



NOTICE TO COMPLY

CU-77183675-031925

Institution Name:	Sillers Institute	Institution Telephone:	(760) 332-1187
Institution Code:	77183675	Administrator Name:	Erma Trent
Street Address:	41865 Boardwalk Suite 202, Palm Desert, CA 92211	Inspection Date:	03/19/25

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(9) in conjunction with 5, CCR § 76120 (a)	Violation Description: The institution's catalog, failed to update the current STRF assessment fee within the list of tuition fees. Correction: The institution shall update the catalog to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to CEC § 94909 (a)(9) and 5, CCR § 76120 (a).
2	5, CCR § 76215 (b) in conjunction with CEC § 94909 (a)(14)	Violation Description: Page 15 of the institution's catalog contains the required STRF statement, however the statement references the Bureau's old address and old telephone number. Correction: The institution shall update the STRF statement in the institution's catalog with the Bureau's current address (1747 North Market Boulevard, Suite 225, Sacramento, California, 95834), and current telephone number (916-574-8900 or 888-370-7589, pursuant to 5, CCR § 76215 (b) in conjunction with CEC § 94909 (a)(14).

Violation	Code Section Violated	Description of the violation and required correction.
3	5, CCR § 71800 (b)(12)	<p>Violation Description: The institution's catalog failed to contain a description of student services.</p> <p>Correction: The institution shall update the institution's catalog with the above information, pursuant to 5, CCR § 71800 (b)(12).</p>
4	5, CCR § 74112 (d)(3).	<p>Violation Description: The institution's catalog failed to identify, the job classification(s) each program prepares its graduates for using the United States Department of Labor's Standard Occupational Classification Codes, at the Detailed Occupation (six-digit) level.</p> <p>Correction: The institution's catalog shall include the above information pursuant to 5, CCR § 74112 (d)(3).</p>
5	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's catalog failed to include the following disclosure. "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888-370-7580) or by visiting (www.osar.bppe.ca .gov)."</p> <p>Correction: The institution shall update the catalog to include the Office of Student Assistance and Relief disclosure, pursuant to CEC § 94909 (a)(3)(D).</p>
6	CEC § 94911 (c)	<p>Violation Description: The institution's enrollment agreement failed to include following information on the same page of the student's signature:</p> <p><u>TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE</u></p> <p><u>ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM</u></p> <p><u>THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT</u></p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to CEC § 94911 (c).</p>

Violation	Code Section Violated	Description of the violation and required correction.
7	5, CCR § 76215 (b) in conjunction with CEC § 94909 (a)(14).	<p>Violation Description: Page 7 of the institution's enrollment agreement contains the required STRF statement, however the statement references the Bureau's old address and old telephone number.</p> <p>Correction: The institution shall update the STRF statement in the institution's enrollment agreement with the Bureau's current address (1747 North Market Boulevard, Suite 225, Sacramento, California, 95834), and current telephone number (916-574-8900 or 888-370-7589, pursuant to 5, CCR § 76215 (b) in conjunction with CEC § 94909 (a)(14).</p>
8	CEC § 94909 (a)(15)	<p>Violation Description: On page 8 of the Institution's enrollment agreement, included the "Transferability disclosure", however the institution failed to insert the name of the program within the section of the disclosure or if the institution offers more than one educational program, "the educational program" may be inserted.</p> <p>Correction: The institution shall update the disclosure on page 8 of the institution's agreement pursuant to CEC § 94909 (a)(15).</p>
9	CEC § 94911 (j)(1)	<p>Violation Description: Page 8 of the institution's enrollment agreement, the student disclosure failed to include the Bureau's physical address and updated phone number.</p> <p>(1) "Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at (1747 North Market Boulevard, Suite 225, Sacramento, California, 95834), website address, (www.bppe.ca.gov), phone numbers, 916-574-8900 or 888-370-7589.</p> <p>Correction: The institution shall update the enrollment agreement to include the above information, pursuant to CEC § 94911 (j)(1).</p>

Violation	Code Section Violated	Description of the violation and required correction.
10	CEC § 94913 (a)(1)	<p>Violation Description: The institution's website failed to update the current catalog for year 2025</p> <p>Correction: The institution shall update the current catalog on the institution's website, pursuant to CEC § 94913 (a)(1).</p>
11	CEC § 94913 (a)(2)	<p>Violation Description: The institution's website failed to provide a link to year 2022-2023 School Performance Fact Sheet for each educational program offered by the institution.</p> <p>Correction: The institution shall update the institution's website, pursuant to CEC § 94913 (a)(2).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Erma Trent, Owner
Bureau Compliance Analyst Name:	Gurinder Sandhu
Bureau Compliance Analyst Signature:	<i>JSandhu</i>

NOTICE TO COMPLY DECLARATION

CU-77183675-031925

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title