



NOTICE TO COMPLY

CU-12086583-110525

Institution Name:	Good Shepherd University	Institution Telephone:	(310) 956-4550
Institution Code:	12086583	Administrator Name:	Robert Mcilhenny
Street Address:	10880 Wilshire Blvd., Suite 1101 Los Angeles, CA 90024	Inspection Date:	11/5/25

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(9)	Violation Description: The institution's 2025 catalog failed to include a description of the facilities. Correction: The institution shall update its 2025 catalog to include the above-mentioned description, pursuant to 5 CCR § 71810 (b)(9).
2	5 CCR § 71810 (b)(10)	Violation Description: The institution's 2025 catalog failed to include a description of the institution's online library database. Correction: The institution shall update its 2025 catalog to include the above-mentioned description, pursuant to 5 CCR § 71810 (b)(10).

Violation	Code Section Violated	Description of the violation and required correction.
3	5 CCR § 71810 (b)(7)	<p>Violation Description: The institution's 2025 catalog failed to include a description of the institution's online library database.</p> <p>Correction: The institution shall update its 2025 catalog to include the above-mentioned description, pursuant to 5 CCR § 71810 (b)(7).</p>
4	CEC § 94909 (a)(16)(A)	<p>Violation Description: The institution's 2025 catalog failed to include the required disclosure regarding whether a graduate of the degree program will be eligible to sit for the applicable licensure exam in California and other states.</p> <p>Correction: The institution shall update its 2025 catalog to include the above-mentioned disclosure, pursuant to CEC § 94909 (a)(16)(A).</p>
5	5 CCR § 71810 (b)(6)	<p>Violation Description: The institution's 2025 catalog failed to include policies and practices regarding scholarships as noted on the institution's website.</p> <p>Correction: The institution shall update its 2025 catalog to include the policies and practices regarding scholarships, pursuant to 5 CCR § 71810 (b)(6).</p>
6	5 CCR § 71810 (b)(13)(B)	<p>Violation Description: The institution's 2025 catalog failed to include the availability of housing located reasonably near the institution's facilities and an estimation of the approximate cost or range of cost of the housing.</p> <p>Correction: The institution shall update its 2025 catalog to include the above-mentioned housing information pursuant to 5 CCR § 71810 (b)(13)(B).</p>
7	CEC § 94913 (a)(1)	<p>Violation Description: The homepage of the institution's website failed to post the most current catalog.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913 (a)(1).</p>

Violation	Code Section Violated	Description of the violation and required correction.
8	CEC § 94913 (a)(2)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the school's 2022/2023 School Performance Fact Sheets for all programs offered by the school.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the school's 2022/2023 School Performance Fact Sheets for all programs offered by the school pursuant to CEC § 94913 (a)(2).</p>
9	CEC § 94897 (o)	<p>Violation Description: The "Request More Info" section on the institution's website, contains a prohibitive business practice regarding requiring a prospective student to provide personal contact information in order to obtain, from the institution's internet website, educational program information that is required to be contained in the school catalog.</p> <p>Correction: The institution shall update its website, to remove the above-mentioned requirement pursuant to CEC § 94897 (o).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Robert McIlhenny, President
Bureau Compliance Analyst Name:	Alec Taub

Bureau Compliance Analyst
Signature:

Alec Taub

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title