



The Learning Source

24002 Via Fabricante #203, Mission Viejo, CA 92691 (619) 422-8993 www.thelearningsource.net

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Real Estate – 16 Week Course

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	10	0	8	8
2017	24	12	12	12

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	0	0	0	0	0
2017	24	12	9	9	75%

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.



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Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	4	5	9

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

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Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0
2017	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination.

Student's Initials: _____ **Date:** _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	3	2	7

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$144,000

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: ____ Date: _____

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Federal Student Loan Debt



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Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
0	0	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students at The Learning Source are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol

¹ The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date



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Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

- 1) You have the right to cancel the enrollment agreement for a program if instruction including equipment or other goods and services included in the agreement, at the first-class session or the seventh day after enrollment, whichever is later.
- 2) Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, The Learning Source, 815 Third Ave Ste #119 Chula Vista, CA 91911.
- 3) The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage paid.
- 4) The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.
- 5) If you cancel the Agreement, The Learning Source will keep the \$250.00 registration fee, you will have no liability to the School except as provided in paragraph six of this section and The Learning Source will refund any money you paid within (30) days after we receive your notice of cancellation.
- 6) You have the right to withdraw from the program at any time. If you withdrawal from your program after the seventh day after enrollment and are entitled to a refund, the School will pay your refund within 30 days of your withdrawal / determination date according to the current regulations. Before we compute your refund, The Learning Source will keep the \$250.00 registration fee. The amount of your refund is calculated and determined on a pro-rata basis. The State Pro-rata will be calculated for all students who withdrawal from a program and is derived by the number of hours attempted as of the students last date of attendance in a scheduled Academic Year into the total number of hours scheduled for the academic year.
- 7) For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.
- 8) For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period.

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- 9) If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 30 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 30 days following the date of withdrawal, the School may offset against the refund calculated.
- 10) If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.
- 11) DATE BY WHICH STUDENT MUST EXERCISE RIGHT TO CANCEL. 00/00/0000



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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Real Estate Property Management– 16 Week Course

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	10	8	8	8
2017	4	4	4	4

Student's Initials: _____ Date: _____

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	0	0	0	0	0
2017	4	4	2	4	50%

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.



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Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	2	2

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

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Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0
2017	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination.

Student's Initials: _____ **Date:** _____

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	1	1	0	2

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$24,000

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
0	0	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students at The Learning Source are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

¹ The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date



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Definitions

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- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.



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- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

- 1) You have the right to cancel the enrollment agreement for a program if instruction including equipment or other goods and services included in the agreement, at the first-class session or the seventh day after enrollment, whichever is later.
- 2) Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, The Learning Source, 815 Third Ave Ste #119 Chula Vista, CA 91911.
- 3) The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage paid.
- 4) The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.
- 5) If you cancel the Agreement, The Learning Source will keep the \$250.00 registration fee, you will have no liability to the School except as provided in paragraph six of this section and The Learning Source will refund any money you paid within (30) days after we receive your notice of cancellation.
- 6) You have the right to withdraw from the program at any time. If you withdrawal from your program after the seventh day after enrollment and are entitled to a refund, the School will pay your refund within 30 days of your withdrawal / determination date according to the current regulations. Before we compute your refund, The Learning Source will keep the \$250.00 registration fee. The amount of your refund is calculated and determined on a pro-rata basis. The State Pro-rata will be calculated for all students who withdrawal from a program and is derived by the number of hours attempted as of the students last date of attendance in a scheduled Academic Year into the total number of hours scheduled for the academic year.
- 7) For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.
- 8) For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period.

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- 9) If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 30 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 30 days following the date of withdrawal, the School may offset against the refund calculated.
- 10) If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.
- 11) DATE BY WHICH STUDENT MUST EXERCISE RIGHT TO CANCEL. 00/00/0000



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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Loan Origination & Loan Processing – 16 Week Course

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0
2017	1	1	1	1

Student's Initials: _____ Date: _____

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	0	0	0	0	0
2017	1	1	1	1	100%

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.



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Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	1	1

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date:

Only initial after you have had sufficient time to read and understand the information.



