



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**A+ COMPUTER SERVICE TECHNICIAN- 147 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	1	1	1	100.00%
2016	15	15	15	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	1	1	1	100.00%
2016	15	15	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	1	1	1	1	100.00%
2016	15	15	9	8	89.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	1	1
2016	0	8	8

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	1	0	1
2016	8	0	8

**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	1
2016	0	8

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	1
2016	0	8

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	1	1	N/A	N/A	N/A	N/A	N/A
2016	15	8	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$2,756.25**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**COMPTIA A+ & NETWORK+- 199 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$3,731.25**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
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3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
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4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**A+, LINUX+, CCNA, CHFI, CISSP, MCA, ADOBE & PROJECT CERT- 912 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	6	6	6	100.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	6	6	6	100.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	6	6	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$17,100.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**A+, NET+, SEC+, LINUX+, CCNA, CHFI, CISSP, WINDOWS DESIGN- 758 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	21	21	21	100.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	21	21	21	100.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	21	21	3	3	100.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	3	3
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	3	0	3
2016	0	0	0





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	3
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	3
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	3	3	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$14,212.50**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**A+, NET+, SEC+, LINUX+, IT FUNDAMENTALS WIN AD & SQL SERVER- 824 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	28	28	28	100.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	28	28	28	100.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	28	28	2	2	100.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	2	2
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	2	0	2
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	2
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	2
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	2	2	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$15,450.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**ADMINISTRATIVE & CLINICAL MEDICAL ASSISTANT (FRONT AND BACK OFFICE)- 938  
Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$16,884.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.

**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**ADMINISTRATIVE MEDICAL ASSISTANT (FRONT OFFICE)- 608 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$10,944.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**ADOBE AND MICROSOFT CERTIFIED APPLICATION- 288 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$5,400.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**AUTOCAD- 132 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$2,815.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**AUTOCAD & PROJECT CERTIFICATION- 264 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	4	4	4	100.00%
2016	19	19	19	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	4	4	4	100.00%
2016	19	19	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	4	4	1	1	100.00%
2016	19	19	2	2	100.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	1	1
2016	0	2	2

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	1	0	1
2016	2	0	2



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	1
2016	0	2

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	1
2016	0	2

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2017	1	1	N/A	N/A	N/A	N/A	N/A
2016	19	2	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$5,478.65**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**CCNA, CHFI, CISSP, COMPTIA LINUX+- 200 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	34	34	34	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	34	34	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	34	34	10	9	90.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	9	9

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	9	0	9



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	9

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	9

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	34	9	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$3,750.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**CLOUD ADMINISTRATION & MOBILITY+- 447 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$9,363.38**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**CLOUD ESSENTIALS, ARCHITECTURE AND DESIGN- 475 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$9,838.17**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

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\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**COMPTIA A+- 160 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$3,028.33**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**CLINICAL MEDICAL ASSISTANT (BACK OFFICE)- 608 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$10,944.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**COMPTIA A+, COMPTIA NETWORK+, COMPTIA SECURITY+- 240 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	1	1	1	100.00%
2016	100	99	99	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	1	1	1	100.00%
2016	100	99	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	1	1	1	1	100.00%
2016	100	99	12	11	92.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	1	1
2016	0	11	11

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	1	0	1
2016	11	0	11





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	1
2016	0	11

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	1
2016	0	11

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	1	1	N/A	N/A	N/A	N/A	N/A
2016	99	11	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$4,500.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**COMPTIA SEC+, LINUX+, JUNIOR SERVER, MCTS AND MOS TRAINING- 868 Clock  
hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$16,275.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**DRONE TRAINING- 627 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$12,735.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2017 & 2016**

**COMPTIA, A+, NETWORK+, SECURITY+, CHFI, CISSP AND CCNA TRAINING- 400 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	59	59	56	94.92%
2016	123	122	122	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	59	59	56	94.92%
2016	123	122	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	59	56	20	17	85.00%
2016	123	122	29	25	86.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	17	17
2016	0	25	25

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	17	0	17
2016	25	0	25



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	17
2016	0	25

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	17
2016	0	25

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	20	17	N/A	N/A	N/A	N/A	N/A
2016	122	25	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$7,500.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**HEALTH CARE ADMINISTRATION- 960 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$17,280.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**HEALTH INFORMATION MANAGEMENT (BILLING AND CODING)- 750 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$13,500.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**ITIL TRAINING- 316 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$6,510.97**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**JAVA PROGRAMMING- 419 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$8,636.48**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MCDST AND MCITP 2008/2012- 930 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	35	35	34	97.14%
2016	18	17	17	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	35	35	34	97.14%
2016	18	17	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	35	34	5	5	100.00%
2016	18	17	14	12	86.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	5	5
2016	0	12	12

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	5	0	5
2016	12	0	12





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	5
2016	0	12

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	5
2016	0	12

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	5	5	N/A	N/A	N/A	N/A	N/A
2016	17	12	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$17,437.50**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MEDICAL ADMINISTRATIVE ASSISTANT- 760 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$13,680.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.

