



NOTICE TO COMPLY

CA-3804461-05212026

Institution Name:	Acupuncture & Integrative Medicine College-Berkeley	Institution Telephone:	(510) 666-8248
Institution Code:	3804461	Administrator Name:	David Lee
Street Address:	2550 Shattuck Ave Berkeley, CA 94704	Inspection Date:	May 21, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(2) in conjunction with CEC § 94897 (I)	<p>Violation Description: Although page 8 and 10 of the institution’s 2025-2026 catalog states it is a private institution and that it has been granted approval from the bureau, the institution failed to define the term approval in accordance with CEC § 94897 (I).</p> <p>On page 8 the catalog states “The approval to operate indicates that the institution exceeds minimum state standards as set forth in California Code, Education Code - EDC § 94897.” This statement does not comply with CEC § 94897 (I)(2), which states an institution may not state or imply approval to operate exceeds state standards.</p> <p>Correction: The institution shall update the statements in its current catalog where the institution identifies it is approved by the Bureau for Private Postsecondary Education to state, “approval to operate means compliance with state standards as set forth in this chapter”, and remove the non-compliant statement</p>

Violation	Code Section Violated	Description of the violation and required correction.
		violating CEC § 94897 (l)(2), pursuant to CEC § 94909 (a)(2) and CEC § 94897 (l).
2	CEC § 94909 (a)(15)	<p>Violation Description: The “Notice concerning transferability of credits and credentials earned at our institution” statement on page 27 of the institution’s 2025-2026 catalog, failed to contain the first sentence of the verbatim statement.</p> <p>Correction: The institution shall update its current catalog to include all parts of the verbatim statement, pursuant to CEC § 94909 (a)(15).</p>
3	5 CCR § 71810 (b)(15) in conjunction with CEC § 94897 (s)	<p>Violation Description: Page 13 the institution’s 2025-2026 catalog, contains unenforceable policy regarding withholding transcripts if the student owes a debt.</p> <p>In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student. The statement in the catalog does not comply with CEC § 94897 (s).</p> <p>Correction: The institution shall remove the non-compliant statement from its current catalog. The institution’s policy must demonstrate compliance with 5 CCR 71810 (b)(15) and CEC § 94897 (s).</p>
4	CEC § 94911 (c)	<p>Violation Description: On the institution’s enrollment agreement template, the identified charges were not underlined and the specific charges were not verbatim.</p> <p>Correction: The institution shall update the institution’s enrollment agreement template, to include the following in underline capital letters followed by the relevant charges in bold on the same page of the enrollment agreement in which the student’s signature is required: <u>“THE TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE,”</u> <u>“THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM,”</u> and <u>“THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT,”</u> pursuant to CEC § 94911 (c).</p>

Violation	Code Section Violated	Description of the violation and required correction.
5	CEC § 94911 (e)(2) in conjunction with CEC § 94919 (d)	<p>Violation Description: On page 4 (pdf page 7) of the institution’s enrollment agreement template under the “Student’s Right to Cancel”, policy number 4 contains an unenforceable statement regarding administration fee and equipment not returned in good condition within the cancellation period.</p> <p>The statement does not comply with CEC § 94919 (d). According to CEC § 94919 (d), the institution may only deduct a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), within the cancellation period.</p> <p>Correction: The institution shall update the refund policy in its enrollment agreement. The policy must demonstrate compliance with CEC § 94911 (e)(2) and CEC § 94919 (d).</p>
6	CEC §94911 (h) in conjunction with CEC §94909 (a)(15)	<p>Violation Description: On page 3 (pdf page 5-6) of the institution’s enrollment agreement template, the “Notice concerning transferability of credits and credentials earned at AIMC”, failed to contain the full verbatim statement.</p> <p>Correction: The institution shall update its enrollment agreement to include all parts of the verbatim statement, pursuant to CEC §94911 (h) and CEC § 94909 (a)(15).</p>
7	CEC § 94911 (j)(1)	<p>Violation Description: The statement on page 5 (pdf page 9) of the institution’s enrollment agreement template, failed to include the reference to “enrollment agreement” and was missing the bureau’s website address.</p> <p>Correction: The institution shall update the verbatim statement in its enrollment agreement to reference “enrollment agreement” and include the Bureau’s website address (www.bppe.ca.gov) within the statement, pursuant to CEC §94911 (j)(1).</p>
8	CEC § 94911 (i)(1)	<p>Violation Description: On page 7 (pdf page 14) of the institution’s enrollment agreement template, the statement was summarized and missing parts of the full verbatim statement.</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p>Correction: The institution shall update its enrollment agreement to include all parts of the verbatim statement, pursuant to CEC § 94911 (i)(1).</p>
9	CEC § 94911 (i)(2)	<p>Violation Description: On page 7 (pdf page 14) of the institution’s enrollment agreement template, the statement was summarized and missing parts of the full verbatim statement.</p> <p>Correction: The institution shall update its enrollment agreement to include all parts of the verbatim statement, pursuant to CEC § 94911 (i)(2).</p>
10	5 CCR § 74117 in conjunction with CEC § 94913 (a)(1)(2)(3)(4)(5)	<p>Violation Description: The institution’s homepage (https://www.aimc.edu/), failed to contain clear and conspicuous links to the institution’s current catalog and current school performance fact sheets, link to the bureau’s website, and the institution’s most recent annual report submitted to the bureau.</p> <p>Correction: The institution shall update its homepage to include clear and conspicuous links to all the items required in Section 94913(a), pursuant to 5 CCR § 74117.</p>
11	CEC § 94913 (a)(5)	<p>Violation Description: The institution failed to post on its website, a link to the institution’s most recent annual report submitted to the Bureau. According to Bureau records, the most recent annual report submitted is the 2024 Annual Report.</p> <p>Correction: The institution shall update its website to include a link to the institution’s 2024 Annual Report, pursuant to CEC § 94913 (a)(5).</p>
12	CEC § 94913 (a)(1)	<p>Violation Description: The institution’s website contains a catalog with violations identified in this NTC.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).</p>


Violation	Code Section Violated	Description of the violation and required correction.
13	5 CCR §76140 (a)(4)(5)(6)(7)(8)(9)(10) (11)(12)(13)	<p>Violation Description: The institution's 2025 3rd & 4th Quarter STRF supporting documentation failed to contain record of the student's:</p> <ul style="list-style-type: none"> (4) Local or mailing address, (5) Address at the time of enrollment, (6) Home address, (7) Date enrollment agreement signed, (8) Courses and course costs, (9) Amount of STRF assessment collected, (10) Quarter in which the STRF assessment was remitted to the Bureau, (11) Third-party payer identifying information, (12) Total institutional charges charged, and (13) Total institutional charges paid. <p>Correction: The institution shall update the 2025 3rd & 4th Quarter STRF supporting documentation, pursuant to 5 CCR § 76140 (a) (4)(5)(6)(7)(8)(9)(10)(11)(12)(13).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	David Lee, CEO/President
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CA-3804461-05212026

Institution Name:	Acupuncture & Integrative Medicine College-Berkeley	Institution Telephone:	(510) 666-8248
Institution Code:	3804461	Administrator Name:	David Lee
Street Address:	2550 Shattuck Ave Berkeley, CA 94704	Inspection Date:	May 21, 2026

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title