Medical Pathology II BS118 (2 units/30 class hours): Western Pathology II is the second part of a survey of the nature and mechanisms of disease and illness, including cell injury, inflammation, neoplasm, immunopathology, chromosomal abnormalities, systemic pathology, psychopathology, microbiology and epidemiology. At the end of BS118, students will have a basic understanding of pathologies at the reproductive, endocrine, and nervous systems. An overview over dermatological and orthopedic pathologies will be given as well.

Pre-requisites: BS117

Nutrition and Vitamins BS219 (2 units/ 30 hrs.): The course focuses on the study of human nutrition, which includes the assimilation and utilization of vitamins and minerals. The course uses a biochemical and medical paradigm.

Pre-requisites: BS111

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Western Medical Pharmacology WM120 (3 units/45 hrs.): The course provides the student with an overview of basic pharmacological principles, terminology, and the use of drug references. These concepts are applied to help the student understand drugs and their application to the treatment process. At the end of the course, students understand the mechanisms and uses of most common prescription drug classes that their patients may be taking.

Pre-requisites: BS118

Western Medical Diagnosis I + Lab WM221 (2 units/30 hrs.): In Western Medical Diagnosis I, students will be introduced to the Western medical diagnostic methods, such as history taking, physical examination, and diagnostic tests. Students will gain knowledge and skills essential for performing a medical history and physical examination. The Course emphasizes patient interviewing, acquiring a medical data base, and performing a comprehensive physical examination. Lectures and reading assignments

emphasize the introduction to history taking, examination, and case write-ups. One hour didactic, one hour lab.

Pre-requisites: BS118

Western Medical Diagnosis II + Lab WM222 (3 units/45 hrs.): In Western Medical Diagnosis II, students will learn the techniques of the physical examination and practice these techniques in the setting of a normal physical examination. Students will be able to orderly perform a complete physical examination and begin to differentiate between a screening physical examination and a more focused examination, and when each type of examination is indicated. Finally, students will demonstrate how to use instruments, including an ophthalmoscope, stethoscope, reflex hammer and tuning forks. Two hour didactic, one hour lab.

Pre-requisites: WM221

Western Medical Sciences I WM223 (3 units/45 hrs.): Upon completion of Western Medical Sciences courses, students will have learned the clinical presentation and treatment of the current major diseases seen in Western medical practice. Furthermore, students will recognize red-flag cases that need urgent referral to an MD or emergency room, how to interact with Western medical practitioners, and demonstrate diagnostic skills and physical exam techniques. This first part of the Western Medical Sciences trilogy will focus on: Infectious diseases, Hematology, Neurology, Musculoskeletal Disorders and Endocrinology

Pre-requisites: WM222

Western Medical Sciences II WM324 (3 units/45 hrs.): Upon completion of Western Medical Sciences courses,, students will have learned the clinical presentation and treatment of the major diseases seen in Western medical practice today. Furthermore, students will recognize red-flag cases that need urgent referral to an MD or emergency room, how to interact with Western medical practitioners, and demonstrate diagnostic skills and physical exam techniques. This second part of the Western Medical Sciences trilogy will focus on: Diabetes, Renal Disorders, Gastrointestinal, Liver, Gallbladder & Pancreatic Disorders, Gynecology & Immunology

Pre-requisites: WM223

Western Medical Sciences III WM325 (2 units/30 hrs.): Upon completion of Western Medical Sciences courses, students will have learned the clinical presentation and treatment of the major diseases seen in Western medical practice today. Furthermore, students will recognize red-flag cases that need urgent referral to an MD or emergency room, how to interact with Western medical practitioners, and demonstrate diagnostic skills and physical exam techniques. This third and last part of the Western Medical Sciences trilogy will focus on: Dermatology, Pulmonary Medicine, Cancer, Cardiology & Geriatrics & Gerontology. Pre-requisites: WM324

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Ethics PM230 (1 unit/15 hrs.): The course is designed to elaborate to students both American and Chinese medical ethics and state acupuncture laws. Pre-requisites: None

Practice Management PM231 (2 units/ 30 hrs.): The course introduces the basic knowledge of acupuncture practice requirements, teaches how to build up and develop an office, set up accounting and billing systems, insurance claims, professional liability, and record keeping, etc. Pre-requisites: None

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Case Management I CM332 (3 units/45 hrs.): An introduction to appropriate theoretical case management procedures of acupuncturists. Included will be the nature of primary care responsibility, secondary and specialty care responsibilities, functional assessment testing, psychosocial assessment, treatment planning and communication, referrals and recommendations, prognosis and future medical care, final case review, and completion of patient care. Pre-requisites: WM325, OM245, HM255, HM361, AT380

Case Management II CM333 (3 units/45 hrs.): The course covers practical, advanced, and special case management procedures, covers injury and illness prevention, Cal/OSHA policy, the workers compensation system, OME requirements, Medicare, and Medi-Cal, personal injury cases, medical testimony, Medical Legal Report writing, CPT coding, ICD-9 diagnostic coding, special care and seriously ill patients. Pre-requisites: None

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History of Medicine PD134 (1 unit/15 hrs.): A survey of the history of medicine, emphasizing Chinese medicine, and including transcultural healing practices. Pre-requisites: None

Research Methodology PD135 (1 unit/15 hrs.): An introduction to research methods and basic statistics that will give students the ability to critically evaluate existing research studies and to employ sound methodological practices in their own research projects. This course is the theoretical base for the TCM Research class which follows. Pre-requisites: None

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Public Health PH236 (2 units/30 hrs.): The course introduces students to public health by describing its history and its principles, including the following subjects: disease prevention, health education, health promotion, community health, the social, behavioral, and environmental factors to health and illnesses, chemical dependency, communicable diseases, public health alerts, and epidemiology. Pre-requisites: BS117

CPR and First-Aid (10 hrs.): The course includes training in CPR and first-aid and includes topics: airway management; choking rescue; rescue breathing; CPR for adults, children and infants; first-aid for bleeding and shock victims; patient assessment; and familiarization with Automatic External Defibrillation. The student must provide an AHA CPR certificate and complete the 2-hour review session. Pre-requisites: None

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Medical Chinese OM140 (1 unit/15 hrs.): This course familiarizes students with the pronunciation of the Chinese language with an emphasis on terms commonly encountered in a traditional medical practice. Pre-requisites: None

Foundations of TCM I OM141 (3 units/45 hrs.): In the first part of Foundations, the student will learn the fundamental theories on which TCM is built, including Yin Yang theory, Five Phase theory, the fundamental substances and Zang/Fu theory in detail. Pre-requisites: None

Foundations of TCM II OM142 (3 units/45 hrs.): In the second part of Foundations, the student will learn about the causes of disease, the prevention of disease and principles of treatment. Students learn in detail the signs and symptoms of the patterns of disharmony. Pre-requisites: OM141

TCM Diagnosis I OM143 (3 units/45 hrs.): TCM Diagnosis I, the first of three diagnosis courses, introduces the four methods of diagnosis "Inspection, Auscultation, Olfaction, Inquiry and Palpation". OM143 covers Auscultation, Olfaction and Inspection. Inspection will focus on building a diagnostic hypothesis starting with body typing, age and complexion. The study continues with tongue diagnosis. After completing OM143, students will be able to build reasonable pattern differentiations based on observation, to support them by auscultation and olfaction, and confirm these conclusions by tongue observation. Pre-requisites: OM142

TCM Diagnosis II OM144 (2 units/30 hrs.): TCM Diagnosis II, the second of three diagnosis courses, continues the study of the four methods of diagnosis "Inspection, Auscultation, Olfaction, Inquiry and Palpation." OM144 covers Palpation pulse diagnosis. Students will learn the 28 pulse names, images and indications. In the practical portion, students will learn the proper pulse taking procedures as well as the documentation of diagnostic findings, as a preparation for clinical training in pulse diagnosis. Furthermore, students will learn in-depth differential diagnosis based on Zang-Fu organ, eight principles, six channels, four stages as well as qi, blood and body fluids differentiation. Pre-requisites: OM143

TCM Diagnosis III OM245 (2 units/30 hrs.): TCM Diagnosis III, the last of the diagnosis courses, continues the study of the four methods of diagnosis "Inspection, Auscultation, Olfaction, Inquiry and Palpation". OM245 covers Inquiry and is the culmination of all previous study of Foundations and Diagnosis courses. Upon completion of OM245, students will know how to deduce patterns based on the "10 Questions" of Chinese medicine. Students will be able to ask questions purposefully, draw reasonable conclusions and come to a proper diagnosis that leads to an appropriate treatment plan. Pre-requisites: OM144

Cosmology, History, and TCM Philosophy PD134 (4 units/60 hrs.): This class introduces students to the history of the medicine and the underlying philosophical principles at work in the concepts of Chinese medicine; specifically, symbol systems like the Wu Xing (Five Phases), the Heavenly Stems and Earthly Branches, and others. The

focus will be to help students recognize the alignments and associations discussed in the classical texts to better understand the function of these systems when assessing patients.

Pre-requisites: None

Taiji & Qi Gong OM146 (2 units/30 hrs.): The class covers the daily practice of Taiji Quan and Qi Gong, strengthens and harmonizes the body, enabling the student to learn the energy channels of the body firsthand. The practice of Taiji Quan functions as a bridge to good meditation. In turn, it leads to a dynamic understanding of traditional Chinese medicine through the unification of mind, breath and action. Pre-requisites: None

Taiji & Qi Gong OM147 (2 units/30 hrs.): The class further explores the daily practice of Taiji Quan and Qi Gong, strengthens and harmonizes the body, enabling the student to learn the energy channels of the body firsthand. The student learns several foundational stretching, basic way of meditation and Qi Gong exercises, and the basic postures of the traditional short Taiji form.

