



NOTICE TO COMPLY

CU- 1922271-12182025

Institution Name:	Transportation Guidance & Assistance Truck Driving School	Institution Telephone:	(323) 797-1841
Institution Code:	1922271	Administrator Name:	Caroline Taito
Street Address:	10727 Paramount Blvd., Suite 6, Downey, CA 90241	Inspection Date:	December 18, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's 2025 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/."</p> <p>Correction: The institution shall update its current catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>
2	5 CCR § 71810 (b)(5)	<p>Violation Description: The institution's 2025 catalog, failed to identify whether any instruction will occur in a language other than English.</p> <p>Correction: The institution shall update its current catalog to include the above-mentioned information, pursuant to 5 CCR § 71810 (b)(5).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(5)	<p>Violation Description: The institution's 2025 catalog identifies a total of 63 clock hours is required to complete the CDLPro Truck- Driver Training Program. However, according to Bureau records 80 hours is required to complete the CDLPro Truck- Driver Training Program.</p> <p>Correction: The institution shall either provide proof of the documentation submitted to the Bureau's Licensing Unit for the approval to update the total number of hours required for completion for the CDLPro Truck- Driver Training program to 63 hours.</p> <p>If the institution did not notify Bureau's Licensing Unit of the change, the institution must contact the Bureau's Licensing Unit at BPPE.Licensing@dca.ca.gov regarding information and requirements to update the Bureau's records.</p> <p>Otherwise, if the Bureau's records are correct the institution shall update the catalog to reflect the total number of hours required to complete the CDLPro Truck-Driver Training program, in accordance with the Bureau's records, pursuant to CEC § 94909 (a)(5).</p>
4	CEC § 94909 (a)(14) in conjunction with 5 CCR § 76215 (b)	<p>Violation Description: Although pages 16-17 of the institution's 2025 catalog contains the required Student Tuition Recovery Fund (STRF) statement, the statement reference the Bureau's old address (2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833) and old telephone number (916-431-6959).</p> <p>Correction: The institution shall update the STRF statement in its current catalog with the Bureau's current address (1747 North Market Blvd., Suite 225, Sacramento, California, 95834) and current telephone number (916-574-8900), pursuant to CEC § 94909 (a)(14) and 5 CCR § 76215 (b).</p>
5	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p>Violation Description: On page 18 of the institution's 2025 catalog, contains an unenforceable statement regarding equipment within the cancellation period. This statement does not comply with CEC § 94920 (b). According to CEC § 94920 (b), the institution may only</p>

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		deduct a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), within the cancellation period. Correction: The institution shall update the refund and cancellation policy within its current catalog. The policies must demonstrate compliance with CEC § 94909 (a)(8)(B) and CEC § 94920 (b).
6	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	Violation Description: On page 6 of the institution's enrollment agreement, under the policies labeled "Course or Program Cancellation", contains unenforceable statements regarding the STRF fee, course material, textbooks, equipment and/or uniforms within the cancellation period. These statements do not comply with CEC § 94920 (b), which identifies a reasonable deposit or application fee as the only non-refundable items within the cancellation period. Correction: The institution shall update the refund and cancellation policy in its enrollment agreement. The policy must demonstrate compliance with 94911 (e)(2) and CEC § 94920 (b).
7	CEC § 94911 (i)(1)	Violation Description: The statement on page 2 of the institution's enrollment agreement is missing part if the required verbatim statement. Correction: The institution shall update its current enrollment agreement with the required verbatim disclosure, pursuant to CEC § 94911 (i)(1).
8	CEC § 94913 (a)(1)	Violation Description: The institution's website contains a catalog with violations identified in this NTC. Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).
9	CEC § 94913 (a)(2)	Violation Description: The institution failed to post on its website, a link to the institution's 2023-2024 School Performance Fact Sheets.

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: The institution shall update its website to include a link to the institution's 2023-2024 School Performance Fact Sheets, pursuant to CEC § 94913 (a)(2).
10	5 CCR §76140 (a)(4)(5)(6)(7)(8)(9)(10) (11)(12)(13)	<p>Violation Description: The institution's 2025 2nd & 3rd Quarter STRF supporting documentation failed to contain record of the student's:</p> <p>(4) Local or mailing address, (5) Address at the time of enrollment, (6) Home address, (8) Courses costs, (9) Amount of STRF assessment collected, (10) Quarter in which the STRF assessment was remitted to the Bureau, (11) Third-party payer identifying information, (12) Total institutional charges charged, and (13) Total institutional charges paid.</p> <p>Correction: The institution shall update the 2025 2nd & 3rd Quarter STRF supporting documentation, pursuant to 5 CCR § 76140 (a) (a)(4)(5)(6)(7)(8)(9)(10) (11)(12)(13)</p>

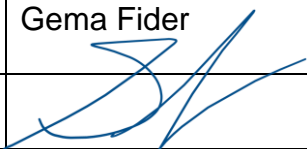
Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Caroline Taito, School Director
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Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CU- 1922271-12182025

Institution Name:	Transportation Guidance & Assistance Truck Driving School	Institution Telephone:	(323) 797-1841
Institution Code:	1922271	Administrator Name:	Caroline Taito
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title