# galvanize



CALIFORNIA

Volume 5 | Version 2020.5 Effective August 21, 2020– March 31, 2021 Updated August 21, 2020

I certify that this catalog to the best of my knowledge is true and correct in content and policy:

Phillip Alexander Chief Academic Officer

415-805-1888 www.galvanize.com

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#### Notes

#### **Catalog Revisions**

This Galvanize Catalog, California, is updated at least annually, but Galvanize reserves the right to revise it more frequently at its discretion. The most recent edition of the Catalog is the one posted on the Galvanize website, which can be downloaded at <u>www.galvanize.com</u>. A copy of the current Catalog can be requested by sending an email to <u>info@Galvanize.com</u> or by calling the school at 415-805-1888. Such changes will not negatively affect currently enrolled students.

#### **Location of Classes**

All California classes are conducted at our 44 Tehama Street, San Francisco, CA 94015 location or our branch locations at 6060 Center Drive #950 Los Angeles, CA 90045 or 18 S 2nd St, San Jose, CA 95113.

#### **Ownership and Authorization to Operate**

Galvanize is a private institution owned by Galvanize Inc. The company headquarters is located at 1644 Platte Street, Denver, CO 80202. The officers of Galvanize are:

Harsh Patel	CEO
Eric Toler	CFO
James Rhyu	Director
Shaun McAlmont	Director
Vincent Mathis	Director

#### Accreditation

Galvanize is not accredited by an accrediting agency recognized by the United States Department of Education and is not eligible to participate in federal student financial assistance programs.

Galvanize does not offer any programs that prepare students for any official licensure exam in the state of California.

Galvanize is a private institution approved to operate by the California Bureau of Private Postsecondary Education and is in compliance with the standards as set forth in the CEC and 5, CCR.

#### Mandatory Bankruptcy Statement

Galvanize does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy field against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

#### **Note to Prospective Students**

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

#### Questions

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the:

Bureau for Private Postsecondary Education 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834. *or* Bureau for Private Postsecondary Education PO Box 980818 West Sacramento CA 95798-0818 phone: 1-888-370-7589 fax: 916-263-1897 phone 916-431-6959 fax: 916-263-1897 <u>www.bppe.ca.gov</u>

#### Complaints

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 1-888-370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web Site: <u>www.bppe.ca.gov</u>.

# **INTRODUCTION TO GALVANIZE** Galvanize Mission

Galvanize offers a re-imagination of professional and technical education. Our mission is to enable the next generation of data scientists and developers to gain access to practical, realworld skills that provide pathways into industry. Programs at Galvanize include the theoretical understanding of computer science, statistics, and software engineering, paired with industryfocused skills in visualization, business acumen, and the scientific method. Our primary focus is student outcomes, by providing the practical education students need to succeed in the new information economy.

In 2018, Galvanize Inc. acquired Hack Reactor, joining two of the strongest providers of immersive technology programs in their markets. With complementary operations Galvanize and Hack Reactor expect to be able to offer a fuller choice of curriculum to students and enterprise clients by optimizing operations and increasing overall size as a result of the transaction.

#### **Mission Statement**

Hold yourself and others accountable and responsible Create for the future with pride, passion, and urgency Win with trust, integrity, and inclusion Be a team. Do you job. Be a pineapple Continuously learn, grow, and hustle

#### **Galvanize Educational Objectives**

- Providing theoretical and practical learning based on industry needs and student feedback
- Cultivating an environment of student immersion and collaboration
- Employing qualified faculty who offer students personalized attention and professional expertise

# **PROGRAMS OFFERED**

#### **Galvanize Data Science Immersive ("DSI")**

12 Weeks of programming delivered over 13 Weeks full-time, in-person program Total lecture: 99 in-person hours; Total lab: 381 in-person hours Total contact hours: 420 in-person hours

#### **Program Outcomes**

The Data Science Immersive prepares students to become data scientists. There are no license requirements for general work in this career field.

#### **Class Schedule**

Students are expected to be at Galvanize for Data Science instruction from 8:30AM – 5:30PM Monday through Friday for the full course. There are weekly evening events which students are strongly encouraged to attend. A class calendar with holiday closures will be made available to students during the enrollment process. When an unexpected closure occurs due to extraordinary conditions such as inclement weather, students will be notified as soon as possible via email.

#### **Program Description**

Galvanize Data Science Immersive program is designed for individuals who have most of the skills needed to obtain a position as a data scientist. The curriculum spans statistical analysis of data, software engineering, machine learning, and data engineering management. The tools and techniques that we teach are the ones that industry partners regularly tell us are most important in making decisions about hiring.

#### **Graduation Requirements**

In order to qualify for graduation and successfully complete the Data Science Immersive, students should meet the attendance requirements, meet the minimum technical competency, and participate in the Career Services program.

- Attendance: Students are required to attend at least 85% of total class hours, allinclusive (excused and unexcused absences combined.) Students must not exceed 3 unexcused absences throughout the course, or 5% of total class time.
- **Technical Competency:** Students are required to meet and maintain at least a 30% cumulative average on all assessments as outlined by the Data Science academic team
- **Career Services Program:** Students are required to complete all relevant activities in the Career Services Program which could include tasks such as completing a resume and online profile, conducting mock interviews and phone screens with Galvanize staff and delivering a capstone project proposal to the lead instructor.
- **Delivery of Capstone Project**: In order to attain a Complete graduation status, a student must deliver a capstone project approved by Lead Instructor.

Students are also required to fulfill all financial obligations to Galvanize before they graduate.

#### **Total Charges:**

Total Tuition: \$17,780.00 includes:

Nonrefundable registration fee: \$250.00

Course deposit fee: \$2000.00 (required to pay upon enrollment)

- Nonrefundable Student Tuition Recovery Fee: \$0\*\*
- **\*\*** Additional information provided in the catalog under the section "Student Tuition Recovery Fee"

#### **Galvanize Data Science Online Immersive**

12 Weeks of programming delivered over 13 Weeks full-time, on-line program Total lecture: 99 in-person hours; Total lab: 381 in-person hours Total contact hours: 420 in-person hours

#### **Program Description**

The Galvanize Data Science Immersive program takes the time-tested curriculum of the Galvanize Data Science Immersive and makes it accessible to students everywhere. Students learn from instructors face-to-face over video conference. The curriculum spans statistical analysis of data, software engineering, machine learning, and data engineering management. The tools and techniques that we teach are the ones that industry partners regularly tell us are most important in making decisions about hiring. We give them intimate access to teachers, a Help Desk that's ready to answer questions, and a strong peer community, all immediately available through messaging and video chat.

Students will attend class via a live video conference Monday through Friday from 9am to 5pm Monday thru Friday for the entire 12 weeks of the Immersive. There is a scheduled meal break from 12:00PM to 1:00PM.

#### **Galvanize Data Science Online Immersive – Part Time**

30 Weeks Part-Time, on-line program Total lecture: 99 in-person hours; Total lab: 381 in-person hours Total contact hours: 420 in-person hours

#### **Program Description**

The Galvanize Data Science Immersive-Part Time program takes the time-tested curriculum of the Galvanize Data Science Immersive and spreads it out over 30 weeks of instruction, with an additional 2 weeks of break time built in. Students learn from instructors face-to-face over video conference. The curriculum spans statistical analysis of data, software engineering, machine learning, and data engineering management. The tools and techniques that we teach are the ones that industry partners regularly tell us are most important in making decisions about hiring. We give them intimate access to teachers, a Help Desk that's ready to answer questions, and a strong peer community, all immediately available through messaging and video chat.

Students will attend class via a live video conference three times weekly. Twice during the week from 6:00pm to 9:00pm PST, and Saturday from 9:00am-2:00pm PST. Students are required to schedule an additional 5 hours of supported learning as required independent study during the week.