Pre-requisites: OM146

Tui Na Acupressure Technique OM239 (4 units/60 hrs.): Chinese massage therapy is an integral part of Traditional Chinese Medicine, is a system of both diagnosis and treatment. Students learn the principles, characteristics, uses, and techniques of Tui Na; theory, functions and internal-external pathways of the 14 primary channels; and clinical applications.

Pre-requisites: None

Clinical Applications of TCM (Case Studies) OM348 (3units/45hrs.): The course emphasizes case studies and disease diagnosis through analysis of patients' history and examination, then applies TCM treatment and therapeutic methods.

Pre-requisites: HM361, AT379, OM245, HM255

TCM Research Seminar OM349 (2 unit/30 hrs.): Students will learn how to search TCM scientific information through classroom lecturing, discussion, and field training, through self study and academic references of selected topics. Students will design a TCM research subject, conduct TCM research and write a paper under the professor's instruction. Basic theories and ideas are presented and discussed.

Pre-requisites: PD135, OM245, HM255, AT380

Herbology I HM150 (2 units / 30 hrs.): Herbology I marks the Students beginning of the studies of the Chinese medicine **Materia Medica** herbs. Upon completion of HM150, students will be able to recognize the names of all of these herbs when spoken, spell the names in proper pinyin and know how to pronounce them accurately. Students will be able to visually identify and correctly categorize these herbs into their proper chapters and subchapters according to the text. Finally, students will demonstrate understanding of the functions of herbs based on the chapter and subchapter that they are categorized in.

Pre-requisites: None

Herbology II HM151 (3 units/45 hrs.): The Herb II course provides a detailed introduction to herbs that release surface, clear heat, cool blood, clear damp heat; relieve toxicity; clear summer heat, purgatives, moist laxatives, harsh expellants; drain dampness; expel wind damp; expel hot and cold phlegm; stop cough and asthma, aromatic transform dampness.

Pre-requisites: None

Herbology III HM152 (3 units/45 hrs.): Part III provides a detailed introduction to herbs that relieve food stagnation; regulate qi; stop bleeding; invigorate blood, warm interior, and expel cold; tonify qi and blood; tonify yang, stabilize; settle the spirit; open orifices; stop internal wind; expel parasites and external application.

Pre-requisites: None

Herbology-Formulas I HM253 (2 units/30 hrs.): Formula I is an introductory course to formulas and serves as a bridge between the study of single herbs and complex formulas. The core of Chinese herbal Medicine is based on the relationships between various herbs. In this course, students will learn about the proper pairing of medicinals to improve results. Upon completion of HM253, students will have acquired knowledge of the foundational theories that govern herbal combination, including: A Brief History of Herbal Formulas in China, Techniques for Combining Herbs, Relationship of Formulas to Strategies, Hierarchies of Ingredients, Types of Formulations for Ingestion or External Application. Students will also learn 100 of the most common herbal combinations that appear frequently in herbal formulas. Through the proper pairing and combining of medicinals, students will be able to construct formulas using time-tested combinations, as well as modify standard formulas to fit individual needs.

Pre-requisites: HM150, HM151, HM152

Herbology-Formulas II HM254 (3 units/45 hrs.): The second part of Herb Formulas includes: release surface, clear qi level heat, cool the blood, clear heat toxin, clear heat form the organs, clear the false heat, purge, moisten the intestine, tonify and purge, harmonize the liver and spleen, stomach and intestine, stop malaria, warm interior and channels, tonify qi, blood etc.

Pre-requisites: HM150, HM151, HM152

Herbology-Formulas III HM255 (3 units/45 hrs.): This course includes: stabilize and bind, calm the spirit, open orifices, regulate qi, blood, relieve food stagnation, transform dampness, clear phlegm and stop coughing, extinguish internal wind, moisten the dryness, expel parasites etc.

Pre-requisites: HM150, HM151, HM152

Herb Pharmacology & Chinese Nutrition HM356 (2 units/30 hrs.): The course is an overview of herb pharmaceutical interactions in the clinical setting, including the prevention of adverse reaction to herb formulas. The course also introduces Chinese dietary theory and clinical dietetic practice as a branch of TCM.

Pre-requisites: HM255

TCM Internal Medicine I HM360 (3 units/ 45 hrs.): Through the study of this course, students will systematically understand the TCM pathogen and pathology from common diseases of Internal Medicine. Students will be able to determine treatment based on the differentiation of symptoms and signs, the rules of herb prescriptions, and also the principles of TCM treatments of acute and complicated diseases. Therefore, in future clinical practice, students will be able to independently treat common & frequently occurring disease by applying the basic theories, knowledge and skills of courses. This course emphasizes introduction of common diseases including flu, catch cold, fever, cough, asthma, fluid retention, abscess, tuberculosis, stomachache, vomiting, damp obstruction, edema, diarrhea, dysentery and cholera, etc. Cases studies will be presented and their diagnosis and treatments will be discussed.

Pre-requisites: HM254, OM245

TCM Internal Medicine II HM361 (3 units/ 45 hrs.): Based on the knowledge students have learned from Internal Medicine I, further introduction will be given on common diseases including constipation, flank pain, jaundice, dysuria, oliguria, low back pain, arthritis, diabetes, insomnia, palpitations, depression, chest pain, dizziness and vertigo, etc. Case studies will be presented and their diagnosis and treatment will be discussed.

Pre-requisites: HM254, OM245

TCM Gynecology HM362 (3 units/45 hrs.): Gynecology covers the traditional Chinese medical view of anatomy and physiology, and explores the special characteristics of female pathophysiology, the importance of the menstrual cycle as an indicator of systematic balance, and the principles of Chinese diagnosis and medical treatment, including menstrual diseases, diseases associated with pregnancy, postpartum diseases, and other gynecological diseases.

Pre-requisites: HM255, WM324

TCM External Medicine HM363 (2 units/ 30 hrs.): After reviewing the fundamentals of general care practice and previously learned related material (covered in other classes), students will examine in depth the diagnosis and treatment of both surgical and dermatological problems. Case histories will be presented and discussed.

Pre-requisites: HM255, OM245

TCM Traumatology HM364 (3 units/ 45 hrs.): Covers the classification of injuries and the diagnostic and therapeutic methods used in treating them. A range of bone, joint, and soft-tissue ailments will be covered, including fractures, dislocation, and internal injury.

Pre-requisites: HM255, OM245

Introduction to Classical Texts HM365 (4 units/60 hrs.): Having built a solid foundation in Traditional Chinese Medicine theory, students will be introduced to the general basic ideas from the classical texts: Daode Jing, Huainanzi, Huang Di Nei Jing, Shang Han Za Bing Lun and others.

Pre-requisites: HM255, OM245

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Meridian Theory & Point Classification AT170 (3 unit/45 hrs.): Meridian Theory will introduce the student to the various channel systems (primary, luo connecting, divergent, sinew, 8 extra), including their pathways and levels. Students will learn the point categories: the five shu (transport) points, the five phase points, the xi-cleft points, the yuan-source points, the luo connecting points, the back-shu points, the front-mu points, the hui-meeting points, the confluent points of the eight extraordinary vessels, the four and six command points, the points of the four seas. Upon completion students will have acquired knowledge of the internal and external pathways of the 12 primary channels and their associated luo connecting vessels, sinew vessels and divergent channels. Students will also know the paths of the 8 extraordinary vessels and their luo connecting vessels.

Pre-requisites: None

Clinic Procedures, CNT & Orientation AT171 (1 unit/15 hrs.): The course introduces students to the skills and procedures that are required to maintain a safe and competent acupuncture practice. The course includes sections on sterility, asepsis, hygienic practices, and practical clinical guidelines. The course emphasizes practical technique and introduces clinic regulations, guidelines, and policies.

Pre-requisites: None

Acu Points I AT172 (3 units/45 hrs.): The course introduces the basic knowledge of Acupuncture and covers the following: meridians theory, the study of acupuncture points, the study of meridians methods of locating acupoints and the study of points theory-du meridian, ren meridian, lung meridian, large intestine meridian, stomach meridian, spleen meridian, and the pathways, symptoms, points, connecting points, indications and needling techniques along with precautions.

Pre-requisites: BS114, AT170

Acu Points II AT173 (3 units/45 hrs.): The course covers the following: heart meridian, small intestine meridian, urinary bladder meridian, kidney meridian, pericardium meridian, sanjiao meridian, gallbladder meridian, liver meridians—pathways, symptomatology, points, connecting points, point functions and indications, needling technique and precautions.

Pre-requisites: BS114, AT170, AT172

Acupuncture Techniques I AT174 (2 units/30 hrs.): Students will learn to differentiate styles of needles, their appropriate applications and their safe use by maintaining a clean field. Students will be able to name indications and contraindications of bleeding, moxibustion, cupping and guasha, apply these treatments, and know how to appropriately manage and effectively prevent accidents. Holographic systems such as ear, scalp, hand and foot micro-systems will be introduced. Students will be able to identify the different parts of the ear, and find and needle its major points.

Pre-requisites: AT173

Acupuncture Techniques II AT175 (2 units/30 hrs.): In this course students will acquire a deeper theoretical knowledge of the acupuncture points, including indications, actions, and clinical relevance. Point classifications and special empirical points will be emphasized. Students will learn how to correctly needle points below the elbows and knees. Upon completion of AT175, students will be able to identify the proper needling depths, angles, precautions and contraindications for points throughout the body. Students will be able to needle points below the elbows and knees applying the proper technique, and will be able to discuss point indications and actions of the major points. Students will recognize the different styles of and be able to apply electro stimulation.

