

# America Truck Driving School



## 2018 Catalog

**2210 N Main St Suite B  
Santa Ana, CA 92706  
(714) 542-8660  
[www.americatruckdriving.com](http://www.americatruckdriving.com)**

## **Statement of Ownership and Control**

America Truck Driving School is a California Corporation owned by Santiago Rodriguez and Cynthia Rodriguez. America Truck Driving School does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

## **Mission Statement and Purpose**

The mission of America Truck Driving School is to promote student learning through quality, career-oriented training programs in truck driving and help students achieve employment in the trucking industry. The school delivers its programs at locations throughout southern California to meet the needs of a diverse and geographically dispersed student population.

## **Approval Disclosure Statement**

America Truck Driving School is a private institution and was granted institutional approval from the Bureau for Private Postsecondary Education pursuant to CA Education Code. The bureau approval means that the institution and its operation comply with the minimum standards established under the law for occupational instruction by private postsecondary educational institutions and does not imply any endorsement or recommendation by the state or council. Licensure must be re-obtained every five years and is subject to continuing review. Approved are the following courses:

**Class A/B Basic: Individual** (20 hours)

**Class A/B Commercial: Individual** (24 hours)

**Class A/B Refresher: Individual** (24 hours)

**Class A/B Truck Driver: Individual** (48 hours)

**Class A/B Truck and Bus Driver: Individual** (54 hours)

**Class A Truck Driver** (160 hours)

**Class B Truck Driver** (160 hours)

**Class A Truck and Bus Driver** (190 hours)

**Class B Truck and Bus Driver** (190 hours)

America Truck Driving School is not accredited by an accrediting agency recognized by the United States Department of Education.

## **Instruction Information**

Instruction is in residence with a facility occupancy level that will accommodate 30 students at any one time. California statute requires that a student, who successfully completes a course of study, be awarded an appropriate diploma or certificate verifying the fact.

Prospective students are encouraged to visit the physical facilities of the school and to discuss the personal educational and occupational plans with school personnel prior to enrolling or signing enrollment agreements.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at [www.bppe.ca.gov](http://www.bppe.ca.gov) , 2535 Capitol Oaks Dr., Suite 400, Sacramento, CA 95833, Toll Free: 1-(888) 370-7589, or by fax at (916) 263-1897. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

America Truck Driving School is an Equal Opportunity Employer and is in compliance with Title VII of the Civil Rights Act of 1964 as amended, Age Discrimination in Employment Act of 1967, and the Rehabilitation Act of 1973, and employs without regard to sex, race, color, national origin, religion, age, handicap or status as a disabled or Vietnam era veteran.

All information in the content of this school catalog is current and correct and is so certified as true by the Director, Santiago Rodriguez.

## History

America Truck Driving School was founded in 2005 after careful deliberation and consultation with motor carriers. America Truck Driving School is a newly organized education institution, but certainly not one to be taken lightly. Although it is new to the education world, its owners are definitely not new to the commercial transportation field. The instructor has extensive experience as a commercial driver and instructor. He has taken this valuable knowledge and experience and put it to work for you.

Thank you for choosing America Truck Driving School in your effort to improve your lifestyle and that of your family. Our belief is that you have chosen a lifetime career, not just another job field.

## Staff

**Director:** Santiago Rodriguez

-12 years as America Truck Driving School director and California State University Long Beach graduate with a BA in Psychology.

**Administrator:** Monica Calloni

-26 years of experience in the trucking and logistics industry.

**Administrative Assistant:** Emelia Saavedra

-Everest College graduate.

**Job Placement:** Cynthia Rodriguez

-6 years as America Truck Driving School staffing associate.

**Instructor:** Jorge Rodriguez

-21 years as a commercial driver and over 15 years as a head driving instructor.

**Instructor:** Servando Serrato

-16 years as a commercial driver and 3 years as a driving instructor.