**Program Outline** Galvanize Data Science Immersive

Galvanize Data Science Online Immersive Galvanize Data Science Online Immersive – Part Time

Course Title	Lecture	Lab	Total
DS 101: Programming for Data Science	9.5	22	31.5
DS 102: Statistical Inference	8	23.5	31.5
DS 103: Bayesian Statistics	9.5	28	37.5
DS 104: Data Engineering	5	9	14
DS 105: Supervised Learning	15	36.5	51.5
DS 106: Unsupervised Learning	9	15	24
DS 107: Natural Language Processing	3	14	17
DS 108: Recommendation Systems	4.5	16	20.5
DS 109: Neural Nets	11	18	29
DS 110: Special Topics	8.5	19	27.5
DS 111: Capstone 1	1	33	34
DS 112: Capstone 2	1	33	34
DS 113: Capstone 3	1	44	45
DS 114: Career Services	13.5	10	23.5
Total	99	321	420

#### Hack Reactor Software Engineering Immersive ("SEI")

12 Weeks of programming delivered over 13 Weeks full-time, in-person program Total Lecture: 50 hours, Total Lab: 526 hours Total Contact Hours: 576 hours in-person

#### **Program Outcomes**

During the first half of the onsite immersive, students work through a large amount of new material, at an extraordinary pace. In the second half of the course, students deploy their newly acquired skills to build projects, while learning new technologies. By the time they graduate, students become autonomous engineers, capable of tackling unique problems, and building complex applications. We have developed the immersive program to help support students in achieving this end goal.

#### **Program Description**

The onsite immersive is built around learning advanced programming concepts and becoming familiar with industry-standard applications and tools. (Git, Backbone, Rails, Unix, and TDD testing frameworks.) The program provides a strong professional-support network starting at the application process extending through the student's job-search. This support lead to students garnering higher salaries, better benefits, and greater career

satisfaction. We judge student outcomes by performance on technical interviews for relevant professional roles and job search success rate within six months of completing the program.

#### **Class Schedule**

Students will attend class Monday – Friday from 9am to 8pm and Saturday from 9am to 5:30pm for 12 weeks. The 12 weeks are split by one week without instruction, called "solo week", so students can work on personal projects, review lessons, or outline thesis projects with the assistance of mentors before entering the second half of the program. Students take a 1-hour study hall/lunch break from 12:30pm to 1:30pm daily and a dinner break from 5:30pm to 6:30pm and may take breaks as they wish throughout the day or continue working. Every other day, students are given an extended lunch break. During this time, they are encouraged to exercise and overall, regain a healthy work/life balance.

#### **Total Charges**

Total Tuition: \$17,780.00 Nonrefundable registration fee: \$250.00 Course deposit fee: \$2000.00 (required to pay upon enrollment) Nonrefundable Student Tuition Recovery Fee: \$0\*\* \*\* Additional information provided in the catalog under the section "Student Tuition Recovery Fee" Hack Reactor Software Engineering Online Immersive 12 Weeks of programming delivered over 13 Weeks full-time, online Total Lecture: 50 hours, Total Lab: 526 hours Total Contact Hours: 576 hours in-person

#### **Program Description**

HackReactorSoftware Engineering Online (aka Remote)takesthetime-testedcurriculumofthe HackReactorimmersiveand makes it accessible to students everywhere. Students learn from instructors face-to-face over video conference. They pair program with classmates throughout the course, so they are never workingalone. We give them intimate access to teachers, a HelpDesk that's ready to answer questions, and a strong peer community, all immediately available through messaging and video chat.

#### **Total Charges**

Total Tuition: \$17,780.00 Nonrefundable registration fee: \$250.00 Course deposit fee: \$2000.00 (required to pay upon enrollment) Nonrefundable Student Tuition Recovery Fee: \$0\*\* \*\* Additional information provided in the catalog under the section "Student Tuition Recovery Fee"

#### Hack Reactor Software Engineering Online Immersive - Part Time

36 weeks Part time, online program

Total Lecture: 50 hours, Total Lab: 526 hours Total Contact Hours: 576 hours

#### **Program Description**

Hack Reactor Software Engineering Remote Immersive – Part Time (aka Remote Part Time, "RPT") delivers the same curriculum as our Hack Reactor Software Engineering Immersive over 38 weeks consisting of 36 weeks of instruction and 2 "solo" weeks when students get additional time to work on solo projects with team support. RPT students have access to the Help Desk and messenger services and all other software tools necessary for taking the course as stated above. Both curriculum and support are the same as provided by the Full Time Remote Program.

#### **Class schedule**

Students attend lectures and have designated pair-programming hours monitored by instructors two evenings per week (6:00 p.m. to 9:00 p.m. PT), an additional 9 hours of supported learning as required independent study during the week that students schedule at their convenience, and 5 hours every Saturday (9:00 a.m. to 2:00 p.m.).

#### **Total Charges**

Total Tuition: \$17,780.00 Nonrefundable registration fee: \$250.00 Course deposit fee: \$2000.00 (required to pay upon enrollment) Nonrefundable Student Tuition Recovery Fee: \$0\*\* \*\* Additional information provided in the catalog under "Student Tuition Recovery Fee"

#### Program Outline

Hack Reactor Software Engineering Immersive Hack Reactor Software Engineering Online Immersive (F/T & P/T)

Course Title	Lecture Hours	Lab Hours	Total Hours
Orientation and Pre-course Review	5	12	17
Data Modeling and Classes	6	11	17
Data Structures and Complexity Analysis	3	12.5	15.5
Inheritance Patterns	2	15	17
Algorithms	1.5	15.5	17
Browser Apps, jQuery, and AJAX	1.5	14	15.5
ES6, APIs, and React	2	15	17
React with Redux	2	15	17
Servers and Node	3	12.5	15.5
REST & CRUD	3	14	17
Databases	2	15	17
Authentication	1.5	14	15.5
Full-Stack Overview	0	15.5	15.5
Mini Apps I	0	34	34
Technical Assessment	0.5	8	8.5
Mini Apps II	1	31	32
Front-End Capstone (FEC)	5	77.5	82.5
Professional Resume	1	7	8
System Design Capstone (SDC)	7	124	131
MVP Project	0.5	23.5	24
Career Week / Hiring Sprint	2.5	40	42.5
Total	50	526	576

# **ADMISSIONS REQUIREMENTS & ENROLLMENT PROCEDURES**

Each of Galvanize's immersive programs requires an application, and all candidates are interviewed before an enrollment decision is made. Galvanize does not discriminate based on race, sex, religion, ethnic origin, or disability. Galvanize strongly encourages students from backgrounds underrepresented in the technology industry to apply.

While Galvanize accepts international students, Galvanize does not assist with visa requirements.

Galvanize collects evidence of a high school or equivalent degree or higher before enrollment in a Galvanize program. Galvanize does not accept ability to benefit students.

Galvanize students must be at least 18 years of age.

Students must enroll in an entire Galvanize program, and no credits from any other institutions will transfer to satisfy successful completion of any part of our programs. Galvanize does not award credit for experiential learning towards completion of course requirements and has not entered into any transfer agreement with any other college, university, or school in the State of California.

#### **International Students/Visa Requirements**

While Galvanize accepts international students, Galvanize does not assist with visa requirements, including but not limited to: visa reporting requirements (SEVIS) or any charges associated with applying for or retaining a visa.

#### Language of Instruction

Galvanize does not offer English as a Second Language instruction.

Our programs of study, textbooks, materials and all means of communication are delivered in English. All applicants are interviewed prior to acceptance, if there is a question regarding English language proficiency, the student will need to provide documentation of proficiency. Acceptable documentation of proficiency is:

- TOEFL iBT with a minimum score of 'intermediate' for each section reading, listening, speaking and writing.
- United States Foreign Services Language Rating System minimum rating of 3.

#### **Data Science Immersive (All)**

To be considered for this program, students must be at least 18 years old and have at a high school diploma or equivalent. Some programming experience, and excellent communication skills. Programming experience can be either academic or with self-teaching. They also must be comfortable with college-level statistics and mathematics.

The application process includes and online application form, a technical assessment (Python) and a Data Science Placement Analysis.

#### Hack Reactor Software Engineering Immersive (All)

To be considered for this program, students must be at least 18 years old and have a high school diploma or equivalent. You must be able to demonstrate your understanding of the fundamentals of JavaScript, including a deep understanding of high-order functions.

