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8		RETHE
9	FOR THE BUREAU FOR PRIVAT	CONSUMER AFFAIRS E POSTSECONDARY EDUCATION
10	STATE OF C	CALIFORNIA
11	In the Matter of the Statement of Issues	
12	Against:	Case No. 999774
13	MILLENNIA EDUCATION INSTITUTE; MEI MING SHIH AKA MARY SHIH, 51% OWNER	STATEMENT OF ISSUES
14	Approval for Renewal of Approval to	
15	Operate a Non-Accredited Institution Applicant	
16	Respondent.	
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19	Complainant alleges:	· · · · ·
20		TIES
21		s this Statement of Issues solely in her official
22	capacity as the Chief of the Bureau for Private P	ostsecondary Education, Department of
23	Consumer Affairs.	
24	2. On April 9, 2012, the Bureau receive	ed an "Application for Renewal of Approval to
25	Operate an Institution Non-Accredited" (application	tion number 24778) from Mei Ming Shih aka
26	Mary Shih, (51% Owner Millennia Education In	stitute), Maggie Zahn, (14% Owner Millennia
27	Education Institute), Birdie Hwang, (9% Owner	Millennia Education Institute), Catherine Lan,
28	9% (Owner Millennia Education Institute), Eric	Shangiyh Chen, (9% Owner Millennia Education
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	l i i i i i i i i i i i i i i i i i i i	Statement of Issues

1	Institute), and Michael Fang, (8% Owner Millennia Education Institute) hereinafter Respondent ¹ .
2	The Bureau notified Respondent in writing of the deficiencies of the application. On December 2,
3	2013, the Respondent sent the Bureau another Application for Renewal of Approval to Operate
4	and Offer Educational Programs for Non-Accredited Institutions. The Bureau sent additional
5	deficiency letters to Respondent and Respondent provided additional responses through May 2,
6	2014. On May 27, 2014, the Bureau sent the Respondent a "Notice of Denial" letter. On or about
7	June 9, 2014, Respondent requested an administrative hearing.
8	JURISDICTION
9	3. This Statement of Issues is brought before the Director of the Department of
10	Consumer Affairs (Director) for the Bureau.
11	4. Education Code Section 94886 states:
12	Except as exempted in Article 4 (commencing with section 94874) or in compliance with
13	the transition provisions in Article 2 (commencing with Section 94802), a person shall not open,
14	conduct, or do business as a private postsecondary educational institution in this state without
15	obtaining an approval to operate under this chapter.
16	5. Education Code Section 94887 states:
17	An approval to operate shall be granted only after an applicant has presented sufficient
18	evidence to the bureau, and the bureau has independently verified the information provided by the
19	applicant through site visits or other methods deemed appropriate by the bureau, that the applicant
20	has the capacity to satisfy the minimum operating standards. The bureau shall deny an application
21	for an approval to operate if the application does not satisfy those standards.
22	6. Education Code Section 94891 states:
23	(a) The bureau shall adopt by regulation the process and procedures whereby an institution
24	may obtain a renewal of an approval to operate.
25	(b) To be granted a renewal of an approval to operate, the institution shall demonstrate its
26	continued capacity to meet the minimum operating standards.
27	
28	¹ Respondent's approval to operate expired on August 12, 2011.
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	Statement of Issues

(c)(1) An institution that is denied renewal of an approval to operate may file an appeal in accordance with the procedures established by the bureau pursuant to Section 94888.

(2) An institution that has filed an appeal of a denial of a renewal application may continue to operate during the appeal process, but must disclose in a written statement, approved by the bureau, to all current and prospective students, that the institution's application for renewal of approval to operate was denied by the bureau because the bureau determined the application did not satisfy the requirements to operate in California, that the institution is appealing the bureau's decision, and that the loss of the appeal may result in the institution's closure.

9 (3) If the bureau determines that the continued operation of the institution during the
10 appeal process poses a significant risk of harm to students, the bureau shall make an emergency
11 decision pursuant to its authority provided in Section 94938.

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7. Title 5, California Code of Regulations (hereinafter "CCR"), section 71400.5 states:

(a) The inclusion of false or misleading information, or the intentional or negligent
omission of pertinent information on any application may result in the denial of the application or
a delay in processing, and may be grounds for action pursuant to Article 18 of the Act.