## Facilities and Equipment

An office and classroom are located at our main office at 2210 N. Main St Ste B, Santa Ana CA 92706. Additional classrooms and training yard are located at the satellite training site at 12701 Magnolia Ave, Riverside CA 92503. This 1.5-acre commercial property provides the best possible training environment. The facilities are comprised of

approximately 1500 square feet of office space containing a classroom, resource center, and restrooms. The yard facilities are approximately 1 acre used for behind-the-wheel instruction. The over-the-road instruction is provided on the streets and freeways of the Corona area.

Students will receive behind-the-wheel and over-the-road instruction and practice in commercial tractors and trailers of the type used by the transportation industry and using text and lesson material described in each listed program. The equipment used is as follows:

2006 International 6 speed Day Cab (7 units)  
2008 International 6 speed Day Cab (2 units)  
2012 International 10 speed Sleeper  
2001 Freightliner 6 speed Flatbed  
2002 Thomas Bus  
48-foot box trailer  
28-foot box trailer (6 units)

## **Philosophy**

Our curriculum is designed to meet and/or exceed most accepted truck driver training criteria. Student progress is reviewed in a consistent manner to assure full value received for each of our students. The school provides an environment of opportunity, and challenge where students can reach their highest level of achievement, through its use of practical classroom lectures and hands-on experience in a realistic environment.

## **Admission and Licensure Requirements**

Applicants must be at least 18 years old (21 years old for inter-state driving); have an acceptable driving record; possess a valid driver's license and meet specific driver qualifications established by the office of motor carrier safety including a physical examination and drug test; and possess a social security card. Students without a high school diploma or GED must successfully complete an ability to benefit examination. Students must also have a High School, GED, or ATB English proficiency level. The school director reserves the right to accept or reject applicants, in their best interest, based upon the above requirements. All America Truck Driving School training programs are taught in English only per Federal testing guidelines. America Truck Driving School does not accept students from outside the United States of America.

NOTE: Applicants will be disqualified from taking the course if any of the following circumstances are present. Should an individual with such a record wish to learn commercial driving in spite of their record, a driving record waiver will be required.

1. DWI, DUI, OMVI or similar conviction in the last three years.
2. Three or more moving violations in the last two years.
3. Certain felony convictions. (Reviewed with the school director on a case by case situation.)

## **Admission Procedures**

Persons desiring to submit an application for admission should contact the school or one of its representatives. Applicants must be interviewed by a school representative, complete an enrollment agreement, and submit other information which may be required to determine qualifications. All prospective applicants are encouraged to visit the school for a personal tour of the facility.

## **Grading System**

All grades are based on the numerical system students are graded on: written examinations, field tests, driving sessions, methodology, and attitude.

Grading Scale:

A= 90-100

B= 80-89

C= 70-79

D= 60-69

F= Below 60

Driving and other practical skills are graded on a Pass/Fail system. Minimum standards for successful completion require that a student maintain a 70 percent (C average) or higher cumulative grade average in all areas of training. Additional help is provided to slower learners in individual situations.

## **Standards of Satisfactory Progress**

All students at this school are required to maintain a satisfactory progress toward the completion of their program of study. Students must maintain progress that will lead to completion of the program within 150% of the state course length.

## **Graduation Requirements**

The candidate for the certificate must:

1. Have successfully completed all specified requirements for the certificate.
2. Earn a cumulative grade average of at least 70% in each area of training.
3. Be free from all indebtedness to the school or have made satisfactory arrangements for the payment of tuition and fees.

## **Attendance and Leave of Absence Policy**

Students are expected to attend all scheduled classes in order to achieve the highest degree of training. In cases of extreme circumstances, severe illness, death of a family member or military requirements, the school director may, upon written request, waive the attendance policy and grant a leave of absence.

## **Student Conduct Policy**

Students shall at all times conduct themselves in an exemplary manner, both in and out of school. A student may be dismissed or put on probation for:

1. Unsatisfactory progress.
2. Being under the influence of, or in the possession of, alcohol or illegal drugs of any kind.
3. Operating equipment in such a manner that life or property is endangered.
4. Gambling on school property.

