



Alliance Career Training Schools
 333 Abbott Street, Suite B Salinas, CA 93901
 831-755-8201 www.AllianceCareerSchools.com

School Performance Fact Sheet
Calendar Years 2016 & 2017

***Accounting 101 with QuickBooks and MS Office Course Name – Program Length: 16 Weeks**

* This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution but is not equivalent to actual performance data. This program was approved by the Bureau on 05/09/2018. As of 12/01/2021, two full years of data for this program will be available.

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program ¹	Students available for Graduation ²	Number of On-Time Graduates ³	On-Time Completion Rate ⁴
2016	00	00	00	00
2017	00	00	00	00%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program ¹	Number of Graduates	Graduates Available for Employment ⁷	Graduates Employed in the Field ⁹	Placement Rate % Employed in the Field ⁵
2016	00	00	00	00	00
2017	00	00	00	00	00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (https://www.bls.gov/soc/2010/soc_alpha.htm)



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Gainfully Employed Categories (included data for the two calendar years prior to reporting)

Part Time vs Full Time Employment

Calendar Year	Graduates Employed in the Field 20 - 29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2016	00	00	00
2017	00	00	00

Single Positions vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a single position	Graduates Employed in the Field in concurrent aggregated positions	Total Graduates Employed in the Field
2016	00	00	00
2017	00	00	00

Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2016	00	00
2017	00	00



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Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2016	00	00
2017	00	00

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	00	00	00	00	00
2017	00	00	00	00	00

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

This Program does not lead to Licensure

Student's Initials: _____ Date: _____

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Salary and Wage Data (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment ⁷	Graduates Employed in the Field ⁹	\$10,001-\$15,000	\$30,001-35,000	\$35,001-\$40,000	No Salary Information Reported ¹²
2016	00	00	00	00	00	00
2017	00	00	00	00	00	00

A list of sources used to substantiate salary disclosures is available from the school.
http://www.bls.gov/oes/current/oes_stru.htm

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program

Total Charges for the program for students completing on-time in 2017: \$2,495.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Student Loan Information

Students at **Alliance Career Training Schools** are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information



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Definitions

1. Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
2. Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
3. Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
4. On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
5. 150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
6. 150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
7. Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
8. Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
9. Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the 6-month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
10. Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
11. “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
12. “First Available Exam Date” is the date for the first available exam after a student completed a program.
13. “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
14. “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
15. Salary” is as reported by graduate or graduate’s employer.
16. No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date

School Official

Date



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STUDENT'S RIGHT TO CANCEL

Notice of Student Rights and Cancellation-STUDENT'S RIGHT TO CANCEL

You may cancel this contract for training without any penalty or obligation and obtain a refund of charges paid through attendance at the first-class session, or the seventh day after enrollment, whichever is later.

A written Notice of Cancellation must be submitted to the Chief Academic Officer or the Director of Admissions for the Refund Policy to apply.

Refund Policy

Each student of an institution has the right to withdraw from a program of instruction at anytime.

For a student withdrawing from or discontinuing the program at any time, registration fees are nonrefundable. Equipment costs, and book fees are non-refundable after the 5th day of class. Books and equipment cannot be returned for a refund.

A student may cancel an agreement with no penalty prior to the start date of the first class or the seventh day after enrollment, whichever is later and 100% refund minus the non-refundable fees listed above will be delivered.

After the commencement of classes, if the student withdraws or is discontinued for any reason, the following applies based on the length of the program and will be implemented by the school within 30 days. "Discontinuance" is understood to be the last date of recorded attendance or the date the Notice of Withdrawal is submitted to the school.

For a student withdrawing from or discontinuing the program on or before the program start date, the tuition charges refunded shall be 100% of the tuition for the program, less registration fees, equipment costs, and book fees.

In accordance with Article 13 of Chapter 8, Division 10 of Title 3 of the California Education Code, students who have completed less than sixty percent (60%) of their program will receive a pro rata refund -- less the non-refundable Registration Fee of \$250.00 and fees paid for books and materials -- based upon the date the student submits a written Notice of Withdrawal to school officials. For a student discontinuing the program after 60% completion, the student is entitled to no refund.