Pre-requisites: AT174

Acupuncture Techniques III AT276 (2 units/30 hrs.): Students will acquire a deeper theoretical knowledge of the acupuncture points, including their indications, actions, and clinical relevance. Students will learn, through practical application, how to correctly needle points throughout the body including torso, face and head. Upon completion students will be able to identify the proper needling depths and angles for all points and the precautions and contraindications for the major points. Students will be able to needle all clinically relevant points and apply the proper needling technique and be able to discuss point indications and actions of the channel as well as the extra points.

Pre-requisites: AT175

Orthopedic Acupuncture AT277 (3 units/45 hrs.): Orthopedic Acupuncture is an introductory course related to the evaluation and treatment of orthopedic and sports injuries. Students will learn to examine, diagnose and treat musculoskeletal injuries based on the meridian theory and acupuncture principles. Specific needling techniques and point combinations will be reviewed, and meridian palpation will be practiced. Students will be able to apply the sports acupuncture principles in the treatment of injuries, effectively diagnose and treat musculoskeletal injuries, apply the correct needling technique (depending on the patient's condition), palpate meridians to identify blockages and points of treatment, locate and use Master Tung points for the treatment of pain, and use microsystems and herbal formulas for pain management.

Pre-requisites: AT276

Acupuncture Treatment I AT278 (3 units/45 hrs.): This course introduces and discusses the following imbalances: wind stroke, dizziness, cold, cough, asthma, stomach pain, vomiting, hiccup, abdominal pain, diarrhea, abdomen bloating, jaundice, constipation, edema, retention of urine, impotence, premature seminal emission, insomnia, palpitation, epilepsy, forgetfulness, shen disturbance, manic depressive disorders, headache, facial pain, facial paralysis, back pain, hypochondriac pain, poor memory, deviation of eyes and mouth and other disease related point prescriptions.

Pre-requisites: AT276

Acupuncture Treatment II AT379 (2 units/30 hrs.): This course builds upon the information from AT 278 and covers the following imbalances: bi syndrome, wei syndrome, gynecologic conditions, pediatric conditions, skin conditions, deafness and tinnitus, eye problems, nose problems, toothache, sore throat, smoking and/or drug cessation and other point prescriptions related to patterns of disharmony.

Pre-requisites: AT278

Acupuncture Treatment III AT380 (2 units/30 hrs.): AT380 is the third of three Acupuncture Treatment Courses. Upon completion of the course, students will be able to assess a patient's condition and create the appropriate treatment plan. The treatment plan will be based on the fundamental principles of acupuncture point selection and include elements of the various systems of Chinese medicine.

Pre-requisites: AT379

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Clinic I-VII CP181, CP282, CP283, CP284, CP385, CP386, CP387: The clinical portion of the Academy program is 960 hours, part of which is devoted to the study of herbs in a clinical setting. Evidence of completion of TOEFL, Medical Terminology, an approved CPR course and a physical exam including TB test must be submitted before a student may enter the Teaching Clinic.

Review I RV126 (.5 unit/7.5 hrs.): Review I is the first of three review courses designed to reinforce the material students have learned, and prepare them for comprehensive examinations. This one-day course helps students have a general review of the main contents of each course they learned in the first year (Foundation of TCM I, Meridian Theory & Point Classification, Acupoints II, Herbology I, Human Anatomy, Human Physiology, Western Medical Pathology etc) and will offer short quizzes similar to the formatting for the Pre-Comp exam in order to offer a glimpse of what to expect. Students will leave this course well prepared for the Pre Comprehensive Exam.

Review II RV227 (.5 units/7.5 hrs.): Review II is the second of three review courses designed to reinforce the material students have learned, and prepare them for comprehensive examinations. This one-day course helps students review the contents of each main course they learned in the first and second years (with primary emphasis on the second year)--TCM Diagnosis II, Acu Techniques III, Herbology III, Western Medical Diagnosis II, Western Pharmacology, Nutrition & Vitamins etc.. The course will offer short quizzes similar to the formatting for the Basic Comp exam in order to offer a glimpse of what to expect. The students will leave this course well prepared for the Basic Comprehensive Exam.

Review III RV328 (2 units/30 hrs.): Review III is the third of three review courses designed to reinforce the material students have learned, and prepare them for comprehensive examinations. This course helps students review entirely the contents of the main courses they learned in the previous three years (with primary emphasis on the third year)--TCM Internal Medicine II, TCM Gynecology, Acu. Treatment III, Herbal Formulas III, Western Medical Sciences III etc.. The course will offer short quizzes similar to the formatting for the final Comp exam in order to offer a glimpse of what to expect. The students will leave this course well prepared for the Basic Comprehensive Exam.

Clinic is presented in three stages:

1. Observer Level (1- 300 hours): Phase I: 180 hours – supervised observation. The student does not take an active role in the evaluation, diagnosis, and treatment of patients. Student observes only. Phase II: 120 hours (181-300) – transition (at the discretion of supervisors), and while under constant supervision – clinical trainees may conduct evaluations and patient intakes, which may include observing the patient's tongue and pulse (evaluate patients etc.) Students can begin to record patient numbers. The student learns maintenance, preparation of needles, herb dispensing (including inventory control), patient record-keeping, and clerical duties. In the area of patient treatment, the student observes senior students, the supervisor and patient during interview, diagnosis, treatment and prescription of herbs, and performs Tui Na acupressure.

2. Pre-internship Level (301-550 Hours): The student is promoted to **pre-intern**. In this phase of clinical training, the student assists with taking medical history, performs Tui Na acupressure, and, under supervision, stimulates patients' needles. The student also performs patient treatment under direct supervision. The student assists the interns to interview patients, make initial diagnosis, and evaluate the patient's condition using Chinese and, when applicable, western diagnostic techniques. Under the supervisor's direction the student participates in discussions about the diagnosis and the principle of treatment, and administers needles, moxibustion, cupping, etc. Under supervision, the student starts to write patients' histories, prescribes and prepares herbal medicines for the patient.

3. Internship Level (551-960 hours): In the final stage, as an **intern**, the student assumes primary responsibility for patient diagnosis and treatment, but discusses each case with the clinic supervisor before and after treatment. The Intern is responsible for demonstrating accurate clinical procedures when treating patients, is responsible for showing pre-interns methodologies characteristic to acupuncturists within a clinical environment. The intern must show leadership, poise, and confidence when addressing assistant pre-interns and observer questions. The Intern never assumes complete authority. Each case will be reviewed and signed by the on-duty supervisor in order to maintain consistency.

ELECTIVES

Drug Detoxification 401(2 units/30 class hours): This course discusses the use of traditional Chinese medical and western psychotherapeutic techniques for drug and alcohol detoxification in the United States. The student is given an in-depth analysis of the standard acupuncture and herb protocol used in detox, including both early stage points and herbs. In addition to the TCM protocol, related issues such as addiction psychology, cross-cultural and class differences, physiology of detox, dangers and contraindications, community updates, and history and politics of detox are discussed.

Chinese Herbal Dietetics 402 (2 units/30 class hours): Chinese herbal dietetics is one of the traditional healing arts. Building on the theories introduced in Combined Chinese and Western Nutrition, this course offers an in-depth study of the methods of herbal food preparation based on the fundamental theories of TCM, with emphasis on disease prevention. Students will learn the properties, functions, formulas and preparations of common foods, as they are used to regulate and treat commonly seen diseases.

Tui Na II 403 (2 units/30 class hours): Students should have acquired the basic Tui Na techniques. This course will cover clinical application of Tui Na methods, internal, and topical herbal treatments on various disorders.

TCM Geriatrics 404 (2 units/30 class hours): The course covers diseases and treatment for older people, as viewed by traditional Chinese medicine. The course includes the basic changes in physiologic function with aging and the most common diseases that result, with both traditional Chinese and western medical information presented.

Chinese Medicine and AIDS 405 (2 units/ 30 class hours): The class covers the comparative studies of western medical and traditional Chinese medical treatments for patients who are HIV-positive and/or have AIDS

TCM Otolaryngology 406 (2 units/30 class hours): Based on the study of the physiology and pathology, this course will offer TCM diagnosis, prevention, and treatment of common problems of the eyes, ears, nose, throat, and mouth.

Advanced Diagnosis 407 (2 units/ 30 class hours): This course Introduces the important content of the TCM Diagnosis as well as the classic and advanced methods of diagnosis in details. This is a subject that includes the main points, interrelationship and comparison of the Four Major Methods of Diagnosis, Eight principals and Differential Diagnosis both vertically and horizontally, also, analyze the application of the different diagnosis methods in clinical case study and in the previous California Acupuncture Licensing Examination.

TCM Pharmacology 408 (2 units/30 class hours): Introduces the basic knowledge of Chinese herbal pharmacology, and the current progress of pharmacological studies of Chinese herbs.

Medical Sexology 409 (2 units/30 class hours): Introduces the student to the basic principles and practices in the study of human sexuality relating to health and disease, viewed from the western and traditional Chinese medical traditions. Emphasis is on traditional Chinese sexual medicine and Taoist sexology. Students will learn to utilize these concepts and methods as a combined form of therapy in clinical medical care, and as an important aspect in the promotion of health and well-being.