5. Insubordination and/or intolerable conduct.
6. Willful abuse of school equipment or property.
7. Excessive absenteeism.
8. Failure to make payments on due dates.

## **Student Services**

### **Resource Materials**

Our resource center contains volumes, periodicals and audio/visual materials directly related to training. These reference materials supplement texts and other related materials used in the classroom. Reference books and other course related materials may be purchased from the school as needed or desired. This area may be accessed at any time during the training period with permission from school personnel.

### **Student Housing**

The school does not provide housing to students. The school also does not assist in finding room in board. Daily housing ranges from \$50-\$90 a day. Monthly housing ranges from \$1200 to \$1500.

### **Student Records and Right of Privacy**

The federal right of privacy act enables all students to review their academic records, including grades, attendance, and counseling reports. Student records are confidential and only such agencies or individuals authorized by law are allowed access without written permission of the student. State law requires the school to maintain these records for a minimum of five years. Students may request a review of their records by writing to the director of the school.

### **Grievance Procedure**

Persons seeking to resolve problems or complaints should first contact the instructor in charge. Requests for further action may be made to the Director, Santiago Rodriguez. If the matter is still unresolved, the next step is to explain the problem in writing to the school's president. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 1 (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site [www.bppe.ca.gov](http://www.bppe.ca.gov).

### **Records Retention**

All student transcripts are maintained indefinitely. Enrollees are advised and cautioned that state law requires this educational institution to maintain school and student records for at least a period of five years.

### **Job Search Assistance**

America Truck Driving School provides job placement assistance. The school maintains contact with local and long-distance carriers regarding their driver needs. This information is made available to our students and graduates.

## **State Licensing Requirements**

Residents of California are required to have a Commercial driver's license to drive a commercial vehicle. School graduates must pass a California Department of Motor

Vehicles driving examination at a location specified by the department. The examination is a state requirement. The program offered by the school will prepare the student for this examination. At no additional cost to its graduates, the school will set an appointment as soon as possible after graduation and provide the proper vehicle and licensed employee for the purpose of testing. In the event a person fails, the school will set an appointment for re-testing. Appointments for initial testing take priority.

### **Notice Concerning Transferability of Credits and Credentials Earned at our Institution and Other Institutions**

The transferability of credits you earn at America Truck Driving School is at the complete discretion an institution to which you may seek to transfer. Acceptance of the diploma you earn at America Truck Driving School is also at the discretion of the institution to which you may seek to transfer. If the diploma that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending America Truck Driving School to determine if your diploma will transfer.

Additionally, America Truck Driving School does not accept transfer credits from any other institution or through challenge examinations and achievement tests. This institution has not entered into an articulation or transfer agreement with any other college or university.

Furthermore, it is at the sole discretion of the Director to award credit for prior experiential learning based on an in person meeting. All experiential proof and documentation shall be presented at the meeting and the Director's decision shall be final. There is no charge for the in person meeting.

### **Tuition Policies and Fees**

All tuition and fees are payable prior to commencement of classes unless other arrangements are made.

### **Financial Assistance**

For students who may require assistance with paying for the course, private tuition financing or re-training agency assistance may be available to those who qualify. This institution participates in Workforce Investment Act, Employment Development Department, and Department of Rehabilitation funding programs. Any student interested in funding through these institutions must contact them directly to qualify and receive all applicable consumer information pursuant to the federal and state financial aid programs.

## Tuition and Fee Schedule

Course	Tuition	Books	Tools/Other	Total
Class A/B Basic: Individual	\$1695	\$200	\$100	\$1995
Class A/B Commercial: Individual	\$2095	\$200	\$100	\$2395
Class A/B Refresher: Individual	\$2270	\$250	\$510	\$3030
Class A/B Truck Driver: Individual	\$4535	\$250	\$510	\$5295
Class A/B Truck and Bus Driver: Individual	\$5535	\$250	\$510	\$6295
Class A Truck Driver	\$4535	\$250	\$510	\$5295
Class B Truck Driver	\$4535	\$250	\$510	\$5295
Class A Truck and Bus Driver	\$5535	\$250	\$510	\$6295
Class B Truck and Bus Driver	\$5535	\$250	\$510	\$6295

### Student Tuition Recovery Fund:

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans and
2. Your total charges are not paid by a third party payer such as an employer, government program, or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program, or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.



