



NOTICE TO COMPLY

CU-4300501-102025

Institution Name:	Institute for Business and Technology	Institution Telephone:	(408) 727-1060
Institution Code:	4300501	Administrator Name:	Eric Espejo, Campus Director
Street Address:	91 East Tasman Drive San Jose, CA 95134	Inspection Date:	November 12, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(15)	Violation Description: The institution's catalog failed to include the title of the transferability disclosure in capital letters as required pursuant to CEC § 94909 (a)(15). Correction: The institution shall update the title of the transferability disclosure to all capital letters.
2	5 CCR § 71810 (b)(7)	Violation Description: The institution's catalog failed to contain the institution's policies and procedures for the award of credit for prior experiential learning, including assessment policies and procedures, provisions for appeal, and all charges that a student may be required to pay pursuant to 5 CCR § 71810 (b)(7). Correction: The institution shall update the catalog to include the institution's policies and procedures for the award of credit for prior experiential learning, including assessment policies and procedures, provisions for appeal, and all charges that a student may be required to pay.
3	CEC § 94913 (a)(5)	Violation Description: The institution's website failed to include the institution's most recent annual report

Violation	Code Section Violated	Description of the violation and required correction.
		submitted to the bureau pursuant to CEC § 94913 (a)(5). (2022 is posted) Correction: The institution shall update the website to include the most recent annual report submitted to the bureau.
4	CEC § 94913 (a) (1)	Violation Description: The institution's website failed to include the most recently updated catalog pursuant to CEC § 94913 (a) (1). Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Eric Espejo, Campus Director
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CU-4300501-102025

Institution Name:	Institute for Business and Technology	Institution Telephone:	(408) 727-1060
Institution Code:	4300501	Administrator Name:	Eric Espejo, Campus Director
Street Address:	91 East Tasman Drive San Jose, CA 95134	Inspection Date:	November 12, 2025

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title