



# ACADEMIC CATALOG

2017 – 2018

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## EVANGELIA UNIVERSITY

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## GREETINGS FROM THE PRESIDENT

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Dear Friend,

Welcome to Evangelia University!

Congratulations on your decision to pursue the study of God's Word! I hope the following pages will help you in deciding to study at Evangelia University.

Evangelia University is unique in many ways. First, it is a community of professors, administrators, and students who are sacrificially dedicated to the glory of God and the building up of God's people. Second, this spirit of loving sacrifice is due to the rich spiritual heritage of Reformed faith and godly men and women upon whose shoulders we stand. Third, Evangelia has a great vision of training our students bilingually, building up to a full program in Korean as well as in English. Fourth, given our unique location in the multiethnic heart of Southern California, Evangelia University has a robust plan not only to train our students to transform the culture for Christ, but to bring students from all ethnic groups to train them to be sent to all nations.

Furthermore, in accordance with the Reformed vision of seeking the sovereignty of God in all areas of life, Evangelia University seeks to train and welcome both ordained and non-ordained people to be the salt and light of every field of life.

It is our sincere desire that you will join us in glorifying God and enjoying Him forever!

In Christ,

A handwritten signature in black ink, appearing to read "David H. Shin".

David H. Shin, D.D.  
President

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# ACADEMIC CALENDAR

## Summer 2017

May 1-5 .....D.Min. Registration  
May 8-June 2 .....D.Min. Pre-reading & Assignments Period  
June 5-23 .....D.Min. Summer Intensive Courses  
June 26-August 31 .....D.Min. After-reading & Final Paper/Project Period  
July 3-21 .....Summer Term (M.Div., M.A. & B.A.)

## Fall 2017

July 31-August 11 .....Registration (All Programs)  
August 15 .....Orientation, New Students  
August 21 .....Classes begin  
  Opening Service  
September 1 .....Last Day to Add/Drop Courses without recording  
September 4 .....Holiday – Labor Day  
October 6 .....Last Day to Turn in Request for Graduation Evaluation (Form 1-141)  
October 25 .....Bible Knowledge Test,  
  Test on the Westminster Confession of Faith  
October 27 .....Last day to Withdraw with “W” grade  
November 23-24 .....Thanksgiving Recess, Reading Period  
December 1 .....Final day of instruction  
December 4-8 .....Final Examinations

## Winter 2018

November 27-Dec 1 ....D.Min. Registration  
December 4-January 5 ..D.Min. Pre-reading & Assignments Period  
January 8-19 .....D.Min. Winter Intensive Courses  
January 22-March 31 ...D.Min. After-reading & Final Paper/Project Period

## Spring 2018

January 2-12 .....Registration (All Programs)  
January 16 .....Orientation, New Students  
January 22 .....Classes begin  
  Opening Service  
February 2 .....Last Day to Add/Drop Courses without recording  
March 28 .....Bible Knowledge Test,  
  Test on the Westminster Confession of Faith  
March 30 .....Last day to Withdraw with “W” grade  
April 2-6 .....Easter Recess, Reading Period  
April 10 .....Evaluation of Graduating students  
May 4 .....Final day of instruction  
May 7-11 .....Final Examinations  
May 19 .....Commencement

## Summer 2018

April 30-May 4 .....D.Min. Registration  
May 7-June 1 .....D.Min. Pre-reading & Assignments Period





# **I. GENERAL INFORMATION**

## **A. MISSION STATEMENT**

Evangelia University exists to bring glory to God, support the church in its mandate to equip the saints for ministry, and prepare Reformed leaders for life.

## **B. INSTITUTIONAL PURPOSE**

To fulfill its mission, Evangelia University is committed to:

- Equipping students with a Reformed worldview with its emphasis on the Lordship of Christ over every area of our lives;
- Nurturing students in the grace of our Lord Jesus through the Word of God and the guidance of the Holy Spirit;
- Producing pastors who are faithful servant leaders to their flocks;
- Training students to become both cross-culturally sensitive and culture-transforming

## **C. INSTITUTIONAL OUTCOMES**

In accordance with the mission statement and the institutional purposes, Evangelia University expects certain outcomes demonstrated by its graduates. Each academic program has its own specific learning outcomes. The following institutional outcomes and the specific program outcomes together will become the basis for measuring students' progress and institutional effectiveness in fulfilling its mission.

Graduating students will:

1. Demonstrate their commitment to the Lordship of Christ in every area of life and to display through their lives that they are submitting to that Lordship in mind and in heart;
2. Show sufficient knowledge of the cultural trends and leadership skills in order to lead a Christian group and ministry;
3. Show evidence in their life that they are walking in the Spirit, bearing fruit of the Holy Spirit and becoming more Christ-like;
4. Demonstrate firm knowledge of the foundational truths of God's Word and capability to apply them to life;
5. Demonstrate sufficient knowledge and skills to understand the meaning of OT and NT and be able to preach and teach the Scriptural truth effectively.
6. Show ability to think and write clearly, analytically, critically, creatively, and constructively.
7. Demonstrate sufficient knowledge and proficiency in various Christian ministries and be able to work together with other people.

## **D. HISTORY**

The distinctive vision of Evangelia University stems from its affiliation with the Korean Presbyterian Church in America (Kosin). The Kosin denomination is a Reformed

denomination with a unique history. It was born out of the context of persecution and martyrdom. When Korea was colonized by the Japanese military power in 1910, they persecuted the Korean Christians, and forced them to bow to the emperor as a god. In 1938, all the representatives of the Presbyterian denomination gathered for the 27<sup>th</sup> General Assembly in PyungYang, which was called the “Jerusalem of Korea.” The meeting proceeded under the “watch” of the Japanese police. The Assembly voted unanimously for Shinto shrine worship. The only objector, Rev. Bruce Hunt, was removed from the meeting by the Japanese police. Other objecting pastors were not even allowed to attend the meeting. Eventually, some of the objecting pastors were imprisoned and tortured to death. After the independence of Korea, the survivors called for a period of repentance for all the churches and pastors who bowed to the Shinto shrine. They also began a new seminary named Korea Theological Seminary. In 1951, at the 36<sup>th</sup> General Assembly, these pastors were removed from their membership of denomination, so they could not attend. Without membership in the denomination, these pastors began a new denomination named Koryu. The founders were committed to the Reformed faith and were those who did not submit to the Shinto shrine worship. The founders of both the denomination and the seminary included Rev. Bruce Hunt, Rev. Sang Dong Han, the leaders of the repentance movement, and Rev. Yune Sun Park, whose scholarship and piety were acknowledged by all Korean Christians. Dr. Kun Sam Lee, the previous president of Evangelia University, was one of the early faculty members of the Korea Theological Seminary. Eventually, the seminary and the denomination adopted the name Kosin. Thus, the Kosin denomination has a history akin to that of the French Huguenots and the English Puritans, who at the cost of their lives, have strived throughout history to maintain the purity of doctrine and life. It is in the light of such a beginning that the Kosin denomination has valued and strived to maintain the spirit of martyrdom to this day.

In 1995, Dr. Kun Sam Lee founded the Korean Theological Seminary in California and in 1998, it merged with Pacific Baptist University, which was founded in 1992, and which sought to establish a theological seminary for the purpose of training ministers to fill the growing demand for bilingual pastors for the rapidly expanding Asian-American churches in the United States. The uniqueness of such an institution was its vision to serve as a bridge between the East and the West, academically and missiologically, and ministerially. It would meet the increasing challenge of studying and applying the Scripture contextually. Furthermore, it would both equip students from the States to be sent abroad and train students from abroad to serve in the States. Finally, it would train students to serve in bi-or multi-lingual congregations in a world that is increasingly becoming multiethnic.

In 1999, the seminary changed its name to Evangelia University, to reflect the vision of bringing the Gospel to the entire world. Under Dr. Kun Sam Lee’s leadership and the seminary’s affiliation with the Kosin denomination, Evangelia developed its Reformed identity and vision. With such a heritage and foundation, Evangelia has built the reputation of providing both a sound and rigorous theological training, and developing a purity of heart among students. More recently, with the help of donors, Evangelia is able to implement its vision of providing an excellent Christian and classical education at the undergraduate level and an improved Reformed education at the seminary level. Furthermore, plans are underway to drastically improve our current library and to establish a mission center.

In 2008, under the new leadership of the President, Dr. David H. Shin, Evangelia University became a Candidate Member of Transnational Association of Christian Colleges and Schools (TRACS), and in April 2012, EU became a full member of TRACS. In November, Doctor of Ministry program and Distance Education were also approved by the commission on TRACS. Now EU is accredited for the all degree programs that EU offers (accreditation, category IV level) As a fully accredited institution, Evangelia University continues to improve its education and operation for achieving its vision and goals.

## **E. CORE VALUES (DOCTRINAL STANDARDS)**

Our Doctrinal statement is forged from our core values, which are convictions derived from the Scriptures.

- **The Trinity.** The triune God, Father, Son, and Holy Spirit, is worthy of the worship of all people in all places of His dominion, and this fact must be the fundamental motive for every human activity.
- **The Bible.** Scripture, as the “very Word of God written,” is absolutely authoritative (infallibility) and without error (inerrancy). Scripture is necessary, sufficient, and clear to reveal the only way of salvation in Jesus Christ, which is discovered in the Scripture with the help of the Holy Spirit. Scripture is the final authority on all matters of faith and life.
- **The Historicity.** The full historicity and perspicuity of the biblical record of primeval history, including the literal existence of Adam and Eve as the progenitors of all people, the literal fall and resultant divine curse on the creation, the worldwide cataclysmic deluge, and the origin of nations and languages at the tower of Babel.
- **Biblical Creation.** Special creation of the existing space-time universe and all its basic systems and kinds of organisms in the six literal days of the creation week.
- **The Son.** Jesus Christ is fully man, perfect and sinless, and fully God, united in one person. His humanity and divinity are evidenced in His virgin birth, in His sinless life, in His miracles, in His vicarious atonement through His shed blood, in His bodily resurrection, and in His ascension to the right hand of the Father in heaven. As divine-human person, Jesus is the only mediator between God and man.
- **Satan.** Satan is real and acts as a tempter, for whom the place of eternal punishment was prepared, where all who die outside of Christ shall be confined in eternity.
- **Man.** God created man according to His image, in knowledge, righteousness, and holiness, and made them to rule over the other creatures. However, at the temptation of Satan, Adam chose to disobey God and fell into sin, which corrupted every part of his being so that he could not be saved from his sin without the regeneration of the Holy Spirit.

- **Salvation.** God has chosen His people in Christ before the creation of the world, loved them, and made them holy and blameless, and predestined them according to His good pleasure. God desires to give salvation freely to everyone, and thus calls on people to repent of their sins and receive Christ as their Savior, trust and obey Him, and live according to God’s revealed will. Personal salvation is provided solely by the grace of God and to be received only through personal faith in the person and work of Jesus Christ.
- **The Holy Spirit.** The Holy Spirit comes from God the Father and the Son and causes people to be saved and to realize their sin and misery, enlightens their hearts to know Jesus Christ, strengthens their will, encourages, empowers them, and causes them to receive Jesus Christ and bear fruits of righteousness.
- **Last Things.** The future, personal, bodily return of Jesus Christ to the earth to judge and purge sin, to establish His eternal Kingdom, and to consummate and fulfill His purposes in the works of creation and redemption with eternal rewards and punishments. Both the saved and the lost will be resurrected—the saved unto the resurrection of life in heaven and the lost unto the resurrection of damnation in hell.
- **Biblical Method.** Biblical theology (in the tradition of Geerhardus Vos) and pre-suppositional apologetics (in the tradition of Cornelius Van Til) are among the crucial methods to be used in interpreting and applying the teaching of Scripture and in developing a biblical worldview.
- **Church.** The Church, of which Christ is the head, is established by God to gather and to nurture the believers to grow into the body of Christ, which is the fullness of Him that fills all in all. This Church is the kingdom of the Lord Jesus Christ, the house and family of God, out of which there is no ordinary possibility of salvation. God has given the visible Church the ministry and the ordinances of God for the gathering and the perfecting of the believers.
- **Sacraments.** Christ established two sacraments: Baptism and Holy Communion. In baptism, a believer is baptized with water and cleansed in the name of the Father, the Son, and the Holy Spirit, and it signifies and seals the union with Christ. This sacrament is given to those who confess their faith in Christ, and to their children, and the Holy Communion is done in remembrance of Christ’s death, and this is a sign which signifies the benefit which they receive from Christ’s death.
- **Christ’s Lordship over All Areas of Life.** Christ is Lord not only of salvation but of all creation. Therefore, Christians are called to bring all aspects of life under Christ’s authority. This is called the cultural mandate. In Christ, Christians have both the privilege and the calling to take every thought captive and make it obedient to Christ, not only in “spiritual” matters, but every aspect of a person and every aspect of our culture.

- **Christ’s Lordship over Church and State.** Christ is Lord not only of the Church but also of the state. The state has the obligation to protect the Church as well as the general peace and justice of the commonwealth. Otherwise, the state should not interfere with the Church. On the other hand, as individuals, Christians should fulfill their duties as citizens and contribute to the peace and justice of the land.
- **Christ’s Lordship over the Whole Person.** Christ is Lord not only over our minds but over our affections and will. Evangelia’s theological education, therefore, is a holistic education with the aim of not only equipping the students with a Reformed world view, but of forming “holy affections” in the manner described by Jonathan Edwards, and of training our wills to submit to Christ.
- **Great Commission.** Christ is Lord not only of the saved people but also of all people. Christ has called upon the church to go to the ends of the earth to teach all nations of Christ’s commandments, baptizing them in the name of the Father, the Son, and the Spirit, and finally to make disciples of Jesus. The church is called to not only to reach out to people and bring them into the kingdom of God, but to nurture them in the Lord. Furthermore, we are called not only to reach out to people of other cultures, but also to make them to be Christ’s disciples, i.e., transform their cultures. This mandate calls for ministers of God’s Word is to be trained both to cross cultural boundaries as well as to transform cultures, both our own, and that of the others, by applying the eternal Word of God to the changing world.
- **Unity and Diversity within the Body.** While Evangelia is committed to the fulfillment of its own purposes and distinctiveness, it resolves to “make every effort to keep the unity of the Spirit in the bond of peace,” to maintain openness to and appreciation for Christians in differing denominations and organizations in a loving spirit, in order to “build up the whole body of Christ.”

## **F. EDUCATIONAL PHILOSOPHY**

An implication of a “Coram Deo” life for educational philosophy is a holistic approach to education. To live in the presence of God is to teach the whole counsel of God, to the whole person, to whole areas of life, for the whole body of Christ, and to the people of the whole world.

1. Whole Counsel of God.  
The Word of God is the foundation and the substance of our teaching. Evangelia University is unapologetic about teaching the Word of God thoroughly, since we believe that the Word of God is the key to all other knowledge. Since partial truth can become an error, Evangelia University tries to teach the entire Word of God, both theologically and biblically, as well as the development of the understanding of God’s truth throughout history.
2. Whole Person.  
Many heresies have risen because only one area of man, whether mind, emotion, or will, or one area of life, is focused. Evangelia University is committed to the Word of God which is sufficient to meet the fundamentals of all areas of human’s need.

The faculty and the administration are committed to offer godly examples of spiritual maturity, intellectual rigor, godly judgment, and personal integrity, and to engage in scholarly inquiry and creative activities applicable to the class room and beyond. Personal interaction between the faculty and the students is emphasized. Student presentations, discussions, and faculty-student forums, and thesis writing and presentation provide avenues for such personal interactions. Critical thinking, self-assessment skill, as well as writing, reading, and speaking abilities are emphasized in all classes. Besides the classroom, other avenues provide opportunities for students to grow in their whole being: academic counselor, counselor/chaplain, student association, mentorship, internship with a local church, and other opportunities for cultural and spiritual activities outside of the school.

3. Whole Areas of Life.

Evangelia University is committed to training both professional ministers of the Word of God as well as lay people who desire to apply the Word of God in their field of calling. The Bachelors program and the Master's program serve this purpose. Evangelia University believes that the Lordship of Christ extends to every area of life, and that a person who is trained in applying the Word of God in his or her particular field stands in a unique situation to transform that field for the glory of God. Evangelia University is committed to the Reformed emphasis that special revelation fulfills general revelation. An implication is that a well-rounded Christian education entails not only training in the special revelation but in the general revelation. Such a balanced education applies to both the professional ministers of God's Word as well as lay believers. In order to effectively minister to the congregation members, pastors need to understand the people in all of their life struggles and situations, and they need to be able to effectively and wisely apply the Word of God in their situations. Language training, which is a basic component of general education, applies to both the bachelors and masters programs. For the bachelors program, a rigorous reading load in philosophy, literature, history and culture forms the general education. For the masters programs, theological and biblical studies are balanced by training in practical ministry, which include preaching, counseling, evangelism, administration, leadership, worship, and missions.

4. Whole Body of Christ.

Evangelia University is committed to building up the Body of Christ. Its implication for teaching is that the faculty of Evangelia University set an example of a churchman. An active church life, although not necessarily taking on major leadership positions in the church, is required for all faculty and administrators. An active church life is also required for all students. Another implication for educational philosophy is that all knowledge is in vain if it does not build up the body of Christ in love. Seeking after the truth is important, but it is also important for the students to learn to apply the truth in the context of the life of the church, as well as in the context of life in the wider society.

5. Whole World.

Evangelia University is committed to assisting the church in fulfilling the Great Commission. It is committed to bilingual education (Korean and English) and eventually to two independent programs, one in Korean, and the other in English. Intercultural training is emphasized. All students are required to take a second language. For Korean speakers, that means English. For those who speak both languages, they would study a third language, although as an elective. All Korean-speaking classes include partial readings and assignments in English. In addition to the bilingual emphasis, Evangelia University is planning to establish a mission center which focuses on training missionaries. Missionary interns from the States, Korea, and other countries will be trained at Evangelia University. Continuing education for current missionaries as well as their children in college is included in the plan. In addition to the mission center, the regular program of Evangelia University will emphasize the cross-cultural training as part of its theological education, especially given the unique multiethnic location of Evangelia University (Orange County) as well as the unique intergenerational and intercultural challenges within the Korean-American churches. Besides in-class training, the cross-cultural ministry experience is also encouraged as part of the ministry internship, which is required for the M.Div. program.

## **G. INSTRUCTIONAL METHODS**

Holistic teaching at Evangelia University involves not only *what* we teach but also *how* we teach, or *who* teaches. Evangelia University recognizes that good teachers and good teaching methods are important tools by which God's Word is communicated. The most important component of teaching is the teacher himself or herself. Teaching is not first and foremost about technique and technology, but the transmission of godly knowledge and godly qualities between one person to another. Therefore, Evangelia University places emphasis on the spiritual as well as the academic qualification of the faculty. Teaching is not merely academic but more of a spiritual training or discipleship.

In terms of teaching, Evangelia University recognizes that the diversity of learning abilities in a human being should be reflected on the diversity of teaching methods. Having already spoken of the need to address the different aspects of our being such as intellect, emotion, and will, Evangelia University tries to balance cognitive, affective, and volitional or experiential approaches to teaching. The traditional didactic presentation with its attendant quizzes, mid-terms, final exams, and term papers are complemented with dialogical, interpersonal emphasis in all classes. This is further complemented by volitional or experiential approach to teaching and learning which involves case-studies, real-life examples, mock-situations, group projects, group presentations, and group-debates. Using multi-media in teaching also facilitates an experiential approach to teaching since multi-media involves using multiple forms of media at the same time, thereby bringing the learning experience as close to the real-life situation as possible.

## **H. LOCATION, FACILITIES, AND EQUIPMENT**

Evangelia University is located in the heart of beautiful Southern California (2660 W. Woodland Drive Suite #200 Anaheim, CA 92801), and class sessions are held at this campus. It is 30 minutes from downtown Los Angeles and just minutes away from worldly-renowned



Disneyland. The school is conveniently located off Freeways 5 and 91 and has ample parking facilities.

The educational facilities contain classrooms, a library, a computer lab, and normal educational areas. Other education related facilities include faculty and staff offices, an auditorium, a conference room, a student lounge, a staff lounge, and a leisure room.

Types of equipment used for instructions contain writing systems (both traditional boards & markers and electronic board system), presenting systems (LCD projectors and screens), and Public Address systems (wire and wireless microphones and loud speakers).

## **I. LIBRARY**

Evangelia University has a library collection of approximately 20,000 volumes in English and Korean and subscribes to 50 major periodicals in both languages. The Library also houses a computer room with each computer equipped with the electronic catalog and circulation database system. Each computer is linked with major Korean and English subscription-based and free online texts and journals. The library is open for student use during the following hours:

<b>Date</b>	<b>Time</b>
Monday	9:00 A.M.-5:00 P.M.
Tuesday	9:00 A.M.-5:00 P.M.
Wednesday	9:00 A.M.-5:00 P.M.
Thursday	9:00 A.M.-5:00 P.M.
Friday	9:00 A.M.-5:00 P.M.
Saturday	Closed
Sunday	Closed
For Special Hours	Ask Admission Office

### **Library Information:**

Phone: (714) 527-0691, ext. 115

Email: [library@evangelia.edu](mailto:library@evangelia.edu)

The University Librarian: [scchay@evangelia.edu](mailto:scchay@evangelia.edu)

## **J. NON-DISCRIMINATION POLICY**

It is the policy of Evangelia University that applicants for admission as well as all staff and employee of Evangelia University shall not be discriminated against on the basis of race, color, ethnicity, national origin, gender, age, or handicap. This admissions policy is in compliance with the following federal statutes prohibiting such discrimination:

*Title IV of the Civil Rights Act of 1964 (as amended);*

*Title IX of the Education Amendments of 1972;*

*Section 504 of the Rehabilitation Act of 1973; and*

*Age Discrimination Act of 1975.*

## **K. ACADEMIC FREEDOM & DOCTRINAL COMMITMENT**

Evangelia University guarantees academic freedom for its students, staff, and faculty within the bounds of its doctrinal commitment. Without compromising basic academic freedom, and as provided by California Code of Regulations 71720 (i), each member of the Board of Trustees, faculty, and ministerial advisors is required initially and annually to subscribe to the following Statement of Belief and Covenant as set forth in the university's by-laws:

Believing that there is but one only, the living and true God, and that there are three persons in the Godhead, the Father, the Son and the Holy Ghost; and that these three are one and the same in substance, equal in power and glory, and with solemn awareness of accountability to Him in all that we feel, think, say and do, the undersigned engages in and subscribes to this declaration:

1. All Scripture is self-attesting and, being truth, requires the human mind wholeheartedly to subject itself in all its activities to the authority of Scripture complete as the Word of God, standing written in the sixty-six books of the Holy Bible, all therein being verbally inspired by Almighty God and therefore without error.
2. Reformed theology as set forth in the Westminster Confession of Faith and the Larger and Shorter Catechisms as accepted by the Presbyterian Church in the United States of America as its standard of doctrine at its first General Assembly in 1789 is the system of doctrine taught in Scripture; and, therefore, it is to be learned, taught and proclaimed for the edification and government of Christian people, for the propagation of the faith and for the evangelization of the world by the power of the gospel of our Lord Jesus Christ.
3. Each member of the Evangelia University community solemnly promises and engages not to inculcate, sanction, teach or insinuate anything that appears to him or her to contradict or contravene, either explicitly or implicitly, any element of that system of doctrine.
4. Each faculty, student, and administrator in the presence of God, states and signifies that the person consents, agrees, and binds oneself to all of the foregoing without any reservation whatsoever, and that further obligates oneself immediately to notify in writing the Trustees so that they should a change of any kind taking place in one's belief and feeling not in accord with this statement. Amen.

## **L. TEACHING SITE**

Evangelia University provides on-site quality education for potential students living in Los Angeles areas who are interested in taking face-to-face courses of Evangelia University academic programs but have difficulties attending the main campus in Anaheim. The LA teaching site desires to prepare students for leaders with reformed theology by offering sound and practical on-site interactive classes taught by qualified instructors. Student can earn up to 49% of credit hours needed for each program completion at the teaching site. After that, the students are encouraged to complete the degree program they pursue at the main campus or

through the DE program. This will direct students to achieve both of their academic goals and ministry goals that they pursue.

Address: 4270 W. 6th Street Los Angeles , CA 90020

Classes are usually offered on weekday evenings and weekends for students' convenience. For further information regarding the LA teaching site, contact the Office of the Registrar at the main campus or refer to EU website.

## **M. APPROVALS AND RECOGNITIONS**

Evangelia University (EU) is a private institution licensed by the California Bureau for Private Postsecondary Education (BPPE) under California Post Secondary Education Act of 2009. School Code of Evangelia University is 1922781. BPPE has granted EU permission to offer courses for the following programs: English as a Second Language (ESL), Bachelor of Arts in Biblical Studies (B.A.), Master Arts in Religion (M.A.), Master of Divinity (M.Div.), Doctor of Ministry (D.Min.), and Distant Education of the each program (DE).

Evangelia University is accredited by the commission on the Transnational Association of Christian Colleges and Schools (TRACS; 15935 Forest Rd., Forest, Virginia 24551; 434.525.9539) for the following programs: English as a Second Language (ESL), Bachelor of Arts in Biblical Studies (B.A.), Master of Arts in Religion (M.A.), Master of Divinity (M.Div.), Doctor of Ministry (D.Min.), and Distant Education of the each program (DE). TRACS is recognized by both the Council on Higher Education Accreditation (CHEA) and the U.S. Department of Education.

