www.saddlebackbeautyacademy.com

## 12SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

#### **BARBER 1500 HOURS**

### **On-Time Completion Rates (Graduation Rates)**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%
2017	0	0	0	0%

Student's Initials:	Date:	
Initial only after y	ou have had suff	icient time to read and understand the information.

### **150% TABLE OPTIONAL ↓**

## Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:	Date:
Initial only after you hav	e had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

## <u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	
	0220 2 2 0 <b>8</b> 2 02222			Ticia	the ricia
2016	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

## **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

www.saddlebackbeautyacademy.com

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:	Date:	
Initial only after ye	ou have had sufficier	nt time to read and understand the information.

# <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0%
2017	0	0	0	0	0%

Student's Initials:	Date:	
Initial only after you	have had suffic	ient time to read and understand the information.

www.saddlebackbeautyacademy.com

### Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for	Graduates Employed	\$20,000 -	\$35,001 -	\$40,001	\$45,001 -	No Salary Information
	Employment	In Field	\$35,000	\$40,000	\$45,000	\$50,000	Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O\*Net websites for each discipline.

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
<u>Cost of Educational Program</u>
Total charges for the program for students completing on-time in 2017: \$11,800.00 Additional charges may be incurred if the program is not completed on-time.
Chudantia Initiala. Data
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
initial only after you have had sufficient time to read and understand the inioi mation.
Fodoval Chydout Loon Dobt
<u>Federal Student Loan Debt</u>
Student at Saddleback Beauty Academy are not eligible for the federal student loans. This
institution does not meet the U.S. Department of Education that would allow its student to
participate in federal student aid programs.
Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
Student Signature	Date
School Official	 Date

www.saddlebackbeautyacademy.com

\*= This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 5/5/2016. As of 12/01/2019, two full year of data for this program will be available.

### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including ontime graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United

www.saddlebackbeautyacademy.com

States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Saddleback Beauty Academy 23565 Moulton Parkway, Suite B Laguna Hills, CA 92653 Tel.949-455-4908 Fax. 949-455-4909 www.saddlebackbeautyacademy.com

### **STUDENT'S RIGHT TO CANCEL**

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$100.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.

www.saddlebackbeautyacademy.com

## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

### **COSMETICIAN 600 HOURS**

### **On-Time Completion Rates (Graduation Rates)**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%

Student's Initials	: Date:	
Initial only after	you have had sufficie	ent time to read and understand the information.

### **150% TABLE OPTIONAL ↓**

## Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:	Date:
Initial only after you hav	e had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

## <u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	
2016	0	0	0	0	0%
2017	6	5	5	3	60%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	3	0	3

## **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	3	0	3

www.saddlebackbeautyacademy.com

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:	Date:	
Initial only after ye	ou have had sufficier	nt time to read and understand the information.

# <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0%
2017	5	5	5	0	100%

Student's Initials: _	Date:	
Initial only after yo	ou have had sufficien	nt time to read and understand the information.

www.saddlebackbeautvacademv.com

### Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for	Graduates Employed	\$20,000 -	\$35,001 -	\$40,001	\$45,001 -	No Salary Information
	Employment	In Field	\$35,000	\$40,000	\$45,000	\$50,000	Reported
2016	0	0	0	0	0	0	0
2017	0	0	2	1	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O\*Net websites for each discipline.

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
<u>Cost of Educational Program</u>
Total charges for the program for students completing on-time in 2017: \$5,860.00 Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
<u>Federal Student Loan Debt</u>
Student at Saddleback Peauty Academy are not aligible for the federal student leans. This
Student at Saddleback Beauty Academy are not eligible for the federal student loans. This
institution does not meet the U.S. Department of Education that would allow its student to participate in federal student aid programs.
Darricipale in legeral suigent aig programs.

Initial only after you have had sufficient time to read and understand the information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_

www.saddlebackbeautvacademv.com

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
Student Signature	Date
School Official	 Date

www.saddlebackbeautyacademy.com

\*= This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 5/5/2016. As of 12/01/2019, two full year of data for this program will be available.

### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including ontime graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students

www.saddlebackbeautyacademy.com

that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Saddleback Beauty Academy 23565 Moulton Parkway, Suite B Laguna Hills, CA 92653 Tel.949-455-4908 Fax. 949-455-4909 www.saddlebackbeautyacademy.com

### **STUDENT'S RIGHT TO CANCEL**

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$100.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.

www.saddlebackbeautyacademy.com

## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

### **COSMETOLOGY 1600 HOURS**

### **On-Time Completion Rates (Graduation Rates)**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%
2017	_	_	_	0%

Student's Initials:	Date:	
Initial only after y	ou have had sufficient t	ime to read and understand the information.

