



NOTICE TO COMPLY

CU-3404361 -022026

Institution Name:	Montessori Training Center	Institution Telephone:	916- 588-7082
Institution Code:	3404361	Administrator Name:	Sylvia Loveless
Street Address:	5325 Engle Road, Suite 200 Carmichael CA 95608	Inspection Date:	2/5/2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94913(a)(1)&(5)	Violation Description: The institution's website fails to contain current catalog and most recent Annual Report submitted to the bureau. Correction: The institution shall update the website to include all required items pursuant to CEC § 94913(a)(1)&(5).
2	5 CCR § 71810(b)(15) in conjunction with 5 CCR § 71930(b)(1)	Violation Description: The institution's catalog page 7 fails to contain the required record retention info for institutional records. Correction: The institution shall update the catalog to include the required record retention info for institutional records pursuant to 5 CCR § 71810(b)(15) in conjunction with 5 CCR § 71930(b)(1).


Violation	Code Section Violated	Description of the violation and required correction.
3	5CCR § 71810(b)(5)	<p>Violation Description: The institution's catalog page 27 fails to identify whether any instruction will occur in a language other than English and, if so, the level of proficiency required and the kind of documentation of proficiency, such as the United States Foreign Service Language Rating System, that will be accepted;</p> <p>Correction: The institution shall update the catalog to identify the information above pursuant to 5CCR § 71810(b)(5).</p>
4	CEC § 94909(a)(8)(B) In conjunction with CEC § 94920(b)	<p>Violation Description: The institution's catalog page 30 contains a refund policy that is not compliant with 94920(b) which states:</p> <p><i>-institutions shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first-class session, or the seventh day after enrollment, whichever is later.</i></p> <p>Correction: The institution shall remove the noncompliant refund verbiage in the catalog pursuant to CEC § 94909(a)(8) Referencing CEC § 94920(b)</p>
5	CEC § 94911(b)	<p>Violation Description: The institution's enrollment agreement fails to contain schedule of total charges, including a list of any charges that are nonrefundable and the student's obligations to the Student Tuition Recovery Fund, clearly identified as nonrefundable charges.</p> <p>Correction: The institution shall update the enrollment agreement to include listing the Student Tuition Recovery Fund as nonrefundable.</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Sylvia Loveless, Director
Bureau Compliance Analyst Name:	Robyn Binion
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title