The application process includes: an online application form, the completion of an online admissions challenge (JavaScript), successfully passing a technical interview (JavaScript) and the completion of Pre-Course materials.

#### ACADEMIC ACCOMODATIONS

Students who seek accommodations related to a disability should contact their campus General Manager or Program Director. Galvanize aims to provide reasonable accommodations to individuals who wish to participate in our educational programs.

#### **PAYMENT INFORMATION**

Payment is not required until an applicant has successfully completed the full admissions process and received acceptance into a Galvanize Immersive program.

An accepted student shall receive his/her Enrollment Agreement from an agent of Galvanize. After reviewing the Enrollment Agreement and agreeing to the terms, an accepted student shall sign the agreement, and the Agent shall countersign.

#### **Tuition**

Total tuition for a Galvanize Immersive is \$17,980. In order to enroll in any Galvanize program an accepted student must pay an upfront deposit of \$2000, which includes a non-refundable registration fee of \$250. The \$2000 deposit is due at the time of signing the student enrollment agreement. The balance of tuition (\$15,980) is due by close of business on the cohort start date, which is the first day of classes. \$.00 is currently being collected for STRF (a nonrefundable charge). The estimated schedule of total charges, including institutional and noninstitutional charges, is equal to the total tuition outlined above.

#### Loans

If the student obtains a loan to pay for an education program, the student will have the responsibility to repay the full amount of the loan plus interest. Galvanize is not eligible to participate in federal student financial assistance programs.

#### **Tuition Assistance**

Galvanize is committed to helping individuals with the aptitude, drive and determination to pursue careers in technology. We provide numerous opportunities for financial support including lending partners, sponsorships, scholarships and veteran education benefits.

For eligible individuals, Galvanize accepts US Veterans with Vocational Rehabilitation benefits, commonly known as Chapter 31. Galvanize does not determine eligibility for this entitlement and complies with all regulations regarding this VA program. For more information, including VA disclosures, visit <u>www.va.gov</u>.

Galvanize has operated within the State of California as a non-accredited institution since our approval by the Bureau for Private Postsecondary Education on April 11, 2016.

Galvanize does not use erroneous, deceptive, or misleading enrollment and advertising practices to recruit student Veterans.

Galvanize, as a subsidiary of K12 Inc., is of sound financial capability to ensure it will fulfill its training commitment. Please reference K12 Inc.'s Annual Reports for additional financial information.

# **POSTPONEMENT CLAUSE**

The School may decide to postpone a program start date. Postponement of a starting date requires a written agreement signed by the student and the School. The agreement will set forth whether the postponement is for the convenience of the school or student, the deadline for the new start date, beyond which the start date will not be postponed.

If the course is not commenced, or the student fails to attend by the new start date set forth in the agreement, the student will be entitled to an appropriate refund of prepaid tuition and fees within 30 days of the deadline in accordance with the School's refund policy and all applicable laws and rules.

#### **PRIOR CREDIT EARNED**

Transfer of credits for prior training will be evaluated on an individual case basis and students will be required to submit official transcripts for evaluation. Credit for Prior Training is at the discretion of the enrolling school's administration.

Galvanize does not award credit for experiential learning.

# **TRANSFERABILITY OF CREDITS**

#### NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Galvanize is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate of completion you earn in Galvanize Data Science Immersive, Hack Reactor Software Engineering Immersive, Hack Reactor

Software Engineering Online Immersive is also at the complete discretion of the institution to which you may seek to transfer. If the (credits or degree, diploma, or certificate) that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Galvanize to determine if your certificate will transfer.

# **STUDENT TUITION RECOVERY FUND (STRF)**

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

# To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teachout plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
- 2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
- 3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
- 4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
- 5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
- 6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.

7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

# FACULTY

Name	Program	Education
Hamid Molavian	DSI	B.A. Physics   Isfahan University of Technology M.Sc. Physics   Sharif University of Technology Ph.D. Computational Physics  University of Waterloo
Tomas Bielskis	DSI	B.A. Mathematics and Economics   Lafayette College Galvanize DSI
Rebecca Phares	SEI	B.A. Asian Studies, B.A. Studio Art   Furman University CELTA
Destiny Walker	SEI	B.A. Political Science   ASU
Yasamin Pourrostami	SEI	B.A. Spanish Language and Literature  Allameh Tabataba'i University M.A Educational Psychology/School Counselling   California State University, Northridge
Eric Do	SEI	B.A. Economics   UCSD
Jordan Holmes	SEI	Hack Reactor SEI University of California, Santa Barbara

Maia Ling	SEI	Hack Reactor SEI
James Van	DSI/SEI	B.A. History, B.A. Black Studies   UCSB M.A., Counselor Education
Arthur Coddington	SEI	B.A Psychology   Princeton PCC Certified Coach for International Coach Federation
Sokhary Eam	SEI	B.S. Management, University Massachusetts Boston M.A. Education Technology, University of San Francisco
Sophie Leroi	SEI	B.A. and M.A. English and French as a Foreign Language, Paris Sorbonne Practitioner Diploma in Executive Coaching, AoEC, London
Cody Daig	SEI	Computer Science courses   Front Range Community College Software Engineering   Hack Reactor SEI EMT Certification   Aims Community College
Robin Kim	SEI	B.A. Economics   University of California, San Diego Hack Reactor SEI AA Business Administration, AA Economics, AA Mathematics   Fullerton College
Hailey Foster	SEI	B.A. Cellular and Molecular Neuroscience   Scripps College M.A Secondary Education and Teaching   University of Southern California Software Engineering Hack Reactor SEI
Annah Patterson	SEI	B.A. Psychology with minor in child development   City University of New York Hack Reactor SEI
Lena Johnson	SEI	B.S. Psychology   Montana State University M.S. Information Systems   University of Utah M.S. Experimental Psychology   Montana State University - Bozeman
Nicole Unsworth	SEI	B.A. Human Communication and Psychology   University of San Diego M.A. Marriage and Family Therapy   Alliant International University
Tiffany McBride	SEI	M.ED. Education and Counseling   University of Missouri
Magee Mooney	SEI	Hack Reactor SEI

		(almost complete) B.A. Mathematics, with Minor Computer Science, San Francisco State University
Leslie Pajuelo	SEI	B.S. Earth Science National University. Hack Reactor SEI
Rupa Sharma	SEI	B.A Television Production Minor Business Admin Hack Reactor SEI
Kate Willet	SEI	B.A English U.C. Berkeley
Julian Yuen	SEI	B.S. Computer Science & Engineering   Massachusetts Institute of Technology
Anthony Kim	SEI	B.S. Biology / Biological Sciences, General   UC Irvine
Lakisha Adams	SEI / DSI	B.A. Art / Art Studies, General & Pan African   California State University - Northridge
Flora Xu	DSI	Ph.D. Mathematics   Claremont Graduate University Master Mathematics   Claremont Graduate University B.S. Mathematics   Nanjing University
Mark Llorente	DSI	Ph.D. Materials Science and Engineering   University of California San Diego B.S. Engineering Physics   University of California, Berkeley
Alex Jacobs	SEI	BA (Chinese) Grinnell College Certified Music Practitioner, Music for Healing and Transition Program Hack Reactor SEI

# CANCELLATION, TERMINATION, AND WITHDRAWAL

# **Student's Right to Cancel**

The student has the right to cancel the enrollment agreement and obtain a refund of all tuition and fees paid, less the \$250 on refundable registration fee, through attendance at the first-class session, or the seventh day after signing the enrollment agreement, whichever is later. Cancellation shall occur when written notice is given via email to admissions@galvanize.com, showing the student no longer wishes to be bound by the enrollment agreement.

If an applicant is denied admission, a full refund will be provided.

#### School's Right to Terminate

Galvanize reserves the right to terminate a student for unsatisfactory progress, failure to comply with the Galvanize Code of Conduct, nonpayment of tuition, or any other breach of the student's agreements with Galvanize. In such a case, the student's official termination date is the date on which the student violates the policy or agreement, which provides the basis for termination.

