School Performance Fact Sheet Calendar Years 2017 & 2018

A+ Computer Technician

**Program Length: 520 Hours** 

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On -Time Graduates	On-Time Completion Rate
2017	0	0	0	0
2018	0	0	0	0

Student Initials:	Date:
	Initial only after
you have had suf	ficient time to read
and understand th	ne information

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2017	0	0	0	0
2018	0	0	0	0

Student Initials:	Date:
Initial only after you have	had sufficient time
to read and understa	nd the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 15-1151 www.micro-easy.com

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part Time vs. Full Time Employment

Calendar Year	_	Graduates Employed in the field at least 30 hours	Total Graduates Employed in the Field
2017	per week	per week	0
2018	0	0	0

## **Single Position vs. Concurrent Aggregated Positions**

	Sie i obition (b) conce		20115
Calendar Year	Graduates	Graduates	<b>Total Graduates</b>
	<b>Employed</b> in the	<b>Employed in the</b>	<b>Employed in the</b>
	field in a single	Field in Concurrent	Field
	position	<b>Aggregated Positions</b>	
2017	0	0	0
2018	0	0	0

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student Initials: \_\_\_\_\_ Date:

License Examination Passage Rates (continually administered examinations)

Calendar	Number of	Number of	Number	Number	Passage Rate
Year	Graduates in	Graduates	Who	Who Failed	
	Calendar	Taking Exam	Passed	First	
	Year		First	Available	
			Available	Exam	
			Exam		
2017	N/A	N/A	N/A	N/A	N/A
2018	N/A	N/A	N/A	N/A	N/A

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from \_\_graduates

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar	Graduates	Graduates	\$15,000	\$20,001	\$25,001	\$30,001	No Salary
Year	Available	Employed	to	to	to	to	Information
	for	in the	\$20,000	\$25,000	\$30,000	\$35,000	Reported
	Employment	Field					1
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

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Student Initials:	Date:
Diduciii Illiliais.	Date.

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#### **Cost of Educational Program:**

Total Charges for the program for students completing on-time in **2017**: \$ 6,000

Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in **2018**: \$ 6,000

Total charges may be higher for students that do not complete on-time

Student	Initialar	Dotor
Silideni	imiliais:	Date:

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Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Micro-Easy Vocational Institute School Approval Date: Nov.2000
3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949 <a href="https://www.micro-easy.com">www.micro-easy.com</a>
Student Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.
Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, P: 888.370.7589or 916.431.6959, F: 916.263.1897
I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.
Student Name – Print
Date: Student Signature
School OfficialDate

#### **Definitions**

"Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

- "Students Available for Graduation" "Students available for graduation" means the cohort population minus the number of students unavailable for graduation.
- "Number of Graduates" means the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates unavailable for employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Micro-Easy Vocational Institute 3851 San Pablo Dam Rd., El Sobrante CA 94803

School Approval Date: 11/2000 \_\_\_\_\_ Phone: (510) 262-9949

#### STUDENT'S RIGHT TO CANCEL

#### **Cancellation and Refund Policies**

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

Micro-Easy Vocational Institute School Approval Date: 11/2000

3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

## School Performance Fact Sheet Calendar Years 2017 & 2018

# Business IT for Administrative Assistant Program Length: 306 Hours On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	1	1	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date:

Initial only after you have had sufficient time to read and understand the information.

## **Job Placement Rates** (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	1	0	0	0	0
2018	0	0	0	0	0

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 15-1152, 43-6014

Micro-Easy Vocational Institute 3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com School Approval Date: 11/2000 \_\_\_\_\_

Phone: (510) 262-9949

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**Single Position vs. Concurrent Aggregated Positions** 

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Calendar Year	Graduates	Graduates	<b>Total Graduates</b>
	<b>Employed</b> in the	<b>Employed</b> in the	Employed in the
	field in a single	<b>Field in Concurrent</b>	Field
	position	<b>Aggregated Positions</b>	
2017	0	0	0
2018	0	0	0

## **Self-Employed / Freelance Positions**

Calendar	Graduates Employed who are self employed or	
Year	working freelance	<b>Employed in the Field</b>
2017	0	0
2018	0	0

# **Institutional Employment**

Calendar	Graduates Employed in the field who are	<b>Total Graduates</b>
Year	employed by the institution, an employer owned by the institution, or an employer who	<b>Employed in the Field</b>
	shares ownership with the institution.	
2017	0	0
2018	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

