

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2017 & 2018

Master's in Psychology (2 years post-coursework)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	1	1	1	100%
2018	3	3	3	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	1	1	1	0	0%
2018	3	3	2	1	50%

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	1*	1*

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	1*	0	1*

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	1*

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	1*

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017					
2018					

This program is not designed to prepare students for a licensure examination.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	1	0	0	0	0	0	0
2018	2*	1*	0	0	0	1*	0

A list of sources used to substantiate salary disclosures is available from the school by contacting AcademicRecords@MeridianUniversity.edu.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$49,000. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2018: \$43,624. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2018 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2018 graduates who took out federal student loans at this institution.	The percentage of graduates in 2018 who took out federal student loans to pay for this program.
0	50%	\$20,500	33%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows **the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans** within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date

Definitions

- **“Number of Students Who Began the Program”** means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- **“Students Available for Graduation”** is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **“Number of On-time Graduates”** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **“On-time Completion Rate”** is the number of on-time graduates divided by the number of students available for graduation.
- **“150% Graduates”** is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- **“150% Completion Rate”** is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- **“Graduates Available for Employment”** means the number of graduates minus the number of graduates unavailable for employment.
- **“Graduates Unavailable for Employment”** means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- **“Graduates Employed in the Field”** means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **“Placement Rate Employed in the Field”** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **“Number of Graduates Taking Exam”** is the number of graduates who took the first available exam in the reported calendar year.
- **“First Available Exam Date”** is the date for the first available exam after a student completed a program.
- **“Passage Rate”** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- **“Number Who Passed First Available Exam”** is the number of graduates who took and passed the first available licensing exam after completing the program.
- **“Salary”** is as reported by graduate or graduate’s employer.
- **“No Salary Information Reported”** is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

To cancel this *Enrollment Agreement* and obtain a refund, the student must provide written notice to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. If the student is entitled to a refund, the refund will be mailed within 45 days. However, if the student owes monies, the refund amount will first be applied towards any outstanding financial aid debts following the Return of Title IV Funds policy or Meridian University, whichever is applicable. For the purpose of determining a refund under this section, students shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- **The student notifies the University, in writing, of the student's withdrawal.** (See *Refundable Tuition Policy* below)
- **The University terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the University; absences in excess of maximum set forth by the University; and/or failure to meet financial obligations to the University.** (See the *Student Handbook* for a full description of Administrative Withdrawal.)
- The student fails to return from a Leave of Absence.

Refundable Tuition Policy

The student has a right to a full refund of all charges for instruction less the amount of \$250 for application or deposit if the student cancels this *Enrollment Agreement* prior to the first day of class or the seventh day after enrollment, whichever is later. In addition, the student may withdraw or take an approved Leave of Absence from the program after instruction has started and receive a prorated/partial refund for the unused portion of the tuition and other refundable charges (through 60% of class of each quarter).

Tuition Refund Calculation

- On or before the first day of class of the quarter*100% refunded
- **Day 2 to day 29 of class of the quarter**..... ****See note**
- Day 30 and beyond of class of the quarter.....0% refunded

*Or within 7 days of signing the Enrollment Agreement.

**Note: Refund calculations from day 2 to day 29 of class of the quarter are calculated as follows: The number of days of class of the quarter that the student was enrolled is divided by the total number of scheduled days of class per quarter, in accordance with Meridian academic policy. This calculation produces the percentage of tuition that the student owes, and therefore their refund amount is the complementary percentage.

Residential Accommodations Fee Refund Policy

Students who plan to miss a week-long residency who have signed up for the Residential Accommodations Plan for the quarter will be eligible for a partial refund of the Residential Accommodations Fee if written notification is submitted to academicrecords@meridianuniversity.edu by the deadline established for refunds for the specific residency in the Residential Accommodations Plan for the quarter. The prorated refund will not include the non-refundable portion of the fee, which is \$400. If a student attends any portion of a residency and then withdraws, takes a Leave of Absence, or misses a portion of the residency, a refund will only apply to future residencies and not the residency during which the student withdrew, missed classes, or took a Leave of Absence.

STUDENT'S RIGHT TO CANCEL (CONTINUED)

Doctoral Project Refund Policy

Students who withdraw while inside a doctoral project clock must submit a written request to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. The date of withdrawal will be determined by the date written notification is received by the Records Office. If a continuation student withdraws after the first day of a quarter, the student will be charged based on the quarterly breakdown of their doctoral project fee, including charges applicable to the current quarter. Any excess payment will be refunded within forty five (45) days of notification of withdrawal, or as required by state and federal regulations. Students are not approved to take a leave of absence during the doctoral clock enrollment period. However the student does have the option to withdraw from their degree program. For example, if a student withdraws in the middle of their second quarter of their eight quarter dissertation clock, they would be refunded all but two-quarters worth of their dissertation fee, which covers eight-quarters. Any financial aid would be canceled, and a Return of Title IV Aid calculation would be completed.

Continuation Fee Refund Policy

Continuation students who complete all graduation requirements or withdraw from Meridian University will receive a refund of the Continuation Fee, prorated on a *quarterly* basis, based on their date of degree conferral or effective date of withdrawal. Continuation students who complete their program or withdraw on or after June 1 of an academic year will not receive a prorated Continuation Fee refund.

ONLINE LEARNING PLATFORM AND REFUND POLICY

At Meridian, courses are either fully online or they are onsite with an online component. Once login credentials are provided to **the student, it is the student's responsibility to engage course materials on a timely basis.** Students have the right to cancel the *Enrollment Agreement* and receive a full refund as long as the student cancels prior to receiving the online credentials and the launch of the courses in the Online Learning Platform where lessons and materials are found. Cancellation is effective on the date that written notice of cancellation is received.

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2017 & 2018

Ph.D. in Psychology (7 years post-coursework)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	9	9	2	22%
2018	9	9	2	22%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	9	2	0	0	0
2018	9	2	1	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting AcademicRecords@MeridianUniversity.edu.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	*	*	*
2018	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	*	*	*
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	*	*
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	*	*
2018	0	0

Student's Initials: _____ Date: _____

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017					
2018					

Meridian students in this program are not required to pass any licensing exams in order to graduate and become employed in the field. Some students may choose to take a licensing exam. Statistics regarding Meridian student licensure pass rates are available at <https://meridianuniversity.edu/admissions/studentssuccess>.

Student's Initials: _____ Date: _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	*	*	*	*	*	*	*
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school by contacting AcademicRecords@MeridianUniversity.edu.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$117,000. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2018: \$111,156. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2018 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2018 graduates who took out federal student loans at this institution.	The percentage of graduates in 2018 who took out federal student loans to pay for this program.
0	47%	0	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows **the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans** within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

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Student Name - Print

Student Signature

Date

School Official

Date

Definitions

- **“Number of Students Who Began the Program”** means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- **“Students Available for Graduation”** is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **“Number of On-time Graduates”** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **“On-time Completion Rate”** is the number of on-time graduates divided by the number of students available for graduation.
- **“150% Graduates”** is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- **“150% Completion Rate”** is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- **“Graduates Available for Employment”** means the number of graduates minus the number of graduates unavailable for employment.
- **“Graduates Unavailable for Employment”** means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- **“Graduates Employed in the Field”** means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **“Placement Rate Employed in the Field”** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **“Number of Graduates Taking Exam”** is the number of graduates who took the first available exam in the reported calendar year.
- **“First Available Exam Date”** is the date for the first available exam after a student completed a program.
- **“Passage Rate”** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- **“Number Who Passed First Available Exam”** is the number of graduates who took and passed the first available licensing exam after completing the program.
- **“Salary”** is as reported by graduate or graduate’s employer.
- **“No Salary Information Reported”** is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

To cancel this *Enrollment Agreement* and obtain a refund, the student must provide written notice to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. If the student is entitled to a refund, the refund will be mailed within 45 days. However, if the student owes monies, the refund amount will first be applied towards any outstanding financial aid debts following the Return of Title IV Funds policy or Meridian University, whichever is applicable. For the purpose of determining a refund under this section, students shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- **The student notifies the University, in writing, of the student's withdrawal.** (See *Refundable Tuition Policy* below)
- **The University terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the University; absences in excess of maximum set forth by the University; and/or failure to meet financial obligations to the University.** (See the *Student Handbook* for a full description of Administrative Withdrawal.)
- The student fails to return from a Leave of Absence.

Refundable Tuition Policy

The student has a right to a full refund of all charges for instruction less the amount of \$250 for application or deposit if the student cancels this *Enrollment Agreement* prior to the first day of class or the seventh day after enrollment, whichever is later. In addition, the student may withdraw or take an approved Leave of Absence from the program after instruction has started and receive a prorated/partial refund for the unused portion of the tuition and other refundable charges (through 60% of class of each quarter).

Tuition Refund Calculation

- On or before the first day of class of the quarter*100% refunded
- **Day 2 to day 29 of class of the quarter**..... ****See note**
- Day 30 and beyond of class of the quarter.....0% refunded

*Or within 7 days of signing the Enrollment Agreement.

**Note: Refund calculations from day 2 to day 29 of class of the quarter are calculated as follows: The number of days of class of the quarter that the student was enrolled is divided by the total number of scheduled days of class per quarter, in accordance with Meridian academic policy. This calculation produces the percentage of tuition that the student owes, and therefore their refund amount is the complementary percentage.

Residential Accommodations Fee Refund Policy

Students who plan to miss a week-long residency who have signed up for the Residential Accommodations Plan for the quarter will be eligible for a partial refund of the Residential Accommodations Fee if written notification is submitted to academicrecords@meridianuniversity.edu by the deadline established for refunds for the specific residency in the Residential Accommodations Plan for the quarter. The prorated refund will not include the non-refundable portion of the fee, which is \$400. If a student attends any portion of a residency and then withdraws, takes a Leave of Absence, or misses a portion of the residency, a refund will only apply to future residencies and not the residency during which the student withdrew, missed classes, or took a Leave of Absence.