Introduction to Combined Western & Chinese Medicine 410 (2 units/30 class hours): The course shows its glamour by its new point of view in guiding the clinical practice, making many complicated diseases treated accordingly, hence open a new field in clinical sciences. The goal of the study of this subject is to let the students master the diagnosis and treatment methods of the combined western & Chinese Medicine, the idea of diagnosis by using the western medical theory, as well as differential diagnosis and treatment according to the TCM theory.

TCM Dermatology 411 (2 units/30 class hours): This class introduces to the students how to describe the appearance of different skin lesion accurately and the importance of the medical record; how to explain the symptoms of the skin problems in TCM theory, differentiation of the skin diseases according to the organs, differentiation according to the four levels, differentiation according to subjective skin sensation; the principle of the treatment, internally and externally herbs and acupuncture treatment; and the diagnosis and deferential diagnosis of some common skin diseases and their different treatment.

TCM ENT 412 (2 units/30 class hours): This class includes TCM Ophthalmology and TCM Otolaryngology, is one of the major component of the various TCM clinical sciences. It is relatively independent among the various TCM clinical sciences with prosperous contents, introducing the diagnosis and treatment of Keratitis, Glaucoma, Cataract, Central Retinitis, Unspecified Chronic Suppurative Otitis Media, Tinnitus, Deafness, Sinusitis, Allergic Rhinitis, Tonsillitis, Pharyngitis, Thyroid related diseases, and other five sensory organ diseases.

TCM Pulse Analysis Practice 413 (2 units/30 hours): This course builds on the training begun in TCM Diagnosis. After reviewing the fundamental principles, the course will delve deeper into the classical basis for pulse diagnosis, the roots of analysis, and the energetics behind each image. Students will perform supervised practice of pulse reading on actual patients to compare the images presented with the pattern discrimination of that patient.

Medical Chinese Conversation 414 (1 unit/15 hours): In this course, students will be able to warm up to what they learned in the Medical Chinese course and learn more medical terminology related to their future TCM practice. Also, students will be able to learn more about Chinese culture and language and speed up their everyday Chinese language communication skills.

Meridian Qigong 415 (1.5 unit/22.5 hours): This course introduces Meridian Qigong forms. Students will trace the primary channel pathways, connect with each channel's associated internal organs and the major points of that channel. Participants will build an experiential understanding of the primary channel pathways as well as increase sensitivity to the presence and quality of qi as it moves through the points and channels. Finally, students will demonstrate their ability to teach Meridian Qigong to patients as a form of medical qigong and be able to select specific channels according to the pathology or utilize the entire form for general health benefits.

Orthopedic Anatomy, Diagnostics and Acupuncture 416 (2 units/30 hours): In this course, students will learn orthopedic diagnostic and treatment protocols for classical conditions. There will be an emphasis on both Oriental and Western Medical diagnostics with Acupuncture treatment protocols from Oriental and Western modalities. Treatment methods will include acupuncture and manual manipulation. Classes will have both didactic and practical elements allowing hands-on practice of various treatment techniques.

The Academy reserves the right to change any policy set forth in this catalog without prior notification to the extent that such changes do not conflict with state or federal law.

**The Academy of Chinese Culture
and Health Sciences**

**Tui Na Massage Therapy Program
Catalog**





Master Tsuei and his calligraphy in both Chinese and English:

Yin and Yang are the Tao (way) of Heaven and earth, the great principle and outline of everything, the parents of change, the root and source of birth and destruction, the palace of God.

— From «Nei Jing», it was written by ancient Chinese philosopher/physician about 2,500 years ago.

Yin and yang are the Tao (Way) of
 Heaven and Earth 陰陽之大道
 ! The great principle and
 Outline of Everything 萬物之綱紀,
 The parents of Change 變化之父母,
 The Root and Source of Birth and
 Destruction 生殺之始末, The palace
 of God 神明之府也 10

Qi Tsuei 齊素 試書 8.6.3.

Front cover: Most of the pictures were copied from a painted silk shroud that was excavated in 1972 in Changsha, China. It was identified as being 2,100 years old. The top images symbolize Yin and Yang with paintings of the sun holding a crow, and the moon holding a toad and a rabbit. The Five Elements are depicted as five birds, corresponding with a legend that the earliest form of acupuncture was a pecking bird.

ACCHS

Tui Na Massage Therapy Certificate Program

Catalog

Effective: January 1, 2021 - December 31, 2022

Revised: 11/30/2020



Academy of Chinese Culture and Health Sciences
1600 Broadway, Oakland, CA. 94612 (classes held here)

Office: (510) 763-7787 Clinic: (510) 763-1299 FAX: (510) 834-8646

Website: <http://www.acchs.edu> E-mail: info@acchs.edu



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President's Message

Over 20 years ago, Sifu Wei Tsuei, the founder and president, asked me about my beliefs. He asked me what I found to be true in life. I remember the encounter because I answered that truth could be found in the nature of all things, if one knew how to look for it. At the time, I did not realize the gravity of the moment. However, after he hired me, Dr. Tsuei explained that my answer intrigued him; because I had touched on the essence of ACCHS. He explained that the principle underlying the formation of ACCHS is the Tao of nature, the theory of Ying-Yang and the principles of oneness of the universal, earth, and human being (three into one). He then pointed to his calligraphy and recited, "Ying and Yang are the Tao (way) of heaven and earth."

As Acting President of ACCHS, it is my honor to perpetuate Dr. Tsuei's legacy, his dream to unite East and West, America and China, Western medicine and Chinese medicine. Since my beginnings at ACCHS, TCM has become a popular and positive ally in the pursuit of balance and health. The world has witnessed the good that TCM has brought – and the phenomenon is spreading around the world faster than ever before. At ACCHS, we have always maintained that balance begins with understanding the oneness (three into one), the cultivation of the intellect, and the comprehension of human nature. As Dr. Tsuei always said, "you must first learn to heal yourself before you learn to heal others."

At ACCHS, our students learn to examine the physical and spiritual, to exercise balance and health through the lens of both philosophy and science. As one of the oldest schools of TCM in the nation, we believe our approach towards education best suits those individuals looking for more than a degree and license; because we offer much more than courses and grades. We offer the promise of evolution, community, and balance. This is what has always separated ACCHS from all other schools. Our aim has always been to pursue, through the medium of medical learning, the goal of an ideal society and civilization, and to make a significant contribution towards the development and prosperity of mankind. This is the principle underlying the Academy of Chinese Culture and Health Sciences today.

Sincerely,
Andres Bella MA, Acting President



ACADEMIC CALENDAR 2021

Spring 2021 (Chinese)	Summer 2021 (English)	Fall 2021 (Chinese)
March 15, 2021 - August 1, 2021	April, 5, 2021 - October 24, 2021	August 2, 2021 - Decmeber 19, 2021
Registration Date	Registration Date	Registration Date
February 20, 2021	February 21, 2021	July 14, 2021
Last Day to Drop	Last Day to Drop	Last Day to Drop
March 23, 2021	April 10, 2021	August 10, 2021

ACADEMIC CALENDAR 2022

Spring 2022 (Chinese)	Summer 2022 (English)	Fall 2022 (Chinese)
March 14, 2022 - July 31, 2022	April 4, 2022 - October 23, 2022	August 1, 2022 - December 18, 2022
Registration Date	Registration Date	Registration Date
February 18, 2022	February 19, 2022	July 12, 2022
Last Day to Drop	Last Day to Drop	Last Day to Drop
March 21, 2022	April 8, 2022	August 8, 2022



Approval and Disclosure Statements

Business and Professions Code - BPC

DIVISION 2. HEALING ARTS [500 - 4999.129] (Division 2 enacted by Stats. 1937, Ch. 399.)

CHAPTER 10.5. Massage Therapy Act [4600 - 4621] (Chapter 10.5 added by Stats. 2014, Ch. 406, Sec. 2.)

4611. (a) It is an unfair business practice for a person to do any of the following:

(1) To hold himself or herself out or to use the title of “certified massage therapist” or “certified massage practitioner,” or any other term, such as “licensed,” “certified,” “CMT,” or “CMP,” in any manner whatsoever that implies or suggests that the person is certified as a massage therapist or massage practitioner, unless that person currently holds an active and valid certificate issued by the council pursuant to this chapter.

(2) To falsely state or advertise or put out any sign or card or other device, or to falsely represent to the public through any print or electronic media, that he or she or any other individual is licensed, certified, or registered by a governmental agency as a massage therapist or massage practitioner.

(b) In addition to any other available remedies, engaging in any of the prohibited behaviors described in subdivision (a) constitutes unfair competition under Section 17200. (Added by Stats. 2014, Ch. 406, Sec. 2. (AB 1147) Effective January 1, 2015. Repealed as of January 1, 2021, pursuant to Section 4621.)

The ACCHS CAMTC school approval code is SCH0026. Attendance and/or graduation from a California Massage Therapy Council approved school does not guarantee certification by CAMTC. Applicants for certification shall meet all requirements as listed in California Business and Professions Code section 4600 et. seq.

A student or any member of the public with questions that have not been satisfactorily answered by the school or who would like to file a complaint about this school may contact the California Massage Therapy Council at One Capitol Mall, Suite 800, Sacramento, CA. 95814, www.camtc.org, phone (916) 669-5336, or fax (916) 669-5337.



Approval and Disclosure Statements (cont.)

The Academy of Chinese Culture and Health Sciences is institutionally accredited by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), which is the recognized accrediting agency for freestanding institutions and colleges of acupuncture or Oriental medicine that offer such programs. ACAOM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347. Phone: (952) 212-2434; Fax: (952)657-7068.