Micro-Easy Vocational Institute School Approval Date: 11/2000

3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

Salary and Wage Information (includes date for the two calendar years prior to reporting)
Annual Salary and Wages Reported for Graduates Employed in the Field

	·			v			
Calendar	Graduates	Graduates	\$15,000	\$20,001	\$25,001	\$30,001	No Salary
Year	Available	Employed	to	to	to	to	Information
	for	in the	\$20,000	\$25,000	\$30,000	\$35,000	Reported
	Employment	Field					1
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: \_\_\_\_\_ Date: \_

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#### **Cost of Educational Program:**

Total Charges for the program for students completing on-time in 2017: \$ 3,899

Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in **2018**: \$\(\frac{3,899}{2}\)

Total charges may be higher for students that do not complete on-time.

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Student	iniliais:	Date:

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C4 14 T14!-1	D-4
Student Initials:	Date:

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Micro-Easy Vocational Institute	School Approval Date: 11/2000	
3851 San Pablo Dam Rd., El Sobr	Phone: (510) 262-9949	
www.micro-easy.com		
Student Name – Print		
Date:		
Student Signature		
	Cabaal Offici	ol Doto

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.
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"First Available Exam Date" is the date for the first available exam after a student completed a program.

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Micro-Easy Vocational Institute 3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com

School Approval Date: 11/2000 \_\_\_\_\_ Phone: (510) 262-9949

## STUDENT'S RIGHT TO CANCEL

#### Cancellation and Refund Policies

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

Micro-Easy Vocational Institute School Approval Date: 11/2000 \_\_\_\_\_ 3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

School Performance Fact Sheet Calendar Years 2017 & 2018

## Business IT for Intermediate Administrative Assistant Program Length: 175 Hours

## **On Time Completion Rates**

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date:

Initial only after you have had sufficient time to read and understand the information.

#### **Job Placement Rates** (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Micro-Easy Vocational Institute 3851 San Pablo Dam Rd., El Sobrante CA 94803 School Approval Date: 11/2000 \_\_\_\_\_

Phone: (510) 262-9949

www.micro-easy.com

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 43-6014

# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

#### **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

## **Institutional Employment**

	1 0	
Calendar	Graduates Employed in the field who are	<b>Total Graduates</b>
Year	employed by the institution, an employer	<b>Employed in the Field</b>
	owned by the institution, or an employer who	
	shares ownership with the institution.	
2017	0	0
2018	0	0

Student Initials: \_\_\_\_\_ Date:

Micro-Easy Vocational Institute	School Approval	Date: 11/2000
3851 San Pablo Dam Rd., El Sobrar	nte CA 94803	Phone: (510) 262-9949
www.micro-easy.com		

### Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

	•						
Calendar	Graduates	Graduates	\$15,000	\$20,001	\$25,001	\$30,001	No Salary
Year	Available	Employed	to	to	to	to	Information
	for	in the	\$20,000	\$25,000	\$30,000	\$35,000	Reported
	Employment	Field					1
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: Date:	
Initial only after you have had sufficient tim	e
to read and understand the information	ı.

#### **Cost of Educational Program:**

Total Charges for the program for students completing on-time in 2017: \$ 3,950

Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: \$3,950

Total charges may be higher for students that do not complete on-time

Student	Initi	als:	 L	<b>J</b> ate	:	 	
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Student Initials: Date:	Student Initials	:: Date:	
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Micro-Easy Vocational Institute	School Approval Date: 11/2000	
3851 San Pablo Dam Rd., El Sobrante CA 94803	Phone: (510) 262-9949	
www.micro-easv.com		

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	d this School Performance Fact Sheet. Tith a school official prior to signing an	The School Performance Fact Sheet was enrollment agreement.
Student Name – Print		
Student Signature	Date:	
	School Official	Date

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School Approval Date: 11/2000 \_\_\_\_\_ Phone: (510) 262-9949

## STUDENT'S RIGHT TO CANCEL

#### **Cancellation and Refund Policies**

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Micro-Easy Vocational Institute School Approval Date: 11/2000

3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

## School Performance Fact Sheet Calendar Years 2017 & 2018

# **Computer Applications Program Length: 520 Hours On Time**

**Completion Rates** 

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	3	2	2	100
2018	2	2	2	100

Student Initials: \_\_\_\_\_ Date:

Initial only after you have had sufficient time to read and understand the information.