### 150% TABLE OPTIONAL $\Psi$

## Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:	Date:
Initial only after you hav	e had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

## <u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment		
2016	0	0	0	0	0%
2017	0	Λ	0	Λ	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

### **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

www.saddlebackbeautyacademy.com

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:	Date:	
Initial only after ye	ou have had sufficier	nt time to read and understand the information.

# <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0%
2017	0	0	0	0	0%

Student's Initials:	Date:	
Initial only after you	have had suffic	ient time to read and understand the information.

www.saddlebackbeautyacademy.com

### Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for	Graduates Employed	\$20,000 -	\$35,001 -	\$40,001	\$45,001 -	No Salary Information
	Employment	In Field	\$35,000	\$40,000	\$45,000	\$50,000	Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O\*Net websites for each discipline.

Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
<u>Cost of Educational Flogram</u>
Total charges for the program for students completing on-time in 2017: \$12,460.00 Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Federal Student Loan Debt
Student at Saddleback Beauty Academy are not eligible for the federal student loans. This institution does not meet the U.S. Department of Education that would allow its student to participate in federal student aid programs.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
Student Signature	Date
School Official	 Date

www.saddlebackbeautyacademy.com

\*= This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 5/5/2016. As of 12/01/2019, two full year of data for this program will be available.

### **Definitions**

- "Number of Students Who Began the Program" means the number of students who
  began a program who were scheduled to complete the program within 100% of the
  published program length within the reporting calendar year and excludes all students
  who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including ontime graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students

www.saddlebackbeautyacademy.com

that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Saddleback Beauty Academy 23565 Moulton Parkway, Suite B Laguna Hills, CA 92653 Tel.949-455-4908 Fax. 949-455-4909 www.saddlebackbeautyacademy.com

### **STUDENT'S RIGHT TO CANCEL**

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$100.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.

www.saddlebackbeautyacademy.com

## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

### **MANICURING 400 HOURS**

### **On-Time Completion Rates (Graduation Rates)**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%
2017	_	_	_	0%

Student's Initials	: Date:	
Initial only after	you have had sufficie	ent time to read and understand the information.

### **150% TABLE OPTIONAL ↓**

## Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:	Date:
Initial only after you hav	e had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

## <u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	
2016	0	0	Λ	0	00/
2016	U	U	U	U	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

### **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

www.saddlebackbeautyacademy.com

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:	Date:	
Initial only after ye	ou have had sufficier	nt time to read and understand the information.

# <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0%
2017	0	0	0	0	0%

Student's Initials:	Date:	
Initial only after you	have had suffic	ient time to read and understand the information.

www.saddlebackbeautyacademy.com

### Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for	Graduates Employed	\$20,000 -	\$35,001 -	\$40,001	\$45,001 -	No Salary Information
	Employment	In Field	\$35,000	\$40,000	\$45,000	\$50,000	Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O\*Net websites for each discipline.

Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
Total charges for the program for students completing on-time in $2017$ : \$4,450.00 Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
<u>Federal Student Loan Debt</u>
Student at Saddleback Beauty Academy are not eligible for the federal student loans. This institution does not meet the U.S. Department of Education that would allow its student to participate in federal student aid programs.

Initial only after you have had sufficient time to read and understand the information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_

www.saddlebackbeautyacademy.com

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
Student Signature	Date
School Official	 Date

www.saddlebackbeautyacademy.com

\*= This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 5/5/2016. As of 12/01/2019, two full year of data for this program will be available.

### **Definitions**

- "Number of Students Who Began the Program" means the number of students who
  began a program who were scheduled to complete the program within 100% of the
  published program length within the reporting calendar year and excludes all students
  who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including ontime graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students

www.saddlebackbeautyacademy.com

that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Saddleback Beauty Academy 23565 Moulton Parkway, Suite B Laguna Hills, CA 92653 Tel.949-455-4908 Fax. 949-455-4909 www.saddlebackbeautyacademy.com

### **STUDENT'S RIGHT TO CANCEL**

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$100.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.

www.saddlebackbeautyacademy.com

## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

#### **MASSAGE THERAPY 600 HOURS**

### **On-Time Completion Rates (Graduation Rates)**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%
2017	_	_	_	0%

Student's Initials:	Date:	
Initial only after y	ou have had sufficient t	ime to read and understand the information.

### 150% TABLE OPTIONAL $\Psi$

## Students Completing Within 150% of the Published Program Length

Calendar	Number of Students	Students	150%	150%
Year	Who Began the	Available for	Graduates	Completion
	Program	Graduation		Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:	Date:
Initial only after you hav	e had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

## <u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	
2016	0	0	Λ	0	00/
2016	U	U	U	U	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

### **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

www.saddlebackbeautyacademy.com

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:	Date:	
Initial only after ye	ou have had sufficier	nt time to read and understand the information.