The statement that Evangelia University as a full member of TRACS and degrees granting institution by BPPE means

- a. Evangelia University is an accredited Christian Higher Education institution by the TRACS.
- b. Evangelia University is eligible for Federal Student Aid program, FAFSA (Free Application for Federal Student Aid).
- c. The content of each educational program of Evangelia University can achieve its stated objectives.
- d. Evangelia University maintains specific written standards for student admissions for each educational program and those standards are related to the particular educational program.
- e. Evangelia University has the facilities, instructional equipments, and materials sufficient for enabling students to achieve the educational program's goals.
- f. Evangelia University maintains a withdrawal policy and provides refunds.
- g. Evangelia University has properly qualified directors, administrators, and faculty.
- h. Evangelia University is financially sound and capable of fulfilling its commitments to students.
- i. That, upon satisfactory completion of an educational program, Evangelia University gives students a document signifying the degree or diploma awarded.

- j. Adequate records and standard transcripts are maintained and are available to students.
- k. Evangelia University is maintained and operated in compliance with this chapter and all other applicable ordinances and laws.

As a full member of TRACS, Evangelia University has the facilities, financial resources, administrative capabilities, faculty, and other necessary educational expertise and resources to ensure its capability of fulfilling the program or programs for enrolled students to the rigorous academic standards of TRACS.

## **N. STANDARD OCCUPATIONAL CLASSIFICATION CODES**

In regard to future occupation and salary/wage, the degree programs of Evangelia University prepare the students to be religious workers: leaders and ministers equipped with the Reformed theology.

The Standard Occupational Classification Codes according to the Department of Labor are as the following:

### **• 21-2000 Religious Workers**

- 21-2011 Clergy (M.Div., D.Min.)
- 21-2021 Directors, Religious Activities and Education (BA in Biblical Studies, MA in Religion, M.Div., D.Min.)
- 21-2099 Religious Workers, All Other (BA in Biblical Studies, MA in Religion, M.Div., D.Min.)

## **II. STUDENT LIFE**

### **A. STUDENT RESPONSIBILITIES**

Each student is individually responsible for compliance with the regulations printed in this catalog and in the official announcements of the university posted on official bulletin boards. This includes all meetings of the scholastic requirements as well as administrative deadlines for graduation. It is the responsibility of each student to be informed of the student rights of the university (see below) and the Student's Code of Conduct (see below). This Code of Conduct must be observed during enrollment.

### **B. STANDARDS OF ACADEMIC HONESTY**

All students at Evangelia University are expected to adhere to the highest standards of academic honesty in the performance of all academic work. Students will be subject to disciplinary action for committing any form of academic dishonesty, including cheating, plagiarism, and the use of materials prepared by others, such as commercially prepared term or research papers. Plagiarism is regarded as a flagrant violation of the university's academic regulations and violators will be subject to severe disciplinary action. The use of commercially prepared term or research papers will be considered as the most serious offense. The California State Legislature, in fact, has enacted a law providing criminal penalty for the sale or distribution of such materials.

### **C. STUDENT CODE OF CONDUCT**

- (1) No practice of cheating or plagiarism in connection with an academic or internship program (Ex 20:15).
- (2) No sale or possession of dangerous drugs, restricted drugs or narcotics, except when lawfully prescribed (1 Cor 6:19).
- (3) No unauthorized use or misuse of University property (Ex. 20:15).
- (4) No destruction of campus property or property belonging to the University's administrative personnel, faculty or students (Ex. 20:15).
- (5) No theft of University property or property owned by a member of the administration, faculty, staff or students (Ex. 20:15).
- (6) No obstruction or disruption, on or off campus, of the educational aims and processes of the University (1 Cor 14:33).
- (7) No entrance to campus in intoxicated or drugged states (1 Cor 6:19).
- (8) No possession or use of explosives, dangerous chemicals or deadly weapons on campus property without prior authorization of the President of the University (Ex. 20:13; John 10:10).
- (9) No physically abusive or disrespectful behavior toward a member of the University's administrative personnel, faculty, staff, or students (1 Thes 5:12; 1 Pt 2:18; 1 Pt 3:16).
- (10) No engaging in lewd, indecent or obscene behavior on campus (Eph 5:3-5).

## **D. DISCIPLINARY POLICIES**

Students are expected to observe the university's Student Code of Conduct and demonstrate a cooperative and respectful attitude towards all. Students should strive to develop a strong ethical and upright character, professional competence, and compassion.

A student who violates the university's policies and Student Code of Conduct will be subject to disciplinary action which can result in one of the following seven levels of disciplinary action: (1) official warning; (2) reprimand; (3) property restitution; (4) assignment of failing grade; (5) probation; (6) suspension; and (7) dismissal. Evangelia University's rules of student conduct are based on the California Administrative Code, Title 5, Section 41301.

## **E. GRIEVANCE RESOLUTION AND APPEALS PROCEDURES**

Students are expected to observe the university's Student Code of Conduct and demonstrate a cooperative and respectful attitude towards all. Students should strive to develop a strong ethical and upright character, professional competence, and compassion. Discipline is administered by the Grievance Committee.

In the case of any complaints made by students, they should follow the procedure described below by bringing his complaint in a written form to the attention of the Dean of Student Affairs for non-academic matters and of the Dean of Academic Affairs for academic issues.

a) Discussion of the problem with the Dean of Student Affairs and is encouraged as the first step for non-academic affairs.

b) Discussion of the problem with the Dean of Academic Affairs is recommended for academic related affairs.

c) If the matter is not resolved to the student's satisfaction through discussion, the student may proceed to the formal grievance stage by presenting a written grievance to the President.

Students who are disciplined as a result of a serious violation of the Student Code of Conduct shall have the right to appeal to the Grievance Committee which is composed of administrators and academic counselors. It is the aim of this committee to resolve all complaints, grade disputes, and other problems in a manner that is most fair and just to all parties involved.

A disciplinary hearing is an informal grievance process designed to gather and consider relevant information regarding alleged violations of the Code and to determine a sanction, if applicable. Evangelia University will make every effort to guard the confidentiality. Disciplinary files and records are protected by the Family Educational Rights and Privacy Act (FERPA) regulations and are maintained by the Office of Student Affairs.

Students have the right to appeal to the state regulatory agency or TRACS in the event the complaint or dispute cannot be resolved to the satisfaction of the complainant. As clearly stated in the "Notice of Student Rights" (see below), students have the right to call or write to:

**Transnational Association of Christian Colleges and Schools**

**15935 Forest Road  
Forest, VA 24551  
(434) 525-9539**

And/Or

**Bureau for Private Postsecondary Education  
2535 Capitol Oaks Dr.  
Sacramento, CA 93833  
(916) 431-6959**

Finally, a student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (toll free telephone number (888) 370-7589) or by completing a complaint form, which can be obtained on the bureau's Internet Web Site ([www.bppe.ca.gov](http://www.bppe.ca.gov)).”

## **F. NOTICE OF STUDENT RIGHTS**

*Students at Evangelia University are entitled to and have the following rights:*

1. The right to receive quality educational programs instructed by competent and qualified faculty;
2. The right to receive professional, prompt and friendly services from the University's administrative staffs and faculty concerning academic, financial, personal or any other matters that may require consultation by the students;
3. The right to receive informed, factual and prompt responses to all questions as they are related to EU and its educational programs;
4. The right to cancel enrollment and registration and receive 100 % of amount paid for instructional charges (less non-refundable application fee), if notice of cancellation has been delivered or mailed to the Registrar's Office prior to or on the fifth day of instruction;
5. The right to discontinue his or her academic program at any time and receive a refund for the part of the course not taken, subject to the applicable regulations clearly stated in the school catalog, and in accordance with the pro-rata refund policy, also stated in the school catalog, which is compliance with the statutory and regulatory requirements;
6. The right to inspect and review his or her records during the normal business hours and seek correction of errors in records through the established administrative procedures;
7. The right to participate in all the student activities, school sponsored meetings and seminars, and other co-curricular activities;
8. The right to call for a hearing in according with the procedures established for this purpose if student is subject to the university's disciplinary action; and
9. The right to contact or write to federal or state regulatory agencies to register complaints and seek remedial action

*As for 1. the right to receive quality educational programs instructed by competent and qualified faculty; More specifically, EU provides assigned faculty advisor to individual student. Following is the scope and sequence of advising of faculty.*

### **New Student Orientation**

All undergraduate and graduate students are introduced by the Dean of Academic Affairs to their respective programs, BA, M.Div. or M.A.R., at the New Student Orientation in regard to their academic requirements, field education requirement and other relevant matters for their studies at the institution.

### **Introduction**

After the New Student Orientation, each undergraduate and graduate student is assigned to a faculty advisor. The advisor-advisee relationship is the heart of the system of student academic services at Evangelia University. This relationship is reciprocal in which both the faculty advisor and the student advisee come to discover what is best for the student's education. Academic advising enables the student to gain knowledge of himself/ herself in the educational process and empowers the student to make decisions that will best facilitate the achievement of his or her educational goals.

### **Assignment of Faculty Advisors**

An advisor is a member of the regular faculty and has precise knowledge of the academic programs at Evangelia University. The assignment of faculty as advisors is the responsibility of the Dean of Academic Affairs. The following principles are considered in making such assignments:

- Ordinarily, students will be assigned according to their interests and the degree program in which they are enrolled.
- While it is expected that a student will retain his/her advisor throughout the program, both the student and the advisor have the right at any time to request the Dean of Academic Affairs for a change.
- The Dean of Academic Affairs will consult with an advisor who is going on sabbatical leave regarding coverage of assigned students during the advisor's sabbatical absence.

### **Responsibilities of the Faculty Advisor**

The student is highly encouraged to focus on his/her educational and/or ministerial goals and to retain ownership and control of his/her educational process. To accomplish this, the advisor discusses with the student the work of the previous semester, keeping long-term goals and agreed-upon growth in focus during the advising sessions. Further, the advisor helps the student choose electives appropriate to his/her degree program and educational goals, taking advantage of the best available opportunities that will serve the student's pursuit of those goals. The advisor should discuss the following, as applicable:

- The student's previous academic work and ascertaining the particular strengths and weaknesses that the student brings to the study of theology.
- The student's long-term educational and/or ministerial goals.
- For the M.Div. student, selecting location and mentor of field education with the view of his/her overall goals.



- For the M.A. student, selecting best combination of required course for his/her ministerial goals.

### **Regular Meetings**

1. Students will meet at least two times in an academic year with the assigned advisor, once each semester. The meeting is preparation for the semester registration and will evaluate the student's progress toward the educational and/or ministerial goals, discussing whatever academic difficulties may arise. Besides the regular meetings, the students are encouraged to meet their advisors as they feel more academic advising is needed for their studies at the institution.
2. The right to receive professional, prompt, and friendly services from the university's administrative personnel and faculty concerning academic, financial, personal or any other matters that may require consultation by the students;
3. The right to receive informed factual and prompt responses to all questions as they are related to the university and its educational programs;
4. The right to cancel enrollment/registration and receive 100 percent of the amount paid for instructional charges, (non-refundable application fee, not exceeding \$100, may not be returned), if notice of cancellation has been delivered or mailed to the Registrar's Office prior to or on the fifth day from the beginning of classes each semester;
5. The right to discontinue his or her academic program at any time and receive a refund for the part of the course not taken, subject to the applicable regulations stated in the school catalog, and in accordance with the pro-rata refund policy stated in the school catalog, which is in compliance with the statutory and regulatory requirements;
6. The right to inspect and review his or her own records during normal business hours and seek correction of errors in records through the established administrative procedures;
7. The right to participate in all the student activities, school sponsored meetings and seminars, and other co-curricular activities;
8. The right to call for a hearing in accordance with the procedures established for this purpose if student is subject to the university's disciplinary action; and
9. The right to contact or write to federal or state regulatory agencies to register complaints and seek remedial action.
10. The student's files as indicated in the Form 1-321 including test results, all advanced placement, certificate, diplomas, non-collegiate credit should be documented and kept in the office of the registrar and of the student's academic advisor.

## **G. STUDENT RESOURCES AND SUPPORT SERVICES**

### **8. Student Housing**

Evangelia University does not have dormitory facilities under its control. It is the responsibility of students to find appropriate housing. Apartments are available in Anaheim and the areas around Evangelia University, and the rent ranges from approximately \$1,000 to \$1400 per month. Evangelia University does assist students in locating housing in order to help them to attend school and focus on studying.

Questions concerning any of the services below may be addressed to the Dean of Student Affairs.

## **9. Academic and Personal Counseling**

It is the desire of the faculty, administrators, and staff at Evangelia University to provide students with continual individualized academic and personal counseling as the need occurs. Staff members of the Academic and Administrative Divisions are instructed to make themselves accessible to the students for counseling needs, such as class selection, scheduling, personal problems, and other matters that are deemed important to the students and counseling sought.

## **10. Career and Job Placement Counseling**

The majority of our prospective students are bilingual, foreign-born immigrants who wish to serve their co-ethnic community members in a Christian environment. In view of the severe shortage of ordained bilingual ministers as well as bilingual specialists in Christian education, career planning and job placement problems of its graduates are minimal.

Job placement of the university graduates are facilitated by the network of Korean churches in Southern California. As about 50% of the Korean population in the United States is Christian, jobs related to Korean ethnic Churches are among the fastest growing segments of employment among the Asian immigrant community.

Evangelia University provides job placement counseling and connects students and graduating students to ministry opportunities of Korean churches and to other job placements.

## **11. Student Health and Safety**

First aid service is provided for minor injuries that occur on campus. The Student Code of Conduct outlines the safety rules and regulations of the institution.

Although the main campus is located about 20 miles away from the urban center, student safety is one of the most serious concerns of the university.

## **12. Scholarships**

Beginning in the fall of 2006, scholarships are provided to students based on need and academic achievements. These scholarships are available each semester through the help of a generous donor. These scholarships are renewable each semester and may cover the full tuition. Detailed information can be found in Student Handbook IV. Student Services, H. Scholarships.

## **13. Bookstore**

Evangelia University orders all required (and some recommended) textbooks for students and reserves them in the EU library. Major reference books may be ordered through nearby Christian bookstores. Other education-related materials are also available in those bookstores.

#### **14. Student Organization**

Evangelia University provides assistance for student leaders to form the student government and their own clubs so as to participate in extracurricular activities. The Dean of Students serves as the advisor to the student government.

#### **15. Required Orientation**

During the first week of instruction, entering students receive orientation covering academic policies, scholastic regulations, student rights, library usage and guidelines, the code of the conduct, and student support services available to them.

#### **16. Assimilation Counseling**

Evangelia University's primary target population is newly immigrated persons with limited English proficiency. Students will be encountering not only linguistic barriers but cultural barriers. One of the services provided is assistance in the mainstreaming process, including American customs and etiquette. This type of student support service is popular because immigrants have had little opportunity to learn systematically about American customs and etiquette so that they may be well received by their American friends.

#### **17. Resources for Student Organizations**

- **Copying Privileges**  
A representative of the EU Student Association or registered student club has the right to copy materials for the purpose of its organization without charge. They will be given special code # to operate the copy machine in the student lounge without charge.
- **Fundraising**  
The EU Student Association or any registered student club may do fundraising events on campus. All fundraising events must be approved by the Office of Student Affairs at least two weeks in advance.
- **Van Use**  
The EU Student Association or any registered student club may request use of the school van for official university-sponsored activities. Vehicles must be requested at least one week prior to the scheduled event.
- **Reserving Campus Facilities**  
Registered student organizations may use university facilities to accomplish the purpose of the group. The group who wants to use university facilities should turn in an application form stating its purpose, duration of the meeting, and the facility needed to the Office of Students Affairs at least one week before the event.

### **III. ADMISSION**

#### **A. ENROLLMENT PROCEDURES**

Application forms, the current school catalog, and other information concerning enrollment may be obtained from the Admissions Office.

Students may apply at any time to the university and may start at the beginning of any semester. All application documents need to be submitted to the Admissions Office at least three weeks prior to the beginning of classes.

Those applicants shall be judged if they are fully qualified and exhibit ample evidence of capacity to successfully complete the university's various educational programs. And the accepted students will receive a written letter of acceptance from the Admissions Officer.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. These documents contain important policies and performance data for the institution. The institution is required to have students sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, prior to signing this agreement.

Accordingly, after thorough review of all the factors, prospective students may have choice of enrollment, cancel, or withdrawal. In either case, students should sign for the following statement after reviewing related documents:

“I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.”

Even after the review, any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to

The Bureau for Private Postsecondary Education  
2535 Capitol Oak Drive, Suite 400, Sacramento, CA 95833  
[www.bppe.ca.gov](http://www.bppe.ca.gov),  
Call toll-free number (888) 370-7589 or by fax (916) 263-1897

Otherwise, a student will do signature in the enrollment sheet with this statement:

“I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.”

Finally, "Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private

Postsecondary Education at 2535 Capitol Oak Drive Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), telephone (916) 431-6959, and fax (916) 263-1897.”

## **B. ADMISSION REQUIREMENTS**

### **1. Undergraduate Programs**

High school graduates are invited to apply for admission to the Bachelor of Arts degree program. Application forms and other pertinent information for enrollment may be obtained from the Admissions Office.

All applicants for undergraduate programs must provide the following to the Admissions Office:

- Completed application form;
- Application fee of \$30.00 (non-refundable);
- A High School diploma or equivalency is required (a certified copy of his/her high school diploma or GED Certificate)
- Official High School transcript(s) or GED and official transcripts of any postsecondary schools attended;
- Overall GPA of 2.0 (on a scale of 4.0)
- Recommendation Letters (1 pastor/minister; 1 academic/professional); and
- Two photos (1.5” x 1.5”).

### **2. Graduate Programs (M.A. and M.Div.)**

The university's School of Theology was established to train and equip mature individuals to serve in the Christian ministry. The School of Theology, therefore, seeks students who are ready to study diligently to complete the required courses in preparation for Christian ministry.

The basic pre-requisite for admission into the School of Theology is a bachelor's degree from a recognized college or university in the United States or abroad. Also, prospect students are expected to have foundational biblical knowledge to study theology. Therefore, each new or transfer student should pass EU Basic Bible Knowledge Test (BKT) before their admission as a pre-requisite or should take SM511 Bible Seminar course.

Students who have earned a B.A. degree from Evangelia University may be able to obtain up to 15 credits of advanced standing towards the M.Div. degree and 9 credits towards the M.A. Beyond that, in rare situations, special considerations are made case by case by the Academic Dean.

Each applicant for admission to Graduate Studies (Kosin School of Theology) must submit the following:

- A completed application form;
- Application fee of \$30.00 (non-refundable);
- Evidence of bachelor's degree or the equivalent. Official transcripts from all postsecondary institutions attended must be sent directly to the Admissions office. The grades attained shall give promise that the applicant can pursue courses in the university satisfactorily. The transcript should show the broad and comprehensive education essential to theological studies;
- Overall GPA of 2.5 (on a scale of 4.0)
- Two letters of recommendation (Forms provided by the Admissions office);
- Statement (250 words or more) of applicant's Christian experience and reasons for applying to Evangelia University's School of Theology;
- A statement (250 words or more) of professional objectives; and
- Two photos (1.5" x 1.5").

### **3. Doctor of Ministry Program**

Applicants to the Doctor of Ministry program will be evaluated based on their academic record, ministry experiences, and referral. The D.Min. Program Committee will determine any additional prerequisite that may be required.

#### **Each applicant must meet the following qualifications:**

- Applicant must possess Master of Divinity degree from a regionally accredited seminary or its educational equivalent, as determined by Academic Dean and the Director of D.Min. Program.
- Applicant must give evidence of ability for doing the doctoral level study by a minimum GPA 3.0 at the graduate level study.
- Applicant must have a minimum of two years of full-time ministry experience during/after M.Div. studies and currently involve in a ministry.
- Applicants with a M.A. degree in Theology or Biblical Studies from a regionally accredited institution must have a minimum of three years of full-time ministry experience during/after M.A. studies and currently involve in a ministry.
- Applicants with a M.A. degree who have 3years of ministry experience may apply with the submission of a scholarly paper of 10-15 pages reflecting the student's ministry growth during those years. The student may be asked to take biblical theological courses of M. Div program at EU. The D. Min Program Committee will determine any additional prerequisite that may be required.

Each applicant must submit the items listed below:

- A completed application form.
- Two letters of recommendation (Form provided)
- Application fee of \$50 (non-refundable)
- Official transcripts from all postsecondary institutions attended must be sent directly to the Admission office.
- Essays: (1) Applicants' personal ministry experience (2) Personal Faith Statement (250 words or more each)
- Two Photos (1.5" x 1.5")

#### Extra Requirements

In addition to the complete application, consideration by the doctoral committee will include above average preaching skills, evidence of cultural appreciation, evidence of the application of Scripture to the care of souls, and administrative skills in managing the ministry. These matters will be assessed through personal references, a personal interview and/or whatever testing the administration deems useful.

### 1. Additional Requirements

Because of the moral/spiritual nature of theological studies and the high demand of the curriculum standards, the university examines credentials with a view to ascertaining whether an applicant is of good moral character, is of serious purpose, and has the aptitude to complete the rigorous academic program required for the graduation. The university may grant admission based on either the credentials submitted or a personal interview with the Director of Admission/Academic Dean prior to grant admission.

### 4. Admission of International Students

EU is authorized by the Bureau of Citizenship and Immigration Services (BCIS) of the U.S. Department of Justice to enroll non-immigrant alien students by the issuance of a Form I-20 as certification of eligibility for admission. Foreign students must provide evidence of financial capability to live and study in the U.S. Official transcripts from all schools and colleges attended above the eighth grade must be submitted.

When foreign students receive notification from the Admissions Office that they have been accepted to study at Evangelia University, they will be issued an I-20 form. At that point they should:

- Apply for a passport from their country's Foreign Ministry.
- Apply to the U.S. Consulate in their country for a non-immigrant student visa.

Since Evangelia University is a Korean institution, main language of communication is Korean. The level of proficiency for Korean, if the student is non-native speaker of Korean, may be measured by transcription of the student, which shows he/she attended a Korean speaking institution to obtain at least one academic degree. If a student does not have that experience, he or she should take Korean Language Proficiency Exam (equivalent with SAT Verbal in USA) and should pass over 60%.

## 5. Admissions of Veterans

As of March 1, 1996, Evangelia University is approved for the training of veterans in the B.A. in Biblical Studies program.

## 6. Admission by Exception

### a. Conditional Admissions

Prospective students who have not completed their required degree are welcome to apply at any time during their final year of undergraduate study. Applicants who are admitted prior to the completion of their degree are admitted on a conditional basis pending completion of their degrees and submission of a final transcript verifying that they have received the degree. Under ordinary circumstances the final transcript must be received before a student is allowed to enroll in classes at Evangelia University.

### b. Admissions on Academic Probation

Academic probation is a period of testing and proving one's abilities. Students admitted to Evangelia University degree programs on probation are granted a specified period of initial evaluation, followed by a second Graduation and Admissions Committee will evaluate the student's ability to continue in the degree program. Admission on probation provides an opportunity for students who otherwise might not be admitted to the University to demonstrate their ability to complete their study.

The following categories of students are admitted on probation:

- **Special admission:** Those admitted under Special Student's status (see admission requirements for Special Admission below)
- **Inadequate preparation:** A review of transcripts of undergraduate or graduate studies and/or academic reference evaluations that raises concerns about the adequacy of the student's preparation, abilities, and/or discipline to pursue graduate theological studies
- **Unaccredited Institutions:** Students holding a Bachelor's degree from an unaccredited institution



While on probation, the student may take a maximum of 15 semester hours of course work before further review. When a student has completed 15-20 semester hours, the Graduation and Admissions Committee will evaluate the student's academic progress and make a decision as follows: 1) grant admission to a degree program; or 2) grant continuation of probation for one semester; or 3) dismiss the student from the University. Normally a minimum cumulative grade point average of at least 2.0 of course works will be required for confirmation of admission. Since probation is viewed as a time to assist a student in developing and demonstrating academic competency, admission on probation will not be recorded on his or her permanent transcript.

**c. Audit Student Program (Non-Credit)**

Auditors are permitted in most courses. Persons desiring to audit are required to secure the permission of the Registrar, complete the audit registration form, and pay a non-refundable audit fee.

Minors (persons under 17 years of age) are permitted to audit a course only when they have either graduated from high school or passed the GED exam, or the instructor in charge has given permission. Audit privileges include regular class attendance; copies of all photocopied or printed material distributed free to the class, and the opportunity to ask occasional questions in the class.

Normally auditors will not be permitted to participate in classroom exercises or recitations or to make seminar presentations, nor will assignments or examinations be reviewed or graded by the instructor. Occasional visitors must seek permission of the instructor for each class they wish to attend and will not have the privilege of participation in class discussion. Auditors and other members of the community have access to the library collection and on-site resources, and for a nominal fee they may apply for circulation privileges.

## **7. Special Admission**

### **a. Granting Credits for Prior Experiential Learning**

Evangelia University may grant credits for prior experiential learning. Credit for Prior Learning (CPL) is a way students may earn university credit for previous learning experiences and accomplishments outside the traditional college classroom setting. Credits may be granted through various assessments of prior learning: standardized examination programs (e.g., CLEP, DANTEs, APP), the credit recommendations of the American Council of Education, and/or an evaluation of an individual portfolio or an examination by the academic department.