## Student Completing Within 150% of the Published Program Length

Calendar Year	Number of	Student	150%	150%
	<b>Students Who</b>	Available for	Graduates	Completion
	Began	Graduation		Rates
	Program			
2017	3	2	2	100
2018	2	2	2	100

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	3	2	2	2	100
2018	2	2	2	2	100

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 43-6011

Micro-Easy Vocational Institute 3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com

School Approval Date: 11/2000 \_\_\_\_\_

Phone: (510) 262-9949

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates	Graduates	<b>Total Graduates</b>
	Employed in the field 20 to 29 hours per week	Employed in the field at least 30 hours per week	Employed in the Field
2017	0	2	2
2018	0	2	2

# **Single Position vs. Concurrent Aggregated Positions**

		66 6	
Calendar Year	Graduates	Graduates	<b>Total Graduates</b>
	<b>Employed</b> in the	<b>Employed in the</b>	Employed in the
	field in a single	Field in Concurrent	Field
	position	<b>Aggregated Positions</b>	
2017	2	0	2
2018	2	2	2

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2017	0	2
2018	0	2

## **Institutional Employment**

Calendar	Graduates Employed in the field who are	<b>Total Graduates</b>
Year	employed by the institution, an employer	<b>Employed in the Field</b>
	owned by the institution, or an employer who	
	shares ownership with the institution.	
2017	0	2
2018	0	2

Student Initials: \_\_\_\_ Date: \_\_\_

Initial only after you have had sufficient time to read and understand the information.

3851 San 1	sy Vocational In Pablo Dam Rd. ro-easy.com		chool App cCA 9480		e: 11/2000 none: (510)	<u> </u>	)
	Wage Informa ages Reported fo				dar years pr	ior to report	ing) Annual
Calendar	Graduates	Graduates	\$15,000	\$20,001	\$25,001	\$30,001	No Salary
Year	Available	Employed	to	to	to	to	Information
	for	in the	\$20,000	\$25,000	\$30,000	\$35,000	Reported
	Employment	Field		,	·	·	reported
2017	2	2	0	0	0	0	2
2018	2	2	0	0	0	0	2
	rces used to subst				from the sch	ool. To obta	ain this list,
please ask a	n institutional rep	resentative for	a copy of th		~		_
							Date:
					•		sufficient time e information.
Cost of E	Jugatianal Dua	~~~		to re	ad and und	ierstand tii	e mormanon.
	ducational Pro	O	1-4:	4: : 20	017. ¢4 000		
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1000101000	os maj se mgmer i			-	Student Init	ials:	Date:
							sufficient time
					•		e information.

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S.

its students to participate in federal student aid programs.

Department of Education has determined that this institution does not meet the criteria that would allow

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

Micro-Easy Vocational Institute	School Approval Date: 11/2000	
3851 San Pablo Dam Rd., El Sobrante CA 94803	Phone: (510) 262-9949	
www.micro-easy.com		

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, P: 888.370.7589or 916.431.6959, F: 916.263.1897

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print		
Student Signature	Date	
	`School Official	Date

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.
- "Students Available for Graduation" "Students available for graduation" means the cohort population minus the number of students unavailable for graduation.
- "Number of Graduates" means the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.

"Graduates unavailable for employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.

- "Graduates Employed in the Field" means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Micro-Easy Vocational Institute 3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com

School Approval Date: 11/2000 \_\_\_\_\_ Phone: (510) 262-9949

## STUDENT'S RIGHT TO CANCEL

#### Cancellation and Refund Policies

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

Micro-Easy Vocational Institute School Approval Date: 11/2000 \_\_\_\_\_

3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

School Performance Fact Sheet Calendar Years 2017 & 2018

# **Business IT for Customer Service Rep Program Length: 210 Hours**

# **On Time Completion Rates**

Calendar Year	Number of	Student	Number of	On-Time
	<b>Students Who</b>	Available for	On-Time	Completion
	Began	Graduation	Graduates	Rate
	Program			
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

# Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Micro-Easy Vocational Institute School 3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com

School Approval Date: 11/2000 \_\_\_\_\_

Phone: (510) 262-9949

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 43-4051

# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

## **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

## **Self-Employed / Freelance Positions**

Calendar	Graduates Employed who are self employed or	<b>Total Graduates</b>
Year	working freelance	<b>Employed in the Field</b>
2017	0	0
2018	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who	Total Graduates Employed in the Field
2017	shares ownership with the institution.	0
2018	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

Micro-Easy Vocational Institute	School Approval Date: 11/2000
---------------------------------	-------------------------------

3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	to	\$20,001 to \$25,000	to	\$30,001 to \$35,000	Information
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### **Cost of Educational Program:**

Total Charges for the program for students completing on-time in 2017: \$3,849

Total charges may be higher for students that do not complete on-time.