**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT AZURE & DYNAMICS- 648 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$13,145.32**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT CERTIFIED APPLICATION SPECIALIST- 224 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	9	9	9	100.00%
2016	41	41	41	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	9	9	9	100.00%
2016	41	41	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	9	9	5	4	80.00%
2016	41	41	13	12	92.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	4	4
2016	0	12	12

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	4	0	4
2016	12	0	12



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	4
2016	0	12

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	4
2016	0	12

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	5	4	N/A	N/A	N/A	N/A	N/A
2016	41	12	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$4,200.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT CERTIFIED APPLICATIONS- 140 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	1	1	1	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	1	1	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	1	1	1	1	100.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	1	1

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	1	0	1





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	1

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	1

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	1	1	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$2,625.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT CERTIFIED APPLICATION AND OFFICE SPECIALIST- 280 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	9	9	9	100.00%
2016	187	186	186	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	9	9	9	100.00%
2016	187	186	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	9	9	0	0	0.00%
2016	187	186	56	48	86.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	48	48

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	48	0	48



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	48

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	48

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	186	48	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$5,250.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT CERTIFIED DESKTOP SUPPORT TECHNICIAN- 376 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	3	3	3	100.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	3	3	3	100.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	3	3	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$7,050.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT CERTIFIED IT PROFESSIONAL- 376 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	40	40	40	100.00%
2016	29	29	29	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	40	40	40	100.00%
2016	29	29	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	40	40	15	12	80.00%
2016	29	29	5	5	100.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	12	12
2016	0	5	5

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	12	0	12
2016	5	0	5



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	12
2016	0	5

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	12
2016	0	5

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2017	15	12	N/A	N/A	N/A	N/A	N/A
2016	29	5	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$7,050.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT CERTIFIED SYSTEMS ENGINEER- 480 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	14	14	14	100.00%
2016	24	24	24	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	14	14	14	100.00%
2016	24	24	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	14	14	4	4	100.00%
2016	24	24	7	6	86.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	4	4
2016	0	6	6

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	4	0	4
2016	6	0	6





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	4
2016	0	6

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	4
2016	0	6

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	4	4	N/A	N/A	N/A	N/A	N/A
2016	24	6	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$9,000.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

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\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2017 & 2016**

**MICROSOFT CERTIFIED IT PROFESSIONAL ENTERPRISE ADMINISTRATOR- 624 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	68	68	68	100.00%
2016	97	94	94	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	68	68	68	100.00%
2016	97	94	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	68	68	19	15	78.95%
2016	97	94	25	22	88.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	15	15
2016	0	22	22

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	15	0	15
2016	22	0	22



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	15
2016	0	22

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	15
2016	0	22

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2017	19	15	N/A	N/A	N/A	N/A	N/A
2016	94	22	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$11,700.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT JUNIOR SERVER ADMINISTRATOR- 384 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	1	1	1	100.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	1	1	1	100.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	1	1	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$7,200.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT OFFICE SHAREPOINT SERVER- 264 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	5	5	5	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	5	5	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	5	5	2	2	100.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	2	2

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	2	0	2



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	2

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	2

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	5	2	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$4,950.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**MICROSOFT OFFICE SPECIALIST- 140 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	80	80	80	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	80	80	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	80	80	7	6	86.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	6	6

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	6	0	6





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	6

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	6

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	80	6	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$2,625.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**PROJECT CERTIFICATION- 132 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	1	1	1	100.00%
2016	29	29	29	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	1	1	1	100.00%
2016	29	29	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	1	1	1	1	100.00%
2016	29	29	1	1	100.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	1	1
2016	0	1	1

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	1	0	1
2016	1	0	1



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	1
2016	0	1

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	1
2016	0	1

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2017	1	1	N/A	N/A	N/A	N/A	N/A
2016	29	1	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$2,475.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**PROJECT CERTIFICATION AND AUTOCAD- 264 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$4,950.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**PROJECT MANAGEMENT PROFESSIONAL-272 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$6,382.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**SIX SIGMA TRAINING- 344 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0





**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$6,829.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.





**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**VIRTUALIZATION/CLOUD- 396 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$7,500.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.