(b) In addition to denying an application pursuant to section 94887 of the Code, the Bureau
may deny any application based on any act that constitutes grounds for the denial of a license
under Section 480 of the Business and Professions Code, incorporated herein by reference.

(c) The proceedings under this section shall be conducted in accordance with Chapter 5
(c) Commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

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STATUTORY PROVISIONS

8. Business and Professions Code section 22 defines the term "board" to include "bureau."

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9. Education Code section 94885² states:

25 "The bureau shall, adopt by regulation minimum operating standards for an institution that26 shall reasonably ensure that all of the following occur:

² California Private Postsecondary Education Act of 2009, Ed. Code §§ 94800 et seq. The Act was recently amended, effective January 1, 2015. (See, Senate Bill No. 1247).

1	"(1) The content of each educational program can achieve its stated objective.
2	"(2) The institution maintains specific written standards for student admissions for each
3	educational program and those standards are related to the particular educational program.
4	"(3) The facilities, instructional equipment, and materials are sufficient to enable students
5	to achieve the educational program's goals.
6	"(4) The institution maintains a withdrawal policy and provides refunds.
7	"(5) The directors, administrators, and faculty are properly qualified.
8	"(6) The institution is financially sound and capable of fulfilling its commitments to
9	students.
10	(7) That, upon satisfactory completion of an educational program, the institution gives
11	students a document signifying the degree or diploma awarded.
12	(8) Adequate records and standard transcripts are maintained and are available to
13	students.
14	(9) The institution is maintained and operated in compliance with this chapter and all
15	other applicable ordinances and laws.
16	(b) Except as provided in Section 94855.1, an institution offering a degree must satisfy
17	one of the following requirements:
18	(i) Accreditation by an accrediting agency recognized by the United States Department
19	of Education, with the scope of that accreditation covering the offering of at least one degree
20	program by the institution.
21	(ii) An accreditation plan, approved by the bureau, for the institution to become fully
22	accredited within five years of the bureau's issuance of provisional approval to operate to the
23	institution. The provisional approval to operate to an unaccredited degree-offering institution
24	shall be in compliance with Section 94885.5.
25	10. Education Code section 94887:
26	"An approval to operate shall be granted only after an applicant has presented sufficient
27	evidence to the bureau, and the bureau has independently verified the information provided by the
28	applicant through site visits or other methods deemed appropriate by the bureau, that the applicant
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1	has the capacity to satisfy the minimum operating standards. The bureau shall deny an application
2	for an approval to operate if the application does not satisfy those standards."
3	11. Education Code section 94900:
4	(a) An institution shall maintain records of the name, address, e-mail address, and
5	telephone number of each student who is enrolled in an educational program in that institution.
6	(b) An institution shall maintain, for each student granted a degree or certificate by that
7	institution, permanent records of all of the following:
8	(1) The degree or certificate granted and the date on which that degree or certificate was
9	granted.
10	(2) The courses and units on which the certificate or degree was based.
11	(3) The grades earned by the student in each of those courses.
12	12. Education Code section 94899.5 states:
13	"(a) Institutions that offer short-term programs designed to be completed in one term or four
14	months, whichever is less, may require payment of all tuition and fees on the first day of
15	instruction.
16	"(b) For those programs designed to be four months or longer, an institution shall not
17	require more than one term or four months of advance payment of tuition at a time. When 50
18	percent of the program has been offered, the institution may require full payment.
19	"(c) The limitations in this section shall not apply to any funds received by an institution
20	through federal and state student financial aid grant and loan programs, or through any other
21	federal or state programs.
22	"(d) An institution that provides private institutional loan funding to a student shall ensure
23	that the student is not obligated for indebtedness that exceeds the total charges for the current
24	period of attendance.
25	"(e) At the student's option, an institution may accept payment in full for tuition and fees,
26	including any funds received through institutional loans, after the student has been accepted and
27	enrolled and the date of the first class session is disclosed on the enrollment agreement."
28	13. Education Code section 94906 states in pertinent part:
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Statement of Issues

"(a) An enrollment agreement shall be written in language that is easily understood. If
 English is not the student's primary language, and the student is unable to understand the terms
 and conditions of the enrollment agreement, the student shall have the right to obtain a clear
 explanation of the terms and conditions and all cancellation and refund policies in his or her
 primary language."

