



NOTICE TO COMPLY

CA-3400661-100725

Institution Name:	Citrus Heights Beauty College	Institution Telephone:	(916) 725-6861
Institution Code:	3400661	Administrator Name:	Aimee Ferguson
Street Address:	7518 Baird Way, Citrus Heights, Sacramento, CA, 95610	Inspection Date:	October 7 th , 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94913(a)(5)	Violation Description: The institution's website fails to contain the most recent annual report submitted to the bureau. Correction: The institution shall update the website to include all required items pursuant to CEC § 94913(a)(5).
2	CEC § 94909(a)(3)(A)	Violation Description: Page 4 of the institution's catalog fails to contain the required address in the statement below: "Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N Market Blvd Str 225 Sacramento, CA 95834. www.BPPE.ca.gov Phone (888) 370-7589 and fax (916) 263-1897. Correction: The institution shall update the catalog to include the required address within the statement pursuant to CEC § 94909 (a)(3)(A).

Violation	Code Section Violated	Description of the violation and required correction.
3	5 CCR § 71810(b)(15) in conjunction with CEC § 94900.5	Violation Description: On page 32, the institution's catalog fails to contain the required record retention information of maintain students records for a period of not led than five years. Correction: The institution shall update the catalog to include the required record retention info for institutional records pursuant to 5 CCR § 71810(b)(15) in conjunction with CEC § 94900.5.
4	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	Violation Description: Pages 22 and 23 of the institution's catalog contains Non-Refundable items toward tuition. The kit, books, and uniform are refundable during the cancellation period. Correction: The institution shall update pages 22 and 23 of the institution's catalog, pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).
5	CEC §94911(e)(2)	Violation Description: The institution's enrollment agreement fails to contain the required disclosure: The institution's refund policy and a statement that, if the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. Correction: The institution shall update the enrollment agreement to include the required disclosure pursuant CEC §94911(e)(2).
6	CEC §94911(e)(1) in conjunction with CEC §94920(b)	Violation Description: Page 1 of the institution's enrollment agreement, under fees section contains non-refundable items. Please be advised that the kit, books, and uniform are refundable during the cancellation period. Correction: The institution shall update the fee section on page 1 of the enrollment agreement pursuant to CEC §94911 (e)(1) in conjunction with CEC §94920 (b).
7	CEC § 94913(a)(1)	Violation Description: The institution's website fails to contain the current catalog. Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).

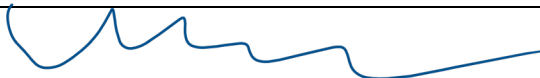
Violation	Code Section Violated	Description of the violation and required correction.
8	5 CCR § 76140(a)(11)	Violation Description: The institution's 2025 1st & 2nd Quarter STRF supporting documentation failed to contain record of the student's: (11) Third-party payer identifying information, Correction: The institution shall update the 2025 1st & 2nd STRF supporting documentation, pursuant to 5 CCR § 76140 (a)(11).
9	5 CCR § 71920(5)(E)	Violation Description: The institutions official transcript fails to contain the phone number. Correction: The institution shall update the official transcript with the phone number pursuant to 5 CCR § 71920(5)(E).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Aimee Ferguson
Bureau Compliance Analyst Name:	Alexander Vang
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title