**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### REFUND POLICY

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_ . All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2017 & 2016**

**WEB & MOBILE APP DEVELOPMENT- 413 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	0	0	0	0.00%
2016	0	0	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0.00%
2016	0	0	0	0	0.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	0

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	0	0	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$8,235.00**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date





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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,000.00
5. Amount you still owe = \$ 175.00

For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



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### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation \_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.



**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2017 & 2016**

**WEB DESIGNER PROFESSIONAL- 231 Clock hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2017	1	1	1	100.00%
2016	16	16	16	100.00%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	1	1	1	100.00%
2016	16	16	0	0.00%
**2015				
**2014				

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	1	1	0	0	0.00%
2016	16	16	5	5	100.00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (This information is available to all students at the office of Career Services.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	5	5

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2017	0	0	0
2016	5	0	5



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2017	0	0
2016	0	5

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2017	0	0
2016	0	5

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A

Licensure examination passage data is not applicable.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			- \$25,000	- \$40,000	- \$45,000	- \$50,000	
2017	0	0	N/A	N/A	N/A	N/A	N/A
2016	16	5	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. (This information is available to all students at the office of Career Services.)

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017: **\$4,331.25**. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
N/A	N/A	N/A	N/A

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

Students at **BLUE STAR LEARNING** are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel the enrollment agreement through the first class session or the seventh day after enrollment, whichever is later.
2. Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, Blue Star Learning, 6910A Miramar Road, Suite 200, San Diego, CA 92121.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage paid.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by the enrollment agreement.
5. If you cancel the Agreement, Blue Star Learning will keep the \$100.00 registration fee, you will have no liability to the School except as provided in paragraph seven and eight of this section and Blue Star Learning will refund any money you paid within (45) days after we receive your notice of cancellation.  
*If a student cancels the Agreement within 3 days after signing the enrollment agreement, 100% of any fees paid, including the registration fee, will be refunded.*
6. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent\* or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program (based on scheduled days) less the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration fee of \$100.00. The refund is to be paid within 45 days of withdrawal.
7. For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.  
For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period. *Although the State of California allows Blue Star Learning to earn 100% of the tuition if the student completes 60% or more of the program, the School policy is to earn tuition on a 100% pro-rata basis. This means, if you complete 60% of the program, we will only keep 60% of your tuition. If you complete 75% of program, we will only keep 75% of your tuition, etc.*
8. If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 45 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 45 days following the date of withdrawal, the School may offset against the refund calculated.
9. If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.



**HERE IS HOW WE FIGURE THE AMOUNT A STUDENT OWES:**

Total charges:	Tuition and Fees= Total Charges
Less: Tuition Charges X:	Number of hours remaining when the student withdrew divided by the total number of hours in program.
Less:	Registration fee= Refund Due
Subtotal:	The amount the student owes for the time attended =Adjusted Sum;
Less:	The amount paid by the student or on behalf of the student=Payment Received
Total:	The amount the student owes the School or refund due=Amount the Student owes the School or Refund due as outlined above

**HERE ARE TWO EXAMPLES OF A REFUND CALCULATION:**

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

1. Total charges = \$3,462.00
2. Less tuition charges of \$3,362 times remaining hours (100) divided by the total course clock hours (147) = \$2,287.00
3. Subtotal = \$1,175.00
4. Less any amount paid by you or on your behalf = \$1,500.00
5. Amount refunded to the student = \$ 325.00

Assume that a student enrolled in a 147-clock hour program that costs \$3,462.00 (\$2,412 for tuition, \$100 registration fee, and \$950 for books and materials). The student keeps all books and material and has a cash credit of \$1,000. If the student withdraws after completing 47 clock hours, the calculation is:

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For the purpose of determining the amount owed for the time attended, a student shall be deemed to have withdrawn from the course when any of the following occurs: (a) The student notifies the school of his/her withdrawal or the actual date of withdrawal in writing. (b) The School terminates the student's enrollment. (c) The student fails to attend classes for 5% of the program duration. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. If any portion of the student's tuition was paid from the proceeds of a loan, then the refund will be sent to the lender or the agency that guaranteed the loan, if any. Any remaining funds will be used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received. Any sum remaining will be refunded to the student.

**TITLE 38 VETERANS POLICY STATEMENT  
REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**

Department of VA refunds will be paid in accordance with the Department of VA regulations. Reimbursement to Veterans and VA Eligible Persons For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-888-442-4551.



### **REFUND POLICY**

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued therefrom at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

Non-refundable registration fees for veterans or eligible persons attending a non-accredited course are not to exceed \$100.00. Any registration fee over \$100.00 required that the amount in excess of \$100.00 be subject to 100% pro rata fund.

10. Date by which the student must exercise cancellation\_\_\_\_\_. All documents referred to in this agreement are part of an integral to this agreement.