#### **i. Policies for Awarding Credit for Prior Learning**

- 1) The University may grant credit to a student for prior experiential learning only if:
  - (1) The prior learning is equivalent to a college or university level of learning;
  - (2) The learning experience demonstrates a balance between theory and practice and;
  - (3) The credit awarded for the prior learning experience directly relates to the student's degree program and is applied in satisfaction of some of the degree requirements.
- 2) Each college or university level learning experience for which credit is sought shall be documented by the student in writing.
- 3) Each college or university level learning experience shall be evaluated by faculty qualified in that specific subject area who shall ascertain (1) to what college or university level learning the student's prior experience is equivalent and (2) how many credits toward a degree may be granted for that experience.
- 4) Of the first 60 semester credits awarded a student in an undergraduate program, no more than 15 semester credits may be awarded for prior experiential learning.
- 5) Of the second 60 semester units (i.e., credits 61 to 120) awarded a student in an undergraduate program, no more than 15 semester credits may be awarded for prior experiential learning.
- 6) Credit for prior learning is not awarded at the graduate level.
- 7) Prior learning shall be assessed by faculty in the academic discipline appropriate to the student assessment request.
- 8) If credit is granted after the appropriate assessment is made, the entry is made on your transcript as CR and the number of units granted. No grade is given except CR, which means it does not affect your GPA.
- 9) Credits for prior learning are considered transfer credits and are subject to the same policies as other transfer credits.
- 10) The student seeking credit for prior learning is responsible to provide all requested supporting information for the assessment.

**ii. Procedures for Requesting Assessment for Credit for Prior Learning**

If you feel that you have previous learning experiences that would qualify for Credit for Prior Learning, follow the procedures below:

1) Determine if your Prior Learning experiences fit the following criteria:

- Is it verifiable? The learning experience can be verified with tangible proof: a certificate, state-issued license, college transcript, military records, an HR report, etc.
- Is it measurable? The number of hours/days spent in the learning experience must be verified.
- Is it learning? It must be something that was learned and knowledge-based, not just what was done.

2) Set an appointment with your Academic Counselor to fill out a CPL Proposal. This will help determine the type and number of units you can earn from CPL.

3) There is a nonrefundable \$50.00 fee per petition, regardless of the number of units being requested and whether or not credit is granted.

4) Attach materials to substantiate your proposal. See below:

- Certificates: If hours are not listed on the certificate, you must include proof for the hours spent in the "learning" situation, and a brief description of the course
- HR training reports: must include hours spent in the "learning" situation, and a brief description of the course
- State-issued Licenses: Accepted as is, unless "Revoked"
- Military Service: include copy of the DD214 for basic training and an AARTS/SMARTS report (<http://www.dd214expeditors.com/>)
- "Portfolio"-type materials will be subject to additional assessment/examination as determined by the University.

### **iii. Prior Learning Assessments**

1) Nationally recognized examinations.

The list of available credit by examination opportunities include, but are not limited to, the following:

- Advanced Placement (AP) examinations
- International Baccalaureate (IB) examinations
- College Level Examination Programs (CLEP) examinations
- Thomas Edison College Examination Program (TECEP)
- DANTES Subject Standardized Tests (DSST)

2) Course-specific examinations designed by University faculty

The University may provide opportunities for an admitted student to demonstrate college-level learning through course-specific examinations designed by University faculty.

### 3) Credit by portfolio review and/or competence demonstration

The University may offer a student the opportunity to earn college credit through portfolio review and/or competence demonstration.

#### *COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)*

College Level Examination Program (CLEP) provides an opportunity for qualified students to earn college credit by examination. Evangelia University will award credit for the General Examinations for scores at or above the national seventieth percentile.

The General Examinations must be taken before entering Evangelia University. Students may take the Subject Examinations to earn credit for subjects required in their major, provided they have not completed a college level course which is equivalent to or on a higher level than the subject matter of the exam. Three semester hours of credit may be awarded for each subject examination, provided the student scores at or above the national seventieth percentile.

A maximum of 45 semester hours of credit may be awarded for General and Subject Examinations. Credit awarded for CLEP is posted and indicated on the student's permanent academic record. No grade or quality points are assigned for CLEP credit. A person may visit the web page of CLEP at [www.clep.org](http://www.clep.org) for more information about the CLEP program.

### **b. Ability-to-Benefit**

#### **1) Undergraduate “Ability-to-Benefit”**

Students who do not have official high school diploma may be admitted to the undergraduate program of EU with the conditional admission, as indicated in the EU Academic Catalog. From the time of admission, a student's assessment results and records are kept on file (Checklist Form 1-312), and the assigned academic advisor for the student monitors the progress of the student during the enrollment of EU.

If a student who does not have a high school diploma or its equivalent, the student must demonstrate the ability-to-benefit from the B.A. program offered by Evangelia University. Additionally, because of the moral/spiritual nature of theological studies and the high demand of the curriculum standards, the university examines credentials with a view to ascertain whether an applicant is of good moral character, is of serious purpose, and has the aptitude to complete the rigorous academic program required for graduation. The institution may grant admission on the basis of the credentials submitted, or the chair of Academic and Curriculum committee (Academic Dean) may make the following requests of the applicant.

- (1) To submit the Letters of reference
- (2) To take a standardized test
- (3) To meet with a representative of EU for a personal interview.

\* Approved Ability to Benefit Tests and passing scores

Students must meet the Ability To Benefit (ATB) achieving the minimum cut scores on the Ability To Benefit (ATB) tests:

Combined English Language Skills Assessment (CELSA): Forms 1 and 2.  
Passing Score: CELSA Form 1 90 and CELSA Form 2 90. Available from Association of Classroom Teacher Testers (ACTT), 1187 Coast Village Road, PMB 378, Montecito, California 93108-2794.

Computerized Placement Tests (CPTs)/Accuplacer (Reading Comprehension, Sentence Skills and Arithmetic). Passing Score: Reading Comprehension 55, Sentence Skills 60, and Arithmetic 34. Available from The College Board, 45 Columbus Avenue, New York, New York 10023-6992.

Structure 9, Conventions of Written English 309, and Arithmetic 506. Available from The College Board, 45 Columbus Avenue, New York, New York 10023-6992.

“Ability to benefit” services are also provided when students are placed on academic probation, have special learning disabilities, and are admitted under probationary status. Their assigned faculty members—academic advisor, the Academic Dean, and the Student Dean monitor these students. The institution has the right to reduce their academic course load and extend their date of graduation. Their records on these students are kept in the office of registrar and of their advisor. Follow-up is measured by course grades and required materials for their learning outcome portfolio.

## **2) Graduate “Ability-to-Benefit”**

In pursuant to CCR §71770, a student must possess a Bachelor’s degree or equivalent to be admitted to post-baccalaureate degree programs. Conditional admissions are not permitted.

## **3) Education**

The applicant must have completed at least 30 semester units (or equivalent) of undergraduate study at an accredited or otherwise approved college or university. Of these units, at least 15 semester units must be in humanities or liberal arts other than Bible and theology (namely, English or world literature, history, philosophy, ancient or modern foreign languages, etc.). To strengthen the application, the remaining course work should be in the above areas or in natural sciences, social sciences, and Bible/theology. The cumulative grade point average in undergraduate course work must be 3.0 or above.

## **4) Employment & Christian Service**

The applicant must also have life experience in employment and Christian service in a church or para-church organization. Four years of employment experience and of experience in Christian service will be weighted as equivalent to one year (30 semester units) of undergraduate study. The applicant must have a total preparation package (combining ministry/employment experience and academic course work) equivalent to four years (120 semester units) of undergraduate study. Thus, Special Student applicants must demonstrate one of the following combinations of academic and life experience:

- 30-59 semester units of academic courses, plus 12 years of employment and 12 years of Christian service/experience.
- 60-89 semester units of academic courses, plus 8 years of employment and 8 years of Christian service/experience.
- 90-119 semester units of academic courses, plus 4 years of employment and 4 years of Christian service/experience.
- Years of employment and Christian service experience may be fulfilled concurrently, but both categories must be fulfilled respectively.

## **8. Affiliation with Other Institutions**

Evangelia University has a sister relationship with the following university based upon sharing a strong commitment to the Lordship of Christ in every area of our life.

- Kosin University, Pusan, Korea

Students can take benefits according to the agreement of cooperation between the two schools. Its terms and conditions are as follows:

1. Exchange of faculty members and administrative officers
2. Exchange of students
3. Exchange of academic materials and other resources
4. Provide student opportunities for study on our respective campuses
5. Participation in seminars and academic meetings
6. Mutual support for special short-term academic programs
7. Joint research projects and conferences
8. Joint mission projects and cultural programs

## **9. Residency Requirement**

A student must have completed the following work at Evangelia University in order to graduate from the Evangelia University:

- BA program: at least 43 semester units
- Graduate program:
  - M.Div.: no fewer than 50 units
  - M.A.R.: no fewer than 30 units

Students, whether attending on a full-time or part-time basis, may not take courses or otherwise earn academic credit away from Evangelia University without the written permission. Permission should be obtained in advance of registration to avoid loss of credit.

## IV. FINANCIAL INFORMATION

### A. TUITION, FEES AND OTHER EXPENSES

Evangelia University strives to keep student costs at minimum. Costs of completing degree programs at EU are maintained as low as possible and are competitive with other private postsecondary institutions in California.

<b>Tuition</b>	
Undergraduate Program	\$140.00 per credit unit
Graduate Program (M. Div. and M.A.)	\$160.00 per credit unit
Graduate Program (D.Min)	\$300.00 per credit unit
ESL	\$150.00 per credit unit
Audit Fee	
EU Alumnus	\$15.00 per unit
Non-EU Alumnus	\$50.00 per unit
<b>Miscellaneous Fees (non-refundable and per incident, unless otherwise specified)</b>	
Application fee (due three weeks before the start of classes)	\$30.00 (\$50 D.Min.)
Late fee for application submission	\$20.00
On-line Class registration fee	\$50.00 per class
Semester registration fee	\$10.00
Late registration fees	
After due date but before classes start	\$20.00
On or after the first day of semester/term	\$40.00
International Students Form I-20 issuance fees:	
Initial Issuance	\$200.00
Replacement (primary and/or dependents)	\$20.00 per person
Student Association fee (per semester):	\$15.00 per class Maximum (3 or more classes): \$45.00
Official transcript fee	\$10.00
Certificate of attendance/ graduation fee	\$10.00
Late payment of tuition after classes start	\$30.00
Payment Service Charge	\$5.00 per payment
Late charge to optional payment plan	\$10.00 per payment (7-day or more past due)
Returned check service fee	\$15.00 per check
Removal of incomplete grade fee	\$10.00 per course
Add or drop fee	\$10.00 per item
Dissertation Oral Defense Application fee	\$550.00 (D.Min)
Fees for Missing Academic Deadlines:	
Preliminary examination	\$30.00
Language examination	\$30.00
Dissertation/Thesis/Project Report	\$30.00
Graduation Fees: (non-refundable and per incident unless otherwise specified)	
D.Min. Degree	\$250.00



Master's Degree	\$150.00
Bachelor's Degree	\$100.00
Non-Degree Diploma/Certificate	\$75.00

### Tuition and Fees for Fall or Spring Semester

Education Level	Undergraduate (B. A.)	Graduate (M. Div./ M. A.)	D.Min.
<i>Estimate based on:</i>	<b>Spring or Fall Semester</b>		<b>Summer or Winter</b>
<i>Units:</i>	12	9	9
<b>All Students</b>			
Tuition	\$1,680.00	\$1,440.00	\$2,700.00
Semester/Term Registration fee	\$10.00	\$10.00	\$10.00
Student Association fee	\$45.00	\$45.00	\$45.00
<b>TOTAL</b>	<b>\$1,735.00</b>	<b>\$1,495.00</b>	<b>\$2755.00</b>
<p><b>NOTE 1:</b> This is an estimate for a basic full-time study (12 units for an undergraduate study and 9 for the graduate). The actual total depends on the number of units taken by each student and other fees, such as monthly payment service charges.</p>			
<p><b>NOTE 2:</b> Students will need to purchase text materials and supplies. This additional cost varies depending on the courses they take in each semester and/or term. These are not usually paid to the school directly. Please plan accordingly.</p>			

### Entire Charges for Study at Evangelia University

NAME OF EDUCATIONAL PROGRAM:	B. A.	M. DIV.	M. A.	D.MIN.
<i>Estimate based on:</i>	4-year	3-year	2-year	3-year
<i>Units:</i>	120	99	60	42
<b>International Students (F-1 visa holders)</b>				
Application fee	\$30.00	\$30.00	\$30.00	\$50.00
Form I-20 issuance fee	\$200.00	\$200.00	\$200.00	N/A
Semester/Term Registration fee	\$80.00	\$60.00	\$40.00	\$60.00
Tuition	\$16,800.00	\$15,840.00	\$9,600.00	\$12,600.00
Student Association fee	\$360.00	\$270.00	\$180.00	\$270.00
Dissertation Oral Defense Application fee	N/A	N/A	N/A	\$550.00

Graduation fee	\$100.00	\$150.00	\$150.00	\$250.00
<b>TOTAL</b>	<b>\$17,570.00</b>	<b>\$16,650.00</b>	<b>\$10,200.00</b>	<b>13,780.00</b>
<b><i>Permanent Residents, US Citizens and other valid US visa holders</i></b>				
Application fee	\$30.00	\$30.00	\$30.00	\$50.00
Semester/Term Registration fee	\$80.00	\$60.00	\$40.00	\$60.00
Tuition	\$16,800.00	\$15,840.00	\$9,600.00	\$12,600.00
Student Association fee	\$360.00	\$270.00	\$180.00	\$270.00
Dissertation Oral Defense Application fee	N/A	N/A	N/A	\$550.00
Graduation fee	\$100.00	\$150.00	\$150.00	\$250.00
<b>TOTAL</b>	<b>\$17,370.00</b>	<b>\$16,450.00</b>	<b>\$10,000.00</b>	<b>\$13,780.00</b>
<b>NOTE:</b> Students will need to purchase text materials and supplies. <u>This additional cost</u> varies depending on the courses they take in each semester and/or term. These are not usually paid to the school directly. Please plan accordingly.				

## B. TUITION PAYMENT & STRF POLICY

Tuition and fees are due and payable at the beginning of each semester. However, EU provides a personalized deferred payment plan for students who are unable to pay the total amount at time of registration. A student must fill out a *Tuition Payment Plan* form with the Registrar before a semester/session begins.

The basic standard deferred payment plan is as follows:

The total amount due for the given semester is divided into four equal payments (25% each) with the first payment due at registration. The balance, which is divided equally into three payments, is due over the following three months. There is a service charge of \$5 for each payment. A late payment charge of \$10.00 will be assessed for payments more than 7 days late.

The following are payment due dates:

	Fall Semester	Spring Semester
1 <sup>st</sup> Payment	Registration	Registration
2 <sup>nd</sup> Payment	Sept. 30	Feb. 28
3 <sup>rd</sup> Payment	Oct. 31	Mar. 31
4 <sup>th</sup> Payment	Nov. 30	Apr. 30

Failure to make payments within 30 days may be grounds for suspension.

For winter and summer intensive sessions, full tuition and fee payments are due at the time of registration. Additional information concerning the tuition payment plan can be obtained at the Registrar's office.

In scheduling student charges, both the institution and students should be very aware the following the Student Tuition Recovery Fund (STRF) statement and agree with it.

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all of part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number

## C. CANCELLATION AND TUITION REFUND POLICIES

Evangelia University’s tuition refund policy is in compliance with the applicable state laws and regulations governing tuition refund policies. The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. To cancel enrolment agreement, you are required to 1) get a “Notice of Cancellation/Withdrawal” form available from the Registrar’s office or EU website, 2) complete the form with furnishing the required signatures, and 3) submit it to the Registrar’s office. In order to ensure that students are fully informed of their rights and the procedures for recovering tuition refunds returnable to them, a copy of the university’s *Cancellation/ Withdrawal Policy* is given to students when they first register. The university’s cancellation and withdrawal and refund policy is also fully disclosed on the reverse side of the enrollment agreement.

### 1. Full Refund

Students, who cancel their enrollment before the Friday of the 2<sup>nd</sup> week of classes, are entitled to receive 100% of the amount paid for instructional charges (except the non-refundable fees, if applicable). If the scheduled classes are canceled by the university, students will receive a full refund.

### 2. Effective Dates for Refund

Refunds are computed on the date the *Notice of Cancellation/Withdrawal* is filed in the Registrar’s Office. The weeks listed on the Refund Schedule below begin on the first day of the semester regardless of the day a student begins attending classes. No tuition refund is given after ninth week for full semester courses.

### 3. Effective Date of Cancellation or Withdrawal

All refunds due will be made within 30 calendar days from the effective date of cancellation or withdrawal. Students must deliver a signed and dated *Notice of Cancellation/Withdrawal* form *in person* or *by certified mail* to the Registrar's Office and receive a signed and dated receipt. The effective date of cancellation or withdrawal is the day which an official notification is delivered *in person* to the Registrar's Office. If mailed, the effective date of cancellation or withdrawal is the *date postmarked*.

### 4. Refund Schedules

- Regular Semester Refund Schedule

% Attended	% of Refund	Due Date
0-13%	100%	Friday, 2 <sup>nd</sup> week of classes
20%	80%	Friday, 3 <sup>rd</sup> week of classes
27%	75%	Friday, 4 <sup>th</sup> week of classes

33%	70%	Friday, 5 <sup>th</sup> week of classes
40%	60%	Friday, 6 <sup>th</sup> week of classes
47%	55%	Friday, 7 <sup>th</sup> week of classes
53%	50%	Friday, 8 <sup>th</sup> week of classes
60%	40%	Friday, 9 <sup>th</sup> week of classes
> 60%	None	After 9 <sup>th</sup> week
For specific dates, see the fee schedule with each semester/session schedule.		

**NOTES:**

- Changes from Audit to Credit, and Credit to Audit, are not allowed after second week.
- No withdrawals from a class are allowed after the ninth class week.
- Drop slips must be handed to the registrar by 4 p.m. on the corresponding class week of the refund schedule in order to receive the refund percentages allowed.

• Intensive Sessions Refund Schedule (2-week courses)

% of Attended	% of Refund	Due Date
0-10%	100%	First day of class
20%	80%	Second day of class
30%	70%	Third day of class
40%	60%	Fourth day of class
50%	50%	Fifth day of class
60%	40%	Sixth day of class
> 60%	None	After sixth day of class
For specific dates, see the fee schedule with each semester/session schedule.		

**NOTES:**

- Changes from Audit to Credit, and Credit to Audit, are not allowed after first class day.
- No withdrawals from a class are allowed after sixth class day.
- Drop slips must be handed to the registrar by 4 p.m. on the corresponding class days of the refund schedule in order to receive the refund percentages allowed.

• Intensive Sessions Refund Schedule (1-week courses)

% of Attended	% of Refund	Due Date
0-20%	100%	First day of class
40%	60%	Second day of class
60%	40%	Third day of class
> 60%	None	After third day of class
For specific dates, see the fee schedule with each semester/session schedule.		

**NOTES:**

- Changes from Audit to Credit, and Credit to Audit, are not allowed after first day of classes.
- No withdrawals from a class are allowed after the third day of classes.
- Drop slips must be handed in to the registrar by 4 p.m. on the corresponding class days of the refund schedule in order to receive the refund percentages allowed.

## **D. SCHOLARSHIPS/FINANCIAL AID**

As of Fall 2017, Evangelia University does not have links to the federal financial aid, nor student loan program, nor matching fund program. Accordingly, any need-based financial aid/scholarship is not available at this point, either. If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

Thus, the term “financial aid” now at EU means all the grant scholarship from the institution and from other benefactors.

Evangelia University offers a variety of non-repayable scholarships and grants to our students that are awarded on the basis of several of factors including financial need, previous academic performance, denominational affiliation, and ministry interests.

### **1. Kinds of Scholarship**

#### **1) President Scholarship**

It will be awarded by President of the institution to the Masters’ student who achieves the best goal during the previous academic year.

- Number of Recipient: one
- Amount: Full tuition
- The grants are awarded by the President of the Seminary on the basis of the following criteria, but not limited to:
  - High academic standing: usually goes to the one who shows best academic record during the semester.
  - full-time enrollment in the M.Div./M.A.R. degree program
  - potential for leadership in the church of Christ
  - The financial need of the student may also be considered. Such grants are normally given for one year, but may be renewed on an annual basis.

#### **2) Best Student Scholarship**

It will be awarded by institution to the B.A. student who achieves the best goal during the previous academic year.

- Number of Recipient: one

- Amount: Full tuition
- Basis of criteria include but not limited to:
  - High academic standing: usually goes to the one who shows best academic record during the semester.
  - full-time enrollment in the B.A. degree program
  - potential for leadership in the church of Christ

This scholarship is awarded to students based upon prior academic performance and the potential for future leadership. This scholarship is renewable on an annual basis for B.A. students enrolled in a minimum of 12 units per semester who maintain minimum 3.3 GPA.

### **3) Mission Scholarship**

It will be awarded by the AMO to the one who has calling and commitment for overseas mission.

- Number of Recipient: not limited
- The grants are awarded by the American Mission Organization on the basis of the following criteria, but not limited to:
  - Student who has calling and commitment for overseas mission
  - full-time enrollment in the Masters/B.A. degree program
  - potential for leadership in the mission field.

### **4) Vision Scholarship**

- Number of Recipient: not limited
- Amount: 30% of tuition
- The grants are awarded by the donator on the basis of the following criteria, but not limited to:
  - Student who shows an evidence to fulfill EU mission statement
  - full-time enrollment in the Masters/B.A. degree program
  - Students who serve as Association of the Student Body are especially considered. .

### **5) Best Example Scholarship**

It will be awarded by the donator to the one who is voted by students, faculties, and staffs.  
Number of Recipient: not limited

### **6) MK/PK Scholarship**

- It will be awarded by EU to the missionary/pastor kids.
- Number of Recipient: not limited
  - Here the eligibility of MK/PK is limited to those who are under 40 years old

and single.

- The scholarship will be granted as 50 % tuition discount scholarship.
- Pastors as parents should have more than two years of experience in his/her ministry with appropriate certificate from their denominational authority;
- Missionary as parents should have more than two years of experience in their mission field and can show the certificate from their association of the mission.

### **7) Purpose Scholarship**

Any kind of scholarship to which the benefactor appoints student is classified in this category.

### **8) Work Scholarship**

- It will be awarded by EU to the one who works for school's needs.
- Number of Recipient: not limited
- The working hours will strictly be limited by the law.

### **9) Married Couple Scholarship**

- It will be awarded a half of tuition by EU to the spouse who enrolls as a couple.
- Number of Recipient: not limited
- Discount scholarship is applied to the one who takes fewer classes than his/her spouse.

## **2. Policies**

- 1) All scholarship recipients must be qualified by 'the code of conduct' which is provided by EU.
- 2) The recipient must be full-time student and on-campus student, which defined by EU, except 'purpose scholarship.'
- 3) For MK/PK, EU provides a half of their tuition.
- 4) Purpose scholarship will strictly be enforced by donator's intention. This fund cannot be used by anyone and for any other purpose.
- 5) The recipient of 'purpose scholarship' can also be other scholarship recipient.
- 6) The recipient of 'Couple scholarship' will be the one who take class less than one's spouse.
- 7) 'The Student Services Committee' has authority to regulate and to adjust in executing all scholarship fund.

## **3. Procedures**

- 1) The applicant for scholarship has to submit provided application form.
- 2) Some scholarship might require either a vision statement or a faith statement.
- 3) The applicant must submit the application by May 31 each year.
- 4) The 'Scholarship Committee' will examine the documents and will decide by unanimity.



## **E. FINANCIAL CONDITION DISCLOSURE REGARDING BANKRUPTCY**

Evangelia University is in a financially stable condition. EU specifically discloses the following financial statements regarding bankruptcy in accordance with CEC §94909 (a) (12).

Evangelia University does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

## **V. ACADEMIC POLICIES**

### **A. BIBLIE KNOWLEDGE TEST & WESTMINSTER CONFESSION OF FAITH TEST REQUIREMENTS**

The passing of a Bible Knowledge Test is required for M.Div. and M.A. students prior to graduation. This test may be repeated in a various forms until students pass. A grade of 70 is considered as a passing grade. The passing of the Westminster Confession of Faith test is required for M.Div. students prior to graduation.

### **B. DIRECTED STUDY COURSES**

Students may request permission to take an independent, directed study course under the supervision of a professor. Such a course requires the equivalent of one thousand pages of reading per semester hour in lieu of class attendance, plus a project approved by the professor. The character of the work and the way of reporting it will be left to the professor, but all directed study courses must be approved by the Academic Dean. These courses must be completed within the semester in which the courses started. The normal tuition rate is charged for all directed study courses. Directed study courses are usually offered to cover subjects that are not included in the published curriculum. Regularly scheduled elective and required courses may be taken by directed study upon the discretion of the professor and Academic Dean only when a course is required for graduation and cannot be worked into a student's schedule.

### **C. STUDENT CONDUCT**

Student conduct is under the supervision of the Dean of Students. The university reserves the right to dismiss any student who engages in inappropriate behaviors or whose conduct is found to be unsatisfactory on the basis of the moral, spiritual, and ethical principles found in Scripture and the Westminster Standards after a proper hearing and due process according to the procedures described in the Student Handbook.

Additional rules, procedures, and regulations governing life at the university are contained in the Student Handbook.

### **D. TRANSFER, OTHER CREDITS, AND TRANSFERABILITY POLICIES**

- 1. Transfer Credit from Other Institutions**
  - i. Transfer Credit Policy for Undergraduate Programs**
    - a. Transfer Credit from Accredited schools**

Evangelia University welcomes transfer students from other accredited colleges and universities and endorses the “Joint Statement on Transfer and Award of Academic Credit” approved by the American Council on Education, the American Association of Collegiate Registrars and Admissions Officers and the American Association of Community Colleges. Many of the principles of that statement are inherent to this policy.