If English is not the student's primary language, and the student is unable to understand the terms and conditions of the enrollment agreement, the student shall have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language.

Note: Students who have not attended classes for 60 days are not eligible for a refund from Alliance. If the school discontinues an educational program defined as a series of classes over an extended period, Alliance will make a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.

If any portion of the tuition was paid from the proceeds of a loan, the refund shall be sent to the lender or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.



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STUDENT’S RIGHT TO CANCEL (CONTINUED)

If the student obtains a loan to pay for the educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

If you are eligible for a loan guaranteed or reinsured by the state or federal government and the student defaults on the loan:

- (i) The federal or state government or the loan guarantee agency can act against you, including applying any income tax refund to which you are entitled to reduce the balance owed on the loan.
- (ii) You may not be eligible for any other federal financial assistance for education at a different school or for government housing assistance until the loan is repaid.

If you received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

Students Signature

Date

School Official Signature

Date



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School Performance Fact Sheet
Calendar Years 2016 & 2017

***CompTIA A+ Plus HelpDesk Skills Course Name – Program Length: 19 Weeks**

* This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution but is not equivalent to actual performance data. This program was approved by the Bureau on 05/09/2018. As of 12/01/2021, two full years of data for this program will be available.

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program ¹	Students available for Graduation ²	Number of On-Time Graduates ³	On-Time Completion Rate ⁴
2016	00	00	00	00
2017	00	00	00	00%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program ¹	Number of Graduates	Graduates Available for Employment ⁷	Graduates Employed in the Field ⁹	Placement Rate % Employed in the Field ⁵
2016	00	00	00	00	00
2017	00	00	00	00	00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (https://www.bls.gov/soc/2010/soc_alpha.htm)



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Gainfully Employed Categories (included data for the two calendar years prior to reporting)

Part Time vs Full Time Employment

Calendar Year	Graduates Employed in the Field 20 - 29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2016	00	00	00
2017	00	00	00

Single Positions vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a single position	Graduates Employed in the Field in concurrent aggregated positions	Total Graduates Employed in the Field
2016	00	00	00
2017	00	00	00

Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2016	00	00
2017	00	00



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Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2016	00	00
2017	00	00

Student's Initials: _____ Date: _____

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	00	00	00	00	00
2017	00	00	00	00	00

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

This Program does not lead to Licensure

Student's Initials: _____ Date: _____

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Salary and Wage Data (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment ⁷	Graduates Employed in the Field ⁹	\$10,001-\$15,000	\$30,001-\$35,000	\$35,001-\$40,000	No Salary Information Reported ¹²
2016	00	00	00	00	00	00
2017	00	00	00	00	00	00

A list of sources used to substantiate salary disclosures is available from the school.
http://www.bls.gov/oes/current/oes_stru.htm

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total Charges for the program for students completing on-time in 2017: \$2,495.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

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Student Loan Information

Students at **Alliance Career Training Schools** are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

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9. Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the 6-month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
10. Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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12. “First Available Exam Date” is the date for the first available exam after a student completed a program.
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14. “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
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16. No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date

School Official

Date



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STUDENT'S RIGHT TO CANCEL

Notice of Student Rights and Cancellation-STUDENT'S RIGHT TO CANCEL

You may cancel this contract for training without any penalty or obligation and obtain a refund of charges paid through attendance at the first-class session, or the seventh day after enrollment, whichever is later.

A written Notice of Cancellation must be submitted to the Chief Academic Officer or the Director of Admissions for the Refund Policy to apply.

Refund Policy

Each student of an institution has the right to withdraw from a program of instruction at anytime.

For a student withdrawing from or discontinuing the program at any time, registration fees are nonrefundable. Equipment costs, and book fees are non-refundable after the 5th day of class. Books and equipment cannot be returned for a refund.

