



## NOTICE AND EMERGENCY DECISION

### VIA EMAIL AND OVERNIGHT DELIVERY

June 29, 2022

TO: Kevin Dobalian, Owner  
 South Bay Massage College  
 120 South Sepulveda Boulevard, Suite B  
 Manhattan Beach, CA 90266

and, 120-B South Sepulveda Blvd.  
 Manhattan Beach, CA 90266

Pursuant to California Education Code section 94938, California Code of Regulations, Title 5, section 75150, and article 13 (commencing with section 11460.10) of Chapter 4.5 of Part 1 of Division 3 of Title 2 of the Government Code, the Bureau for Private Postsecondary Education (Bureau) issues the following Emergency Decision:

The Bureau hereby orders South Bay Massage College (Institution) to:

1. **CEASE ENROLLMENT OF ANY NEW STUDENTS IN ALL INSTUTIONAL PROGRAMS**
2. **CEASE ALL INSTRUCTION IN ALL INSTITUTIONAL PROGRAMS**
3. **CEASE THE COLLECTION OF TUTION AND FEES FOR ALL INSTITUTIONAL PROGRAMS**

at all of the following locations:

<b>Main:</b> <b>School Code: 1936381</b> <b>120-B South Sepulveda Blvd.</b> <b>Manhattan Beach, CA 90266</b>	<b>Satellite:</b> <b>School Code: 1936381</b> <b>3770 Highland Ave #204</b> <b>Manhattan Beach, CA 90266</b>	<b>Satellite:</b> <b>School Code: 96110280</b> <b>159 E. Live Oak Ave.</b> <b>Arcadia, CA 91006</b>
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### **This order is effective upon close of business July 6, 2022:**

This order is based on an immediate danger to the public health, safety, and welfare. Specifically, as set forth in the attached Declaration of Bureau Investigator Susan M. Sadler:

- a. The Institution failed to employ administrative personnel who have the expertise to ensure the achievement of the Institution's mission and objectives and the operation of the educational programs in violation of Education Code section 94885, subdivision (a)(5) and California Code of Regulations, title 5, section 71730, subdivision (f). As a result, there is no person competent to run the Institution.
- b. The Institution made untrue and misleading statements to students when it told students they could attend 3 hours of class but obtain 8 hours of credit. This resulted in untrue and misleading attendance records and records indicating student completion in violation of Education Code section 94897, subdivision (j). The Institution made false promises and misrepresented to students that they would receive certificates from the California Massage Therapy Council (CAMTC) after they completed the Institution's program. As a result, CAMTC denied multiple students' certification applications and rejected the Institution's transcripts; rendering them unable to obtain employment in their field. The Institution refused to provide an explanation to students, refused to respond to students' inquiries, and refused to offer students refunds.
- c. A change in the language of instruction is a substantive change per Education Code section 94893, subdivision (g). The Institution failed to obtain Bureau approval prior to changing the language of instruction in violation of Education Code section 94893 and California Code of Regulations, title 5, section 71600, subdivision (a), and sections 71650 and 71230.
- d. The Institution failed to provide students with its enrollment agreement, disclosures, and statements in Chinese although the recruitment leading to enrollment of these students was conducted in Chinese in violation of Education Code section 94906.
- e. The Institution failed to provide students with its catalog and School Performance Fact Sheet prior to students' signing of the enrollment agreement and failed to provide students a copy of the signed enrollment agreement in violation of Education Code section 94902, subdivisions (b)(1) and (c).
- f. The Institution failed to have personnel scheduled to be present at all times during normal business hours who know how to operate the devices on which records were stored and can explain the operation of the devices to Bureau inspectors in violation of California Code of Regulations, title 5, section 71930, subdivision (c)(3).
- g. The Institution failed to ensure its instructors completed continuing education courses in violation of California Code of Regulations, title 5, section 71720, subdivision (b)(2).
- h. The Institution failed to have one or more faculty members present at the same location as one or more students in violation of California Code of Regulations, title 5, section 71715, subdivision (c).
- i. The Institution failed to maintain electronic records to substantiate the information reported on its Quarterly Student Tuition Recovery Fund Assessment Reporting Form for the 2nd and 3rd quarters of 2021 in violation of California Code of Regulations, title 5, section 76140, subdivisions (a) and (b).

- j. The Institution failed to provide prospective students with placement rates for each of the Institution's approved educational programs designed to lead to an occupation in violation of Education Code section 94910, subdivision (b).
- k. The Institution failed to provide prospective students with salary and wage information in violation of Education Code section 94910, subdivision(d).
- l. The Institution failed to maintain electronic records related to Quarterly Student Tuition Recovery Fund Assessment Reporting for the 2nd and 3rd quarters of 2021, School Performance Fact Sheets for the past two calendar years, and students' scheduled completion dates in violation of California Code of Regulations section 74112, subdivisions (a), (b), (e)(2) and (m)(2).
- m. The Institution failed to document or retain documentation related to refunds to students in violation California Code of Regulations section 71920, subdivisions (b)(10).

This circumstance requires immediate action by the Bureau to protect students, prevent misrepresentations to the public, and prevent the loss of public funds or monies paid by students.

You have the right to be heard before the Director of the Department of Consumer Affairs, or her designee, regarding the allegations in the Emergency Decision prior to the effective date of the Emergency Decision.

If you would like to be heard before the Director, please submit a request by email to [Renee.Walters@dca.ca.gov](mailto:Renee.Walters@dca.ca.gov). Alternatively, you may request a hearing before the Director, or her designee, by telephoning Renee Walters at (916) 574-7433. Unless the Bureau receives your request by 5:00 p.m. on Thursday, June 30, 2022, you will be deemed to have waived your right to be heard before the Director, or her designee.

If requested, the hearing before the Director of the Department of Consumer Affairs, or her designee, will be held on Friday, July 1, 2022, from 10:00 a.m. to 12:00 p.m. via online video conferencing. If a hearing before the Director is timely requested, this order shall not take effect until the conclusion of the hearing and upon issuance of a written decision.

Upon issuance of the Emergency Decision, you have the right under Government Code section 11460.80 to obtain judicial review of the Decision.

Within 10 days after issuance of the Emergency Decision, the Bureau will file an Accusation based, in part, on the charges and allegations set forth in the Emergency Decision. If the Institution files a Notice of Defense in response to the Accusation, the Bureau will hold a formal adjudicative hearing on the Accusation in accordance with Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

The Emergency Decision shall remain in effect until such time as the Accusation has been fully adjudicated or upon issuance of the final decision following judicial review.

"Original signature on file"

Deborah Cochrane, Bureau Chief  
Bureau for Private Postsecondary Education

"June 29, 2022"

Date



## DECLARATION OF SUSAN M. SADLER

I, Susan M. Sadler, hereby declare as follows:

1. I am a competent person over the age of eighteen years and make this declaration based upon my personal knowledge. If called as a witness at trial or hearing, I could and would competently testify to each of the matters set forth herein.

2. I have been a Special Investigator for the Bureau for Private Postsecondary Education (Bureau) within the California Department of Consumer Affairs for over 2.5 years.

3. My duties include investigation of institutions approved by the Bureau, including but not limited to reviewing documents, interviewing witnesses, and writing investigative reports.

4. The Bureau has discretion to make an emergency decision to protect the public. California Education Code, section 94938 states, in part:

(a) If the bureau determines that it needs to make an emergency decision to protect students, prevent misrepresentation to the public, or prevent the loss of public funds or moneys paid by students, it may do so pursuant to Article 13 (commencing with Section 11460.10) of Chapter 4.5 of Part 1 of Division 3 of Title 2 of the Government Code.

California Code of Regulations, Title 5, section 75150, states, in part:

(a) The Bureau may make an emergency decision for temporary, interim relief pursuant to Article 13 (commencing with section 11460.10) of Chapter 4.5 of Part 1 of Division 3 of Title 2 of the Government Code.

(b) The Bureau may make an emergency decision pursuant to subdivision (a) where

there is an immediate danger to the public health, safety, or welfare that requires immediate action to protect students, prevent misrepresentations to the public, or prevent the loss of public funds or monies paid by students, including but not limited to fraud; a substantial misrepresentation in the institution's Performance Fact Sheet, school catalog, or enrollment agreement; a substantial failure to meet institutional minimum operating standards; failure to meet statutory and regulatory requirements for accreditation; or a substantial failure to obtain a necessary approval or permit from another agency or regulatory body, affecting public health, safety or welfare.

(c) The Bureau may order temporary, interim relief in the form of some or all of the following measures:

- (1) cease or limit enrollment of new students;
- (2) cease part or all instruction for some or all programs;
- (3) cease collection of tuition or fees for some or all programs.
- (4) suspend approval or provisional approval to operate or offer any degree programs.

5. California statutes and regulations require private postsecondary educational institutions, such as South Bay Massage College (SBMC), be approved by the Bureau. SBMC is currently approved by the Bureau to offer approximately fifty-six programs.

6. Kevin Dobalian (Dobalian) is the Sole Proprietor of SBMC. He is the only individual on record to operate the school. Lin Shu (Shu) is Dobalian's wife and helps operate the school.

7. From in or about May 2021 through August 2021, the Bureau received 19 student complaints against SBMC. The Bureau also received one internal tip in September 2021 that the California Massage Therapy Council (CAMTC) was investigating SBMC. The Bureau assigned Special Investigator William Walker (Walker) to investigate these

complaints. On November 17, 2021, all of the complaints were transferred from Walker to me.

8. During the course of the investigation, I reviewed the complaints, obtained and reviewed numerous student files and other documents, and interviewed students and SBMC administrators and staff.

9. As a result of my investigation, I made the following determinations, which form the basis for the Bureau's Emergency Decision.

**a. Inadequate Administrative Personnel**

The Institution failed to employ administrative personnel who have the expertise to ensure the achievement of the Institution's mission and objectives and the operation of the educational programs in violation of Education Code section 94885, subdivision (a)(5) and California Code of Regulations, title 5, section 71730, subdivision (f). As a result, there is no person competent to run the Institution.

The Bureau's records show Dobalian as the Sole Proprietor of SBMC. He is the only individual designated to oversee all operations of SBMC. Based on the information gathered from Dobalian and Shu over the past eight months, neither of them have the competency or expertise to manage the operations of SBMC. Shu admitted that there is no one managing operations of SBMC, and she was unsure on how to proceed with the school as she has no control over SBMC. During a site visit, it was obvious Shu lacked the knowledge of

the Bureau's requirements. Shu was unable to understand requests and was unable to produce multiple documents. Dobalian was unintelligible in conversations with me and displayed that he is not competent to manage the operations of the SBMC.

During the interviews, multiple students stated that they reached out to Shu and Dobalian on multiple occasion via WeChat, text, and telephone calls and neither responded to students' questions, requests, and concerns.

**b. Misleading Statements Regarding Credit Hours**

The Institution made untrue and misleading statements to students when it told students they could attend 3 hours of class but obtain 8 hours of credit. This resulted in untrue and misleading attendance records and records indicating student completion in violation of Education Code section 94897, subdivision (j). The Institution made false promises and misrepresented that students would receive certificates from the California Massage Therapy Council (CAMTC) after they completed SBMC's program. As a result, CAMTC denied multiple students' applications. The Institution refused to provide an explanation to students, refused to respond to students' inquiries, and refused to offer students refunds. The institution provided untrue and misleading statements related to the attendance record, which was corroborated by multiple students' statements. Specifically, students stated that Shu allowed them to attend class for three hours and obtain eight hours credit.

Shu admitted that she allowed students to attend class for three hours and



obtain eight hours credit. Shu stated that Joe Bob Smith, CAMTC's Director, Educational Standards Division (Smith) announced that students could attend class for three hours and obtain eight hours credit. Shu stated Smith verbally made the statements, but she did not receive any documentation. This misrepresentation of hours affected the accuracy of student completion hours, thus creating inaccurate transcripts.

On February 22, 2022, Smith told me CAMTC has always required the completion of a minimum of 500 clock hours for the Massage program. He further stated that CAMTC has never allowed or stated that it would allow eight hours of credit for attending three hours of class (Attached hereto as Exhibit 11 is a true and correct copy of an email from CAMTC to a student regarding credit hours).

Multiple students felt deceived by Shu for not disclosing upon enrollment that CAMTC was investigating SBMC resulting in changes as to receiving CAMTC certificates. Students trusted Shu as she promised during the admissions process that they would receive a CAMTC certificate after completion of SBMC's program.

Shu misled students by failing to accurately document attendance. Based on SBMC's current attendance sheets it is impossible to determine if each student completed each program, which questions the accuracy of the student's transcripts. (Attached hereto as Exhibit 9 is a true and correct copy of an SBMC student attendance sheet that fails to accurately document attendance).

As a result of SBMC's failures, CAMTC denied students' applications for certification. (Attached hereto as Exhibit 10 is a true and correct copy of a CAMTC certification denial letter.) CAMTC also refused to accept SBMC transcripts. (Attached hereto as Exhibits 11 and 12 are true and correct copy of CAMTC transcript rejection notices.)

**c. Unauthorized Change in Language of Instruction**

A change in the language of instruction is a substantive change per Education Code section 94893, subdivision (g). The Institution failed to obtain Bureau approval prior to changing the language of instruction in violation of Education Code section 94893 and California Code of Regulations, title 5, section 71600, subdivision (a), and sections 71650 and 71230.

On January 25, 2021, Dobalian applied to the Bureau for a Change in Educational Objective for SBMC to teach courses in Chinese. He did not complete the process and the Bureau did not authorize any changes. However, Dobalian offered, advertised and hired staff to teach classes in Chinese. Numerous students were interviewed and confirmed that classes were being taught in Chinese.

Attached hereto as Exhibit 1 is a true and correct copy of an advertisement of classes in Chinese posted by SBMC on the WeChat messaging application.

Attached hereto as Exhibit 3 is a true and correct copy of the email from a student showing the SBMC web page advertising classes in English and Chinese.

Attached hereto as Exhibit 4 is a true and correct copy of screen shots provided by a student showing instruction in Chinese at SBMC. Attached hereto as Exhibit 5 is a true and correct copy of documents provided by a student showing SBMC classwork in Chinese. Attached hereto as Exhibit 6 is a true and correct copy of screenshots provided by a student showing SBMC instruction in Chinese.

On January 29, 2021, CAMTC sent a Notice of Investigation to SBMC. The letter stated CAMTC's Inspector observed an unscheduled virtual site visit to a SBMC class for one hour and fifteen minutes taught by Instructor Susan Li (Instructor Li) and Shu and the class was being taught in Chinese (Attached hereto as Exhibit 2 is a true and correct copy of a January 29, 2021, Notice of Investigation from CAMTC to SBMC).

**d. Failure to Provide Enrollment Agreements, Disclosures, and Statements in Chinese**

The Institution failed to provide students with its enrollment agreement (EA), disclosures, and statements in Chinese although the recruitment leading to enrollment of these students was conducted in Chinese in violation of Education Code section 94906.

On February 15, 2022, Shu stated all SBMC's enrollment agreements are in English. On February 18, 2022, Shu stated when she enrolled the Chinese speaking students, she spoke to them in Chinese and had to explain the enrollment agreement as they did not understand the forms.

Students stated that Shu provided enrollment forms after completion of the program, that they did not understand English, that the forms were in English, that Shu did not explain the forms and only directed them what to write, where to initial and sign, and to backdate their signatures.

**e. Failure to Provide Catalog and School Performance Fact Sheet prior to Enrollment and Failure to Provide Signed Enrollment Agreements**

The Institution failed to provide students with its catalog and School Performance Fact Sheet prior to students' signing of the enrollment agreement and failed to provide students a copy of the signed enrollment agreement in violation of Education Code section 94902, subdivisions (b)(1) and (c).

Several students stated they did not receive a school catalog. A student stated the catalog on the website had not been updated for two years. Several student files contained outdated School Performance Fact Sheets. (Attached hereto as Exhibit 7 is a true and correct copy of a 2020 enrollment agreement and associated 2016-2017 School Performance Fact Sheet).

Several Students stated they did not receive copies of their enrollment agreements. One student stated she requested copies of enrollment forms and Dobalian refused to give her copies.

