



NOTICE TO COMPLY
 CA-81739512-11052024

Institution Name:	Monterey Bay Institute of Electrology	Institution Telephone:	(831) 643-2100
Institution Code:	81739512	Administrator Name:	Ian Powers
Street Address:	444 Pearl Street Suite B-1 Monterey, CA 93940	Inspection Date:	11/6/2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution’s 2024 catalog, failed to contain the required statement: “The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/.”</p> <p>Correction: The institution shall update the catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>
2	5 CCR § 71810 (b)(15) in conjunction with CEC § 94897 (s)	<p>Violation Description: On page 31 and again on page 34 the institution’s 2024 catalog, contains an unenforceable policy regarding withholding transcripts if the student has not fulfilled their financial obligations to the school. In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p>student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student.</p> <p>Correction: The institution shall remove the non-compliant statement from the catalog, pursuant to 5 CCR § 71810 (b)(15) and CEC § 94897 (s).</p>
3	5 CCR § 71800 (e)(3)	<p>Violation Description: On page 1 the enrollment agreement does not itemize the cost for equipment.</p> <p>Correction: The institution shall update its enrollment agreement to itemize the cost for equipment, pursuant to 5 CCR § 71800 (e)(3).</p>
4	5 CCR § 71800 (e)(4)	<p>Violation Description: On page 1 the enrollment agreement does not itemize the cost for lab supplies or kits.</p> <p>Correction: The institution shall update its enrollment agreement to itemize the cost for lab supplies or kits, pursuant to 5 CCR § 71800 (e)(4).</p>
5	5 CCR § 71800 (e)(5)	<p>Violation Description: On page 1 the enrollment agreement does not itemize the cost textbooks, or other learning media.</p> <p>Correction: The institution shall update its enrollment agreement to itemize the cost for textbooks, or other learning media, pursuant to 5 CCR § 71800 (e)(5).</p>
6	5 CCR § 71810 (b)(15) in conjunction with CEC § 94897 (s)	<p>Violation Description: On page 4 the institution's enrollment agreement, contains an unenforceable policy regarding withholding transcripts if the student has not fulfilled their financial obligations to the school. In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student.</p> <p>Correction: The institution shall remove the non-compliant statement from the enrollment agreement, pursuant to 5 CCR § 71810 (b)(15) and CEC § 94897 (s).</p>


Violation	Code Section Violated	Description of the violation and required correction.
7	5 CCR § 71920 (b)(5)(E)	<p>Violation Description: The Institution failed to maintain a transcript within its graduate records that includes the address, web address, and telephone number of the institution.</p> <p>Correction: The institution shall update a sample transcript with the institution's address, website address, and telephone number of the institution, pursuant to 5 CCR § 71920 (b)(5)(E).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Randa Thurman Owner Director
Bureau Compliance Analyst Name:	Ian Powers
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CA-81739512-11052024

Institution Name:		Institution Telephone:	
Institution Code:		Administrator Name:	
Street Address:		Inspection Date:	

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title