



NOTICE TO COMPLY

CA-4800991-032026

Institution Name:	Blake Austin College	Institution Telephone:	(707) 455-0557
Institution Code:	4800991	Administrator Name:	Mandy Dass
Street Address:	770 Mason Street, Suite 200 Vacaville, CA 95688	Inspection Date:	March 19, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(8)(B) In conjunction with CEC § 94919 (d)	<p>Violation Description: The institution’s catalog failed to include a compliant refund policy for students who cancel the enrollment agreement during the cancellation period pursuant to CEC § 94909 (a)(8)(B) In conjunction with CEC § 94919 (d). The following non-compliant statement was included, “Any equipment or other materials provided to the student within the first seven (7) calendar days is the financial responsibility of the student.”</p> <p>Correction: The institution shall update the catalog by removing that statement so that the policy is compliant with CEC § 94919 (d).</p>
2	CEC § 94911 (e)(2) In conjunction with CEC § 94919 (d)	<p>Violation Description: The institution’s enrollment agreement failed to include a compliant refund policy for students who cancel during the cancellation period pursuant to CEC § 94911 (e)(2) in conjunction with CEC § 94919 (d). Under the “Students Right to Cancel,” (#5) the following statement is non-compliant, “If the Enrollment Agreement is cancelled the school shall refund the student any money paid towards tuition within</p>


Violation	Code Section Violated	Description of the violation and required correction.
		<p>45 days after the notice of cancellation is received, less a registration fee not to exceed \$100.00, and deductions for equipment not returned in good condition.”</p> <p>Correction: The institution shall update the enrollment agreement to include a compliant policy by removing, “and deductions for equipment not returned in good condition.”</p>
3	CEC § 94911 (e)(2) In conjunction with CEC § 94919 (c)	<p>Violation Description: The institution’s enrollment agreement failed to include a compliant refund policy for students who cancel after the cancellation period and receive a pro-rata refund. (the time frame is indicated as less than 60%).</p> <p>Correction: The institution shall update the enrollment agreement with a compliant policy indicating the time frame for pro-rata refund is for students who have completed 60% or less of the period of attendance. (not less than 60%).</p>
4	CEC § 94913 (a) (1)	<p>Violation Description: The institution’s website failed to include the most recently updated catalog pursuant to CEC § 94913 (a) (1).</p> <p>Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Mandy Dass, Director of Compliance
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title