A student may cancel an agreement with no penalty prior to the start date of the first class or the seventh day after enrollment, whichever is later and 100% refund minus the non-refundable fees listed above will be delivered.

After the commencement of classes, if the student withdraws or is discontinued for any reason, the following applies based on the length of the program and will be implemented by the school within 30 days. "Discontinuance" is understood to be the last date of recorded attendance or the date the Notice of Withdrawal is submitted to the school.

For a student withdrawing from or discontinuing the program on or before the program start date, the tuition charges refunded shall be 100% of the tuition for the program, less registration fees, equipment costs, and book fees.

In accordance with Article 13 of Chapter 8, Division 10 of Title 3 of the California Education Code, students who have completed less than sixty percent (60%) of their program will receive a pro rata refund -- less the non-refundable Registration Fee of \$250.00 and fees paid for books and materials -- based upon the date the student submits a written Notice of Withdrawal to school officials. For a student discontinuing the program after 60% completion, the student is entitled to no refund.

If English is not the student's primary language, and the student is unable to understand the terms and conditions of the enrollment agreement, the student shall have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language.

Note: Students who have not attended classes for 60 days are not eligible for a refund from Alliance. If the school discontinues an educational program defined as a series of classes over an extended period, Alliance will make a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.

If any portion of the tuition was paid from the proceeds of a loan, the refund shall be sent to the lender or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.



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STUDENT’S RIGHT TO CANCEL (CONTINUED)

If the student obtains a loan to pay for the educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

If you are eligible for a loan guaranteed or reinsured by the state or federal government and the student defaults on the loan:

- (i) The federal or state government or the loan guarantee agency can act against you, including applying any income tax refund to which you are entitled to reduce the balance owed on the loan.
- (ii) You may not be eligible for any other federal financial assistance for education at a different school or for government housing assistance until the loan is repaid.

If you received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

Students Signature

Date

School Official Signature

Date



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School Performance Fact Sheet
Calendar Years 2016 & 2017

***CompTIA Network+ Training Program Course Name – Program Length: 10 Weeks**

* This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution but is not equivalent to actual performance data. This program was approved by the Bureau on 03/10/2016. As of 12/01/2019, two full years of data for this program will be available.

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	06	06	06	100%
2017	06	06	06	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	06	06	06	02	33.33%
2017	06	06	06	03	33.33%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (https://www.bls.gov/soc/2010/soc_alpha.htm)



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Gainfully Employed Categories (included data for the two calendar years prior to reporting)

Part Time vs Full Time Employment

Calendar Year	Graduates Employed in the Field 20 - 29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2016	00	02	02
2017	00	02	02

Single Positions vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a single position	Graduates Employed in the Field in concurrent aggregated positions	Total Graduates Employed in the Field
2016	02	00	02
2017	02	00	02

Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2016	00	02
2017	00	02



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2016	00	02
2017	00	02

Student's Initials: _____ Date: _____

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	00	00	00	00	00
2017	00	00	00	00	00

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

This Program does not lead to Licensure

Student's Initials: _____ Date: _____

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Salary and Wage Data (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	20,001-5,000	30,001- 5,000	No Salary Information Reported
2016	06	02	02	00	00
Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	35,001-40,000	40,001- 45,000	No Salary Information Reported
2017	06	02	01	01	00

A list of sources used to substantiate salary disclosures is available from the school.

http://www.bls.gov/oes/current/oes_stru.htm

Student's Initials: _____ Date: _____

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Cost of Educational Program

Total Charges for the program for students completing on-time in 2017: \$2,495.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Student Loan Information

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Student's Initials: _____ Date: _____

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Definitions

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7. Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
8. Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
9. Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the 6-month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
10. Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
11. “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
12. “First Available Exam Date” is the date for the first available exam after a student completed a program.
13. “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
14. “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
15. Salary” is as reported by graduate or graduate’s employer.
16. No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



Alliance Career Training Schools

333 Abbott Street, Suite B Salinas, CA 93901
831-755-8201 www.AllianceCareerSchools.com

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date

School Official

Date



Alliance Career Training Schools
333 Abbott Street, Suite B Salinas, CA 93901
831-755-8201 www.AllianceCareerSchools.com

STUDENT'S RIGHT TO CANCEL

Notice of Student Rights and Cancellation-STUDENT'S RIGHT TO CANCEL

You may cancel this contract for training without any penalty or obligation and obtain a refund of charges paid through attendance at the first-class session, or the seventh day after enrollment, whichever is later.