The academic programs at Evangelia University combine the general education with a Bible and theology core curriculum. Therefore, Evangelia University commonly accepts course works completed at other institutions where the content and depth of courses are similar to EU courses.

- The transfer credit policy at EU will **not** award credit for courses where the student earned below a "C" grade or its equivalent.
- All courses will be evaluated by the Dean of Academic Affairs to determine, whether or not, content is comparable to the breadth and depth of specific EU courses.
- BA students must complete 120 academic credits in order to receive a diploma. Transfer students may transfer a maximum of 77 units of the required credits into EU.
- Limited numbers (up to 9 credits) of Bible, doctrine courses that are substantially similar to courses offered at Evangelia University may be accepted. Other religious education courses will be credited as electives.
- Credits will be awarded for courses completed at colleges and universities outside of the United States that are accredited or approved by the Ministry of Education (or other appropriate governmental agency) of the country in which they are located. Credit and placement decisions are based on recommendations of the American Association of Collegiate Registrars and Admissions Officers, National Association of Foreign Student Advisors, and selected other professional organizations and agencies that evaluate foreign educational institutions.
- It is generally *not* awarded for courses completed at non-accredited institutions. Exceptions must be approved on a course-by-course basis by the Dean of Academic Affairs.
- Credits are awarded and posted to transcripts only for students who enroll at Evangelia University subsequent to completing coursework at other institutions.

#### b. Credit Earned by Unaccredited Institutions

If Students who are admitted to Evangelia University B.A. program seek to transfer credits that they completed at an unaccredited institution, they must supply the following information for the thorough evaluation of each transferable course.

- A copy of the course syllabus, stating the instructor's name and the course requirements
- At least one sample of course work assignments submitted in fulfillment of course requirements

All decisions regarding transfer credit from unaccredited institutions are made on a course-by-course basis. Acceptance of one course from an unaccredited institution for transfer credit carries no implication regarding the acceptance of other courses from that institution.

Only courses of a grade of B (not B-) or above will be accepted for transfer credit. No more than 15 semester hours (23-quarter hours) from an unaccredited institution will be accepted for transfer credit toward a student's degree program at Evangelia University.

#### c. Determination of Course Equivalencies

- Final determination of transfer credit equivalencies are made by the Dean of Academic Affairs through a comparison of course descriptions and/or course titles. If substantial similarity exists between a course taken at another institution and an Evangelia University course, transfer credit will be awarded for the Evangelia University course. If substantial similarity does not exist, but the course is in a subject matter taught at Evangelia University under a specific course prefix, elective credit will be awarded under that prefix.
- Elective credits awarded for upper-division courses taken at four-year colleges and universities will be designated as upper-division for transfer purposes (i.e., will apply to the upper-division credit hour requirement for graduation at Evangelia University).
- Transfer equivalencies are based on current policies and generally reflect course numbers from the Evangelia University catalog at the time the evaluation is conducted. Evangelia University courses and course numbers are subject to change; thus, transfer equivalencies are subject to change as well.

#### d. Appeal of Transferability or Course Equivalencies

The ultimate authority for transfer of credit rests with the Dean of Academic Affairs. Students who wish to appeal the evaluation or transferability of a course may do so through the appropriate department head. When making an

appeal, students must be prepared to provide supporting documentation (e.g., a course syllabus, course description from the other institution's catalog, a sample writings of the course work).

#### e. Credit Hour Equivalencies

Credit is converted to semester hour equivalents. In converting quarter hours to semester hours, a conversion factor of two-thirds is used. When conversions result in fractions, credit granted per course is reduced to the nearest whole number. Fractions are accumulated and reduced to the nearest whole number, and general elective credit is awarded for that total.

If a course at another institution is offered for fewer credit hours than an equivalent course at Evangelia University (e.g., if a two credit hour course at another institution is substantially similar in content to a three credit hour course at Evangelia University), the student will be given transfer credit for the equivalent course at Evangelia University but only for the number of credit hours earned at the other institution. In such cases, the student may need to take an additional course to fulfill credit hour requirements.

#### f. Grade Equivalencies

- Transfer grade equivalents will be determined and recorded with the student's transfer credit. Credit will be awarded for courses in which a "C" or higher was earned.
- Transfer grades and grade point averages are assigned on the basis of the Evangelia University grading policy. For courses taken at other institutions that do not use a plus/minus grading system, the equivalent minus letter grade will be given (e.g. for A earned in another institution, A- will be given for that grade at the Evangelia University). For courses taken at other institutions that use combined grades (e.g., "AB"), the lower grade will be used. Courses taken at institutions that use a grading system not comparable to the Evangelia University grading system will be evaluated with the transfer grade equivalents of Pass or Not Pass. "Withdraw failing" grades are calculated in a student's transfer grade point average as "F" grades. Transfer grade will be marked with T in front of the letter grade awarded (e.g. for A- grade, TA- will be posted for the transferred grade)
- When fractions are accumulated and awarded as general electives, grade points are accumulated in a similar fashion. For example, a student who took one four-quarter hour course with an "A" and two four-quarter hour courses with a "B" would receive general elective credit (to compensate for fractions) for two credit hours and six grade points.
- Courses taken from non-accredited colleges and universities by a regional accrediting agency or the TRACS will be treated as "Pass/Not Pass" courses for grading purposes.

- A student's grade point average at Evangelia University is based only on the courses completed at this institution. A transfer grade point average is carried as part of the student's total record. The Evangelia University and transfer grade point average are combined into an overall grade point average to determine academic standing, eligibility for admission to certain programs, graduation and honors, as described in this catalog.
- A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than— (1) One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester; or (2) At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by EU including internships, practicum, and other academic work leading to the award of credit hours.

#### g. Transfer of Credit from Two-Year Institutions

Students are generally awarded only lower division credit for courses completed at two-year institutions (community and junior colleges). Departments seldom award upper division credit at Evangelia University.

#### h. Major Core Course Requirement

Major core courses must be completed at Evangelia University unless the school from which credits are transferred shares the same theology and Reformed tradition of Evangelia University.

### ii. **Transfer Policy for the Graduate Programs (Kosin School of Theology)**

#### a. Admission and Transcript Evaluation

Students who intend to request transfer credit from another graduate-level institution must submit all regular required application items, including the following: Application for Admission, Application Fee, Ecclesiastical Reference, Academic Reference, and Official Transcripts from each post-secondary institution from which the applicant has received credit. Once the prospective transfer student has been admitted to Evangelia University, the Dean of Academic Affairs will complete a transcript evaluation to determine which courses will receive credit from Evangelia University. If a transfer student desires a preliminary transcript evaluation prior to acceptance, the student may submit his or her official transcripts and request for transcript evaluation to the Office of Admissions. Transfer credit will not be processed until the student has been admitted.

#### b. Transfer Credit Policies

Evangelia University may grant graduate level credit for courses in which a grade of C (not C-) or above was received. Course work from an accredited institution may transfer as equivalent to a required course or as elective credit in the student's program at Evangelia University. The Dean of Academic Affairs determines course equivalence on the basis of course descriptions, syllabi, prerequisites, and requirements, and in consultation with the relevant instructors of courses.

Transfer credit may not be granted for coursework at other institutions for courses in the Evangelia University curriculum that require biblical languages (Greek and/or Hebrew) as prerequisites if the courses taken at those institutions did not have the biblical language prerequisites.

At least 50 % of the total credit units required for each graduate degree must be earned at Evangelia University. Transfer students may transfer a maximum of the following units of the required credits into EU: MA in Religion : 30, M.Div.: 48, D.Min: 18. Language credits from other graduate schools may be transferred by submitting an official transcript to the Evangelia Registrar's office documenting passing grades. Students who have taken Greek and/or Hebrew language courses at other institutions should take placement exam in order to receive credits for their biblical language courses.

All required courses must be completed at Evangelia University unless the school from which credits are transferred shares the same theology and Reformed tradition of Evangelia University.

### **c. Transfer Credit from Unaccredited Institutions**

If students who are admitted to an M.A. or M.Div. program seek to transfer credits for graduate-level studies that they completed at an unaccredited institution, they must supply the following information for the thorough evaluation of each transferable course:

- A copy of the course syllabus, stating the instructor's name and the course requirements
- At least one sample of course work assignment submitted in fulfillment of course requirements

All decisions regarding transfer credit from unaccredited institutions are made on a course-by-course basis. Acceptance of one course from an unaccredited institution for transfer credit carries no implication regarding the acceptance of other courses from that institution.

Only courses of a grade of B (not B-) or above will be accepted for transfer

credit. No more than 15 semester hours (23-quarter hours) from an unaccredited institution will be accepted for transfer credit toward a student's degree program at Evangelia University.

## **2. Credit for Prior Experiential Learning**

### **i. General Description**

Adult learners have the opportunity to achieve expertise and knowledge through self-development, continuing education events, community or ministry service, non-college courses, etc. Students with prior ministry or mission field experience have often developed college level competencies. These various types of theoretical and experiential learning equivalent to designated college courses taught at Evangelia University will be awarded as credits for students. Assessment of experiential learning is based upon the standards, principles, and procedures of the Council for Adult and Experiential Learning (CAEL).

A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than— (1) One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester; or (2) At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by EU including internships, practicum, and other academic work leading to the award of credit hours.

### **ii. Criteria**

For students already enrolled, credits are awarded for prior experiential learning only under the following conditions:

- Credit for Prior Learning is applicable only for the B.A. program.
- Prior learning is equivalent to a college or university level of learning;
- The credit for prior experiential learning will be awarded only after completion of residence requirement;
- Learning experience demonstrates a balance between theory and practice; and
- Learning experience counts only in disciplines within the curricula that are appropriate to the degree program in which the student is enrolled.

### **iii. Procedure**

The student seeking credit for experiential learning shall submit the request in writing with a portfolio with appropriate documentations. Each request for experiential credit shall be evaluated by a faculty member qualified in the specific subject area together with the Dean of Academic Affairs and will determine the level of learning and how many credits will be granted toward a degree for each experience.



All assessment policies and procedures, provisions for appeal, and all charges that a student may be required to pay.

**iv. Maximum Number of Credits Allowed**

Number of credits awarded to students for their prior experiential learning will be limited to a maximum 15 semester units.

**3. Transferability of Units and Degrees Earned at Evangelia University**

As an accredited institution of TRACS, Units earned in the Bachelor of Arts, Master of Arts, and Master of Divinity programs from EU may be transferable to other accredited colleges or universities in the US and other countries if the policies of the institutions recognize TRACS as proper means of accreditation agency. Transferability of courses depends on the decision of the receiving school.

**NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at Evangelia University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree or certificate you earn in the English as a Second Language (E. S. L.), the Bachelor of Arts (B. A.) in Biblical Studies, the Master of Divinity (M. Div.), the Master of Arts (M. A.) in Religion, or the Doctor of Ministry (D.Min..) program is also at the complete discretion of the institution to which you may seek to transfer. If the credits, degree, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Evangelia University to determine if your credits, degree, or certificate will transfer.

**4. Transferability of Units Earned from Online Classes**

All credits and degrees earned from online courses are treated the same as courses taken on-ground at the main campus.

**E. PAPERS AND EXAMINATIONS DUE DATES**

Unless required earlier by the professor, all course assignments, term papers, and reports must be submitted by the deadline listed in the academic calendar. Upon approval of the Dean of Academic Affairs, exceptions to this rule may be made by the professor. Extensions will be granted only for causes deemed adequate, and a written request is required. All examinations must be taken when scheduled. Exceptions to this rule may be made only upon prior request showing adequate cause to the professor concerned, but the rescheduled examination should be taken during the examination period.

## F. DEGREE TIME LIMITS

Students enrolled in the M.Div. degree programs have seven years to complete degree requirements. Students enrolled in the M.A. degree program have four years to complete their program requirements. Students in the B.A. degree program have six years to complete their program requirements. After the maximum time limit has been reached for a degree program, the student may apply for an extension. Students who request an extension in a Master's degree program will be charged \$100.00 each year after the time limit has been reached. Program requirements will be updated to meet the requirements of the current catalog for those given extensions.

## G. GRADING POLICIES

### 1. Grading System

Evangelia University continually evaluates the student's educational progress through examinations, classroom participation, and research projects. Also evaluated are professional competence and attitudes necessary to achieve expected performance as an ordained minister for those who are enrolled in the University's School of Theology.

The generally accepted letter grade system (A, B, C, D, F) is used to evaluate all course work and assignments and monitor students' academic progress with their GPA and the total number of credit hours earned. In addition, the "IP" (In Progress) grade is awarded for Master's Degree Preparation courses, and "AU" (Audit with no credit) to accommodate the changing needs and circumstances of students in completing their academic goals and objectives at the University.

### 2. Grading Scale

Grade Range (%)	Letter Grade	GPA Points
94-100	A	4.00
90-93	A-	3.66
87-89	B+	3.33
84-86	B	3.00
80-83	B-	2.66
77-79	C+	2.33
74-76	C	2.00
70-73	C-	1.66
67-69	D+	1.33
64-66	D	1.00
60-63	D-	0.66
Below 60	F	0.00
Incomplete	I	N/A
Pass*	P	N/A
In-Progress**	IP	N/A

Withdrawal	W	N/A
Withdrawal Failing	WF	N/A
Audit	AU	N/A

\*Awarded to credit by course challenge examination only.

\*\*Awarded to those completing master's thesis only.

## 2. Incomplete Grades

A grade of “I,” indicating incomplete work, is assigned to a student who has attended class but who, due to unforeseen circumstances, has failed to complete all assigned work for the course. The “I” grade is given only to students whose work, at the time the “I” grade is assigned, is at least passing and allows the student to make up the missing work. Incomplete grades are awarded only for compelling reasons, as determined by the instructor and as approved by the Academic Dean. Students must, prior to the end of the semester make an official request to the instructor for an “I” grade. Students receiving an “I” grade must contact the course instructor or Academic Dean to make up the necessary requirements within six months following the end of the course for which the “I” was given. Failure to do so will result in an automatic change from an “I” to an “F” grade.

## 3. Grade Change

All grades except “I” and “IP” are final when submitted to the Registrar by the instructor in the end-of-semester course report, though such a grade change exception is rarely allowed. An instructor may change a grade in the following semester after which the original grade was received if sufficient reasons exist and warrant such a change. Students’ academic records are kept in the Registrar's Office. Students should check their academic records periodically and should immediately inform the Registrar of any discrepancies. Copies of official transcripts may be obtained from the Registrar.

A letter grade assigned to a student may be challenged on grounds that the grade was based on an evaluation of work by criteria not directly reflective of course performance. If a student feels that a grade has been incorrectly assigned, an appeal for a grade change must be submitted in writing to the Registrar prior to the end of the semester following the academic term in which the grade was assigned.

The appeal procedures and grievance review authority are described in the Grievance Resolution and Appeal Procedures. However, before resorting to the appeal process, students are encouraged to resolve grade change issues with the instructor in charge and departmental chairperson prior to consulting with the Dean of Academic Affairs.

# H. COURSE REGISTRATION AND ATTENDANCE POLICIES

## 1. Normal Course Load

A normal course load is twelve to eighteen semester hours for the fall and spring semesters and two to five semester hours for the winter session. The permission

from the Academic Dean must be obtained prior to registering for nineteen or more semester hours. Students who take fewer than twelve semester hours of academic work in a regular semester are classified as part-time students.

**2. Change of Audit Status to Credit Status**

Once registered as an audit student, the student may not change to credit status unless such change is requested prior to the deadline for adding a course, specified in the academic calendar. A student, who enrolled a course for credit, may not change to audit status after the last day to add or drop courses.

**3. Late Registration and Adding or Dropping Courses**

Late registration is permitted through the second week of the fall and spring semesters. A late registration fee of \$40.00 is charged. Courses may be dropped without academic penalty if done so by the drop date listed in the academic calendar of the respective campus. No courses may be added after the two-week add deadline, and no courses may be dropped after the five-week drop deadline. Students wishing to add or drop a course after registration must obtain a "Request for Program Change" form from the Registrar and secure the signature of the course instructor. Changes must be made by the deadline for program change posted in the academic calendar. Courses dropped before the deadline will not be recorded on the student's permanent record.

The difference in tuition resulting from a reduction in the number of credits registered will be refunded to the student in accordance with the posted refund schedule. Conversely, the student will pay the difference in tuition if the number of course credits is increased. After the deadline for program changes, students may drop a course only with the permission of the course instructor and the Academic Dean. Upon their approval, the student will receive a "W" grade. All requests for dropping courses must be in writing and approved by the Dean of Academic Affairs to receive a "W" grade. Students who do not officially drop a registered course, and do not attend, are subject to a failing "WF" grade.

**4. Repetition of Courses**

Students may repeat only those courses of grades of C-, D+, D, D-, F, or WF in order to raise their grade point average. Students who repeat a course more than once must obtain the prior approval of the Dean of Academic Affairs. Whenever a course is repeated for credit, the highest grade earned will be the official grade; therefore, in computing the grade point average, only the highest grade and grade points in each course that was repeated will be used. The grade point of lower grades will be removed from the student's GPA. The lower grade will remain on the transcript.

## **I. CLASS ATTENDANCE**

Classroom attendance is for the glory of God and preparation for the gospel ministry. Students, therefore, are expected to attend class sessions. No student should absent himself or herself from classes in order to fulfill requirements or responsibilities of other classes. Those

with absences may be penalized at the discretion of the professor. If students miss a class or classes persistently throughout the regular semester, they may be dismissed for academic reasons. In certain exceptional cases, such as extended illness or family crisis, in which it is impossible for students to complete a semester's work, they may present a written request for permission to withdraw from all courses.

## **J. POLICIES CONCERNING ACADEMIC PROGRESS AND PERFORMANCE**

The two main tools used to monitor acceptable student performance are the Satisfactory Academic Progress (SAP) and the Grade Point Average (GPA). Those students whose weaknesses are identified will receive remedial guidance and additional assignments. The Board of Trustees, administration, faculty, and staff believe that it is the duty and responsibility of the school to ensure that students' investment of their precious time, energy, and money must not be wasted. In order to accomplish this objective, early identification of student academic problems to prescribe remedial measures is the policy of the university.

Each student is expected to meet the **Satisfactory Academic Progress (SAP)** requirements established by the university. These requirements correspond with the same SAP standards established by the U. S. Department of Education which regulates Title IV federal grants and loans to students.

The first requirement is that students maintain a minimum cumulative grade point average of 2.0 (on a 4.0 scale) or "C" average. In addition, students must make progress toward a degree by achieving the following minimum completion standard if enrolled as a full-time student:

Years of Study	Required Units	
1	21	$(32 \times .65 = 21)$
2	43	$(32 \times .70 = 22)$
3	68	$(32 \times .80 = 25)$
4	98	$(32 \times .95 = 30)$
5	128	$(32 \times .95 = 30)$

A full-time load is a minimum of 12 semester units. The status of students taking less than a full load will be adjusted accordingly.

## **K. WITHDRAWAL, DISMISSAL, AND READMISSION**

A student planning to withdraw from the university at any time should report that fact in writing to the Registrar so that his/her academic records may be finalized and transcripts released. Unless the proper withdrawal forms are completed, transcripts will not be released. If a student returns after being out for more than one year, he/she must reapply, pay the application fee, and submit the additional information that may be requested by the Director

of Admissions. A student whose GPA falls below C (2.0) after completing 18 hours of coursework is placed under probation and permitted to continue studies for one semester. If the average remains below 2.0 in the following semester, the student is dismissed. After a period of one year, those dismissed for academic reasons may apply for readmission.

## **L. LEAVE OF ABSENCE**

Students who interrupt their studies should formally notify the school of their intentions. Proper withdrawal is initiated by the student submitting a *Petition to Withdraw*. Students are granted a leave of absence on a quarterly basis. A student absent for more than a year must reapply through the regular application process. In all cases, students are responsible for the catalog requirements in effect at the time of re-enrollment.

## **M. RETENTION OF STUDENT RECORDS**

School retains students' records for minimum of five years. The Registrar maintains a permanent academic record for every student of Evangelia University. In accordance with the Family Educational Rights and Privacy Act of 1974, as amended, directory information (name, address, telephone number, dates of attendance, major field of study, awards, honors (includes Dean's List), degree(s) conferred) may be released without written consent of the student. Enrolled students may request that this information be withheld by completing a Request to Prevent Disclosure of Directory Information form, obtainable in the Registrar's office. Exceptions: University officials who have a legitimate educational interest in a student's records and certain government officials acting in their legitimate functions may have access to the student's file. Student educational records are subject to lawfully issued subpoenas. Under FERPA, students have the right to inspect, review, and seek to amend their educational records, subject to conditions specified by the Act.

## **N. TRANSCRIPTS**

Transcripts are kept permanently. Transcripts are released only upon written request of the student. Upon graduation, the student receives a copy of his/her final transcript free of charge provided by the university. Additional copies are available at the rate of \$10.00 each. Copies of transcripts require three to five working days to proceed.

## **O. ACADEMIC INTEGRITY**

### **1. Overview**

EU is committed as an institution to ethical practice in teaching, scholarship, and service. EU practices academic honesty in our oral and written scholarship. This means that we take care to appropriately acknowledge the contributions of others in our work. This policy defines and provides examples of plagiarism and outlines the disciplinary actions that follow verified acts of academic dishonesty.

## **2. Definition of Academic Dishonesty**

Academic dishonesty is the deliberate attempt to misrepresent individual efforts, whether in writing, audio-visual representation, or oral presentation. Issues of plagiarism are specific examples of academic dishonesty. Basically, plagiarism is claiming someone else's ideas, words, or information as plagiarist's own without acknowledgement or citation. In minor cases, it can be the simple quotation of a sentence or two without quotation marks and without a citation, footnote, endnote or inclusive note to indicate the original author. In the most serious cases, plagiarism reproduces a significant fraction of an entire work written by someone else. Examples of plagiarism consist of removal of the original author(s) name(s) and substituting the plagiarist's name. Mere reformatting of a text does not constitute "original" thought, but merely juxtaposing someone else's work and text.

## **3. Examples of Academic Dishonesty and Plagiarism Deemed Unacceptable within the Academic Community**

- While taking exams, tests, and quizzes, the products of the students should be the sole effort of the individual student and should not contain any answers or responses that have been knowingly obtained from someone else.
- Seeking to gain an advantage in an exam by obtaining advance access to particular questions or advance copies of a professor's exam.
- Making a public presentation (e.g., speech, lecture, and sermon) where elements of the presentation are misrepresented as original thought or work.
- Having someone else write a paper for a plagiarist, turning it in as his or her own work, or writing a paper for someone else.
- Submitting as a plagiarist's own work papers, articles, book chapters, reports formerly written by other students, graduate students working with a faculty member or purchased from commercial services.
- Using published materials word for word, without citation or quotation marks, as all or part of work submitted as your own.
- Close, deliberate paraphrase of another's work, published or unpublished, without acknowledgement.
- Turning in a paper previously written for another course (unless approved by the instructor), or one paper for two current courses, without permission of the instructors.
- Deliberately using false citations to give the appearance of acknowledgment and research.
- Referencing Internet web sites without citation or paraphrase.

## **4. Detection of Plagiarism**

EU authorizes individual professors and students to use any computer search mechanisms to validate and verify examples of plagiarism, prior to disciplinary action. Detection may also include verification of duplicated student work, current or previous.

## 5. Disciplinary Results from Plagiarism or Academic Dishonesty

- Ignorance regarding appropriate paraphrase and citation is not an excuse warranting misrepresentation of original work. Individual professors may determine whether an isolated instance of plagiarism was due to faulty citation skills or misrepresentation with intention. In such cases, the professor may allow the student to correct the citation in the final assignment.
- Dishonesty in a minor class assignment (e.g. test, short reaction paper, quiz, etc.) will result in a score of zero of the assignment, or possibly a failing grade for the entire course.
- Dishonesty or plagiarism of a major assignment (e.g. examination, prominent writing submission, term paper, term project, etc.) will result in immediate grade of “F” for the course and will be referred to the Office of Student Affairs and the Dean of Academic Affairs.
- Multiple cases and disciplinary actions for academic dishonesty will result in academic probation or dismissal from the university.
- In the case of a student or faculty member denying commitment of academic dishonesty, but not to the satisfaction of the professor or Dean of Academic Affairs, the matter will be referred to a Grievance Committee



## **VI. UNDERGRADUATE STUDIES**

### **A. BA IN BIBLICAL STUDIES**

#### **1. Program Objective**

**EU currently offers one major (Biblical Studies) in its undergraduate baccalaureate program.** The purpose of the Biblical Studies Degree (BA) is to equip men and women to form a Christ-like mind to influence the world for the Lord Jesus Christ through providing fundamental knowledge of the Old and New Testament, of Christian doctrines and history, of various practical areas of Christian ministries, and of methods for further biblical and theological studies.

Career opportunities for Biblical Studies graduates are ample including most of the following Christian service categories:

- Pastor (usually after the completion of a M. Div. degree)
- Evangelist
- Missionary
- Minister of Youth
- Minister of Children's Program
- Counselor
- Church Administrator
- Bible Teacher for Christian Schools

#### **2. Learning Outcomes**

Upon completion of the BA in Biblical Studies, graduates will:

1. Articulate the general content, outline, themes, and theology of the Old and New Testaments.
2. Demonstrate sufficient knowledge of the history, literature, and theology of the Old and New Testaments to be able to interpret biblical texts within their historical and literary contexts with appropriate application of principles of sound interpretations and applications of the Bible.
3. Distinguish major historical and doctrinal movements of the church and evaluate their impact upon the development of the Christian church and doctrine today.
4. Demonstrate their knowledge of the themes and principles of biblical redemptive history with foundational Reformed hermeneutical skills.
5. Read the Bible either in Greek or Hebrew with the help of a dictionary.
6. Show adequate knowledge of the issues, rationale, and biblical texts for the major doctrines of the Bible and systematize personal positions on additional theological issues in relation to doctrines, spiritual disciplines, ministry, and life in general.