7 14. Section 94909 of the Education Code states in pertinent part:
8 "(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide
9 a prospective student, either in writing or electronically, with a school catalog containing, at a
10 minimum, all of the following:

"(4) The address or addresses where class sessions will be held.

"(6) If the educational program is designed to lead to positions in a profession, occupation,
trade, or career field requiring licensure in this state, a notice to that effect and a list of the
requirements for eligibility for licensure.

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"(8) A detailed description of institutional policies in the following areas:

(B) Cancellation, withdrawal, and refund policies, including an explanation that the student
has the right to cancel the enrollment agreement and obtain a refund of charges paid through
attendance at the first class session, or the seventh day after enrollment, whichever is later. The
text shall also include a description of the procedures that a student is required to follow to cancel
the enrollment agreement or withdraw from the institution and obtain a refund consistent with the
requirements of Article 13 (commencing with Section 94919).

26 "(9) The schedule of total charges for a period of attendance and an estimated schedule of
27 total charges for the entire educational program.

1	"(15) The following statement:
2	"NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION
3	The transferability of credits you earn at (name of institution) is at the
4	complete discretion of an institution to which you may seek to transfer. Acceptance of the (degree, diploma, or certificate) you earn in (name of educational program) is also
5	at the complete discretion of the institution to which you may seek to transfer. If the (credits or degree, diploma, or certificate) that you earn at this institution are not
6	accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should
7	make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after
8	attending (name of institution) to determine if your (credits or degree, diploma or certificate) will transfer."
9	
10	15. Section 94911 of the Education Code states in pertinent part:
11	"An enrollment agreement shall include, at a minimum, all of the following:
12	····
13	"(b) A schedule of total charges, including a list of any charges that are nonrefundable and
14	the student's obligations to the Student Tuition Recovery Fund, clearly identified as
15	nonrefundable charges.
16	
17	"(h) The transferability disclosure that is required to be included in the school catalog, as
18	specified in paragraph (15) of subdivision (a) of Section 94909.
19	"(i) (1) The following statement: "Prior to signing this enrollment agreement, you must be
20	given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to
21	review prior to signing this agreement. These documents contain important policies and
22	performance data for this institution. This institution is required to have you sign and date the
23	information included in the School Performance Fact Sheet relating to completion rates,
24	placement rates, license examination passage rates, salaries or wages, and the most recent three-
25	year cohort default rate, if applicable, prior to signing this agreement."
26	"(2) Immediately following the statement required by paragraph (1), a line for the student
27	to initial, including the following statement: "I certify that I have received the catalog, School
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1	Performance Fact Sheet, and information regarding completion rates, placement rates, license
2	examination passage rates, salary or wage information, and the most recent three-year cohort
3	default rate, if applicable, included in the School Performance Fact sheet, and have signed,
4	initialed, and dated the information provided in the School Performance Fact Sheet."
5	"(j) The following statements:
6	
7	"(2) 'A student or any member of the public may file a complaint about this institution with
8	the Bureau for Private Postsecondary Education by calling (toll-free telephone number) or by
9	completing a complaint form, which can be obtained on the bureau's Internet Web site (Internet
10	Web site address).'
11	"(k) The following statement above the space for the student's signature:
12	'I understand that this is a legally binding contract. My signature below certifies that I have
13	read, understood, and agreed to my rights and responsibilities, and that the institution's
14	cancellation and refund policies have been clearly explained to me."
15	15. Section 94913 of the Education Code states in pertinent part:
16	"(a) An institution that maintains an Internet Web site shall provide on that Internet Web
17	site all of the following:
18	(1) The school catalog.
19	(2) A School Performance Fact Sheet for each educational program offered by the
20	institution.
21	(3) Student brochures offered by the institution.
22	(4) A link to the bureau's Internet Web site.
23	(5) The institution's most recent annual report submitted to the bureau.
24	(b) An institution shall include information concerning where students may access the
25	bureau's Internet Web site anywhere the institution identifies itself as being approved by the
26	bureau."
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1	STATUTORY AND REGULATORY PROVISIONS
2	16. Title 5, CCR, section 71475 states in part:
3	
4	"(c) The application for renewal of approval to operate and offer educational programs for
5	non-accredited institutions shall include all of the following:
6	(4) The physical address, phone number and fax number of each campus and branch at
7	which the educational programs will be offered, including the identification of the institution's
8	main location and branch locations.
9	
10	"(j) The institution shall provide in the application a description of the job duties and
11	responsibilities of each administrative and faculty position. If there have been no substantive
12	changes since the last submission, the institution may so state and is not required to submit
13	documentation.
14	
15	"(kk) An incomplete application filed under this section will render the institution
16	ineligible for renewal."
17	17. Title 5, CCR, section 71700 states:
18	"The Bureau may request that an institution document compliance with the standards set
19	forth in the Act and this Division to obtain and maintain an approval to operate."
20	18. Title 5, CCR, section 71720 states in pertinent part:
21	••••
22	"(b) Instructors in an Educational Program Not Leading to a Degree.
23	(1) An institution shall employ instructors who possess the academic, experiential and
24	professional qualifications to teach, including a minimum of three years of experience, education
25	and training in current practices of the subject area they are teaching. If an instructor does not
26	possess the required three years of experience, education and training in the subject area they are
27	teaching, the institution shall document the qualifications the instructor possesses that are
28	equivalent to the minimum qualifications."