**f. Failure to have Personnel Present at all Times**

The Institution failed to have personnel scheduled to be present at all times during normal business hours who know how to operate the devices on which records were stored and can explain the operation of the devices to Bureau inspectors in violation of California Code of Regulations, title 5, section 71930, subdivision (c)(3).

Shu and Dobalian admitted that personnel have not been consistently present at SBMC during normal business hours over the past eight months.

**g. Failure to Ensure Instructors Completed Continuing Education**

The Institution failed to ensure its instructors completed continuing education courses in violation of California Code of Regulations, title 5, section 71720, subdivision (b)(2).

I reviewed several SBMC instructors' files. The files did not contain documentation of continued education.

**h. Failure to have Faculty Present with Students**

The Institution failed to have one or more faculty members present at the same location as one or more students in violation of California Code of Regulations, title 5, section 71715, subdivision (c).

SBMC's 500-hour program includes a 75-hour internship. The internship was located off campus at Dobalian's business: Coastline Spa and Chiropractic. All students who

attended the internship stated that there was no instructors or supervision at the internship. Shu admitted that she and Dobalian were at the internship occasionally and sometimes the students were there without any staff or supervision present.

**i. Failure to Maintain Electronic Student Tuition Recovery Fund Records**

The Institution failed to maintain electronic records to substantiate the information reported on its Quarterly Student Tuition Recovery Fund Assessment Reporting Form for the 2nd and 3rd quarters of 2021 in violation of California Code of Regulations, title 5, section 76140, subdivisions (a) and (b).

**j. Failure to Provide Student Performance Fact Sheets with Placement Rates**

The Institution failed to provide prospective students with Student Performance Fact Sheets containing placement rates for each of the Institution's approved educational programs designed to lead to an occupation in violation of Education Code section 94910, subdivision (b).

SBMC failed to provide prospective students with placement rates for each of the school's approved educational programs. The institution failed to collect placement data for educational programs that are designed to lead to an occupation.

**k. Failure to Provide Prospective Students with Salary and Wage Information**

The Institution failed to provide prospective students with salary and wage

information in violation of Education Code section 94910, subdivision(d).

SBMC failed to provide prospective students with salary or wage information for the school's approved educational programs-

**I. Failure to Maintain Required Electronic Records**

The Institution failed to maintain electronic records related to Quarterly Student Tuition Recovery Fund assessments, School Performance Fact Sheets for the past two calendar years, and students' scheduled completion dates in violation of California Code of Regulations section 74112, subdivisions (a), (b), (e)(2) and (m)(2).

Institution failed to maintain electronic records to back-up the information reported on their Quarterly STRF Assessment Reporting Form for 2nd and 3rd quarter 2021.

Student files failed to contain current signed School Performance Fact Sheets relative to their enrollment date. School Performance Fact Sheets must be available by December 1st of each year and report the past two calendar years. Student files for a November 2020 program contained only 2016-2017 signed School Performance Fact Sheets. (Attached hereto as Exhibit 7 is a true and correct copy of a 2020 enrollment agreement and associated 2016-2017 School Performance Fact Sheet).

SBMC's School Performance Facts Sheet back-up data failed to include the student's Scheduled Completion Date. (Attached hereto as Exhibit 8 is a true and correct copy of supporting data for SBMC's 2019-2020 School Performance Fact Sheet.)

**m. Failure to Retain Refund Documentation**

The Institution failed to document or retain documentation related to refunds to students in violation California Code of Regulations section 71920, subdivisions (b)(10).

I reviewed three withdrawn student files. The files did not contain any refund information.

10. I recommended that the Bureau take disciplinary action against SBMC to prevent the institution from causing further or future student harm. This recommendation was based on my determination of multiple violations of the California statutes and regulations.

11. As a result of my investigation, I believe there is an immediate danger to the public health, safety, or welfare that requires immediate action to protect students, prevent misrepresentations to the public, and prevent the loss of monies paid by students. I believe an emergency decision prohibiting instruction, the collection of tuition, and the enrollment of new students is necessary.

I declare under penalty of perjury under the laws of the State of California that the above statements are true and correct of my personal knowledge.

Executed this 28 day of June 2022, at Sacramento, California.

"Original signature on file"  
Susan M. Sadler, Special Investigator



# **EXHIBIT 1**

## **Teacher Shu**

Attention please, our school is American school, not a Chinese school, with 20 years of history and good reputation. You can check all the information of our school through the official website: [www.camtc.org](http://www.camtc.org). The school code is SCH0024. You can take online classes at home for 425 hours. Then you need go to school for 75 hours of an internship (The internship would be completed in 10 days.) After that, you can get your Hours Certificate and California Massage License so that you can legally work as a massage therapist or open a massage parlor. The program is about three to four months. No exams. And good news from the massage bureau is that due to the pandemic, there would be no federal exams for the year of 2021.

Now, classes in Chinese schedule: from Oct 12, 8:00 am -11:00 am (Monday to Friday). Three hours a day, five days a week. Classes in English are available at anytime.

# **EXHIBIT 2**



# CALIFORNIA MASSAGE THERAPY COUNCIL

One Capitol Mall, Suite 800 | Sacramento, CA 95814  
tel 916.669.5336 fax 916.669.5337 www.camtc.org

## **VIA ELECTRONIC MAIL**

January 29, 2021

Dr. Kevin Dobalian  
Erik Trujillo  
South Bay Massage College SCH0024  
120-B South Sepulveda Blvd.  
Manhattan Beach, CA 90266

Email: [info@southbaymassagecollege.com](mailto:info@southbaymassagecollege.com)  
[erik@southbaymassagecollege.com](mailto:erik@southbaymassagecollege.com)

Re: Notice of Investigation

Dear Dr. Dobalian and Mr. Trujillo,

As part of its regular monitoring of approved schools, the California Massage Therapy Council ("CAMTC") recently reviewed transcripts and other documentation submitted by your school and made a virtual site visit to your school's online class. After reviewing all of the information, CAMTC has reason to believe your school may be either submitting education from a program that is not approved by BPPE and, thus, may not meet the minimum training and curriculum requirements for CAMTC Certification, or is not administering the CAMTC approved program as required. CAMTC is therefore placing your school under investigation.

CAMTC has made the following findings regarding your approved program:

1. Instruction in a Foreign Language
2. Excessive Hours of Education
3. Attendance Tracking and Record Keeping
4. Class Size
5. Delivery of Interactive Distance Learning
6. Instructor Qualifications

Each of these issues will be addressed in turn.

## 1. Instruction in a Foreign Language

On Monday, December 7, 2020, a CAMTC school inspector made an unscheduled virtual site visit to one of your classes. Based on the schedule your school previously provided with its October monthly report (the school did not submit a November report), the inspector expected to see the “Chinese 500hr Program” taught by YanFang (Susan) Li every weekday from 8 AM – 11 AM and 2 PM – 5PM via the Zoom platform. The inspector did observe 19 students logged in along with instructor Ms. Li and administrator Shu Lin. The inspector observed the class for about one hour and fifteen minutes from approximately 10:45 AM until the class ended at 12:00 noon (this end time differs from the schedule submitted in October which shows the class ending at 11:00 AM, though the class is listed from 8 AM – 12 PM on a calendar later submitted on December 14, 2020). For the duration of the observation, the inspector could not understand the lecture as it was presented entirely in a foreign language, presumably Chinese.

To be clear, there is nothing inherently wrong in teaching foreign language students in a foreign language, but the school must follow and comply with BPPE requirements for doing so, such as having a BPPE approved program in a foreign language. Likewise, it is acceptable to teach students in English when they speak another primary language, but BPPE and CAMTC requirements must be followed to ensure that these students have sufficient English proficiency so that they may actually understand and benefit from the education received.

BPPE has generally addressed foreign language concerns through its law and regulations, and your massage program is required to comply with BPPE requirements as well as CAMTC requirements. Pursuant to California Business and Professions Code section 4601, CAMTC cannot consider programs for approval that are not approved by BPPE. This requirement is also re-stated in CAMTC’s Policies and Procedures for Approval of Schools section 1.D. (“Procedures,” enclosed). Thus, in order for CAMTC to approve a massage program, that program must comply with BPPE requirements.

BPPE regulation 5 California Code of Regulations section 71810(b) requires that school catalogs contain the following information:

- (4) Language proficiency information, including:
  - (A) the level of English language proficiency required of students and the kind of documentation of proficiency, such as the Test of English as a Foreign Language (TOEFL), that will be accepted; and
  - (B) whether English language services, including instruction such as ESL, are provided and, if so, the nature of the service and its cost;
- (5) Whether any instruction will occur in a language other than English and, if so, the level of proficiency required and the kind of documentation of proficiency,

such as the United States Foreign Service Language Rating System, that will be accepted.

Procedures section 5.D.i. of CAMTC's Procedures echoes these BPPE regulations:

If the school admits foreign or ESL students, the catalog shall contain language proficiency information, including the level of English language proficiency required of students and the kind of documentation of proficiency that will be accepted; and whether English language services are provided and, if so, the nature of the service and its cost. The catalog shall also identify whether any instruction will occur in a language other than English and, if so, identify the other language(s) instruction will be provided in, the level of English proficiency required, and the kind of documentation of proficiency that will be accepted.

Your school catalog addresses foreign language issues by stating the following:

#### **25-4 Language Proficiency**

The following apply to students for whom English is not their primary language:

Applicants for whom English is not a native language must submit an official copy of their TOEFL score. Photocopies, faxes, and student copies are not acceptable. NOTE: Applicants must submit an official copy of the Test of Spoken English (TSE) or the TOEFL iBT. Testing information on TOEFL or TSE may be obtained at [www.toefl.org](http://www.toefl.org) or by writing to TOEFL, Box 899, Princeton, NJ 08504.

SBMC does not grant exemptions to the TOEFL or TSE requirement, regardless of an applicant's citizenship status in the U.S., or study at another university or college taught in English.

All applicants for whom English is not their native language will be considered for a program of study in accordance with their TOEFL/TSE score(s). Applicants will not be admitted without an official score on file. For all programs, the minimum required TOEFL score is 500 (paper based), 173 (computer based), or 61 (internet based).

The TOEFL requirement does not apply to students who have received their high school diploma or the equivalent at an academic institution which has provided the instruction in the English language. Similarly, the TOEFL requirement does not apply to students who have completed coursework, in English, at the college level.

#### **25-5 Language of Instruction**

Instructions will be given in no language other than English.

Your school's policy states that all classes are taught in English and that students for whom English is not their primary language must have a significantly high level of English proficiency in order for you to provide them with education. This stated policy is in conformance with BPPE's requirements, CAMTC requirements, and is an acceptable interpretation of BPPE's regulation. However, CAMTC observed that, by providing instruction completely in a foreign language, your school has failed to comply with BPPE requirements, CAMTC Procedures, and its own stated policies and procedures.

BPPE's law and regulations generally address two different foreign language scenarios: 1) the situation where students are receiving instruction in English and are proficient enough in English to receive instruction in this language, but for whom English is a second language, and 2) the situation where students are receiving education in a foreign language because they are not proficient enough to receive instruction in English. Depending on which category students fall into, the BPPE requirements for both the school and the students are different. Based on CAMTC's observations, your school is offering education in a foreign language to students whose primary language is not English.

The BPPE Approved Education Program List previously provided by your school and the BPPE website lists numerous massage programs and courses for your school, including the 500-hour massage program approved by CAMTC. All programs and courses listed are approved by BPPE to be taught in English. None of the programs and courses listed are approved by BPPE to be taught in a foreign language. As noted above, CAMTC cannot consider programs for approval that are not approved by BPPE and cannot accept education from programs that are not first approved by BPPE.

On December 16, 2020, CAMTC made an unscheduled site visit to Shirley Zimmerman's "Swedish Hands-on" course. This class was presented entirely in English. Based on these two site visits, it is apparent that your school has segregated its students by language and is teaching two different programs, one program in English, for which your school is approved, and another in a foreign language, for which your school is not approved.

Your school must comply with BPPE requirements, CAMTC Procedures, and your own stated policies and procedures. Failure to do so is a violation of CAMTC's requirements for an approved school. This means that CAMTC may not accept some or all education from your school and may take disciplinary action against your school approval including, but not limited to, revocation of your school's approval.

## 2. Excessive Hours of Education

Procedures section 5.E.d. states, "Students may not be credited more than 40 hours of total education in any 7-day period, with no more than 10 hours in any one day."

Numerous transcripts submitted by your school list education that exceeds these maximums. For example, for September 2020, multiple transcripts list:

Deep Tissue 1	75 hours	9/1/2020 – 9/14/2020
Deep Tissue 2	50 hours	9/14/2020 – 9/21/2020
Myofascial	24 hours	9/22/2020 – 9/24/2020
Advanced massage techniques	50 hours	9/24/2020 – 10/2/2020

Allowing for 40 hours per 7-day period, Deep Tissue 1 (75 hours) could have had 40 hours from 9/1/2020 – 9/7/2020 and an additional 35 hours from 9/8/2020 – 9/14/2020 for a total of 75 hours. This potentially leaves 5 hours of class time on 9/14/2020 for Deep Tissue 2 and 40 more hours for the 7-day period from 9/15/2020 – 9/21/2020 for a total of 45 hours. However, Deep Tissue 2 is 50 hours. This means that Deep Tissue 2 exceeded the maximum number of education hours allowed. Furthermore, 24 hours of Myofascial were completed in the three days immediately following Deep Tissue 2, from 9/22/2020 – 9/24/2020. Advanced massage techniques took place from 9/24/2020 – 10/2/2020. Accounting for the hours from Deep Tissue 2 and Myofascial, only six hours of Advanced massage techniques could have occurred between 9/24/2020 – 9/27/2020. That leaves 9/28/2020 – 10/2/2020 to complete the remaining 44 hours, which would exceed the maximum number of education hours allowed. For the month of September 2020 alone, at least nine hours of education listed on transcripts could not have met the requirements of CAMTC.

Exceeding the maximum number of education hours as stated in the Procedures is a violation of CAMTC's requirements for an approved school. This means that CAMTC may not accept some or all education from your school and may take disciplinary action against your school approval including, but not limited to, revocation of your school's approval.

### 3. Attendance Tracking and Record Keeping

On October 26, 2020, CAMTC requested an updated calendar of your school's scheduled classes and times. Mr. Trujillo directed CAMTC to your school's website where the schedule exists. In reviewing this schedule, CAMTC identified some concerns. For example, Mr. Trujillo's Deep Tissue 1 course was scheduled on Mondays and Wednesdays from 6 PM – 9 PM for a period of five weeks. This totals 30 hours. Your school's transcripts list Deep Tissue 1 as a 75-hour course. It is not clear when or how the remaining 45 hours of Deep Tissue 1 are taught. Similar concerns can be seen with other classes.

This schedule showing fewer hours scheduled for courses than the number of hours listed on the transcripts contrasts the previous findings in which hours of education exceed the maximum number of hours acceptable by CAMTC. To better determine the



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exact number of hours students completed for each course, CAMTC requested attendance records for several students on December 10, 2020. Dr. Dobalian emailed those records on December 14, 2020.

The records provided by Dr. Dobalian show attendance by individual student rather than by class and list only the number of classes of each course the student attended. The records fail to indicate dates, days, or even which classes may have occurred on the same day. On December 15, 2020, CAMTC emailed your school for clarification as to why the attendance records failed to include dates. The same day, Dr. Dobalian responded in an email, "Our attendance records are kept by the number of classes they attended."

The template for these vague attendance records fails to match in both format and information the attendance record template submitted by your school with its initial application. Additionally, this statement by Dr. Dobalian contradicts attendance records provided two days later on December 14, 2020, for Shirley Zimmerman's "Swedish Hands-on" class. These attendance records are by class, not individual student, and mark which students were in attendance on specific dates.

On Wednesday, December 16, 2020, a CAMTC school inspector made a site visit expecting to see the "chinese [sic] 500Hour part 2 class 2" taught by Yanfang (Susan) Li every day from 8 AM – 12 PM and 1 PM – 5PM via the Zoom platform. At 9:13 AM, the inspector attempted to log on to the class that should have been in session for over an hour at that point. However, the host had not started the Zoom link. The inspector waited 20 minutes, until 9:33 AM, to allow for a possible break period, but the host never started the link during that time. The inspector returned at 10:52 AM, but the host had still not started the Zoom link. Because your school does not track attendance by date, CAMTC is unable to determine if students received credit for this day in which no class was in session.

