



NOTICE TO COMPLY

CU-29369817-101525

Institution Name:	Adams College of English	Institution Telephone:	(213) 427-5547
Institution Code:	29369817	Administrator Name:	Sung S. Park Ph.D.
Street Address:	3700 Wilshire Boulevard #985 Los Angeles, CA 90010	Inspection Date:	10/15/25

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(10)	Violation Description: The institution's 2025 catalog failed to contain a description of library and other learning resources and the procedures for student access to those resources that demonstrates compliance with 5, CCR §71740. Correction: The institution shall updates its 2025 catalog to include a description of library and other learning resources and the procedures for student access to those resources that demonstrates compliance with 5, CCR § 71740, pursuant to 5 CCR § 71810 (b)(10).
2	CEC § 94909 (a)(3)(D)	Violation Description: The institution's 2025 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/ ."

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: The institution shall update its 2025 catalog, to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).
3	5 CCR § 71810 (b)(4)(A)	Violation Description: The institution's 2025 catalog failed to contain language proficiency information, including the level of English language proficiency required of students and the kind of documentation of proficiency, such as the Test of English as a Foreign Language (TOEFL), that will be accepted. Correction: The institution shall update its 2025 catalog to include language proficiency information for each English language program offered pursuant to 5 CCR § 71810 (b)(4)(A).
4	CEC § 94909 (a)(5)	Violation Description: The institution's 2025 catalog failed to contain the requirements for completion of each program, including required courses, any final tests or examinations, any required internships or externships, and the total number of credit hours, clock hours, or other increments required for completion. Correction: The institution shall update its 2025 catalog to include the requirements for completion of each program pursuant to CEC § 94909 (a)(5).
5	CEC § 94909 (a)(9) in conjunction with CEC § 94920 (b)	Violation Description: The institution's schedule of total charges in its 2025 catalog contains an unenforceable policy regarding the non-refundability of the "SEVIS Fee", and "Mailing Fee". It is implied that these items are non-refundable within the cancellation period. According to CEC § 94920 (b), the law identifies a reasonable deposit or application fee as the only non-refundable items within the cancellation period. Correction: The institution shall update the schedule of total charges in its 2025 catalog pursuant to CEC § 94909 (a)(9) in conjunction with CEC § 94920 (b).

Violation	Code Section Violated	Description of the violation and required correction.
6	5 CCR § 71800 (e) in conjunction with CEC § 94920 (b)	Violation Description: The institution's enrollment agreement contains unenforceable statements regarding non-refundable items. It is implied that the items listed in the itemized list of charges are non-refundable within the cancellation period. According to CEC § 94920 (b), the law identifies a reasonable deposit or application fee as the only non-refundable items within the cancellation period. Correction: The institution shall update the itemization section in its enrollment agreements pursuant to 5 CCR § 71800 (e) in conjunction with CEC § 94920 (b).
7	CEC § 94913 (a)(1)	Violation Description: The homepage of the institution's website failed to post the most current catalog. Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913 (a)(1).
8	CEC § 94913 (a)(2)	Violation Description: The institution failed to post on its website clear and conspicuous links to the school's 2022/2023 School Performance Fact Sheets for all programs offered by the school. Correction: The institution shall update its website to include a clear and conspicuous link to the school's 2022/2023 School Performance Fact Sheets for all programs offered by the school pursuant to CEC § 94913 (a)(2).
9	CEC § 94913 (a)(5)	Violation Description: The institution failed to post on its website clear and conspicuous links to the school's The institution's most recent annual report submitted to the bureau. Correction: The institution shall update its website to include a clear and conspicuous link to the school's 2022 annual report pursuant to CEC § 94913 (a)(5).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Sung S. Park Ph.D., Owner
Bureau Compliance Analyst Name:	Alec Taub
Bureau Compliance Analyst Signature:	<i>Alec Taub</i>

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title