1	19. Title 5, CCR, section 71735 states in pertinent part:
2	
3	(b) An institution's facilities, including heating and cooling, ventilation, lighting,
4	classrooms, laboratories, and campus environs, shall be well-maintained. The institution shall
5	maintain all valid permits required by any public agencies relating to the health and safety of the
6	institution's facilities and equipment on file, and such permits shall be available to the Bureau
7	upon request.
8	20. Title 5, CCR, section 71750 states in pertinent part:
9	
10	(b) An institution may not enforce any refund policy that is not specified in the catalog as
11	required pursuant to section 94909(a)(8)(B) of the Code, and must refund all institutional charges
12	upon a student's withdrawal. Withdrawal policy procedures pursuant to section 94909(a)(8)(B) of
13	the Code shall include, at a minimum: the acceptable methods of delivery of a notice to withdraw;
14	whether withdrawal can be accomplished by conduct, and if so, how; the position or positions to
15	whom the notice to withdraw must be delivered; and the date that the notice to withdraw is
16	considered effective, which shall be no later than the date received by the institution.
17	21. Title 5, CCR, section 71800 states in part:
18	"In addition to the requirements of section 94911 of the Code, an institution shall provide to
19	each student an enrollment agreement that contains at the least the following information:
20	"(a) The name and address of the institution and the addresses where instruction will be
21	provided.
22	••••
23	"(e) Itemization of all institutional charges and fees including, as applicable:
24	
25	"(2) registration fee (non-refundable);
26	····
27	"(11) Student Tuition Recovery Fund fee (non-refundable);
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	Statement of Issues

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1	"(f) Charges paid to an entity other than an institution that is specifically required for
2	participation in the educational program."
3	22. Title 5, CCR, section 71810 states:
4	· · · · · · · · · · · · · · · · · · ·
5	(b) The catalog shall contain the information prescribed by Section 94909 of the Code and
6	all of the following:
7	
8	(7) The institution's policies and procedures for the award of credit for prior experiential
9	learning, including assessment policies and procedures, provisions for appeal, and all charges that
10	a student may be required to pay;
11	••••
12	"(13) Housing information including all of the following:
13	
14	(B) The availability of housing located reasonably near the institution's facilities and an
15	estimation of the approximate cost or range of cost of the housing; and
16	(C) If the institution has no responsibility to find or assist a student in finding housing, a
17	clear and conspicuous statement so indicating. A statement that the program is "non- residential"
18	does not satisfy this subparagraph."
19	23. Title 5, CCR, section 74115 states in pertinent part:
20	
21	"(b) A set of financial statements shall contain, at a minimum, a balance sheet, an income
22	statement, and a cash flow statement, and the preparation of financial statements, shall comply
23	with all of the following:
24	"(1) Audited and reviewed financial statements shall be conducted and prepared in
25	accordance with the generally accepted accounting principles established by the American
26	Institute of Certified Public Accountants by an independent certified public accountant who is not
27	an employee, officer, or corporate director or member of the governing board of the institution."
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	Statement of Issues

