

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2017 & 2018

Home Health Aide – 40 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2017	9	9	9	100%
2018	11	11	11	100%

Student's Initials	: Date:	
Initial only after y	ou have had sufficient time	to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students	Graduates	Available for	Employed in the	Employed in the
	Who		Employment	Field	Field
	Began				
	Program				
2017	9	9	9	9	100%
2018	11	11	11	11	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please request from the Student Services Director.

Published: February 1, 2021

Page 1 of 8



Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	9	9
2018	0	11	11

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	9	0	9
2018	11	0	11

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	9
2018	0	11

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	9	9
2018	9	11

Published: February 1, 2021

Page 2 of 8



Calendar	Number of	Number of	Num	ber Who	Numb	er Who	Passage
Year	Graduates in	Graduates		sed First		d First	Rate
roui	Calendar Year	Taking Exam		able Exam	Ava	ilable kam	Nuto
2017		Vot applicable, this pro	ogram does	s not require	state licens	sure.	
2018				•			
Licensure examination passage data is not available from the state agency administering the examination. We are unable							
		n available from the st	ate agene,		J		
	om 0 graduates.	n available from the St	ato agono,				
to collect data fr	om 0 graduates.		ate agene,				
to collect data fr Student's Initia	om 0 graduates.						
to collect data fr Student's Initia	om 0 graduates.						
to collect data fr Student's Initia Initial only afte	om 0 graduates. Ils: Date: r you have had sufficier	nt time to read and u	nderstand	the informa	ition.		
to collect data fr Student's Initia Initial only afte	om 0 graduates.	nt time to read and u	nderstand	the informa	ition.		
to collect data fr Student's Initia Initial only afte Salary a	om 0 graduates. Ils: Date: r you have had sufficien	nt time to read and u	nderstand or the two	the informa	ition. years pr		
to collect data fr Student's Initia Initial only afte Salary a	om 0 graduates. Ils: Date: r you have had sufficien nd Wage Information ry and wages report	nt time to read and un nicludes data fo ed for graduates o	nderstand o <u>r the two</u> employe	the informa o calendar d in the fie	ition. <u>years pr</u> ild.	ior to rep	orting)
to collect data fr Student's Initia Initial only afte Salary a Annual sala	om 0 graduates. Ils: Date: r you have had sufficien	ed for graduates of Graduates	nderstand o <u>r the two</u> employe	the informa	ition. years pr	ior to rep \$35,001	
to collect data fr Student's Initia Initial only afte Salary a Annual sala Calendar	om 0 graduates. Ils: Date: r you have had sufficien Ind Wage Information ry and wages report Graduates Available for	nt time to read and un nicludes data fo ed for graduates o	nderstand or the two employed \$20,001	the informa calendar d in the fie \$25,001	etion. years pr eld. \$30,001	ior to rep \$35,001 -	orting) No Salary Information
to collect data fr Student's Initia Initial only afte Salary a Annual sala Calendar	om 0 graduates. Ils: Date: r you have had sufficien Ind Wage Information ry and wages report Graduates	ed for graduates Graduates Employed in	nderstand or the two employed \$20,001	the informa o calendar d in the fie	etion. years pr eld. \$30,001	ior to rep \$35,001 -	orting) No Salary Information
to collect data fr Student's Initia Initial only afte Salary a Salary a Annual sala Calendar Year	om 0 graduates. Ils: Date: r you have had sufficien Ind Wage Information ry and wages report Graduates Available for Employment	et time to read and un includes data for ed for graduates of Graduates Employed in Field	nderstand or the two employee \$20,001 - \$25,000	the information of calendary d in the fieres \$25,001 - \$30,000	eld. \$30,001 - \$35,000	\$35,001 - \$40,000	orting) No Salary Information Reported
Student's Initial Initial only afte Salary a Annual sala Calendar Year 2017 2018	om 0 graduates. Ils: Date: r you have had sufficien Ind Wage Information ry and wages report Graduates Available for Employment	ed for graduates Graduates Employed in Field 9 11	nderstand or the two employee \$20,001 - \$25,000 0	the information of calendar din the field \$25,001	eld. \$30,001 - \$35,000 1 10	\$35,001 - \$40,000 2 1	orting) No Salary Information Reported 0 0

Published: February 1, 2021

Page 3 of 8



Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$500.00. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2018: \$500.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar	Most recent three	The percentage of	The average amount	The percentage of
Year	year cohort	enrolled students	of federal student	graduates in 2017/18
	default rate, as	in 2017/18	loan debt of 2017/18	with federal student
	reported by the	receiving federal	graduates who took	loans as calculated by
	United State	student loans, in	out federal student	the institution.
	Department of	the program.	loans at this	
	Education. ¹		institution, in the	
			program.	
2017	0	0%	\$0	0%
2018	U	0%	\$0	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initial	s: Date:			
Initial only after	you have had sufficie	ent time to read and	understand the	information

Published: February 1, 2021

Page 4 of 8



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
Student Signature	Date
School Official	 Date

Published: February 1, 2021

Page 5 of 8



Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

Published: February 1, 2021

Page 6 of 8



- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Published: February 1, 2021

Page 7 of 8



STUDENT'S RIGHT TO CANCEL

1.	You have the right to cancel your program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled hours in the current payment period in your program through the last day of attendance.
	Cancellation of this agreement can occur up to:

2. Cancellation may occur when the student provides a written notice of cancellation at the following address: 19300 Sherman Way, Reseda, CA 91335. This can be done by mail or by hand delivery.