7. Show adequate proficiency in integrating biblical and theological truth into one's own life situation, particularly in their field of calling.
8. Demonstrate sufficient knowledge and proficiency in various Christian ministries.

### 3. Curriculum Design and Graduation Requirements

The coursework in Biblical Studies is intended for students to be well acquainted with biblical contents to have a grasp of the major doctrines of the Bible and to grow to get greater spiritual maturity.

The Bachelor of Arts in Biblical Studies degree requires 120 semester units which consist of 36 units of general education including 3 units of Research & Critical Writing, 54 units of biblical/theological studies and ministerial courses, and 30 units of electives.

Besides required courses, any course the student takes will be considered an elective course. Students can choose classes from GE and Major Courses in order to fulfill their elective requirement. The flexibility of electives within this major will enable students to design a program in line with their ministry objectives as well as their personal interests.

#### 1. Degree Requirements Overview

Overview of the Requirements	
<b>General Education Requirements</b>	<b>36 units</b>
Research & Critical Writing	3 units
English	9 units
Communication	3 units
Social/Behavioral Science	9 units
Humanities/Fine Arts	9 units
Natural Science/Math	3 units
<b>Major Core Requirements</b>	<b>54 units</b>
Bible & Biblical Languages	6 units
Biblical Studies	21 units
Christian Thoughts and Experience	12 units
Christian Ministries	15 units
<b>Electives</b>	<b>30 units</b>
<b>Moodle Tutorial (DE Only)</b>	1 unit
<b>Total Credit Requirements</b>	<b>120 (121 DE) Units</b>

#### 2. Graduation Requirements

General requirements for graduation are as follows:

- Completion of all the required course work within the time frame allowed (Six years from the time of first enrollment, 120 credit units). Transfer students must earn at least 43 credit units at Evangelia University.

- A cumulative grade point average of 2.0 or higher on a 4.0 scale (“D” grades in major courses must be repeated).
- The student must complete and file the required papers (Student’s Academic Progress Portfolio) in form 1-321 with a B or above.

### 3. General Education Courses<sup>1</sup>

#### (1) RM 101 Research and Critical Writing

Required for all incoming students

#### (2) English (9 Units)

*Required to take at least 3 of the followings:*

- GE 111 Basic Writing
- GE 112 Basic Listening and Speaking
- GE 113 Basic Reading Comprehension
- GE 211 Intermediate Writing
- GE 212 Intermediate Listening and Speaking
- GE 213 Intermediate Reading Comprehension
- GE 311 Advanced Writing
- GE 312 Advanced Listening and Speaking
- GE 313 Advanced Reading Comprehension

#### (3) Communication (3 units)

GE 121 Introduction to Public Communication

#### (4) Social/Behavior Science (9 units)

- GE 131 Introduction to Sociology
- GE 132 Introduction to Psychology
- GE 133 General Cultural Anthropology

#### (5) Humanities/Fine Arts (9 units)

*At least 4 of the followings:*

- GE 141 Introduction to Philosophy
- GE 241 History of Civilization
- GE 242 Ethics
- GE 261 Survey of World Literature
- GE 271 World Religion

#### (6) Natural Science/Math (3 units)

GE 281 Science & Religion

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<sup>1</sup> All courses listed are worth 3 units, unless otherwise noted.

GE 291 Computers and Ministry

**Major Courses (Biblical Studies)**

**(1) Bible & Biblical Languages (6 units)**

- LA 101 Greek
- SM511 Bible Seminar

**(2) Biblical Studies (21 units)**

- OT 201 Old Testament Survey
- NT 201 New Testament Survey
- NT 301 Principles of Interpretation
- OT 401 Pentateuch
- OT 402 Historical Books
- NT 401 Gospels
- NT 402 Pauline Epistles

**(3) Christian Thoughts and Experience (12 units)**

- TH 201 Introduction to Christian Thought
- ST 301 Systematic Theology I
- ST 302 Systematic Theology II
- CH 201 Introduction to Christian History

**(4) Christian Ministries (15 units)**

- CM 201 Introduction to Spiritual Growth
- CM 301 Christian Leadership
- CM 211 Introduction to Ministry
- CM 221 Foundation of Christian Education
- CM 331 Biblical Theology of Mission

**Electives (30 units, 10 classes)**

Students can select their own elective courses. Any course which is not listed as GE or major requirement will be considered as an elective course.

**4. Suggested Academic Progression Plan by Year**

Year	Summer	Fall	Winter	Spring
<b>First</b>		<ul style="list-style-type: none"> <li>• RM 101 Research and Critical Writing</li> <li>• GE 113 Basic Reading Comprehension</li> <li>• GE 141 Introduction to</li> </ul>		<ul style="list-style-type: none"> <li>• GE 131 Introduction to Sociology</li> <li>• GE 133 General Cultural Anthropology</li> <li>• TH 201 Introduction to</li> </ul>

<b>Year</b>		Philosophy <ul style="list-style-type: none"> <li>• NT 201 New Testament Survey</li> <li>• SMT511 Bible Seminar</li> </ul>		Christian Thought <ul style="list-style-type: none"> <li>• OT 201 Old Testament Survey</li> <li>• GE 212 Intermediate Listening and Speaking</li> </ul>
		15 units	3 units	15 units
<b>Second Year</b>	<ul style="list-style-type: none"> <li>• LA 102 Greek</li> </ul>	<ul style="list-style-type: none"> <li>• GE 132 Introduction to Psychology</li> <li>• NT 202 Principles of Interpretation</li> <li>• CM 201 Introduction to Spiritual Growth</li> <li>• CH 201 Introduction to Christian History</li> <li>• Elective</li> </ul>		<ul style="list-style-type: none"> <li>• GE 121 Introduction to Public Communication</li> <li>• CM 221 Foundation of Christian Education</li> <li>• GE 271 World Religion</li> <li>• GE 291 Computer and Ministry</li> <li>• Elective</li> </ul>
	3 units	15 units		15 units
<b>Third Year</b>	<ul style="list-style-type: none"> <li>• Elective</li> </ul>	<ul style="list-style-type: none"> <li>• CM 211 Introduction to Ministry</li> <li>• GE 281 Science and Religion</li> <li>• OT 401 Pentateuch</li> <li>• GE 211 Intermediate Writing</li> <li>• Elective</li> </ul>		<ul style="list-style-type: none"> <li>• GE 241 History of Civilization</li> <li>• GE 242 Ethics</li> <li>• NT 402 Pauline Epistles</li> <li>• Elective</li> <li>• Elective</li> </ul>
	3 units	15 units		15 units
<b>Fourth Year</b>		<ul style="list-style-type: none"> <li>• CM 301 Christian Leadership</li> <li>• ST 302 Systematic Theology II</li> <li>• NT 401 Gospels</li> <li>• Elective</li> <li>• Elective</li> </ul>		<ul style="list-style-type: none"> <li>• CM 331 Biblical Theology of Mission</li> <li>• ST 301 Systematic Theology I</li> <li>• OT 402 Historical Books</li> <li>• Elective</li> <li>• Elective</li> </ul>
		15 units		15 units

## **VII. GRADUATE STUDIES (KOSIN SCHOOL OF THEOLOGY)**

### **A. MASTER OF DIVINITY (M.DIV.)**

#### **1. Program Objectives**

Graduate Studies of Evangelia University (Kosin School of Theology) offers the Master of Divinity program, whose purpose is to train students in the Word of God and to train them to become faithful ministers in the Church of Christ. More specifically, the program equips students with the Reformed worldview, trains them to correctly interpret God's Word, nurtures them to grow in the grace of our Lord Jesus and the guidance of the Holy Spirit, help them to be skillful at applying the Word of God in every area of ministry, and to become "all to all" in the context of the life and the culture of the congregation. The program requires three years of full-time study, and is designed to provide a basic professional foundation for the entry-level pastoral position within the Christian ministry. The graduate will acquire the professional competence necessary for serving as a pastor, missionary, chaplain, campus ministry director, associate pastor, ministry-related counselor, evangelist, religious-subject instructor, or similar professions.

#### **2. Learning Outcomes**

Upon completion of the M.Div. degree, graduates will:

1. Demonstrate the basic knowledge of both Greek and Hebrew.
2. Demonstrate a firm grasp of the historical and cultural backgrounds, content, geography and theological themes of the Old Testament and New Testament.
3. Show sufficient hermeneutical skills to interpret any passage in the Scripture with the Reformed biblical hermeneutical principles.
4. Preach and teach biblical passages Christ-centrally and in their redemptive-historical context.
5. Demonstrate through comprehension of Christian Doctrine with Reformed Perspectives and be able to construct theology by thinking biblically and contextually.
6. Demonstrate their knowledge of how theological issues have developed throughout history and be able to critique and assess them from the Reformed perspective.
7. Have a firm grasp of the principles of Reformed apologetics
8. Be able to discern the theological and cultural forces that influence the church and to suggest ways to respond biblically, theologically, and practically
9. Understand the nature of the church and ministry in order to serve as leaders of a local church or Christian organization.
10. Show basic understanding of biblical principles and methods for Christian education and adequate skills and knowledge of various models of education
11. Demonstrate sufficient knowledge of biblical principles and methods for missions and open-mindedness for cross-cultural ministry.

### 3. Graduation Requirements

1. To receive a Master of Divinity degree at Evangelia University, a student must complete a total of 99 units including 2 units of field education with a C (2.0) or above average on all courses taken. Transfer students must earn at least 50 credit units (50%) at Evangelia University.
2. The student must complete all the required courses within the time frame allowed (seven years from the time of first enrollment).
3. The student must complete the field education requirements with a satisfactory grade.
4. The conduct and attitude of the student must be satisfactory according to the norms of Scripture and the Westminster Standards.
5. The student must pass the Bible Knowledge Test.
6. The student must pass the test on The Westminster Confession of Faith.
7. The student must complete and file the required papers (Student's Academic Progress Portfolio) in form 1-321 with a B or above.
8. The student must fulfill all financial obligations, including the graduation fee of \$150, to the university. The student must submit a formal request for graduation before the designated deadline, normally in the beginning of the last academic year. Ordinarily, degrees will be awarded at the conclusion of the spring semester, but may be granted in December.
9. The student must take at least one English class.

### 4. Pastoral Internship/(PT 603 Field Education)

Pastoral Internship is that area of theological education in which the theory of the classroom is tested and applied in the life and ministry of the local church. The purpose of pastoral internship is to provide opportunities for M.Div. students to exercise and improve their gifts and skills and to equip them with diversified backgrounds of firsthand experience in the service to which God has called them. Prior to or concurrent with the beginning of the field experience, students are required to take Orientation to Ministry. At the start of their field work, students should register with the Director of Field Education, at which time a file of field work for each student will be established. Internship work not properly registered with the Director of Field Education cannot be counted toward the pastoral internship requirement. The M.Div. degree requires **500 hours of pastoral internship experience (relevant to a two credit unit)**. Upon completion of this requirement, evaluation reports should be submitted to the Director of Field Education by the supervisor (Form 1-525), a representative of those served such as elder or deacon, and the student himself (Form 1-125); the Director of Field Education discusses the internship experience and evaluations with the student; and a grade of "credit" or "no credit" is entered for Field Ministry.

The pastoral internship credit may be earned as a summer student assistant to a pastor, a student supply in a vacant pulpit, a pastoral internship of nine to fifteen months, a missionary internship, a campus ministry internship, work with a para-church organization, ministry in a

national park, youth ministry, evangelistic ministry in a local church, nursing home chaplaincy, hospital chaplaincy, jail ministry, teaching home Bible classes, or other similar ministries.

This course should be registered for the first semester of the student's enrollment in Master of Divinity and can be taken repeatedly over the years of student's enrollment. The two-unit-course fee will be charged for PT603 Pastoral Internship. (Please see the Field Education Guideline)

## **5. Curriculum Design**

The curriculum is divided into three areas of studies: (1) Christian Thoughts and Experience, (2) Biblical Studies, and (3) Spiritual and Ministerial.

### **Christian Thoughts and Experience (Systematic Theology & Church History)**

Theological education consists of introduction to the main topics of systematic theology. They form the backbone of the Reformed worldview which shapes every aspect of a pastor's ministry. Students will not only learn how various biblical data informs each of the topics under systematic theology and how theology has developed throughout the centuries, but they will learn how to think "theologically" in all of their life and ministry—that is, to develop a critical and analytical skill of bringing all the relevant biblical, historical, and contextual data to bear on a particular issue at hand.

### **Biblical Studies (Old Testament & New Testament)**

Biblical training consists of learning the skills of "providing the building material" for a biblical worldview, skills of biblical knowledge, of biblical languages skills, of exegetical skills, and of other hermeneutical skills. In an information-friendly world and in the tempted circumstance to rely on information without critical thinking, it is especially important for pastors and other servants of the Lord to ground all of their life and ministry on the Word of God itself by diligently and faithfully "handling the Word of God" and closely learning and watching their doctrine.

### **Spiritual and Ministerial Training (Practical Theology)**

Spiritual training needs to go hand-in-hand with knowledge training, for knowledge by itself makes a man "puff up." Spiritual training includes mandatory chapels, prayer groups, revivals, spiritual mentor program, counseling, courses on spiritual formation and fellowships.

Every semester, students will try to apply what they are learning in the context of the ministry through a ministry-related course. Additionally, those who are studying to be ordained take a preaching class every year, for preaching is at the heart of pastoral ministry. Non-pastors can take other courses that are related to their calling. As they try to apply their learning from theology and biblical courses to their ministry classes,



they can also take real-life ministry situations back to their theology and biblical courses to keep a healthy circulation or dialogue going between doctrine and practice.

Furthermore, the cross-cultural element of the curriculum adds an additional emphasis on the *application* of the gospel to various cultural contexts, which often in the case of Los Angeles/Orange County coexist. The concept of a unique culture here is not limited to different ethnic groups. The students learn to 1) appreciate the ways in which God’s truth is revealed differently in other cultures, 2) discern the ways in which cultural elements have become idols, and finally 3) learn ways to wisely bring the gospel to transform those cultures.

## 6. Course Requirements

### 1. Overview of the Degree Requirements

Languages	6 units
Research Methodology & Writing	3 units
Biblical Studies	30 units
Christian Thoughts and Experience	24 units
Spiritual and Ministerial Training	27 units
Electives	6 units
Preaching Practicum	1 unit
Pastoral Internship: 500 hours	2 units
Moodle Tutorial (DE Only)	1 unit
<b>Total Credit Requirement</b>	<b>99(100DE) units</b>

### 2. Major Requirement

#### (1) Languages (6 units)

LA 501 Hebrew  
LA 502 Greek

#### (2) Research Methodology & Writing (3 units)

RM 501 Research Methods & Writing

#### (3) Biblical Studies (30 units)

##### *Old Testament (15 units)*

OT 601 Pentateuch  
OT 602 Historical Books  
OT 603 Prophetic Books  
OT 604 Poetry & Wisdom  
OT 611 Old Testament Exegesis

**New Testament (15 units )**  
**5 courses from the following:**

NT 601 Synoptic Gospels  
NT602 Johannine Gospel  
NT 603 Acts  
NT 604 Pauline Epistles  
NT 605 General Epistles & Revelation  
NT 611 New Testament Exegesis

**(4) Christian Thoughts and Experience (24 units)**

***Systematic Theology (15 units)***

ST 501 Apologetics  
ST 502 Prolegomena & Theology Proper  
ST 601 Anthropology & Christology  
ST 602 Pneumatology & Soteriology  
ST 603 Ecclesiology & Eschatology  
ST 604 Christian Ethics

***Church History (9 units)***

CH 501 Early Church History  
CH 601 Medieval Church and Reformation History  
CH 602 Modern Church History

**(5) Spiritual and Ministerial Training (27 units)**

***Practical Theology (27 units)***

PT 501 Personal Foundation of Spiritual Formation  
PT 512 Pastoral Ministry  
PT 521 Foundation of Christian Education  
PT 551 Sermon Preparation  
PT622 Creative Bible Teaching  
PT 624 Church Administration  
PT 631 World Mission  
PT 641 Cultural Anthropology  
PT 642 Pastoral Counseling  
PT 651 Sermon Delivery (Preaching)  
PT661 Church Growth/Church Planting  
PT682 World Religion

**(6) Preaching Practicum & Pastoral Internship (3units)**

PT 654 Preaching practicum (1 unit)  
PT 603 Pastoral Internship (500 hours - 2units)

Registration for Pastoral Internship or Field Education is required by the Spring Semester of the first year of study in the M. Div. program.

### 3. Elective Courses (6 units)

Any graduate level course taken which is not counted as one of the required courses listed above will be considered as an elective.

## 7. Suggested Academic Progression Plan by Year (M.Div.)

Year	Summer	Fall	Winter	Spring
First Year	<ul style="list-style-type: none"> <li>• LA 502 Greek</li> </ul>	<ul style="list-style-type: none"> <li>• CH 501 Early Church History</li> <li>• ST 501 Apologetics</li> <li>• PT 501 Personal Foundation of Spiritual Formation</li> <li>• NT 601 Synoptic Gospels</li> <li>• RM 501 Research Methodology &amp; Writing</li> </ul>	<ul style="list-style-type: none"> <li>• LA 501 Hebrew</li> </ul>	<ul style="list-style-type: none"> <li>• CH 601 Medieval Church and Reformation History</li> <li>• ST 502 Prolegomena &amp; Theology Proper</li> <li>• PT 512 Pastoral Ministry</li> <li>• PT 521 Foundation of Christian Education</li> <li>• Elective</li> </ul>
	3 units	15 units	3 units	15 units
Second Year		<ul style="list-style-type: none"> <li>• CH 602 Modern Church History</li> <li>• ST 602 Pneumatology &amp; Soteriology</li> <li>• NT 602 Johannine Gospels</li> <li>• OT 601 Pentateuch</li> <li>• PT 551 Sermon Preparation</li> </ul>		<ul style="list-style-type: none"> <li>• ST 601 Anthropology &amp; Christology</li> <li>• ST 603 Ecclesiology &amp; Eschatology</li> <li>• NT 604 Pauline Epistles</li> <li>• OT 602 Historical Books</li> <li>• OT611 Old Testament Exegesis</li> </ul>
		15 units		15 units
Third Year		<ul style="list-style-type: none"> <li>• NT 605 General Epistles &amp; Revelation</li> <li>• OT 603 Prophetic Books</li> <li>• PT 642 Pastoral Counseling</li> <li>• PT 681 Cultural Anthropology</li> <li>• PT 631 World Mission</li> </ul>		<ul style="list-style-type: none"> <li>• NT 611 New Testament Exegesis</li> <li>• OT 604 Poetry &amp; Wisdom</li> <li>• PT 651 Sermon Delivery (Preaching)</li> <li>• PT 602 Church Administration</li> <li>• OT 611 Old Testament Exegesis</li> </ul>
		15 units		15 units

## **B. MASTERS OF ARTS IN RELIGION**

### **1. Program Objectives**

This program is designed for those who desire to strengthen the Christian basis for one's life and work, whether in a secular career or a church staff position, without seeking ordination as ordained ministers. The goal is to help the student to integrate and apply the biblical worldview in a particular field of calling, either in arts and sciences or a particular area of ministry.

### **2. Learning Outcomes**

Upon completion of the MA in Religion, students will:

1. Demonstrate a competent knowledge and understanding of the biblical, historical, and theological aspects of Christianity so as to function as church leaders, professional or otherwise.
2. Show communicative, inspirational, supervisory, administrative, organizational and other managerial skills necessary for fulfilling the assigned duties and responsibilities within the Christian ministry or mission, such as teaching and consulting in Christian education.
3. Demonstrate ability to integrate the Christian worldview into their ministerial endeavors.
4. Demonstrate sufficient ability to analyze problems and find solutions to them independently in matters related to Christian ministry.

### **3. Curriculum Design**

The curriculum of the MA in Religion consists of core requirements and electives. The major core requirements provide foundational, biblical, and theological understanding of Christianity.

A student may complete the M.A. plus the M.Div. degree program in four years with 108 semester hours of course work including satisfying all the graduation requirements of the M. Div. program (A maximum of 51 credit units may be transferred into the M.Div. program.)

#### **1. Graduation Requirements**

The candidate must also meet the following requirements:

- Complete all the required courses within the time frame allowed (four years from the time of first enrollment, 60 credit units). Transfer students must earn at least 30 credit units (50%) at Evangelia University.
- Have a minimum cumulative grade point average 2.0 on a 4.0 scale
- The student must pass the Bible Knowledge Test.
- The student must complete and file the required papers (Student's Academic Progress Portfolio) in form 1-321 with a B or above

## 2. Overview of the Total Credit Requirement

<b>Major Core Requirements</b>	<b>51 units</b>
Biblical Language	6 units
Research Methodology & Writing	3 units
Biblical Studies	12 units
Christian Thoughts and Experience	15 units
Spiritual and Ministerial Training	15 units
<b>Electives</b>	<b>9 units</b>
<b>Moodle Tutorial (DE Only)</b>	1 unit
<b>Total Credit Requirements</b>	<b>60 (61 DE) units</b>

## 3. Required Courses

### (1) Biblical Language (6 units)

LA 501 Hebrew  
LA 502 Greek

### (2) Research Methodology & Writing (3 units)

RM 501 Research Methods & Writing

### (3) Biblical Studies (12 units)

#### Old Testament (6 units)

##### 2 courses from the following:

OT 501 Introduction to the Old Testament  
OT 601 Pentateuch  
OT 602 Historical Books  
OT 603 Prophetic Books  
OT 604 Poetry & Wisdom  
OT 611 Old Testament Exegesis

#### New Testament (6 units)

##### 2 courses from the following:

NT 601 Synoptic Gospels  
NT 602 Johannine Gospel

NT 603 Acts  
 NT 604 Pauline Epistles  
 NT 605 General Epistles & Revelation  
 NT 611 New Testament Exegesis

**(4) Christian Thoughts and Experience (15 units)**

**Systematic Theology (9 units)**

**3 courses from the following:**

ST 501 Apologetics  
 ST 502 Prolegomena & Theology Proper  
 ST 601 Anthropology & Christology  
 ST 602 Pneumatology & Soteriology  
 ST 603 Ecclesiology & Eschatology  
 ST 604 Christian Ethics

**Church History (6 units)**

**2 courses from the following:**

CH 501 Early Church History  
 CH 601 Medieval Church and Reformation History  
 CH 602 Modern Church History

**(5) Spiritual and Ministerial Training (15 units)**

**Practical Theology (15 units)**

**5 courses from the following:**

PT 501 Personal Foundation of Spiritual Formation  
 PT 512 Pastoral Ministry  
 PT 521 Foundation of Christian Education  
 PT 551 Sermon Preparation  
 PT 624 Church Administration  
 PT 631 World Mission  
 PT 641 Cultural Anthropology  
 PT 642 Pastoral Counseling  
 PT 651 Sermon Delivery (Preaching)

**3. Electives: 9 units**

Any graduate level course, not counted as one of the required courses listed above, will be considered as an elective course.

**4. Suggested Academic Progression Plan by Year**

Year	Summer	Fall	Winter	Spring
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<b>First Year</b>	<ul style="list-style-type: none"> <li>• LA 501 Greek</li> </ul>	<ul style="list-style-type: none"> <li>• CH 501 Early Church History</li> <li>• ST 502 Prolegomena &amp; Theology Proper</li> <li>• NT 501 Introduction to the New Testament</li> <li>• PT 501 Personal Foundation of Spiritual Formation</li> <li>• RM 501 Research Methodology &amp; Writing</li> </ul>	<ul style="list-style-type: none"> <li>• LA 502 Hebrew</li> </ul>	<ul style="list-style-type: none"> <li>• CH 601 Medieval Church and Reformation Church History</li> <li>• PT 521 Foundation of Christian Education</li> <li>• NT 611 New Testament Theology: Special Topics</li> <li>• PT 681 Cultural Anthropology</li> <li>• Elective</li> </ul>
	•	•		•
	3 units	15 units	3 units	15 units
<b>Second Year</b>		<ul style="list-style-type: none"> <li>• PT 512 Pastoral Ministry</li> <li>• ST 602 Pneumatology &amp; Soteriology</li> <li>• OT 601 Pentateuch</li> <li>• PT 631 World Mission</li> </ul>		<ul style="list-style-type: none"> <li>• ST 601 Anthropology &amp; Christology</li> <li>• PT 642 Pastoral Counseling</li> <li>• Elective</li> <li>• Elective</li> </ul>
		12 units		12 units

## C. DOCTOR OF MINISTRY (D.MIN.)

### 1. Program Objectives

Doctor of Ministry program at Kosin School of Theology in Evangelia University exists to equip pastors, missionaries, and leaders in Christian organizations to be more competent in their practice of ministry, and to revitalize their personal and spiritual life. Doctor of Ministry program is not a research program but it sets high academic standards. Students are able to remain in full-time ministry while they engage in this learning process. Three concentrations, Pastoral Ministry, Evangelism & World Mission, and Social Work, are offered. All applicants must declare their intended concentration in their application.