Your school's failure to keep accurate and complete records has resulted in your school submitting Official Transcripts and addenda with inaccurate or incomplete information. This has caused CAMTC to request corrected transcripts, multiple times in some cases. For example, CAMTC received three different transcripts for [REDACTED] due to errors. The most recent transcript continues to have inaccurate or incomplete information. The transcript shows enrollment from December 9, 2019, to October 18, 2020, with almost all courses being in-person, even though many took place during the pandemic when lockdown orders were in place. Transcripts from your school for other students during this time period were predominately on-line. The one distance learning course [REDACTED] completed was Advanced Anatomy for 50 hours; however, the transcript lists all 50 hours as IDL Lecture even though the class began 2/26/2020, several weeks before the pandemic began and CAMTC began accepting IDL lecture hours.

Failing to keep accurate attendance records as required by Procedures section 5.B.j. and administering courses differently from one another and as described in your application is a violation of CAMTC's requirements for an approved school. It also renders CAMTC unable to determine whether or not students from your school successfully completed the hours listed on their transcripts. This means that CAMTC may not accept some or all education from your school and may take disciplinary action against your school approval including, but not limited to, revocation of your school's approval.

#### 4. Class Size

In a review of transcripts submitted by the school, CAMTC identified approximately 50 students who attended Deep Tissue 1, Deep Tissue 2, and Myofascial courses between 9/1/2020 – 9/24/2020. These courses are primarily bodywork and subject to CAMTC's student-teacher ratios. Procedures section 5.F.d. requires a 25:1 student-teacher ratio for in-person practical (hands-on) classes. In a real-world scenario with students paired up as therapist and client, this would mean that one instructor would observe no more than twelve pairs of students each working at their own table. CAMTC's Temporary Policy to Accept Interactive Distance Learning ("IDL") Hours 5.e. requires an 18:1 student-teacher ratio for IDL practical (hands-on) classes with a maximum of eighteen practicing students per one instructor. In a real-world scenario, this would mean that one instructor would observe a maximum of eighteen different screens each with one student performing massage (all hands-on IDL hours must be completed as synchronous IDL hours).

Based on the schedule provided by your school, it appears that only one course of Deep Tissue 1, Deep Tissue 2, and Myofascial ran during September 2020. The number of students in the hands-on portions of these courses would greatly exceed the maximum student-teacher ratio allowed. This means that CAMTC may not accept some or all education from your school and may take disciplinary action against your school approval including, but not limited to, revocation of your school's approval.

#### 5. Delivery of Interactive Distance Learning

CAMTC's Board adopted the Temporary Policy to Accept Interactive Distance Learning Hours on July 27, 2020, as a means to help schools and students continue their massage education during the COVID-19 pandemic. This policy temporarily relaxed several of CAMTC's regular requirements. However, all requirements of CAMTC's Procedures, unless otherwise specifically addressed in the Temporary IDL Policy, must be followed for CAMTC to accept hours of education from a school for purposes of certification.

As noted in finding #3 above, the scheduled hours were fewer than the credited hours for a number of courses. On October 27, 2020, CAMTC School Inspector Jeff Simancek called and spoke with Mr. Trujillo about the difference between scheduled hours and credited hours. Mr. Trujillo stated that, based on the conversations he had with ESD Director Joe Bob Smith and on the monthly calls, he was under the impression that one hour of IDL did not necessarily equate to one hour of time. He also stated that students had homework and assignments which needed to be completed to receive credit.

While it is true that schools may offer lecture hours through asynchronous IDL, the IDL must be “interactive” and follow the lesson plans as previously approved by CAMTC. For example, in an in-person class, an instructor may not lecture for the entire hour. Rather, an instructor may lecture for a portion of that hour and use the remainder of the hour for students to complete an assignment, project, or learning experience associated with that lecture. In IDL, the instructor may present the lecture synchronously and then allow students to complete the assignment, project, or learning experience asynchronously before reconvening later to discuss, grade, or otherwise assess each students’ work. Assignments that had been considered homework before the pandemic (e.g., chapter readings, take-home exams, practice that day’s lesson) would still be considered homework under IDL rules and shall not be counted towards the students’ academic hours.

Further complicating the matter, your school’s schedule includes courses not listed as part of your school’s approved program. For example, your school’s schedule lists “Evening Hands-On” and “Therapeutic Massage” courses. Neither your school’s program outline nor course catalog reference these courses. Based on the information provided by your school, CAMTC cannot determine if this is simply a matter of your school using different nomenclature for other courses or if these are general labs in which students complete bodywork for other courses.

Failing to deliver your approved program pursuant to the requirements of CAMTC’s Procedures and Temporary IDL Policy is a violation of CAMTC’s requirements for an approved school. It also renders CAMTC unable to determine whether or not students from your school successfully completed all hours listed on their transcripts as part of your approved program. This means that CAMTC may not accept some or all education from your school and may take disciplinary action against your school approval including, but not limited to, revocation of your school’s approval.

## 6. Instructor Qualifications

CAMTC recently received your school’s request to include Ms. Jieying (Angela) Zou and Mr. Jonathan Lee as additional qualified instructors for your approved program. After carefully reviewing all the documentation your school supplied, CAMTC has determined that Ms. Zou and Mr. Lee fail to meet the requirements of a qualified instructor.

- Jieying (Angela) Zou – The only massage experience Ms. Zou lists is starting her own massage business on October 5, 2019. Thus, she does not have the minimum two years of documented professional experience required by Procedures 5.F.a.(3). Furthermore, as owner of Star Peony Massage Center, she lists her duties as, “Manage clients, staff, offer spa training techniques, organize study center, supervise facility.” Ms. Zou fails to include any actual work as a massage therapist or how much of her time is divided between massaging clients and running the business. From this information, CAMTC cannot determine if the professional experience Ms. Zou’s does list supports the subject matter she would be teaching.

Also, question #30 on the Instructor Qualification Form (“IQF”) reads, “Have you ever owned, worked or volunteered at, been a student of, or otherwise been associated in any capacity with a school that is or has been un-approved, denied approval, or received other disciplinary action by CAMTC?” Ms. Zou answered “No” even though Ms. Zou attended Just for Your Health College of Massage which CAMTC unapproved effective June 8, 2017. This information is publicly available on CAMTC’s website. Ms. Zou claims to have attended the school from April 4, 2017 through June 29, 2017. Since she was a student at the time the school’s unapproval became effective, Ms. Zou should have been aware that the school was unapproved.

Based on Ms. Zou’s failure to meet minimum requirements for professional experience, failure to provide complete and truthful information on her IQF, and association with an unapproved school, CAMTC finds that Ms. Zou does not meet the requirements of a qualified instructor per CAMTC’s Procedures.

- Jonathan Lee –Mr. Lee first became CAMTC Certified on November 20, 2019. While Mr. Lee lists some professional massage experience prior to that date, CAMTC does not consider massage without being certified as professional experience that may be used to meet the requirements in its Procedures. Thus, Mr. Lee does not have the minimum two years of documented professional experience required by Procedures 5.F.a.(3).

Based on Mr. Lee’s failure to meet minimum requirements for professional experience, CAMTC finds that Mr. Lee does not meet the requirements of a qualified instructor per CAMTC’s Procedures.

CAMTC will not accept, for purposes of CAMTC Certification, any hours of education which Ms. Zou or Mr. Lee supervised, taught, or served in any other capacity. Should any hours of education be provided by Ms. Zou or Mr. Lee, they must be clearly identified as such on either the transcript or an addendum to the transcript, and those hours of education may not be part of the 500 hours of education required for CAMTC Certification. Should your school submit transcripts to CAMTC with hours taught by Ms.

Zou or Mr. Lee, or any other instructor that does not meet CAMTC's requirements for a qualified instructor, that your school has failed to clearly identify as such on the transcript or addendum to the transcript, your school may receive disciplinary action including, but not limited to, suspension or revocation of CAMTC school approval.

CAMTC is therefore requesting that you provide the following information:

1. Provide a list of all students who attended your CAMTC approved massage program since July 1, 2018, including, but not limited to, the following information for each student:
  - Full name
  - Birth date
  - Program attended
  - Date student started program
  - Date student completed program
  - Total number of hours student completed
  - Whether or not English is the student's primary language
2. For each student identified in response to number 1, pursuant to your school policies, provide:
  - If the student's primary language is English, a high school diploma or the equivalent at an academic institution which has provided the instruction in the English language or documentation that the student has completed coursework, in English, at the college level.
  - If the student's primary language is not English, TOEFL/TSE score(s).
  - The above documents should pre-date the student's attendance in your program.
3. To the extent that you are unable to provide the documentation in number 2, then provide a written statement identifying the manner in which you have complied with BPPE and CAMTC requirements for providing education in a language other than English including, but not limited to, BPPE approval of a foreign language program, changes to your course catalog to reflect this information, etc.
4. Provide monthly class schedules from July 2018 to the present.
5. Provide a copy of your school's policies and procedures for recording attendance along with supporting documentation.
6. For those students identified in response to number 1, provide:
  - Daily attendance records, including clock in and clock out times
  - The specific name of the class or classes each day
  - The name of the instructor or instructors for each class

7. Provide a written statement explaining why your school exceeded CAMTC's maximum hours of education allowed, or provide an alternate account explaining how the example from September 2020 did not exceed the maximum hours of education allowed.
8. Provide a written statement and supporting documentation explaining how students in the Fall of 2020 completed 75 hours of Deep Tissue 1 when the schedule only shows 30 hours.
9. Provide a correct and complete transcript for [REDACTED] along with a written statement explaining the reasons for the discrepancies on earlier transcripts.
10. Provide a signed statement acknowledging that CAMTC will not accept hours of education supervised or otherwise administered by Ms. Zou, Mr. Lee, or any other instructor that does not meet CAMTC's requirements for a qualified instructor. You must also agree, in writing, that should any hours of education be supervised or otherwise administered by Ms. Zou, Mr. Lee, or any other instructor that does not meet CAMTC's requirements for a qualified instructor, those hours shall be clearly identified as such on either the transcript or transcript addendum, and those hours of education may not comprise any portion of the 500 hours of education required for CAMTC Certification.
11. For future transcripts submitted to CAMTC, in addition to meeting all current requirements at the time including, but not limited to, Procedures section 5.B.a., provide:
  - o Complete attendance records including, but not limited to:
    - Daily attendance records, including clock in and clock out times
    - The specific name of the class or classes each day
    - The name of the instructor or instructors for each class
  - o Whether or not English is the student's primary language.
    - If the student's primary language is English, a high school diploma or the equivalent at an academic institution which has provided the instruction in the English language or documentation that the student has completed coursework, in English, at the college level.
    - If the student's primary language is not English, TOEFL/TSE score(s).
    - The above documents should pre-date the student's attendance in your program.

Once your school has completed the above items, email each document as a separate PDF file, clearly labeled and numbered according to the item it supports. Email all files at the same time (multiple emails may be sent simultaneously to accommodate large attachments) to [jbsmith@camtc.org](mailto:jbsmith@camtc.org) within 30 days of the date of this letter.

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Your school must provide the requested information by the deadline noted above. Failure to provide the requested information by the deadline noted above may result in disciplinary action against your school, including but not limited to, revoking your school's approval.

If CAMTC finds that an applicant's education was not completed as part of a properly administered program, it may take action, including but not limited to, denying or revoking the certificates of individuals who no longer meet minimum requirements for training and curriculum. CAMTC may also take action against your school, including but not limited to, revoking your school's approval.

In accordance with State law and CAMTC's Procedures, all applicants with education from your school will be held while your school is under investigation. Within 60 days from the date of this letter CAMTC will inform you whether or not the investigation will continue. If CAMTC determines that further investigation is necessary, then the hold on your students' applications will be lifted, but they will be required to provide additional proof of adequate education by passing an education hearing. The process is that CAMTC will notify your students of this requirement by sending applicants a letter proposing to deny their applications for certification if sufficient additional proof of adequate education is not provided. Students will be notified that they can request an oral telephonic hearing or consideration of a written statement, their choice. Further instructions will be provided should CAMTC determine that further investigation is required.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Bob Smith". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Joe Bob Smith, Director  
Educational Standards Division

# **EXHIBIT 3**



# South Bay Massage College

120 B South Sepulveda Blvd.,  
Manhattan Beach, CA 90266

[www.southbaymassagecollege.com](http://www.southbaymassagecollege.com)

[info@southbaymassagecollege.com](mailto:info@southbaymassagecollege.com)

*BPPE School Code: 1936381 CAMTC School Code: SCH0024*

**(310) 546-8774**

Printed & Revised: March 6, 2021

# Catalog of Courses

## January 1, 2020 to December 31, 2020

All information provided by SBMC in this catalog is made available for the convenience of interested persons. While SBMC believes such information is reliable, unintended errors are possible, as is a delay in updating of information. Therefore, SBMC makes no guarantee as to the accuracy, completeness, timeliness or correct sequencing of the information. SBMC shall not be responsible for any errors or omissions, for a failure to update in a timely manner, or for the use of this information.

### 25-5 Language of Instruction

Courses will be offered in English and Chinese

### 25-6 Financial Aid

The school does not provide either State or Federal financial aid nor does it provide financial aid directly to its students.

### 25-7 Experiential Credit

This institution does not award credit for prior experiential learning.

### 25-8 Grades and Standards for Student Achievement - Satisfactory Progress

Grades are awarded on a traditional A, A-, B+, B, B- ... F system. The minimum passing grade is a D-. The minimum allowable grade point average to maintain satisfactory progress is a C, or 2.0.

In calculating a student's grade point average, the following policy applies:

A	4 Grade Points	A-	3.67 Grade Points
B+	3.33 Grade points	B	3 Grade Points
B-	2.67 Grade Points	C+	2.33 Grade Points
C	2 Grade Points	C-	1.67 Grade points
D+	1.33 Grade Points	D	1 Grade Point
D-	0.67 Grade Points	F	0.00 Grade Points

If the student has not completed the coursework and earned a grade at the end of the course, the instructor may issue one of the following grades:

# **EXHIBIT 4**



## ② 桡骨

长骨。分一体两端

上端:

桡骨头、环状关节面、桡骨颈

体部:

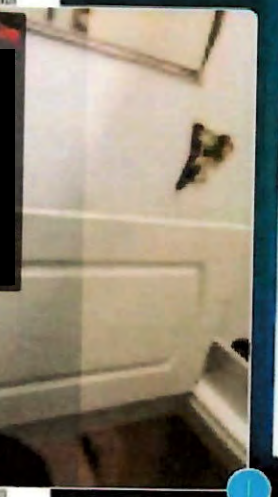
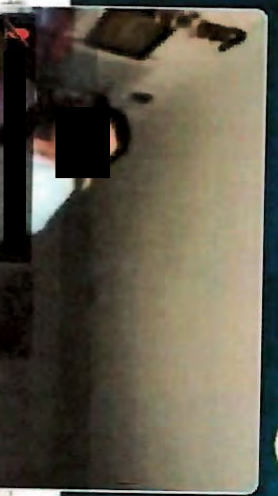
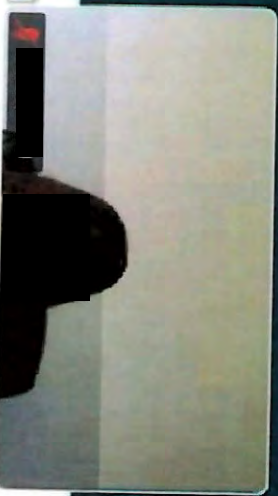
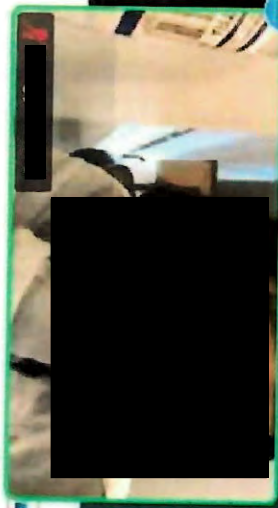
下端:

桡骨茎突、腕关节面。

## ③ 尺骨: 属长骨。

上端: 鹰嘴、尺骨粗隆

体部: 下端: 尺骨头、尺骨茎突。





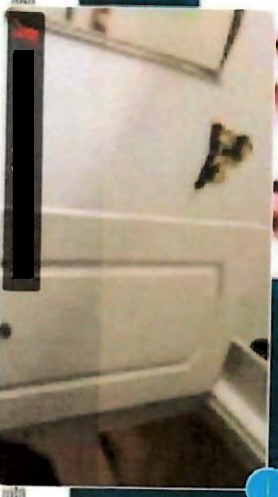
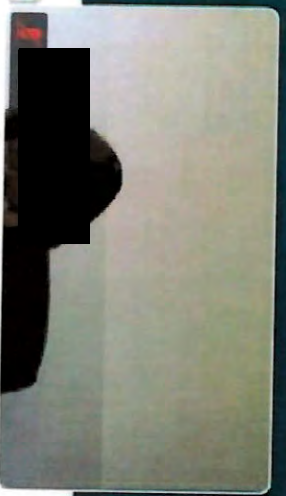
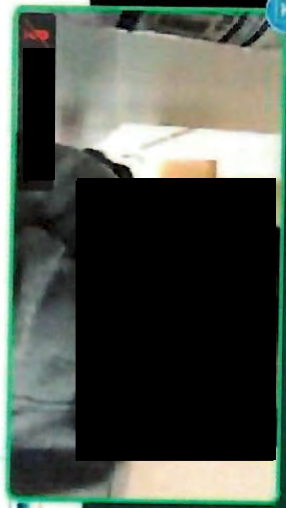
## (2) 自由上肢骨

① 肱骨 是典型的长骨。

上端：外科颈

体：桡神经沟

下端：尺神经沟





④**手骨**：包括腕骨、掌骨和指骨。

腕骨为短骨共8块。排为两列

近侧列为

手舟骨、月骨、三角骨和豌豆骨

远侧列为

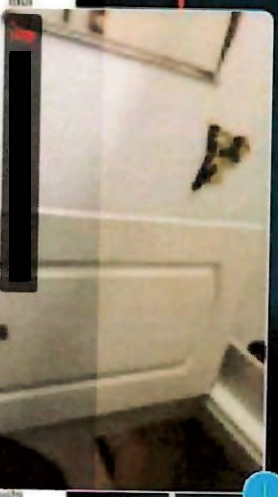
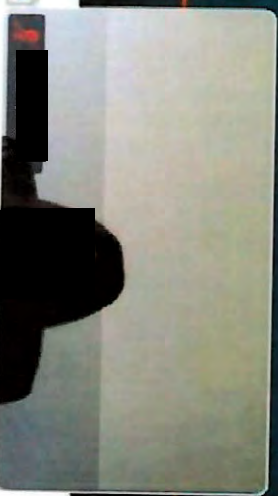
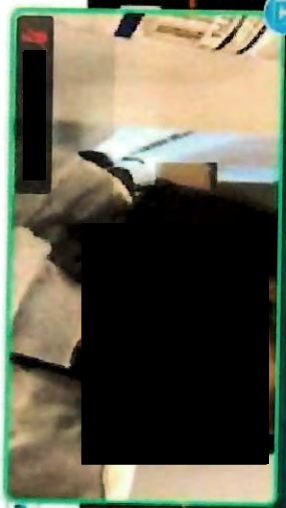
大多角骨、小多角骨、头状骨和钩骨

**记忆**：舟月三角豆，大小多头钩

掌骨5块，指骨14块，均为长骨



REC



# **EXHIBIT 5**



Tuina Program Human Anatomy Physiology

Name \_\_\_\_\_

( A ) 一、人体解剖学标准姿势是：

- A. 身体直立，两眼向前平视，双下肢靠拢，足尖朝前，双上肢下垂于躯干两侧，手掌朝前。
- B. 身体直立，两眼向前平视，双下肢靠拢，双上肢自然下垂于躯干两侧，手掌朝前。
- C. 身体直立，两眼向前平视，双下肢靠拢，足尖朝前，双上肢自然下垂于躯干两侧。
- D. 身体直立，双下肢靠拢，足尖朝前，双上肢自然下垂于躯干两侧，手掌朝前。

( B ) 二、下列解剖学方位术语中，讲法错误的是：

- A. 近头者为上，近足者为下，近腹者为前，近背者为后。
- B. 近正中矢状切面者为内，远离正中矢状切面者为外。
- C. 描写四肢方位时，距肢体根部较近者为近侧，距肢体根部较远者为远侧。
- D. 以体表为准，近体表者为浅，反之则深。

( A ) 三、从髌骨向枕骨方向是一条什么\_\_\_\_\_轴？

- A. 矢状的      B. 冠状的      C. 垂直的      D. 以上都是

( C ) 四、人的基本组织可以分为下列四类。

- A. 上皮组织    神经组织    结缔组织    免疫组织
- B. 上皮组织    神经组织    结缔组织    循环组织
- C. 上皮组织    神经组织    结缔组织    肌肉组织
- D. 上皮组织    神经组织    结缔组织    消化组织

( C ) 五、全身有多少个颈椎骨？

- A. 5      B. 6      C. 7      D. 8

( B ) 六、上肢带骨与多少关节有连系？

- A. 2      B. 3      C. 4      D. 5

- (B) 十七、距小髌关节的韧带是属于： A、屈 B、伸 C、屈伸 D、在外
- (C) 十八、骨折是\_\_\_\_\_的术语？  
A、骨痛 B、一次骨折 C、一个骨刺 D、一颗牙齿
- (A) 十九、膈的主要功能是\_\_\_\_\_ A、呼吸 B、排便 C、呕吐 D、分线
- (A) 二十、什么是人体解剖组织的正确顺序（由简到繁）  
A、细胞、组织、器官 B、细胞、器官、组织  
C、器官、组织、细胞 D、器官、细胞、组织
- (B) 二十一、在人体中哪里可以找到骨干？ A、肾脏 B、骨髓 C、脑 D、肺
- (C) 二十二、下列不属于鼻窦的是\_\_\_\_\_。  
A、额窦 B、筛窦 C、下颌窦 D、蝶窦
- (D) 二十三、喙突在那块骨头上？  
A、桡骨 B、骨盆 C、跟骨 D、肩胛骨
- (D) 二十四、下面那块肌肉可以插入到鹰嘴？  
A、肱二头肌 B、股二头肌 C、肱桡肌 D、腋三头肌
- (D) 二十五、下面那块骨头是后足的一部分？  
A、趾骨 B、骰骨 C、舟骨 D、跟骨
- (B) 二十六、不动关节、微动关节、动关节指的是\_\_\_\_\_。  
A、细胞功能 B、关节运动 C、神经系统功能 D、消化功能

1/6/2021

图一

- 1 斜方肌
- 2 三角肌
- 3 肩胛提肌
- 4 小菱形肌
- 5 大菱形肌
- 6 冈上肌
- 7 冈下肌

- 8 大圆肌
- 9 前锯肌
- 10 胸小肌
- 11 小圆肌
- 12 下后锯肌
- 13 背阔肌
- 14 竖脊肌

图二

- 1 肩胛提肌
- 2 斜方肌
- 3 三角肌
- 4 7
- 5 胸小肌
- 6 背阔肌
- 7 背肌
- 8 三角肌
- 9 肘肌

- 10 背阔肌
- 11 冈上肌
- 12 冈下肌
- 13 三角肌
- 14 胸大肌
- 15 胸小肌
- 16 斜方肌
- 17 肩胛提肌

图三

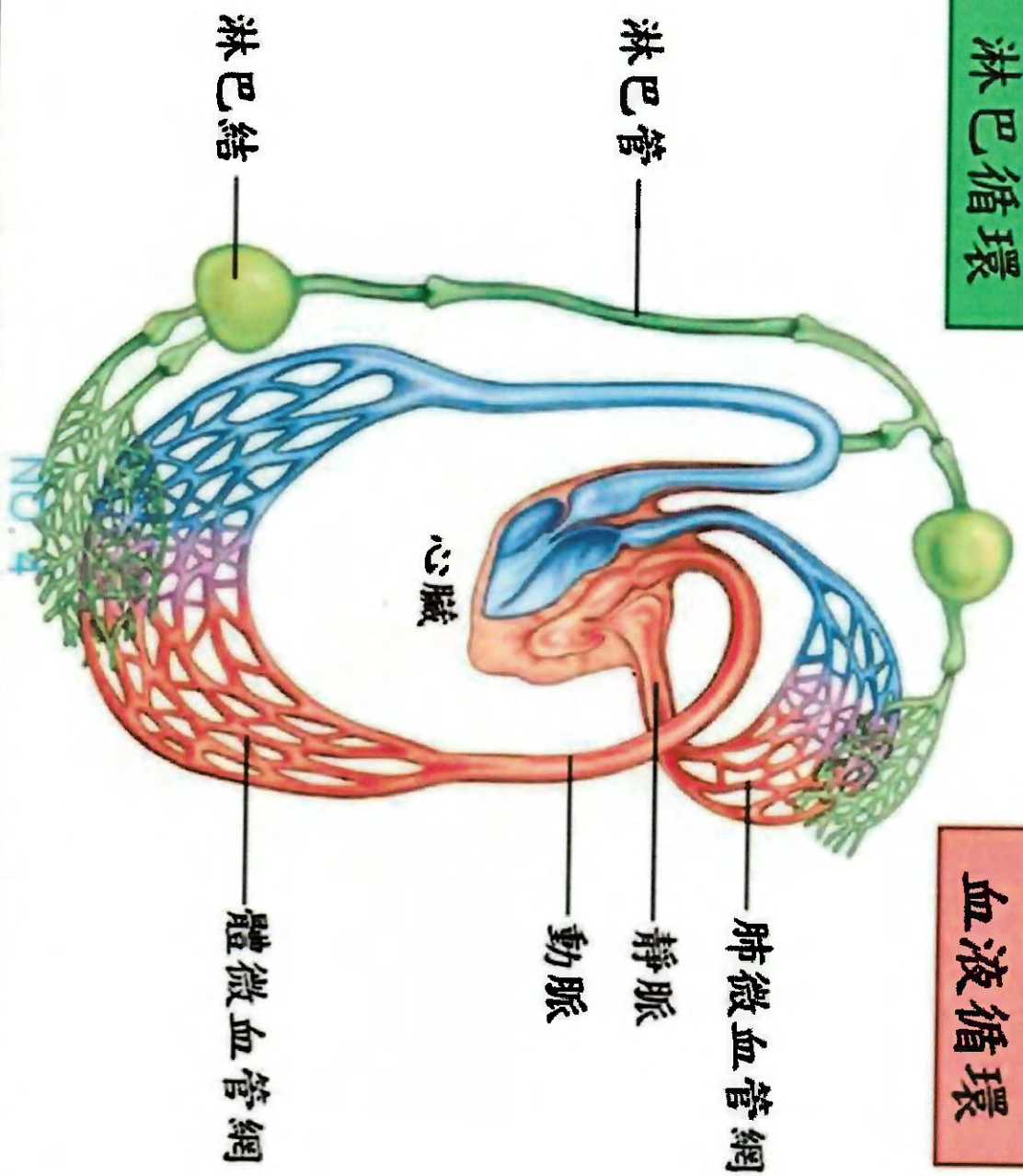
- 2 锁骨
- 7 锁骨
- 12 腕骨
- 17 桡骨
- 22 掌骨

- 3 肋骨
- 8 胸骨
- 13 掌骨
- 18 腕骨
- 23 桡骨
- 3 骶骨
- 9 肋骨
- 14 腕骨
- 19 腕骨
- 24 肋骨
- 5 上颌骨
- 10 尺骨
- 15 肩胛骨
- 20 胫骨
- 25 肋骨
- 6 颈椎
- 11 枕骨
- 16 月加骨
- 21 股骨
- 26 髌骨
- 27 趾骨

# **EXHIBIT 6**

淋巴循環

血液循環



血液  
淋巴液  
組織液

### 腋窝淋巴结

位于左右腋下。手臂、胸、背部淋巴汇集于此。阻塞后导致上臂水肿。

### 颈部淋巴结

头部和颈部淋巴最终汇集于此。颈部和肩部、背部酸痛会阻碍淋巴流动。在面部发生水肿，由此引发双层下巴。

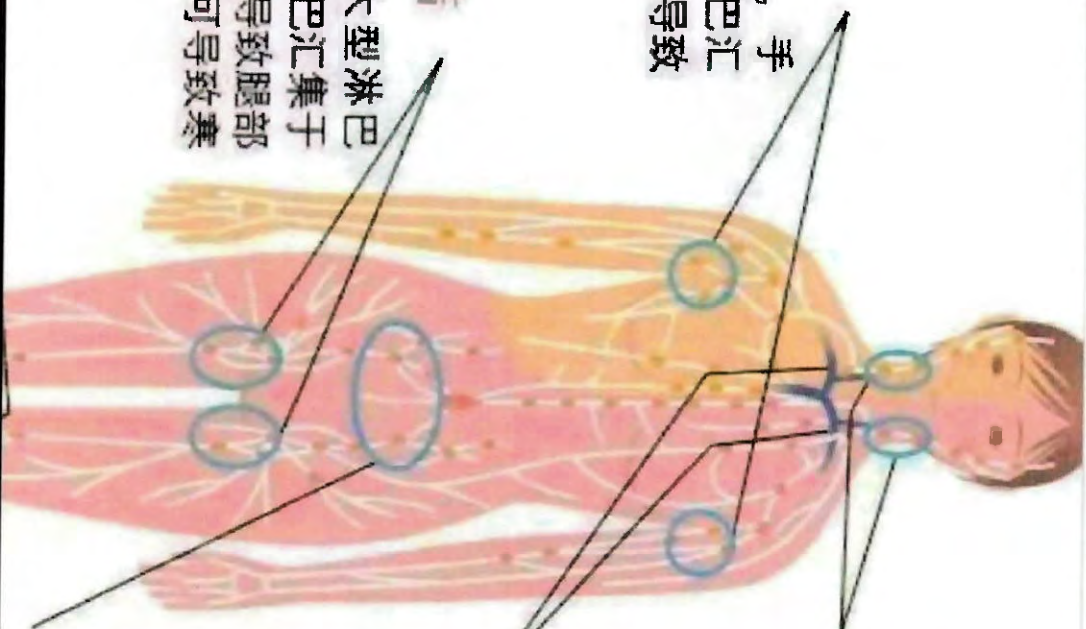
### 鼠蹊部淋巴结

位于腿根部的大型淋巴结。下半身的淋巴汇集于此。此处阻塞会导致腿部和臀部水肿，并可导致寒症。

### 静脉角

经过锁骨下方的大型动脉、锁骨下静脉和脑部、面部、颈部的血液流经的内颈静脉后在此汇合。体内大半的淋巴液流入此处。

### 腹部的淋巴结





▲ 椎體的連結，幼年時到明顯的椎間盤，隨年齡形成骨性結合。

椎管：第5腰椎間盤呈卵圓形，——小腔。

# **EXHIBIT 7**



**South Bay Massage College**  
120 B South Sepulveda Blvd., Manhattan Beach, CA 90266  
(310) 546-8774

info@southbaymassagecollege.com

(Instruction is provided at the Above Address)

BPPE School Code: 1936381

CAMTC School Code: SCH0024

**Enrollment Agreement**  
**MUST FILL OUT COMPLETELY – REQUIRED**

Student Full Name: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Student Identification # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State CA Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell # \_\_\_\_\_ Country \_\_\_\_\_

Students email address (Required) \_\_\_\_\_ Copy of current valid government photo ID - Required

Program Start Date 11/20/20 Program Completion Date \_\_\_\_\_

**Period Covered by this Enrollment Agreement**

Scheduled Start Date 11/20/20 Scheduled Completion Date \_\_\_\_\_

<u>Program Name – Title of Program</u>	<u>Length in Hours</u>
<u>MT - Day</u>	<u>200</u>

**STUDENT'S RIGHT TO CANCEL**

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

**Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

## **Student Tuition Recovery Fund (STRF) Disclosures**

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program." The STRF fee is "non-refundable"

### **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages prior to signing this agreement.

**Student's Initials** [REDACTED] I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School performance Fact Sheet.

## **Disclosure Statement**

"Attendance and/or graduation from a California Massage Therapy Council approved school does not guarantee Certification by CAMTC. Applicants for certification shall meet all requirements as listed California Business and Professions Code sections 4600 et. seq."