Total charges for the program for students completing on time in 2018: \$3,849

Total charges may be higher for students that do not complete on time.

Student Initials	s: Date:
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Initial only after you have had sufficient time to read and understand the information.

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student	Initials:	Date:

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Micro-Easy vocational ins	stitute	School Approval Date: 11/2000	
3851 San Pablo Dam Rd.,	El Sobrante CA 94803	Phone: (510) 262-9949	
www.micro-easy.com			
Student Name - Print	=		
<del>-</del>	Date:		
Student Signature			
	School Official	Date	

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.
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- "Graduates Employed in the Field" means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment. "Number

Micro-Easy Vocational Institute School Approval Date: 11/2000 \_\_\_\_\_ 3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

"First Available Exam Date" is the date for the first available exam after a student completed a program.

<sup>&</sup>quot;Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

<sup>&</sup>quot;Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.

<sup>&</sup>quot;Salary" is as reported by graduate or graduate's employer.

<sup>&</sup>quot;No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Micro-Easy Vocational Institute

3851 San Pablo Dam Rd., El Sobrante CA 94803

www.micro-easy.com

School Approval Date: 11/2000

Phone: (510) 262-9949

#### STUDENT'S RIGHT TO CANCEL

#### **Cancellation and Refund Policies**

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

Micro-Easy Vocational Institute School Approval Date: 11/2000 \_\_\_\_\_ 3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

School Performance Fact Sheet Calendar Years 2017 & 2018

# **Business IT for Intermediate Customer Service Rep Program Length: 165 Hours**

## **On Time Completion Rates**

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date:

Initial only after you have had sufficient time to read and understand the information.

#### **Job Placement Rates** (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

Micro-Easy Vocational Institute School Approval Date: 11/2000 \_\_\_\_\_ 3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 43-4051

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

		I I	
Calendar Year	Graduates	<b>Graduates Employed</b>	<b>Total Graduates</b>
	<b>Employed in the</b>	in the field at least 30	<b>Employed</b> in the
	field 20 to 29 hours	hours per week	Field
	per week	_	
2017	0	0	0
2018	0	0	0

# Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

**Institutional Employment** 

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student	Initiala	Date:
Singent	initiais.	Date.

Initial only after you have had sufficient time to read and understand the information.

Micro-Easy Vocational Institute	School Approval l	Date: 11/2000
3851 San Pablo Dam Rd., El Sobrar	nte CA 94803	Phone: (510) 262-9949

www.micro-easy.com

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

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Calendar	Graduates	Graduate	\$15,000	\$20,001	\$25,001	\$30,001	No Salary
Year	Available	S	to	to	to	to	Information
	for	Employed	\$20,000	\$25,000	\$30,000	\$35,000	Reported
	Employment	in the					
		Field					
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student	Initials:	Date:	

Initial only after you have had sufficient time to read and understand the information.

#### **Cost of Educational Program:**

Total Charges for the program for students completing on-time in 2017: \$3,949

Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: \$3,949

Total charges may be higher for students that do not complete on-time.

Student Initials:	Date:
Initial only after you	have had sufficient time
to road and unde	retand the information

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials:	Date:

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3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com	Phone: (510) 262-9949
I have read and understand this School Performance Fact Shoreviewed and discussed with a school official prior to signing	
Student Name - Print	
Date: Student Signature	

School Official

School Approval Date: 11/2000

Date

#### **Definitions**

Micro-Easy Vocational Institute

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.
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  - "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
  - "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
  - "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
  - "Graduates unavailable for employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.
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"First Available Exam Date" is the date for the first available exam after a student completed a program.

"Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

"Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program. "Salary" is as reported by graduate or graduate's employer.