The Academy is a Private Not-For-Profit California Public Benefit Corporation that has been approved to operate by the Bureau for Private Postsecondary Education. "Approved to operate" means the institution meets the minimum state standards as set forth in the California Private Postsecondary Act of 2009. The Academy has been granted tax exempt status under 501(c)(3) of the U.S. Internal Revenue Code of 1954.

Persons seeking to resolve problems or complaints should utilize the grievance procedure as presented in this catalog. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education (BPPE) at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, P.O. Box 980818, West Sacramento, CA. 95798-0818, www.bppe.ca.gov, toll-free number (888) 370-7589 or by fax (916) 263-1897, (916) 431-6959 or by fax (916) 263-1897. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau's web site www.bppe.ca.gov.

The Tuina Certificate program is an unaccredited certificate program. The Tuina Certificate program leads to eligibility for applicable permits in bodywork in California. The Tuina Certificate Program does not lead to employment positions specific to the certificate. There is no Federal financial aid available for this program.

ACCHS has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition of bankruptcy filed against it within the preceding five years.

This catalog outlines curriculum requirements, faculty information and course descriptions as per the effective date of issuance. The materials presented herein constitute the rules and regulations of the Academy and are intended to be accurate, complete, and binding. However, the Academy reserves the right



to update or change any or all of these regulations to meet with all of the above accreditation requirements and/or the Academy's changing conditions. In the event of any change, written notice will be given, and such notice will post as an addendum to the catalog. All information in this school catalog is current and correct and is so certified as true by Andres Bella, MA, Acting President.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you signing an enrollment agreement.

Board of Directors and Administration

Yen Wei Choong, MSTCM, L.Ac.

Jane Zhang, B.A

Phillip Tou, M.A.

Eva WuChoi, MBA

Rong Yuan Zhao, MSTCM, L.Ac.

Administration

Bella, Andres, M.A., Acting President

Kuo, (Gerry) Zhengjie, MSTCM, L.Ac. Director of Education

Wang, Julie, MSTCM, L.Ac., Director of Administration

Settels, Phil, DAOM, LAc., DAOM Dean of Academic Affairs

Parramore, Karin, L.Ac., MSTCM Dean of Academic Affairs

Nobematsu, Nobue, DAOM, L.Ac., Director of Clinical Programs

Zuo, James, Admissions Director

Alvarez, Chris, B.A., Program Administrator

Chen, Sophia, B.S., Chinese Program Administrator

Dang, Jessica, Registrar

Yu, Mandy, A.A., Financial Controller

Morris, Beth, MLIS, Librarian

Statement of Purpose

The Academy of Chinese Culture and Health Sciences was established in 1982 as a non-profit institution offering a professional education in traditional Chinese medicine and Tui Na bodywork within the context of Chinese culture.



The job classification code associated with the Tuina Massage Therapy Certificate program under the United States Department of Labor's Standard Occupational Classification code is 51.3501

Tui Na Educational Objectives

Tui Na promotes and re-establishes health, and it restores injured tissues. Some treatment protocols require major Tui Na focus to attack the root of the pain, move blood stasis, and fight off disease. Tui Na practitioners seek to treat beyond producing just a relaxed result. The Academy offers a 500-hour Tui Na Massage Therapy Certificate Program. This special program focuses on the integration of Western massage and Oriental Acupressure therapies and techniques. The Academy wants to encourage the use of alternative medicine to inspire pharmaceutical-free health awareness. At the time of graduation:

- The student will be able to practice massage therapy consistent with the techniques related to Chinese medicine.
- The student will be able to practice interpersonal skills while following ethical client/therapist relations as applied to Tui Na.
- The student will be able to understand the applications of Tui Na as they are related to physiology, anatomy, and pathology of the body, understanding adjunct therapy, modality theory, and technique.
- The student will be fully prepared for the upcoming California state-level massage certification exam.

Federal and State Financial Aid Programs

Students enrolled in the ACCHS Tuina Massage Therapy Certificate Programs are not eligible for state or federal financial aid assistance programs. If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid programs.



Location and Facilities

The Academy of Chinese Culture and Health Sciences is located in vibrant Oakland, California, just across the bay from San Francisco. The Academy campus is near Oakland's City Center, and is easily accessed by the Bay Area Rapid Transit (BART) public transportation system. It is within two blocks of federal, state, and city government buildings, within a few blocks of Oakland's growing Chinatown community, which has an abundance of restaurants, shops, and herbal pharmacies. Also within walking distance are bookstores, copy shops, cafes, and many businesses, which represent Oakland's rich ethnic diversity. The building/facility is comprised of two floors, each floor approximately 8,000 square feet. Throughout the program, instructors use classroom space, massage tables, white boards, lecture notes and handouts, projectors, and overhead screens to facilitate learning.

Library

The library is divided into two sections (Chinese and English) with a total of 3,000 volumes of traditional Chinese medical and related publications. It is open five days a week. Students can borrow books with their student ID cards. Students can also do individual research or have group study in the reading rooms. Computers, TV, a copier, periodicals, and dictionaries, as well as videos and slides are available for student and faculty use.

Notice Concerning Transferability of Credits and Credentials Earned at Our Institution

The transferability of credits you earn at the Academy of Chinese Culture and Health Sciences is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Tuina Massage Therapy Certificate you earn in the Tuina program is also at the complete discretion of the institution to which you may seek to transfer. If the Tuina Certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Academy of Chinese Culture and Health Sciences to determine if your Tuina credits will transfer.



Admissions Statement

The Academy is committed to a policy of equal opportunity. Admission is open to all qualified applicants. Equal educational opportunities will be provided to all persons, regardless of race, religion, gender, national origin, marital status, sexual preference, age, or physical handicap. Candidates for admission are considered in the order in which they are completed.

English Program: Wednesday, Saturday, Sunday

Chinese Program: Monday - Friday

The English Tuina Massage Therapy Certificate program duration is 23 weeks.

The Chinese Tuina Massage Therapy Certificate program duration is 22 weeks.

Admissions Requirements

Students who are 18-years-old and older who are in good health are eligible to apply for the Tui Na Massage Therapy Program. A high school diploma, GED, or its equivalent is required. Applicants must have a successful physical and health exam result/copy. To enroll in English classes, applicants must demonstrate proficient language communication skills, (an interview may be required for non-english speaking applicants). To enroll in Chinese classes, applicants must demonstrate English language comprehension. Applications must include:

- Application form
- Copy of educational background showing completion of high school or its equivalent
- Copy of government issued ID
- Two passport-sized photographs
- Health exam results
- English language comprehension

Class sizes are limited to approximately 30 students per program.



Completion Requirements

In order to pass the Tui Na program successfully, the student must:

- Complete all 500 hours and pass all courses related to the Tui Na Massage Therapy Certificate program.
- Have a good understanding of the concepts, modalities and techniques related to Tui Na massage therapy.
- Possess an independent ability to practice Tui Na massage techniques and therapies to patients and clients.

Attendance and/or graduation from a California Massage Therapy Council approved school does not guarantee certification by CAMTC. Applicants for certification shall meet all the requirements as listed in California Business and Professions Code section 4600 et. seq.

Post-Certification Training

Upon completion of the Tui Na Certificate Program, graduates who are interested in pursuing the Master of Science in Traditional Chinese Medicine may wish to contact the ACCHS MSTCM Admissions office for program eligibility and requirements.

Placement

The Academy posts notices of known job openings on a centrally located bulletin board and refers students to successful alumni and practitioners; though ACCHS offers no guarantee of employment.





STRF (Student Tuition Recovery Fund)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.



3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.



Transfer Credit

The Academy may consider transfer hours from CAMTC approved schools and, based on the current curriculum, accepts transfer hours that may not make up more than 50 percent of the 500 hours required for certification. The Academy of Chinese Culture and Health Sciences has not entered into an articulation or transfer agreement with any other college or university.

Transfer Credit for Experiential Professional Learning

The Academy of Chinese Culture and Health Sciences does not accept or award credit for prior experiential learning. Challenge exams will not be allowed or considered.

English Language Proficiency Requirement

The Academy of Chinese Culture and Health Sciences does not admit students from other countries. The Academy requires that English program applicants maintain English proficiency for successful didactic and practical clinical training purposes. Students may complete the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System exam (IELTS). English language services are provided by ACCHS.

The Academy requires a TOEFL Web-based test score of 61 for students entering the English program. Additionally, English program applicants must achieve a minimum speaking exam score of 26 and a minimum listening score of 22.

The Academy requires an IELTS test score of 6 for students entering the English program.



The Academy requires that English program applicants meet the TOEFL or IELTS requirements at the time of admission. A student may be exempt from the English language assessment exams if he/she has successfully completed a two-year (60 semester credits or 90 quarter credits) baccalaureate level education in an institution accredited by an agency recognized by the U.S. Secretary of Education.

The Academy requires that Chinese program applicants maintain basic English comprehension. Chinese program students must successfully complete the required English comprehension courses within the curriculum, which include English for Tuina Service, Medical Terminology I & II, and Case Studies, before the practical training portion of the curriculum begins.