Statement directing students to CAMTC for unanswered questions and for filing a complaint:

"A student or any member of the public with questions that have not been satisfactorily answered by the school or who would like to file a complaint about this school may contact the California Massage Therapy Council (CAMTC) at:

**CAMTC**

**One Capitol Mall, Suite 320, Sacramento, CA 95814**

**Phone (916) 669-5336 or fax (916) 669-5337**

## **Enrollment Agreement**

### ***Refund Policy***

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received more than 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

12/4/20

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moncyys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capital Oaks Dr., #400 Sacramento, CA 95833, P.O. Box 980818, West Sacramento, CA 95798, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll free telephone number (888) 370-7589 or by fax (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site [www.bppe.ca.gov](http://www.bppe.ca.gov).

### **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

"The transferability of credits you earn at South Bay Massage College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in South Bay Massage College's certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending South Bay Massage College to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the burcau's Internet Website at [www.bppe.ca.gov](http://www.bppe.ca.gov).

**FEES**

Total Program Tuition	\$ 2695	
Total Books, Materials, Supplies, Media	\$	(This is only an estimate for the program.)
Registration Fee	\$ 75	(Non Refundable)
Equipment	\$	
Assessment Fees for Transfer of Credit	\$	
Fees to Transfer Credit	\$	
Fees Paid to Other Entities	\$	
Other Charges	\$	(Please
specify _____)		
STRF Fee (non-refundable)	\$ 0.00	(Starting January 1, 2015, no STRF fees)
<b>TOTAL AMOUNT</b>	\$ 2695	(This is the amount you will be required to pay to complete the program.)

1. TOTAL CHARGES FOR CURRENT PERIOD OF ATTENDANCE

2695

2. ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM

2695

3. TOTAL CHARGES OBLIGATED TO BE PAID UPON ENROLLMENT

2695

4. PAYMENT TERMS: TUITION DUE ON FIRST DAY OF CLASS

**YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN YOU ARE RESPONSIBLE FOR REPAYING THE LOAN PLUS ANY INTEREST LESS THE AMOUNT OF ANY REFUND.**

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

- 1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- 2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

My signature below certifies that I have read, understood and agreed to my rights and responsibilities and that the institution's cancellation and refund policies have been clearly explained to me. This document contains a statement of the institution's cancellation and refund policy and how it applies. I acknowledge that this is not a public school.

I understand that this is a legally binding contract, when signed by the student and the institution.

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

X Student's Signature  Date Signed 11/20/20

For Office Use Only

School Official's Signature  Date Signed 11/20/20

# South Bay Massage College

## 4. Sanctions

a. A student found guilty of an SCC violation may be subject to the following sanctions in order of severity, and in the sole discretion of SBMC:

- i. Warning
- ii. Temporary suspension from SBMC
- iii. Expulsion from SBMC
- iv. Criminal investigation

b. No action shall be taken against a student found not guilty of an SCC violation.

My signature below certifies that I have read, understood and agreed to the South Bay Massage School Student Code of Conduct Policy and that the institution's policies have been clearly explained to me.

Full Name: [REDACTED] \_\_\_\_\_  
(Please Print)

Student Signature [REDACTED] \_\_\_\_\_ Date Signed 11/20/2020

**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2016 & 2017**

**MASSAGE PROGRAM TECHNICIAN -200 HOURS**

On-Time Completion Rates (Graduation Rates)

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	28	28	28	100%
2017	41	41	41	100%

Student's Initials: [REDACTED] Date: 11/20/2020

Initial only after you have had sufficient time to read and understand the information.

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who began program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	28	28	28	N/A	N/A
2017	41	41	41	N/A	N/A

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at [www.southbaymassagecollege.com](http://www.southbaymassagecollege.com).

*"Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates."*

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed In the Field
2016	N/A	N/A	N/A
2017	N/A	N/A	N/A

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	N/A	N/A	N/A
2017	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	N/A	N/A
2017	N/A	N/A

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	N/A	N/A
2017	N/A	N/A

*"Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates."*

Student's Initials: [REDACTED] Date: 11/20/2020

Initial only after you have had sufficient time to read and understand the information

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

- This program may result in freelance or self-employment.
- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: [REDACTED] Date: 11/20/2020



**South Bay Massage College | 120B S. Sepulveda Blvd Manhattan Beach CA 90266 | 310-546-8774 | www.southbaymassagecollege.com**

Initial only after you have had sufficient time to read and understand the information

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	28	24	14	10	53.3%
2017	41	38	26	12	68.4%

Student's Initials: [REDACTED] Date: 11/20/2020

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

**Annual salary and wages reported for graduates employed in the field.**

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 – \$25,000	\$35,001 – \$40,000	\$40,001 – \$45,000	\$45,001 – \$50,000	No Salary Information Reported
2016	28	N/A	N/A	N/A	N/A	N/A	28
2017	41	N/A	N/A	N/A	N/A	N/A	41

A list of sources used to substantiate salary disclosures is available from the school.

*"Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates."*

Student's Initials: [REDACTED] Date: 11/20/2020

Initial only after you have had sufficient time to read and understand the information.

**South Bay Massage College**  
120 B South Sepulveda Blvd., Manhattan Beach, CA 90266  
(310) 546-8774

info@southbaymassagecollege.com

(Instruction is provided at the Above Address)

BPPE School Code: 1936381

CAMTC School Code: SCH0024

**Enrollment Agreement**  
**MUST FILL OUT COMPLETELY – REQUIRED**

Student Full Name: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Student Identification # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State CA Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell # \_\_\_\_\_ Country USA

Students email address (Required) \_\_\_\_\_ current valid government photo ID - Required

Program Start Date 1/25/2021 Program Completion Date \_\_\_\_\_

**Period Covered by this Enrollment Agreement**

Scheduled Start Date 1/25/2021 Scheduled Completion Date \_\_\_\_\_

Program Name – Title of Program

Length in Hours

MT - Day

200

**STUDENT'S RIGHT TO CANCEL**

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

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The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

## **Student Tuition Recovery Fund (STRF) Disclosures**

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program." The STRF fee is "non-refundable"

### **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages prior to signing this agreement.

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**CAMTC**  
**One Capitol Mall, Suite 320, Sacramento, CA 95814**

Phone (916) 669-5336 or fax (916) 669-5337

## **Enrollment Agreement**

### ***Refund Policy***

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received more than 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:  
2/7/21

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

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Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capital Oaks Dr., #400 Sacramento, CA 95833, P.O. Box 980818, West Sacramento, CA 95798, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll free telephone number (888) 370-7589 or by fax (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site [www.bppe.ca.gov](http://www.bppe.ca.gov).

### **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

"The transferability of credits you earn at South Bay Massage College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in South Bay Massage College's certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending South Bay Massage College to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at [www.bppe.ca.gov](http://www.bppe.ca.gov).

**FEES**

Total Program Tuition	\$ <u>2695</u>	
Total Books, Materials, Supplies, Media	\$ _____	(This is only an estimate for the program.)
Registration Fee	\$ <u>75</u>	(Non Refundable)
Equipment	\$ _____	
Assessment Fees for Transfer of Credit	\$ _____	
Fees to Transfer Credit	\$ _____	
Fees Paid to Other Entities	\$ _____	
Other Charges	\$ _____	(Please
specify _____ )		
STRF Fee (non-refundable)	\$ 0.00	(Starting January 1, 2015, no STRF fees)
<b>TOTAL AMOUNT</b>	\$ <u>2695</u>	<b>(This is the amount you will be required to pay to complete the program.)</b>

- 1. TOTAL CHARGES FOR CURRENT PERIOD OF ATTENDANCE
- 2. ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM
- 3. TOTAL CHARGES OBLIGATED TO BE PAID UPON ENROLLMENT
- 4. PAYMENT TERMS: TUITION DUE ON FIRST DAY OF CLASS

**YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN YOU ARE RESPONSIBLE FOR REPAYING THE LOAN PLUS ANY INTEREST LESS THE AMOUNT OF ANY REFUND.**

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

- 1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- 2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

My signature below certifies that I have read, understood and agreed to my rights and responsibilities and that the institution's cancellation and refund policies have been clearly explained to me. This document contains a statement of the institution's cancellation and refund policy and how it applies. I acknowledge that this is not a public school.

I understand that this is a legally binding contract, when signed by the student and the institution.

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

**X** Student's Signature \_\_\_\_\_ Date Signed 1/23/2021

For Office Use Only

School Official's Signature \_\_\_\_\_ Date Signed 1/23/21

# South Bay Massage College

## 4. Sanctions

a. A student found guilty of an SCC violation may be subject to the following sanctions in order of severity, and in the sole discretion of SBMC:

- i. Warning
- ii. Temporary suspension from SBMC
- iii. Expulsion from SBMC
- iv. Criminal investigation

b. No action shall be taken against a student found not guilty of an SCC violation.

My signature below certifies that I have read, understood and agreed to the South Bay Massage School Student Code of Conduct Policy and that the institution's policies have been clearly explained to me.

Full Name: \_\_\_\_\_  
(Please Print)

Student Signature \_\_\_\_\_ Date Signed 1.23.2021

**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2016 & 2017**

**MASSAGE PROGRAM TECHNICIAN -200 Hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	28	28	28	100%
2017	41	41	41	100%

Student's Initials: [REDACTED] Date: 1.23.2021

Initial only after you have had sufficient time to read and understand the information.

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who began program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	28	28	28	N/A	N/A
2017	41	41	41	N/A	N/A

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at [www.southbaymassagecollege.com](http://www.southbaymassagecollege.com).

*"Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates."*

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	N/A	N/A	N/A
2017	N/A	N/A	N/A

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	N/A	N/A	N/A
2017	N/A	N/A	N/A



**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	N/A	N/A
2017	N/A	N/A

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	N/A	N/A
2017	N/A	N/A

*"Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates."*

Student's Initials: [REDACTED] Date: 1.23.2021

Initial only after you have had sufficient time to read and understand the information

**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

- This program may result in freelance or self-employment.
- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: [REDACTED] Date: 1.23.2021

**South Bay Massage College | 120B S. Sepulveda Blvd Manhattan Beach CA  
90266 | 310-546-8774 | www.southbaymassagecollege.com**

Initial only after you have had sufficient time to read and understand the information

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	28	24	14	10	53.3%
2017	41	38	26	12	68.4%

Student's Initials: [REDACTED] Date: 1.23.2021

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

**Annual salary and wages reported for graduates employed in the field.**

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 – \$25,000	\$35,001 – \$40,000	\$40,001 – \$45,000	\$45,001 – \$50,000	No Salary Information Reported
2016	28	N/A	N/A	N/A	N/A	N/A	28
2017	41	N/A	N/A	N/A	N/A	N/A	41

A list of sources used to substantiate salary disclosures is available from the school.

*“Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.”*

Student's Initials: [REDACTED] Date: 1.23.2021

Initial only after you have had sufficient time to read and understand the information.

**South Bay Massage College**  
120 B South Sepulveda Blvd., Manhattan Beach, CA 90266  
(310) 546-8774

info@southbaymassagecollege.com

(Instruction is provided at the Above Address)

BPPE School Code: 1936381

CAMTC School Code: SCH0024

**Enrollment Agreement**  
**MUST FILL OUT COMPLETELY – REQUIRED**

Student Full Name: \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Student Identification # \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State CA Zip 90640  
Home Phone \_\_\_\_\_ Cell # \_\_\_\_\_ Country \_\_\_\_\_  
Students email address (Required) \_\_\_\_\_ Current valid government photo ID - Required  
Program Start Date 25-01-2021 Program Completion Date \_\_\_\_\_

**Period Covered by this Enrollment Agreement**

Scheduled Start Date 25-01-2021 Scheduled Completion Date \_\_\_\_\_

Program Name – Title of Program

Length in Hours

MT - Day

200

**STUDENT'S RIGHT TO CANCEL**

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

**Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

## **Student Tuition Recovery Fund (STRF) Disclosures**

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program." The STRF fee is "non-refundable"

### **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages prior to signing this agreement.

**Student's Initials** [REDACTED] I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School performance fact sheet.

## **Disclosure Statement**

"Attendance and/or graduation from a California Massage Therapy Council approved school does not guarantee Certification by CAMTC. Applicants for certification shall meet all requirements as listed California Business and Professions Code sections 4600 et. seq."

Statement directing students to CAMTC for unanswered questions and for filing a complaint:

"A student or any member of the public with questions that have not been satisfactorily answered by the school or who would like to file a complaint about this school may contact the California Massage Therapy Council (CAMTC) at:

**CAMTC**  
**One Capitol Mall, Suite 320, Sacramento, CA 95814**

Phone (916) 669-5336 or fax (916) 669-5337

## **Enrollment Agreement**

### ***Refund Policy***

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received more than 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

11/30/21

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 15 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capital Oaks Dr., #400 Sacramento, CA 95833, P.O. Box 980818, West Sacramento, CA 95798, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll free telephone number (888) 370-7589 or by fax (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site [www.bppe.ca.gov](http://www.bppe.ca.gov).

### **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

"The transferability of credits you earn at South Bay Massage College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in South Bay Massage College's certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending South Bay Massage College to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at [www.bppe.ca.gov](http://www.bppe.ca.gov).

**FEES**

Total Program Tuition	\$ <u>2695</u>	
Total Books, Materials, Supplies, Media	\$ _____	(This is only an estimate for the program.)
Registration Fee	\$ <u>75</u>	(Non Refundable)
Equipment	\$ _____	
Assessment Fees for Transfer of Credit	\$ _____	
Fees to Transfer Credit	\$ _____	
Fees Paid to Other Entities	\$ _____	
Other Charges	\$ _____	(Please
specify _____)		
STRF Fee (non-refundable)	\$ <u>0.00</u>	(Starting January 1, 2015, no STRF fees)
<b>TOTAL AMOUNT</b>	\$ <u>2695</u>	<b>(This is the amount you will be required to pay to complete the program.)</b>

1. TOTAL CHARGES FOR CURRENT PERIOD OF ATTENDANCE

2. ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM

3. TOTAL CHARGES OBLIGATED TO BE PAID UPON ENROLLMENT

4. PAYMENT TERMS: TUITION DUE ON FIRST DAY OF CLASS

**YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN YOU ARE RESPONSIBLE FOR REPAYING THE LOAN PLUS ANY INTEREST LESS THE AMOUNT OF ANY REFUND.**

If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

- 1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- 2) The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

My signature below certifies that I have read, understood and agreed to my rights and responsibilities and that the institution's cancellation and refund policies have been clearly explained to me. This document contains a statement of the institution's cancellation and refund policy and how it applies. I acknowledge that this is not a public school.

**I understand that this is a legally binding contract, when signed by the student and the institution.**

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

**X** Student's Signature

[Redacted Signature]

Date Signed 11-01-2021

For Office Use Only

School Official's Signature

[Handwritten Signature]

Date Signed 11/19/21

# South Bay Massage College

## 4. Sanctions

a. A student found guilty of an SCC violation may be subject to the following sanctions in order of severity, and in the sole discretion of SBMC:

- i. Warning
- ii. Temporary suspension from SBMC
- iii. Expulsion from SBMC
- iv. Criminal investigation

b. No action shall be taken against a student found not guilty of an SCC violation.

My signature below certifies that I have read, understood and agreed to the South Bay Massage School Student Code of Conduct Policy and that the institution's policies have been clearly explained to me.

Full Name: \_\_\_\_\_

(Please Print)

Student Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

11-01-2021

**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2016 & 2017**

**MESSAGE PROGRAM TECHNICIAN -200 Hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	28	28	28	100%
2017	41	41	41	100%

Student's Initials:  Date: 1P-01-2021

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who began program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	28	28	28	N/A	N/A
2017	41	41	41	N/A	N/A

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at [www.southbaymassagecollege.com](http://www.southbaymassagecollege.com).

