



December 19, 2025

Mrs. Maria Moore  
President  
Princess Institute of Beauty  
1605 East Manning Avenue  
Reedley, CA 93654-2455

Emailed to:  
[memoore114@gmail.com](mailto:memoore114@gmail.com)

Re: Annual Submission Citation Letter  
OPE ID: 04272100

Dear President Moore:

According to the Department of Education's (Department) records, Princess Institute of Beauty's (PIB) fiscal year ends June 30th. Therefore, pursuant to 34 C.F.R. § 668.23 or § 2 C.F.R. § 200.512, PIB's annual audit submission, consisting of its compliance and financial statement audit, for its fiscal years ended (FYE) June 30, 2024, was due to the Department on or before the earlier of **12/31/2025** or 30 days after the latest auditor signature date on the auditor's report. Nonetheless, PIB's annual audit submission for FYE June 30, 2024 was untimely. This letter advises PIB that the untimely audit submissions constitute a failure of financial responsibility under the Department's regulations.

Citation for failure to submit acceptable compliance and financial statement audits timely is a past performance violation under 34 C.F.R. § 668.174(a)(3), which results in, among other things, provisional certification, the posting of a letter of credit, and placement on a heightened cash monitoring payment method, for a minimum of five years. Further, 34 C.F.R. § 668.171(i) provides that an institution's failure to submit compliance and financial statement audits by the date and in the manner required under 34 C.F.R. § 668.23 may result in the Department initiating adverse action against the institution, including terminating or revoking the institution's program participation agreement. In addition, if the institution has an application pending for renewal of its certification, the Department may deny that application for continued participation.

Please note that additional administrative actions are pending against your institution based on this issue. If PIB has evidence that demonstrates that it submitted its annual audit submission **on time** in eZ-Audit, or if PIB wishes to provide documented evidence of any **extenuating** circumstance that prevented the timely submission of the audit, PIB must submit that evidence via the Document Management System found at the Common Origination and Disbursement Web Site: [cod.ed.gov/cod/LoginPage](http://cod.ed.gov/cod/LoginPage). Documents containing personally identifiable information (PII) may be submitted securely to this site.

Please refer to the training podcast posted on the FSA Knowledge Center website for specific uploading instructions: [fsapartners.ed.gov/knowledge-center/library/podcasts/2020-08-14/partner-eligibility-and-oversight-services-document-center](https://fsapartners.ed.gov/knowledge-center/library/podcasts/2020-08-14/partner-eligibility-and-oversight-services-document-center). Any documentation must be submitted to the Department within **seven days** of this letter.

If the institution has any questions or concerns, please contact Aria Simmons at [aria.simmons@ed.gov](mailto:aria.simmons@ed.gov).

Sincerely,

**BRONSDON**  
**THOMPSON**

Digitally signed by  
BRONSDON THOMPSON  
Date: 2025.12.18 23:28:00  
-05'00'

Bronsdon Thompson  
Team Chief

BT/as

cc:

Adriana Martinez, Financial Aid Administrator- [a.martinez@piofb.com](mailto:a.martinez@piofb.com)  
California Bureau for Private Postsecondary Education, [BPPE@dca.ca.gov](mailto:BPPE@dca.ca.gov),  
[Deborah.Cochrane@dca.ca.gov](mailto:Deborah.Cochrane@dca.ca.gov)  
National Accrediting Commission of Career Arts and Sciences - [webinfo@naccas.org](mailto:webinfo@naccas.org),  
[dwallace@naccas.org](mailto:dwallace@naccas.org)