



## NOTICE TO COMPLY

CU-3600221-11192025

Institution Name:	Concorde Career College	Institution Telephone:	(909) 884-8891
Institution Code:	3600221	Administrator Name:	Richard Sambrano
Street Address:	201 E. Airport Center Drive, Ste A San Bernardino, CA 92408	Inspection Date:	11/18/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (c) in conjunction with CEC § 94909 (a)	<b>Violation Description:</b> The institution's 2025 catalog failed to contain a separate statement indicating how they provide the institution's school catalog to a prospective student and/or any interested person.  <b>Correction:</b> The institution shall update their current catalog to include the above statement, pursuant to CEC § 94909 (c) in conjunction with CEC § 94909 (a).
2	CEC § 94906 (a)	<b>Violation Description:</b> The institution's enrollment agreement failed to contain a separate statement indicating how you provide the enrollment agreement, disclosures and statements to students when they are unable to understand the terms and conditions of the enrollment agreement due to English not being their primary language.  <b>Correction:</b> The institution shall update their enrollment agreement to include the above statement, pursuant to CEC § 94906 (a).


Violation	Code Section Violated	Description of the violation and required correction.
3	5 CCR § 71800 (a)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to contain the addresses where instruction will be provided.</p> <p><b>Correction:</b> The institution shall update their enrollment agreement to include the above statement, pursuant to 5 CCR § 71800 (a).</p>
4	CEC § 94913 (a)(5)	<p><b>Violation Description:</b> The institution's website failed to contain a copy or link to their most recent annual report.</p> <p><b>Correction:</b> The institution shall update their website to include their most recent annual report, pursuant to CEC § 94913 (a)(5).</p>
5	CEC § 94913 (a)(1)	<p><b>Violation Description:</b> The institution's website no longer contains a copy or link to their most recent catalog following minor violation corrections.</p> <p><b>Correction:</b> The institution shall update their website to include their most recent catalog, pursuant to CEC § 94913 (a)(1).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Richard Sambrano Campus President
Bureau Compliance Analyst Name:	Ian Powers
Bureau Compliance Analyst Signature:	

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title