



## NOTICE TO COMPLY

CA-1923111-062525

Institution Name:	Cinema Make-Up School	Institution Telephone:	(213) 368-1234
Institution Code:	1923111	Administrator Name:	Helia Zandipour
Street Address:	3780 Wilshire Blvd. Suite 202 Los Angeles, CA 90010	Inspection Date:	6/25/25

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(2) in conjunction with CEC § 94897 (I)	<p><b>Violation Description:</b> On page one of the institution's 2025 catalog, the institution states that they are approved by the Bureau but failed to state clearly and conspicuously that approval to operate means compliance with state standards as set forth in this chapter.</p> <p><b>Correction:</b> The institution shall update its 2025 catalog to include a clear and conspicuous statement that approval to operate means compliance with state standards as set forth in this chapter, pursuant to CEC § 94909 (a)(2) in conjunction with CEC § 94897 (I).</p>
2	CEC § 94909 (a)(3)(D)	<p><b>Violation Description:</b> The institution's 2025 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The</p>

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		<p>office may be reached by calling (888) 370-7589 or by visiting <a href="https://www.osar.bppe.ca.gov/">https://www.osar.bppe.ca.gov/</a> .”</p> <p><b>Correction:</b> The institution shall update its 2025 catalog, to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>
3	CEC § 94909 (a)(9) in conjunction with 5 CCR § 76120 (a)	<p><b>Violation Description:</b> The institution’s 2025 catalog incorrectly identifies the STRF fee in the list of itemized charges on page 23, as “7.50”, \$17.50”, “\$10”, “\$70”, “\$62.50”, “\$12.50”, and “\$37.50”. The current fee is listed as “\$0.00 per \$1,000 of institutional charge.”</p> <p><b>Correction:</b> The institution shall update its 2025 catalog, to include the current STRF value pursuant to CEC § 94909 (a)(9) in conjunction with 5 CCR § 76120 (a).</p>
4	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> Page 35 of the institution’s 2025 catalog contains an unenforceable policy specifying a “materials” as potential nonrefundable items within the cancellation period. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), must be refunded.</p> <p><b>Correction:</b> The institution shall update the refund and cancellation policy in its 2025 catalog. The policy must demonstrate compliance with CEC § 94909 (a)(8)(B) and CEC § 94920 (b).</p>
5	CEC § 94909 (a)(11)	<p><b>Violation Description:</b> The institution’s 2025 catalog failed to contain a statement specifying that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds</p> <p><b>Correction:</b> The institution shall update its 2025 catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(11).</p>

Violation	Code Section Violated	Description of the violation and required correction.
6	5 CCR § 71800 (e)(4)	<p><b>Violation Description:</b> The itemized list of charges in the institution's enrollment agreement failed mark the 'Makeup Kits/Materials" as nonrefundable after the cancellation period.</p> <p><b>Correction:</b> The institution shall update its enrollment agreement to include the above-mentioned disclosure pursuant to 5 CCR § 71800 (e)(4).</p>
7	CEC § 94909 (c)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to include in underlined capital letters on the same page as the student's signature: TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE.</p> <p><b>Correction:</b> The institution shall update its enrollment agreement to include the above-mentioned statement pursuant to CEC § 94911 (c).</p>
8	CEC § 94913 (a)(1)	<p><b>Violation Description:</b> The homepage of the institution's website failed to post the most current catalog.</p> <p><b>Correction:</b> Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913 (a)(1).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Helia Zandipour, Assistant Director
Bureau Compliance Analyst Name:	Alec Taub
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title