



NOTICE TO COMPLY

CU-93197836-11182024

Institution Name:	University of the People	Institution Telephone:	(626) 264-8880
Institution Code:	93197836	Administrator Name:	Julia Wong
Street Address:	595 E. Colorado Blvd. Suite 623 Pasadena, CA 91101	Inspection Date:	11/18/2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	Violation Description: The institution's catalog failed to include the required verbatim statement. "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370- 7589, option #5, or by visiting osar.bppe.ca.gov ." Correction: Provide an updated catalog that is corrected to comply with CEC § 94909 (a)(3)(D).
2	5 CCR § 71810 (b)(1)	Violation Description: The institution's catalog failed to contain specific beginning and ending dates in a month, date, year format. Correction: Update the catalog to be in compliance with 5 CCR § 71810 (b)(1).
3	CEC § 94913 (a)(4)	Violation Description: The institution's website failed to contain a link to the bureau's Internet Web site.

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: Update the website to be in compliance with CEC § 94913 (a)(4).
4	CEC § 94913 (b)	Violation Description: The institution's website failed to contain a link to the bureau's Internet Web site where the institution identified itself with being approved. Correction: Update the website to be in compliance with CEC § 94913 (b)
5	CEC § 94897 (l)	Violation Description: The institution's website failed to state that bureau approval means compliance with the minimum state standards. Correction: Update the website to be in compliance with CEC § 94897 (l)
6	5 CCR § 76215 (a)	Violation Description: The institution's enrollment agreement failed to include the current STRF language. Correction: Provide an updated enrollment agreement that is corrected to comply with 5 CCR § 76215 (a).
7	5 CCR § 76140 (a)(8)	Violation Description: The institution's 2nd and 3rd quarter STRF back-up document failed to include the name of the course the student is enrolled in. Correction: Provide an updated back-up document to demonstrate compliance with 5 CCR § 76140 (a)(8).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Julia Wong, Office Manager
Bureau Compliance Analyst Name:	Michelle Loo
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title