A written Notice of Cancellation must be submitted to the Chief Academic Officer or the Director of Admissions for the Refund Policy to apply.

Refund Policy

Each student of an institution has the right to withdraw from a program of instruction at anytime.

For a student withdrawing from or discontinuing the program at any time, registration fees are nonrefundable. Equipment costs, and book fees are non-refundable after the 5th day of class. Books and equipment cannot be returned for a refund.

A student may cancel an agreement with no penalty prior to the start date of the first class or the seventh day after enrollment, whichever is later and 100% refund minus the non-refundable fees listed above will be delivered.

After the commencement of classes, if the student withdraws or is discontinued for any reason, the following applies based on the length of the program and will be implemented by the school within 30 days. "Discontinuance" is understood to be the last date of recorded attendance or the date the Notice of Withdrawal is submitted to the school.

For a student withdrawing from or discontinuing the program on or before the program start date, the tuition charges refunded shall be 100% of the tuition for the program, less registration fees, equipment costs, and book fees.

In accordance with Article 13 of Chapter 8, Division 10 of Title 3 of the California Education Code, students who have completed less than sixty percent (60%) of their program will receive a pro rata refund -- less the non-refundable Registration Fee of \$250.00 and fees paid for books and materials -- based upon the date the student submits a written Notice of Withdrawal to school officials. For a student discontinuing the program after 60% completion, the student is entitled to no refund.

If English is not the student's primary language, and the student is unable to understand the terms and conditions of the enrollment agreement, the student shall have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language.

Note: Students who have not attended classes for 60 days are not eligible for a refund from Alliance. If the school discontinues an educational program defined as a series of classes over an extended period, Alliance will make a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.

If any portion of the tuition was paid from the proceeds of a loan, the refund shall be sent to the lender or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.



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STUDENT’S RIGHT TO CANCEL (CONTINUED)

If the student obtains a loan to pay for the educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

If you are eligible for a loan guaranteed or reinsured by the state or federal government and the student defaults on the loan:

- (i) The federal or state government or the loan guarantee agency can act against you, including applying any income tax refund to which you are entitled to reduce the balance owed on the loan.
- (ii) You may not be eligible for any other federal financial assistance for education at a different school or for government housing assistance until the loan is repaid.

If you received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

Students Signature

Date

School Official Signature

Date



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School Performance Fact Sheet
Calendar Years 2016 & 2017

***Microsoft Office Professional Course Name – Program Length: 18 Weeks**

* This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution but is not equivalent to actual performance data. This program was approved by the Bureau on 05/09/2018. As of 12/01/2021, two full years of data for this program will be available.

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program ¹	Students available for Graduation ²	Number of On-Time Graduates ³	On-Time Completion Rate ⁴
2016	00	00	00	00
2017	00	00	00	00%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program ¹	Number of Graduates	Graduates Available for Employment ⁷	Graduates Employed in the Field ⁹	Placement Rate % Employed in the Field ⁵
2016	00	00	00	00	00
2017	00	00	00	00	00%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (https://www.bls.gov/soc/2010/soc_alpha.htm)



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Gainfully Employed Categories (included data for the two calendar years prior to reporting)

Part Time vs Full Time Employment

Calendar Year	Graduates Employed in the Field 20 - 29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2016	00	00	00
2017	00	00	00

Single Positions vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a single position	Graduates Employed in the Field in concurrent aggregated positions	Total Graduates Employed in the Field
2016	00	00	00
2017	00	00	00

Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2016	00	00
2017	00	00



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Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2016	00	00
2017	00	00

