



NOTICE TO COMPLY

CA-64494389-11192025

Institution Name:	Aceport College	Institution Telephone:	(714) 455-2896
Institution Code:	64494389	Administrator Name:	Jose Munoz
Street Address:	1661 N. Raymond Ave. # 145 Anaheim, CA 92801	Inspection Date:	November 19, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(4)	<p>Violation Description: Throughout the catalog, the institution identifies its programs are offered as distance education online programs that will be held online. However, according to Bureau records, the institution is not approved to offer distance education or online courses.</p> <p>Correction: The institution shall either provide proof of the approval from the Bureau's Licensing Unit to offer online courses/programs.</p> <p>Otherwise, if the institution has not received approval from the Bureau's to offer online programs, the institution shall remove all references to offering online programs throughout the current catalog, pursuant to CEC § 94909 (a)(4).</p>

Violation	Code Section Violated	Description of the violation and required correction.
2	5 CCR § 71810 (b)(2)	<p>Violation Description: On pages 6 and 7 of the institution's 2025 catalog, contains program objectives for programs the institution is not approved to offer:</p> <ul style="list-style-type: none"> - ESL and Basic Computer Training - Quick Books and MS Office Program - Medical Billing and Coding <p>Correction: The institution shall either provide proof of the approval from the Bureau's Licensing Unit to offer the above list of programs.</p> <p>Otherwise, if the institution has not received approval from the Bureau's to offer the above programs, the institution shall remove the objectives for the programs the institution is not approved to offer throughout its current catalog, pursuant to 5 CCR § 71810 (b)(2).</p>
3	5 CCR § 71810 (b)(9)	<p>Violation Description: The institution's 2025 catalog failed to contain a description of the types of equipment and materials that will be used for instruction for the Certificate of Achievement in Medical Massage Therapy, Certificate of Achievement in Advanced Medical Massage Therapy, Medical Massage Therapy (I), and Medical Massage Therapy (II) programs.</p> <p>Correction: The institution shall update the current catalog, to include the above-mentioned information for the identified programs, pursuant to 5 CCR § 71810 (b)(9).</p>
4	CEC § 94909 (a)(8)(A) in conjunction with 5 CCR § 71770 (a)(1)	<p>Violation Description: The admission policy on page 14 of the institution's 2025 catalog identifies an internal Aceport College's Specific Written Standards Test, however the policy failed to establish the passing score for the Aceport Test.</p> <p>Correction: The institution shall update the admission policy in its current catalog to clearly identify the passing score for the Aceport College Specific Written Standards test. The policy must demonstrate compliance with CEC § 94909 (a)(8)(A) and 5 CCR § 71770 (a)(1).</p>
5	CEC § 94909 (a)(5)	<p>Violation Description: The institution's 2025 catalog, contains programs that the institution is not approved to offer:</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<ul style="list-style-type: none"> - Quick Books and MS Office (Online and In-Person) - Medical Billing and Coding (Online and In-Person) - ESL and Basic Computer Training (Online and In-Person) <p>Correction: The institution shall either provide proof of the approval from the Bureau's Licensing Unit to offer the above list of programs.</p> <p>Otherwise, if the institution has not received approval from the Bureau's to offer the above programs, the institution shall remove the programs from its current catalog, pursuant to CEC § 94909 (a)(5).</p>
6	CEC § 94909 (a)(6) In conjunction with CEC § 94897 (q)	<p>Violation Description: Throughout the institution's 2025 catalog, contains misleading statements that implies once you complete the minimum hours of education and training at an institution approved by California Massage Therapy Council (CAMTC) you can be certified as a Certified Massage Therapist. However, according to CAMTC's website the institution is not CAMTC approved, therefore the massage therapy program completed at Aceport College will not satisfy the requirements for CAMTC certification.</p> <p>Correction: The institution shall remove the misleading statements from the institution's current catalog, pursuant to CEC § 94897 (q) and CEC § 94909 (a)(6).</p>
7	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p>Violation Description: On pages 27, 57, and 60 of the institution's 2025 catalog, contains unenforceable statements regarding books, equipment, supplies or other materials within the cancellation period. These statements do not comply with CEC § 94920 (b). According to CEC § 94920 (b), the institution may only deduct a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), within the cancellation period.</p> <p>Correction: The institution shall update the refund and cancellation policies in its current catalog regarding books, equipment, supplies or other materials within the cancellation period. The policies must demonstrate compliance with CEC § 94909 (a)(8)(B) and CEC § 94920 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
8	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (d) and 5 CCR § 71750 (c)(1)	<p>Violation Description: The institution's refund policies and refund calculations/formula described on pages 27-28, 55, and 57-58 of the 2025 catalog, does not comply with the Bureau's pro rata refund calculation required by CEC § 94920 (d) and 5 CCR § 71750 (c)(1). In accordance with 5 CCR § 71750 (c)(1), the regulation recognizes the pro rata refund daily charge is based on the total institutional charge. The policy throughout the catalog identifies the calculation is based on tuition.</p> <p>Correction: The institution shall update its refund policies and refund calculation/formula throughout the current catalog to comply with CEC §94920 (d) and 5 CCR § 71750 (c)(1), pursuant to CEC § 94909 (a)(8)(B).</p>
9	CEC § 94909 (a)(8)(B) in conjunction with 5 CCR § 71750 (d)	<p>Violation Description: The institution's refund policy on page 60 states, "Aceport College will not refund money collected for sending to a third party on the student's behalf such as license or application fees." This statement does not comply with 5 CCR § 71750 (d). In accordance with 5 CCR § 71750 (d), "If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation."</p> <p>Correction: The institution shall update its refund policies throughout the current catalog to comply with 5 CCR § 71750 (d), pursuant to CEC § 94909 (a)(8)(B).</p>
10	5 CCR § 71810 (b)(15) in conjunction with CEC § 94897 (s)	<p>Violation Description: On page 53 of the institution's 2025 catalog contains unenforceable policy regarding withholding academic transcripts if the student has an unpaid deferred tuition.</p> <p>In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student. The</p>