Tui Na Curriculum

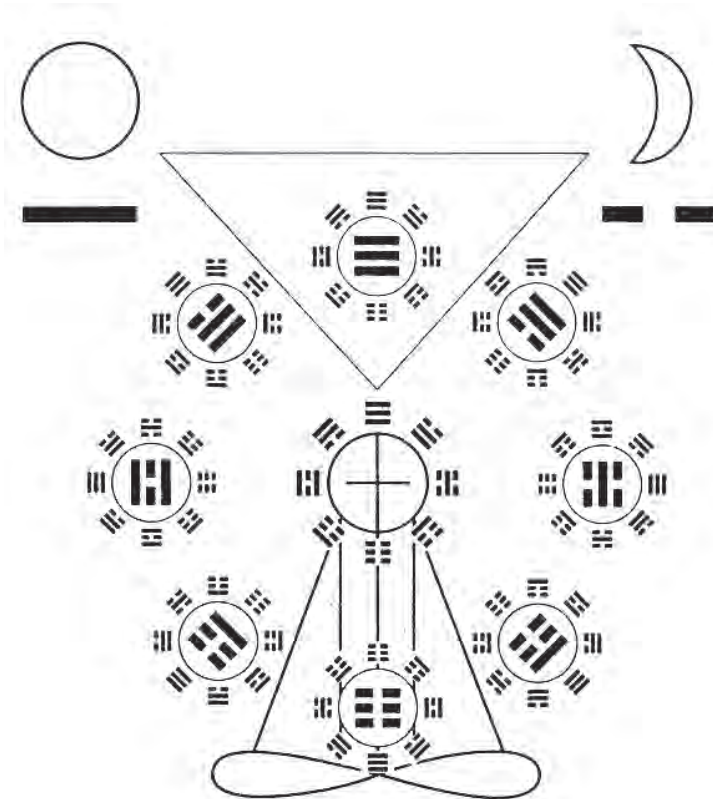
Course Name	Course No.	Hours
Fundamental Anatomy & Physiology	MC01	80
Business and Ethics	MC02	18
Health and Hygiene	MC03	5
Massage Contraindications	MC04	15
Meridians and Acupoints	MC05	20
Fundamental TCM Theory & Pathology	MC06	30
Essentials of Tui Na Techniques (TT)	MC07	64
Medical Terminology	MC08	12
Fundamental Kinesiology & Applications	MC09	44
Sports Injury Tuina	MC09-1	(22)
Treatment of Common Ailments	MC09-2	(22)
Client Assessment and Treatment Plan	MC10	64
Pain Management	MC10-1	(42)
Treatments of Common Ailments	MC10-2	(22)
Professional Practice Guidelines	MC11	33
Professional Performance Proced.	MC11-1	(13)
Business Communication	MC11-2	(20)
Practice Management (Boundaries and Law)	MC12	20
Public Health	MC13	15
Clinical Applications (Case Studies)	MC14	40
Clinical Practice	MC15	40
Total		500



Practical Training

Students undergoing the practical training portion of the program are encouraged to invite friends and family to the Tui Na clinic for treatment at a cost of only \$20 per visit.

During the practical training portion of the curriculum, students will apply Tui Na theories and practice acquired techniques and skills on patients from the community. Experienced practitioners and ACCHS instructors supervise performed treatments.





Schedule of Total Charges (Fees and Expenses for the Period of Attendance)

Program tuition fee:	\$12.00/hour
Single course tuition fee:	\$20.00/hour
500 hours Tui Na program tuition:	\$6,000
1st Time Registration fee:	\$50 (non-refundable)
Total tuition and fees:	\$6,050.00

Estimated Schedule of Total Fees for the Entire Program

Teaching material fee:	\$30
School facility fee:	\$25
Transcript Processing fee	\$20
Total estimated fees:	\$75
Total Charges:	\$6,125.00

(NON-REFUNDABLE) California Student Tuition Recovery Fund:	\$.00 / \$1,000 of Tuition
Late tuition (installment) fee:	\$30.00
Add/Drop fee:	\$50.00 per form
Missing-hours make-up fee:	\$25.00 per hour
Irregular examination fee	\$75 per course

Students should be prepared to pay all tuition and fees at the time of registration. All tuition is due on the first day of class. All checks must be made payable to "ACCHS." Low-interest installment agreements are available to students experiencing financial difficulties. The down payment is one third (1/3) of the total amount. Students who do not pay in full or who do not complete their installment contracts are ineligible to graduate or receive transcripts of academic credit. The processing fee for each returned check is \$25.

The Academy's Tuina Massage Therapy Certificate Program does not lead to licensure of any kind. Graduates of the Tuina program are eligible for application of a bodywork certificate through CAMTC or per the laws and regulations of the local government and/or municipalities.



Tuition Refund Policy

Calculation of refunds is now done based on clock hours paid for versus clock hours passed at the time of the withdrawal or dismissal. A student may withdraw and obtain a refund any time before he or she completes 60 percent of the program curriculum. Detailed explanation of these policies follows:

For refund purposes, an accepted applicant may only terminate enrollment in person or by certified mail. Termination notices received by mail take effect on date of postmark. In order for a student to cancel or withdraw from the Tuina Massage Therapy Certificate program, a student must submit the ACCHS Add/Drop Course and Withdrawal Form and indicate "Withdrawal from Academy" on the ACCHS Add/Drop Course and Withdrawal Form.

Full refund period - Cancellation after enrollment

When an accepted student has notified the Academy of intent to enroll by paying registration fees, the student will be considered enrolled with the newly entered class. A student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Cancellation after the full refund period

If a student cancels after the full refund period has expired, the Academy is entitled to retain the registration fee, but will refund other moneys paid according to the refund policies below.

Tuition refund after classes have begun

A partial tuition refund will be permitted if a student cancels enrollment when classes have completed 60% or less of the instruction. The unused portion of tuition will be calculated, based upon clock hours paid for versus clock hours passed, plus the drop fee of \$50.00 per form. The student will be charged from the first day of school until the last date of attendance, including the classes not attended in between. A \$50.00 drop fee per form will be applied.



Leave of Absence/Withdrawal

A student who chooses to interrupt his or her course of study may apply to the administration for a leave of absence. Each request will be considered individually and on its own merits. Students who drop a class before the last day to drop will receive a “W” on their transcript. Students who drop after the drop date will receive an “F” grade for the course(s).

CAMTC Application and Eligibility (www.camtc.org)

CAMTC (California Massage Therapy Council) provides oversight for the application, certification and renewal processes of Certified Massage Therapists (CMTs) and Certified Massage Practitioners (CMPs) to ensure that all standards have been met. CAMTC is required by state law California Business and Professions Code Section 4600 et seq. to:

1. Create and implement voluntary certification for the massage therapy profession that will enable consumers to easily identify credible Certified Massage Therapists (CMTs) and Certified Massage Practitioners (CMPs);
2. Ensure that CMTs and CMPs have completed sufficient training at approved schools; and
3. Increase education and training standards consistent with other states.

East Bay Works Training Program

The Academy’s Tui Na Certificate Program has been placed on California’s Eligible Training Provider List (ETPL). If you are currently unemployed and have signed up with East Bay Works training program, you may consider applying funds from your Individual Training Account (ITA). Contact the Oakland PIC or East Bay Works in your area for more information.



Attendance

Inconsistent attendance is a serious concern to the faculty and administration because it jeopardizes a student's eligibility to obtain licensure in many states, restricts the depth and scope of an individual's educational progress, and often results in only achieving the institution's minimum requirements, only achieving levels of professional development below the student's potential.

Faculty are required to take and record daily student attendance. Students who miss less than 20% of a course shall make up the missing hours before the completion of the program. Student tardies are disruptive to the program. Three tardies or early departures from a course or any combination thereof will be considered one absence. Students can apply for the make-up per the teacher's availability and pay the make-up fee within the current program or follow the next class to make up the missing hours without extra charge.

Students who miss more than 20% of a course are not eligible to apply for make-up and must retake the whole course.

COURSE GRADES

Grading is done on the four-point system, and their interpretations are as follows:

Grade	Interpretation	Grade Point	Equivalent %
A		4.0	94 -100
A-	Excellent	3.7	90 - 93
B+	Good	3.3	87 - 89
B		3.0	83 - 86
B-	Moderate	2.7	80 - 82
C+		2.3	77 - 79
C (CR)	Minimum Passing	2.0	73 - 76
C- to D-	Fail	1.7 - 0.7	60 - 72
F (NC)	Fail	0.0	0 - 59
In	Incomplete	0.0	0



Academic Probation and Dismissal

Students must maintain a 2.0 grade point average (GPA) in order to maintain good academic standing. Any class not completed with at least a 2.0 must be retaken at the next available time and the student will be placed on probation. Probationary students who have re-established a 2.0 GPA will have their probationary status removed. If a student fails to maintain a 2.0 GPA for subsequent classes that are taken at the next available period, he/she will be dismissed from the Academy.

If dismissed, students may be considered for readmission after a significant amount of time separated from the Academy and after the student has demonstrated some or all of the following: Remedial course work at an accredited college; academic or personal counseling; or demonstration of having overcome the difficulties that led to the dismissal. Once a student is readmitted, s/he is expected to maintain at least a 2.0 GPA. Failure to do so after being readmitted may result in immediate and final dismissal from the Academy.

Student Conduct and Regulations

Students must observe the applicable rules and regulations of the Academy. Failure to do so, may result in disciplinary action.

After a review by the board of directors, a student may be dismissed for failure to follow Academy regulations or for disrespectful behavior to a student, administrator, faculty member, and/or clinic patient. Any conduct or action, which endangers life, violates the law, or violates the physician patient

relationship could lead to suspension, expulsion, termination, and in the context of criminal activity, referral to law enforcement agencies. If you have further questions regarding the regulations of the Academy, please contact the admissions office at 510-763-7787, Monday through Saturday between the hours of 9:00A.M. - 5:00 P.M. The name of any student so dismissed shall be reported to the California Massage Therapy Council.



