



NOTICE TO COMPLY

CA-93794268-032526

Institution Name:	School of Holistic Touch, Inc.	Institution Telephone:	(909) 937-2055
Institution Code:	93794268	Administrator Name:	Armando Reyna
Street Address:	302 South Milliken Ave, Ste. B, Ontario, CA, 91761	Inspection Date:	3/25/26

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(10)	<p>Violation Description: The institution’s 2026 catalog failed to contain the procedures for student access to the library that demonstrates compliance with 5, CCR §71740.</p> <p>Correction: The institution shall update its 2026 catalog to include the procedures for student access to the library, pursuant to 5 CCR § 71810 (b)(10).</p>
2	CEC § 94909 (a)(16)	<p>Violation Description: The institution’s 2026 catalog failed to contain whether the institution or any of its degree programs are accredited by an accrediting agency recognized by the United States Department of Education.</p> <p>Correction: The institution shall update its 2026 catalog to include whether the institution or any of its degree programs are accredited, pursuant to CEC § 94909 (a)(16).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(9)	<p>Violation Description: The institution’s 2026 catalog failed to contain a schedule of total charges for a period of attendance. “Total charges” means the sum of institutional and noninstitutional charges.</p> <p>Correction: The institution shall update its 2026 catalog to include a schedule of total charges, pursuant to CEC § 94909 (a)(9).</p>
4	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p>Violation Description: Page 25 of the institution’s 2026 catalog contains an unenforceable policy specifying the condition and return of equipment within the cancellation period as potential nonrefundable items. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), must be refunded.</p> <p>Correction: The institution shall update the 2026 catalog to remove the above-mentioned policy pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).</p>
5	CEC § 94909 (a)(8)(B) in conjunction with 5 CCR § 71751 (a)(3)	<p>Violation Description: The pro-rata refund sample on page 26 of the institution’s 2026 catalog, does not comply with 5 CCR § 71751 (a)(3).</p> <p>Correction: The institution shall update the pro-rata refund sample on page 26 of the institution’s 2026 catalog pursuant to CEC § 94909 (a)(8)(B) and 5 CCR § 71751 (a)(3).</p>
6	CEC § 94911 (e)(1) in conjunction with CEC § 94920 (b)	<p>Violation Description: Page two of the institution’s 2026 catalog contains an unenforceable policy specifying the condition and return of equipment within the cancellation period as potential nonrefundable items. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), must be refunded.</p> <p>Correction: The institution shall update the 2026 catalog to remove the above-mentioned policy pursuant to CEC § 94911 (e)(1) in conjunction with CEC § 94920 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
7	CEC § 94911 (e)(2) in conjunction with 5 CCR § 71751 (a)(3)	<p>Violation Description: The pro-rata refund sample on page two of the institution's enrollment agreement, does not comply with 5 CCR § 71751 (a)(3).</p> <p>Correction: The institution shall update the pro-rata refund sample on page 2 of the institution's enrollment agreement pursuant to CEC § 94911 (e)(2) in conjunction with 5 CCR § 71751 (a)(3).</p>
8	CEC § 94913 (a)(1)	<p>Violation Description: The homepage of the institution's website failed to post the most current catalog.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913 (a)(1).</p>
9	CEC § 94913 (a)(2)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the school's 2023/2024 School Performance Fact Sheets for all programs offered by the school.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the school's 2023/2024 School Performance Fact Sheets for all programs offered by the school pursuant to CEC § 94913 (a)(2).</p>
10	5 CCR § 71730 (b)	<p>Violation Description: The institution's policies and procedures failed to maintain the duties, responsibilities, and performance evaluation criteria for the Chief Academic Officer set forth in a personnel manual or other writing maintained by the institution.</p> <p>Correction: The institution shall update its policies and procedures to include the above-mentioned policy, pursuant to 5 CCR § 71730 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
11	5 CCR § 71760	<p>Violation Description: The institution failed to develop and maintain adequate procedures used by the institution to assure that it is maintained and operated in compliance with the Act and this Division.</p> <p>Correction: The institution shall update its policies and procedures to include the above-mentioned self-monitoring policy pursuant to 5 CCR § 71760.</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Armando Reyna, Owner
Bureau Compliance Analyst Name:	Alec Taub
Bureau Compliance Analyst Signature:	<i>Alec Taub</i>

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title