



NOTICE TO COMPLY

CA-81701215-03052024

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|-------------------|-----------------------------------------------|------------------------|----------------|
| Institution Name: | Eternity Bible College | Institution Telephone: | (805) 581-1233 |
| Institution Code: | 81701215 | Administrator Name: | Josh Walker |
| Street Address: | 2136 Winifred Street Simi Valley, CA 93063 | Inspection Date: | 3/5/2024 |

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

| Violation | Code Section Violated | Description of the violation and required correction. |
|-----------|------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | 5,CCR § 74112 (d)(3) | <p>Violation Description: The institution’s catalog failed to include the United States Department of Labor’s Standard Occupational Classification used to determine graduate placement.</p> <p>Correction: Update the catalog to be in compliance with § 74112 (d)(3)</p> |
| 2 | CEC §94909 (a)(8)(B) in conjunction with CEC § 94919 and 5, CCR §71750 | <p>Violation Description: The institution’s catalog failed to include a compliant cancellation, withdrawal, and refund policy.</p> <p>Correction: Update the catalog to be in compliance with CEC §94909 (a)(8)(B) in conjunction with CEC § 94919 and 5, CCR §71750</p> |
| 3 | CEC § 94911 (c) | <p>Violation Description: The institution’s enrollment agreement failed to include the student’s signature on the same page as the list of total charges.</p> <p>Correction: Update the enrollment agreement to be in compliance with CEC § 94911 (c).</p> |


| Violation | Code Section Violated | Description of the violation and required correction. |
|------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4 | CEC § 94911 (e)(1) | <p>Violation Description: The institution's enrollment agreement failed to include a statement indicating a student has the right to cancel and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later</p> <p>Correction: Update the enrollment agreement to be in compliance with CEC § 94911 (e)(1).</p> |
| 5 | CEC § 94911 (i)(1)(2) | <p>Violation Description: The institution's enrollment agreement failed to include a line for the student to initial acknowledging receipt of the catalog and School Performance Fact Sheet</p> <p>Correction: Update the enrollment agreement to be in compliance with CEC § 94911(i)(1)(2).</p> |
| 6 | CEC § 94916 | <p>Violation Description: The institution's enrollment agreement failed to include a disclosure for extending credit.</p> <p>Correction: Update the enrollment agreement to be in compliance with CEC § 94916</p> |
| 7 | 5CCR § 76140 (a)(1)(3)(4)(5)(6)(11)(13) | <p>Violation Description: The Institution's STRF back-up data failed to include required data pursuant to 5CCR § (a)(1)(3)(4)(5)(6)(11)(13).</p> <p>Correction: Update the back-up document to be in compliance with 5CCR § 76140(1)(3)(4)(5)(6)(11)(13).</p> |

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

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|-----------------------------------------|-----------------------------------------------------------------------------------|
| Notice To Comply Given To Name & Title: | Joshua Walker, Academic Dean |
| Bureau Compliance Analyst Name: | Michelle Loo |
| Bureau Compliance Analyst Signature: |  |

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title