The program may be completed in three calendar years in length and students are given a maximum of seven years. Students need to take at least two courses per year. The degree requires the completion of 12 courses plus a ministry research project or dissertation. The 12 courses consist of 5 common core courses, 5 concentration core courses, and 2 elective courses from the other two concentrations—one for each concentration. All courses are offered in one to three week intensive seminars in June (summer) and January (winter) each year. Each course includes one month of pre-reading and assignment period before the intensive course and two months of after-reading and final paper/project period after the intensive course. Students can take the courses at EU Campus in Anaheim, California or through on-line. However, on-line students must acquire at least 6 credit units through EU

on-campus courses before the completion of all of their coursework. Instructors may consist of EU professors and adjunct professors.

## **2. Learning Outcomes**

Upon the completion of the Doctor of Ministry degree, students will be able to:

1. Identify one's area of spiritual needs and find resources to grow in maturity in personal and spiritual formation
2. Demonstrate an advanced understanding of ministry and ability to apt think biblically and theologically about all aspects of ministry
3. Understand Christo-centric preaching and be able to preach confidently
4. Demonstrate enhanced competencies in ministerial leadership skills in one's practice of ministry
5. Understand how to teach and motivate church members to grow through participating in Christian Social Work and Evangelism
6. Demonstrate an improved ability in one's self-directed learning, research, and communication of its results in both written form and verbal presentation for the chosen themes of one's ministry.

### **Concentration in Pastoral Ministry**

1. Articulate a mature biblical theology of pastoral ministry and pastoral leadership from the reformed perspectives
2. Understand spiritual and psychological issues of the diverse members in the church and effectively assist them by workable programs and practices
3. Demonstrate an advanced knowledge & skills to design and imply small group & discipleship ministry effectively into the diverse members of the church in line with mission and purpose of the church.

### **Concentration in Evangelism & Mission**

1. Communicate the good news of Jesus Christ in a winsome way which wins the heart and the mind of the unreached group of people around the world.
2. Demonstrate an advance knowledge & skill in design research and apply the result in their mission context.
3. Demonstrate an influential leadership and spirituality in their mission field of serving.

### **Concentration in Social Work**

1. Utilize social work knowledge and skills effectively into Christian ministry and life as the prominent technology;
2. Communicate effectively with people about a two-prong approach to 'Faith-Salvation' machinery; namely, Gospel Teaching and Practical Human Loving/Caring;
3. Demonstrate an ability to work successfully and harmoniously in given environments, i.e., social, cultural and institutional (including churches) systems; and creatively



initiate and manage numerous effective human helping modes in the Church as a major part of its operations.

### 3. Graduation Requirements

In order to be candidates for Doctor of Ministry degree, students must successfully complete 36-semester hours of class work with a minimum cumulative grade of B level or above. Candidates must complete a Ministry Research Project, the successful oral defense of the project, and must pass an oral examination over the course work. Candidates must file their application for graduation by February preceding graduation, fulfill their financial obligations to the school, and participate in the graduation ceremonies. (Refer to the D.Min. Program Handbook for Details)

### 4. Program Requirements

Throughout the coursework of D.Min. program, students should complete approximately 2,000 pages of reading in the increments prescribed by the professor. The professor must receive the following in evidence of the completion of the reading assignment:

- 1) An analysis of the theological implications;
- 2) A presentation of the distinctive features of the material; and
- 3) A personal reflection paper giving evidence of the student's personal interaction with the material.

#### Overview of the Total Credit Requirement

Common Core Courses	15 units
Concentration Core Courses (Pastoral Ministry, Evangelism & World Mission, Social Work)	15 units
Electives	6 units
Dissertation/Ministry Project	6 units
<b>Total Credit Requirements</b>	<b>42 units</b>

#### Required Courses for All Three Concentrations (5 Courses-15 Credit Hours)

DMCR 801 Research Methodology & Dissertation Writing  
DMCR 802 Advanced Preaching Practicum  
DMCR 803 Spiritual Formation and Sanctification for Christian Leaders  
DMCR 804 Issues on Ministry and Leadership  
DMCR 805 Understanding challenging Issues of Ministry and Educational Approach to Ministry

#### Concentration in Pastoral Ministry (5 Courses-15 Credit Hours)

DMPM821 I Corinthians and its Message for the Church  
 DMPM822 Interpretation and Preaching of Old Testament  
 DMPM823 Holy Spirit & Ministry  
 DMPM824 Interpretation and Preaching of the Book of Ruth  
 DMPM825 Small Group and Ministry

**Concentration in Evangelism & Mission (5 Courses-15 Credit Hours)**

DMEW 831 Premeditated Multicultural Ministry  
 DMEW 832 "Incarnational Leadership" In Cross-Cultural Settings  
 DMEW 833 Mission Theology in the Bible  
 DMEW 834 Christian Anthropology  
 DMEW 835 Church & Contemporary Perspectives of Mission

**Concentration in Social Work (5 Courses-15 Credit Hours)**

DMSW 841 Human Behavior and Social Environment  
 DMSW 842 Social Work Practice  
 DMSW 843 Social Work Policy  
 DMSW 844 Research Methods and Statistics  
 DMSW 845 Evangelical Social Work: Values and Ethics  
 DMSW 846 Church-based Social Work Grant-Writing

**Dissertation/Project (6 Credit Hours)**

DMDP802SM Program Info Seminar (No-Credit Unit)  
 DMDP851 Dissertation Proposal  
 DMDP852 Dissertation

Elective Courses (6 Credit Hours)  
 2 Courses from two concentrations other than yours)

Total: 42 Credit Hours

**5. Suggested Academic Progression Plan by Year (D.Min.)**

Year	Summer (3 weeks)/Fall	Winter (2 weeks)/Spring
<b>First Year</b>	<ul style="list-style-type: none"> <li>• DMDP802SM Program Info Seminar</li> <li>• CR 1 DMCR 804 Issues on Ministry and Leadership</li> <li>• CR 2 DMCR 803 Spiritual Formation and Sanctification for Christian Leaders</li> <li>• PM 1 DMPM822 Interpretation and Preaching of Old Testament</li> <li>• EW 1 DMEW 832 "Incarnational Leadership" In Cross-Cultural Settings</li> <li>• SW 1 DMSW 841 Human Behavior and Social Environment</li> </ul>	<ul style="list-style-type: none"> <li>• CR 3 DMCR 802 Advanced Preaching Practicum</li> <li>• PM 2 DMPM825 Small Group and Ministry</li> <li>• EW 2 DMEW 833 Mission Theology in the Bible</li> <li>• SW 2 DMSW 842 Social Work Practice</li> </ul>

	9 units	9 units
<b>Second Year</b>	<ul style="list-style-type: none"> <li>• CR 4 DMCR 801 Research Methodology &amp; Dissertation Writing</li> <li>• PM 3 DMPM824 Interpretation and Preaching of The Book of Ruth</li> <li>• PM 4 DMPM821 I Corinthians and its Message for the Church</li> <li>• EW 3 DMEW 831 Premeditated Multicultural Ministry</li> <li>• EW 4 DMEW 835 Church and Contemporary Perspectives of Mission</li> <li>• SW 3 DMSW 843 Social Work Policy</li> <li>• SW 4 DMSW 845 Evangelical Social Work: Values and Ethics</li> </ul>	<ul style="list-style-type: none"> <li>• CR 5 DMCR 805 Understanding challenging Issues of Ministry and Educational approach to Ministry</li> <li>• PM 5 DMPM823 Holy Spirit &amp; Ministry</li> <li>• EW 5 DMEW 834 Christian Anthropology</li> <li>• SW 5 DMSW 846 Church-based Social Work Grant-Writing</li> </ul>
	9 units	9 units
<b>Third Year</b>	• DMDP851 Dissertation Proposal	• DMDP852 Dissertation
	3 units	3 units

## VIII. ESL PROGRAM: ELLE

✚ **THE PROGRAM IS CURRENTLY IN IMPROVEMENT PROCESS AND NOT OFFERED AT THIS MOMENT.** ESL calendar will be available upon the completion of the process. Program outline is as follows.

### A. PROGRAM PURPOSES

The English Language Learning @ Evangelia (ELLE) equips non-English speakers with language skills that will enable them to prepare for entering an American college or university or to improve English proficiency for their careers. The ELLE is also to facilitate students' transition and adaptation to American society and to help them to become competent linguistically, culturally and spiritually.

- ELLE Program offers courses in the fall and spring, and summer. In the fall and spring semesters, students attend classes for sixteen weeks. In summer, intensive classes such as TOEFL preparation are offered reflecting students' needs. Classes are offered for 4 hours per day and 20 hours per week in the fall and spring semesters.
- There are three levels of the ELLE classes offering integrated language skills: Beginning, Intermediate, and Advanced.

### B. PROGRAM LEARNING OUTCOMES

Upon completion of all three levels of the ELLE, students will have:

- A holistic understanding of the English language
- Oral language skills that will enable them to merge into American society
- Knowledge of American culture
- An understanding of most idiomatic characteristics of the English language
- Reading, writing, listening, and speaking skills that will enable them to pursue further studies in American institutions.

#### Level 1 (Beginning)

This level provides beginning learners with instruction in all language skills: listening, speaking, reading, writing, grammar and vocabulary. The student will learn to:

- Achieve comprehension in basic communicative situations
- Read and understand simple informative materials
- Write basic sentences and simple pieces of writing
- Comprehend basic grammatical structures in natural context
- Develop knowledge of basic vocabulary

## Level 2 (Intermediate)

This level provides intermediate learners with instruction in all language skills. The student will learn to:

- Understand and engage in conversation on everyday topics
- Read and understand medium-length selections
- Compose paragraphs in conversation on everyday topics
- Comprehend complex grammatical structures
- Develop vocabulary appropriate for academic tasks

## Level 3 (Advanced)

This level provides advanced learners with instruction in all language skills. The student will learn to:

- Engage in ordinary conversation
- Read and comprehend academic texts
- Write Advanced Composition
- Analyze grammatical structures in academic settings
- Develop knowledge of advanced-level vocabulary

## C. PROGRAM REQUIREMENTS

### • Placement Test

All new students are required to take the placement test before registering in order to be placed in one of the three levels according to the results of the test. The test consists of reading comprehension, listening and writing. If deemed necessary by the program director, there may be an oral interview.

### • Certificate Requirement

In completion of each level, a student is provided with a certificate of completion. In order to receive a certificate, a student must complete 250 hours per semester/per term with grade C or above.

## D. TUITION AND FEES

Application Fee (non-refundable)	\$30
Tuition for ESL	\$2,400/semester (\$150/credit)
Student Association Fee	\$45.00/semester
Semester Registration Fee (non-refundable)	\$10
Total	\$2,485
Note: Each level consists of 4 classes, and each class has 4 credit units. Tuition does not include textbook cost, and textbook purchase is at students' own expense.	

## E. ESL CLASS SCHEDULE

### • ESL Level 1 - Beginning (Monday ~ Friday)

	Time	Class
<b>1</b>	9:00 ~ 9:50	ESL 101 Listening and Speaking I
<b>2</b>	10:00 ~ 10:50	ESL 103 Grammar I
<b>3</b>	11:00 ~ 11:50	ESL 104 Vocabulary
<b>4</b>	12:00 ~ 12:50	ESL 102 Reading and Writing I

### • ESL Level 2 - Intermediate (Monday ~ Friday)

	Time	Class
<b>1</b>	9:00 ~ 9:50	ESL 203 Grammar II
<b>2</b>	10:00 ~ 10:50	ESL 204 Integrated Skills
<b>3</b>	11:00 ~ 11:50	ESL 202 Reading and Writing II
<b>4</b>	12:00 ~ 12:50	ESL 201 Listen and Speaking II

### • ESL Level 3- Advanced (Monday ~ Friday)

	Time	Class
<b>1</b>	9:00 ~ 9:50	ESL 302 Reading and Writing III
<b>2</b>	10:00 ~ 10:50	ESL 301 Listening and Speaking III
<b>3</b>	11:00 ~ 11:50	ESL 303 Grammar III
<b>4</b>	12:00 ~ 12:50	ESL 304 Testing Skills

\* There is a 10-**minute** break between classes.

## **IX. DISTANCE EDUCATION PROGRAM**

### **A. PROGRAM PURPOSES**

In order to help students—especially those with geographic and time constraints—facilitate their learning and make academic progress more effectively and efficiently, Evangelia University Distance Education program is designed as the institutional provision of support which involves no on-site attendance or face-to-face contact on the part of the students. This DE program is offered for all degree programs in Evangelia university. Since this program provides the students in this program with quality instructions equivalent to on-campus courses by taking a variety of effective delivery methods, this enables students to experience quality learning experience. This ensures that all the students in this program make the same level of academic achievements via this DE program as they could achieve via traditional on-campus courses.

### **B. FACULTY CARE FOR STUDENTS**

All of DE instructors are highly qualified and well trained to offer effective DE instructions. Students can easily access their instructors from the time of their enrollment. When the student is enrolled in courses of the DE program, the phone numbers and email addresses of instructors are provided to him. This is typically done by telephone communication or email transmission. Thus every student enrolled in the DE program will have access to the instructors of courses. Those students who use Moodle for on-line courses will have the ability to communicate to instructors through Forum or Chat on the internet. Usually the instructors will respond to student's inquires within twenty-four hours, if not sooner.

They are especially required additional efforts to make effective teaching for his/her DE courses and interactions with DE students through unique communication methodologies, such as Moodle, Skype, phone calls, email, etc.

To ascertain this, the followings are required to DE instructors.

#### **1. Interaction between professor and students**

Using camera and mike system in the current conference room, every instructor can sign up for the appointed time with the student via cyber meeting. At these meetings, instructors should confirm case by case the level of their students, need of students, and suggestions. If there is difficulty in arrangement for the face-to-face meeting, the appointed phone meeting or email chatting should be met occasionally..

#### **2. Submission of Students' Progress Report**

Based on this every week activity, the instructor should submit progressive report for the student to the D.E. Director more than four times per semester. After reviewing those reports, D.E. director may contacts the Registrar and the Academic Dean to discuss any academic advisory if necessary.

### **3. Distribution of All Class Materials**

To make more effective and active class for both on-campus students and D.E. students, instructors should submit their handouts to the technician as late as one day before their classes. Handouts include handouts from the instructor, presentation materials by on-site students.

### **4. Special instructions for D.E. students**

Instructors of D.E. program are asked to attach a special instruction for the D.E. students in their syllabi in order that they can follow the schedule of the class with their own pace.

## **C. PROGRAM REQUIREMENTS**

A computer and internet capability are required components of the DE Program. Evangelia University utilizes the internet to allow individual students to maintain contacts with each other, to complete specific online assignments, and to interact with the faculty. Students should also become familiar with Moodle system through which a student accesses his or her registration, grades, accounting statements, course description and materials.

Also, the DE students should satisfy the same academic workloads as the on-campus student. Generally, each course would have a mid-term examination, final examination, research paper and reading assignments. The DE students go through the same academic tasks as the on-campus students through the sixteen week semester, except the on-site attendance. The work of the DE students would be graded in the same manner as the work of the on-campus students.

Since DE lacks in-class interactions, DE students are expected to actively participate in online discussions in a timely manner as the following:

1. Students will interact with the postings of fellow students, contributing meaningful questions and comments.
2. Students will express ideas and opinions concisely and clearly, taking care to respond with sensitivity and tact.
3. Students will demonstrate interaction with course material.
4. Students will post comments related to the subject matter of the course, limiting extraneous conversations to appropriate venues.
5. Students will contribute meaningfully to the learning environment, consistently demonstrating reflection, application, and synthesis as appropriate to the course.

## **D. PROGRAM POLICIES**

### **1. Online Course Pre-requisite**

When students plan to take any classes through online, students are first required to take DE 101 Moodle Tutorial Course (1 unit) and get “Pass” grade to be allowed to register online classes. This course is offered every January, May, and August as a two-week course. Students who have sufficient knowledge and skills regarding the internet use and word processing and editing could be waived with this course by the approval of the IT manager.



## **2. Transmittal of All Lessons and Materials**

Evangelia University uses Moodle course management system as a primary means of DE educational delivery (website [http: evangelia.edu/moodle/](http://evangelia.edu/moodle/)). Students can log in each course they enroll via Moodle and download the syllabus, the lecture notes, and all of the course materials provided by the instructor. Also, students can access all lecture videos (including the first lecture video) of the courses they take via Moodle as each on-campus lecture is audio-video recorded and uploaded on Moodle. Each lecture video and class materials provided for the lecture are available to students within two business days after the lecture is given at campus. (note: CCR §71716(c)(1)&(2))

## **3. Cancellation and Tuition Refund**

DE Students have the right to cancel the agreement and receive a full refund pursuant to CCR section 71750 before the first lesson and materials are received. Cancellation is effective on the date written notice of cancellation is sent. If Evangelia University sent the first lesson and materials before effective cancellation notice was received, EU shall make a refund within 30 days after the student's return of the materials. As for the detailed cancellation and refund procedures, the Cancellation and Tuition Refund Policies of this catalog (IV. Financial Information. 4.) are applied to DE students.

## **4. Course-taking Method Change and Attendance**

Students are required to change course-taking methods between on-campus and online classes within 2 weeks (same as add/drop period) from the first day of the semester. After this period, students are not allowed to change the method and should take their classes only by the method (online or on-campus) they choose. Thus, on-campus students' attendance in online classes cannot be transferred to or counted as attendance in on-campus classes.

## **5. Academic Honesty**

Regulations on Students' Honesty (this catalog, *II, B*) and Academic Honesty (this catalog, *V, O*) are also applied to DE/Online program and students are required to perform academic integrity throughout their studies. Therefore, Students must not do dishonest academic behavior such as plagiarizing or cheating by using online information. To ensure student's academic honesty, exams could be sent to the proctor directly and proctored by whom EU office accept as a proctor before the exam at the beginning of the semester. In this case, EU uses a proctor report form to ensure the quality and appropriate procedure of exams. Students with academic dishonesty will be penalized strictly according to these regulations related.

## **6. Assignments, Tests, and Standard Time Zone**

Students should observe the due dates of all assignments and tests that are indicated by the syllabus or communicated by the professor. Late submissions and test-takings will cause the

penalty with grades. The standard time zone for all of the assignments and tests is the Pacific Standard Time (PST) of America.

### **7. Computer Problems**

Online students are responsible for their access to computer and the internet, so extension or late submission due to computer problems are not considered as acceptable excuses. When students have technical problems including computer problems with taking their online classes, they must contact the IT manager immediately to solve the problems.

### **8. Observance of the Copyright Law**

Students must observe all the copyrights related to their online courses according to the copyright laws of both America and Korea. Students should use all the online course materials (e.g., lecture videos, lecture notes, PowerPoints) only for the purpose of learning, and not allowed to use or pass out the course materials to which the copyright laws apply outside the school.

### **9. Use of the Course Materials**

When students have personal or public reasons to use any of online course materials, students should receive approval from the professor who created them and EU in written form and use the materials within the boundary of the approval purpose.

## **E. STUDENTS SERVICES**

### **1. Technical Support**

The Distance Education department at EU may provide DVDs or audio CDs to supplement the printed lecture note for a course with additional charge for expense. Especially when Moodle is employed as a teaching medium, the students can easily learn how to use it through a tutorial video in Korean provided upon the enrollment of each DE courses. In addition, each student in the DE program can receive an adequate assistance and training to use necessary technology in pursuing one's academic education in this manner by contacting IT manager who is willing to serve them via the internet, e-mails, and phone calls.

### **2. Verification of Student Identification**

Evangelia University DE program follows the common method of a secure login and password for Moodle users. In addition to this common method of verifying the identity of students, instructors will set up the appointed time that the instructor and students to communicate each other, either via phone calls or any visual communicative methods such as Skype. This direct communication time is set up not only for the verification matter of student ID but also for the intimate relationship between the instructor and the DE students.

EU has set up equipment for cyber communications with no additional charge on students.

### 3. Protection of Students' Private Information

Upon the students' enrollment in DE program, each student will be given a privacy release agreement form through the students may choose to release or non-release their personal information. The privacy of each student's information shall be protected in accordance with the student's choice. All of the information about students' academic activities is also protected. Exceptionally, the information could be used when it is necessarily required by government or TRACS for investigation purposes.

## F. LEARNING RESOURCES

EU Library has enough written academic resources for DE program. These are fully catalogued and added for circulation. Information of individual titles is in our computer system and retrieved by OPAC (On-line Public Access Catalog: <http://www.evangelia.edu>).

In addition, EU has 'Library Resource Sharing Agreement' with three university libraries below. These agreements include on-line periodicals and journal data bases. With EU student ID and Password, DE students can access both actual and online resources of the libraries.

1. Kosin University in Pusan, South Korea (<http://library.kosin.ac.kr/KOSINLIB/>)  
Sung Soo Kim, Ph.D. President

2. Baekseok University in Cheonan, South Korea (<http://lib.bu.ac.kr/>)  
Gab Jong Choi, Ph.D., President

The following online learning resources are also accessible via EU's library website (<http://www.evangelia.edu/koreanprograms/library.html>) so that DE students may utilize them and facilitate their academic learning.

한국국회도서관(Korea National Assembly Library)	<a href="http://www.nanet.go.kr/main.jsp">http://www.nanet.go.kr/main.jsp</a>
국가 전자 도서관 (National Digital Library)	<a href="http://www.dlibrary.go.kr/">http://www.dlibrary.go.kr/</a>
KISS - Korean-studies Information Service System	<a href="http://kiss.kstudy.com/">http://kiss.kstudy.com/</a>
21 세기 지식 정보 센터 (21 Century Knowledge and Information Center)	<a href="https://www.inetbook.co.kr/wdefault.htm">https://www.inetbook.co.kr/wdefault.htm</a>
Biblos.com	<a href="http://biblos.com/">http://biblos.com/</a>
Monergism	<a href="http://www.monergism.com/">http://www.monergism.com/</a>
DBpia	<a href="http://www.dbpia.co.kr/">http://www.dbpia.co.kr/</a>
Turabian Format	<a href="http://www.eturabian.com/turabian/index.html">http://www.eturabian.com/turabian/index.html</a>
Google Scholar	<a href="http://scholar.google.com/schhp?hl=en">http://scholar.google.com/schhp?hl=en</a>
Zotero	<a href="http://www.zotero.org/support/ko/start">http://www.zotero.org/support/ko/start</a>

## **X. COURSE DESCRIPTION**

### **A. UNDERGRADUATE COURSES**

#### **1. General Education Courses**

##### **Research and Methodology (RM 100s)**

###### **RM 101 Research and Critical Writing**

This course is a required course for all incoming undergraduate students. It covers Evangelia Guideline for Writing Papers, basics of writing a good paper and various writing assignments in undergraduate program, and research methods and tips.

##### **English (GE 110s, GE 210s, GE 310s)**

###### **GE 111 Basic Writing**

This course will introduce basic grammatical structures in natural context and train students to write basic sentences and simple pieces of writing.

###### **GE 112 Basic Listening and Speaking**

This course will enhance students to engage communication in English in everyday life situations.

###### **GE 113 Basic Reading Comprehension**

This course will help student to read and understand simple information materials and to build up knowledge of basic vocabularies.

###### **GE 211 Intermediate Writing (Prerequisite: GE 111 or appropriate placement test score)**

This course will help student to compose paragraphs in various life situations and to be able to write their opinion in a paragraph. Students will also learn more complex grammatical structures.

###### **GE 212 Intermediate Listening and Speaking (Prerequisite: GE 112 or appropriate placement test score)**

This course will help students to understand and engage in conversation on everyday topics with more competence and help students to improve their listening skills.

###### **GE 213 Intermediate Reading Comprehension (Prerequisite: GE 113 or appropriate placement test score)**

This course is designed to train students to medium-length selections of various forms of writings and develop appropriate vocabulary power for academic tasks.

###### **GE 311 Advanced Writing (Prerequisite: GE 211 or appropriate placement test score)**

This course will help students to express their opinions in written forms and develop writing skill to write undergraduate level academic papers.

**GE 312 Advanced Listening and Speaking (Prerequisite: GE 212 or appropriate placement test score)**

This course is designed to make students to engage in ordinary conversation with competence and to train them to express their opinions in public.

**GE 313 Advanced Reading Comprehension (Prerequisite: GE 213 or appropriate placement test score)**

This course will train students to read and comprehend various academic texts and develop knowledge of advanced level vocabularies.

**Communication (GE 120s)**

**GE 121 Introduction to Public Communication**

This course will cover basic principles of public communication in various situations and will help student to practice to communicate in public.

**Social/Behavior Science(GE 130s)**

**GE 131 Introduction to Sociology**

This course introduces sociological concepts with emphasis on group life, culture, socialization, social institutions, social processes and change. Theoretical as well as practical application of interaction and its effect on individuals and on groups are examined.

**GE 132 Introduction to Psychology**

This course includes a survey of psychology as an empirical/behavioral science with a consideration of underlying philosophical basis in light of a Christian worldview. Topics to survey include development, cognition, learning, motivation, physiology, socialization, personality and psychopathology.

**GE 133 Introduction to General Cultural Anthropology**

This course will introduce basic concepts of cultural anthropology and various methods to engage in the studies of cultural anthropology.

**Humanities/Fine Arts (GE 140s, GE 240s, GE 150s, GE 250s, GE 260s, GE 270s)**

**GE 141 Introduction to Classical Greek Philosophy**

This course surveys the thoughts of the pre-Socratic philosophers, Plato, and Aristotle. Particular attention will be given to introduction to the ancient Greek philosophies. Special emphasis will be on the relationship between the various philosophical schools and the development of Christian Thought.