Date

- 3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$100.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

Published: February 1, 2021

Page 8 of 8



SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2017 & 2018

Nurse Assistant – 176 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2017	55	55	53	96%
2018	62	62	60	96%

Student's Initials	: Date:	
Initial only after y	ou have had sufficient time	to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of	Number of	Graduates	Graduates	Placement Rate %
Year	Students	Graduates	Available for	Employed in the	Employed in the
	Who		Employment	Field	Field
	Began				
	Program				
2017	55	53	49	37	75%
2018	62	60	54	39	72%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please request from the Student Services Director.

Published: February 1, 2021

Page 1 of 8



Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	4	33	37
2018	2	37	39

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates	Graduates Employed in the	Total Graduates
	Employed in the	Field in Concurrent	Employed in the
	Field in a Single	Aggregated Positions	Field
	Position		
2017	37	0	37
2018	37	2	39

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-	Total Graduates
	Employed or Working Freelance	Employed in the Field
2017	0	37
2018	0	39

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	25	37
2018	21	39

Published: February 1, 2021

Page 2 of 8



Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.							
License Exa	License Examination Passage Rates (includes data for the two calendar years prior to reporting)						
Calenda Year	r Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Pas	nber Who ssed First lable Exan	Faile n Ava	per Who ed First ailable xam	Passage Rate
2017	53	53		52		1	98%
2018	60	60		59		1	98%
-	Salary and Wage Information (includes data for the two calendar years prior to reporting) Annual salary and wages reported for graduates employed in the field.						
Calendar	Graduates	Graduates	\$20,001	\$25,001	\$30,001	\$35,001	No Salary
Year	Available for	Employed in	-	-	_	-	Information
	Employment	Field	\$25,000	\$30,000	\$35,000	\$40,000	Reported
2017	49	37	3	31	3	0	0
2018	54	39	0	23	12	1	0
A list of sources used to substantiate salary disclosures is available from the school. Please request from the Student Services Director. Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.							

Published: February 1, 2021

Page 3 of 8



Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$1,400.00. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2018: \$1,400.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:	Date:		
Initial only after you	have had sufficient t	me to read and und	lerstand the information.

Federal Student Loan Debt

Calendar	Most recent three	The percentage of	The average amount	The percentage of
Year	year cohort	enrolled students	of federal student	graduates in 2017/18
	default rate, as	in 2017/18	loan debt of 2017/18	with federal student
	reported by the	receiving federal	graduates who took	loans as calculated by
	United State	student loans, in	out federal student	the institution.
	Department of	the program.	loans at this	
	Education. ¹		institution, in the	
			program.	
2017	0	0%	\$0	0%
2018		0%	\$0	0%

The percentage of students who defaulted on the	their federal student loans is called the Cohort Default Rate (CDR). It shows
he percentage of this school's students who we	re more than 270 days (9 months) behind on their federal student loans within
hree years of when the first payment was due.	This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information

Published: February 1, 2021

Page 4 of 8



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

Date

Published: February 1, 2021

Page 5 of 8



Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are
 called to active military duty, are international students that leave the United States or do not have a visa allowing
 employment in the United States, or are continuing their education in an accredited or bureau-approved
 postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.

Published: February 1, 2021

Page 6 of 8



•	"Salary"	' is as repor	ted by grad	luate or grac	luate'	s empl	oyer.
---	----------	---------------	-------------	---------------	--------	--------	-------

•	"No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school
	was not able to obtain salary information.

Published: February 1, 2021

Page 7 of 8



STUDENT'S RIGHT TO CANCEL

1.	You have the right to cancel your program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled hours in the current payment period in your program through the last day of attendance.
	Cancellation of this agreement can occur up to:
	Date

- 2. Cancellation may occur when the student provides a written notice of cancellation at the following address: 19300 Sherman Way, Reseda, CA 91335. This can be done by mail or by hand delivery.
- 3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$100.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

Published: February 1, 2021

Page 8 of 8



SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2017 & 2018

Vocational Nursing – 1680 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2017	7	7	7	100%
2018	0	0	0	0

Student's Initials	: Date:	
Initial only after y	ou have had sufficient time	e to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar	Number of		Graduates	Placement Rate %	
Year	Students Graduates Ava		Available for	Employed in the	Employed in the
	Who		Employment	Field	Field
	Began				
	Program				
2017	7	7	7	5	71%
2018	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please request from the Student Services Director.

