



NOTICE TO COMPLY
 CA-82335702-04032026

Institution Name:	Valencia Trucking School	Institution Telephone:	(909) 953-5991
Institution Code:	82335702	Administrator Name:	Suzanne Valencia
Street Address:	1025 S Santo Antonio Dr, Ste C Colton, CA 92324	Inspection Date:	April 3, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(4)(B)	<p>Violation Description: Although the institution’s 2026 catalog contains English Language proficiency requirements, the catalog failed to identify whether English language services are provided and, if so, the nature of the service and its cost.</p> <p>Correction: The institution shall update its current catalog to include the above-mentioned information, pursuant to 5 CCR § 71810 (b)(4)(B).</p>
2	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A)	<p>Violation Description: The institution’s pro-rata refund formula on page 24 of the institution’s 2026 catalog, does not comply with the Bureau’s updated pro rata refund calculation required by 5 CCR § 71751 (a)(3)(A).</p> <p>Correction: The institution shall update its pro rata refund formula in its current catalog to comply with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A), pursuant to CEC § 94909 (a)(8)(B).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A)	<p>Violation Description: The institution's pro-rata refund formula on 3 of the institution's enrollment agreement template, does not comply with the Bureau's updated pro rata refund calculation required by 5 CCR § 71751 (a)(3)(A).</p> <p>Correction: The institution shall update its pro rata refund formula on page 3 of the enrollment agreement template, to comply with CEC § 94920 (d) and 5 CCR § 71751 (a)(3)(A), pursuant to CEC § 94911 (e)(2).</p>
4	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	<p>Violation Description: On page 1 and 5 of the institution's enrollment agreement template, contains unenforceable statements regarding the deduction of textbooks, printouts, supplies and materials are non-refundable once provided to or received by the enrolled student within the cancellation period.</p> <p>These statements do not comply with CEC § 94920 (b), which clearly identify the deposit and application fee as the only non-refundable items within the cancellation period.</p> <p>Correction: The institution shall update the refund and cancellation policies in its current enrollment agreement template. The policies must demonstrate compliance with CEC § 94911 (e)(2) and CEC § 94920 (b).</p>
5	CEC § 94913 (a)(1)	<p>Violation Description: The institution's website contains a catalog with violations identified in this NTC.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).</p>
6	CEC § 94897 (I)	<p>Violation Description: On the institution's website https://valenciatruckingschool.com/ the institution identifies it is approved by the Bureau for Private Postsecondary Education, however the institution failed to define the term approved by in accordance with CEC § 94897 (I).</p> <p>Correction: The institution shall update the statement on its website, where the institution identifies it is approved</p>


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		by the Bureau to state, "BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009".
7	5 CCR §76140 (a)(4)(5)(7)(8)(12)(13)	<p>Violation Description: The institution's 2025 2nd & 3rd Quarter STRF supporting documentation failed to contain record of the student's:</p> <ul style="list-style-type: none"> (4) Local or mailing address, (5) Address at the time of enrollment, (7) Date enrollment agreement signed, (8) Courses, (12) Total institutional charges charged, and (13) Total institutional charges paid. <p>Correction: The institution shall update the 2025 2nd & 3rd Quarter STRF supporting documentation, pursuant to 5 CCR § 76140 (a)(4)(5)(7)(8)(12)(13)</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Suzanne Valencia, Owner
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title