3. The school's failure to pay or reimburse loan proceeds under a federally granted student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or the Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

## **Additional Costs**

In addition to tuition, fees, and expenses, students are responsible for the cost of (unless otherwise stated on your enrollment agreement) housing, meals, and transportation to and from the school.

## **Refund Policy and Right to Cancel**

1. A student may cancel this agreement at any time by notifying the school in writing, by mail, or in person. If canceled in writing within seven business days after the signing of this agreement or on the first day of classes, whichever is later, all monies shall be refunded within 30 days. If a student is rejected for training or if a course is canceled, the student will receive a refund of all monies paid. If notice of cancellation is made after seven business days of signing the agreement but prior to or on the first day of instruction, (any notice to cancel may be mailed, faxed, or delivered in person) all fees paid shall be refunded less a registration fee not to exceed \$100. If the student withdraws after the cancellation period, all tuition, fees, and other charges shall be refunded on a pro-rata basis, less a registration or administrative fee of \$100.
2. Once purchased, equipment becomes the property of the student.
3. You have the right to withdraw from the school at any time. If you withdraw from the course instruction after the cancellation period as in #1, the school will remit a refund less a registration fee not to exceed \$100 within 30 days following your withdrawal. You are, obligated to pay only for the educational services rendered until you have completed 60% of the course of instruction. However, after you have completed 60% of the course of instruction, there is no refund. The refund shall be the amount you paid for instruction multiplied by fraction, the numerator of which is the number of hours of instruction which you have not received but for which you have paid, the denominator of which is the total number of hours of instruction for which you have paid. If the amount you have paid is more than the amount that you owe for the time attended, then a refund will be made within 30 days of withdrawal. If the amount you owe is more than the amount you have paid, then you will have to make arrangements to pay it.
4. Hypothetical Refund Example: Assume you, upon enrollment in a 40-hour course, pay \$1000 for tuition, \$100 for registration fee, and withdraw after completing 10 hours (25%).

$$\begin{array}{r} \$1100 - \$100 - \$250 = \$750 \\ \text{Paid} \quad \text{Fee} \quad 25\% \quad \text{Refund} \end{array}$$

5. For the purpose of determining the amount you owe, you shall be deemed to have withdrawn from the course when any of the following occurs: (a) You notify the school of your withdrawal or the actual date of withdrawal; (b) School terminates your enrollment; (c) You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance.
6. If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

## Curriculum: Class A/B Basic: Individual

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	None
CDL Reference	Commercial Drivers Handbook
Handouts	None

The following curriculum outline for the 20 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset backing, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 20 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	.5
	Tractor/Trailer Operation	.5
	Yard Skills	.5
	Road Training	.5
Yard Skills	Vehicle Familiarization	2.0
	Pre-trip Inspection (Yard)	2.0
	Straight Line Backing	2.0
	Alley Dock Backing	2.0
	Offset Backing	2.0
	Parallel Backing	2.0
Street Driving	Pre-trip Inspection (Road)	2.0
	6 speed road training city	2.0
	6 speed road training highway	2.0

## Curriculum: Class A/B Commercial: Individual

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	None
CDL Reference	Commercial Drivers Handbook
Handouts	None

The following curriculum outline for the 24 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset parking, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 24 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	.5
	Tractor/Trailer Operation	.5
	Yard Skills	.5
	Road Training	.5
Yard Skills	Vehicle Familiarization	2.0
	Pre-trip Inspection (Yard)	2.0
	Straight Line Backing	2.0
	Alley Dock Backing	2.0
	Offset Backing	2.0
	Parallel Backing	2.0
Street Driving	Pre-trip Inspection (Road)	2.0
	6 speed road training city	2.0
	6 speed road training highway	2.0
	10 speed road training city	2.0
	10 speed road training highway	2.0

## Curriculum: Class A/B Refresher: Individual

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	General Knowledge, Combination, Air Brakes, Tankers, Doubles/Triples, Pre-Trip
CDL Reference	Commercial Drivers Handbook
Handouts	Handouts from various suppliers and other sources as they relate to the specific area of training.