#### **Refunds Due to Termination or Withdrawal**

If a student withdraws or is terminated from the program after or on the first day of classes and has completed 60% or less of the program, the student is entitled to a pro-rated refund of monies paid. If the student withdraws or is terminated from the program after completing more than 60% of the program, the student is not entitled to a refund. Pro-rated refunds are calculated based on the number of days in the program and the number of days a student attended prior to withdrawal or termination. The refund calculation is based on the official date of termination or withdrawal.

#### **Withdrawal Procedures**

- 1. A student who wishes to withdrawal from Galvanize on or after the commencement of classes should provide written notice by emailing the lead instructor and <u>bursar@galvanize.com</u>
- 2. Upon receiving a written request from the student, Galvanize may grant a leave of absence for acceptable and unavoidable reasons in accordance with the leave of absence policy in the Galvanize catalog. If the student fails to return from the leave of absence, the student's official withdrawal date will be the date Galvanize determines that the students is not returning or the day following the expected return date, whichever is earlier
- 3. Galvanize will administratively withdraw a student who misses seven consecutive, unexcused instructional days without an approved leave of absence. In such a case, the student's official withdrawal date is the student's last day of attendance.
- 4. All refunds will be provided to the student within 30 days of termination of withdrawal.

#### **DEFERMENT POLICY**

Admitted students seeking to defer to a later start date before the commencement of class must seek permission from the Admissions Officer at least 3 weeks prior to the course start date. Pre-start date deferment is contingent upon availability in the desired program.

As a general rule, Galvanize does not offer deferment options after the commencement of class, except in the case of acceptable and unavoidable reasons. Eligible students seeking to move to another cohort must withdraw per aforementioned withdrawal procedures and reapply in an abridged admissions process. Contact the Registrar for more information on this policy and process.

# **LEAVE OF ABSENCE**

Upon receiving a written request from a student, Galvanize may grant a leave of absence for a maximum of seven consecutive days for acceptable and unavoidable reasons.

A request for a LOA must be made in writing to the Lead Instructor before the beginning of the LOA, unless unforeseen circumstances prevent the student from doing so, and must include the reasons for the LOA. If unforeseen circumstances prevent the student from requesting the LOA in person, the student will be required to provide the required LOA request by email. The faculty team will evaluate the LOA request, and the student will be notified of the outcome of the LOA request by email.

The request will then be evaluated by the Program Director and the student will be notified of the outcome of their request by email. A student who is granted a leave-of-absence will be assessed upon their return and assigned a new completion date.

If the student fails to return after the expiration of the leave of absence, the student will be withdrawn from the program, which includes the appropriate refund policy calculations, and the student's official withdrawal date will be the last date of recorded attendance.

# **ATTENDANCE REQUIREMENTS**

#### **Galvanize Data Science Immersive (All)**

Regular attendance has a positive impact on a student's success in the program. Students are expected to be in class for all regularly scheduled class periods and to report to class on time. Galvanize instructors record attendance after class begins and after lunch.

Absences are considered excused if the student has communicated and approved by the instructor prior to the time of class, or if the absence is a result of an unforeseen emergency (e.g. sickness) and the student has provided adequate documentation of the unforeseen emergency. Excused absences must be accompanied by a plan to complete missed work followed by evidence that the work has been completed. Excused and unexcused absences combined must not exceed **15% of the program**.

Late arrivals, early departures and extended lunch leave without prior consultation with the instructor may be considered unexcused. Late arrival is considered 20 minutes late to any class. **Three partial unexcused absences** equal **one full day unexcused absence** and will be counted towards the attendance policy noted above.

Once a student has received **two unexcused absences** the student will receive a warning from the Instructor and be placed on probation.

After a student has received **three unexcused absences** the student is subject to automatic administrative dismissal at the discretion of the Program Director and Lead Instructor.

#### Hack Reactor Immersive (All)

Hack Reactor's program is immersive, so missing a single day of instruction is highly likely to impede a student's academic success. We understand that absence is sometimes unavoidable, but we request that students let us know ahead of time when possible and have a really compelling reason. An absent student disrupts the cohesion of our classroom container so much that missing more than two days during the course, will trigger a discussion with the student about whether their learning goals can still be achieved. In some cases, excessive absences may lead to removal from the class, in other cases, Academic Intervention may be required to continue.

With that in mind, an absence counts as three (3) points, a tardy is one (1) point and leaving early is one (1) point. Students enrolled in our Hack Reactor Software Engineering Immersive Program, Hack Reactor Software Engineering Online Immersive and Hack Reactor Software Engineering Online Immersive – Part Time are allowed a maximum of nine (9) attendance points.

# SATISFACTORY PROGRESS

#### **Galvanize Data Science Immersive (All)**

Data Science students will have regular weekly written assessments to check for understanding on the materials and skills covered in that week. A student's technical performance will be assessed and reported by the instructor on a weekly basis. Completion of academic learning modules is at the discretion of instructors such that the student is deemed capable of satisfying graduation requirements.

Score	Indicator
0-10	Little/no mastery; little/no attempt to
	answer
11-20	Failed attempt
21-30	Some progress but insufficient mastery
31-50	Sufficient mastery with room to learn/grow
51-100	Above/Beyond sufficient mastery

Students must receive 30 points or higher, cumulative average of all assessment tests.

This grading system allows for clear recognition of a struggling student and abundant opportunity for a successful student to explore a new concept in Data Science.

#### Probation

Students who receive fewer than 30 points, cumulative average on assessments will be placed on academic probation and required to show improvement before the following written assessment. A member of the educational team will inform students who are underperforming of their progress. If a student on probation continues to perform below this minimum level after the written assessment could be administratively withdrawn from the program.

A student who is administratively withdrawn from the program due to unsatisfactory technical competency may reapply to a subsequent program after their original program has concluded

#### 1.) Technical Competency

Students must complete class projects and homework and contribute to group projects as assigned. Galvanize does not assign grades, but feedback following formal assessments are distributed electronically to students by instructors. The instructor team will advise students who do not show adequate progress in class and/or during assessments, and an individualized learning plan will be discussed and created with the student. Completion of academic learning modules is at the discretion of instructors such that the student is deemed capable of satisfying graduation requirements.

#### 2.) Career Services Requirements

Galvanize Data Science Immersive focuses both on acquiring technical competencies, building an employment portfolio, and preparing to succeed in interviews for roles relevant to the course content. In order to complete the Galvanize Data Science Immersive program, a student must participate in the Career Services Program which could include such activities as; complete an **approved resume**; complete approved **online profile(s)** assigned by Career Services Team; **complete a mock recruiter phone screen** with Career Services Team and **technical interview** with a designated Instructor.

#### 3.) Graduation Standards

Failure to satisfy Attendance, Technical, and Career Services requirements and/or deliver an approved Capstone project can result in dismissal from the program and an inability to graduate from the program. Students that are not on track to graduate may be issued a verbal or written warning. Students who do not make progress towards meeting Graduation Requirements after appropriate intervention will be dismissed and will not graduate from the program.

#### Hack Reactor Programs (All)

This is a serious course for serious students. We expect students to work hard, act professionally and ask for help as needed. The program curriculum is divided into topical sprints, usually lasting anywhere from 1-3 days each. These sprints incorporate exercises that help cement the concepts reviewed in lectures and assignments. We use assessments at the end of each sprint to monitor progress. If a student cannot pass the assessments, we will do everything we can to give them support, guidance, and further instruction. But, ultimately, assessments will determine whether a student graduates. Instructors will communicate guidelines to individual students during the course of the program explaining what in particular would be expected of them given these and other factors.

#### **Technical Skills**

The program features periodic self-assessments that are tested by an automated system and then reviewed and graded by instructional staff. The system identifies students that may be having technical difficulties encouraging them to set up office hours with instructional staff.

Additionally, staff will proactively monitor student results and reach out to provide feedback and help students refine their technical strategies.

The Technical Assessment is a full-day coding challenge at the halfway point of the Immersive Program. Both of these tests the knowledge and skills developed in the first half of the course. It is a significant portion of the gating Summary Evaluation, which means failure to perform sufficiently on the Technical Assessment could result in removal from the course.

#### Soft skills

Students are regularly graded on a "[no] reason for concern" basis by staff observing students as they collaborate. Students with multiple "reason for concern" notes will be approached with feedback and areas for improvement.