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Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not requires to collect the data for its 2016 and prior graduates.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0
2017	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	1	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$6,000

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



The Learning Source

24002 Via Fabricante #203, Mission Viejo, CA 92691 (619) 422-8993 www.thelearningsource.net

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
0	0	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students at The Learning Source are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

¹ The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



The Learning Source

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date



The Learning Source

24002 Via Fabricante #203, Mission Viejo, CA 92691 (619) 422-8993 www.thelearningsource.net

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



The Learning Source

24002 Via Fabricante #203, Mission Viejo, CA 92691 (619) 422-8993 www.thelearningsource.net

STUDENT'S RIGHT TO CANCEL

- 1) You have the right to cancel the enrollment agreement for a program if instruction including equipment or other goods and services included in the agreement, at the first-class session or the seventh day after enrollment, whichever is later.
- 2) Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, The Learning Source, 815 Third Ave Ste #119 Chula Vista, CA 91911.
- 3) The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage paid.
- 4) The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.
- 5) If you cancel the Agreement, The Learning Source will keep the \$250.00 registration fee, you will have no liability to the School except as provided in paragraph six of this section and The Learning Source will refund any money you paid within (30) days after we receive your notice of cancellation.
- 6) You have the right to withdraw from the program at any time. If you withdrawal from your program after the seventh day after enrollment and are entitled to a refund, the School will pay your refund within 30 days of your withdrawal / determination date according to the current regulations. Before we compute your refund, The Learning Source will keep the \$250.00 registration fee. The amount of your refund is calculated and determined on a pro-rata basis. The State Pro-rata will be calculated for all students who withdrawal from a program and is derived by the number of hours attempted as of the students last date of attendance in a scheduled Academic Year into the total number of hours scheduled for the academic year.
- 7) For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.
- 8) For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period.

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- 9) If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 30 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 30 days following the date of withdrawal, the School may offset against the refund calculated.
- 10) If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.
- 11) DATE BY WHICH STUDENT MUST EXERCISE RIGHT TO CANCEL. 00/00/0000



The Learning Source

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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Small Business Marketing – 16 Week Course

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	104	80	80	80
2017	119	66	66	66

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



The Learning Source

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	0	0	0	0	0
2017	119	66	66	45	68%

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.



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Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	5	40	45

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates



The Learning Source

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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	10	10

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date:

Only initial after you have had sufficient time to read and understand the information.



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Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0
2017	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.



The Learning Source

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	66	45	5	30	0	10	21

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$396,000

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



The Learning Source

24002 Via Fabricante #203, Mission Viejo, CA 92691 (619) 422-8993 www.thelearningsource.net

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
0	0	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students at The Learning Source are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

¹ The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



The Learning Source

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date



The Learning Source

24002 Via Fabricante #203, Mission Viejo, CA 92691 (619) 422-8993 www.thelearningsource.net

Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

Published : December 1,



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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



The Learning Source

24002 Via Fabricante #203, Mission Viejo, CA 92691 (619) 422-8993 www.thelearningsource.net

STUDENT'S RIGHT TO CANCEL

- 1) You have the right to cancel the enrollment agreement for a program if instruction including equipment or other goods and services included in the agreement, at the first-class session or the seventh day after enrollment, whichever is later.
- 2) Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, The Learning Source, 815 Third Ave Ste #119 Chula Vista, CA 91911.
- 3) The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage paid.
- 4) The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.
- 5) If you cancel the Agreement, The Learning Source will keep the \$250.00 registration fee, you will have no liability to the School except as provided in paragraph six of this section and The Learning Source will refund any money you paid within (30) days after we receive your notice of cancellation.
- 6) You have the right to withdraw from the program at any time. If you withdrawal from your program after the seventh day after enrollment and are entitled to a refund, the School will pay your refund within 30 days of your withdrawal / determination date according to the current regulations. Before we compute your refund, The Learning Source will keep the \$250.00 registration fee. The amount of your refund is calculated and determined on a pro-rata basis. The State Pro-rata will be calculated for all students who withdrawal from a program and is derived by the number of hours attempted as of the students last date of attendance in a scheduled Academic Year into the total number of hours scheduled for the academic year.
- 7) For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.
- 8) For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period.