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		<p>statement in the catalog does not comply with CEC § 94897 (s).</p> <p>Correction: The institution shall remove the non-compliant statement from the current catalog. The institution's policy must demonstrate compliance with 5 CCR 71810 (b)(15) and CEC § 94897 (s).</p>
11	5 CCR § 71810 (b)(11)	<p>Violation Description: On page 14 of the institution's 2025 catalog and throughout the catalog, the catalog contains polices regarding distance education and references to online programs. However, according to Bureau records, the institution is not approved to offer distance education programs or offer online courses.</p> <p>Correction: The institution shall provide proof of the approval from the Bureau's Licensing Unit to offer distance education programs or offer online courses.</p> <p>Otherwise, if the institution has not received approval from the Bureau's to office distance education programs or offer online courses/programs, the institution shall remove all references to offering online programs within the current catalog, pursuant to 5 CCR § 71810 (b)(11).</p>
12	CEC § 94911 (a)	<p>Violation Description: The institution's enrollment agreement (revision date: January 1, 2025), failed to clearly identify the name of the educational program .</p> <p>Correction: Correction: The institution shall update the current enrollment agreement to clearly identify the name of the educational program, pursuant to CEC § 94911 (a).</p>
13	5 CCR § 71810 (e)(1)	<p>Violation Description: On page 1 of the institution's enrollment agreement (revision date: January 1, 2025), the institution failed to include within the itemization of all institutional charges and fees, the charge for tuition identified on page 53 of the 2025 catalog.</p> <p>Correction: The institution shall update the current enrollment agreement, to include tuition within its itemization of all institutional charges and fees, pursuant to 5 CCR § 71800 (e)(1).</p>

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14	5 CCR § 71810 (e)(5)	<p>Violation Description: On page 1 of the institution's enrollment agreement (revision date: January 1, 2025), the institution failed to include within the itemization of all institutional charges and fees, the cost of textbooks identified on page 53 of the 2025 catalog.</p> <p>Correction: The institution shall update the current enrollment agreement, to include the cost of textbooks within its itemization of all institutional charges and fees, pursuant to 5 CCR § 71800 (e)(5).</p>
15	5 CCR § 71800 (e)(12)	<p>Violation Description: On page 1 of the institution's enrollment agreement (revision date: January 1, 2025), the institution failed to include within the itemization of all institutional charges and fees, the Add/Drop Fee identified on page 60 of the 2025 catalog.</p> <p>Correction: The institution shall update the current enrollment agreement, to include the Add/Drop Fee within its itemization of all institutional charges and fees, pursuant to 5 CCR § 71800 (e)(12).</p>
16	5 CCR § 71800 (e)(11) in conjunction with 5 CCR § 76120 (a)	<p>Violation Description: On page 1 of the institution's enrollment agreement (revision date: January 1, 2025) reflects the prior Student Tuition Recovery Fund (STRF) assessment fee. In accordance with the regulations in effect as of April 1, 2024, the STRF assessment fee is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges.</p> <p>Correction: The institution shall update its current enrollment agreement to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to 5 CCR § 71800 (e)(11) and 5 CCR § 76120 (a).</p>
17	CEC § 94911 (c)	<p>Violation Description: On page 1 of the institution's enrollment agreement (revision date: January 1, 2025), the identified charges in underlined capital letters is missing parts of the required wording.</p> <p>Correction: The institution shall update its current enrollment agreement to include the following in</p>