The following curriculum outline for the 24 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, examinations, pre and log book instruction, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset parking, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 24 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	.5
	Tractor/Trailer Operation	.5
	Yard Skills	.5
	Road Training	.5
Yard Skills	Vehicle Familiarization	2.0
	Pre-trip Inspection (Yard)	2.0
	Straight Line Backing	2.0
	Alley Dock Backing	2.0
	Offset Backing	2.0
	Parallel Backing	2.0
Street Driving	Pre-trip Inspection (Road)	2.0
	6 speed road training city	2.0
	6 speed road training highway	2.0
	10 speed road training city	2.0
	10 speed road training highway	2.0

## Curriculum: Class A/B Truck Driver: Individual

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	General Knowledge, Combination, Air Brakes, Tankers, Doubles/Triples, Pre-Trip
CDL Reference	Commercial Drivers Handbook
Handouts	Handouts from various suppliers and other sources as they relate to the specific area of training.

The following curriculum outline for the 48 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, examinations, pre and log book instruction, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset parking, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 48 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	1.0
	Tractor/Trailer Operation	1.0
	Yard Skills	1.0
	Road Training	1.0
Yard Skills	Vehicle Familiarization	3.0
	Pre-trip Inspection (Yard)	5.0
	Straight Line Backing	4.0
	Alley Dock Backing	4.0
	Offset Backing	4.0
	Parallel Backing	4.0
Street Driving	Pre-trip Inspection (Road)	4.0
	6 speed road training city	4.0
	6 speed road training highway	4.0
	10 speed road training city	4.0
	10 speed road training highway	4.0

## Curriculum: Class A/B Truck and Bus Driver: Individual

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	General Knowledge, Combination, Air Brakes, Tankers, Doubles/Triples, Passenger, Pre-Trip
CDL Reference	Commercial Drivers Handbook
Handouts	Handouts from various suppliers and other sources as they relate to the specific area of training.

The following curriculum outline for the 54 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, examinations, pre and log book instruction, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset parking, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 54 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	1.0
	Tractor/Trailer Operation	1.0
	Yard Skills	1.0
	Road Training	1.0
Yard Skills	Vehicle Familiarization	4.0
	Pre-trip Inspection (Yard)	5.0
	Straight Line Backing	4.5
	Alley Dock Backing	4.5
	Offset Backing	4.5
	Parallel Backing	4.5
Street Driving	Pre-trip Inspection (Road)	5.0
	6 speed road training city	5.0
	6 speed road training highway	5.0
	10 speed road training city	4.0
	10 speed road training highway	4.0

## Curriculum: Class A Truck Driver

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	General Knowledge, Combination, Air Brakes, Tankers, Doubles/Triples, Pre-Trip
CDL Reference	Commercial Drivers Handbook
Handouts	Handouts from various suppliers and other sources as they relate to the specific area of training.

The following curriculum outline for the 160 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, examinations, pre and log book instruction, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset parking, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 160 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	1.0
	Tractor/Trailer Operation	1.0
	Yard Skills	1.0
	Road Training	1.0
Yard Skills	Vehicle Familiarization	2.0
	Pre-trip Inspection (Yard)	5.0
	Straight Line Backing	18.0
	Alley Dock Backing	18.0
	Offset Backing	18.0
	Parallel Backing	18.0
Street Driving	Pre-trip Inspection (Road)	5.0
	6 speed road training city	18.0
	6 speed road training highway	18.0
	10 speed road training city	18.0
	10 speed road training highway	18.0



## Curriculum: Class B Truck Driver

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	General Knowledge, Air Brakes, Tankers, Doubles/Triples, Pre-Trip
CDL Reference	Commercial Drivers Handbook
Handouts	Handouts from various suppliers and other sources as they relate to the specific area of training.