Published : December 1,



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- 9) If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 30 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 30 days following the date of withdrawal, the School may offset against the refund calculated.
- 10) If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.
- 11) DATE BY WHICH STUDENT MUST EXERCISE RIGHT TO CANCEL. 00/00/0000



The Learning Source

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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Dragon Naturally Speaking – 1.5 Week Course

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0
2017	1	1	1	1

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



The Learning Source

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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	0	0	0	0	0
2017	1	1	1	1	100%

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.



The Learning Source

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Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	1	1

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date:

Only initial after you have had sufficient time to read and understand the information.



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Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0
2017	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0			

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$700

Additional charges may be incurred if the program is not completed on-time.

Student's Initials: ____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt



The Learning Source

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Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
0	0	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students at The Learning Source are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol

¹ The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date



The Learning Source

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Definitions

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- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

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- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



The Learning Source

24002 Via Fabricante #203, Mission Viejo, CA 92691 (619) 422-8993 www.thelearningsource.net

STUDENT'S RIGHT TO CANCEL

- 1) You have the right to cancel the enrollment agreement for a program if instruction including equipment or other goods and services included in the agreement, at the first-class session or the seventh day after enrollment, whichever is later.
- 2) Cancellation shall occur when you give written notice of cancellation to the School. You can do this by mail, fax, hand delivery, or telegram. Address this cancellation notice to Campus Director, The Learning Source, 815 Third Ave Ste #119 Chula Vista, CA 91911.
- 3) The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage paid.
- 4) The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement.
- 5) If you cancel the Agreement, The Learning Source will keep the \$250.00 registration fee, you will have no liability to the School except as provided in paragraph six of this section and The Learning Source will refund any money you paid within (30) days after we receive your notice of cancellation.
- 6) You have the right to withdraw from the program at any time. If you withdrawal from your program after the seventh day after enrollment and are entitled to a refund, the School will pay your refund within 30 days of your withdrawal / determination date according to the current regulations. Before we compute your refund, The Learning Source will keep the \$250.00 registration fee. The amount of your refund is calculated and determined on a pro-rata basis. The State Pro-rata will be calculated for all students who withdrawal from a program and is derived by the number of hours attempted as of the students last date of attendance in a scheduled Academic Year into the total number of hours scheduled for the academic year.
- 7) For the purpose of determining the amount a student owes for time attended, a student shall be deemed to have withdrawn from a program when any of the following occurs: (a) The student notifies the School of withdrawal or the actual date of the withdrawal (b) The School terminates the student's enrollment, (c) The student has failed to attend classes for 5% of the program length, (d) The student fails to return from a Leave of Absence. For the purpose of subdivision (d) of California Section 94920 and for determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance.
- 8) For the purpose of determining when the refund must be paid pursuant to subdivision (d) of California Section 94920, the student shall be deemed to have withdrawn at the end of the designated period.

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- 9) If the School provided books or equipment, the student must return the equipment in good condition, allowing for reasonable wear and tear within 30 days following the date of withdrawal. The School will refund the charge for the equipment, which was paid. If the student fails to return the equipment in good condition, allowing for reasonable wear and tear, within 30 days following the date of withdrawal, the School may offset against the refund calculated.
- 10) If the student has received federal student financial aid funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.
- 11) DATE BY WHICH STUDENT MUST EXERCISE RIGHT TO CANCEL. 00/00/0000



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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Quickbooks – 1 Week Course

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	2	0	2	0
2017	1	1	1	1

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.



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Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	0	0	0	0	0
2017	1	1	1	1	100%

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.



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Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	1	1

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates



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Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date:

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Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0
2017	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination.

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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	1	0	0	0

Because of the change in the Bureau's reporting regulations, which became effective on July 14th 2016, this institution was not required to collect the data for its 2016 and prior graduates.

Student's Initials: ____ Date: _____

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Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$700
Additional charges may be incurred if the program is not completed on-time.

Student's Initials: ____ Date: _____

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Federal Student Loan Debt



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Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
0	0	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Students at The Learning Source are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol

¹ The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print

Student Signature

Date

School Official

Date



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Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

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- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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