



NOTICE TO COMPLY

CU-1906941-09112025

Institution Name:	Topline Beauty College	Institution Telephone:	714-839-0808
Institution Code:	1906941	Administrator Name:	Cindy Vu
Street Address:	130 South Harbor Boulevard Santa Ana, Ca 92704	Inspection Date:	9/11/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's 2025 catalog failed to contain the specific required language that refers individuals to The Office of Student Assistance and Relief for assistance in obtaining further information about individuals' rights and available services and relief options.</p> <p>"The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (toll-free telephone number) or by visiting (internet website address)."</p> <p>*The following may be used for inserts: Toll-free telephone #: (888) 370-7589 Website Address: www.bppe.ca.gov</p> <p>Correction: The institution shall update their current catalog to include the above statements, pursuant to CEC § 94909 (a)(3)(D).</p>

Violation	Code Section Violated	Description of the violation and required correction.
2	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p>Violation Description: In the Tuition Policy section, the institution's 2025 catalog contains statements regarding books and supplies being non-refundable. These statements are unenforceable during the cancellation period.</p> <p>Correction: The institution shall update their catalog to state, "100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), shall be refunded, if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later," or remove these statements, pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).</p>
3	5 CCR § 71800 (e)(3)	<p>Violation Description: The institution's enrollment agreement failed to itemize the cost of equipment.</p> <p>Correction: The institution shall update their enrollment agreement to itemize the cost for equipment, pursuant to 5 CCR § 71800 (e)(3).</p>
4	5 CCR § 71800 (e)(4)	<p>Violation Description: The institution's enrollment agreement failed to itemize the cost of lab supplies or kits.</p> <p>Correction: The institution shall update their enrollment agreement to itemize the cost of lab supplies or kits, pursuant to 5 CCR § 71800 (e)(4).</p>
5	5 CCR § 71800 (e)(5)	<p>Violation Description: The institution's enrollment agreement failed to itemize the cost of textbooks.</p> <p>Correction: The institution shall update their enrollment agreement to itemize the cost of textbooks, pursuant to 5 CCR § 71800 (e)(5).</p>

Violation	Code Section Violated	Description of the violation and required correction.
6	CEC § 94911 (e)(1) in conjunction with CEC § 94920 (b)	<p>Violation Description: The institution's enrollment agreement contains the following unenforceable statements:</p> <p>"Books/Supplies (Non-Refundable)", "Equipment, books, supplies, tools, uniforms, kits and any other items issued and received by the student would not be returnable. Once received by the student it will belong to the student and will represent a liability to the student.", and "If you cancel the agreement within cancellation period, the school will refund any money that you paid, less any deduction for registration fee and equipment received."</p> <p>These statements are unenforceable during the cancellation period.</p> <p>Correction: The institution shall update their enrollment agreement to accurately reflect these charges are refundable during the cancellation period, or remove these statements, pursuant to CEC § 94911 (e)(1) in conjunction with CEC § 94920 (b).</p>
7	CEC § 94897 (s) in conjunction with CIV § 1788.93	<p>Violation Description: The institution's enrollment agreement contains the following unenforceable statements:</p> <p>"Academic transcripts will not be released until all tuition and fee charges are paid in full."</p> <p>This is a violation of the civil code.</p> <p>Correction: The institution shall update their enrollment agreement and remove this statement, pursuant to CEC § 94897 (s) in conjunction with CIV § 1788.93.</p>
8	CEC § 94913 (a)(2)	<p>Violation Description: The institution's website failed to include a link to their current School Performance Fact Sheets (SPFS).</p> <p>Correction: The institution shall update their website to include a link to their current SPFS, pursuant to CEC § 94913 (a)(2).</p>


Violation	Code Section Violated	Description of the violation and required correction.
9	CEC § 94913 (a)(5)	<p>Violation Description: The institution's website failed to include a link to their current annual report.</p> <p>Correction: The institution shall update their website to include a link to their current annual report, pursuant to CEC § 94913 (a)(5).</p>
10	CEC § 94913 (a)(1)	<p>Violation Description: The institution's website failed to include a link to their current catalog.</p> <p>Correction: The institution shall update their website failed to include a link to their current catalog, pursuant to CEC § 94913 (a)(1).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Cindy Vu CEO
Bureau Compliance Analyst Name:	Ian Powers
Bureau Compliance Analyst Signature:	

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title