SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Cosmetology Instructor Trainee 600 HOURS

On-Time Completion Rates (Graduation Rates)

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%
2017	0	0	0	0%

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL Ψ

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

<u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began	Number of Graduates		Graduates Employed in the	Rate Employed in
	the Program			Field	the Field
2016	0	0	0	Field0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Part-Time vs. Full-Time Employment

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

<u>License Examination Passage Rates (includes data for the two calendar years prior to</u> <u>reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0%
2017	0	0	0	0	0%

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed In Field	\$5,000 - \$15,000	\$15,001 - \$25,000	\$25,001 - \$35,000	\$35,001 - \$45,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O*Net websites for each discipline.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$3,800.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Diamond Beauty College is eligible, but choose not to participate in federal student loan programs. Therefore, students who attend this institution do not have federal student loans.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an

examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$150.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

COSMETOLOGY 1600 HOURS

On-Time Completion Rates (Graduation Rates)

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	22	22	0	0%
2017	22	22	0	0%

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL Ψ

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates		Graduates Employed in the Field	
2016	22	20	20	13	65%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	9	9

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	9	0	9

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

<u>License Examination Passage Rates (includes data for the two calendar years prior to</u> <u>reporting)</u>

Calenc ar Yea		Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	20	13	7	6	53%
2017	13	15	11	4	73%

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for	Graduates Employed	\$20,000 -	\$35,001 -	\$40,001 -	\$45,001 -	No Salary Information
	Employment	In Field	\$35,000	\$40,000	\$45,000	\$50,000	Reported
2016	0	0	0	0	0	0	0
2017	12	9	6	2	1	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O*Net websites for each discipline.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$10,500.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

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Student Name - Print

Student Signature

Date

School Official

Date

Definitions

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- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
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- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an

examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$150.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Esthetician 600 HOURS

On-Time Completion Rates (Graduation Rates)

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	33	33	0	0%
2017	39	39	0	0%

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL Ψ

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

<u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates		Graduates Employed in the Field	
	the Hogram			riciu	the riciu
2016	33	32	32	23	72%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	30	30

Part-Time vs. Full-Time Employment

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	30	0	30

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

<u>License Examination Passage Rates (includes data for the two calendar years prior to</u> <u>reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	32	33	26	7	78%
2017	34	30	22	8	73%

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed In Field	\$20,000 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2016	0	0	0	0	0	0	0
2017	6	3	1	1	1	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O*Net websites for each discipline.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$4,000.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

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Student Name - Print

Student Signature

Date

School Official

Date

Definitions

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- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an

examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
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- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Manicuring 400 HOURS

On-Time Completion Rates (Graduation Rates)

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	301	301	0	0%
2017	211	211	0	0%

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL Ψ

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

<u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates		Graduates Employed in the Field	
2016	301	271	271	201	75%
2017	211	197	197	151	77%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	20	23	43
2017	0	151	151

Part-Time vs. Full-Time Employment

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	201	0	201
2017	151	0	151

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

<u>License Examination Passage Rates (includes data for the two calendar years prior to</u> <u>reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	271	269	211	58	78%
2017	197	181	133	48	73%

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed In Field	\$5,000 - \$15,000	\$15,001 - \$25,000	\$25,001 - \$35,000	\$35,001 - \$55,000	No Salary Information Reported
2016	0	0	56	51	71	23	0
2017	6	3	53	63	21	14	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O*Net websites for each discipline.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$800.00 Additional charges may be incurred if the program is not completed on-time.

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Student Name - Print

Student Signature

Date

School Official

Date

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SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

Massage Therapy 600 HOURS

On-Time Completion Rates (Graduation Rates)

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%
2017	0	0	0	0%

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL Ψ

Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

<u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates		Graduates Employed in the Field	
	0				
2016	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Calendar Year	r Graduates Graduates Employed in the Employed in the Field 20-29 Hours Field at Least 30 Per Week Hours Per Week		Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Part-Time vs. Full-Time Employment

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field	
2016	0	0	
2017	0	0	

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0%
2017	0	0	0	0	0%

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for	Graduates Employed	\$5,000 - \$15,000	\$15,001 - \$25,000	\$25,001 -	\$35,001 - \$45,000	No Salary Information
2016	Employment 0	In Field 0	\$15,000 0	\$25,000 0	\$35,000 0	\$45,000 0	Reported 0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O*Net websites for each discipline.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2017: \$3,800.00 Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _____ Date: _____ Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Diamond Beauty College is eligible, but choose not to participate in federal student loan programs. Therefore, students who attend this institution do not have federal student loans.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an

examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$150.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.