***"Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates."***

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	N/A	N/A	N/A
2017	N/A	N/A	N/A

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	N/A	N/A	N/A
2017	N/A	N/A	N/A

**Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	N/A	N/A
2017	N/A	N/A

**Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2016	N/A	N/A
2017	N/A	N/A

*"Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates."*

Student's Initials: [REDACTED]

Date: 1P-07-2021

Initial only after you have had sufficient time to read and understand the information

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

- This program may result in freelance or self-employment.
- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: [REDACTED]

Date: 1P-01-2021

**South Bay Massage College | 120B S. Sepulveda Blvd Manhattan Beach CA 90266 | 310-546-8774 | www.southbaymassagecollege.com**

**Initial only after you have had sufficient time to read and understand the information**  
License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	28	24	14	10	53.3%
2017	41	38	26	12	68.4%

Student's Initials: [REDACTED] Date: 1P-01-2021

**Initial only after you have had sufficient time to read and understand the information.**

Salary and Wage Information (includes data for the two calendar years prior to reporting)

**Annual salary and wages reported for graduates employed in the field.**

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 – \$25,000	\$35,001 – \$40,000	\$40,001 – \$45,000	\$45,001 – \$50,000	No Salary Information Reported
2016	28	N/A	N/A	N/A	N/A	N/A	28
2017	41	N/A	N/A	N/A	N/A	N/A	41

A list of sources used to substantiate salary disclosures is available from the school.

*“Because of the change in the Bureau’s reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.”*

Student's Initials: [REDACTED] Date: 1P-01-2021

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2017 \$2,595.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: [redacted] Date: 1P-01-2021

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Students at South Bay Massage College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: [redacted] Date: 1P-01-2021

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

[redacted]

Student Name - Print

[redacted]

Student Signature

Loma

School Official

1P-01-2021

Date

1/19/2021

Date

# **EXHIBIT 8**

**SCHOOL PERFORMANCE FACT SHEET  
CALENDAR YEARS 2019 & 2020**

**MASSAGE PROGRAM 500 Hours**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	88	88	85	97%
2020	0	0	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Students Who began program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	88	85	85	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative or you can review the list of the institution’s website at [www.southbaymassagecollege.com](http://www.southbaymassagecollege.com).

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

**Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

**Self-Employed / Freelance Positions**

<b>Calendar Year</b>	<b>Graduates Employed who are Self-Employed or Working Freelance</b>	<b>Total Graduates Employed in the Field</b>
2019	0	0
2020	0	0

**Institutional Employment**

<b>Calendar Year</b>	<b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.</b>	<b>Total Graduates Employed in the Field</b>
2019	0	0
2020	0	0

**Student’s Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information**

**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

- This program may result in freelance or self-employment.
- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

**Student’s Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information**

**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**



**South Bay Massage College | 120B S. Sepulveda Blvd Manhattan Beach CA 90266 | 310-546-8774 | www.southbaymassagecollege.com**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	88	0	0	0	0
2020	0	0	0	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

**Annual salary and wages reported for graduates employed in the field.**

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 – \$25,000	\$35,001 – \$40,000	\$40,001 – \$45,000	\$45,001 – \$50,000	No Salary Information Reported
2019	88	0	0	0	0	0	88
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on-time in 2019: \$5,395.00. Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on-time in 2020: \$5,395.00. Total charges may be higher for students that do not complete on time.

**Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

*Students at South Bay Massage College are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.*

**Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

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Student Name - Print

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Student Signature

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Date

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School Official

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Date

# **EXHIBIT 9**

# SBMC ATTENDANCE RECORD

South Bay Massage College  
 Manhattan Beach, CA  
 (310) 546-8774

STUDENT NAME: LAST (PRINT): \_\_\_\_\_ FIRST (PRINT): \_\_\_\_\_ (Circle): In-Person or IDL

START DATE: 2/22/21 END DATE: 4/15/21 (Circle) 2019 2020 2021 2022 (IDL = Interactive Distance Learning)

CLOCK-IN - CLOCK-OUT TIMES (Check): 8:00 am-11:00 am  9:30 am-11:30 am  10:00 am-12:00 pm

10:00 am-1:00 pm  1:00 am-2:00 pm  11:30 am-4:30 pm  1:00 pm-5:00 pm  1:30 am-2:30 pm

2:00 pm-5:00 pm  6:00 pm-9:00 pm  6:00 pm-10:00 pm  Other: \_\_\_\_\_ DAVIS: Mon  Tues  Wed  Thurs  Fri  Sat  Sun

PROGRAM HOURS (Check) Program Hours Adjusted In Accordance With Pandemic Policies.

- Anatomy (64) \_\_\_\_\_
- Contraindications (13) \_\_\_\_\_
- Myofascial (24) \_\_\_\_\_
- Adv. Massage (50) \_\_\_\_\_
- Adv. Clinical Tech (50) \_\_\_\_\_
- Reflexology (25) \_\_\_\_\_
- Pregnancy (24) \_\_\_\_\_
- Chair (7) \_\_\_\_\_
- Business/Ethics (18) \_\_\_\_\_
- Hands-on Swedish (25) \_\_\_\_\_
- Myofascial (50) \_\_\_\_\_
- Adv. Anatomy (50) \_\_\_\_\_
- Kinesiology (24) \_\_\_\_\_
- Crania-Sacral (24) \_\_\_\_\_
- Acupressure (35) \_\_\_\_\_
- Business/Ethics (12) \_\_\_\_\_
- Health/Hygiene (5) \_\_\_\_\_
- Deep Tissue 1 (50) \_\_\_\_\_
- Deep Tissue 1 (75)
- Pathology (24) \_\_\_\_\_
- Sports (50) \_\_\_\_\_
- Spa Therapy (25) \_\_\_\_\_
- Shatsu (28) \_\_\_\_\_
- Hands-on Hours 6/10
- MT (500) \_\_\_\_\_
- Deep Tissue 2 (50) \_\_\_\_\_
- Deep Tissue 2 (28) \_\_\_\_\_
- Lymphatic (50) \_\_\_\_\_
- Sports Injury (50) \_\_\_\_\_
- Exercise Rehab (40) \_\_\_\_\_
- Nutrition (12) \_\_\_\_\_
- Lecture Hours 2/1

INSTRUCTOR: (Circle): Milovich White Rivas Trujillo Zimmermann Ealy Morales Lee Zou Other Instructor: \_\_\_\_\_  
 \*ENTER IN-CLASS DATE or X Not IN-CLASS PLACE IN BOX. Transitional Classes (T): End Class: \_\_\_\_\_ New Class: \_\_\_\_\_

DATE	1	2	3	4	5	6	7	8	9	10
DATE	2/22/21	2/23/21	2/24/21	3/2/21	3/7/21	4/1/21	4/2/21	4/3/21	4/8/21	4/9/21
DATE	4/16/21	4/15/21								
DATE	31	32	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up

Instructor's Signature: Van Fays LI Date (Mo/Day): 4/15/21 2019 2020 2021 2022  
 250 Hours of Hands-On Completed (Circle): Yes or No Grade (Circle): Pass or Fail Comments: \_\_\_\_\_  
 75-Hour Internship at Coastline Chiropractic & Clinic Completed (Circle): Pass or No Comments: \_\_\_\_\_  
 Clinic Supervisor/Instructor (Circle): Dr. Mobalian Dr. Milovich Dr. Scale Dr. Rivas Shu Sloey Johnson Clagon  
 Other \_\_\_\_\_

# SBMC ATTENDANCE RECORD

South Bay Massage College  
Manhattan Beach, CA  
(310) 545-8774

STUDENT NAME: LAST (PRINT): \_\_\_\_\_ FIRST (PRINT): \_\_\_\_\_ (Circle): In-Person or IDL

START DATE: 2/9/21 END DATE: 4/24/21 (Circle) 2019 2020 ~~2021~~ 2022 (IDL = Interactive Distance Learning)

CLOCK-IN - CLOCK-OUT TIMES (Check): 8:00 am-11:00 am  8:00 am-12:00 pm  9:30 am-11:30 am  10:00 am-12:00 pm

10:00 am-1:00 pm  10:00 am-2:00 pm  11:00 am-2:00 pm  11:30 am-4:30 pm  1:00 pm-5:00 pm  1:30 am-2:30 pm

2:00 pm-5:00 pm  6:00 pm-9:00 pm  6:00 pm-10:00 pm  Other: \_\_\_\_\_ DAYS: Mon  Tue  Wed  Thurs  Fri  Sat  Sun

PROGRAM HOURS (Check) Program Hours Adjusted In Accordance With Pandemic Policies.

- Anatomy (64) \_\_\_\_\_ Business/Ethics (18) \_\_\_\_\_ Health/Hygiene (5) \_\_\_\_\_ MT (500) \_\_\_\_\_
- Contraindications (13) \_\_\_\_\_ Hands-on Swedish (25) \_\_\_\_\_ Deep Tissue 1 (50) \_\_\_\_\_ Deep Tissue 2 (50)
- Myofascial (24) \_\_\_\_\_ Myofascial (50) \_\_\_\_\_ Deep Tissue 1 (75) \_\_\_\_\_ Deep Tissue 2 (28) \_\_\_\_\_
- Adv. Massage (50) \_\_\_\_\_ Adv. Anatomy (50) \_\_\_\_\_ Pathology (24) \_\_\_\_\_ Lymphatic (50) \_\_\_\_\_
- Adv. Clinical Tech (50) \_\_\_\_\_ Kinesiology (24) \_\_\_\_\_ Sports (50) \_\_\_\_\_ Sports Injury (50) \_\_\_\_\_
- Reflexology (25) \_\_\_\_\_ Cranio-Sacral (24) \_\_\_\_\_ Spa Therapy (25) \_\_\_\_\_ Exercise Rehab (40) \_\_\_\_\_
- Pregnancy (24) \_\_\_\_\_ Acupressure (35) \_\_\_\_\_ Shiatsu (28) \_\_\_\_\_ Nutrition (12) \_\_\_\_\_
- Chair (7) \_\_\_\_\_ Business/Ethics (12) \_\_\_\_\_ Hands-on Hours 40 Lecture Hours 10

INSTRUCTOR: (Circle): Milovich White Rivas Trujillo Zimmerman Early Morales Li Lee Zou Other Instructor: \_\_\_\_\_

\*ENTER IN-CLASS DATE or X Not IN-CLASS PLACE in BOX. Transitional Classes (T): End Class: \_\_\_\_\_ New Class: \_\_\_\_\_

DATE	1	2	3	4	5	6	7	8	9	10
DATE	<u>2/9/21</u>	<u>2/10/21</u>	<u>4/15/21</u>	<u>4/16/21</u>	<u>4/19/21</u>	<u>4/22/21</u>	<u>4/23/21</u>	<u>4/24/21</u>		
DATE	11	12	13	14	15	16	17	18	19	20
DATE	21	22	23	24	25	26	27	28	29	30
DATE	31	32	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up

Instructor's Signature: Tam Tans Li Date (Mo/Day): 4/24/21 2019 ~~2020~~ 2022

250 Hours of Hands-On Completed (Circle): Yes or No Grade (Circle): Pass or Fail Comments: \_\_\_\_\_

75-Hour Internship at Coastline Chiropractic & Clinic Completed (Circle): Yes or No Comments: \_\_\_\_\_

Clinic Supervisor/Instructor (Circle): Dr. Dobarian Dr. Milovich Dr. Scale Dr. Rivas Shu Sloey Johnson Clagon

Other: \_\_\_\_\_

# SBMC ATTENDANCE RECORD

South Bay Passagge College  
Manhattan Beach, CA  
(310) 546-8774

STUDENT NAME: LAST (PRINT): \_\_\_\_\_ FIRST (PRINT): \_\_\_\_\_ (Circle): In-Person or IDL

START DATE: 2/22/21 END DATE: 4/19/21 (Circle) 2019 2020 2021 2022 (IDL = Interactive Distance Learning)

CLOCK-IN - CLOCK-OUT TIMES (Check): 8:00 am-11:00 am  8:00 am-12:00 pm  9:30 am-11:30 am  10:00 am-12:00 pm

10:00 am-1:00 pm  10:00 am-2:00 pm  11:00 am-2:00 pm  11:30 am-4:30 pm  1:00 pm-5:00 pm  1:30 am-2:30 pm

2:00 pm-5:00 pm  6:00 pm-9:00 pm  6:00 pm-10:00 pm  Other: \_\_\_\_\_ DAYS: Mon  Tues  Wed  Thurs  Fri  Sat  Sun

PROGRAM HOURS (Check) Program Hours Adjusted In Accordance With Pandemic Policies.

- Anatomy (64) \_\_\_\_\_ Business/Ethics (18) \_\_\_\_\_ Health/Hygiene (5) \_\_\_\_\_ MT (500) \_\_\_\_\_
- Contraindications (13) \_\_\_\_\_ Hands-on Swedish (25) \_\_\_\_\_ Deep Tissue 1 (50) \_\_\_\_\_ Deep Tissue 2 (50) \_\_\_\_\_
- Myofascial (24) \_\_\_\_\_ Myofascial (50) \_\_\_\_\_ Deep Tissue 1 (75)  Deep Tissue 2 (28) \_\_\_\_\_
- Adv. Massage (50) \_\_\_\_\_ Adv. Anatomy (50) \_\_\_\_\_ Pathology (24) \_\_\_\_\_ Lymphatic (50) \_\_\_\_\_
- Adv. Clinical Tech (50) \_\_\_\_\_ Kinesiology (24) \_\_\_\_\_ Sports (50) \_\_\_\_\_ Sports Injury (50) \_\_\_\_\_
- Reflexology (25) \_\_\_\_\_ Cranio-Sacral (24) \_\_\_\_\_ Spa Therapy (25) \_\_\_\_\_ Exercise Rehab (40) \_\_\_\_\_
- Pregnancy (24) \_\_\_\_\_ Acupressure (35) \_\_\_\_\_ Shiatsu (28) \_\_\_\_\_ Nutrition (12) \_\_\_\_\_
- Chair (7) \_\_\_\_\_ Business/Ethics (12) \_\_\_\_\_ Hands-on Hours 61 \_\_\_\_\_ Lecture Hours 14 \_\_\_\_\_

INSTRUCTOR: (Circle): Milovich White Rivas Trujillo Zimmerman Early Morales Lee Zou Other Instructor: \_\_\_\_\_

\*ENTER IN-CLASS DATE or X Not IN-CLASS PLACE in BOX. Transitional Classes (T): End Class: \_\_\_\_\_ New Class: \_\_\_\_\_

DATE	1	2	3	4	5	6	7	8	9	10
DATE	<u>2/22/21</u>	<u>2/23/21</u>	<u>2/24/21</u>	<u>3/30/21</u>	<u>3/31/21</u>	<u>4/5/21</u>	<u>4/6/21</u>	<u>4/7/21</u>	<u>4/12/21</u>	<u>4/13/21</u>
DATE	<u>4/14/21</u>	<u>4/19/21</u>								
DATE	31	32	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up

Instructor's Signature: [Signature] Date (Mo/Day): 4/19/21 2019 ~~2020~~ ~~2021~~ 2022

250 Hours of Hands-On Completed (Circle): Yes or No  Grade (Circle) Pass or Fail  Comments: \_\_\_\_\_

75-Hour Internship at Coastline Chiropractic & Clinic Completed (Circle) Yes or No  Comments: \_\_\_\_\_

Clinic Supervisor/Instructor (Circle): Dr. Dobahan Dr. Milovich Dr. Scale Dr. Rivas Shu Sloey Johnson Clagon

Other \_\_\_\_\_

# SBMC ATTENDANCE RECORD

South Bay Massage College  
Manhattan Beach, CA  
(310) 546-8774

STUDENT NAME: LAST (PRINT): \_\_\_\_\_ FIRST (PRINT): \_\_\_\_\_ (Circle): In-Person or  (IDL = Interactive Distance Learning)

START DATE: 2/24/21 END DATE: 5/12/21 (Circle) 2019 2020 2021 2022

CLOCK-IN - CLOCK-OUT TIMES (Check): 8:00 am-11:00 am  9:30 am-11:30 am  10:00 am-12:00 pm  10:00 am-1:00 pm  10:00 am-2:00 pm  11:00 am-2:00 pm  11:30 am-4:30 pm  1:00 pm-5:00 pm  1:30 am-2:30 pm

2:00 pm-5:00 pm  6:00 pm-9:00 pm  6:00 pm-10:00 pm  Other: \_\_\_\_\_ DAYS: Mon  Tues  Wed  Thurs  Fri  Sat  Sun

PROGRAM HOURS (Check) Program Hours Adjusted In Accordance With Pandemic Policies.