STUDENT'S RIGHT TO CANCEL (CONTINUED)

Doctoral Project Refund Policy

Students who withdraw while inside a doctoral project clock must submit a written request to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. The date of withdrawal will be determined by the date written notification is received by the Records Office. If a continuation student withdraws after the first day of a quarter, the student will be charged based on the quarterly breakdown of their doctoral project fee, including charges applicable to the current quarter. Any excess payment will be refunded within forty five (45) days of notification of withdrawal, or as required by state and federal regulations. Students are not approved to take a leave of absence during the doctoral clock enrollment period. However the student does have the option to withdraw from their degree program. For example, if a student withdraws in the middle of their second quarter of their eight quarter dissertation clock, they would be refunded all but two-quarters worth of their dissertation fee, which covers eight-quarters. Any financial aid would be canceled, and a Return of Title IV Aid calculation would be completed.

Continuation Fee Refund Policy

Continuation students who complete all graduation requirements or withdraw from Meridian University will receive a refund of the Continuation Fee, prorated on a *quarterly* basis, based on their date of degree conferral or effective date of withdrawal. Continuation students who complete their program or withdraw on or after June 1 of an academic year will not receive a prorated Continuation Fee refund.

ONLINE LEARNING PLATFORM AND REFUND POLICY

At Meridian, courses are either fully online or they are onsite with an online component. Once login credentials are provided to **the student, it is the student's responsibility to engage course materials on a timely basis.** Students have the right to cancel the *Enrollment Agreement* and receive a full refund as long as the student cancels prior to receiving the online credentials and the launch of the courses in the Online Learning Platform where lessons and materials are found. Cancellation is effective on the date that written notice of cancellation is received.

SCHOOL PERFORMANCE FACTSHEET
CALENDAR YEARS 2017 & 2018

Ed.D. in Organizational Leadership (6 years post-coursework)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0
2018	0	0	0	0

* This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program began on 2/1/2014. As of 2/1/2024, two full years of data for this program will be available.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting AcademicRecords@MeridianUniversity.edu.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment*

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017					
2018					

This program is not designed to prepare students for a licensure examination.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school by contacting AcademicRecords@MeridianUniversity.edu.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$93,000. Additional charges may be incurred if the program is not completed on time.

Total charges for the program for students completing on-time in 2018: \$83,440. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2018 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2018 graduates who took out federal student loans at this institution.	The percentage of graduates in 2018 who took out federal student loans to pay for this program.
0	33%	0	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows **the percentage of this school's** students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date

Definitions

- **“Number of Students Who Began the Program”** means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- **“Students Available for Graduation”** is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **“Number of On-time Graduates”** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **“On-time Completion Rate”** is the number of on-time graduates divided by the number of students available for graduation.
- **“150% Graduates”** is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- **“150% Completion Rate”** is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- **“Graduates Available for Employment”** means the number of graduates minus the number of graduates unavailable for employment.
- **“Graduates Unavailable for Employment”** means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- **“Graduates Employed in the Field”** means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **“Placement Rate Employed in the Field”** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **“Number of Graduates Taking Exam”** is the number of graduates who took the first available exam in the reported calendar year.
- **“First Available Exam Date”** is the date for the first available exam after a student completed a program.
- **“Passage Rate”** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- **“Number Who Passed First Available Exam”** is the number of graduates who took and passed the first available licensing exam after completing the program.
- **“Salary”** is as reported by graduate or graduate’s employer.
- **“No Salary Information Reported”** is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

To cancel this *Enrollment Agreement* and obtain a refund, the student must provide written notice to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. If the student is entitled to a refund, the refund will be mailed within 45 days. However, if the student owes monies, the refund amount will first be applied towards any outstanding financial aid debts following the Return of Title IV Funds policy or Meridian University, whichever is applicable. For the purpose of determining a refund under this section, students shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- **The student notifies the University, in writing, of the student's withdrawal.** (See *Refundable Tuition Policy* below)
- **The University terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the University; absences in excess of maximum set forth by the University; and/or failure to meet financial obligations to the University.** (See the *Student Handbook* for a full description of Administrative Withdrawal.)
- The student fails to return from a Leave of Absence.

Refundable Tuition Policy

The student has a right to a full refund of all charges for instruction less the amount of \$250 for application or deposit if the student cancels this *Enrollment Agreement* prior to the first day of class or the seventh day after enrollment, whichever is later. In addition, the student may withdraw or take an approved Leave of Absence from the program after instruction has started and receive a prorated/partial refund for the unused portion of the tuition and other refundable charges (through 60% of class of each quarter).

Tuition Refund Calculation

- On or before the first day of class of the quarter*100% refunded
- **Day 2 to day 29 of class of the quarter**..... ****See note**
- Day 30 and beyond of class of the quarter.....0% refunded

*Or within 7 days of signing the Enrollment Agreement.

**Note: Refund calculations from day 2 to day 29 of class of the quarter are calculated as follows: The number of days of class of the quarter that the student was enrolled is divided by the total number of scheduled days of class per quarter, in accordance with Meridian academic policy. This calculation produces the percentage of tuition that the student owes, and therefore their refund amount is the complementary percentage.