"No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Micro-Easy Vocational Institute 3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com

School Approval Date: 11/2000 \_\_\_\_\_ Phone: (510) 262-9949

## STUDENT'S RIGHT TO CANCEL

#### **Cancellation and Refund Policies**

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Micro-Easy Vocational Institute School Approval Date: 11/2000

3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949

www.micro-easy.com

## School Performance Fact Sheet Calendar Years 2017 & 2018

# **Network Technician Program Length: 216 Hours On Time**

#### **Completion Rates**

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date:

Initial only after you have had sufficient time to read and understand the information.

## Student Completing Within 150% of the Published Program Length

Calendar Year	Number of	Student	150%	150%
	Students Who	Available for	Graduates	Completion
	Began	Graduation		Rates
	Program			
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date:

Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 15-1152

Micro-Easy Vocational Institute 3851 San Pablo Dam Rd., El Sobrante CA 94803

Phone: (510) 262-9949

School Approval Date: 11/2000

www.micro-easy.com

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

**Single Position vs. Concurrent Aggregated Positions** 

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

**Institutional Employment** 

Calendar	Graduates Employed in the field who are	<b>Total Graduates</b>
Year	employed by the institution, an employer owned by the institution, or an employer who	<b>Employed in the Field</b>
	shares ownership with the institution.	
2017	0	0
2018	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (continually administered examinations)

Micro-Easy Vocational Institute School Approval Date: 11/2000 \_\_\_\_\_

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Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	n/a	n/a	n/a	n/a	n/a
2018	n/a	n/a	n/a	n/a	n/a

License examination passage data is	not available from the	ne state agency administering the examin	ation.
We were unable to collect data from	graduates		

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

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Salary and Wage Information (includes date for the two calendar years prior to reporting)
Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar	Graduates	Graduates	\$15,000	\$20,001	\$25,001	\$30,001	No Salary
Year	Available	Employed	to	to	to	to	Information
	for	in the	\$20,000	\$25,000	\$30,000	\$35,000	Reported
	Employment	Field					1
2017	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: \_\_\_\_\_ Date:

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## **Cost of Educational Program:**

Total Charges for the program for students completing on-time in 2017: \$ 6,459

Total charges may be higher for students that do not complete on-time.

Total Charges for the program for students completing on-time in 2018: \$6,459

Total charges may be higher for students that do not complete on-time.

		Sti	udent	Initials: _		_ Date:	
_	 -		•	_		004 4	

Initial only after you have had sufficient time to read and understand the information.

Students at Micro-Easy Vocational Institute are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initi	als:	Date:
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Micro-Easy Vocational Institute	School Approval Date: 11/2000
3851 San Pablo Dam Rd., El Sobrante CA 94803	Phone: (510) 262-9949
www.micro-easy.com	Initial only after you have had sufficient time
	to read and understand the information.
This fact sheet is filed with the Bureau for Private Postsec information you may have relating to completion rates, plapassage rates, this fact sheet contains the information as call	acement rates, starting salaries, or license exam
Any questions a student may have regarding this fact shee the institution may be directed to the Bureau for Private Po West Sacramento, CA 95798-0818, www.bppe.ca.gov, P:	ostsecondary Education at: P.O. Box 980818,
I have read and understand this School Performance Fact School official prior to sign	
Student Name - Print	
Date:	
Student Signature	
School Offic	ial Date

Micro-Easy Vocational Institute School Approval Date: 11/2000 \_\_\_\_\_ 3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949 www.micro-easy.com

#### **Definitions**

"Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and includes all students who remained enrolled after their cancellation period.

- "Students Available for Graduation" "Students available for graduation" means the cohort population minus the number of students unavailable for graduation.
- "Number of Graduates" means the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates unavailable for employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means those graduates who meet the definition of section 94928(e) of the code, who have reported their employment to the institution.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Micro-Easy Vocational Institute