#### **Summary Evaluation**

The Summary Evaluation is a midterm evaluation of proficiency in the course, largely centered around the question "Would Galvanize hire this person onto one of our teams?" The Summary Evaluation takes into consideration technical proficiency, ability to successfully collaborate with pairs and groups, as well as student engagement with classroom requirements and expectations. The Summary Assessment gates participation in the second half of the course.

#### **Assessment Frequency and Evaluation**

Assessments are typically performed at the end of each 1-3-day sprint. Students' technical proficiency and soft skills are evaluated constantly, and instructional staff meet weekly to review individual student progress. Progress reporting typically occurs at the end of a sprint by way of self-assessments and directed feedback from staff.

Students receive a detailed testing analysis of their code from Spectator, our self-assessment tool as well as individualized feedback from instruction staff throughout the program. Students receive a copy of their marks via email, with a red (X) indicating incorrect answers. Students are encouraged to schedule check-ins with technical staff as needed. Scoring a 2 or above on a 0-3 scale for all self-assessments demonstrates satisfactory technical progress.

Galvanize instructional staff conduct student evaluations, considering the student's project completion, assessment performance, emotional health, and daily attendance in real time. A student who is struggling with the technical aspects of the Program may be offered remedial instructional exercises at any point of the program.

If the student is unable to demonstrate an ability to achieve satisfactory progress thereafter, their enrollment may be dismissed. This is largely determined by an independent evaluation of the student's technical and soft skill capabilities. Dismissed students are provided a refund per our refund policy and may reapply to the program. They may be re-admitted as a new student if they are able to demonstrate a clear understanding of the foundational concepts required for admission.

#### Academic Intervention and Dismissal Policy

Hack Reactor is a fast-paced, rigorous and intensive program offered over a condensed period of time. If a student is unable or unwilling to meet expectations or achieve satisfactory progress during any portion of the program, Galvanize will conduct an evaluation of the student's assessments and soft skills and determine whether academic intervention is warranted. Intervention may include remedial coursework, increased frequency of staff counseling or an opportunity to defer to restart the program in an upcoming cohort.

Academic Intervention is discretionary and may not be available in every scenario. Under circumstances where Galvanize determines that Academic Intervention would not successfully address the student's academic deficiencies, the student may be dismissed from the Program and offered a refund as required by law. In addition, a student may be dismissed for academic dishonesty or any violation of Galvanize's behavior, attendance or sexual harassment and misconduct policies.

#### Hack Reactor Program Expectations (All)

This is going to be an amazing ride, but we need to set up some Expectations before we start in order to make sure everyone is able to work in a safe, productive environment.

- 1. Be on time We need to start promptly. This means being ready to start on time, not just being present in the classroom container.
- 2. Be present Because of our condensed schedule, missing a day is going to put you far behind. We understand that in some rare circumstances someone might need to miss a day, but we request that you let us know ahead of time when possible and have a really compelling reason. An absent member disrupts the cohesion of our classroom container so much that if a student misses more than 2 days during the course, we will discuss with the student whether learning goals can still be achieved. In some cases, absence may lead to withdrawal from the program.
- 3. Be good students This is a serious course for serious students. We need you to work hard and ask for help when you need it. We use assessments to monitor progress and, if you cannot pass the assessments, we will do everything we can to give you more support and instruction. But, ultimately, your assessments will determine whether you progress to graduation or not. If you cannot pass the assessments, you may be withdrawn from the program.
- 4. Be respectful We are going to be around each other for many very intense weeks. It is therefore really important that we go out of our way to make each other comfortable. Belittling, aggressive, sexist, racist, or discriminatory language has no place in our learning environment.
- 5. Have a good attitude At times, you may feel ahead of other students. At other times you may feel behind other students. However, we request that you keep a positive, engaged, and motivated attitude. The instructors are available to discuss any situation in which someone feels that their own or someone else's attitude is affecting their own or someone else's learning. We will do our best to help.
- 6. No drinking You can't drink here, and you can't party here.

- 7. Guest policy (onsite immersive only) We understand that you may want to bring friends or mentors to the space. We ask that you let us know ahead of time and check if it fits with the class schedule. Please do not invite 'drop in' guests.
- 8. Be open and willing Hack Reactor is not like most educational experiences and we're going to ask that you bring an open mind and a good attitude to everything we do
- 9. together. If you're not sure why we're doing things in a certain way, please let us know, but be prepared to be on board with a plan that you don't fully understand. Trust us.
- 10. Take care of yourself We don't want you to burn out. Raise red flags with staff early if you feel like you are struggling or overwhelmed. Take care of your body, be healthy.
- 11. Take care of space (onsite immersive only) All of us need to be respectful of the space and make sure that we are keeping it clean and enjoyable to be in.
- 12. Follow the Code of Conduct

We look forward to a really productive and educational course! If you feel that you cannot agree to any of the above, let us know and let's talk about it. Should a student violate any of the Expectations, that student may need to be removed from the class.

# **STUDENT RECORDS**

Galvanize maintains student financial and academic records in digital format while students are enrolled in school. Upon completion of training, student records are merged and maintained in a digital format for no fewer than the minimum number of years required by law. Student records are stored within Salesforce.com with the highest available levels of security. Only faculty and staff members who use this information in the course of their regular duties are given access to student records.

Graduates of the Immersive programs will receive a certificate of completion. Graduates may request a copy of their certificate of completion by contacting the School Administrator at <u>ca.regulatory@galvanize.com</u>.

# **STUDENT SERVICES**

Galvanize offers industry connection services to students during their time of enrollment.

**Guest Speakers:** Industry leaders are invited to the program to discuss their careers and trending topics in the field.

**Events:** Several social and networking events are held each session for students to interact with industry professionals, potential mentors and hiring partners, and members of the Galvanize community.

**Community**: Students are given access to all benefits and amenities given to members of the Galvanize Campus, including but not limited to discounts to industry events, talks and speaker series held on campus, and member-only events to facilitate industry connections.

**Learning Resources**: Students are encouraged to utilize the industry-standard cloud-based resources available online. These include Stack Overflow and GitHub. Included in the curriculum is instruction on how to access and properly utilize these resources, which are freely accessible on the internet.

#### **Career Services & Employment Opportunities**

Led by the Career Services representatives for each region, Galvanize provides job search skills programming, develops and manages relationships with external hiring partners, and hosts opportunities for students to actively engage and interview with those hiring partners.

While assisting in the job search, Galvanize makes no guarantee, expressed or implied, of future employment.

While Galvanize does not guarantee any job, credential, salary, or bonus for any graduate of our programs, we note that our gainfully employed graduates tend to fall under the U.S. Department of Labor Standard Occupational Classification (SOC) 15-1250 Software Developers, Programmers, and Testers and/or 15-2050 Data Scientists.

Current law prohibits any school from guaranteeing job placement as an inducement to enroll students. Students who are not authorized to work in the United States will receive placement assistance limited to interview preparation and resume review. Please contact the enrollment team for more details at: info@galvanize.com

Galvanize does not offer any programs that prepare students for any official licensure exam in the state of California.

#### Housing

Galvanize does not maintain dormitory facilities and does not offer assistance in finding housing. Galvanize does not assist and has no responsibility to find or assist a student in finding housing.

Galvanize San Francisco is located near many public transportation options, including bus and train stops. Students can find housing options within a commutable distance using online tools such as craigslist.com, apartments.com, and Airbnb.com. Prices start around \$1,500/month.

Galvanize Los Angeles is located near bus stops, and paid parking is available in the area. Students can find housing options within a commutable distance using online tools such as craigslist.com, apartments.com, and Airbnb.com. Prices start around \$1,500/Month.

# **CODE OF CONDUCT**

Students are expected to act maturely and demonstrate respect for others, for themselves, and to the larger Galvanize community.

- 1. In order to foster a challenging and safe academic environment, students must:
- 2. Maintain professional relationships with fellow classmates, colleagues, instructors, community members, etc.
- 3. Show respect to others, themselves, and to the larger Galvanize community.
- 4. Be able to process constructive criticism and understand that this feedback is key to their overall learning experience.
- 5. Understand the impact of their behavior both upon the program and the entire Galvanize community.
- 6. Be courteous and responsive in dealing with others.
- 7. Freely accept the responsibility for and consequences of their conduct.
- 8. Communicate professionally if there are issues regarding conduct of themselves or others.

