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#### SCHOOL PERFORMANCE FACT SHEET 2016-2017

#### Program: Substance use Disorder Counseling Program Length: 8 Months Credit Hours: 840 On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate	
2016	23	23	23	100%	
2017	8	8	8	100%	

Student's Initials:\_\_\_\_\_Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

### Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate	
2016	23	23	23	100%	
2017	8	8	8	100%	

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.



## Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	23	23	23	23	100%
2017	8	8	8	8	100%

Because of the changes in the Bureau's reporting regulation, which become effective on July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.

To obtain a list of employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates, please refer to the California Employment Development Department website at: <a href="http://www.labormarketinfo.edd.ca.gov/occguides/Search.aspx">http://www.labormarketinfo.edd.ca.gov/occguides/Search.aspx</a>

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

		Graduates Employed in the		
		Field at Least 30 Hours Per	Employed in the	
20-29 Hours Per		Week	Field	
	Week			
2016	3	20	23	
2017	8	8	8	

## Part-Time vs. Full-Time Employment

#### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Employed in the Field	
2016	23	0	23	
2017	8	0	8	



## Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field	
2016	0	0	
2017	0	0	

### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, anEmployer Owned by the Institution, or anEmployer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	2	0

Student's Initials:\_\_\_\_\_Date: \_\_\_\_\_

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## License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year		Number Who Passed Exam	Number Who Failed Exam	Passage Rate
2016	*	*	*	*	*	*
2017	*	*	*	*	*	*

\*This program does not lead to employment for which passage of a state licensing examination is required.

Student's Initials: \_\_\_\_\_Date: \_\_\_\_\_

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## Salary and Wage Information (includes data for the two calendar years prior to reporting)

# Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
2016	23	23	20	3	0	0	0
2017	8	8	4	4	0	0	0

Because of the changes in the Bureau's reporting regulation, which become effective on July 14, 2016, this institution was not required to collect the data for its 2015 and prior graduates.

To obtain a list of employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates, please refer to the California Employment Development Department website at: <a href="http://www.labormarketinfo.edd.ca.gov/occguides/Search.aspx">http://www.labormarketinfo.edd.ca.gov/occguides/Search.aspx</a>

#### Student's Initials:\_\_\_\_\_Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

# Cost of Educational Program

Total charges for the program for students completing on-time in 2016-2017 \$12.500.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:\_\_\_\_\_Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.



# **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the
  applicable educational program are gainfully employed, whose employment has been reported, and for whom the
  institution has documented verification of employment. For occupations for which the state requires passing an
  examination, the six months period begins after the announcement of the examination results for the first
  examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available

licensing exam after completing the program.

- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## **STUDENT'S RIGHT TO CANCEL**

New students have the to cancel the enrollment agreement including any equipment any equipment such as books, materials and supplies or any other goods related to the instruction included in the agreement, until the seventh day after enrollment or the seventh day after first scheduled class day, whichever is later. Students who remain enrolled beyond day 8 will be charged tuition and fees retroactive to day 1 of the program.

Cancellation shall occur when the student gives written notice of cancellation at the address of the College shown on top of the front page of the enrollment agreement.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to bound by the enrollment agreement.

If the student cancels the enrollment agreement, the College will not change institutional charges for equipment not returned in a timely manner in "like new" condition.