



## NOTICE TO COMPLY

CU-1926311-09092025

Institution Name:	American Harbor College	Institution Telephone:	(714) 941-8224
Institution Code:	1926311	Administrator Name:	Linnea Ray
Street Address:	2050 W. Chapman Avenue #108 Orange, CA 92868	Inspection Date:	9/9/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	<p><b>Violation Description:</b> The institution's 2024 catalog failed to contain specific required language that refers individuals to The Office of Student Assistance and Relief for assistance in obtaining further information about individuals' rights and available services and relief options:</p> <p>"The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (toll-free telephone number) or by visiting (internet website address)."</p> <p>*The following may be used for inserts: Toll-free telephone #: (888) 370-7589 Website Address: <a href="http://www.bppe.ca.gov">www.bppe.ca.gov</a></p> <p><b>Correction:</b> The institution shall update their catalog to include the above statements, pursuant to CEC § 94909 (a)(3)(D).</p>

Violation	Code Section Violated	Description of the violation and required correction.
2	5 CCR § 71810 (b)(15) in conjunction with CEC § 94900 (b)	<p><b>Violation Description:</b> The institution's 2024 catalog failed to include a description of their policies on retention of student records that complies with the requirement to maintain a permanent record of the students' transcripts.</p> <p><b>Correction:</b> The institution shall update their catalog to include the above statements, pursuant to 5 CCR § 71810 (b)(15) in conjunction with CEC § 94900 (b).</p>
3	CEC § 94897 (s) in conjunction with CIV § 1788.93	<p><b>Violation Description:</b> The institution's 2024 catalog contains the following unenforceable statements regarding withholding student transcripts for failure to meet financial obligations:</p> <p>"American Harbor College will withhold a student's transcript or grades if the student is in default on their tuition contract or is not in good financial standing. If the student has made partial payment to his or her tuition obligation, the institution may withhold only that portion of the grades or transcript that corresponds to the amount of tuition or loan obligation that the student has not paid. If the student's course of study consists of only one course, the institution may withhold the grade(s) or the transcript until the tuition or loan obligation is paid in full."</p> <p>These statements violate the civil code and cannot be made or enforced.</p> <p><b>Correction:</b> The institution shall remove the statements and correct their policy pursuant to 94897 (S) in conjunction with CIV § 1788.93.</p>
4	CEC § 94920 (b)	<p><b>Violation Description:</b> The institution's enrollment agreement contains unenforceable statements regarding charges of student insurance, payment plan, supply and materials, and processing fees as non-refundable. This is unenforceable during the cancellation period.</p> <p><b>Correction:</b> The institution shall update their enrollment agreement to accurately reflect these fees as refundable during the cancellation period or remove these statements, pursuant to CEC § 94920 (b).</p>


Violation	Code Section Violated	Description of the violation and required correction.
5	CEC § 94913 (a)(2)	<p><b>Violation Description:</b> The institution failed to have their most recent School Performance Fact Sheets (SPFS) posted on their website.</p> <p><b>Correction:</b> The institution shall update the website to include their most recent SPFS, pursuant to CEC § 94913 (a)(2).</p>
6	CEC § 94913 (a)(5)	<p><b>Violation Description:</b> The institution failed to have their most recent Annual Report posted on their website.</p> <p><b>Correction:</b> The institution shall update the website to include their most recent Annual Reports, pursuant to CEC § 94913 (a)(5).</p>
7	CEC § 94913 (a)(1)	<p><b>Violation Description:</b> The institution's website no longer contains their most recent catalog.</p> <p><b>Correction:</b> The institution shall update their website to include their most recent catalog following corrections of the minor violations above, pursuant to CEC § 94913 (a)(1).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Linnea Ray Owner
Bureau Compliance Analyst Name:	Ian Powers
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY

CU-1926311-09092025

Institution Name:	American Harbor College	Institution Telephone:	(714) 941-8224
Institution Code:	1926311	Administrator Name:	Linnea Ray
Street Address:	2050 W. Chapman Avenue #108 Orange, CA 92868	Inspection Date:	9/9/2025

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

---

Signature

---

Date

---

Print Name and Title