Residential Accommodations Fee Refund Policy

Students who plan to miss a week-long residency who have signed up for the Residential Accommodations Plan for the quarter will be eligible for a partial refund of the Residential Accommodations Fee if written notification is submitted to academicrecords@meridianuniversity.edu by the deadline established for refunds for the specific residency in the Residential Accommodations Plan for the quarter. The prorated refund will not include the non-refundable portion of the fee, which is \$400. If a student attends any portion of a residency and then withdraws, takes a Leave of Absence, or misses a portion of the residency, a refund will only apply to future residencies and not the residency during which the student withdrew, missed classes, or took a Leave of Absence.



Meridian University
47 Sixth Street, Petaluma CA 94952
Telephone: 707-765-1836 Fax: 707-765-2351
www.meridianuniversity.edu

STUDENT'S RIGHT TO CANCEL (CONTINUED)

Doctoral Project Refund Policy

Students who withdraw while inside a doctoral project clock must submit a written request to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. The date of withdrawal will be determined by the date written notification is received by the Records Office. If a continuation student withdraws after the first day of a quarter, the student will be charged based on the quarterly breakdown of their doctoral project fee, including charges applicable to the current quarter. Any excess payment will be refunded within forty five (45) days of notification of withdrawal, or as required by state and federal regulations. Students are not approved to take a leave of absence during the doctoral clock enrollment period. However the student does have the option to withdraw from their degree program. For example, if a student withdraws in the middle of their second quarter of their eight quarter dissertation clock, they would be refunded all but two-quarters worth of their dissertation fee, which covers eight-quarters. Any financial aid would be canceled, and a Return of Title IV Aid calculation would be completed.

Continuation Fee Refund Policy

Continuation students who complete all graduation requirements or withdraw from Meridian University will receive a refund of the Continuation Fee, prorated on a *quarterly* basis, based on their date of degree conferral or effective date of withdrawal. Continuation students who complete their program or withdraw on or after June 1 of an academic year will not receive a prorated Continuation Fee refund.

ONLINE LEARNING PLATFORM AND REFUND POLICY

At Meridian, courses are either fully online or they are onsite with an online component. Once login credentials are provided to **the student, it is the student's responsibility to engage course materials on a timely basis.** Students have the right to cancel the *Enrollment Agreement* and receive a full refund as long as the student cancels prior to receiving the online credentials and the launch of the courses in the Online Learning Platform where lessons and materials are found. Cancellation is effective on the date that written notice of cancellation is received.

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2017 & 2018

M.A. in Counseling Psychology (3 years post-coursework)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	1	1	1	100%
2018	4	4	2	50%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	1	1	0	0	0
2018	4	2	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting AcademicRecords@MeridianUniversity.edu.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017					
2018					

Meridian students in this program are not required to pass any licensing exams in order to graduate and become employed in the field. Some students may choose to take a licensing exam. Statistics regarding Meridian student licensure pass rates are available at <https://meridianuniversity.edu/admissions/studentssuccess>.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	1	0	0	0	0	0	0
2018	2	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school by contacting AcademicRecords@MeridianUniversity.edu.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$67,000. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2018: \$63,932. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2018 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2018 graduates who took out federal student loans at this institution.	The percentage of graduates in 2018 who took out federal student loans to pay for this program.
0	57%	0	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows **the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans** within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date

Definitions

- **“Number of Students Who Began the Program”** means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- **“Students Available for Graduation”** is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **“Number of On-time Graduates”** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **“On-time Completion Rate”** is the number of on-time graduates divided by the number of students available for graduation.
- **“150% Graduates”** is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- **“150% Completion Rate”** is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- **“Graduates Available for Employment”** means the number of graduates minus the number of graduates unavailable for employment.
- **“Graduates Unavailable for Employment”** means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- **“Graduates Employed in the Field”** means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **“Placement Rate Employed in the Field”** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **“Number of Graduates Taking Exam”** is the number of graduates who took the first available exam in the reported calendar year.
- **“First Available Exam Date”** is the date for the first available exam after a student completed a program.
- **“Passage Rate”** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- **“Number Who Passed First Available Exam”** is the number of graduates who took and passed the first available licensing exam after completing the program.
- **“Salary”** is as reported by graduate or graduate’s employer.
- **“No Salary Information Reported”** is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

To cancel this *Enrollment Agreement* and obtain a refund, the student must provide written notice to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. If the student is entitled to a refund, the refund will be mailed within 45 days. However, if the student owes monies, the refund amount will first be applied towards any outstanding financial aid debts following the Return of Title IV Funds policy or Meridian University, whichever is applicable. For the purpose of determining a refund under this section, students shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- **The student notifies the University, in writing, of the student's withdrawal.** (See *Refundable Tuition Policy* below)
- **The University terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the University; absences in excess of maximum set forth by the University; and/or failure to meet financial obligations to the University.** (See the *Student Handbook* for a full description of Administrative Withdrawal.)
- The student fails to return from a Leave of Absence.