Unlawful (Sexual) Harassment Policy

The Academy vehemently prohibits sexual, racial, and other forms of harassment by its faculty, staff, and students. The Academy maintains a policy that prohibits harassment on the basis of sex, race, religion, color, national origin, disability, medical condition, marital status, age, sexual orientation, or any other basis protected by federal, state, or local ordinance or regulation.

Grievances

Students with concerns about academic or administrative rulings or procedures should first bring their concern directly to the instructor or administrator involved. If resolution is not possible, the complaint should then be presented in writing to the Grievance Committee, which will hear the matter and respond with a decision within ten working days of receipt. If the Grievance Committee's decision does not provide resolution, an appeal for review can be made to the Academy's president on behalf of the Board of Directors. Any resolution will be kept in both the student file and school grievance file. Also, after initiating the institutional Grievance Procedure, the student may report any grievances to BPPE, respectively (see page 4 of this catalog for contact info.).

Student Services

ADVISING AND CONSULTATION

The Academy's academic advisors and administration staff provide consultation services to students in order to either direct them to appropriate counseling agencies for personal services or help them solve their academic issues.

COMPUTER FACILITIES

Students have access to word processors and the Internet in the computer room located on the 2nd floor. Also, Internet accessibility is provided in the Library. Students may go on-line during normal library hours. Students may access the Academy's wireless Internet services using their own Wi-Fi compatible devices. More information on wireless settings can be found in the Academy administration offices.



STUDENT LOUNGE

Student lounges are available on the Academy's 1st and 2nd floors, with microwave ovens and refrigerators for student convenience, and with a space for group or individual clinical case study.

STUDENT TUTORING CENTER

The ACCHS Tutoring Center on the second floor offers free tutoring for students in need of extra academic assistance. Students may inquire about computerized tutoring exercises, tutoring appointments, and tutor assistance.

BOOKSTORE

All textbooks, reference materials, herb samples, medical charts, etc. are available at the school bookstore, with discounts provided. Per specific requests, the bookstore helps place specific orders for student groups.

COPYING SERVICE

A copier is conveniently located in the library. A low-cost copy fee is applied for students' specific copy needs.

HEALTH CARE

The Academy teaching clinic is available for students and their immediate family. Health care is provided at only \$19 per visit. Herbs are additional at half price.

REFUSAL OF SERVICE TO STUDENTS

The Academy may refuse any type of service to a student who has an outstanding balance of unpaid tuition and/or fees. The Academy may refuse services to a student who has terminated college matriculation with financial obligations remaining unpaid.



Living and Housing Costs

There is no on-campus or dormitory housing, but the Academy in downtown Oakland is five miles from Berkeley and in the heart of the East Bay. Both Oakland and Berkeley have ample rental units available at a reasonable cost - from \$500 (shared housing) to \$1100 (one-bedroom apartment). The Academy bears no responsibility in assisting a student with housing, yet the Academy maintains a small bulletin board for a shared housing network as well as other community and professional listings.

Student Records

Student records are kept in individual charts in a fireproof cabinet in the Academy administrative office. The Academy maintains school and student records for a 50-year period and maintains student transcript records permanently. Please note that all admission documents submitted to the Academy become the property of the Academy and will not be returned to the student.

Hygiene, Decorum, Draping

The Academy emphasizes the importance of knowledge of the healing arts, as well as maintaining respectful and ethical conduct. It is important to remember that in the classroom as well as in the clinic, decorum is an integral part of the learning process. Tardiness, absence, inappropriate attire, poor attitude, eating during class, etc. are viewed as showing a lack of respect and may be grounds for disciplinary action.

During all training in the ACCHS Tuina Massage Therapy Certification program, students shall wear clean, nontransparent outer garments. Any student attire deemed inappropriate by the ACCHS administration will result in removal of the student from the class or practical training session.

During any portion of the Tuina practical training curriculum, students shall use proper draping techniques. All genitalia shall be fully draped at all times. Draping shall occur at the navel line and across the torso and at the knees at all times. Additionally, females shall be draped on the breasts immediately above the top of the areola. Any student not following the ACCHS draping policies will be removed from the class or practical clinical training session.



Faculty

WINSTON CHUNG, B.A., L.Ac. Winston has extensive training in TCM. He has a private practice in San Jose and clinical private practice in Taiwan. He attended San Diego State University in 1983 and studied TCM at SFCA.

NICO BISHOP, MSTCM, L.Ac. Freelance translator; massage therapist. Nico is a lifelong learner and practitioner in the healing arts and traditional Chinese medicine. She is experienced in many holistic healing modalities and techniques, including Reiki, Tui Na massage, Tai-chi, Chi gong, color and aromatic therapies, soul-mind-body medicine and TCM spiritual psychology.

JENNA FRISCH, CMT A massage therapist (cert. 59209), teacher, qigong practitioner and creative writing facilitator living on Chochenyo Ohlone land, Jenna is passionate about the depths and dynamics of self-expression and am guided by a practice of observing what is working well, both in people and in writing. Jenna has studied Tui Na, Acupressure and qigong at McKinnon Body Therapy Center with Brian O’Dea, Kathleen Davis, and Jason Frye, and Shiatsu with Carl Johns and Rocco Foronda.

TONI HAFTER, CMT. Ms. Hafter is a holistic intuitive massage therapist practicing an integrative approach to healing. Her work is based on Traditional Chinese Medicine principles with formal and intuitive healing methods that include Tui Na medical massage and other forms of clothed body therapies, including Qigong healing and Reiki healing. Her intention is to empower her students and patients by offering them the tools they can call upon to participate in their healing.

LIXIN HAN, CMT. Mr. Han has been in bodywork for approximately 30 years. He completed his physical education research education and obtained a Qigong certificate from China Higher Education in 1989. He completed a 650-hour massage teacher training program at Fuzhou Massage Hospital in China He received his massage certificate from the Academy of Chinese Culture and Health Sciences and has been a massage therapist in the Bay Area since 2011.



HONG JI HU, L.Ac., CMT. Hong Ji Hu received his massage education at the Acupuncture and Massage Institute of America in Hacienda, CA. He has held positions at Far East Wellness Center in Walnut Creek and A Perfect Day Spa in Millbrae, CA. He has worked as an instructor for more than ten years and has focused on health-care and sports training.

AMANDA LIU, CMT. Amanda has been in bodywork for over a decade and has many experiences with intuitive healing methods and health techniques. She also is a certified aesthetician.

WEI LOU He received a degree in Economic Law at Beijing University and then went on to complete an advanced degree in acupuncture and massage at Beijing Jinhua Medical University and Beijing University. Currently, Mr. Lou is an instructor at ACCHS.

BRIAN O'DEA, L.Ac., CMT. Brian has over 40 years of martial arts, meditation, and health care practice. As a Senior Instructor, he taught "Winds and Waters" Tui Na bodywork, Acupressure, Tai Chi, Qi Gong, and Traditional Chinese Philosophy at the Acupressure Institute and other acupuncture and bodywork schools since 1988. He completed over 1000 hours of study at the Acupressure Institute, and he is a graduate of Academy of Chinese Culture and Health Sciences. He has studied Jin Shin Jyutsu with Mary Burmeister and Pat Meador, and Qi Gong with Simu Ou Yang Min for over 25 years. Brian also studied Yang style Tai Chi Chuan with Prof. Cheng Man Ching and Aikido with Lou Kleinsmith, as well as Qi Gong, Tai Chi, Acupuncture, Tui Na, and Taoist Philosophy with Sifu Tsuei Wei since 1975.

JANET OLIVER, L.Ac., CMT. Janet has practiced and taught Asian Bodywork Therapy and Traditional Chinese Medicine for over 25 years. Janet began her career in Asian Bodywork Therapy at the Acupressure Institute in 1982, as a teacher and practitioner. She completed over 1000 hours of study at the Acupressure Institute. Also, Janet became a faculty member of Jin Shin Jyutsu in 1993. Furthermore, Janet has taught at various Acupuncture and Bodywork schools in California, where she developed the curriculum for her 500-hour Acupressure Therapy Program and wrote four textbooks. She studied Qi Gong with Simu Min Ou Yang for ten years, and apprenticed with Dr. Alex Feng in Acupuncture for several years. In addition, Janet studied Jin Shin Jyutsu for many years with Mary Burmeister. She has taught throughout the



United States and internationally.

CATHERINE POWER, MSTCM, L.AC. Catherine completed her certification in Advanced Acupressure and Oriental Bodywork from the Acupressure Institute in 2000 and graduated from ACCHS in 2005. She has practiced Shiatsu, Chi Nei Tsang, Deep Tissue Massage, and acupuncture at her private clinic and throughout various community clinics.

ZABIE SHARIFY, MSOM. Mansoor is an expert on musculoskeletal acupressure having trained with Dr. Robert Levine and receiving private tutelage on Tibetan medicine and traditional medicine techniques. Mansoor teaches Tuina and is currently enrolled in the DAOM program.

PENG SONG, BS, MSTCM. L.Ac. Peng Song graduated from Shandong University with a physical education major. He was highly experienced in basic and advanced tuina techniques. He has many years of teaching experience specifically to teach tuina massage and QiGong in both TCM and massage classes. and is California licensed acupuncturist. Experienced in treating various conditions, he uses his tuina techniques to heal people's bodily injuries.

JULIE WANG MSTCM L.Ac. Julie has a masters degree in Traditional Chinese Medicine from ACCHS. She practices acupuncture on the side and has taught at the school. She is the school's Title IX coordinator and director of administration.