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		underline capital letters followed by the relevant charges in bold: <u>“THE TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE,”</u> <u>“THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM,”</u> and <u>“THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT,”</u> pursuant to CEC § 94911 (c).
18	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (d) and 5 CCR § 71750 (c)(1)	<p>Violation Description: The institution’s refund policy on page 3 of the institution’s enrollment agreement (revision date: January 1, 2025), does not comply with the Bureau’s pro rata refund calculation required by CEC § 94920 (d) and 5 CCR § 71750 (c)(1). In accordance with 5 CCR § 71750 (c)(1), “The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program)”. The institution’s policy within the enrollment agreement deducts the non-refundable fees from the total institutional charges to determine the daily charge from the program.</p> <p>Correction: The institution shall update its refund policy in its enrollment agreement to comply with CEC § 94920 (d) and 5 CCR § 71750 (c)(1), pursuant to CEC § 94911 (e)(2).</p>
19	CEC § 94913 (a)(1) In conjunction with 5 CCR §71810 (a)	<p>Violation Description: The institution’s website (https://aceportcollege.org/student-disclosure/) contains an outdated 2024 catalog and contains violations identified in this NTC.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violation(s) identified above, the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1) and 5 CCR §71810 (a).</p>
20	CEC § 94913 (a)(4)	<p>Violation Description: The institution failed to post on its website (https://aceportcollege.org/student-disclosure/), a link to the bureau’s internet website.</p> <p>Correction: The institution shall update its website to include a to link to the bureau’s internet website:</p>

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		https://www.bppe.ca.gov/ , pursuant to CEC § 94913 (a)(4).
21	CEC § 94913 (a)(5)	<p>Violation Description: The institution failed to post on its website (https://aceportcollege.org/student-disclosure/) , a link to the institution’s most recent annual report submitted to the Bureau. According to Bureau records, the most recent annual report submitted is the 2023 Annual Report.</p> <p>Correction: The institution shall update its website to include a link to the institution’s 2023 Annual Report, pursuant to CEC § 94913 (a)(5).</p>
22	CEC § 94913 (b)	<p>Violation Description: On the institution’s website under “About Us- Approval Disclosure Statement” https://aceportcollege.org/approval/ the institution identifies it is “approved to operate by the Bureau for Private Postsecondary Education (BPPE)”, however the statement failed to include information concerning where students may access the Bureau’s website.</p> <p>Correction: The institution shall update the statement on its website where the institution identifies it is approved by the bureau to include the Bureau’s website (www.bppe.ca.gov), pursuant to CEC § 94913 (b).</p>
23	CEC §94897 (l)	<p>Violation Description: On the institution’s website https://aceportcollege.org/approval/, the institution states “approved to operate by the Bureau for Private Postsecondary Education (BPPE)”, however the institution failed to define the terms approved to operate in accordance with CEC § 94897 (l).</p> <p>Correction: The institution shall update the statement on its website, where the institution uses the term approved to operate state, “BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009”, pursuant to CEC §94897 (l).</p>
24	CEC § 94897 (q)	<p>Violation Description: On the institution’s website under “Academic” (https://aceportcollege.org/academic/), contains misleading statements that implies once you complete the minimum hours of education and training at</p>


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		<p>an institution approved by California Massage Therapy Council (CAMTC) you can be certified as a Certified Massage Therapist. However, according to CAMTC's website the institution is not CAMTC approved, therefore the massage therapy program completed at Aceport College will not satisfy the requirements for CAMTC certification.</p> <p>Correction: The institution shall remove the misleading statements from the institution's website, pursuant to CEC § 94897 (q).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Jose Munoz, Compliance Director
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CA-64494389-11192025

Institution Name:	Aceport College	Institution Telephone:	(714) 455-2896
Institution Code:	64494389	Administrator Name:	Jose Munoz
Street Address:	1661 N. Raymond Ave. # 145 Anaheim, CA 92801	Inspection Date:	November 19, 2025

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title