Refundable Tuition Policy

The student has a right to a full refund of all charges for instruction less the amount of \$250 for application or deposit if the student cancels this *Enrollment Agreement* prior to the first day of class or the seventh day after enrollment, whichever is later. In addition, the student may withdraw or take an approved Leave of Absence from the program after instruction has started and receive a prorated/partial refund for the unused portion of the tuition and other refundable charges (through 60% of class of each quarter).

Tuition Refund Calculation

- On or before the first day of class of the quarter*100% refunded
- **Day 2 to day 29 of class of the quarter**..... ****See note**
- Day 30 and beyond of class of the quarter.....0% refunded

*Or within 7 days of signing the Enrollment Agreement.

**Note: Refund calculations from day 2 to day 29 of class of the quarter are calculated as follows: The number of days of class of the quarter that the student was enrolled is divided by the total number of scheduled days of class per quarter, in accordance with Meridian academic policy. This calculation produces the percentage of tuition that the student owes, and therefore their refund amount is the complementary percentage.

Residential Accommodations Fee Refund Policy

Students who plan to miss a week-long residency who have signed up for the Residential Accommodations Plan for the quarter will be eligible for a partial refund of the Residential Accommodations Fee if written notification is submitted to academicrecords@meridianuniversity.edu by the deadline established for refunds for the specific residency in the Residential Accommodations Plan for the quarter. The prorated refund will not include the non-refundable portion of the fee, which is \$400. If a student attends any portion of a residency and then withdraws, takes a Leave of Absence, or misses a portion of the residency, a refund will only apply to future residencies and not the residency during which the student withdrew, missed classes, or took a Leave of Absence.

STUDENT'S RIGHT TO CANCEL (CONTINUED)

Doctoral Project Refund Policy

Students who withdraw while inside a doctoral project clock must submit a written request to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. The date of withdrawal will be determined by the date written notification is received by the Records Office. If a continuation student withdraws after the first day of a quarter, the student will be charged based on the quarterly breakdown of their doctoral project fee, including charges applicable to the current quarter. Any excess payment will be refunded within forty five (45) days of notification of withdrawal, or as required by state and federal regulations. Students are not approved to take a leave of absence during the doctoral clock enrollment period. However the student does have the option to withdraw from their degree program. For example, if a student withdraws in the middle of their second quarter of their eight quarter dissertation clock, they would be refunded all but two-quarters worth of their dissertation fee, which covers eight-quarters. Any financial aid would be canceled, and a Return of Title IV Aid calculation would be completed.

Continuation Fee Refund Policy

Continuation students who complete all graduation requirements or withdraw from Meridian University will receive a refund of the Continuation Fee, prorated on a *quarterly* basis, based on their date of degree conferral or effective date of withdrawal. Continuation students who complete their program or withdraw on or after June 1 of an academic year will not receive a prorated Continuation Fee refund.

ONLINE LEARNING PLATFORM AND REFUND POLICY

At Meridian, courses are either fully online or they are onsite with an online component. Once login credentials are provided to **the student, it is the student's responsibility to engage course materials on a timely basis.** Students have the right to cancel the *Enrollment Agreement* and receive a full refund as long as the student cancels prior to receiving the online credentials and the launch of the courses in the Online Learning Platform where lessons and materials are found. Cancellation is effective on the date that written notice of cancellation is received.

SCHOOL PERFORMANCE FACTSHEET
CALENDAR YEARS 2017 & 2018

MBA in Creative Enterprise (2 years post-coursework)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0
2018	2	2	1	50%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	2	1	1	1	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting AcademicRecords@MeridianUniversity.edu.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	1	0	1

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	1	1

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	1	1

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017					
2018					

This program is not designed to prepare students for a licensure examination.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	0	0	0	0	0
2018	1	1	1	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school by contacting AcademicRecords@MeridianUniversity.edu.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$49,000. Additional charges may be incurred if the program is not completed on time.

Total charges for the program for students completing on-time in 2018: \$40,560. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2018 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2018 graduates who took out federal student loans at this institution.	The percentage of graduates in 2018 who took out federal student loans to pay for this program.
0	0%	0	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows **the percentage of this school's** students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date

Definitions

- **“Number of Students Who Began the Program”** means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- **“Students Available for Graduation”** is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **“Number of On-time Graduates”** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **“On-time Completion Rate”** is the number of on-time graduates divided by the number of students available for graduation.
- **“150% Graduates”** is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- **“150% Completion Rate”** is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- **“Graduates Available for Employment”** means the number of graduates minus the number of graduates unavailable for employment.
- **“Graduates Unavailable for Employment”** means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- **“Graduates Employed in the Field”** means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **“Placement Rate Employed in the Field”** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **“Number of Graduates Taking Exam”** is the number of graduates who took the first available exam in the reported calendar year.
- **“First Available Exam Date”** is the date for the first available exam after a student completed a program.
- **“Passage Rate”** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- **“Number Who Passed First Available Exam”** is the number of graduates who took and passed the first available licensing exam after completing the program.
- **“Salary”** is as reported by graduate or graduate’s employer.
- **“No Salary Information Reported”** is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

To cancel this *Enrollment Agreement* and obtain a refund, the student must provide written notice to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. If the student is entitled to a refund, the refund will be mailed within 45 days. However, if the student owes monies, the refund amount will first be applied towards any outstanding financial aid debts following the Return of Title IV Funds policy or Meridian University, whichever is applicable. For the purpose of determining a refund under this section, students shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- **The student notifies the University, in writing, of the student's withdrawal.** (See *Refundable Tuition Policy* below)
- **The University terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the University; absences in excess of maximum set forth by the University; and/or failure to meet financial obligations to the University.** (See the *Student Handbook* for a full description of Administrative Withdrawal.)
- The student fails to return from a Leave of Absence.

