



## NOTICE TO COMPLY

CU-4100101-122025

Institution Name:	Hilltop Beauty School	Institution Telephone:	(650) 756-2720
Institution Code:	4100101	Administrator Name:	Tina M. Perry
Street Address:	6317 Mission Street Daly City, CA 94014	Inspection Date:	12/10/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909(a)(3)(D)	<p><b>Violation Description:</b> The institution's 2025 catalog failed to include the following required language directing students to The Office of Student Assistance and Relief for assistance in obtaining further information about individuals' rights and available services and relief options:</p> <p>"The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (toll-free telephone number) or by visiting (internet website address)."</p> <p><b>Correction:</b> The institution shall update its catalog to include the above information pursuant to CEC § 94909(a)(3)(D).</p>
2	5 CCR § 71810(b)(5)	<p><b>Violation Description:</b> The institution's catalog states that instruction will occur in Spanish; however, it fails to</p>


Violation	Code Section Violated	Description of the violation and required correction.
		include the level of proficiency required and the kind of documentation of proficiency that will be accepted.  <b>Correction:</b> The institution shall update its catalog to provide the level of Spanish proficiency required and the kind of documentation of proficiency that will be accepted pursuant to 5 CCR § 71810(b)(5).
3	CEC § 94909(a)(9) in conjunction with 5 CCR 76120(a)	<b>Violation Description:</b> Page 17 of the institution's catalog lists an outdated Student Tuition Recovery Fund (STRF) assessment fee of \$2.50 per \$1000. The current STRF fee is \$0.00 as of April 1, 2024.  <b>Correction:</b> The institution shall update its catalog to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1000) of institutional charges, pursuant to CEC § 94909(a)(9) and 5 CCR § 76120(a).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Tina M. Perry, Owner, Director
Bureau Compliance Analyst Name:	Shannon Greenmun
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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Institution Name:	Hilltop Beauty School	Institution Telephone:	(650) 756-2720
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title