24. Title 5, CCR, section 76215 states: 1 "(a) A qualifying institution shall include the following statement on both its enrollment 2 agreement for an educational program and its current schedule of student charges: 3 "You must pay the state-imposed assessment for the Student Tuition Recovery Fund 4 (STRF) if all of the following applies to you: 5 1. You are a student in an educational program, who is a California resident, or are enrolled 6 in a residency program, and prepay all or part of your tuition either by cash, guaranteed student 7 loans, or personal loans, and 8 2. Your total charges are not paid by any third-party payer such as an employer, 9 government program or other payer unless you have a separate agreement to repay the third party. 10 You are not eligible for protection from the STRF and you are not required to pay the STRF 11 assessment, if either of the following applies: 12 1. You are not a California resident, or are not enrolled in a residency program, or 13 2. Your total charges are paid by a third party, such as an employer, government program 14 or other payer, and you have no separate agreement to repay the third party." 15 (b) In addition to the statement described under subdivision (a) of this section, a qualifying 16 institution shall include the following statement on its current schedule of student charges: 17 "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or 18 mitigate economic losses suffered by students in educational programs who are California 19 residents, or are enrolled in a residency programs attending certain schools regulated by the 20Bureau for Private Postsecondary and Vocational Education. 21 You may be eligible for STRF if you are a California resident or are enrolled in a residency 22 program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of 23 any of the following: 24 1. The school closed before the course of instruction was completed. 25 2. The school's failure to pay refunds or charges on behalf of a student to a third party for 26

27 license fees or any other purpose, or to provide equipment or materials for which a charge was
28 collected within 180 days before the closure of the school.

.1	3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed
2	student loan program as required by law or to pay or reimburse proceeds received by the school
3	prior to closure in excess of tuition and other costs.
4	4. There was a material failure to comply with the Act or this Division within 30 days
5	before the school closed or, if the material failure began earlier than 30 days prior to closure, the
6	period determined by the Bureau.
7	5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against
8	the institution for a violation of the Act."
9	However, no claim can be paid to any student without a social security number or a
10	taxpayer identification number."
11	FIRST CAUSE FOR DENIAL
12	(Incomplete Application)
13	26. Respondent's application is subject to denial under Education Code section 94887 and
14	CCR, title 5, division 7.5, sections 71100 and 71475 in that Respondent submitted an incomplete
15	application to the Bureau. Each violation is a sole and separate cause for denial. The violations
16	are as follows:
17	27. By its application, Respondent failed to provide the physical address of any branches
18	or satellite campuses of the institution. Instead, Respondent provided contradictory information
19	regarding the existence of any branches or satellite campuses in stating on the one hand that it did
20	not have any satellite campuses or branches and on the other, that all "branches are owned by the
21	Institution." This is a violation of CCR, title 5, division 7.5, section 71475 (c)(4) and such
22	failure is grounds for ineligibility for renewal pursuant to CCR, title 5, section §71475 (kk).
23	28. By its application, Respondent failed to identify the job duties and responsibilities of
24	the faculty position(s) in violation of CCR, title 5, section 71475 (j). Such failure is grounds for
25	ineligibility for renewal pursuant to CCR, title 5, section §71475 (kk).
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1	SECOND CAUSE FOR DENIAL
2	(Deficiencies Regarding Student Enrollment Agreements)
3	29. Respondent's application is subject to denial under Education Code sections 94887,
4	94899.5, 94906, 94909 and 94911 in conjunction with CCR, Title 5, sections 71100, 71475,
5	71800 and 76215 in that Respondent failed to provide a compliant Student Enrollment Agreement
6	as follows:
.7	30. Respondent failed to provide a copy of its policy relative to providing the student
8	enrollment agreement, disclosures and statements to students when they are unable to understand
9	the terms and conditions of the enrollment agreement due to English not being their primary
10	language, and where recruitment was not conducted in English. This is a violation of California
11	Education Code section 94906 (a).
12	31. By its Student Enrollment Agreement, Respondent failed to disclose that the
13	registration fee is nonrefundable, which is a violation of CCR, title 5, section 71800 (e)(2) and
14	California Education Code section 94911 subdivision (b).
15	32. By its Student Enrollment Agreement, Respondent failed to disclose that the student
16	Tuition Recovery Fund fee is nonrefundable. This is a violation of CCR, title 5, section 71800
17	(e)(11) and California Education Code section 94911 subdivision (b).
18	33. By its Student Enrollment Agreement, Respondent failed to provide all of the
19	addresses where students will be required to go for instruction. The externship campuses were
20	not listed and it was unclear whether these campuses were branches and satellites or externship
21	facilities. This is a violation of CCR, title 5, section 71800 (a).
22	34. By its Student Enrollment Agreement Respondent failed to identify and describe any
23	and all additional fees required including the malpractice insurance fee, and fees associated with a
24	completed physician exam, Basic Life Support or CPR card, two Hepatitis B shots, and a TB test,
25	which are to be paid to an entity other than the institution. This is a violation of CCR, title 5,
26	section 71800 (f).
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- 35. By its Student Enrollment Agreement and schedule of student charges, Respondent did not include specific required language related to the Student Tuition Recovery Fund (STRF), which is a violation of CCR, title 5, section 76215 subdivision (a) and (b).
- 36. By its Student Enrollment Agreement, Respondent erroneously states that "[f]ees are payable prior to the beginning of class unless other arrangements are made." This is incorrect as the program is 24 weeks long and Respondent may not require more than one term or four months of advance payment of tuition. This is a violation of California Education Code section 94899.5.