# <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0%
2017	0	0	0	0	0%

Student's Initials:	Date:	
Initial only after you	have had suffic	ient time to read and understand the information.

www.saddlebackbeautyacademy.com

### Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for	Graduates Employed	\$20,000 -	\$35,001 -	\$40,001	\$45,001 -	No Salary Information
	Employment	In Field	\$35,000	\$40,000	\$45,000	\$50,000	Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O\*Net websites for each discipline.

Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
Total charges for the program for students completing on-time in 2017: \$5,860.00 Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
<u>Federal Student Loan Debt</u>
Student at Saddleback Beauty Academy are not eligible for the federal student loans. This institution does not meet the U.S. Department of Education that would allow its student to participate in federal student aid programs.
Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
Student Signature	Date
School Official	 Date

www.saddlebackbeautyacademy.com

\*= This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 5/5/2016. As of 12/01/2019, two full year of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including ontime graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United

www.saddlebackbeautyacademy.com

States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Saddleback Beauty Academy 23565 Moulton Parkway, Suite B Laguna Hills, CA 92653 Tel.949-455-4908 Fax. 949-455-4909 www.saddlebackbeautyacademy.com

#### **STUDENT'S RIGHT TO CANCEL**

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$100.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.

www.saddlebackbeautyacademy.com

## SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

#### **TEACHER TRAINING 600 HOURS**

## **On-Time Completion Rates (Graduation Rates)**

(Includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	0	0	0	0%
2017	_	_	_	0%

Student's Initials	: Date:	
Initial only after	you have had sufficie	ent time to read and understand the information.

## **150% TABLE OPTIONAL ↓**

## Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	0	0	0	0
2015	0	0	0	0
2016	0	0	0	0
2017	0	0	0	0

Student's Initials:	Date:
Initial only after you hav	re had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

## <u>Job Placement Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	
	0220 2 2 0 <b>8</b> 2 02222			Ticia	the ricia
2016	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting the Admissions Representative at this institution

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

## **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent or Aggregated Positions	Total Graduates Employed in the Field
2016	0	0	0
2017	0	0	0

www.saddlebackbeautyacademy.com

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed Who Are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	0	0
2017	0	0

## **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	0	0
2017	0	0

Student's Initials:	Date:	
Initial only after ye	ou have had sufficier	nt time to read and understand the information.

# <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>

Calend ar Year	Number of Graduates in Calendar Year	Number Who Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	0	0	0	0	0%
2017	0	0	0	0	0%

Student's Initials:	Date:	
Initial only after you	have had suffic	cient time to read and understand the information.

www.saddlebackbeautyacademy.com

## Salary and Wage Information (includes data for the two calendar years prior to reporting)

## Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed In Field	\$20,000 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Informati on Reported
2016	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. Wage and Salary data was gathered using the following data: Graduate Employment Verification. Additional salary and wage information may be found on the Bureau of Labor Statistics O\*Net websites for each discipline.

Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.					
Cost of Educational Program					
Total charges for the program for students completing on-time in 2017: \$4,560.00 Additional charges may be incurred if the program is not completed on-time.					
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.					
<u>Federal Student Loan Debt</u>					
Student at Saddleback Beauty Academy are not eligible for the federal student loans. This institution does not meet the U.S. Department of Education that would allow its student to participate in federal student aid programs.					
Student's Initials: Date:					

Initial only after you have had sufficient time to read and understand the information.

www.saddlebackbeautyacademy.com

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
Student Signature	Date
School Official	 Date

www.saddlebackbeautyacademy.com

\*= This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on 5/5/2016. As of 12/01/2019, two full year of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including ontime graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students

www.saddlebackbeautyacademy.com

that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- "Graduates Employed in the Field" means graduates who beginning within six months
  after a student completes the applicable educational program are gainfully employed,
  whose employment has been reported, and for whom the institution has documented
  verification of employment. For occupations for which the state requires passing an
  examination, the six months period begins after the announcement of the examination
  results for the first examination available after a student completes an applicable
  educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

Saddleback Beauty Academy 23565 Moulton Parkway, Suite B Laguna Hills, CA 92653 Tel.949-455-4908 Fax. 949-455-4909 www.saddlebackbeautyacademy.com

#### **STUDENT'S RIGHT TO CANCEL**

The student or legal guardian has the right to cancel the enrollment agreement and obtain a refund of charges paid except a \$100.00 non-refundable registration fee through attendance at the first class session (first day of classes), or the seventh day after enrollment (seven days from date when enrollment agreement was signed), whichever is later.

The notice of cancellation shall be in writing and submitted directly to the Registrar Office. A withdrawal may be initiated by the student's written notice or by the institution due to student's academics or conduct, including but not necessarily limited to, a student's lack of attendance. The cancellation date will be determined by the postmark on written notification, or the date said information is delivered in person.