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	00	00	00	00	00
2017	00	00	00	00	00

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

This Program does not lead to Licensure

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information



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Salary and Wage Data (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment ⁷	Graduates Employed in the Field ⁹	\$10,001-\$15,000	\$30,001-35,000	\$35,001-\$40,000	No Salary Information Reported ¹²
2016	00	00	00	00	00	00
2017	00	00	00	00	00	00

A list of sources used to substantiate salary disclosures is available from the school.
http://www.bls.gov/oes/current/oes_stru.htm

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program

Total Charges for the program for students completing on-time in 2017: \$2,495.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Student Loan Information

Students at **Alliance Career Training Schools** are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information



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Definitions

1. Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
2. Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
3. Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
4. On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
5. 150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
6. 150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
7. Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
8. Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
9. Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the 6-month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
10. Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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14. “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
15. Salary” is as reported by graduate or graduate’s employer.
16. No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date

School Official

Date



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STUDENT'S RIGHT TO CANCEL

Notice of Student Rights and Cancellation-STUDENT'S RIGHT TO CANCEL

You may cancel this contract for training without any penalty or obligation and obtain a refund of charges paid through attendance at the first-class session, or the seventh day after enrollment, whichever is later.

A written Notice of Cancellation must be submitted to the Chief Academic Officer or the Director of Admissions for the Refund Policy to apply.

Refund Policy

Each student of an institution has the right to withdraw from a program of instruction at anytime.

For a student withdrawing from or discontinuing the program at any time, registration fees are nonrefundable. Equipment costs, and book fees are non-refundable after the 5th day of class. Books and equipment cannot be returned for a refund.

A student may cancel an agreement with no penalty prior to the start date of the first class or the seventh day after enrollment, whichever is later and 100% refund minus the non-refundable fees listed above will be delivered.

After the commencement of classes, if the student withdraws or is discontinued for any reason, the following applies based on the length of the program and will be implemented by the school within 30 days. "Discontinuance" is understood to be the last date of recorded attendance or the date the Notice of Withdrawal is submitted to the school.

For a student withdrawing from or discontinuing the program on or before the program start date, the tuition charges refunded shall be 100% of the tuition for the program, less registration fees, equipment costs, and book fees.

In accordance with Article 13 of Chapter 8, Division 10 of Title 3 of the California Education Code, students who have completed less than sixty percent (60%) of their program will receive a pro rata refund -- less the non-refundable Registration Fee of \$250.00 and fees paid for books and materials -- based upon the date the student submits a written Notice of Withdrawal to school officials. For a student discontinuing the program after 60% completion, the student is entitled to no refund.

If English is not the student's primary language, and the student is unable to understand the terms and conditions of the enrollment agreement, the student shall have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language.

Note: Students who have not attended classes for 60 days are not eligible for a refund from Alliance. If the school discontinues an educational program defined as a series of classes over an extended period, Alliance will make a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.

If any portion of the tuition was paid from the proceeds of a loan, the refund shall be sent to the lender or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.



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STUDENT’S RIGHT TO CANCEL (CONTINUED)

If the student obtains a loan to pay for the educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

If you are eligible for a loan guaranteed or reinsured by the state or federal government and the student defaults on the loan:

- (i) The federal or state government or the loan guarantee agency can act against you, including applying any income tax refund to which you are entitled to reduce the balance owed on the loan.
- (ii) You may not be eligible for any other federal financial assistance for education at a different school or for government housing assistance until the loan is repaid.

If you received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

Students Signature

Date

School Official Signature

Date



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School Performance Fact Sheet
Calendar Years 2016 & 2017

***Accounting 101 with QuickBooks Training Program Course Name – Program Length: 10 Weeks**

* This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution but is not equivalent to actual performance data. This program was approved by the Bureau on 03/10/2016. As of 12/01/2019, two full years of data for this program will be available.

