



**NOTICE TO COMPLY** – CU-3007651-0919 (Ed. Code §94935 & 5, CCR §75010)


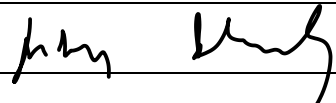
Institution Name:	Gendarme Institute	Institution Telephone:	(562) 949 0449
Institution Code:	3007651	Administrator Name:	N’dri Aboli
Street Address:	9471 Slauson Avenue, Pico Rivera, CA 90660	Date of Inspection:	September 24, 2019

Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

Education Code (CEC) or Regulation (5, CCR)	Subsection, Description, and Required Correction
5, CCR §71720(b)(2)	<p>(b) Instructors in an Educational Program Not Leading to a Degree.            (2) Each instructor shall maintain their knowledge by completing continuing education courses in his or her subject area, classroom management or other courses related to teaching.</p> <p><b>The Instructor files failed to include the documentation for continue education and the school failed to provide a written policy and procedure for instructor’s completing continue education courses in his or her subject area.</b></p> <p><b>To remedy this violation the school shall submit to the bureau the policy and procedure that ensure that instructors maintain their knowledge by completing continue education in his or her subject area.</b></p> <p><b>The institution shall submit policy and procedure with the last page of the document by the due date.</b></p>
5, CCR §71800(c)	<p>In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information:            (c) Program start date and scheduled completion date.</p> <p><b>The institution failed to include the program start date and scheduled completion date on the institution’s enrollment agreement.</b></p>

	<p><b>To remedy this violation the school shall provide to the bureau the policy and procedure that ensure that the enrollment agreement will include the program start date and scheduled completion date.</b></p> <p><b>The institution shall submit policy and procedure with the last page of this document by the due date.</b></p>
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**Only minor violations are listed on a Notice to Comply.**

Inspector's Name	Gurinder Sandhu
Inspector's Signature	
Institution Administrator Name/Title:	N'dri Aboli, Director
Institution Administrator's Signature:	

Education Code can be located at: [http://www.bppe.ca.gov/lawsregs/ppe\\_act.shtml](http://www.bppe.ca.gov/lawsregs/ppe_act.shtml)  
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

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Inspector's Initial: GS

Administrator's Initial:



RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

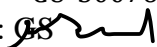
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY October 24, 2019

Notice to Comply – CU-3007651-0919

Inspector's Initial: 

Administrator's Initial:

