



NOTICE TO COMPLY

CU-3302761-04182024

Institution Name:	JEM College	Institution Telephone:	(951) 549-0693
Institution Code:	3302761	Administrator Name:	Cesar Morales
Street Address:	11850 Pierce Street, Suite 100 Riverside, CA 92505	Inspection Date:	April 18, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(5)	<p>Violation Description: According to pages 5, 42, 49, and 52 of the institution's 2022 catalog, the institution identifies a total of 970 hours is required to complete the Medical Assistant program and 970 hours to complete the Veterinary Assistant program. However according to Bureau records 760 hours is required to complete the Medical Assistant and Veterinary Assistant programs.</p> <p>Correction: The institution shall either provide proof of the documentation submitted to the Bureau's Licensing Unit for the approval to update the total program hours to 970 hours for the Medical Assistant program and Veterinary Assistant program. Otherwise, if the Bureau's records are correct the institution shall update a current catalog to reflect the total hours in accordance with the Bureau's records.</p>

Violation	Code Section Violated	Description of the violation and required correction.
2	CEC § 94913 (a)(1) in conjunction with 5 CCR §71810 (a)	<p>Violation Description: Although the institution's website contains a 2021 catalog, the website failed to contain a current version of an annually updated catalog.</p> <p>Correction: The institution shall update its website to include a current annually updated catalog pursuant to CEC § 94913 (a)(1) and 5 CCR §71810 (a).</p>
3	CEC § 94913 (a)(2)	<p>Violation Description: The institution failed to post on its website, clear and conspicuous links to the institution's 2021-2022 School Performance Fact Sheets.</p> <p>Correction: The institution shall update its website to include clear and conspicuous links to the institution's 2021-2022 School Performance Fact Sheets pursuant to CEC § 94913 (a)(2).</p>
4	CEC § 94913 (a)(5)	<p>Violation Description: The institution failed to post on its website, clear and conspicuous links to the institution's most recent annual report submitted to the Bureau. According to Bureau records, the most recent annual report submitted is the 2022 Annual Report.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous links to the institution's 2022 Annual Report pursuant to CEC § 94913 (a)(5).</p>
5	CEC § 94897 (I)	<p>Violation Description: On the institution's "Approvals" webpage (https://www.jem.edu/approvals/), the institution references it was granted approval from the Bureau for Private Postsecondary Education, however the statement failed to define the term approval.</p> <p>Correction: The institution shall update the statement on its website, where the school identifies it is approved by the Bureau for Private Postsecondary Education to state, "BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009", pursuant to CEC § 94897 (I).</p>


Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Cesar Morales, Director of Compliance
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title