**GE 241 History of Civilization**

This course is a study of the major world civilizations from antiquity to the modern world.

**GE 242 Ethics**

This course introduces to philosophy through a study of the principal ethical theories and thinkers; basic ethical problems and related biblical teachings.

**GE 261 Survey of World Literature**

This course surveys classical literatures including representative works from antiquity to the 21<sup>st</sup> century. Classical literary works from both the West and the East will be surveyed in the course including Christian Classics.

**GE 271 World Religions**

This course surveys each of the major non-Christian religions of the world with a focus on their history, primary tenets as distinct from Christianity, and some contemporary practices. These will include Islam, Hinduism, Buddhism, Confucianism, Judaism, and Shintoism.

**Natural Science/Math(GE 280s, GE 290s)****GE 281 Science & Religion**

This course mainly deals with problems arising with respect to Christians' misunderstanding of the Bible's view on creation, nature and science. Although the Bible seems to be very quiet about natural sciences in modern terms, it still teaches us, to a certain degree, as to how believers can harmonize their belief in God and knowledge in natural sciences. This course emphasizes that the Bible, God's Words, does not include true meanings and principles of natural sciences.

**GE 291 Computers and Ministry**

A comprehensive survey of the ways in which modern personal computers can assist in the tasks of the minister. Topics include basic word processing, sermon preparation tools, internet research, web-site maintenance, and specialized church administration database tools. This course is also to analyze and, therefore, to "warn" of some dangerous "side effects" of modern technology, which can rather harm human personal relationships among people in the church.

**2. Major Courses (starting from 200s levels except for languages)****Bible & Biblical Language (LA 100s)**

**LA 101 Greek**

An intensive study of the elements of biblical Greek with an emphasis placed on the grammatical forms, basic grammatical structures, and vocabularies of Koine Greek, with an application of these principles to selected portions of the Gospels to demonstrate their value in the interpretation of Scripture. This course also examines syntax and the more complex aspects of the Greek grammar. Student will be able to identify the way in which a part of speech is used and its implication for exegesis.

#### **LA 102 Hebrew**

An intensive study of the elements of biblical Hebrew, focusing on the grammatical forms (morphology), basic grammatical structures (syntax), and vocabularies as it is reflected in the Old Testament. The objective of this course is to enhance the student's ability to begin to make a proper interpretation of selected biblical sections and to facilitate the use of commentaries and lexicons in which the Hebrew text mentioned. This study brings students to higher levels of competence in the use of the Hebrew text in the translation and interpretation of passages in the Old Testament books.

#### **SM511 BKT Seminar**

This course leads students to read the whole Bible and become familiar with overarching story of the Bible. It covers people, places, events, culture, historical background, key verses and themes of each book of the Bible and helps students to get prepared for Biblical & Theological Studies and the bible knowledge and the test required for Master level study & graduation.

#### **Biblical Studies (OT 200s, OT 300s, OT 400s, OT 410s, NT 200s, NT 300s, NT 400s, NT 410s)**

#### **OT 201 Old Testament Survey I**

This course is a broad survey of the entire Old Testament, covering the historical situation, literary qualities, and theological contribution of each book. In addition, the cultural/religious/literary backgrounds of the Old Testament are also examined. This course will also study the Pentateuch in depth.

#### **OT 202 Old Testament Survey II**

This course is the second course of OT Survey. In addition to the general survey of the Old Testament, this course will study the prophetic books and Psalm in depth.

#### **OT 301 Study of Old Testament Book (prerequisite: LA 102; OT 201/202)**

This course selects one book from the Old Testament and studies in depth based on the general knowledge of the Old Testament and biblical languages. The study will cover various critical methodologies and theologies embedded in the text.

#### **OT 401 Pentateuch (Prerequisite: OT 201)**

This course is an introduction to the first five books of the Bible and includes a study of an authorship, dates, literary style, theme, purpose, and relative place within the Old

Testament of the Pentateuch. The history of Israel up to the settlement in the land of Canaan is also covered.

**OT 402 Historical Books (Prerequisite: OT 202)**

This course is a more in-depth study of the authorship, dates, literary style, theme, purpose and canonical significance of the Historical Books within the Old Testament. The national history of Israel from the Exodus to the Babylonian Captivity is covered. This study also contains introductory surveys on the historical, literary, and theological characters of Hebrew narratives, exegeses of selected passages, and development of biblical-theological themes.

**OT 403 Psalms and Wisdom Books (Prerequisite: OT 202)**

This course provides a study of both the poetic and wisdom literature of the Old Testament in light of their origin and usefulness as inspired Scripture. An interpretive study of several Psalms and the Book of Proverbs will also be undertaken.

**OT 404 Prophets (Prerequisite: OT 202)**

This course studies the lives and times of the prophets and analyzes each book with special attention given to each prophet's contribution to the biblical drama. This study also contains the nature and history of the prophetic institution in Israel, along with the introduction and exegeses of selected passages with special reference to the messianic theme and eschatological patterns.

**OT 411 Biblical Theology of the Old Testament (Prerequisite: OT 201/202)**

This course will survey the redemptive historical progress of God's redemption expressed the entire OT and survey theology expressed in OT.

**NT 201 New Testament Survey**

This course is a general survey of the books of the New Testament. Topics include textual criticism, canonicity, and historical, cultural, and religious backgrounds. The second part of this course is a hands-on course in the interpretation of the Scripture, focusing on the New Testament. In addition, the principles of biblical interpretation in its basic aspects, such as theological, historical, cultural and literary will be discussed.

**NT 301 Principles of Interpretation**

This course introduces methods and principles for interpreting Scripture throughout church history and the present era. Theory is applied to texts with an emphasis on the grammatical-historical method.

**NT 401 Gospels (Prerequisite: NT 201)**

This course is an in-depth study of the authorship, dates, literary style, occasion of writing, theme and purpose of the Synoptic Gospels. In this connection, the political, social, moral and religious conditions, which prevailed before and during the time of Jesus, will be explored. This course also includes a critical survey of the history of the criticism of the Gospels and a study of each Gospel's particular theological perspective.



**NT 402 Pauline Epistles (Prerequisite: NT 201)**

This course is an in-depth study of the authorship, dates, literary style, occasion of writing, themes and purpose of the Book of Acts and Pauline epistles. The political, social, moral and religious conditions which prevailed before and during the time of Apostles will be explored.

**NT 403 General Epistles and Revelation (Prerequisite: NT 201)**

This course is an in-depth study of Epistle to the Hebrews, the non-Pauline Epistles and the book of Revelations. Among topics are authorship, dates, literary styles, occasional writing as well as the authors' themes and purposes. These aspects are studied within the context of the political, social, moral and religious situations, which prevailed in the Roman Empire during the first century A. D. Besides the literary structure and style of revelation, exegetical and theological implications will be explored. Particular focus will be on reading Revelation in a redemptive-historical view.

**NT 404 Johannine Literature (Prerequisite: LA 101/ NT 201)**

Johannine theology, as found in the Gospel and Epistles of John, is the basis of this course. Special attention is given to John's concept of God, the logos, the Spirit, life, light, love, and knowledge. John's treatment of the Gnostic problem is studied.

**NT 411 Biblical Theology of New Testament (Prerequisite: NT102)**

This course will introduce students to understand the theology expressed in the entire NT and help them to see the NT within God's Redemptive History.

**Christian Thoughts and Experience (TH 200s, TH 300s, ST 300s, CH 200s, CH 300s)****TH 201 Introduction to Christian Thoughts**

This course is an introductory course for Christian thoughts. This will cover the historical development of Christian thoughts and comparative studies of Christian thoughts with other philosophical schools and ideas and help students to understand the uniqueness of Christian thoughts and tools to do further studies on Christian doctrines.

**TH 301 Christian Worldview (Prerequisite: TH 201)**

Everyone has a worldview. In this course, students will learn commonness and uniqueness of the Christian worldview.

**ST 301 Systematic Theology I (Prerequisite: TH 201)**

This course covers topics such as doctrine of revelation, doctrine of God, and doctrine of creation. A special emphasis is placed on the uniqueness of the concept, "knowledge of God:" in the traditional Reformed theology and its importance in general approaches to all theological topics and problems. Also a study on the formation and the meaning of the doctrine of "Trinity" will be treated importantly. The second half of the course

covers themes of anthropology, which deals with human beings in terms of their original state as the “Image of God,” the cause and process of their fall, their “miserable” situation after the Fall, and God’s common grace to prevent them from being completely exterminated. This course also includes Christology (studies about the humanity and divinity of Jesus Christ, His work of salvation to save many fallen people from the eternal punishment).

### **ST 302 Systematic Theology II (Prerequisite: TH 201)**

This course covers first soteriology (doctrine of salvation) and pneumatology (doctrine of the Holy Spirit and His work). This course mainly focuses on what the Holy Spirit practically does to apply the salvation work of Christ to actually save people from eternal punishment and how the application is made and progressed. The second half of the course covers the doctrine of the Church, including the nature of the true Church and its work, as well as eschatology, i.e., the return of Christ, Last Judgment, questions of the millennium, and the eternal state of believers. This course also deals with certain types of modern philosophy, which emphasize the concept of “future” and influences on the churches of modern times.

### **CH 201 Introduction to Christian History**

This course covers the history of Christian church from the time of the apostolic fathers to the present times. This course deals with the major theological creeds and controversies in the ancient church, development of the medieval church, background of the Reformation and development of churches in the modern times.

### **CH 301 Korean Church History**

The Korean Church is one of the popular cases in discussion of the church growth today. This course explores the possible reasons for this phenomenon through historical overview, and suggests possible points of emulation as well as its pitfalls.

### **CH 302 American Church History**

This course explores the history of Christianity in America, from the colonial times to the present. Examined topics include Puritanism, relationship between church and state, and between fundamentalism and liberalism.

**Christian Ministries (General: 200s, 300s, Ministries: 210s, 310s, 410s, Education: 220s, 320s, 420s, Mission: 330s, 430s, Worship: 440s)**

### **CM 201 Introduction to Spiritual Growth**

This course provides further instruction and guidance for maturity and growth in ministry, focusing on one or two specific areas of exploration.

### **CM 301 Christian Leadership**

This course introduces the importance of Christian leaders' professional knowledge in leadership itself, because until recently most churches have mainly focused on the leader's faith in God, knowledge of the Bible and personal piety. This course is designed to give students not only general knowledge in tasks, styles and models of leadership in a broader sense, but also specific knowledge of the biblical guidelines and church context of Christian leadership.

### **CM 211 Introduction to Ministry**

This is a basic introduction to the various tasks of ministry in the church. Topics include the devotional preparation of the minister, biblical models of ministry, and examples of ministry types in the modern church, prayer ministry, and home visitations.

### **CM 311 Family Ministry**

Contemporary ministry is often individualized. This course seeks to get back to the biblical basis of God's people as families and family units, in order to make ministry more effective and biblically based.

### **CM 411 Special Topics in Ministry**

This course is offered occasionally, depending on availability of an instructor, focusing on a special aspect or topic in ministry.

### **CM 221 Foundation of Christian Education**

This is an introductory course of Christian education. Biblical and theological foundation of Christian education will be emphasized. Christian and secular models as well as Reformed and non-Reformed models will be compared. Some methodological issues in education will also be also discussed.

### **CM 321 Education in Ministry**

This course emphasizes history, philosophy, and aims and objectives of Christian education, including an overview of curriculum evaluation and preparation of materials for children, youth, and adults for the local church. This also contains some critical studies on how modern secular philosophical thoughts as well as secular views on human beings have improperly influenced on certain aspects of Christian education.

### **CM 421 Creative Teaching Methods**

This course provides a systematic plan for developing life-related Bible lessons, introducing a wide variety of creative approaches to teaching the Bible. Also covered is an effective use of audio-visual aids, materials, equipment, and techniques.

### **CM 331 Biblical Theology of Mission**

This course will study biblical themes and principles of missions, and also survey the history of modern missions. It also explores various issues vital to every missionary, including mission theory, principles of communication, conversion criteria, qualifications of missionary workers, current methods of missionary effort, and the rapidly changing world scene, which provides new opportunities for mission activities.

This study is also designed to analyze and criticize some modern mission theories such as “Mission Dei,” which are harm to the growth and expansion of the true Christian church.

**CM 431 Evangelism**

This course is a study of the biblical basis for evangelism, both through personal and through church programs. Among covered topics are: (1) a historical survey of evangelism and (2) principles and methods by which evangelistic churches are built. This study is also to analyze and criticize some traditional theological trends which claim “irrelevancy” of evangelical works on the part of human beings, due to the theory of God’s predestination.

**CM 441 Worship**

This course is designed to help students develop skill in planning, directing and evaluating worship occasions, including the use of music and other expressive methods.

## **B. GRADUATE STUDIES (M. DIV. AND M.A.R.)**

### **1. Biblical Foundation, Biblical Languages, and Methodology**

(LA 500s; RM 500s; SM500s)

#### **LA 501 Hebrew**

An intensive study of the elements of biblical Hebrew, focusing on the grammatical forms (morphology), basic grammatical structures (syntax), and vocabularies as it is reflected on the Old Testament. The objective of this course is to enhance the student's ability to begin to make a proper interpretation of selected biblical sections and to facilitate the use of commentaries and lexicons in which the Hebrew text is mentioned. By reviewing fundamental issues of the Old Testament with its original language examination, this course prepares students to begin exegesis of the Old Testament.

#### **LA 502 Greek**

An intensive study of the elements of biblical Greek will emphasize grammatical forms of the words, basic grammatical structures of the sentences, and vocabularies of Koine Greek, with an application of these principles to selected portions of the Gospels to demonstrate their value in the interpretation of Scripture. This course also includes a study of semantics through the selected passages in the New Testament. Students will be able to identify and parse basic grammatical forms of the text and to practice NT exegesis with its original language analyses.

#### **RM 501 Research Methodology and Graduate Theological Writing**

This course is a required course for all incoming graduate students. It covers Evangelia University's Guideline for Writing Papers, and basic principles of master's level of research method and graduate theological writing skills.

#### **SM511 Bible Seminar (BKT)**

This course leads students to read the whole Bible and become familiar with over-arching story of the Bible. It covers people, places, events, culture, historical background, key verses and themes of each book of the Bible and helps students to get prepared for Biblical & Theological Studies and the bible knowledge and the test required for Master level study & graduation.

#### **SM512 Westminster Confession of Faith Seminar**

This course leads students to survey major themes of the Christian theology based on the Westminster Confession of Faith and to establish the reformed theology for the student's life and ministry. It also helps students to get ready for EU's WFC test required for M.Div. graduation. It covers topics of systematic theology articulated in WFC.

## **2. Biblical Studies**

(OT 500s, OT 600s OT 610s; NT 500s, NT 600s, NT 610s)

### ***Old Testament***

#### **OT 501 Introduction to the Old Testament**

In this course, students explore various hermeneutical, theological, and doctrinal issues surrounding Old Testament interpretations. In this overview of the Old Testament course, students learn how to read the Old Testament with its ancient and contemporary contexts. It includes study of history of the Hebrew text, major critical methods and postmodern interpretations, and biblical theologies.

#### **OT 601 Pentateuch (Prerequisite: LA 501)**

The first half of this course is devoted to an in-depth study of the backgrounds, origins, authorship and the date as well as the content and structure of each canonical books in the Old Testament. This study contains an introductory study of the Torah, the historical books and the Writings, except Daniel. In dealing with each book, this course deals with history of Israel and historical backgrounds of each book. Emphasis also lies in the content, form and composition, theological motifs, and intertextual relevancies among individual books. A second half of this course is an in-depth study of the authorship, dates, literary styles, theme, purpose and related places within the Old Testament of the Pentateuch. This study contains a biblical-theological analysis of God's covenantal administration of His kingdom during the period covered by the Pentateuch, a study of the emergence and formation of the Old Testament canon, and survey of the higher criticism of the books of the Pentateuch.

#### **OT 602 Historical Books (Prerequisite: LA 501 and OT 501)**

This course is a more in-depth study of the authorship, dates, literary style, theme, purpose and canonical significance of the Historical Books within the Old Testament. The national history of Israel from the Exodus to the Babylonian Captivity will be covered. This study also contains introductory surveys on the historical, literary, and theological characters of Hebrew narratives, exegeses of selected passages, and development of biblical-theological themes.

#### **OT 603 Prophetic Books (Prerequisite: LA 501 and OT 501)**

This course studies lives and times of the prophets and analyzes each book with the special attention to each prophet's contribution to the biblical drama. This study also contains the nature and history of the prophetic institution in Israel, along with the introduction and exegesis of selected passages with special reference to the messianic theme and eschatological patterns.

#### **OT 604 Poetic Books (Prerequisite: LA 501 and OT 501)**

This course provides a study of both poetic and wisdom literature of the Old Testament in light of their origin and usefulness as inspired Scripture. An interpretative study of several Psalms and the book of Proverbs will be undertaken. This course also contains a study on the nature of Hebrew poetry and genre analysis of Psalms, exegesis of selected passages, and development of biblical-theological themes.

**OT 611 Old Testament Exegesis: Special Topic (Prerequisite: LA 501 and OT 502)**

This course will cover selected topics of Old Testament studies, especially concerning theological issues. All discussions will be based on the reading of the Hebrew texts.

**New Testament**

**NT 501 Introduction to the New Testament**

In this course, students explore various hermeneutical, theological, and doctrinal issues surrounding New Testament interpretations. In this overview of the New Testament course, students learn how to read the New Testament with its ancient and contemporary contexts. It includes study of history of the Greek text, major critical methods and postmodern interpretations, and biblical theologies.

**NT 601 Synoptic Gospels (Prerequisite: LA 502 and NT 502)**

This course is an in-depth study of the authorship, dates, literary style, occasion of writing, and theme and purpose of the Gospels. In this connection, political, social, moral and religious conditions, which prevailed before and during the time of Jesus, will be explored. This course also includes a critical survey of the history of the criticism on the Gospels and a study of each Gospel's particular theological perspective

**NT 602 Johannine Gospel**

This course is an in-depth study of the authorship, dates, literary style, occasion of writing, and theme and purpose of the Gospel of John. Special emphasis will be on the unique aspects of the Johannine theology.

**NT 603 Acts (Prerequisite: LA 502 and NT 501)**

This course is an in-depth study of the authorship, dates, literary style, occasion of writing, and themes and purpose of the book of Acts. Political, social, moral and religious conditions, which prevailed before and during the times of Apostles, will be explored.

**NT 604 Pauline Epistles (Prerequisite: LA 502 and NT 501)**

This course is an in-depth study of the authorship, dates, literary style, occasion of writing, and themes and purpose of the Pauline epistles. Political, social, moral and religious conditions, which prevailed before and during the time of Apostles, will be explored. Special attention will be given to the theology of Paul.

**NT605 General Epistles and Revelation (Prerequisite: : LA 502 and NT 501)**

This course is an in-depth study of Hebrews and the non-Pauline Epistles and an in-depth study of the book of Revelations. Studies include such topics of authorship, dates, literary styles, occasional writing as well as the authors' themes and purposes. These aspects are studied within the context of the political, social, moral and religious situations, which prevailed in the Roman Empire during the first century A. D. Besides the literary structure and style of the book of Revelation, exegetical and theological implications will be explored. Particular focus will be on reading Revelation in a redemptive-historical perspective.

## **NT 611 New Testament Exegesis: Special Topic (Prerequisite: LA 521 and NT 501)**

This course will cover selected topics of New Testament studies.

### **3. Christian Thoughts and Experience**

Systematic Theology (ST 500s, ST 600s, ST 610s)

#### **ST 501 Apologetics**

This is a required introductory class for first-year master's level students. It is an introduction to the Reformed worldview and how it transforms all of our mind, our heart, and our entire lives. This course will also explore the necessity and principles of apologetics: the defense, by reasoned arguments, of the Christian faith. This course emphasizes the appropriate contexts for apologetic discussions.

#### **ST 502 Prolegomena & Theology Proper**

This course is the first of a four-part series. Among covered topics are introduction to systematic theology, doctrine of revelation, doctrine of God, and doctrine of creation. A special emphasis is on the uniqueness of the concept, "knowledge of God" in the traditional Reformed theology and its importance in general approaches to all theological topics and problems. In addition, formation and the meaning of the doctrine of "Trinity" will be considerably studied.

#### **ST 601 Anthropology & Christology**

This course continues the systematic theology series with anthropology, which deals with human beings in terms of their original state as the "Image of God," the cause and process of their fall and finally their "miserable" situation after the Fall. Topics of God's common grace to prevent them from being completely exterminated. The second part of this course also includes Christology (a study of humanity and divinity of Jesus Christ, His work of salvation to save some fallen people from the eternal punishment).

#### **ST 602 Pneumatology & Soteriology**

The third in the series covers first Soteriology (doctrine of salvation), and Pneumatology (doctrine of the Holy Spirit and His work). This course mainly focuses on how the work of Holy Spirit practically applies to the salvation work of Christ and how he leads Christians in their daily lives.

#### **ST 603 Ecclesiology & Eschatology**

The final course in the systematic theology series covers the doctrine of the Church, including the nature of the true Church and its work, as well as eschatology, i.e., the return of Christ, Last Judgment, questions of the millennium, and the eternal state of believers. Furthermore, this study will deal with certain types of modern philosophy and their influences the modern churches, emphasizing their concept of "future."

#### **ST 604 Christian Ethics**

This course focuses on the development of a Christian philosophy of individual and social ethics and teaches the desired behavior of a Christian individual. Covered topics include



divorce, abortion, feminism, homosexuality, capital punishment, euthanasia, genetic engineering, and other critical issues facing the Christian church today.

### **ST 611 Science and Bible**

This course mainly deals with problems arising with respect to Christians' misunderstanding of the biblical view on creation, nature and science. Although the Bible seems to be very quiet about natural sciences in modern terms, it still teaches us, to a certain degree, how believers can harmonize their belief in God and knowledge in natural sciences. This course emphasizes that the Bible, God's Words, does in fact include true meanings and principles of natural sciences.

### **ST 612 Contemporary Theology**

This advanced course focuses on some of the most significant issues and developments in the current theological scene, including those involving Fundamentalism, Evangelicalism and Neo-Evangelicalism, as well as the liberal and radical theologies of modern times.

### **ST 613 Theology: Special Topics**

In this course, students are to write short theses on certain topics, which students themselves choose under the guidance of professors. This course is designed to train students to enhance their abilities of independently conducting various kinds of academic activities such as research, collecting ideas and writing. Through this course, students will be ready to study at the more advanced levels.

### **Church History (CH 500s, CH 600s, CH 610s)**

#### **CH 501 Early Church History**

This study covers the history of the Christian church from its beginning to the 5<sup>th</sup> century. Special attention is also given to the formation of heresies, which hindered the progress of the Early Church. Special emphasis is placed on the influence of the Church Fathers' thoughts on the start of the early Christian church and the role of the Greek philosophy in the formation of the medieval church.

#### **CH 601 Medieval Church and Reformation History**

This course is a study of the history of Christianity from the Medieval Age and Protestant Reformation. Emphasis is given to the origins of various denominations and to the counter-reformation in the Roman Catholic Church. This course also focuses on the uniqueness and the course of development of the traditional Reformed Theology among other similar trends of theology like Lutheranism and Arminianism.

#### **CH 602 Modern Church History**

This course is an overview of the historical, philosophical, and cultural forces that have shaped the modern and the postmodern ages, and how they have specifically influenced on Christianity. A biblical critique and response for the various philosophical and theological trends will be also studied.

#### **CH 611 Korean Church History**

The Korean Church is one of the much talked-about areas of church growth today. This course explores the possible reasons for this through historical overview, and also suggests possible points of emulation as well as danger areas.

#### **4. Spiritual and Ministerial Training**

##### **Spiritual Formation and Leadership (PT 500s, PT 600s)**

###### **PT 501 Personal Foundation of Spiritual Formation**

This course provides instruction and guidance for maturity and growth in ministry. Students will study biblical principles and patterns of how God leads his child to become more like Him. Stress is given to the need for life-long learning and daily communication with God as a permanent lifestyle. This course is also devoted to reviewing and criticizing secular philosophical theories in terms of how they are affecting Christians and churches today.

###### **PT 601 Christian Leadership**

This course introduces the importance of Christian leaders' professional knowledge in leadership itself, because until recently most churches have mainly focused on the leader's faith in God, knowledge of the Bible and personal piety. This course is designed to give students not only general knowledge in tasks, styles and models of leadership in a broader sense, but also specific knowledge of the biblical guidelines and church context of Christian leadership.

###### **PT 602 Church Administration**

In this course, the principles for administering the affairs and activities of a local church, both business and spiritual, are covered. Special attention is given to the role of the pastor in conducting various public services, such as baptisms, weddings, and funerals. In addition, students learn (1) how to start a new church, including articles of incorporation, constitution and bylaws of the church, (2) budget preparation and presiding over business meetings, and (3) the general supervision of the church. Moreover, this course pays special attention on the church polity of the denominations to which students belong.

###### **PT 603 Pastoral Internship (2 hour credits)**

Registration for Pastoral Internship is required all M. Div. students by the Spring Semester of the first year of study in M. Div. program. Student must complete 500 hours of internship by the time of graduation.

###### **PT 604 Discipleship Training**

This is an introduction to the principles and practice to make disciples, based on the example of the life of Jesus Christ Himself.