- Anatomy (64) \_\_\_\_\_
- Business/Ethics (18) \_\_\_\_\_
- Health/Hygiene (5) \_\_\_\_\_
- MT (500) \_\_\_\_\_
- Contraindications (13) \_\_\_\_\_
- Hands-on Swedish (25) \_\_\_\_\_
- Deep Tissue 1 (50) \_\_\_\_\_
- Deep Tissue 2 (50) \_\_\_\_\_
- Myofascial (24) \_\_\_\_\_
- Myofascial (50) \_\_\_\_\_
- Deep Tissue 1 (75) \_\_\_\_\_
- Deep Tissue 2 (28) \_\_\_\_\_
- Adv. Massage (50) \_\_\_\_\_
- Adv. Anatomy (50) \_\_\_\_\_
- Pathology (24) \_\_\_\_\_
- Lymphatic (50)
- Adv. Clinical Tech (50) \_\_\_\_\_
- Kinesiology (24) \_\_\_\_\_
- Sports (50) \_\_\_\_\_
- Sports Injury (50) \_\_\_\_\_
- Reflexology (25) \_\_\_\_\_
- Crania-Sacral (24) \_\_\_\_\_
- Spa Therapy (25) \_\_\_\_\_
- Exercise Rehab (40) \_\_\_\_\_
- Pregnancy (24) \_\_\_\_\_
- Acupressure (35) \_\_\_\_\_
- Shatsu (28) \_\_\_\_\_
- Nutrition (12) \_\_\_\_\_
- Chair (7) \_\_\_\_\_
- Business/Ethics (12) \_\_\_\_\_
- Hands-on Hours 35
- Lecture Hours 15

INSTRUCTOR: (Circle): Milovich White Rivas Trujillo Zimmermann Ealy Morales  Lee Zou Other Instructor: \_\_\_\_\_

\*ENTER IN-CLASS DATE or X Not IN-Class PLACE IN BOX. Transitional Classes (T): End Class: \_\_\_\_\_ New Class: \_\_\_\_\_

DATE	1	2	3	4	5	6	7	8	9	10
DATE	<u>2/24/21</u>	<u>2/25/21</u>	<u>2/26/21</u>	<u>4/28/21</u>	<u>5/14/21</u>	<u>5/10/21</u>	<u>5/11/21</u>	<u>5/17/21</u>		
DATE	21	22	23	24	25	26	27	28	29	30
DATE	31	32	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up

Instructor's Signature: [Signature] Date (Mo/Day): 5/12/21 2019 ~~2020~~ ~~2022~~ 2022

250 Hours of Hands-On Completed (Circle): Yes or No Grade (Circle):  Pass or Fail  Comments: \_\_\_\_\_

75-Hour Internship at Coastline Chiropractic & Clinic Completed (Circle):  Yes or No Comments: \_\_\_\_\_

Clinic Supervisor/Instructor (Circle):  Dr. Dobalish  Dr. Milovich  Dr. Scale  Dr. Rivas  Shu  Sloey  Johnson  Clagon

Other: \_\_\_\_\_

# SBMIC ATTENDANCE RECORD

South Bay Massage College  
Mannatar Beach, CA  
(310) 546-8774

STUDENT NAME: LAST (PRINT): \_\_\_\_\_ FIRST (PRINT): \_\_\_\_\_ (Circle): In-Person or DL

START DATE: 2/2/21 END DATE: 2/14/21 (Circle) 2019 2020 ~~2021~~ 2022 (IDL = Interactive Distance Learning)

CLOCK-IN - CLOCK-OUT TIMES (Check): 8:00 am-11:00 am  8:00 am-12:00 pm  9:30 am-11:30 am  10:00 am-12:00 pm

10:00 am-1:00 pm  10:00 am-2:00 pm  11:00 am-2:00 pm  11:30 am-4:30 pm  1:00 pm-5:00 pm  1:30 am-2:30 pm

2:00 pm-5:00 pm  6:00 pm-9:00 pm  6:00 pm-10:00 pm  Other: \_\_\_\_\_ DAYS: Mon  Tues  Wed  Thurs  Fri  Sat  Sun

PROGRAM HOURS (Check) Program Hours Adjusted In Accordance With Pandemic Policies.

- Anatomy (64) \_\_\_\_\_ Business/Ethics (18) \_\_\_\_\_ Health/Hygiene (5) \_\_\_\_\_ MT (500) \_\_\_\_\_
- Contraindications (13) \_\_\_\_\_ Hands-on Swedish (25) \_\_\_\_\_ Deep Tissue 1 (50) \_\_\_\_\_ Deep Tissue 2 (50) \_\_\_\_\_
- Myofascial (24) \_\_\_\_\_ Myofascial (50) \_\_\_\_\_ Deep Tissue 1 (75) \_\_\_\_\_ Deep Tissue 2 (28) \_\_\_\_\_
- Adv. Massage (50) \_\_\_\_\_ Adv. Anatomy (50) \_\_\_\_\_ Pathology (24)  Lymphatic (50) \_\_\_\_\_
- Adv. Clinical Tech (50) \_\_\_\_\_ Kinesiology (24) \_\_\_\_\_ Sports (50) \_\_\_\_\_ Sports Injury (50) \_\_\_\_\_
- Reflexology (25) \_\_\_\_\_ Cranio-Sacral (24) \_\_\_\_\_ Spa Therapy (25) \_\_\_\_\_ Exercise Rehab (40) \_\_\_\_\_
- Pregnancy (24) \_\_\_\_\_ Acupressure (35) \_\_\_\_\_ Shiatsu (28) \_\_\_\_\_ Nutrition (12) \_\_\_\_\_
- Chair (7) \_\_\_\_\_ Business/Ethics (12) \_\_\_\_\_ Hands-on Hours 0 Lecture Hours 24

INSTRUCTOR: (Circle): Milovich White Rivas Trujillo Zimmerman Faty Morales Lee Zou Other Instructor: \_\_\_\_\_

\*ENTER IN-Class DATE or X Not IN-Class PLACE IN BOX. Transitional Classes (T): End Class: \_\_\_\_\_ New Class: \_\_\_\_\_

DATE	1	2	3	4	5	6	7	8	9	10
DATE	<u>2/2/21</u>	<u>2/3/21</u>	<u>2/4/21</u>							
DATE	11	12	13	14	15	16	17	18	19	20
DATE	21	22	23	24	25	26	27	28	29	30
DATE	31	32	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up

Instructor's Signature: Yan Fawzi Date (Mo/Da/Y): 2/14/21 2019 ~~2020~~ ~~2022~~ 2022

250 Hours of Hands-On Completed (Circle): Yes or No Grade (Circle) Pass or Fail Comments: \_\_\_\_\_

75-Hour Internship at Coastline Chiropractic & Clinic Completed (Circle): Yes or No Comments: \_\_\_\_\_

Clinic Supervisor/Instructor (Circle): Dr. Dobajian Dr. Milovich Dr. Scale Dr. Rivas Shu Sloey Johnson Clagon

Other \_\_\_\_\_



# SBMC ATTENDANCE RECORD

South Bay Massage College  
 Manhattan Beach, CA  
 (310) 546-8774

STUDENT NAME: LAST (PRINT): \_\_\_\_\_ FIRST (PRINT): \_\_\_\_\_ (Circle): In-Person or IDL

START DATE: 12/9/20 END DATE: 2/19/21 (Circle) 2019 ~~2020~~ 2021 2022 (IDL = Interactive Distance Learning)

CLOCK-IN - CLOCK-OUT TIMES (Check): 8:00 am-11:00 am  10:00 am-12:00 pm  9:30 am-11:30 am  10:00 am-12:00 pm

10:00 am-1:00 pm  10:00 am-2:00 pm  11:00 am-2:00 pm  11:30 am-4:30 pm  1:00 pm-5:00 pm  1:30 am-2:30 pm

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PROGRAM HOURS (Check) Program Hours Adjusted In Accordance With Pandemic Policies.

- Anatomy (64) \_\_\_\_\_ Business/Ethics (18) \_\_\_\_\_ Health/Hygiene (5) \_\_\_\_\_ MT (500) \_\_\_\_\_
- Contraindications (13) \_\_\_\_\_ Hands-on Swedish (25) \_\_\_\_\_ Deep Tissue 1 (50) \_\_\_\_\_ Deep Tissue 2 (50) \_\_\_\_\_
- Myofascial (24)  Myofascial (50) \_\_\_\_\_ Deep Tissue 1 (75) \_\_\_\_\_ Deep Tissue 2 (28) \_\_\_\_\_
- Adv. Massage (50) \_\_\_\_\_ Adv. Anatomy (50) \_\_\_\_\_ Pathology (24) \_\_\_\_\_ Lymphatic (50) \_\_\_\_\_
- Adv. Clinical Tech (50) \_\_\_\_\_ Kinesiology (24) \_\_\_\_\_ Sports (50) \_\_\_\_\_ Sports Injury (50) \_\_\_\_\_
- Reflexology (25) \_\_\_\_\_ Cranio-Sacral (24) \_\_\_\_\_ Spa Therapy (25) \_\_\_\_\_ Exercise Rehab (40) \_\_\_\_\_
- Pregnancy (24) \_\_\_\_\_ Acupressure (35) \_\_\_\_\_ Shiatsu (28) \_\_\_\_\_ Nutrition (12) \_\_\_\_\_
- Chair (7) \_\_\_\_\_ Business/Ethics (12) \_\_\_\_\_ Hands-on Hours 14 \_\_\_\_\_ Lecture Hours 10

INSTRUCTOR: (Circle): Milovich White Rivras Trujillo Zimmerman Raly Morales Lee Zou Other Instructor: \_\_\_\_\_

\*ENTER IN-Class DATE or X Not IN-Class PLACE in BOX. Transitional Classes (T): End Class: \_\_\_\_\_ New Class: \_\_\_\_\_

DATE	1	2	3	4	5	6	7	8	9	10
DATE	<u>12/9/20</u>	<u>12/14/20</u>	<u>2/18/21</u>	<u>2/19/21</u>						
DATE	11	12	13	14	15	16	17	18	19	20
DATE	21	22	23	24	25	26	27	28	29	30
DATE	31	32	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up

Instructor's Signature: Tamara Li Date (Mo/Day): 2/19/21 2019 ~~2020~~ 2021 2022

250 Hours of Hands-On Completed (Circle): Yes or No Grade (Circle): Pass or Fail Comments: \_\_\_\_\_

75-Hour Internship at Coastline Chiropractic & Clinic Completed (Circle): Yes or No Comments: \_\_\_\_\_

Clinic Supervisor/Instructor (Circle): Dr. Pobelian Dr. Milovich Dr. Scale Dr. Rivras Shu Sloey Johnson Clagon

Other: \_\_\_\_\_

# SBMC ATTENDANCE RECORD

STUDENT NAME: LAST (PRINT): \_\_\_\_\_ FIRST (PRINT): \_\_\_\_\_ (Circle): In-Person or IDL

START DATE: 2/2/21 END DATE: 2/4/21 (Circle) 2019 2020 2021 2022 (IDL = Interactive Distance Learning)

CLOCK-IN - CLOCK-OUT TIMES (Check): 8:00 am-11:00 am  8:00 am-12:00 pm  9:30 am-11:30 am  10:00 am-12:00 pm

10:00 am-1:00 pm  10:00 am-2:00 pm  11:00 am-2:00 pm  11:30 am-4:30 pm  1:00 pm-5:00 pm  1:30 am-2:30 pm

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PROGRAM HOURS (Check) Program Hours Adjusted In Accordance With Pandemic Policies.

- Anatomy (64) \_\_\_\_\_ Business/Ethics (18) \_\_\_\_\_ Health/Hygiene (5) \_\_\_\_\_ MT (500) \_\_\_\_\_
- Contraindications (13) \_\_\_\_\_ Hands-on Swedish (25) \_\_\_\_\_ Deep Tissue 1 (50) \_\_\_\_\_ Deep Tissue 2 (50) \_\_\_\_\_
- Myofascial (24) \_\_\_\_\_ Myofascial (50) \_\_\_\_\_ Deep Tissue 1 (75) \_\_\_\_\_ Deep Tissue 2 (28) \_\_\_\_\_
- Adv. Massage (50) \_\_\_\_\_ Adv. Anatomy (50) \_\_\_\_\_ Pathology (24)  Lymphatic (50) \_\_\_\_\_
- Adv. Clinical Tech (50) \_\_\_\_\_ Kinesiology (24) \_\_\_\_\_ Sports (50) \_\_\_\_\_ Sports Injury (50) \_\_\_\_\_
- Reflexology (25) \_\_\_\_\_ Cranio-Sacral (24) \_\_\_\_\_ Spa Therapy (25) \_\_\_\_\_ Exercise Rehab (40) \_\_\_\_\_
- Pregnancy (24) \_\_\_\_\_ Acupressure (35) \_\_\_\_\_ Shiatsu (28) \_\_\_\_\_ Nutrition (12) \_\_\_\_\_
- Chair (7) \_\_\_\_\_ Business/Ethics (12) \_\_\_\_\_ Hands-on Hours 0 Lecture Hours 24

INSTRUCTOR: (Circle): Milovich White Rivas Trujillo Zimmerman Faty Morales Lee Zou Other Instructor: \_\_\_\_\_

\*ENTER IN-Class DATE or X Not IN-Class PLACE IN BOX. Transitional Classes (T): End Class: \_\_\_\_\_ New Class: \_\_\_\_\_

DATE	1	2	3	4	5	6	7	8	9	10
DATE	<u>2/2/21</u>	<u>2/3/21</u>	<u>2/4/21</u>							
DATE	11	12	13	14	15	16	17	18	19	20
DATE	21	22	23	24	25	26	27	28	29	30
DATE	31	32	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up

Instructor's Signature: Jan Fawzi Date (Mo/Da/Y): 2/4/21 2019 ~~2020~~ ~~2022~~ 2022

250 Hours of Hands-On Completed (Circle): Yes or No Grade (Circle) Pass or Fail Comments: \_\_\_\_\_

75-Hour Internship at Coastline Chiropractic & Clinic Completed (Circle): Yes or No Comments: \_\_\_\_\_

Clinic Supervisor/Instructor (Circle): Dr. Dokaian Dr. Milovich Dr. Scale Dr. Rivas Shu Sibey Johnson Clagon \_\_\_\_\_

Other \_\_\_\_\_

# SBMC ATTENDANCE RECORD

South Bay Massage College  
 Manhattan Beach, CA  
 (310) 546-8774

STUDENT NAME: LAST (PRINT): \_\_\_\_\_ FIRST (PRINT): \_\_\_\_\_ (Circle): In-Person or IDL

START DATE: 12/9/20 END DATE: 2/19/21 (Circle) 2019 ~~2020~~ 2021 2022 (IDL = Interactive Distance Learning)

CLOCK-IN - CLOCK-OUT TIMES (Check): 8:00 am-11:00 am  8:00 am-12:00 pm  9:30 am-11:30 am  10:00 am-12:00 pm

10:00 am-1:00 pm  10:00 am-2:00 pm  11:00 am-2:00 pm  11:30 am-4:30 pm  1:00 pm-5:00 pm  1:30 am-2:30 pm

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PROGRAM HOURS (Check) Program Hours Adjusted In Accordance With Pandemic Policies.