In addition, the following are not permitted and are subject to disciplinary sanctions:

- 1. Uncooperative or disrespectful behavior to your fellow classmates, colleagues, instructors, community members, and visitors to the Galvanize campus.
- 2. Disruptive activity that causes the obstruction of the teaching, learning, or administration of Galvanize programs.
- 3. Violation of any term of the Galvanize Facilities and Portal Use Agreement, including damage to, or destruction of, Galvanize property.
- 4. Acts of falsity including, but not limited to, cheating, plagiarism, forgery, or other forms of academic dishonesty.
- 5. Theft of any kind, including seizing, receiving, or concealing property with knowledge that is has been stolen.
- 6. Using marijuana, tobacco, smoking on campus.
- 7. Possession of weapons, firearms, or illegal drugs at any time on school property.
- 8. Any other violation of published Galvanize policies, rules, regulations, or agreements, including the Galvanize Policy Against Harassment.

Any student may be temporarily suspended or permanently dismissed for violations of the Galvanize Code of Conduct, or program expectations.

#### **Policy Against Harassment**

Galvanize welcomes qualified students and employees of any race, color, national or ethnic origin, sex, age, disability, religion, sexual orientation and gender identity to all the rights, privileges, programs and activities generally available through Galvanize. Consistent with its obligations under the law, Galvanize prohibits unlawful discrimination on the bases of race, color, national or ethnic origin, sex, age, disability, religion, sexual orientation, gender identity or expression, or any other characteristic protected by applicable law in the administration of the programs and activities.

Galvanize also prohibits unlawful harassment including sexual harassment and sexual violence.

Harassment includes offensive verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, sexual images in public spaces, deliberate intimidation, stalking, following, harassing photography or recording, sustained disruption of talks or other events, inappropriate physical contact, and unwelcome sexual attention. Sexual and disruptive language and imagery is not appropriate for any campus, including Galvanize and member areas and cafes.

Students asked to stop any harassing behavior are expected to comply immediately. We expect students to follow these rules at all campuses and class-related social events. Our members, staff, and guests are also subject to this policy against harassment.

If you are being harassed, notice that someone else is being harassed, or have any other concerns, please contact Galvanize faculty or staff immediately. Galvanize faculty and staff will help students contact security or local law enforcement, provide escorts, or otherwise assist those experiencing harassment to feel safe.

#### Discipline

In general, the first violation of the Code of Conduct, Program Expectations or the Policy against Harassment will result in a written warning, but conduct deemed to be sufficiently disruptive or severe, such as harassment of another student, staff member, or community member, may result in immediate suspension or dismissal.

School officials, in collaboration with instructors, will review each case and make a determination regarding the student's actions and status. If the student does not improve his or her conduct after receiving a warning, the student will be permanently dismissed.

# **GRIEVANCES**

#### **Stage 1: Informal Resolution**

Basic steps in the informal process include:

- Begin by discussing the matter with the instructional staff, faculty, or person responsible for the class in which the issue originated.
- If the issue is not resolved, the next contact will be the Program Director to investigate the issue and allegations.
- If you do not know where to begin an informal resolution, the Program Director can help you identify the appropriate office or individual.

#### **Stage 2: Formal Complaint**

If unresolved after following the appropriate informal complaint procedures, the student may choose to have the complaint "officially documented." The student should email their written complaint to ca.regulatory@galvanize.com.

The complaint must contain the following information:

- Complainant's name, cohort name, mailing address, email address and telephone number.
- A detailed description of the specific actions that constituted the complaint and the names and titles of those presumed to be responsible or at fault. It is necessary to demonstrate that one has already attempted to resolve the concern through the informal procedures.
- The date(s) of the alleged improper activities or the condition developed.
- A list of witnesses, if any, including their contact information and the facts known by each. Documentation that supports the complaint if any exists.
- All communications between the student and Galvanize regarding the formal complaint will be directed to the student's email account provided in the complaint form.

#### **Stage 3: Formal Complaint Resolution Process**

Upon submission, the Program Lead or his/her designee will investigate the complaint. The Galvanize staff member will acknowledge receipt of the complaint to the complainant within 3 business days. Complaints will be investigated and resolved within 14 business days of receipt. The Program Lead will advise the complainant if that timeline will not be met due to extenuating circumstances. If the student is not satisfied with the resolution made by the Program Lead, the student may appeal to the Regulatory Team by emailing: ca.regulatory@galvanize.com

#### Stage 4: Appeal

Appeals to the Regulatory Team must be received within 5 working days following communication to the Complainant of the resolution. The Regulatory Team may request additional information from the complainant and any involved Galvanize staff. Complaints will be investigated and resolved within 14 business days of receipt. The Regulatory Team will

advise the complainant if that timeline will not be met due to extenuating circumstances, andissue a written determination of the appeal that shall be provided to the complainant and the impacted faculty or other individual. The Regulatory Team's determination shall be final.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 1-888-370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web Site: <u>www.bppe.ca.gov</u>.

# FACILITIES

Galvanize has ten campuses located throughout the United States

Phoenix, Arizona – 515 E Grant Street Phoenix AZ 85004 San Francisco, California – 44 Tehama Street San Francisco CA 940105 Los Angeles, California - 6060 Center Drive #950 Los Angeles CA 90045 Boulder, Colorado – 1023 Walnut Street Boulder CO 80302 Denver Colorado – 1644 Platte Street Denver CO 80202 New York City, New York – 109 Nassau Street, 4th Floor New York, NY 10039 Austin, Texas – 119 Nueces Street Austin TX 78701 Seattle, Washington – 111 South Jackson Street Seattle WA 98104 San Jose, California - 18 S 2nd St, San Jose, CA 95113

The Galvanize Administrative Office is located at 1644 Platte Street Denver CO 80202. The front desk can be reached at (303) 749-0110.

The maximum class size is 25. The student: teacher ratio is 25:1.

The normal hours of operation for the Galvanize – California location(s) are:

- Monday through Friday from 9am to 8pm.
- Saturday from 9am to 5:30pm.

#### **Facility Descriptions**

#### San Francisco

The Galvanize Soma location is 5 floors plus a basement (actively used) and a rooftop area. There are multiple classrooms designed for student and Immersive requirements. Each floor is lined with member companies renting space, and an atrium in the middle of each floor for assigned and unassigned co-working space. There is a café on the 1<sup>st</sup> floor and a kitchen space on each floor.

#### Los Angeles

The Galvanize Los Angeles location is on one floor. The floor is divided into a kitchen lounge, student computer stations, lecture area, and coffee/conference rooms for private meetings. There is dedicated space for classrooms. One room has a door and can be sectioned as two teaching areas. The second area is a large, open space and will be used as a teaching area.

#### San Jose

The Galvanize San Jose location is located within CommonGrounds Co-working space in downtown San Jose. Our program is delivered in private, sound-isolated suites outfitted with industry-standard computer "pairing stations" that we use at all campus locations for the delivery of the Hack Reactor Software Engineering Immersive. Students have access to many membership benefits at CommonGrounds including use of shared kitchen space, and open seating throughout the building.

#### **EQUIPMENT REQUIREMENTS**

#### **Galvanize Data Science (All)**

Galvanize requires all Data Science Immersive students to provide themselves with a Mac or Ubuntu Linux machine with 4Gs of RAM and recommends a computer from the last 3 years. Galvanize can support students using OSX/ Ubuntu Linux machines. Galvanize is unable to provide technical support to students using a Windows machine.

Galvanize provides equipment, including full paired workstations with Mac mini computers, monitors, keyboards, and mice for the Data Science Immersive students. Galvanize also maintains a professional GitHub account with electronic instructional materials, where students complete all assignments.