8 37. By its Student Enrollment Agreement, Respondent failed to include in the standard
9 transferability disclosure language that is required to be included in the school catalog. This is a
10 violation of California Education Code section 94911 (h) and 94909 (a)(15).

- 38. By its Student Enrollment Agreement, Respondent failed to include in the enrollment
 agreement the required statement directing students to the Bureau for filling a complaint.
- Moreover, Respondent misidentifies the Bureau as "the BPPEP." This is a violation of California
 Education Code section 94911 (j)(2).
- 39. By its Student Enrollment Agreement, Respondent failed to include in the enrollment
 agreement the required statement including a line for the student to initial to certify receipt of
 certain materials prior to signing the enrollment agreement. This is a violation of California
 Education Code section 94911 (i)(1)(2).

40. By its Student Enrollment Agreement, Respondent failed to include in the enrollment
agreement the required statement and a line for the student initial regarding information received
prior to signing the enrollment in that the wording was out of order, and the required initial line
was not in the correct location. This is a violation of California Education Code section 94911
(i)(1)(2).

- 24 41. By its Student Enrollment Agreement, Respondent failed to include all required
 25 verbiage regarding the contractual nature of the agreement above the space for the student's
 26 signature, which is a violation of California Education Code section 94911 (k).
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1	THIRD CAUSE FOR DENIAL
2	(Failure to Provide Compliant Financial Resources and Statements)
3	42. Respondent's application is subject to denial under Education Code sections 94887 in
4	conjunction with CCR, title 5, sections 74115 subdivision (b)(1), in that Respondent failed to
5	provide financial documents setting forth the financial resources and statements that were
6	prepared by a California certified public accountant. The documents were instead prepared by
7	S.S., who is not a licensed certified public accountant in California.
8	FOURTH CAUSE FOR DENAIL
9	(Deficiencies Regarding Faculty)
10	43. Respondent's application is subject to denial under Education Code sections 94887,
11	and title 5, CCR, section 71720 subdivision (b)(1), in that the institution failed to employ
12	instructors with the requisite academic, experiential, and professional qualifications. Faculty
13	members S.B.B. and H.L.H. identified in the application are not approved on the Program
14	Approval Notice form the Department of Health Services.
15	FIFTH CAUSE FOR DENIAL
16	(Deficiencies Regarding Facilities and Equipment)
17	44. Respondent's application is subject to denial under Education Code sections 94887
18	and title 5, CCR, sections 71735 subdivision (b) in that the institution failed to obtain approval of
19	the new main facility for the school from the Department of Health Services. The Department of
20	Health Services approved the 2020 South Hacienda Blvd. #G address in Hacienda Heights, CA
21	91745. The school is currently located at 9440 Telstar Avenue, Suite 6 in El Monte, CA 91773.
22	SIXTH CAUSE FOR DENIAL
23	(Deficiencies Regarding Catalog)
24	45. Respondent's application is subject to denial under Education Code sections 94887,
25	94900, 94909, 94899.5, 94913, and title 5, CCR, sections 71750 and 71810 (b), (7), (13)(B) and
26	as further identified below, in that the school catalog contained the following deficiencies:
27	46. By its catalog, Respondent failed to provide the addresses for the required externship
28	in the catalog. It was unclear whether the addresses identified were for branches and satellites or
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whether they were for externship facilities. This is a violation of California Education Code section 94909 (a)(4).

