



NOTICE TO COMPLY

CA-26495472-06232026

Institution Name:	Helix Opportunity Institute	Institution Telephone:	(415) 882-6034
Institution Code:	26495472	Administrator Name:	David Fazio
Street Address:	833 Market Street Suite 421 San Francisco, CA 94103	Inspection Date:	June 23, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(8)(A) in conjunction with 5 CCR § 71770 (a)(1)	Violation Description: The institution's 2026 catalog, failed to identify the criteria used by the institution to determine whether the student is qualified for admission to the educational program. The institution's admission policy must comply with 5 CCR § 71770 (a)(1), "Each student admitted to an undergraduate degree program, or a diploma program, shall possess a high school diploma or its equivalent, or otherwise meet the institution's criteria for a qualified candidate for admission, including minimum levels of prior education, preparation, skills, or training." The institution's admission policies must demonstrate the criteria for a qualified candidate for admission, including minimum levels of prior education, preparation, skills, or training. Correction: The institution shall update its current catalog to include an admission policy that complies with 5 CCR § 71770 (a)(1), pursuant to CEC § 94909 (a)(8)(A).

Violation	Code Section Violated	Description of the violation and required correction.
2	5 CCR § 71810 (b)(4)(B)	Violation Description: Although the institution's 2026 catalog contains English language proficiency requirements, the catalog failed to identify whether English language services are provided and, if so, the nature of the service and its cost. Correction: The institution shall update its current catalog to include the above-mentioned information, pursuant to 5 CCR § 71810 (b)(4)(B).
3	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A)	Violation Description: The institution's pro-rata refund formula on page 88 within the "Refund Calculations" section of the institution's 2026 catalog, does not comply with the Bureau's updated pro rata refund calculation required by 5 CCR § 71751 (a)(3)(A). Correction: The institution shall update its pro rata refund policy in its current catalog to comply with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A), pursuant to CEC § 94909 (a)(8)(B).
4	5 CCR § 71810 (b)(15) in conjunction with CEC § 94897 (s)	Violation Description: Under the section "10.18 Student Records and Transcript" policies on page 80 of the institution's 2026 catalog, contains unenforceable policy regarding withholding transcripts. The catalog states, "No transcript will be issued until all tuition and other fees due the institution are paid current." In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student. The statement in the catalog does not comply with CEC § 94897 (s). Correction: The institution shall remove the non-compliant statement from its current catalog. The institution's policy must demonstrate compliance with 5 CCR 71810 (b)(15) and CEC § 94897 (s).
5	CEC § 94897 (l)	Violation Description: On the institution's "Digital Accessibility Developer Training Brochure" received through the DCA Drop Box on 4/27/26, the institution states "Bureau of Private Post-Secondary Education

Violation	Code Section Violated	Description of the violation and required correction.
		Approved”, however the institution failed to define the term approved in accordance with CEC § 94897 (I). Correction: The institution shall update the statement on its brochure, where the institution identifies Bureau of Private Post-Secondary Education Approved to state, “BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009”, pursuant to CEC § 94897 (I).
6	5 CCR § 74117 in conjunction with CEC § 94913 (a)(1)(2)(3)(4)(5)	Violation Description: The institution’s homepage (https://helixopp.institute/), failed to contain clear and conspicuous links to the institution’s current catalog, current school performance fact sheets, and a link to the bureau’s website. Correction: The institution shall update its homepage to include clear and conspicuous links to all the items required in Section 94913(a), pursuant to 5 CCR § 74117.
7	CEC § 94913 (a)(1)	Violation Description: The institution failed to post on its website, a link to the current version of the school catalog. Correction: The institution shall update its website to include a link current version of the school catalog pursuant to CEC § 94913 (a)(1).
8	CEC § 94913 (a)(2)	Violation Description: The institution failed to post on its website, a link to the institution’s 2023-2024 School Performance Fact Sheets. Correction: The institution shall update its website to include a link to the institution’s 2023-2024 School Performance Fact Sheets, pursuant to CEC § 94913 (a)(2).
9	CEC § 94913 (a)(4)	Violation Description: The institution failed to post on its website, a link to the bureau’s internet website. Correction: The institution shall update its website to include a link to the bureau’s internet website https://bppe.ca.gov/, pursuant to CEC § 94913 (a)(4).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	David Fazio, Owner
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	<i>Gema Fider</i>

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title