



NOTICE TO COMPLY

CA-0106131-121124

Institution Name:	National Cosmetology Beauty School	Institution Telephone:	(510) 444-7707
Institution Code:	0106131	Administrator Name:	Dalleen Stewart
Street Address:	315 Eleventh Street, Oakland, CA 94607	Inspection Date:	12/11/24

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(5)	<p>Violation Description: The institution's 2024 catalog failed to contain the level of proficiency required and the kind of documentation of proficiency, such as the United States Foreign Service Language Rating System, that will be accepted.</p> <p>Correction: The institution shall update its 2024 catalog to include the above-mentioned requirements, pursuant to 5 CCR §71810 (b)(5).</p>
2	CEC § 94909 (a)(16) in conjunction with CEC § 94897 (I)	<p>Violation Description: In the accreditation statement in the institution's 2024 catalog, the institution identifies itself as approved by the Bureau, but without stating clearly and conspicuously that approval to operate means compliance with state standards as set forth in this chapter.</p> <p>Correction: The institution shall update its 2024 catalog to include the above-mentioned statement, pursuant to CEC § 94909 (a)(5) in conjunction with CEC § 94897 (I).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	5 CCR § 71810 (b)(13)(C)	<p>Violation Description: The institution's 2024 catalog failed to contain that if the institution has no responsibility to find or assist a student in finding housing, a clear and conspicuous statement so indicating. A statement that the program is "non- residential" does not satisfy this subparagraph.</p> <p>Correction: The institution shall update its 2024 catalog to include the above-mentioned statement, pursuant to 5 CCR § 71810 (b)(13)(C).</p>
4	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's 2024 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/ ."</p> <p>Correction: The institution shall update its 2024 catalog, to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>
5	5 CCR § 76140 (a)	<p>Violation Description: The institution's 2023 4th and 2024 1st Quarter STRF supporting documentation failed to contain record of the (9) Amount of STRF assessment collected, (10) Quarter in which the STRF assessment was remitted to the Bureau, (11) Third-party payer identifying information, (12) Total institutional charges charged, and (13) Total institutional charges paid.</p> <p>Correction: To remedy this violation, the institution shall update the 2024 1st and 2nd Quarter STRF supporting documentation, pursuant 5 CCR § 76140 (a).</p>
6	CEC § 94913 (a)(5)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the institution's most recent annual report submitted to the Bureau.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the school's most recent Annual Report, pursuant to CEC § 94913 (a)(5).</p>

Violation	Code Section Violated	Description of the violation and required correction.
7	CEC § 94897 (o)	<p>Violation Description: The “Courses” tab on the institution’s website, contains a prohibitive business practice regarding requiring a prospective student to provide personal contact information in order to obtain, from the institution’s internet website, educational program information that is required to be contained in the school catalog.</p> <p>Correction: The institution shall update its website, to remove the above-mentioned requirement pursuant to CEC § 94897 (o).</p>
8	5 CCR § 71730 (b)	<p>Violation Description: The institution’s policies and procedures failed to maintain the duties, responsibilities, and performance evaluation criteria for each administrator set forth in a personnel manual or other writing maintained by the institution.</p> <p>Correction: The institution shall update its policies and procedures to include the above-mentioned policy, pursuant to 5 CCR § 71730 (b).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution’s owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Duncan Stewart, Owner
Bureau Compliance Analyst Name:	Alec Taub

Bureau Compliance Analyst Signature:	
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NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title