Refundable Tuition Policy

The student has a right to a full refund of all charges for instruction less the amount of \$250 for application or deposit if the student cancels this *Enrollment Agreement* prior to the first day of class or the seventh day after enrollment, whichever is later. In addition, the student may withdraw or take an approved Leave of Absence from the program after instruction has started and receive a prorated/partial refund for the unused portion of the tuition and other refundable charges (through 60% of class of each quarter).

Tuition Refund Calculation

- On or before the first day of class of the quarter*100% refunded
- **Day 2 to day 29 of class of the quarter**..... ****See note**
- Day 30 and beyond of class of the quarter.....0% refunded

*Or within 7 days of signing the Enrollment Agreement.

**Note: Refund calculations from day 2 to day 29 of class of the quarter are calculated as follows: The number of days of class of the quarter that the student was enrolled is divided by the total number of scheduled days of class per quarter, in accordance with Meridian academic policy. This calculation produces the percentage of tuition that the student owes, and therefore their refund amount is the complementary percentage.

Residential Accommodations Fee Refund Policy

Students who plan to miss a week-long residency who have signed up for the Residential Accommodations Plan for the quarter will be eligible for a partial refund of the Residential Accommodations Fee if written notification is submitted to academicrecords@meridianuniversity.edu by the deadline established for refunds for the specific residency in the Residential Accommodations Plan for the quarter. The prorated refund will not include the non-refundable portion of the fee, which is \$400. If a student attends any portion of a residency and then withdraws, takes a Leave of Absence, or misses a portion of the residency, a refund will only apply to future residencies and not the residency during which the student withdrew, missed classes, or took a Leave of Absence.

STUDENT'S RIGHT TO CANCEL (CONTINUED)

Doctoral Project Refund Policy

Students who withdraw while inside a doctoral project clock must submit a written request to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. The date of withdrawal will be determined by the date written notification is received by the Records Office. If a continuation student withdraws after the first day of a quarter, the student will be charged based on the quarterly breakdown of their doctoral project fee, including charges applicable to the current quarter. Any excess payment will be refunded within forty five (45) days of notification of withdrawal, or as required by state and federal regulations. Students are not approved to take a leave of absence during the doctoral clock enrollment period. However the student does have the option to withdraw from their degree program. For example, if a student withdraws in the middle of their second quarter of their eight quarter dissertation clock, they would be refunded all but two-quarters worth of their dissertation fee, which covers eight-quarters. Any financial aid would be canceled, and a Return of Title IV Aid calculation would be completed.

Continuation Fee Refund Policy

Continuation students who complete all graduation requirements or withdraw from Meridian University will receive a refund of the Continuation Fee, prorated on a *quarterly* basis, based on their date of degree conferral or effective date of withdrawal. Continuation students who complete their program or withdraw on or after June 1 of an academic year will not receive a prorated Continuation Fee refund.

ONLINE LEARNING PLATFORM AND REFUND POLICY

At Meridian, courses are either fully online or they are onsite with an online component. Once login credentials are provided to **the student, it is the student's responsibility to engage course materials on a timely basis.**

Students have the right to cancel the *Enrollment Agreement* and receive a full refund as long as the student cancels prior to receiving the online credentials and the launch of the courses in the Online Learning Platform where lessons and materials are found. Cancellation is effective on the date that written notice of cancellation is received.

SCHOOL PERFORMANCE FACTSHEET
CALENDAR YEARS 2017 & 2018

M.Ed. in Educational Leadership (2 years post-coursework)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0
2018	1	1	0	0%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	1	1	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting AcademicRecords@MeridianUniversity.edu.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment*

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017					
2018					

This program is not designed to prepare students for a licensure examination.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the the school by contacting AcademicRecords@MeridianUniversity.edu.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$49,000. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2018: \$40,560. Additional charges may be incurred if the program is not completed on-time.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2018 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2018 graduates who took out federal student loans at this institution.	The percentage of graduates in 2018 who took out federal student loans to pay for this program.
0	38%	0	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows **the percentage of this school's** students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date

Definitions

- **“Number of Students Who Began the Program”** means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- **“Students Available for Graduation”** is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **“Number of On-time Graduates”** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **“On-time Completion Rate”** is the number of on-time graduates divided by the number of students available for graduation.
- **“150% Graduates”** is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- **“150% Completion Rate”** is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- **“Graduates Available for Employment”** means the number of graduates minus the number of graduates unavailable for employment.
- **“Graduates Unavailable for Employment”** means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- **“Graduates Employed in the Field”** means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **“Placement Rate Employed in the Field”** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **“Number of Graduates Taking Exam”** is the number of graduates who took the first available exam in the reported calendar year.
- **“First Available Exam Date”** is the date for the first available exam after a student completed a program.
- **“Passage Rate”** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- **“Number Who Passed First Available Exam”** is the number of graduates who took and passed the first available licensing exam after completing the program.
- **“Salary”** is as reported by graduate or graduate’s employer.
- **“No Salary Information Reported”** is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