Published: February 1, 2021

Page 1 of 8



Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	1	4	5
2018	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	5	0	5
2018	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	5
2018	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field	
2017	2	5	
2018	0	0	

Published: February 1, 2021

Page 2 of 8



Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.									
License Examination Passage Rates (includes data for the two calendar years prior to reporting)									
Calenda	Calendar Number of Number of Number Who Number Who Passage								
Year	Graduates in	Graduates	Pas	sed First	Faile	ed First	Rate		
	Calendar Yea	r Taking Exam	Avail	able Exan	n Ava	ailable			
					E	xam			
2017	7	7		7		0	100%		
2018	0	0		0		0	0		
Salary a	er you have had sufficion and Wage Information ary and wages repo	on (includes data fo	or the two	o calendar	years pr	ior to rep	oorting)		
Calendar	Graduates	Graduates	\$35,001	\$40,001	\$45,001	\$50,001	No Salary		
Year	Available for	Employed in	-	-	-	-	Information		
	Employment	Field	\$40,000	\$45,000	\$50,000	\$55,000	Reported		
2017	7	5	1	0	2	2	0		
2018	0	0	0	0	0	0	0		
Director. Student's Initia	used to substantiate sala als: Date: er you have had sufficie				·	from the S	tudent Services		

Published: February 1, 2021

Page 3 of 8



Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$25,000.00. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2018: \$25,000.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:	Date:	
Initial only after you have	had sufficient time to read and understand the informati	ion.

Federal Student Loan Debt

Calendar	Most recent three	The percentage of	The average amount	The percentage of
Year	year cohort	enrolled students	of federal student	graduates in 2017/18
	default rate, as	in 2017/18	loan debt of 2017/18	with federal student
	reported by the	receiving federal	graduates who took	loans as calculated by
	United State	student loans, in	out federal student	the institution.
	Department of	the program.	loans at this	
	Education. ¹		institution, in the	
			program.	
2017	0	72%	\$15,429.00	71%
2018	U	0%	0	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials:	Date:			
Initial only after you ha	ve had sufficient	time to read and	understand the	e information.

Published: February 1, 2021

Page 4 of 8



This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print		
Student Signature	Date	_
School Official	Date	

Published: February 1, 2021

Page 5 of 8



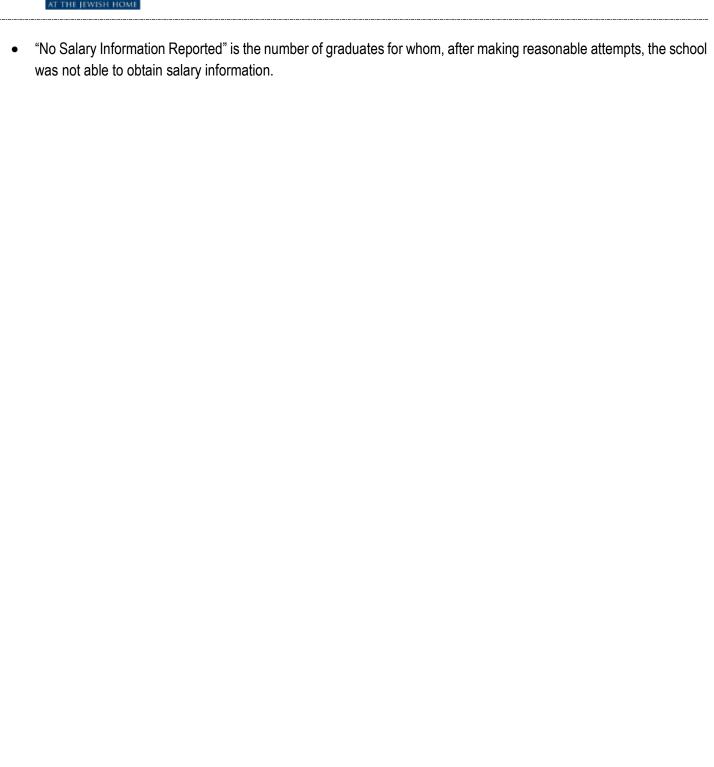
Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are
 called to active military duty, are international students that leave the United States or do not have a visa allowing
 employment in the United States, or are continuing their education in an accredited or bureau-approved
 postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.

Published: February 1, 2021

Page 6 of 8





Published: February 1, 2021

Page 7 of 8



STUDENT'S RIGHT TO CANCEL

1.	You have the right to cancel your program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled hours in the current payment period in your program through the last day of attendance.
	Cancellation of this agreement can occur up to:
	Date

- 2. Cancellation may occur when the student provides a written notice of cancellation at the following address: 19300 Sherman Way, Reseda, CA 91335. This can be done by mail or by hand delivery.
- 3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$100.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

Published: February 1, 2021

Page 8 of 8