#### Hack Reactor Software Engineering Immersive (All)

The Hack Reactor SEI Immersive Programs use a custom software called Learn, which is maintained by Technical Mentors and Core's Infrastructure Team. If students have issues, they inform Galvanize staff and the team will get to solving those problems. Being managed by our internal team not only lets us handle any issues with a speedy turnaround time, but it lets us improve the framework constantly so we're always working with a better version of the software, and student-tested improvements.

Other software includes Slack, Zoom, GitHub, Google Hangouts, Appear.in, AwwApp, and Repl.it each supported by their respective companies. These applications are provided at no cost to the student.

Slack and email are the best means of communication to HR staff should there be any issues with Learn, or third-party software. Students primarily submit their work and assessments through GitHub, though some assignments are submitted via Google Drive. Both technologies allow staff to review and provide instant feedback on student work.

Students are required provide their own computers for the program. Student computers should support a Unix-based platform (like mac OS or Linux). If you choose to use Windows your computer must either; be able to run Ubuntu, and meet the following technical specifications 6GB of RAM, 20GB of drive space free, 2-core 4-thread processor, and 2GHz processor speed OR run your computer must be able to run a dual-boot system for Ubuntu. Please note that these are the basic technical specifications, as these are comparable to the equipment currently used in the engineering field.

In order to ensure student success in the Hack Reactor Program, students must have adequate and reliable access to the internet for the duration of the program. Student must ensure that they are meeting the technical requirements of their Hack Reactor Program. If a technical issue affects your learning ability in the program staff will discuss alternatives with you. Additionally, students must actively participate in the program by keeping their webcam on during class time, except in extenuating circumstances (such as inclement weather or power outages).

#### Meaningful communication

Slack allows staff to connect with the students via instant messaging on a real-time basis. This means that there is no lag in messages sent and received, and no waiting period due to technology. Students are expected to be monitoring their Slack messages during curriculum hours for communications from students and staff. More personal touches, whether one-on-ones, small group sessions, or live Q&As with the entire class, are done face-to-face via Zoom, Appear.in, or Google Hangouts video chat, where the faculty and students have an opportunity to let their personalities shine. Video chats require full participation and engagement in the session at hand. This holds students accountable for their own learning and allows staff to measure any weak points in understanding. We also have a Help Desk feature built into Learn2 that allows students to quickly receive one-on-one support from staff if they need help or have questions about an assignment or concept via video chat.

#### Time and feedback

Galvanize has ample network bandwidth to handle all students video feeds, and communication between students and staff. Each student typically spends the class time in their own home, where the small amount of bandwidth used is small and not a problem. The mix of networking and programs used in the classroom make it that there is no lag between student submission and faculty feedback.

#### **INTELLECTUAL PROPERTY**

The Galvanize programs and all intellectual property related thereto including but not limited to the curriculum is the exclusive property of Galvanize unless noted otherwise. All course work, including any projects performed as a student of the Program, shall be subject to an MIT-style license, which a free software license granting the right to use, study, share (copy), and modify proprietary software, including but not limited to, exercises, learning experiences, solutions,

example projects, material stored in Galvanize private Git repositories, or other training material.

By enrolling in Galvanize, permission is granted free of charge to any student (and Galvanize), to deal in the software without restriction provided that the software is provided "as-is" without warranty of any kind. In no event shall the authors or copyright holders are liable for any claim, damages, or other liability.

#### **PROPRIETARY MATERIALS**

Materials provided or furnished electronically or otherwise, by Galvanize during the course of or in furtherance of student participation belong to Galvanize and/or its licensors. Students have no right to retain the materials and Galvanize reserves the rights to all materials. Students may reproduce, disseminate materials or use materials only during the course of or participation in an immersive program.

#### **MEDIA AND PUBLICITY RELEASE**

Upon enrollment, students grant Galvanize the absolute and irrevocable right and unrestricted permission to use their names, likenesses, images, voices, and/or appearances as such may be embodied in any photos, video recordings, audiotapes, digital images, and the like, taken or made on behalf of the school or its partners.

Students agree that the school has complete ownership of such material and can use said material for any purpose consistent with the school's mission, without providing any compensation to the student for the use of such images, video, likenesses, etc. These school uses include, but are not limited to, videos, publications, advertisements, news releases, Web sites, and any promotional or educational materials in any medium.



# **COURSE DESCRIPTIONS**

#### Algorithms

Students will learn a process for writing solutions to complex computational problems. A tool for visualizing chess board positions will support students in exploring the classic 'N-Queens' algorithms problem.

#### Authentication

Students will learn the basics of web security and user authentication by implementing a secure login system in a web application.

#### Browser apps, jQuery, and AJAX

Students will learn about HTTP, RPCs, REST, and the other mechanisms of how internet traffic is transmitted and digested. Using jQuery, students will practice getting data from a server without a page refresh by building an application that interfaces with the Parse API as a backend.

#### **Career Week**

During this week, students will learn how to search for and apply to software engineering jobs. Students will learn about the entire job-search process from cover letters and phone screens to salary negotiations and offer letter reviews, all the while finalizing their professional portfolio, practicing their interviewing skills and brushing up on fundamental computer science and problem-solving concepts most likely to be found in modern software engineering job interviews. During the latter part of the week, students will begin applying to their very first software engineering positions with the support of their fellow cohort mates, and guidance from their instructional staff.

#### Databases

Students will store data persistently using the languages provided by database packages, including both traditional relational models (e.g. SQL) and more recent non-relational technologies (known commonly as "NoSQL"). Students will also learn to build their own ORM, a technique for shortening the gap between in-memory programs and the Database interface.

#### **Data Modeling and Classes**

By implementing basic data structures like stacks and queues, students will learn some of the fundamentals of software engineering, including abstraction and data modeling, as well as how those tools are used in a complex application. Students will also dive into standard code sharing patterns, including object-oriented classes and mixins, and 4 different class instantiation patterns available in JavaScript.

#### **Data Structures and Complexity Analysis**

Students will dive into advanced data structures by learning to build and implement hash tables, graphs, trees and linked lists while leveraging Big O Notation to assess and describe the

computational complexity of the methods associated with each of these data structures. Students will complete this module understanding advanced data structures and be equipped to select the right data structure for solving a problem with a deep understanding of how to assess time complexity tradeoffs.

#### DS 101: Programming for Data Science

Programming for Data Science introduces students to development workflow, pair programming, and data science tools including python, pandas, matplotlib, linear algebra, and numpy.

#### **DS 102: Statistical Inference**

Statistics and Probability helps students review probability and introduces them to bootstrapping, the central limit theorem, and hypothesis testing.

#### **DS 103: Bayesian Statistics**

Bayesian Statistics will introduce students to the differences between the frequentist and Bayesian statistical approaches. Students will learn Bayesian inference and testing.

#### DS 104: Data Engineering

Data Engineering will introduce students to working with Big Data and concepts efficient computing. These include current big data technologies.

#### **DS 105: Supervised Learning**

Supervised Learning offers students the opportunity to review and strengthen skills from DSI 101, DSI 102, and DSI 103, and build upon them by introducing the most popular and widely used, up-to-date data-science algorithms.

#### **DS 106: Unsupervised Learning**

Unsupervised Learning introduces students to the most popular and widely used unsupervised techniques in Data Science.

#### **DS 107: Natural Language Processing**

Natural Language Processing (NLP) introduces students to basic NLP methods and commonly used algorithms using NLTK and scikit-learn.

#### **DS 108: Recommendation Systems**

Students will learn techniques for building some of the most commonly used recommender systems used in Data Science.

#### **DS 109: Neural Nets**

Neural Nets introduces students to the basic multilayer perceptron and how that translates to more complex neural net systems. They will learn to train from scratch as well as apply transfer learning to neural net models.

#### **DS 110: Special Topics**

Special Topics will cover additional relevant advanced data science algorithms and tools.

#### DS 111: Capstone 1

In Capstone 1, students focus on building a projects based on DS 101 - DS 104, practice presenting their projects, prepare for interviews, and practice. Instructors approve project proposals prior to student construction, to ensure that the project displays a cumulation of skills acquired in the program and that the project is appropriate for the job market.

#### DS 112: Capstone 2

In Capstone 2, students focus on building a projects based on DS 101 - DS 107, practice presenting their projects, prepare for interviews, and practice. Instructors approve project proposals prior to student construction, to ensure that the project displays a cumulation of skills acquired in the program and that the project is appropriate for the job market.