47. By its catalog, Respondent failed to provide a list of the requirements for eligibility
for licensure in California in the catalog, where the program was designed to lead to positions in a
profession, occupation, trade, or career field requiring licensure in this state. This is a violation of
California Education Code section 94909 (a)(b).

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48. By its catalog, Respondent does not contain the specific language that addresses transferability of credits and credentials for specified programs, including Home Health Aide, and the Nurse Assistant programs as required by Education Code section 94909 (a)(15).

49. By its catalog, Respondent failed to set forth the proper tuition policy for courses
over four months long. This is violation of California Education Code section 94899.5 (b).

12 50. By its catalog, Respondent failed to set forth a consistent refund policy for
13 withdrawal from a class. This is a violation of CCR, title 5, section 71750 and California
14 Education Code section 94909 (a)(8)(B).

15 51. By its catalog, Respondent failed to provide a withdrawal policy that includes, at a
minimum, the acceptable methods of delivery of a notice to withdraw, whether withdrawal can be
accomplished by conduct, and if so, how the institute will determine when the student is
withdrawn due to conduct in violation of CCR, title 5, section 71750 (b).

19 52. By its catalog, Respondent cites refund procedures that are based on a invalid
20 Education Code [section 94820] in violation of CCR, title 5, section 71750 and California
21 Education Code section 94909 (a)(8)(B).

53. By its catalog, Respondent failed to include information regarding the availability of
housing located reasonably near the institution's facilities. Theses statements are required by title
5, CCR, section 71810 (b)(13)(B).

54. By its catalog, Respondent does not set forth a clear and conspicuous statement
indicating that the institution has no responsibility to find or assist a student in finding housing.
This is required by title 5, CCR, section 71810 (b)(13)(C).

1	55. By its catalog, Respondent failed to set forth the policies on the retention of student
2	records that requires that transcripts be kept permanently. This is violation of California
3	Education Code section 94900 (b).
4	56. By its catalog, Respondent failed to provide the schedule of total charges for a period
5	of attendance in violation of California Education Code section 94900 (a)(9).
6	57. By its catalog, Respondent failed to provide policies and procedures for the award of
7	credit for prior experiential learning, including assessment policies and procedures, provisions for
8	appeal, and all charges that student may required to pay. This is violation of CCR, title 5, section
9	71810 (b)(7).
10	58. The institution failed to provide on the <u>http://www.millenniaedu.org/programs</u>
11	website a compliant School Performance Fact Sheet for each educational program offered by the
12	institution and failed to provide a copy of the institution's most recent annual report that had been
13	submitted to the bureau, in violation of California Education Code section 94913.
14	SEVENTH CAUSE FOR DENIAL
15	(Deficiencies Regarding Recordkeeping)
16	59. Respondent's application is subject to denial under Education Code sections 94887
17	and 94900, subdivision (b), in that Respondent's recordkeeping policies are inconsistent with
18	state law in that it provides that all student records are maintained for five years after students
19	graduate and shredded thereafter.
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	Statement of Issues

1	PRAYER
2	WHEREFORE, Complainant requests that a hearing be held on the matters herein alleged,
3	and that following the hearing, the Director of the Department of Consumer Affairs issue a
4	decision:
5	1. Denying the application of Millennia Education Institute; Mei Ming Shih aka Mary
6	Shih, (51% owner) for a Approval to Operate a Non-Accredited Institution;
7	2. Taking such other and further action as deemed necessary and proper.
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9	DATED: 3111/15 Juie
10	JOANNE WENZEL Chief
11	Bureau for Private Postsecondary Education Department of Consumer Affairs
12	State of California Complainant
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	19Statement of Issues