



NOTICE TO COMPLY

CU-77596258-102025

Institution Name:	California Institute of Career Development	Institution Telephone:	(669) 285-7916
Institution Code:	77596258	Administrator Name:	Sunil Kumaran
Street Address:	255 N. Market Street, #124 San Jose, CA 95110	Inspection Date:	October 22, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94897 (s)	Violation Description: The institution's catalog contains language that violates Section 1788.93 of the Civil Code pursuant to CEC § 94897 (s). (page 30, withholding transcripts). Correction: The institution shall revise the catalog and remove any reference that violates Civil Code 1788.93. pursuant to CEC § 94897 (s).
2	CEC § 94913 (a) (1)	Violation Description: The institution's website failed to include the current and most recently updated catalog pursuant to CEC § 94913 (a) (1). (2024 was posted) Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(8)(B) In conjunction with CEC § 94920 (b)	Violation Description: The institution's catalog failed to include a compliant refund policy for students who cancel the enrollment agreement during the cancellation period pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b). Correction: The institution shall update the catalog to include a compliant refund policy for students who cancel the enrollment agreement during the cancellation period. The policy must be consistent with CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).
4	CEC § 94911 (C)	Violation Description: The institution's enrollment agreement failed to include the charges in the required format pursuant to CEC § 94911 (C). (the charges are indicated twice, one is compliant the other is not) Correction: The institution shall update the enrollment agreement to include the charges in underlined capital letters as required per CEC § 94911 (C).
5	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	Violation Description: The institution's enrollment agreement failed to include the required refund policy for students who cancel during the cancellation period pursuant to CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b). Correction: The institution shall update the refund policy verbiage in the enrollment agreement for students who cancel during the cancellation period pursuant to CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b).
Violation	Code Section Violated	Description of the violation and required correction.

6	5 CCR § 71800 (a)	Violation Description: The institution's enrollment agreement failed to include the address where instruction will be provided, or if instruction is provided online pursuant to 5 CCR § 71800 (a). Correction: The institution shall update the enrollment agreement to include the address where instruction will be provided, or if instruction is provided online pursuant to 5 CCR § 71800 (a).
7	5 CCR § 71800 (b)	Violation Description: The institution's enrollment agreement failed to include the period covered by the enrollment agreement pursuant to 5 CCR § 71800 (b). Correction: The institution shall update the enrollment agreement to include the dates the enrollment agreement covers.
8	CEC § 94909 (a)(7)	Violation Description: The institution's catalog failed to include the faculty qualifications pursuant to CEC § 94909 (a)(7). Correction: The institution shall update the catalog to include the faculty qualifications.

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Sunil Kumaran, Director of Operations
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title