##### **Ministry (PT 510s, PT 610s)**

###### **PT 511 Computers and Ministry**

This course is a comprehensive survey of the ways in which modern personal computer can assist various tasks of ministers. Topics include basic word processing, sermon preparation tools, internet research, web-site maintenance, and specialized tools for the church

administration database. This course is also to analyze and, thereby to “warn” of some dangerous “side effects” of modern technology, rather harm to human personal relationships among people in the church.

### **PT 512 Pastoral Ministry**

This is a basic introduction to the various tasks of ministry in the church. Topics include the devotional preparation for the minister, biblical models of ministry, and examples of ministry types in the modern church, prayer ministry, and home visitations.

### **PT 611 Pastoral Ministry Seminar (Prerequisite: PT 512)**

This course is a required seminar course for M.Div. students and will cover a comprehensive biblical and practical study of the various aspects of a pastoral ministry in seminar format. A balance between theory and practice will be emphasized.

### **PT 612 Family Ministry**

Contemporary ministry is often individualized. This course seeks to get back to the biblical basis of God’s people as families and family units, in order to make ministry more effective and biblically based.

### **PT 613 Ministry: Special Topic**

This course is offered occasionally, depending on availability of an instructor, focusing on a special aspect or topic in ministry. Previous topics include:

#### *Ethnic Churches*

This course explores the multiple roles which ethnic churches play in America which are service-oriented in nature, in addition to providing spiritual guidance. A primary objective is to prepare graduates to function in their roles as ordained ministers, as well as social service advisers for the members of ethnic churches composed largely of new immigrants.

#### *21<sup>st</sup> Century Family Ministry*

This short course explores the implications of modern culture and family situation in the context of Christian ministry and its demands.

### **Education (PT 520s, PT 620s)**

#### **PT 521 Foundation of Christian Education**

This is an introductory course of Christian education. Biblical and theological foundation of Christian education will be emphasized. In discussion of some methodological issues in education, Christian and secular models as well as Reformed and non-Reformed models will be also compared.

#### **PT 621 Education in Ministry**

This course emphasizes the history, philosophy, and aims and objectives of Christian education, including an overview of curriculum evaluation and preparation of materials for children, youth, and adults for the local church. This also contains some critical studies on

how modern secular philosophical thoughts as well as secular views on human beings have improperly influenced to certain aspects of Christian education.

### **PT 622 Creative Bible Teaching**

This course provides a systematic plan for developing life-related Bible lessons, introducing a wide variety of creative approaches to teaching the Bible. Also covered is an effective use of audio-visual aids, materials, equipment, and techniques.

### **Mission (PT 530s, PT 630s)**

#### **PT 531 Evangelism**

This course is a study of the biblical basis for evangelism, both through personal and through church programs. Among covered topics are: (1) a historical survey of evangelism and (2) principles and methods by which evangelistic churches are built. This study is also to analyze and criticize some traditional theological trends which claim “irrelevancy” of evangelical works on the part of human beings, due to the theory of God’s predestination.

#### **PT 631 World Mission**

This course will study biblical themes and principles of missions, and survey the history of modern missions. It also explores various issues, vital to every missionary, including mission theory, principles of communication, conversion criteria, qualifications of missionary workers, current methods of missionary effort, and the rapidly changing world scene, which provides new opportunities for mission activities. This study is also designed to analyze and criticize some modern mission theories such as “Mission Dei,” which harm the growth and expansion of the true Christian church. Missions have changed drastically in the 20<sup>th</sup> century, thus, a history of missions and the theological, sociological, and cultural forces that shaped mission will be studied. This course particularly focuses on the understanding of mission in light of its history and on the devising approaches to mission that is biblically faithfully and relevant to a particular history and culture.

### **Counseling (PT 540s, PT 640s)**

#### **PT 541 Introduction to Christian Counseling**

This course will cover basic principles of biblical and Christian counseling in contrast to the secular counseling. It also teaches how to do Christian counseling.

#### **PT 641 Counseling Field Training**

This course is 500 hours of field education on counseling. Students will serve at a church or in Christian counseling organization in some official capacity, and in this class receive instruction, advice, and supervision (unofficial) by the classroom instructor. Students should provide a detailed written report of the work progress on a monthly basis.

#### **PT 642 Pastoral Care & Counseling**

In this course the principles, procedures, techniques, and goals of effective pastoral counseling are examined. Also, the student learns the limitations of pastoral counseling and when to refer parishioners to specialists.

## **Sermon (PT 550s, PT 650s)**

### **PT 551 Sermon Preparation**

This is an introductory preaching course which teaches all the basics of preaching. This course will cover biblical understanding of preaching. It also helps students how to select text, use exegetical tools, and develop sermon with practice.

### **PT 651 Sermon Delivery: Preaching (Prerequisite: PT 511)**

This is an advanced 2<sup>nd</sup> year preaching course for M. Div. students. It will cover how to prepare and deliver sermons. This course will also cover the various different aspects of sermon delivery. The emphasis will be placed on (a) vocal production, (b) articulation, (c) projection, (d) style, and (e) effective delivery of various types of sermons before the class for critique and skill development. Emphasis is given to redemptive-historical and expository preaching. Each student will prepare and present at least two sermons in the class for criticism and appraisal.

### **PT 652 Christ-centered Preaching (Prerequisite: PT 511)**

This course will focus on learning the principles and the practice of Christ-centered preaching. Texts from the OT as well as the NT will be selected to be interpreted in a Christo-centric manner, and be preached in a way that honors Christ and draws people to Christ.

### **PT 653 Homiletics: Special Topic (Prerequisite: PT 511)**

Special courses focusing on one or more specific aspects of preaching in the church. One of the example topics are: *21<sup>st</sup> Century Preaching*. An evaluation of current preaching theory and practice set against the background of the new century.

### **PT 654 Senior Preaching Seminar (Prerequisite: PT 611 – 1 unit)**

This course will focus on preaching from various biblical texts: doctrinal, narratives, gospels, prophetic books. In this course, students will focus on studying the implication of the audience for preaching. Real audience and audience response may be used.

## **Church Growth (PT 660s)**

### **PT 661 Church Growth/Church Planting**

This course deals with sound theological principles of church growth. It will emphasize the total theological-spiritual support system of vital and practical faith which ensures to the healthy growth. The course will also deal with biblical principles of church planting and examples in history.

## **Worship/Music (PT 670s)**

### **PT 671 Worship & Church Music**

This course is designed to help students develop skill in planning, directing and evaluating worship occasions, including the use of music and other expressive methods. Special attention is given to Sunday worship services and the primary role of preaching in worship.

**Interdisciplinary Subjects (PT 680s)****PT 681 Cultural Anthropology**

Mission anthropology is the anthropology as it is related to missions. Therefore, the field of anthropology in the secular academic circles will be criticized from the Christian perspective with the result that a unique Christian perspective on anthropology emerges, from which vantage point is applied to mission.

**PT 682 World Religions**

A general survey of the major world religions, covering Buddhism, Confucianism, Hinduism and Islam. Special attention is given to the major religious cults of modern times.

## **C. GRADUATE STUDIES (DOCTOR OF MINISTRY)**

**Required Courses for all three concentration (5 courses - 15 credits)**

### **DMCR 801 Research Methodology & Academic Writing Seminars**

This course is designed to support students for developing specific research methodology skills and writings in various subjects of Theology such as Biblical Studies, Systematic Theology and various disciplines of Practical Theology and Missiology. This multidisciplinary research methodology and writing skill may be applied into their research and writing for a term paper and a dissertation. The overall goal of this course is to support students to be able to design their own research for a term paper or a dissertation using the proper research methods and procedures and present the result in analytical and comprehensive writing.

### **DMCR 802 Advanced Preaching Practicum**

This course focuses on preaching the gospel, utilizing biblical exegesis, sermon preparation and delivery, and evaluation of the preaching process. The course also offers students good preaching choices based on his/her congregational context.

### **DMCR 803 Spiritual Formation and Sanctification for Christian Leaders**

Principles and practices of classic spiritual disciplines as the discipline tool of the church. Implications for Christian living and an agenda for continued growth are featured. Leadership is also one of the hottest topics in ministry these days. In this class, students will learn the biblical principles and examples of leadership and be able to distinguish the difference between true leadership and false leadership, which is so rampant today. The goal of the course is to allow the student to examine their own state of leadership, and give them an opportunity to go through spiritual growth to the kind of servant leader Christ wants them to be.

### **DMCR 804 Issues on Pastoral Ministry and Leadership**

This course will examine the importance of the task of leadership development, and will explore various ways to approach this task. Biblical models and insights from spiritual leadership theories will be discussed. Emphasis will be placed on helping students understand the environments as a pastor in the local church in which effective leadership development occurs.

### **DMCR 805 Understanding challenging Issues of Ministry and Educational approach to Ministry**

This course will explore challenging issues to the church in the 21st century related to gender, aging, and diversity of culture, and critically examine major theological and theoretical understandings of those themes from the reformed perspective. Students will be encouraged

to develop ‘philosophy statement’ and ‘practical programs & steps’ for educational ministry such as Women’s Ministry, Senior Ministry & Multi-cultural family ministry.

### **Concentration in Church Pastoral Ministry (5 Courses – 15 Credits)**

#### **DMPM821 Corinthians and its Message for the Church**

To discuss the teachings found in the book of 1 Corinthians, with a look at discipline, marriage, spiritual gifts, love, and the resurrection. The purpose of this course is to give students a better understanding of this book, and to help them apply the teachings to their lives today.

#### **DMPM822 Interpretation and Preaching of Old Testament**

Old Testament is over three-fourths of God’s revelation but its large portions have never announced to some of God’s people. In many cases its texts are wrongly divided and misused. Amos warned of the days when there would be a hunger, not just for bread and water, but for the hearing of the words of God. With Old Testament at stake, there must be a whole new breed of proclaimers of the Word of God who will announce the whole counsel of God. The course is designed to deal with selected Old Testament texts for right interpretation and expository preaching. To be sensitive to four levels of written context this course will deal with i) relationship between Ancient Near Eastern Studies and Old Testament (the context outside of the biblical context / the cultural world of the author and the hearers), ii) the book of Job (the book context / literary forms), iii) the interpreting principles of Decalogue (section context / literary forms; Exodus 20:1-17; Deut 5:4-21), iv) the interpreting and preaching narratives (section context / literary forms Ruth 4:13-22; 1 Sam 6:1-16), v) Old Testament and Christ (canonical/theological context; Gen 22:1-19; Dan 7:9-14; Isa 52:13-15), and vi) priestly benediction (immediate context; Numbers 6:22-27). Those who complete this course will be able to announce priestly benediction as well as apostolic benediction more exactly in their public worship service, to preach Christ from Old Testament, to understand the genres such as narrative, poetry & prophecy carefully, and to pay more attention to Near East Study.

#### **DMPM823 Holy Spirit & Ministry**

An investigation of biblical, theological, and psychological perspectives on spiritual, emotional, physical, and relational ministry of Holy Spirit. Special consideration will be given to Jesus and Healer.

#### **DMPM824 Interpretation & Preaching of the Books of Ruth**

The bible contains more of the literary type called “narrative” than it does of any other type. The large portions of the four Gospels and almost all of the Acts are narrative. Over 40 % of the Old Testament is also narrative. Since the Old Testament itself constitutes three-fourths of the Bible, it is not surprising that the single most common genre in the entire Bible is narrative. Old Testament narratives are first and foremost stories about what God did to and



through his people. This course is designed to study how to interpret OT narratives analyzing the internal elements (plot, character, setting) and the external elements (author, reader, point of view) and to practically interpret the book of Ruth, the excellent narrative. The exegesis of Ruth gives special attention to relevant theological issues as well as structure, central themes, and historical, cultural, and literary context. The course will equip the student to move from text to sermon and effectively to make the transition from exegesis to exposition. Students who complete this course will be able to deal with the other OT narratives applying the principles of narrative interpretation.

### **DMPM825 Small Group Ministry**

This course is designed to prepare students to understand the principles and practices of the small group ministry and to equip the church for developing and implementing the small group ministry. This course will encourage and assist student to establish their small group ministry on the biblical basis. In addition, this course will focus on the issues related to small group leadership development and utilizing existing resources.

### **Concentration in Evangelism & World Mission (5 Courses - 15 Credits)**

#### **DMEW 831 Premeditated Multicultural Ministry**

This course will support students who are or aren't in an intercultural ministry program with an understanding of the elements of culture and how they affect biblical ministry in intercultural and multicultural contexts. It is designed to help Christian ministers/workers become more effective in those contexts as their understanding permits them to mature their ministry to pass into other cultures more deeply and, therefore, apply God's Word more precisely.

#### **DMEW 832 "Incarnational Leadership" In Cross-Cultural Settings**

This course is designed to understand the leadership of Jesus named "incarnational leadership" and to exercise His leadership in our ministry in cross-cultural settings. The principles and characteristics of true Christian leadership learning from the Lord Jesus will be examined and practiced to apply into students' Cross cultural ministry settings.

#### **DMEW 833 Mission Theology in the Bible**

This course is designed to understand what Biblical Mission Theology is all about. Doing mission theology biblically means to understand what the Bible says about God's mission to the world and how God reveals His promise and plan for the people in the world. The major contents of this course are composed of the adapted materials from Dr. Van Engen and Dr. Arthur Glasser's lectures.

### **DMEW 834 Christian Anthropology**

This course is designed to achieve some purposes as follow:

1. To evaluate ourselves how we understand reality and people in it as Reformed Christian leaders and Church leaders.
2. To understand widen perspective about this world and people around us as Christian leaders and Church leaders.
3. To grasp a perspective how God sees this world and His people as Reformed Christian leaders and Church leaders.
4. To have a better communication ways and hearts for people cross-culturally whether in ones culture or outside culture to proclaim the Gospel effectively.
5. To serve properly and effectively to the people in Los Angeles area and in USA and to the world in spreading the Gospel.

### **DMEW 835 Church and Contemporary Perspectives of Mission**

This course is designed to give students an overview of the world mission. The emphasis will be on equipping students to become a world mission leader by developing perspectives that inspire and motivate students to action on behalf of world mission. This course will examine important contemporary issues on well-balanced biblical theory of mission between the Great Commission of the Old Testament and that of the New Testament along with the historical, strategic, and cultural perspectives of world mission. As a group activity, students will participate in developing a program to test the degree of a local church's mission participation. Students will also research some world class mission agencies.

### **Concentration in Social Work (5 Courses – 15 Credits)**

#### **DMSW 841 Human Behavior and Social Environment**

Person-environment interactions and possible etiologies of behavioral problems contributed by culture and/or social structures including social justice from Biblical perspectives are discussed.

#### **DMSW 842 Social Work Practice**

Discussion on students' understanding and ability to analyze critically the theoretical and empirical foundations of social work practice, and review the state of the art research on social work practice models; and critical thinking about relevant research from perspectives of the contemporary practice context and Christian social work practice modes.

#### **DMSW 843 Social Work Policy**

Review of current and new social welfare policies; review of cases succeeded and/or failed; Review and critical thinking in current policy analysis; comparisons and review of cross-country policies from Biblical perspectives are included.

### **DMSW 844 Research Methods and Statistics**

The course examines a variety of scientific methods that provide the foundation for research in social work settings. Research processes will focus on how research problems are formulated, hypotheses or research questions are derived, the specific designs that practice researchers may use in addressing given research topics, and data collection and analysis approaches, and evaluating the research of others. Terminology and methodology are emphasized in order to give students a greater appreciation of the research process. Values and ethical issues are infused throughout the content of the course. Biblical bases applicable to the social work research will be discussed.

### **DMSW845 Evangelical Social Work: Values and Ethics**

Appreciation of Christian social work as a field of profession and scientific art from the Biblical perspective; Biblical axioms, human welfare and good works

### **DMSW 846 Church-based Social Work Grant-Writing**

Comparison of Christian agencies and secular ones in terms of their policies and programs with respect to fund-raising opportunities; knowledge and skills, including politics relevant to grant writing and submission.

## **D. ESL PROGRAM (ELLE)**

### **LEVEL 1**

#### **ESL 101 Listening and Speaking I**

This course is designed to equip students with basic level of oral English communication skills both for daily life and academic purposes. Also, this course provides students with opportunities to practice fundamental pronunciation skills. This course will help students build their confidence and moderate accuracy in spoken English.

#### **ESL 102 Reading and Writing I**

This course is designed to equip students with basic level of English written communication skills both for daily life and academic purposes. Students will have opportunities to read and write various kinds of short passages. This course will help students build their confidence and moderate accuracy in written English.

#### **ESL 103 Grammar I**

This course is designed to equip students with basic grammar knowledge and skills necessary for their oral and written English communication. A wide range of activities and materials are used to achieve this goal. Student will develop their confidence and moderate accuracy in using grammar in their various communication settings.

#### **ESL 104 Vocabulary I**

This course is designed to equip students with basic vocabulary knowledge and skills necessary for their oral and written English communication. Student will be provided with a various kinds of activities to practice basic words and idioms so they can develop confidence and accuracy in using vocabulary in various daily and academic settings.

### **LEVEL 2**

#### **ESL 201 Listening and Speaking II**

This course is designed to equip students with intermediate level of oral English communication skills both for daily and academic purposes. Also, this course provides students with opportunities to improve their pronunciation skills. This course will help students build their accuracy and moderate fluency in spoken English.

#### **ESL 202 Reading and Writing II**

This course is designed to equip students with intermediate level of English written communication skills both for daily life and academic purposes. Students will have opportunities to read and write various kinds of short and long passages. This course will help students build their accuracy and moderate fluency in written English.

#### **ESL 203 Grammar II**

This course is designed to equip students with intermediate level of grammar knowledge and skills useful for their oral and written English communication. A wide range of activities and

materials are used to achieve this goal. Student will develop their accuracy and moderate fluency in using grammar in their various communication settings.

### **ESL 204 Vocabulary II**

This course is designed to equip students with intermediate level of vocabulary knowledge and skills necessary for their oral and written English communication. Student will be provided with a various kinds of activities to practice fundamental words and idioms so they can develop accuracy and fluency in using vocabulary in various daily and academic settings.

## **LEVEL 3**

### **ESL 301 Listening and Speaking III**

This course is designed to equip students with advanced level of oral English communication skills both for daily and academic purposes. Also, this course provides students with opportunities to sharpen their pronunciation skills. This course will help students build their accuracy and fluency in spoken English in a balanced way.

### **ESL 302 Reading and Writing III**

This course is designed to equip students with advanced level of English written communication skills both for daily life and academic purposes. Students will have opportunities to read and write various kinds of long and extensive texts. This course will help students build their fluency and accuracy in written English in a balanced way.

### **ESL 303 Grammar III**

This course is designed to equip students with advanced level of grammar knowledge and skills appropriate for their oral and written English communication. A wide range of activities and materials are used to achieve this goal. Student will develop both fluency and accuracy in using grammar in their various communication settings.

### **ESL 304 Testing Skills**

This course is designed to equip students with effective testing skills for various kinds of tests such as TOEIC and TOEFL. This course offers abundant practice tests through which students will have opportunities to integrate all of the English knowledge and skills they have. This course will prepare students for their success in English tests so that they can move on to further study or occupational fields they desire in the future.

## XI. PERSONNEL

### A. ADMINISTRATION

	David H. Shin, D.D. <i>President, Chief Executive Officer</i>
	Cha Hi Won, Th.M., D.Min., Ph.D. studies <i>Director of Graduate Studies/Doctor of Ministry</i>
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	Soo Young Lee, Ph.D. <i>Dean of Academic Affairs</i>
	Esther J. N. Shin, D.Min. <i>Director of LA Teaching Site</i>
	Su Chung Chay, M.L.S. <i>Librarian</i>

	<p>Charley Lee <i>Registrar &amp; Foreign Student Advisor</i></p>
	<p>So Yon Lee, B.A. <i>Accounting Manager</i></p>
	<p>Kyeong Hae Kim, M.A. <i>Assistant Librarian</i></p>
	<p>Jong Hyung Choi, B.A. <i>Coordinator of Information/Technology</i></p>
	<p>In Hwan Lee, M.A. <i>Coordinator of Academic Affairs/Institutional Effectiveness</i></p>
	<p>Siek Choi, D.Min. <i>Coordinator of International Student Service in South Korea</i></p>






Hyun Chul KO, D.Min.  
Coordinator of International Student Service in China and East Asia



## B. FACULTY

	<p><b>David H. Shin</b>          Yonsei University, Seoul, Korea (studied)          B.A. Theology, Calvin College, Pusan, Korea (1965)          M. Div., Korea Theological Seminary, Pusan, Korea (1968)          D.D., Southern California Seminary, El Cajon, CA (1985)  <b>Professor of Practical Theology</b></p>
	<p><b>Cha Hi Won</b>          B.A. Theology, Kosin University, Pusan, Korea (1982)          M.Div., Korea Theological Seminary, Pusan, Korea (1985)          D.Min. Homiletics, School of Theology at Claremont, Claremont, CA (1994)          Th.M. New Testament, Biola University (Talbot School of Theology), La Mirada, CA (1999)          Ph.D. studies, University of Pretoria, RSA  <b>Professor of New Testament</b></p>
	<p><b>Ki Won Han</b>          B.A. Theology, Kosin University, Pusan, Korea (1974)          M.Div., Reformed Theological Seminary, Jackson, MS (1985)          D.Miss., Reformed Theological Seminary, Jackson, MS (1998)  <b>Professor of Practical Theology and Mission</b></p>
	<p><b>David Cho</b>          B.S. Engineering, UCLA, Los Angeles, CA (1977)          M.S. Engineering, UCLA, Los Angeles, CA (1979)          M.Div., Talbot Theological Seminary, La Mirada, CA (1986)          Ph.D. Historical &amp; Theological Studies, Westminster Theological Seminary, Philadelphia, PA. (1994)  <b>Professor of Systematic and Historical Theology</b></p>
	<p><b>Esther J. N. Shin</b>          B.A., Theology, Kosin University, Pusan, Korea (1961)          M.Div., Evangelia University, Anaheim, CA (2004)          D.Min. Global Ministries, Fuller Theological Seminary, Pasadena, CA (2011)  <b>Professor of Global Mission</b></p>
	<p><b>Soonhae Kang</b>          B.A. History, Ewha Women's University, Seoul, Korea (1982)          M.Div., Kosin Theological Seminary, Pusan, Korea (1989)          Ed.D., Talbot School of Theology, La Mirada, CA (2011)  <b>Assistant Professor of Christian Education</b></p>

	<p><b>Soo Young Lee</b>  B.A. Education, Incheon National University of Education, Incheon, Korea (1996)  M.Div., Seoul Theological Seminary, Bucheon, Korea (2000)  M.A. Christian Education, North Park Theological Seminary, Chicago, IL (2006)  Ph.D. Educational Studies, Talbot School of Theology, La Mirada, CA (2014)  <b>Assistant Professor of Christian Education</b></p>
	<p><b>In Hwan Lee</b>  B.A. Law, Sogang University, Seoul, Korea (2000)  M.A. TESOL., Biola University, La Mirada, CA (2011)  <b>Assistant Professor of General Education</b></p>
	<p><b>Su Chung Chay</b>  B.A., Ewha Woman's University, Seoul, Korea (1962)  M.L.S., University of Southern California, Los Angeles, CA (1965)  <b>Librarian</b></p>

## C. ADJUNCT FACULTY

### **Bo Min Lee**, Christian Ethics and Theology

B.S., Physics, Seoul National University, Seoul, Korea (1965)

M.Div., Korea Theological Seminary, Pusan, Korea (1969)

Th.M. Apologetics, Westminster Theological Seminary, Philadelphia, PA (1973)

Th.D. Christian Ethics, Dutch Reformed Seminary (Liberated), Kampen, the Netherlands (1979)

### **Hee Kyu Choi**, Systematic Theology & Christian History

B.A. Theology, Calvin Bible College, Seoul, Korea (1983)

M.Div., equivalent, Free Church of Scotland College, Edinburgh, Scotland (1988)

Th.M., International Theological Seminary, El Monte, CA (2008)

D.Min. General, Reformed Theological Seminary, Jackson, MI (2007)

### **Jeremiah Gieob Lee**, Old Testament

B.A. Theology, Kosin University, Busan, Korea (1994)

M.Div., Korea Theological Seminary, Busan, Korea (1998)

S.T.M. (Master of Sacred Theology), Boston University, School of Theology, Boston (2002)

Th. M., Gordon-Conwell Theological Seminary, South Hamilton, MA (2003)

Ph.D. (Candidate), Trinity Evangelical Divinity School, Deerfield, IL (2006)

## **D. BOARD OF TRUSTEES**

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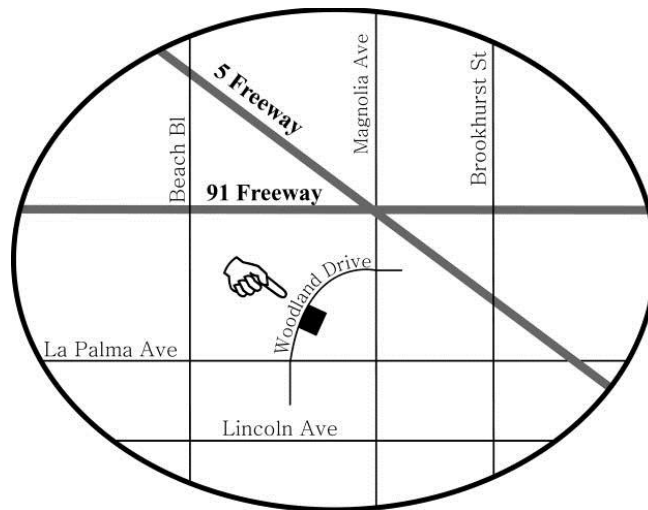
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