School Approval Date: 11/2000 \_\_\_\_\_

3851 San Pablo Dam Rd., El Sobrante CA 94803

Www.micro-easy.com

Phone: (510) 262-9949

#### STUDENT'S RIGHT TO CANCEL

#### **Cancellation and Refund Policies**

You have the right to cancel the enrollment agreement you sign for a course of instruction including any equipment, such as books, materials, and supplies, or any other goods and services included in the agreement, and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written a notice of cancellation at the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form, and, however, expressed, it is effective if it shows that you no longer wish to be bound by your enrollment agreement. You will be given notice of cancellation form with this enrollment agreement and on the first day of class, but if you choose to cancel, you can use any written notice that you wish. If the school has given you any equipment, including books or other materials, you shall return it to the school within 30 days following the date of your notice of cancellation. If you fail to return this equipment, including books, or other materials, in good condition within the 30 day period, the school may deduct its documented cost for the equipment from any refund that may be due you. Once you pay for the equipment, it is yours to keep without further obligation. If you cancel the agreement, the school will refund any money that you paid, less any deduction for equipment, not timely returned in good condition, within 30 days after your notice of cancellation is received.

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## School Performance Fact Sheet Calendar Years 2017 & 2018

Web Master Program Length: 520 Hours

#### **On Time Completion Rates**

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date:

Initial only after you have had sufficient time to read and understand the information.

#### Student Completing Within 150% of the Published Program Length

Calendar Year	Number of	Student	150%	150%
	<b>Students Who</b>	Available for	Graduates	Completion
	Began	Graduation		Rates
	Program			
2017	0	0	0	0
2018	0	0	0	0

Student Initials: \_\_\_\_\_ Date:

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## **Job Placement Rates** (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0
2018	0	0	0	0	0

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The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 15-1134

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

## **Single Position vs. Concurrent Aggregated Positions**

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2018	0	0	0

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2017	0	0
2018	0	0

**Institutional Employment** 

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2017	0	0
2018	0	0

Student Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

Micro-Eas	~				oroval Date			0
3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949 www.micro-easy.com								
License Ex	•		Rates	(continually	y administer	ed examina	tions)	
Calendar	Num	ber of	Number of		Number	Numb	er I	Passage Rate
Year	Grad	duates in	Grad	uates	Who	Who l	Failed	_
	Cale	Calendar		ng Exam	<b>Passed</b>	First		
	Year	•			First	Availa	able	
					Available	Exam		
					Exam			
2017		n/a		n/a	n/a	n	/a	n/a
2018		n/a		n/a	n/a	n	/a	n/a
	_	_		ilable from	the state age	ncy adminis	stering the e	examination.
We were una	able to collec	ct data from	g1	raduates				_
								Date:
								sufficient time ne information.
Colory and	Wood Info	ormotion	(in aluda	a data fam th				
Salary and Annual Sala	_					-	ior to repor	ung)
Calendar	Graduate		duates	\$15,000	1		\$30,001	No Salary
Year	Available		oloyed	to	to	to	to	Information
1 cui	for	in th	•	\$20,000		\$30,000	\$35,000	
	Employm			,,	,, , , , ,	+,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Reported
2017	0		0	0	0	0	0	0
2018	0		0	0	0	0	0	0
A list of sou	rces used to	substantiate	salary c	lisclosures i	s available f	rom the sch	ool. To obt	ain this list,
please ask ar	n institutiona	al representa	ative for	a copy of th				
						Student Init		
Initial only after you have had sufficient time								
C 4 CE1	4• I T				to re	ad and und	derstand th	ne information.
Cost of Edu		_	•	4		14 A B 500		
Total Charge	-	•					<u>'</u>	
Total Charge					-			
Total Charges for the program for students completing on-time in <b>2018</b> : <b>§7,599</b> Total charges may be higher for students that do not complete on-time.								
Student Initials: Date:								
								sufficient time
	to read and understand the information.							
Students at Ma	icro-Easy Vo	ocational In	stitute aı	e not eligib	le for federa	l student loa	ans. The U.	S.

Department of Education has determined that this institution does not meet the criteria that would allow

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Student Initials: \_\_\_\_\_ Date: \_\_\_\_

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Micro-Easy Vocational Institute	School Approval Date: 11/2000
3851 San Pablo Dam Rd., El Sobrante CA 94803 www.micro-easy.com	Phone: (510) 262-9949
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I have read and understand this School Performance Fact S reviewed and discussed with a school official prior to signi	
Student Name - Print	
Date: Student Signature	
School Official:	Date

# Micro-Easy Vocational Institute School Approval Date: 11/2000 3851 San Pablo Dam Rd., El Sobrante CA 94803 Phone: (510) 262-9949 Definitions

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School Approval Date: 11/2000 \_\_\_\_\_ Phone: (510) 262-9949

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