- Anatomy (64) \_\_\_\_\_ Business/Ethics (18) \_\_\_\_\_ Health/Hygiene (5) \_\_\_\_\_ MT (500) \_\_\_\_\_
- Contraindications (13) \_\_\_\_\_ Hands-on Swedish (25) \_\_\_\_\_ Deep Tissue 1 (50) \_\_\_\_\_ Deep Tissue 2 (50) \_\_\_\_\_
- Myofascial (24)  Myofascial (50) \_\_\_\_\_ Deep Tissue 1 (75) \_\_\_\_\_ Deep Tissue 2 (28) \_\_\_\_\_
- Adv. Massage (50) \_\_\_\_\_ Adv. Anatomy (50) \_\_\_\_\_ Pathology (24) \_\_\_\_\_ Lymphatic (50) \_\_\_\_\_
- Adv. Clinical Tech (50) \_\_\_\_\_ Kinesiology (24) \_\_\_\_\_ Sports (50) \_\_\_\_\_ Sports Injury (50) \_\_\_\_\_
- Reflexology (25) \_\_\_\_\_ Cranio-Sacral (24) \_\_\_\_\_ Spa Therapy (25) \_\_\_\_\_ Exercise Rehab (40) \_\_\_\_\_
- Pregnancy (24) \_\_\_\_\_ Acupuncture (35) \_\_\_\_\_ Shiatsu (28) \_\_\_\_\_ Nutrition (12) \_\_\_\_\_
- Chair (7) \_\_\_\_\_ Business/Ethics (12) \_\_\_\_\_ Hands-on Hours 14 \_\_\_\_\_ Lecture Hours 10 \_\_\_\_\_

INSTRUCTOR: (Circle): Milovich White Rivas Trujillo Zimmerman Kelly McGraw DA Lee Zou Other Instructor: \_\_\_\_\_

\*ENTER IN-Class DATE or X Not IN-Class PLACE in BOX. Transitional Classes (T): End Class: \_\_\_\_\_ New Class: \_\_\_\_\_

DATE	1	2	3	4	5	6	7	8	9	10
DATE	<u>12/9/20</u>	<u>12/14/20</u>	<u>2/18/21</u>	<u>2/19/21</u>						
DATE	11	12	13	14	15	16	17	18	19	20
DATE	21	22	23	24	25	26	27	28	29	30
DATE	31	32	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up	Make-Up

Instructor's Signature: Tan Fang Li Date (Mo/Day): 2/19/21 2019 ~~2020~~ 2021 2022

250 Hours of Hands-On Completed (Circle): Yes or No Grade (Circle): Pass or Fail Comments: \_\_\_\_\_

75-Hour Internship at Coastline Chiropractic & Clinic Completed (Circle): Yes or No Comments: \_\_\_\_\_

Clinic Supervisor/Instructor (Circle): Dr. Dobellan Dr. Milovich Dr. Scale Dr. Rivas Shu Stoen Johnson Clagon  
 Other: \_\_\_\_\_

# **EXHIBIT 10**

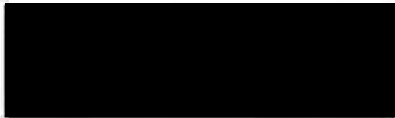


One Capitol Mall, Suite 800  
Sacramento, CA 95814  
camtreview3@camtc.org

September 24, 2021

**VIA FIRST CLASS MAIL**

To:



From: California Massage Therapy Council

Re: Notice of Proposed Denial of Certification

This is to inform you of the California Massage Therapy Council's (hereinafter "CAMTC") proposed decision to deny your application for certification, effective January 6, 2022. Your application has been reviewed thoroughly, and the proposed decision to deny was made pursuant to CAMTC's Procedures for Denial of Certification or Discipline/Revocation (hereinafter "Denial Procedures" – copy enclosed).

**Background:**

Your application came to our attention because your education is from a school from which CAMTC does not accept transcripts alone as sufficient proof of adequate education.

**Findings:**

As the applicant, it is your burden to prove that you meet all of the requirements for certification. In accordance with Denial Procedures section 1.a., CAMTC must propose denial based on the fact that your school is one from which CAMTC does not accept the transcript alone as sufficient proof of adequate education. The process described in this letter gives you a chance to prove that you received an adequate education. If you wish to contest this proposed denial, you must request an oral hearing, or consideration of a written statement, in writing (email preferred) by the deadlines stated in this letter. Failure to do so will result in denial of your application for certification.

In order to try and prove your education you may submit whatever documents you believe are relevant. There are no absolutes regarding what will qualify as sufficient additional evidence, but the following is a sample list of the types of evidence that might be helpful to our evaluation:

- Proof of national certification via an approved test
- Massage licenses held in other states
- Licenses held (or previously held) in related fields
- Proof of participation in school volunteer events
- Transcripts showing education from other institutions
- Notes or exams from the massage classes attended
- Test results from massage exams or tests (local or national)
- Transcripts from other related types of professional education
- Documentation of continuing education in massage (additional seminars, courses)
- Copies of tax returns proving employment as a massage professional
- Proof of liability insurance and/or massage association membership
- Letters of recommendation from employer or customer (must include contact information)

The list above is not meant to be an exhaustive list of the types of evidence CAMTC might accept as proof of education, nor does it mean we always accept the types of evidence listed above, but we hope it will give you some idea about the types of items we consider. Please provide as many items of additional evidence of education as possible, not just one of the above. **Please note that CAMTC cannot return items sent to it. Therefore, please send copies only - keep your originals.**

#### **Proposed Decision:**

Based on the facts and findings, and in accordance with CAMTC's Denial Procedures section 1.a., the proposed decision is denial.

#### **Procedure/Fees:**

You may challenge this proposed denial of your application for certification. In order to do so you **MUST** comply with ALL of the following requirements and deadlines or the proposed decision will become final and effective on **January 6, 2022**:

1. You must submit a **written request** for an oral telephonic hearing or consideration of a written statement (email **ONLY** by emailing [camtcreview3@camtc.org](mailto:camtcreview3@camtc.org)). If you request an oral telephonic hearing you may also provide documents and evidence for your oral telephonic hearing. Due to the Sacramento County Coronavirus Order to disperse all nonessential work locations, CAMTC CANNOT accept documents or evidence by mail, as it has shut down its physical location. Therefore, all documents and evidence **MUST** be submitted electronically. Your written email request for an oral telephonic hearing or consideration of a written statement must be **RECEIVED** on or before **December 7, 2021**;
2. You must pay the hearing fee (\$270 for a telephonic hearing or \$180 for consideration of a written statement) on or before **December 7, 2021**, OR get a waiver of the hearing fee;
  - o How to Pay the Hearing Fee:
    - Email [camtcreview3@camtc.org](mailto:camtcreview3@camtc.org) to request an invoice, which will be emailed to your email address on file. The invoice **MUST** be paid on or before **December 7, 2021** in order to be timely.
  - o Fee Waivers:
    - To request a waiver of the fee, please submit a completed waiver request form (which can be found at: <https://www.camtc.org/media/1328/waiveroffilingfee20160122.pdf>) with copies of all supporting documentation, to the email address noted on the form.

- The completed **waiver form** and **supporting documentation** must be **RECEIVED no later than December 2, 2021**, in order to be considered.
  - If we do not receive a completed waiver request form and all supporting documentation by **December 2, 2021**, or if your request for a fee waiver is not granted, you can still request a telephonic hearing or consideration of a written statement, but you will have to pay the hearing fee by the deadline noted above.
3. If you have any documents, written statements, or evidence that you would like the hearing officers to consider at your oral telephonic hearing or consideration of a written statement, you must submit them so that they are RECEIVED ELECTRONICALLY by CAMTC on or before **December 7, 2021**.

**WRITTEN STATEMENTS, DOCUMENTS, AND EVIDENCE RECEIVED  
BY CAMTC AFTER DECEMBER 7, 2021, WILL NOT BE CONSIDERED**

If you request an oral telephonic hearing or consideration of a written statement, your telephonic hearing or consideration of a written statement will be scheduled for:

**THURSDAY, DECEMBER 16, 2021**

Oral telephonic hearings are held via teleconference at a time between 9:00 a.m. and 3:00 p.m. If you request an oral telephonic hearing we will notify you by email of the exact time and provide you with a unique passcode to join the teleconference.

IT IS VERY IMPORTANT THAT WE HAVE YOUR CURRENT EMAIL ADDRESS IN ORDER TO COMMUNICATE WITH YOU ABOUT YOUR TELEPHONIC HEARING, **SO PLEASE UPDATE YOUR EMAIL ADDRESS WITH CAMTC IF NEEDED**. If you choose to appear at the oral telephonic hearing or submit a written statement for consideration, the hearing officers will consider all of the evidence provided and issue a final written decision.

You may request a continuance of your hearing date by emailing [camtcreview3@camtc.org](mailto:camtcreview3@camtc.org), but you must do so **before the deadline has passed to request an oral hearing or consideration of a written statement**. Requests for continuances are granted at CAMTC's sole discretion. In the event a continuance is granted, some of the dates in this letter may change.

If you do not request a telephonic hearing or consideration of a written statement in writing, and pay the hearing fee or receive a waiver of the hearing fee by **December 7, 2021**, the proposed denial of your application will become final and effective on **January 6, 2022**.

If you do meet the requirements for an oral telephonic hearing or consideration of a written statement, and the proposed decision to deny is upheld by the hearing officers, the denial will become final and effective on **January 6, 2022**. Denied applicants must wait two years from the effective date of denial before re-applying for CAMTC certification.

# **EXHIBIT 11**



[REDACTED]

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**From:** [REDACTED]  
**Sent:** Monday, May 16, 2022 12:59 PM  
**To:** Sadler, Susan@DCA  
**Subject:** CAMTC rejected my mail  
**Attachments:** Screenshot\_20220516\_125455\_com.microsoft.office.outlook.jpg; Screenshot\_20220516\_125501\_com.microsoft.office.outlook.jpg; Screenshot\_20220516\_125510\_com.microsoft.office.outlook.jpg

**WARNING:** This message was sent from outside the CA Gov network. Do not open attachments unless you know the sender: [REDACTED]



CAMTC Transcripts

2021/6/28

Dear [REDACTED]:

CAMTC has received a transcript from South Bay Massage College for Fang You. CAMTC's Policies and Procedures for Approval of Schools section 5.B. details the minimum information a transcript shall contain. The transcript and/or education do not meet Certification requirements, specifically:

Transcript Deficiencies (See Other):

- No school name, address, telephone number, website, and/or CAMTC School Approval Code on transcript
- The student's full legal name and/or date of birth, or student identification is missing or does not match the information provided on the application
- The name of the CAMTC approved program attended is not listed
- The dates that a CAMTC approved program was started and/or completed are missing; or, for programs longer than 500 hours, the date that CAMTC requirements were completed is missing
- A breakdown of courses completed, and/or the total number of supervised clock hours attended with passing grades for each course is missing; or, the courses listed fail to match those on record with CAMTC
- The transcript requires at least one authorized signature with printed name, title, and date
- The transcript lacks sufficient security measures that uniquely identify the school's transcripts
- No documentation related to transfer hours was received

Education Deficiencies:



Education Deficiencies:

- Curricula in massage and related subjects totaling a minimum of 500 hours from a CAMTC approved program (or programs) must be completed
- A minimum of 100 hours of the 500 hours addressing anatomy and physiology, contraindications, health & hygiene, and business & ethics must be completed
- A course of study equivalent to a singular CAMTC approved program by combining education from two or more CAMTC approved programs must be completed
- Evidence that education completed prior to CAMTC approval is equivalent to that of the education provided in a CAMTC program that is currently approved must be provided
- The courses listed fail to match those on record with CAMTC. The transcript indicates that the school modified their program after CAMTC approval; CAMTC must re-evaluate the modified program to determine if it meets certification requirements. This process can take several months or longer

Other: Transcripts submitted to CAMTC must, in addition to meeting all current requirements at the time including, but not limited to, Procedures section 5.B.a., provide:

- Complete attendance records including, but not limited to:
  - Daily attendance records, including clock in and clock out times
  - The specific name of the class or classes each day
  - The name of the instructor or instructors for each class
- Whether or not English is the student's primary language.
  - If the student's primary language is English, a high school diploma or the equivalent at an academic institution which has provided the



academic institution which has provided the instruction in the English language or documentation that the student has completed coursework, in English, at the college level.

- If the student's primary language is not English, TOEFL/TSE score(s).
- The above documents should pre-date the student's attendance in your program.

The revised transcript and additional information must be provided to CAMTC directly from the school via email as PDF attachment(s) to [transcripts@camtc.org](mailto:transcripts@camtc.org).

CAMTC is currently **requiring that transcripts shall be submitted electronically** until further notice. Schools shall submit Official Transcripts, via email, to [transcripts@camtc.org](mailto:transcripts@camtc.org). Please do not submit transcripts to any other CAMTC address and do not send correspondence other than transcripts to this email address.

We've sent this information to both the school and student, and it is up to the school and the student to resolve the issues above. A proper official transcript from the school proving that the minimum education requirements have been met is one requirement for CAMTC Certification.

To view the current Policies and Procedures for Approval of Schools, please visit our web site at <https://www.camtc.org/schools/school-owners-administrators/>.

To view the current requirements for certification, please visit our web site at [camtc.org](http://camtc.org) and click on the "Requirements to Certify" link.

Sincerely,

California Massage Therapy Council  
Certification Support

# **EXHIBIT 12**

**Sadler, Susan@DCA**

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**From:** [REDACTED]  
**Sent:** Monday, May 16, 2022 2:35 PM  
**To:** Sadler, Susan@DCA  
**Subject:** Re: South Bay Massage College - Transcript Not Acceptable

**WARNING:** This message was sent from outside the CA Gov network. Do not open attachments unless you know the sender: [REDACTED]

You're welcome!

Sadler, Susan@DCA <[Susan.Sadler@dca.ca.gov](mailto:Susan.Sadler@dca.ca.gov)>于2022年5月16日 周一下午2:33写道 :

■

*Thank you for send the information.*

*Susan*

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**From:** [REDACTED]  
**Sent:** Monday, May 16, 2022 2:31 PM  
**To:** Sadler, Susan@DCA <[Susan.Sadler@dca.ca.gov](mailto:Susan.Sadler@dca.ca.gov)>  
**Subject:** Fwd: South Bay Massage College - Transcript Not Acceptable

**WARNING:** This message was sent from outside the CA Gov network. Do not open attachments unless you know the sender: [REDACTED]

----- 转发的邮件 -----

发件人 : **CAMTC Transcripts** <[transcripts@camtc.org](mailto:transcripts@camtc.org)>  
日期 : 2021年6月28日 周一下午2:16  
主题 : South Bay Massage College - Transcript Not Acceptable  
收件人 [REDACTED]

Dear [REDACTED]:

CAMTC has received a transcript from South Bay Massage College for [REDACTED]. CAMTC's Policies and Procedures for Approval of Schools section 5.B. details the minimum information a transcript shall contain. The transcript and/or education do not meet Certification requirements, specifically:

Transcript Deficiencies (See Other):

- No school name, address, telephone number, website, and/or CAMTC School Approval Code on transcript
- The student's full legal name and/or date of birth, or student identification is missing or does not match the information provided on the application
- The name of the CAMTC approved program attended is not listed
- The dates that a CAMTC approved program was started and/or completed are missing; or, for programs longer than 500 hours, the date that CAMTC requirements were completed is missing
- A breakdown of courses completed, and/or the total number of supervised clock hours attended with passing grades for each course is missing; or, the courses listed fail to match those on record with CAMTC
- The transcript requires at least one authorized signature with printed name, title, and date
- The transcript lacks sufficient security measures that uniquely identify the school's transcripts
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Education Deficiencies:

- Curricula in massage and related subjects totaling a minimum of 500 hours from a CAMTC approved program (or programs) must be completed
- A minimum of 100 hours of the 500 hours addressing anatomy and physiology, contraindications, health & hygiene, and business & ethics must be completed

- A course of study equivalent to a singular CAMTC approved program by combining education from two or more CAMTC approved programs must be completed
- Evidence that education completed prior to CAMTC approval is equivalent to that of the education provided in a CAMTC program that is currently approved must be provided
- The courses listed fail to match those on record with CAMTC. The transcript indicates that the school modified their program after CAMTC approval; CAMTC must re-evaluate the modified program to determine if it meets certification requirements. This process can take several months or longer

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- Complete attendance records including, but not limited to:
  - Daily attendance records, including clock in and clock out times
  - The specific name of the class or classes each day
  - The name of the instructor or instructors for each class
- Whether or not English is the student's primary language.
  - If the student's primary language is English, a high school diploma or the equivalent at an academic institution which has provided the instruction in the English language or documentation that the student has completed coursework, in English, at the college level.
  - If the student's primary language is not English, TOEFL/TSE score(s).
  - The above documents should pre-date the student's attendance in your program.

The revised transcript and additional information must be provided to CAMTC directly from the school via email as PDF attachment(s) to [transcripts@camtc.org](mailto:transcripts@camtc.org).

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We've sent this information to both the school and student, and it is up to the school and the student to resolve the issues above. A proper official transcript from the school proving that the minimum education requirements have been met is one requirement for CAMTC Certification.



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To view the current requirements for certification, please visit our web site at [camtc.org](https://www.camtc.org) and click on the “Requirements to Certify” link.

Sincerely,

California Massage Therapy Council

Certification Support