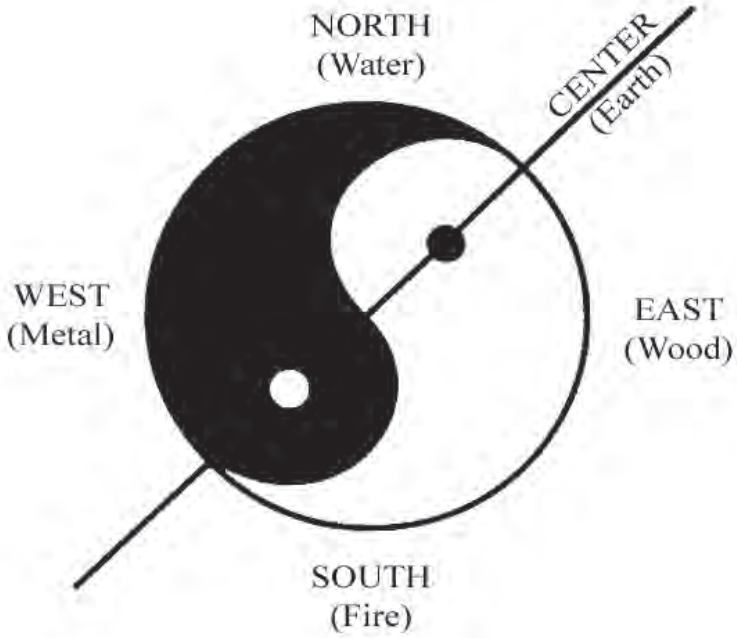
MARY WANG, CMT. Mary graduated from Shanghai College of Traditional Chinese Medicine (TCM) and is a certified massage therapist since 2015. She has many work experiences with clients and worked as an instructor at ACCHS for years.

RONGRONG YE, CMT, graduated from Nanjing Chinese medicine college massage program in 2005. Highly experienced in basic and advanced tuina techniques, he teaches tuina massage around the United States as well as overseas. Currently, he teaches fundamental tuina techniques and treatment of common ailments in the ACCHS tuina program.



FUTE YING, CMT. Mr. Ying has been an instructor of massage for many years. He was a student of Chinese medicine in China and received an associates degree. He has held many teaching positions at many educational facilities in China and the U.S.







Course Numbers and Descriptions

1. **Fundamental Anatomy & Physiology (MC01/80hrs):** The course will give an overview of basis structure, including skeletal, muscular, nervous, circulatory, immune, respiratory, digestive, endocrine and reproductive systems. The course will give an overview of normal function as well as selected dysfunction of cells, tissues, and systems for in-depth study of both health and disease.
2. **Business and Ethics (MC02/18hrs):** This course is designed to give students, both American and Chinese, essential medical ethics and state laws. The course also introduces the basic knowledge of practice management, including how to build up and develop an office, billing system, insurance information, professional liability, record keeping, etc.
3. **Health and Hygiene (MC03/5hrs.):** The course teaches how to understand the disciplines of occupational hygiene in a clinical setting. The student will learn the prevention of ill-health from work through recognizing, evaluating, and controlling risks and health hazards in the environment with the objective of protecting the patient's health and well-being.
4. **Massage Contraindications (MC04/15hrs):** This course is designed to teach the conditions limited to massage practice: local contraindications and absolute contraindications. Caution must be exercised, and the massage therapist must adapt to certain conditions. This is done to protect the health and safety of the clients as well as the massage therapist.
5. **Meridians & Acupoints (MC05/20hrs):** The course introduces the basic knowledge of meridians theory, as it applies to the practice of Asian Bodywork/Tui Na. The course focuses on the study of meridians methods, of locating acupressure points, the study of Du & Ren meridians, and the twelve major meridians. It also teaches the therapeutic functions of the major acupoints throughout the body.



6. Fundamental TCM Theory & Diagnosis (MC06/30hrs): The course will introduce fundamental theoretical concepts of Traditional Chinese Medicine as well as the four methods of diagnosis “inspection, auscultation, olfaction, inquiry and pulse”. Differential diagnosis based on the eight principles, pathogenic conditions, six channels, triple warmer, Qi, blood, and body fluids, etc.
7. Essentials of Tui Na Techniques (MC07/64hrs): This course provides a hands-on learning of the essential techniques of Tui Na massage and will include corrective exercises and Qi Gong as well.
8. Medical Terminology (MC08/12hrs): This course is focused on the study of word origin and structure through the introduction of prefixes, suffixes, root words, plurals, abbreviations and symbols. It will include definitions, spelling and pronunciation of medical terms more broadly.
9. Fundamental Kinesiology & Applications (MC09/44hrs):

Sports Injury Tuina (MC09-1/22hrs): This course will introduce Kinesiology and provide students with the opportunity for hands-on experience in treating a variety of sports injuries including treatment of the Head, Trunk, Upper Limbs, Lower Back, Hips and Lower Limbs. Students will be able to refine the previously learned Tui Na techniques and develop the use of their internal energy for healing. After completion, students will have a professional level of comfort in treating clients for a variety of sport injury condition

Deep Tissue Tuina (MC09-2/22hrs): This course covers Kinesiology and warm up exercises, techniques of deep tissues as well as stretches ergonomics. Students will utilize Kinesiology and learn how to do a full body session using deep issues techniques in their practice. The course covers how to do a sequence on the table and on the mat starting with a demonstration on how to do a full body session using Swedish and Deep tissue techniques.
10. Client Assessment and Treatment Plan (MC10/64hrs): This course will provide students with the opportunity for hands-on experience in treating a variety of conditions including treatment



of the head, trunk, upper limbs, lower back, hips, and lower limbs, as well as the energy meridians and internal diseases. Students will be able to refine the previously learned Tui Na Techniques and develop the use of their internal energy for healing.

Pain Management (MC10-1/42hrs): This course introduces and develops Tuina technologies for minor aches, pains, and stiffness. Basic stances and self-care will also be introduced along with set “packages” for major joints and areas of the body.

Treatments of Common Ailments (MC10-2/22hrs): This course will provide an overview of treatments for common ailments. We will consider each major section of the body and all major articulations. We will focus on treatment of pain from trauma, chronic postural misalignment, with structural integration techniques. All material will be hands on with no texts or handouts. Students are expected to stay focused and attentive and practice techniques outside of class weekly.

11. Professional Practice Guidelines (MC11/33hrs):

Professional Performance and Procedures (MC11-1/13hrs): The course introduces students to the skills and procedures that are required to maintain a safe and competent massage practice. The course also introduces sections on sterility, asepsis, and hygienic practices, and practical clinical guidelines. The course emphasizes professional service manner, attitude, and procedure.

Business Communications (MC11-2/20hrs): This course will provide an overview of treatments for common ailments. The class will consider each major section of the body and all major articulations. The students will learn how to treat pain from trauma, chronic postural misalignment, with structural integration techniques.

12. Practice Management (MC12/20hrs): This course includes how to build a practice, setup accounts, and the laws applicable to massage therapy, with special consideration given to office setup, office management, billing systems, medical insurance claims,



record-keeping, professional liability, and insurance.

13. Public Health (MC13/15hrs): The course focuses on blood pathogens and universal precautions to prevent transmitted diseases. Patient screening to prepare for public health crisis and practices on safety and mitigation of health hazards.
14. Clinical Applications Case Studies (MC14/hrs40): This course emphasizes case studies based on anatomy and physiology, kinesiology, pathology, and contraindications, physiological effects of massage through client assessment. This course also focuses on ethics, laws, and regulations, along with professional guidelines, etc.



The patient must also be aware of his or her body in order to recognize signs and symptoms and imbalances. The patient can then seek remedies at the earliest possible moment.

*-Yellow Emperor's Classic of Medicine Huang Di
(2700-2600 BCE)*



15. **Clinical Practice (MC15/40hrs):** The clinical portion of the academy Tuina program, part of which is devoted to the hands-on practice in a clinical setting. Evidence of completion of a physical exam, including a TB test, must be submitted before a student may enter the teaching clinic.

CONTINUING EDUCATION COURSES

Hot Stone Therapy (MC16/16hrs): Students will learn massage techniques using Basalt stones (water-heated), applying pressure and heat to the body, integrating the techniques with TCM meridian therapy. The stones are coated in oil and can also be used by therapists to deliver various massage strokes, which helps to release muscle tension and achieve a therapeutic effect.

Reflexology (MC17/16hrs): This unique Chinese method teaches you the technique of massage on parts of the feet, with foal to manipulate the areas on the foot, to regulate the function of internal organs. The benefit of pressure on the reflex zones is to be able to relieve stress and pain, and achieve the effect of body healing.

Table Shiatsu (MC18/16hrs): Shiatsu is based on a system of points on the body called meridians. You will learn several different techniques used in this modality including: pressure pint work, assisted stretching and movement. It can be relaxing and rejuvenating, help with general health and well beings, and be used for injury treatment.

Chi Nei Tsang (MC19/16hrs): Students participate in a practical, crossectionalsurvey of three Asian Healing Arts: Chi Nei Tsang, Japanese Hara diagnosis, and Mu points massage. All involve palpation and massage of the abdomen and internal organs: Students complete the class with enough hands-on practice to give basic abdominal treatments.

Facial Massage (MC20/16hrs): The instructor will share this gentle massage technique allowing students to master the skill for good skin-care for men and women, to maintain healthy and youthful skin. Students also can use this technique on face to treat several facial disorders and internal imbalance.



Thai Massage (MC21/16hrs): This course covers a sequence for the Supine position from feet to head, as well as a sitting sequence. Students will be able to apply stretches, acupressure points, and proper use of body weight, thumbs, palms, elbows, knees, and feet, including focused abdominal work.



Notes:



