



NOTICE TO COMPLY

CU-12682629-091625

Institution Name:	Aberdeen College	Institution Telephone:	(213) 381-7765
Institution Code:	12682629	Administrator Name:	Vivian Kim
Street Address:	3251 W. 6th Street, #340 Los Angeles, CA 90020	Inspection Date:	9/16/25

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(1)	<p>Violation Description: The institution's 2024 catalog failed to contain the specific beginning and ending dates defining the time period covered by the catalog.</p> <p>Correction: The institution's 2025 catalog shall updates it catalog to include the specific beginning and ending dates defining the time period covered by the catalog pursuant to 5 CCR § 71810 (b)(1).</p>
2	5 CCR § 71810 (b)(5)	<p>Violation Description: On page 45 institution's 2024 catalog, the statement, "Courses in the Massage Therapy program are also available in Korean and (Mandarin) Chinese.", is not consistent with Bureau records.</p> <p>Correction: To remedy this violation, the institution shall either provide proof of the documentation submitted to the Bureau's Licensing Unit for the approval to teach in Korean and Mandarin. If the institution did not notify Bureau's Licensing Unit of the change in program hours, the school may contact the Bureaus Licensing Unit at</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p>BPPE.Licensing@dca.ca.gov regarding information and requirements to update Bureau records.</p> <p>OR if the Bureau's records are correct the institution shall remove the statement from the 2025 catalog.</p>
3	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p>Violation Description: Page 22 of the institution's 2025 catalog contains an unenforceable policy specifying the condition and return of equipment within a certain timeframe and specific condition within the cancellation period as potential nonrefundable items. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), must be refunded.</p> <p>Correction: The institution shall update its 2025 catalog to include the above-mentioned policies pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).</p>
4	5 CCR § 71800 (b)	<p>Violation Description: The institution's enrollment agreement failed to contain the period covered by the enrollment agreement.</p> <p>Correction: The institution shall updates its enrollment agreement to include the period covered by the enrollment agreement pursuant to 5 CCR § 71800 (b).</p>
5	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	<p>Violation Description: Page four of the institution's enrollment agreement contains an unenforceable policy specifying the condition and return of equipment within a certain timeframe and specific condition within the cancellation period as potential nonrefundable items. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), must be refunded.</p> <p>Correction: The institution shall update the enrollment agreement to include the above-mentioned policies pursuant to CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
6	CEC § 94913 (a)(1)	<p>Violation Description: The homepage of the institution's website failed to post the most current catalog.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913 (a)(1).</p>
7	5 CCR § 71730 (b)	<p>Violation Description: The institution's policies and procedures failed to maintain the duties, responsibilities, and performance evaluation criteria for the Chief Academic Officer set forth in a personnel manual or other writing maintained by the institution.</p> <p>Correction: The institution shall update its policies and procedures to include the above-mentioned policy, pursuant to 5 CCR § 71730 (b).</p>
8	5 CCR § 71760	<p>Violation Description: The institution failed to develop and maintain adequate procedures used by the institution to assure that it is maintained and operated in compliance with the Act and this Division.</p> <p>Correction: The institution shall update its policies and procedures to include the above-mentioned self-monitoring policy pursuant to 5 CCR § 71760.</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Oh Hyung Kim
Bureau Compliance Analyst Name:	Alec Taub
Bureau Compliance Analyst Signature:	<i>Alec Taub</i>

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title