To cancel this *Enrollment Agreement* and obtain a refund, the student must provide written notice to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. If the student is entitled to a refund, the refund will be mailed within 45 days. However, if the student owes monies, the refund amount will first be applied towards any outstanding financial aid debts following the Return of Title IV Funds policy or Meridian University, whichever is applicable. For the purpose of determining a refund under this section, students shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- **The student notifies the University, in writing, of the student's withdrawal.** (See *Refundable Tuition Policy* below)
- **The University terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the University; absences in excess of maximum set forth by the University; and/or failure to meet financial obligations to the University.** (See the *Student Handbook* for a full description of Administrative Withdrawal.)
- The student fails to return from a Leave of Absence.

Refundable Tuition Policy

The student has a right to a full refund of all charges for instruction less the amount of \$250 for application or deposit if the student cancels this *Enrollment Agreement* prior to the first day of class or the seventh day after enrollment, whichever is later. In addition, the student may withdraw or take an approved Leave of Absence from the program after instruction has started and receive a prorated/partial refund for the unused portion of the tuition and other refundable charges (through 60% of class of each quarter).

Tuition Refund Calculation

- On or before the first day of class of the quarter*100% refunded
- **Day 2 to day 29 of class of the quarter**..... ****See note**
- Day 30 and beyond of class of the quarter.....0% refunded

*Or within 7 days of signing the Enrollment Agreement.

**Note: Refund calculations from day 2 to day 29 of class of the quarter are calculated as follows: The number of days of class of the quarter that the student was enrolled is divided by the total number of scheduled days of class per quarter, in accordance with Meridian academic policy. This calculation produces the percentage of tuition that the student owes, and therefore their refund amount is the complementary percentage.

Residential Accommodations Fee Refund Policy

Students who plan to miss a week-long residency who have signed up for the Residential Accommodations Plan for the quarter will be eligible for a partial refund of the Residential Accommodations Fee if written notification is submitted to academicrecords@meridianuniversity.edu by the deadline established for refunds for the specific residency in the Residential Accommodations Plan for the quarter. The prorated refund will not include the non-refundable portion of the fee, which is \$400. If a student attends any portion of a residency and then withdraws, takes a Leave of Absence, or misses a portion of the residency, a refund will only apply to future residencies and not the residency during which the student withdrew, missed classes, or took a Leave of Absence.

STUDENT'S RIGHT TO CANCEL (CONTINUED)

Doctoral Project Refund Policy

Students who withdraw while inside a doctoral project clock must submit a written request to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. The date of withdrawal will be determined by the date written notification is received by the Records Office. If a continuation student withdraws after the first day of a quarter, the student will be charged based on the quarterly breakdown of their doctoral project fee, including charges applicable to the current quarter. Any excess payment will be refunded within forty five (45) days of notification of withdrawal, or as required by state and federal regulations. Students are not approved to take a leave of absence during the doctoral clock enrollment period. However the student does have the option to withdraw from their degree program. For example, if a student withdraws in the middle of their second quarter of their eight quarter dissertation clock, they would be refunded all but two-quarters worth of their dissertation fee, which covers eight-quarters. Any financial aid would be canceled, and a Return of Title IV Aid calculation would be completed.

Continuation Fee Refund Policy

Continuation students who complete all graduation requirements or withdraw from Meridian University will receive a refund of the Continuation Fee, prorated on a *quarterly* basis, based on their date of degree conferral or effective date of withdrawal. Continuation students who complete their program or withdraw on or after June 1 of an academic year will not receive a prorated Continuation Fee refund.

ONLINE LEARNING PLATFORM AND REFUND POLICY

At Meridian, courses are either fully online or they are onsite with an online component. Once login credentials are provided to **the student, it is the student's responsibility to engage course materials on a timely basis.** Students have the right to cancel the *Enrollment Agreement* and receive a full refund as long as the student cancels prior to receiving the online credentials and the launch of the courses in the Online Learning Platform where lessons and materials are found. Cancellation is effective on the date that written notice of cancellation is received.