#### DS 113: Capstone 3

In Capstone 3, students focus on building a projects based on the DS 101 - DS 110, practice presenting their projects, prepare for interviews, all culminating in a showcase presentation. Instructors approve project proposals prior to student construction, to ensure that the project displays a cumulation of skills acquired in the program and that the project is appropriate for the job market.

#### **DS 114: Career Services**

In Career Services, students will learn how to job search in the Data Science field. They will learn about the entire job-search process from cover letters and phone screens to salary negotiations and offer letter reviews, all the while finalizing their professional portfolio, practicing their interviewing skills and brushing up on fundamental data science and problemsolving concepts most likely to be found in modern data science job interviews. Additionally, students will begin applying to their first data science positions with the support of their fellow cohort mates and guidance from the instructional staff.

#### ES6, APIs, and React

Students dive into the largest codebase yet, building a video player using the popular React library and features in the latest major version of JavaScript: ECMAScript 6. Students will learn how to think about web apps as components and gain more exposure sending AJAX requests to REST APIs by populating their applications with real data from YouTube.

#### Front-End Capstone (FEC)

Students will be formed into working groups and spend two weeks developing features on a complex web application designed using a micro-service architecture. Students will emulate the day-to-day work of a software engineering and learn about project management, group dynamics and collaboration, product design, software architecture design, server-side rendering and production-level systems. Students will complete this project with a thorough

understanding of how front-end engineering teams work together to build complex web applications.

#### **Full Stack Overview**

Students will revisit all of the technologies and concepts they've learned thus far in the course and put it all together in the form of a full-stack JavaScript web application. Students will learn how to holistically design and craft a full-stack application using the design patterns, frameworks, libraries and tools they've seen up to this point.

#### **Inheritance Patterns**

Students will learn about class inheritance and how to implement subclassing for each of the four instantiation patterns covered earlier in the course. Students will do so by writing a graphical, in-browser application that makes use of various object-oriented code sharing patterns.

#### Mini Apps I

Students will practice the rapid development of miniature web applications to perfect the skill of connecting together the front-end and back-end, all while learning to adapt to the time constraints commonly found during software engineering job interview processes.

#### Mini Apps II

Students will practice the rapid development of miniature web applications to perfect the skill of connecting together the front-end and back-end, all while learning to adapt to the time constraints commonly found during software engineering job interview processes. Mini Apps II contains a more condensed and advanced set of challenges.

#### Minimum Viable Product (MVP) – Project

Students will build their final project of the course by following the MVP mindset – Minimum Viable Product. Ambitious time constraints will be placed upon students to build fully functional software that meets specifications that they design. Students will apply the experiences they had from previous projects to set and meet goals, following project management standards and sound software architecture design principles.

#### **Orientation & Precourse Review**

Students will get acquainted with their fellow cohort mates and learn the structure and rules of the Hack Reactor Software Engineering Immersive at Galvanize while reviewing the Pre-Course curriculum at lightning speed. Students will revisit scopes, closures, and the keyword "this" modules.

#### **Professional Resume**

Students will learn how to write a professional resume and best present their skills and projects. By the end of this module, students will have completed the first draft of their software engineering resume that they will continue to refine with feedback from instructional staff each week until completing the course.

#### **React with Redux**

Students will refactor their previous module to implement Redux, a popular state management library, often coupled with React in larger, more complex applications. Students will gain comfortability with refactoring a codebase to use a technology that helps reduce complexity and technical debt.

#### **REST & CRUD**

Students will gain a deeper understanding of the design patterns used in server-side code by implementing an API that complies with REST principles. For the first time, students will write front-end and back-end code, learning to plug together all the usual facets of modern web applications.

#### Servers and Node

Students will build a custom backend in Node.js to replace the Parse API from the codebase used in a previous module. Students will learn the ropes of Node.js, routing, and how to debug server-side code effectively.

#### System Design Capstone (SDC)

Students will be formed into working groups and be tasked with taking a front-end project to full back-end functionality and scale. Through learning about the principles of large-scale systems design, students will explore how engineering teams prepare and launch software at scale to millions of users. By deploying stress testing, students will tweak and optimize their web applications at every identifiable bottleneck (from user page load to database query) to create high-performing software while replicating the processes of a production-grade engineering organization. Students will complete this project feeling prepared to participate and contribute to a real, world-class engineering team.

#### **Technical Assessment**

Students will undergo a day-long coding challenge that tests the skills and knowledge that they were expected to master during the first half of the course. This assessment contributes as a significant portion of the Summary Evaluation, which means failure to perform sufficiently on the Technical Assessment could result in a student being unable to proceed with the remainder of the course.

# **ACADEMIC CALENDAR**

Galvanize observes the following Holidays:

New Year's Day	January 1, 2020	January 1, 2021
MLK Day	January 20, 2020	January 18, 2021
President's Day	February 17, 2020	February 15, 2021
Memorial Day	May 25, 2020	May 31, 2021
Independence Day	July 3, 2020	July 5, 2021
Labor Day	September 7, 2020	September 6, 2021
Thanksgiving	Nov. 26 and 27, 2020	Nov. 25 and 26, 2021
Christmas	Dec. 24 and 25, 2020	N/A
New Year's Eve	December 31, 2020	N/A
Winter Break	N/A	Dec. 27 - 31, 2021

Program Name	Start Date	End Date	Campus Location			
			Los Angeles	San Francisco	Remote	San Jose
Galvanize Data Science	June 29, 2020	Sep. 25, 2020	$\checkmark$	>	$\checkmark$	
Immersive; Galvanize Data Science Online	Oct. 5, 2020	Jan. 15, 2021	$\checkmark$	$\checkmark$	$\checkmark$	
Immersive	Feb. 1, 2021	April 30, 2021	$\checkmark$	$\checkmark$	$\checkmark$	
	May 17, 2021	Aug. 13, 2021	$\checkmark$	$\checkmark$	$\checkmark$	
	Aug. 30, 2021	Dec. 1, 2021	$\checkmark$	$\checkmark$	$\checkmark$	
Hack Reactor Software Engineering Immersive; Hack Reactor Software	May 11, 2020	Aug. 7, 2020	$\checkmark$	$\checkmark$	$\checkmark$	
	June 29, 2020	Sep. 25, 2020	$\checkmark$	$\checkmark$	$\checkmark$	
Engineering Online Immersive	Aug. 17, 2020	Nov. 13, 2020	$\checkmark$	>	$\checkmark$	$\checkmark$
	Oct. 5, 2020	Jan. 15, 2021	$\checkmark$	>	$\checkmark$	$\checkmark$
	Nov. 16, 2020	Feb. 26, 2021	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
	Jan. 18, 2021	April 16, 2021	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
	Mar. 8, 2021	June 4, 2021	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$

	April 26, 2021	July 23, 2021	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
	June 14, 2021	Sep. 10, 2021	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
	Aug. 2, 2021	Oct. 29, 2021	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$
	Sep. 20, 2021	Dec. 24, 2021	>	$\checkmark$	$\checkmark$	$\checkmark$
	Nov. 8, 2021	Feb. 11, 2022	>	$\checkmark$	$\checkmark$	$\checkmark$
Hack Reactor Software Engineering Online	Dec. 9, 2019	Aug. 22, 2020			$\checkmark$	
Immersive – Part Time	Mar. 30, 2020	Jan. 9, 2021			$\checkmark$	
	May. 19, 2020	Feb. 20, 2021			$\checkmark$	
	July 6, 2020	Apr. 10, 2021		E.	$\checkmark$	
	Aug. 25, 2020	May 29, 2021			$\checkmark$	
	Oct. 12, 2020	July 17, 2021			$\checkmark$	
	Dec. 8, 2020	Sep. 11, 2021			$\checkmark$	
Galvanize Data Science Online Immersive – Part Time	Oct. 5, 2020	May 22, 2021			$\checkmark$	
	Feb. 1, 2021	Sep. 11, 2021			$\checkmark$	
	May 17, 2021	Jan. 15, 2022			$\checkmark$	