The following curriculum outline for the 160 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, examinations, pre and log book instruction, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset parking, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 160 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	1.0
	Tractor/Trailer Operation	1.0
	Yard Skills	1.0
	Road Training	1.0
Yard Skills	Vehicle Familiarization	2.0
	Pre-trip Inspection (Yard)	5.0
	Straight Line Backing	18.0
	Alley Dock Backing	18.0
	Offset Backing	18.0
	Parallel Backing	18.0
Street Driving	Pre-trip Inspection (Road)	5.0
	6 speed road training city	18.0
	6 speed road training highway	18.0
	10 speed road training city	18.0
	10 speed road training highway	18.0

## Curriculum: Class A Truck and Bus Driver

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	General Knowledge, Combination, Air Brakes, Tankers, Doubles/Triples, Passenger, Pre-Trip
CDL Reference	Commercial Drivers Handbook
Handouts	Handouts from various suppliers and other sources as they relate to the specific area of training.

The following curriculum outline for the 160 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, examinations, pre and log book instruction, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset parking, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 190 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	1.0
	Tractor/Trailer Operation	1.0
	Yard Skills	1.0
	Road Training	1.0
Yard Skills	Vehicle Familiarization	6.0
	Pre-trip Inspection (Yard)	10.0
	Straight Line Backing	20.0
	Alley Dock Backing	20.0
	Offset Backing	20.0
	Parallel Backing	20.0
Street Driving	Pre-trip Inspection (Road)	10.0
	6 speed road training city	20.0
	6 speed road training highway	20.0
	10 speed road training city	20.0
	10 speed road training highway	20.0

## Curriculum: Class B Truck and Bus Driver

D.O.T	#292.353, 363, 463, 483, 667
C.I.P.	#49.0205
Text and Lesson Materials	General Knowledge, Air Brakes, Tankers, Doubles/Triples, Passenger, Pre-Trip
CDL Reference	Commercial Drivers Handbook
Handouts	Handouts from various suppliers and other sources as they relate to the specific area of training.

The following curriculum outline for the 160 hour Commercial Truck Driver training program is designed to insure that each student receives quality up-to-date complete training. The outline will insure that all students are taught the same way. The training program consists of three distinct parts: pre-trip inspection, yard training, and over-the-road training.

**Section I** covers pre-trip inspection preparation topics. The section includes orientation, theory, familiarization, Federal Motor Carrier safety regulations, examinations, pre and log book instruction, and full interior and exterior pre-trip inspection practice.

**Section II** is the yard skills training segment. This includes straight line backing, measured stops, measured turns, offset parking, alley docking, parallel parking and more emphasis on pre-trip inspection.

**Section III** is the over-the-road training portion. This section will cover all aspects of safe driving and vehicle control. It will cover a wide range of situations in city traffic. The objective of this section is to make sure that each graduate has received sufficient training to make them qualified and efficient, and prepares them for State Licensing.

The mission and purpose of this course is to adequately prepare the student in every aspect to pass the California State Commercial Drive Test, with the objective being to gain reasonable employment as a commercial driver.

### 190 Hour Course Outline

Class	Subject	Clock Hours
Theory	Orientation	1.0
	Tractor/Trailer Operation	1.0
	Yard Skills	1.0
	Road Training	1.0
Yard Skills	Vehicle Familiarization	6.0
	Pre-trip Inspection (Yard)	10.0
	Straight Line Backing	20.0
	Alley Dock Backing	20.0
	Offset Backing	20.0
	Parallel Backing	20.0
Street Driving	Pre-trip Inspection (Road)	10.0
	6 speed road training city	20.0
	6 speed road training highway	20.0
	10 speed road training city	20.0
	10 speed road training highway	20.0