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2017 & 2018

Psy.D. in Clinical Psychology (6 years post-coursework)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0%
2018	1	1	0	0%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	1	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting AcademicRecords@MeridianUniversity.edu.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017					
2018					

Meridian students in this program are not required to pass any licensing exams in order to graduate and become employed in the field. Some students may choose to take a licensing exam. Statistics regarding Meridian student licensure pass rates are available at <https://meridianuniversity.edu/admissions/studentssuccess>.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school by contacting AcademicRecords@MeridianUniversity.edu.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$115,000. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2018: \$99,856. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2018 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2018 graduates who took out federal student loans at this institution.	The percentage of graduates in 2018 who took out federal student loans to pay for this program.
0	63%	0	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date

Definitions

- **“Number of Students Who Began the Program”** means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- **“Students Available for Graduation”** is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- **“Number of On-time Graduates”** is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- **“On-time Completion Rate”** is the number of on-time graduates divided by the number of students available for graduation.
- **“150% Graduates”** is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- **“150% Completion Rate”** is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- **“Graduates Available for Employment”** means the number of graduates minus the number of graduates unavailable for employment.
- **“Graduates Unavailable for Employment”** means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- **“Graduates Employed in the Field”** means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- **“Placement Rate Employed in the Field”** is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- **“Number of Graduates Taking Exam”** is the number of graduates who took the first available exam in the reported calendar year.
- **“First Available Exam Date”** is the date for the first available exam after a student completed a program.
- **“Passage Rate”** is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- **“Number Who Passed First Available Exam”** is the number of graduates who took and passed the first available licensing exam after completing the program.
- **“Salary”** is as reported by graduate or graduate’s employer.
- **“No Salary Information Reported”** is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

To cancel this *Enrollment Agreement* and obtain a refund, the student must provide written notice to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. If the student is entitled to a refund, the refund will be mailed within 45 days. However, if the student owes monies, the refund amount will first be applied towards any outstanding financial aid debts following the Return of Title IV Funds policy or Meridian University, whichever is applicable. For the purpose of determining a refund under this section, students shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- **The student notifies the University, in writing, of the student's withdrawal.** (See *Refundable Tuition Policy* below)
- **The University terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the University; absences in excess of maximum set forth by the University; and/or failure to meet financial obligations to the University.** (See the *Student Handbook* for a full description of Administrative Withdrawal.)
- The student fails to return from a Leave of Absence.

Refundable Tuition Policy

The student has a right to a full refund of all charges for instruction less the amount of \$250 for application or deposit if the student cancels this *Enrollment Agreement* prior to the first day of class or the seventh day after enrollment, whichever is later. In addition, the student may withdraw or take an approved Leave of Absence from the program after instruction has started and receive a prorated/partial refund for the unused portion of the tuition and other refundable charges (through 60% of class of each quarter).

Tuition Refund Calculation

- On or before the first day of class of the quarter*100% refunded
- **Day 2 to day 29 of class of the quarter**..... ****See note**
- Day 30 and beyond of class of the quarter.....0% refunded

*Or within 7 days of signing the Enrollment Agreement.

**Note: Refund calculations from day 2 to day 29 of class of the quarter are calculated as follows: The number of days of class of the quarter that the student was enrolled is divided by the total number of scheduled days of class per quarter, in accordance with Meridian academic policy. This calculation produces the percentage of tuition that the student owes, and therefore their refund amount is the complementary percentage.

Residential Accommodations Fee Refund Policy

Students who plan to miss a week-long residency who have signed up for the Residential Accommodations Plan for the quarter will be eligible for a partial refund of the Residential Accommodations Fee if written notification is submitted to academicrecords@meridianuniversity.edu by the deadline established for refunds for the specific residency in the Residential Accommodations Plan for the quarter. The prorated refund will not include the non-refundable portion of the fee, which is \$400. If a student attends any portion of a residency and then withdraws, takes a Leave of Absence, or misses a portion of the residency, a refund will only apply to future residencies and not the residency during which the student withdrew, missed classes, or took a Leave of Absence.

STUDENT'S RIGHT TO CANCEL (CONTINUED)

Doctoral Project Refund Policy

Students who withdraw while inside a doctoral project clock must submit a written request to: Records Office, Meridian University, 47 Sixth Street, Petaluma, California, 94952 or academicrecords@meridianuniversity.edu. The date of withdrawal will be determined by the date written notification is received by the Records Office. If a continuation student withdraws after the first day of a quarter, the student will be charged based on the quarterly breakdown of their doctoral project fee, including charges applicable to the current quarter. Any excess payment will be refunded within forty five (45) days of notification of withdrawal, or as required by state and federal regulations. Students are not approved to take a leave of absence during the doctoral clock enrollment period. However the student does have the option to withdraw from their degree program. For example, if a student withdraws in the middle of their second quarter of their eight quarter dissertation clock, they would be refunded all but two-quarters worth of their dissertation fee, which covers eight-quarters. Any financial aid would be canceled, and a Return of Title IV Aid calculation would be completed.

Continuation Fee Refund Policy

Continuation students who complete all graduation requirements or withdraw from Meridian University will receive a refund of the Continuation Fee, prorated on a *quarterly* basis, based on their date of degree conferral or effective date of withdrawal. Continuation students who complete their program or withdraw on or after June 1 of an academic year will not receive a prorated Continuation Fee refund.

ONLINE LEARNING PLATFORM AND REFUND POLICY

At Meridian, courses are either fully online or they are onsite with an online component. Once login credentials are provided to **the student, it is the student's responsibility to engage course materials on a timely basis.** Students have the right to cancel the *Enrollment Agreement* and receive a full refund as long as the student cancels prior to receiving the online credentials and the launch of the courses in the Online Learning Platform where lessons and materials are found. Cancellation is effective on the date that written notice of cancellation is received.