



## NOTICE TO COMPLY

CU-69570106-03122025

Institution Name:	Los Angeles Acting Conservatory	Institution Telephone:	(310) 313-0279
Institution Code:	69570106	Administrator Name:	Michelle Danner
Street Address:	10820 Washington Blvd Culver City, CA 90232	Inspection Date:	March 12, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(A)	<p><b>Violation Description:</b> Page 44 of the institution's 2025 catalog has the required verbatim statement, but the incorrect addresses and phone numbers.</p> <p><i>"Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at (address), Sacramento, CA (ZIP Code), (internet website address), (telephone and fax numbers)."</i></p> <p><b><u>The following may be used for inserts:</u></b> Address: 1747 N. Market Blvd. Ste 225 P.O. Box 980818 West Sacramento, CA 95798-0818 Web site Address: <a href="http://www.bppe.ca.gov">www.bppe.ca.gov</a> Telephone and Fax #: (888) 370-7589 or fax (916) 263-1897 (916) 574-8900 or by fax (916) 263-1897</p> <p><b>Correction:</b> The institution shall update its catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(A).</p>

Violation	Code Section Violated	Description of the violation and required correction.
2	CEC § 94909 (a)(3)(D)	<p><b>Violation Description:</b> The institution's 2025 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting <a href="https://www.osar.bppe.ca.gov/">https://www.osar.bppe.ca.gov/</a>."</p> <p><b>Correction:</b> The institution shall update its catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>
3	CEC §94909 (a)(16)(A) in conjunction with §94897 (p)	<p><b>Violation Description:</b> The institution's 2025 catalog failed to disclose whether a graduate of their unaccredited degree program will be eligible to sit for the applicable licensure exam in California and other states.</p> <p><b>Correction:</b> The institution shall update its 2025 catalog to disclose whether a graduate of their unaccredited degree program will be eligible to sit for the applicable licensure exam in California and other states.</p>
4	CEC §94909 (a)(16)(B) in conjunction with §94897 (p)	<p><b>Violation Description:</b> The institution's 2025 catalog failed to disclose, "a degree program that is unaccredited or a degree from an unaccredited institution is not recognized for some employment positions, including, but not limited to, positions with the State of California."</p> <p><b>Correction:</b> The institution shall update its 2025 catalog to disclose, "a degree program that is unaccredited or a degree from an unaccredited institution is not recognized for some employment positions, including, but not limited to, positions with the State of California."</p>
5	CEC §94909 (a)(16)(C) in conjunction with §94897 (p)	<p><b>Violation Description:</b> The institution's 2025 catalog failed to disclose that a student enrolled in an unaccredited institution is not eligible for federal financial aid programs.</p> <p><b>Correction:</b> The institution shall update its 2025 catalog to disclose that a student enrolled in an unaccredited institution is not eligible for federal financial aid programs.</p>

Violation	Code Section Violated	Description of the violation and required correction.
6	CEC § 94909 (a)(9)	<p><b>Violation Description:</b> The institution's 2025 catalog failed to contain the schedule of total charges for a period of attendance AND an estimated schedule of total charges for the entire educational program. "Total charges" means the sum of institutional and noninstitutional charges.</p> <p><b>Correction:</b> The institution shall update its 2025 catalog to include a schedule of total charges for a period of attendance AND an estimated schedule of total charges for the entire educational program.</p>
7	5 CCR § 76215 (a)	<p><b>Violation Description:</b> The institution's catalog failed to include the verbatim Student Tuition Recovery Fund (STRF) disclosures.</p> <p><b>Correction:</b> The institution shall update its catalog to include the verbatim Student Tuition Recovery Fund (STRF) disclosures.</p>
8	5 CCR § 76215 (b)	<p><b>Violation Description:</b> The institution's catalog failed to include the verbatim Student Tuition Recovery Fund (STRF) disclosures.</p> <p><b>Correction:</b> The institution shall update its catalog to include the verbatim Student Tuition Recovery Fund (STRF) disclosures.</p>
9	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> On pages 33, 35, and 61 of the institution's 2025 catalog contains an unenforceable cancellation and refund policy that states "<i>administration fee</i>", "<i>returned checks fee</i>", "<i>official academic transcript/degree fee</i>", "<i>rush academic transcript fee</i>", "<i>wire transfer fee</i>", and "<i>I-20 delivery fee</i>" are non-refundable within the cancellation period.</p> <p><b>Correction:</b> The institution shall update the refund and cancellation policy in its catalog pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).</p>


Violation	Code Section Violated	Description of the violation and required correction.
10	CEC § 94920 (b)	<p><b>Violation Description:</b> On page 35 of the institution's 2025 catalog contains an unenforceable cancellation and refund policy that withholds more than a \$250.00 reasonable deposit/application fee.</p> <p><b>Correction:</b> The institution shall update the refund and cancellation policy in its catalog pursuant to CEC § 94920 (b).</p>
11	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> On pages 1 and 2 of the institution's enrollment agreement contains an unenforceable cancellation and refund policy that states a <i>"equipment &amp; supplies"</i>, <i>"administration fee"</i>, <i>"returned checks fee"</i>, <i>"Official Academic Transcript/Certificate fee"</i>, <i>"Rush Academic Transcript fee"</i>, and more are non-refundable within the cancellation period.</p> <p><b>Correction:</b> The institution shall update the refund and cancellation policy in its enrollment agreement. The policy must demonstrate compliance with CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b).</p>
12	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> On page 1 of the institution's enrollment agreement contains an unenforceable cancellation and refund policy that withholds more than a \$250.00 reasonable application fee.</p> <p><b>Correction:</b> The institution shall update the refund and cancellation policy in its catalog pursuant to CEC § 94920 (b).</p>
13	5 CCR § 76140 (a)(10)(11)(12)(13)	<p><b>Violation Description:</b> The institution's 2024 3<sup>rd</sup> and 4<sup>th</sup> quarter STRF supporting documentation failed to contain record of the student's (10) Quarter in which STRF assessment was remitted to the Bureau, (11) Third-party payer identifying information, (12) Total institutional charges charged, and (13) Total institutional charges paid.</p> <p><b>Correction:</b> The institution shall update the 2024 3<sup>rd</sup> and 4<sup>th</sup> STRF supporting documentation, pursuant to 5 CCR § 76140 (a)(10)(11)(12)(13).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Michelle Danner, Owner/CAO
Bureau Compliance Analyst Name:	Beverly Tjokrosoeharto
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

CU-69570106-03122025

Institution Name:	Los Angeles Acting Conservatory	Institution Telephone:	(310) 313-0279
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title