



NOTICE TO COMPLY

CA-1943151-07292025

Institution Name:	California Career College	Institution Telephone:	(818) 710-1310
Institution Code:	1943151	Administrator Name:	Susan Naimi
Street Address:	7003 Owensmouth Avenue Canoga Park CA 91303	Inspection Date:	7/29/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94913 (a)(2) in conjunction with 5CCR § 71810 (a)	<p>Violation Description: The institution's website failed to contain a link to the institution's current School Performance Fact Sheet (SPFS) for the institution's RN to BSN program. The SPFS posted on the website is for 2021-2022</p> <p>Correction: To remedy this violation, the school shall update its school's website to include current links pursuant to CEC § 94913 (a)(2) and 5CCR § 71810 (a).</p>
2	CEC § 94913 (a)(5) in conjunction with 5CCR § 71810 (a)	<p>Violation Description: The institution's website failed to contain a link to the institution's most current annual report submitted to the bureau. The website currently includes an annual report for 2022.</p> <p>Correction: To remedy this violation, the school shall update its school's website to include current links pursuant to CEC § 94913 (a)(5) and 5CCR § 71810 (a).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	5CCR § 71810 (b)	<p>Violation Description: The institution's catalog dated October 2024- October 2025 failed to include specific beginning and ending dates.</p> <p>Correction: Provide an updated catalog that is corrected to comply with 5CCR § 71810 (b)</p>
4	CEC § 94897 (s)	<p>Violation Description: The institution's catalog dated October 2024 – October 2025 violated Section 1788.93 of the Civil Code by holding transcripts until students are current on their financial obligations. (pg. 17)</p> <p>Correction: Provide an updated catalog that is corrected to comply with CEC § 94897 (s).</p>
5	5CCR § 74112 (d)(3)	<p>Violation Description: The institution's catalog dated October 2024 – October 2025 failed to include the six digit occupational code for the RN to BSN program.</p> <p>Correction: Provide an updated catalog that is corrected to comply with 5CCR § 74112 (d)(3).</p>
6	CEC § 94909 (a)(9)	<p>Violation Description: The institution's catalog dated October 2024 – October 2025 failed to include the total charges for a period of attendance.</p> <p>Correction: Provide an updated catalog that is corrected to comply with CEC § 94909 (a)(9).</p>
7	CEC § 94919 (d)	<p>Violation Description: The institution's catalog dated October 2024 – October 2025 and enrollment agreement includes a registration fee for the RN to BSN not in compliance with the bureau's regulations. The institution's catalog lists a (non-refundable) registration fee of \$500. The institution's Associate Degree in Nursing enrollment agreement also includes \$3800 in non-refundable fees.</p> <p>Correction: Provide an updated catalog and enrollment agreement that is corrected to comply with CEC § 94919 (d).</p>


Violation	Code Section Violated	Description of the violation and required correction.
8	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's catalog dated October 2024 – October 2025 failed to include the required verbatim statement.</p> <p>"The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370- 7589, option #5, or by visiting osar.bppe.ca.gov."</p> <p>Correction: Provide an updated catalog that is corrected to comply with CEC § 94909 (a)(3)(D).</p>
9	5CCR § 71800 (e)(12)	<p>Violation Description: The institution's enrollment agreement failed to include a \$300 cancelation fee listed in the institution's catalog.</p> <p>Correction: Provide an updated enrollment agreement that is corrected to comply with 5CCR § 71800 (e)(12).</p>
10	CEC § 94911 (k)	<p>Violation Description: The institution's enrollment agreement failed to include the required disclosure verbatim.</p> <p>"I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me."</p> <p>Correction: Provide an updated enrollment agreement that is corrected to comply with CEC § 94911 (k).</p>
11	CEC § 94919 (c)	<p>Violation Description: The institution's enrollment agreement included a sample refund chart showing refund amounts of 10% up to 60% that is not in compliance with the bureau's pro-rata refund policy.</p> <p>Correction: Provide an updated enrollment agreement that is corrected to comply with CEC § 94919 (c).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Susan Naimi, Owner
Bureau Compliance Analyst Name:	Michelle Loo
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title