



NOTICE TO COMPLY

CU- 42097084-08202026

Institution Name:	Pacific West Academy	Institution Telephone:	(818) 906-3754
Street Address:	3333 Midway Drive #203, San Diego, CA 92110	Administrator Name:	George Rodriguez
Institution Code:	25448535	School Code:	42097084
Inspection Date:	August 20, 2026		

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(2)	Violation Description: Although page 3 of the institution's 2026 catalog states the institution is a private institution, the catalog failed to state that it is approved to operate by the bureau and define approved to operate in accordance with CEC § 94897 (l). Correction: The institution shall update its catalog to include a statement that the institution is approved to operate by the bureau and that that approval to operate means compliance with state standards as set forth in this chapter, pursuant to CEC § 94897 (l), and CEC § 94909 (a)(2).
2	5 CCR § 71810 (b)(9)	Violation Description: The institution's 2026 catalog failed to contain a description of the San Diego branch facility. Correction: The institution shall update the current catalog, to include the above-mentioned information pursuant to 5 CCR § 71810 (b)(9).

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(15)	Violation Description: The transferability disclosure on page 34 of the institution's 2026 catalog, failed to contain the full verbatim statement. Correction: The institution shall update the current catalog, to include the above-mentioned information pursuant CEC § 94909 (a)(15).
4	5 CCR § 71810 (b)(5)	Violation Description: The institution's 2026 catalog, failed to state whether any instruction will occur in a language other than English. Correction: The institution shall update the current catalog, to include the above-mentioned information pursuant 5 CCR § 71810(b)(5).
5	CEC § 94909 (a)(9)	Violation Description: Although page 31 the institution's 2026 catalog identifies the Total Program Charges, the catalog failed to contain the schedule of total charges for a period of attendance. Correction: The institution shall update the current catalog, to include the above-mentioned information pursuant 94909(a)(9).
6	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A)	Violation Description: The institution's pro-rata refund formula on page 6 of the institution's 2026 catalog, does not comply with the Bureau's updated pro rata refund calculation required by 5 CCR § 71751 (a)(3)(A). Correction: The institution shall update its pro rata refund policy in its current catalog to comply with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A), pursuant to CEC § 94909 (a)(8)(B).
7	5 CCR § 71810 (b)(13)(B)	Violation Description: Although the institution's 2026 catalog identifies the availability of housing located reasonably near the institution's facilities, the catalog failed to identify an estimation of the approximate cost or range of cost of the housing. Correction: The institution shall update its current catalog to include the above-mentioned information, pursuant to 5 CCR § 71810 (b)(13)(B).

Violation	Code Section Violated	Description of the violation and required correction.
8	5 CCR § 74112 (d)(3)(A)(i)	Violation Description: The institution failed to identify in its 2026 catalog, the job classification code for Essential Security Training program prepares its graduates for using the United States Department of Labor’s Standard Occupational Classification codes, at the Detailed Occupation (six-digit) level. Correction: The institution shall update its current catalog to include a Detailed Occupation (six-digit) level United States of Labor Standard Occupational Classification code tied to the Essential Security Training program, pursuant to 5 CCR § 74112 (d)(3)(A)(i).
9	CEC § 94911 (c)	Violation Description: On page 4 of the institution’s enrollment agreement template, the specific charges were not underlined. Correction: The institution shall update its current enrollment agreement template to include the following in underline capital letters followed by the relevant charges in bold: <u>“THE TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE,”</u> <u>“THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM,”</u> and <u>“THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT,”</u> pursuant to CEC § 94911 (c).
10	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A)	Violation Description: The institution’s pro-rata refund formula on page 1 of the enrollment agreement template, does not comply with the Bureau’s updated pro rata refund formula required by 5 CCR § 71751 (a)(3)(A). Correction: The institution shall update the pro rata refund formula/policy in its enrollment agreement template to comply with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A), pursuant to CEC § 94911 (e)(2).
11	CEC § 94913 (a)(1) in conjunction with 5 CCR § 71810 (a)	Violation Description: The institution failed to post on its website (https://pwa.edu/) a recently updated catalog. The institution’s website also contains a catalog with violations identified in this NTC.

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: Once the institution's 2026 catalog has been updated to remedy the catalog violation(s) identified above, the institution shall update its website to provide the current/updated institution catalog, pursuant to 5 CCR §71810 (a) and CEC § 94913 (a)(1).
12	CEC § 94897 (l)	Violation Description: Throughout the institution's website (https://pwa.edu/, https://pwa.edu/about-pwas-security-training-academy/school-performance-fact-sheets/, https://pwa.edu/program-catalog/california-guard-card-training-course-bsis-certified/, https://pwa.edu/program-catalog/basic-firearms-course-california-exposed-firearms-permit-firearms-1-2/, https://pwa.edu/program-catalog/baton-training-california-baton-permit/, https://pwa.edu/program-catalog/training-schedule/, https://pwa.edu/san-diego/), the institution identifies that it is approved by Bureau for Private Postsecondary Education (BPPE), however the institution failed to define the term approved by in accordance with CEC § 94897 (l). Correction: The institution shall update the statements on its website, where the institution identifies it is approved by the Bureau for Private Postsecondary Education (BPPE) to state, "BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009".
13	CEC § 94913 (b)	Violation Description: Throughout the institution's website (https://pwa.edu/about-pwas-security-training-academy/school-performance-fact-sheets/, https://pwa.edu/program-catalog/california-guard-card-training-course-bsis-certified/, https://pwa.edu/program-catalog/basic-firearms-course-california-exposed-firearms-permit-firearms-1-2/, https://pwa.edu/program-catalog/baton-training-california-baton-permit/, https://pwa.edu/program-catalog/training-schedule/, https://pwa.edu/san-diego/), the institution identifies that it approved by Bureau for Private Postsecondary Education (BPPE), however the institution failed include a link to the Bureau's website were the institution identifies itself as being approved by the Bureau.

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: The institution shall update the statements throughout its website where the institution identifies it received approval to operate by the Bureau for Private Postsecondary Education to include a link to the Bureau's website (https://bppe.ca.gov/), pursuant to CEC § 94913 (b).
14	5 CCR §76140 (a)(7)(13)	Violation Description: The institution's 2026 1st & 2nd Quarter STRF supporting documentation failed to contain record of the student's: (7) Date enrollment agreement signed, (13) Total institutional charges paid. Correction: The institution shall update the 2026 1st & 2nd Quarter STRF supporting documentation, pursuant to 5 CCR § 76140 (a)(7)(13).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	George Rodriguez, San Diego Regional Manager
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CU- 42097084-08202026

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Street Address:	3333 Midway Drive #203, San Diego, CA 92110	Administrator Name:	George Rodriguez
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title