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	04	03	03	100%
2017	15	15	15	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	04	03	03	03	100%
2017	15	15	15	12	80%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (https://www.bls.gov/soc/2010/soc_alpha.htm)



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Gainfully Employed Categories (included data for the two calendar years prior to reporting)

Part Time vs Full Time Employment

Calendar Year	Graduates Employed in the Field 20 - 29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2016	00	03	03
2017	02	10	12

Single Positions vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a single position	Graduates Employed in the Field in concurrent aggregated positions	Total Graduates Employed in the Field
2016	03	00	03
2017	12	00	12

Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2016	00	03
2017	00	12



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Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2016	00	03
2016	02	12

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	00	00	00	00	00
2017	00	00	00	00	00

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

This Program does not lead to Licensure

Student's Initials: _____ Date: _____

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Salary and Wage Data (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	10,001-15,000	35,001-40,000	45,001-50,000	No Salary Information Reported		
2016	03	03	00	01	03	00		
Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	20,001 - 25,000	25,001-30,000	30,001 - 35,000	35,001-40,000	70,001-75,000	No Salary Information Reported
2017	15	12	01	02	06	02	01	00

A list of sources used to substantiate salary disclosures is available from the school.
http://www.bls.gov/oes/current/oes_stru.htm

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program

Total Charges for the program for students completing on-time in 2017: \$3,495.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Student Loan Information

Students at **Alliance Career Training Schools** are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information



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Definitions

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8. Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
9. Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the 6-month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
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14. “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
15. Salary” is as reported by graduate or graduate’s employer.
16. No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date

School Official

Date



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STUDENT'S RIGHT TO CANCEL

Notice of Student Rights and Cancellation-STUDENT'S RIGHT TO CANCEL

You may cancel this contract for training without any penalty or obligation and obtain a refund of charges paid through attendance at the first-class session, or the seventh day after enrollment, whichever is later.

A written Notice of Cancellation must be submitted to the Chief Academic Officer or the Director of Admissions for the Refund Policy to apply.

Refund Policy

Each student of an institution has the right to withdraw from a program of instruction at anytime.

For a student withdrawing from or discontinuing the program at any time, registration fees are nonrefundable. Equipment costs, and book fees are non-refundable after the 5th day of class. Books and equipment cannot be returned for a refund.

A student may cancel an agreement with no penalty prior to the start date of the first class or the seventh day after enrollment, whichever is later and 100% refund minus the non-refundable fees listed above will be delivered.

After the commencement of classes, if the student withdraws or is discontinued for any reason, the following applies based on the length of the program and will be implemented by the school within 30 days. "Discontinuance" is understood to be the last date of recorded attendance or the date the Notice of Withdrawal is submitted to the school.

For a student withdrawing from or discontinuing the program on or before the program start date, the tuition charges refunded shall be 100% of the tuition for the program, less registration fees, equipment costs, and book fees.

In accordance with Article 13 of Chapter 8, Division 10 of Title 3 of the California Education Code, students who have completed less than sixty percent (60%) of their program will receive a pro rata refund -- less the non-refundable Registration Fee of \$250.00 and fees paid for books and materials -- based upon the date the student submits a written Notice of Withdrawal to school officials. For a student discontinuing the program after 60% completion, the student is entitled to no refund.

If English is not the student's primary language, and the student is unable to understand the terms and conditions of the enrollment agreement, the student shall have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language.

Note: Students who have not attended classes for 60 days are not eligible for a refund from Alliance. If the school discontinues an educational program defined as a series of classes over an extended period, Alliance will make a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.

If any portion of the tuition was paid from the proceeds of a loan, the refund shall be sent to the lender or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.



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STUDENT’S RIGHT TO CANCEL (CONTINUED)

If the student obtains a loan to pay for the educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

If you are eligible for a loan guaranteed or reinsured by the state or federal government and the student defaults on the loan:

- (i) The federal or state government or the loan guarantee agency can act against you, including applying any income tax refund to which you are entitled to reduce the balance owed on the loan.
- (ii) You may not be eligible for any other federal financial assistance for education at a different school or for government housing assistance until the loan is repaid.

If you received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

Students Signature

Date

School Official Signature

Date