



## CITATION ORDER

<b>Citation Issued To:</b> American College of Healthcare and Technology (formally known as American College of Healthcare and American College of Health Professions) 11801 Pierce Street, Suite 100 Riverside, CA 92505  <b>Institution Code:</b> 3603151	<b>Citation Number:</b> 24250252
	<b>Total Fine Amount:</b> <b>\$7,501.00</b>
	<b>Order of Abatement Included:</b> Yes

Elizabeth Elias issues this citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

### LICENSING HISTORY

1. On or about February 22, 2024, the Bureau renewed an Approval to Operate an Accredited Private Postsecondary Institution, Institution Code 3603151, to American College of Healthcare and Technology (formally known as American College of Healthcare and American College of Health Professions), hereinafter referred to as the "Institution." This Approval to Operate will expire on or about February 28, 2029, unless renewed.

### DISCIPLINE HISTORY

2. The Institution has no prior discipline history.

### CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

### CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

4. The Institution is in violation of the following Bureau laws and regulations:

**Violation #1:****5 CCR section 71710(a)(3)(D), (a)(3)(E), (a)(3)(F), and (a)(3)(G) - Educational Program**

**Cause for Citation:** On or about September 9, 2024, the Bureau completed an investigation based on a complaint filed against the Institution. Through the course of the investigation and evidence obtained, the Bureau determined the Institution failed to provide students with a syllabus or course outline for the Medical Assistant program that contained the sequence and frequency of lessons or class sessions, contained the complete citations of textbooks and other required written materials, contained a sequential and detailed outline of subject matter to be addressed or a list of skills to be learned and how those skills are to be measured, and the instructional mode or methods as required pursuant to 5 CCR section 71710.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all course outlines and syllabi follow the law pursuant to 5 CCR section 71710. The Institution must submit a statement of attestation that they have corrected the violation. The statement of attestation must be signed and dated by an authorized representative of the Institution.

**Violation #2:****5 CCR section 71800(e)(1) and (e)(3-6) - Enrollment Agreement, CEC section 94897(j)(2) – Prohibited Business Practices and 5 CCR section 70000(ac)-Provisions**

**Cause for Citation:** On or about September 9, 2024, the Bureau completed an investigation based on a complaint filed against the Institution. Through the course of the investigation and evidence obtained, it was determined that the Institution made untrue and misleading statements related to its tuition charges. The Institutions 2021 and 2024 enrollment agreements failed to use the term "Tuition" correctly by stating that the cost of books, equipment and supplies are included in tuition charges.

The Bureau also determined that the Institution failed to provide students enrolled in the 2021 and 2024 Medical Assistant program with an enrollment agreement that contained an accurate itemization of all institutional charges and fees including tuition, equipment, lab supplies or kits, textbooks or other learning media, uniforms or other special protective clothing.

The Institution incorrectly included on its 2021 Enrollment Agreement that tuition included charges for books, equipment, supplies, uniforms, CPR, Surgical Technology Student's Certified Surgical Technologist Application Fee, Pharmacy Technician Student's Application Fee for State License, and Physical Therapy Aide/Massage Therapy Student's Application Fee for the California Massage Therapy Council Certification. Furthermore, the Institution's 2024 Enrollment Agreement incorrectly included that tuition on the 2024 Enrollment Agreement included charges for books, equipment, supplies, and uniforms for all programs.

Pursuant to 5 CCR section 71800 an institution shall provide to each student an enrollment agreement that contains an itemization of all institutional charges and fees.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to cease untrue or misleading advertising that the school's tuition charges include the cost of books, equipment and supplies. The Institution must submit a statement of attestation that they have complied with the Bureau's Order of Abatement in compliance with CEC section 94897(j)(2) and 5 CCR section 70000(ac). The statement of attestation

must be updated and signed by an authorized representative of the Institution.

Additionally, the Bureau orders the Institution to ensure all enrollment agreements follow the law pursuant to 5 CCR section 71800. The Institution must submit a statement of attestation that they have corrected the violation and will ensure that all enrollment agreements contain an itemization of all institutional charges and fees pursuant to 5 CCR section 71800(e). The statement of attestation must be signed and dated by an authorized representative of the Institution.

### **COMPLIANCE WITH ORDER OF ABATEMENT**

5. In accordance with the provisions of CEC section 94936 and 5 CCR section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation. Evidence of compliance with the order of abatement may be sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Aurzella Izmarai-Karimi  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834
- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
  - In the subject line, please include the Institution name and citation number.

### **COMPLIANCE WITH ASSESSMENT OF FINE**

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$7,501.00. for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this citation unless an informal conference or hearing is requested. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education

Attn: Discipline Unit – Aurzella Izmarai-Karimi  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

### **NOTICE OF APPEAL RIGHTS**

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, the Bureau must receive a written request within 30 days from the date of issuance of this citation asking for an informal conference and/or administrative hearing or you may also submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form.

The written request may be sent by email or mail to the addresses below:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Aurzella Izmarai-Karimi  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834
- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
  - In the subject line, please include the Institution name and citation number.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

### **COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE**

8. Pursuant to BPC section 125.9 and 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Citation Number: 24250252

Institution: American College of Healthcare and Technology

Institution Code: 3603151

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

### **BUREAU CONTACT INFORMATION**

9. If you have any questions regarding this Citation, please contact Aurzella Izmarai-Karimi, Citation Analyst by email at [Aurzella.Izmarai@dca.ca.gov](mailto:Aurzella.Izmarai@dca.ca.gov) or by phone at (916) 574-7344.

“Original Signature on File”

6/27/2025

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Elizabeth Elias  
Deputy Bureau Chief of Enforcement

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Citation Date of Issuance

#### Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail