



NOTICE TO COMPLY

CA-63821602-042325

Institution Name:	INX Academy	Institution Telephone:	(619) 291-3304
Institution Code:	63821602	Administrator Name:	Bryan Whitman
Street Address:	2555 Camino Del Rio S., Suite 150 San Diego, CA 92108	Inspection Date:	4/23/25

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(5)	Violation Description: The institution's 2025 catalog failed to contain the requirements for completion of each program, including required courses, any final tests or examinations, any required internships or externships, and the total number of credit hours, clock hours, or other increments required for completion. Correction: The institution shall update its 2025 catalog to include the above-mentioned requirements for completion, pursuant to CEC § 94909 (a)(5).
2	CEC § 94909 (a)(9) in conjunction with CEC § 94920 (b)	Violation Description: Although the institution's 2025 catalog includes the schedule of total charges, and estimated schedule of total charges, the schedule contains an unenforceable policy regarding nonrefundable fees. It is implied that these items are non-refundable within the cancellation period. According to CEC § 94920 (b), the law identifies a reasonable deposit or application fee as the only non-refundable items within the cancellation period.

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: The institution shall update the itemization section in its 2025 catalog pursuant to CEC § 94909 (a)(9) in conjunction with CEC § 94920 (b).
3	5 CCR § 76215 (a) in conjunction with 5 CCR § 76215 (b)	<p>Violation Description: The institution's 2025 catalog failed to include the Bureau's current address in the verbatim language regarding the Student Tuition Recovery Fund (STRF).</p> <p>Correction: The institution shall update its 2025 catalog to include the above-mentioned current address for the Bureau in the verbatim language pursuant to 5 CCR § 76215 (a) in conjunction with 5 CCR § 76215 (b).</p>
4	5 CCR § 71810 (b)(13)(C)	<p>Violation Description: The institution's 2025 catalog failed to contain if the institution has no responsibility to find or assist a student in finding housing, a clear and conspicuous statement so indicating. A statement that the program is "non- residential" does not satisfy this subparagraph.</p> <p>Correction: The institution shall update its 2025 catalog to include the above-mentioned statement, pursuant to 5 CCR § 71810 (b)(13)(C).</p>
5	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's 2025 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/ ."</p> <p>Correction: The institution shall update its 2025 catalog, to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>

Violation	Code Section Violated	Description of the violation and required correction.
6	5 CCR § 71800 (b)	<p>Violation Description: The institution's enrollment agreement failed to contain the period covered by the enrollment agreement.</p> <p>Correction: The institution shall update its enrollment agreement to include the above-mentioned period, pursuant to 5 CCR § 71800 (b).</p>
7	5 CCR § 71800 (d)	<p>Violation Description: The institution's enrollment agreement failed to contain date by which the student must exercise his or her right to cancel or withdraw, and the refund policy.</p> <p>Correction: The institution shall update its enrollment agreement to include the above-mentioned date, pursuant to 5 CCR § 71800 (d).</p>
8	5 CCR § 71800 (e)(2) in conjunction with CEC § 94920 (b)	<p>Violation Description: The institution's enrollment agreement contains an unenforceable policy regarding the "\$350 application fee". According to CEC § 94920 (b), the law identifies a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), as non-refundable fee within the cancellation period.</p> <p>Correction: The institution shall update the application in its enrolment agreement pursuant to 5 CCR § 71800 (e)(2) in conjunction with CEC § 94920 (b).</p>
9	5 CCR § 71800 (e)(12) in conjunction with CEC § 94920 (b)	<p>Violation Description: The institution's enrollment agreement contains an unenforceable policy regarding the non-refundability of the "STRF Assessment" and "Textbooks & Materials". It is implied that these items are non-refundable within the cancellation period. According to CEC § 94920 (b), the law identifies a reasonable deposit or application fee as the only non-refundable items within the cancellation period.</p> <p>Correction: The institution shall update the itemization section in its enrolment agreement pursuant to 5 CCR § 71800 (e)(12) in conjunction with CEC § 94920 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
10	CEC § 94911 (c)	<p>Violation Description: The institution's enrollment agreement failed to include the required statement on the same page as the student's signature:</p> <p>Correction: The institution shall update its enrollment agreement to include the above-mentioned statement on the same page as the student's signature, pursuant to CEC § 94911 (c).</p>
11	5 CCR § 76215 (a) in conjunction with 5 CCR § 76215 (b)	<p>Violation Description: The institution's enrollment agreement failed to include the Bureau's current address in the verbatim language regarding the Student Tuition Recovery Fund (STRF).</p> <p>Correction: The institution shall update its enrollment agreement to include the above-mentioned current address for the Bureau in the verbatim language pursuant to 5 CCR § 76215 (a) in conjunction with 5 CCR § 76215 (b).</p>
12	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	<p>Violation Description: The institution's enrollment agreement contains an unenforceable policy specifying "any additional non-refundable charges" as nonrefundable items within the cancellation period. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), must be refunded.</p> <p>Correction: The institution shall update the refund and cancellation policy in the enrollment agreement. The policy must demonstrate compliance with CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b).</p>
13	5 CCR § 71730 (b)	<p>Violation Description: The institution's policies and procedures failed to maintain the duties, responsibilities, and performance evaluation criteria for the Chief Academic Officer (CAO) set forth in a personnel manual or other writing maintained by the institution.</p> <p>Correction: The institution shall update its policies and procedures to include the above-mentioned policy, pursuant to 5 CCR § 71730 (b).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Daisy Xian, Academic Director
Bureau Compliance Analyst Name:	Alec Taub
Bureau Compliance Analyst Signature:	<i>Alec Taub</i>

NOTICE TO COMPLY DECLARATION

CA-63821602-042325

Institution Name:	INX Academy	Institution Telephone:	(619) 291-3304
Institution Code:	63821602	Administrator Name:	Bryan Whitman
Street Address:	2555 Camino Del Rio S., Suite 150, San Diego, CA 92108	Inspection Date:	4/23/25

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title