



**Bureau for Private Postsecondary Education**  
**Notice of Advisory Committee Meeting and Agenda**

Wednesday, February 4, 2026  
9:30 a.m.

**NOTE:** The Bureau for Private Postsecondary Education will hold a public meeting via the WebEx platform in accordance with Government Code section 11123.2, and all Committee members will be participating virtually from remote locations. Pursuant to Government Code section 11123.5(f), the Bureau is also providing the following location for members of the public to participate via WebEx:

Department of Consumer Affairs  
1625 North Market Blvd., El Dorado Room Suite N-220  
Sacramento, CA 95834

**FOR OBSERVATION OR PARTICIPATION VIA WEBEX, PLEASE LOG ON TO THIS WEBSITE:**

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m76fda285690fde148a90140508ec1078>

Event Number: 2495 360 9779      Event Password: BPPE24

The preferred audio connection is via phone bridge. The phone number and access code will be provided as part of your connection to the meeting. General instructions for using WebEx can be found at the end of the agenda.

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**Important Notices to the Public:** The Advisory Committee Meeting is open to the public. Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will need to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address like in the following sample format:  
XXXXX@mailinator.com.

The Advisory Committee Meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Richie Barnard at (279) 666-5875, by emailing [richie.barnard@dca.ca.gov](mailto:richie.barnard@dca.ca.gov) or sending a written request to the Bureau for Private Postsecondary Education, P.O. Box 980818, West Sacramento, CA 95798-0818. Providing your request at least five business days before the meeting will help ensure availability of the requested accommodation.

**Discussion and action may be taken on any item on the agenda.** The time and order of agenda items are subject to change at the discretion of the Chair. In the event a quorum of the committee is unable to attend the meeting, or the committee is unable to maintain a quorum once the meeting is

called to order, the members present may, at the chair's discretion, continue to discuss items from the agenda and make recommendations to the full committee at a future meeting.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the committee or prior to the committee taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issues before the Advisory Committee, but the chair may, at the chair's discretion, apportion available time among those who wish to speak. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment. Individuals may present to the Advisory Committee on items not on the agenda, however, the committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)). Using the WebEx link will allow for participation and observation with closed captioning.

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### **Agenda**

The public may provide appropriate comment on any issue before the Advisory Committee at the time the item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.

1. Welcome, Introductions, and Establishment of a Quorum
2. Public Comment on Items not on the Agenda (Note: The Advisory Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125 and 11125.7(a))
3. Review and Approval of November 5, 2025, Advisory Committee Meeting Minutes
4. Remarks by a Representative of the Department of Consumer Affairs, which may include updates pertaining to the Bureau's Operations, Human Resources, Department's Administrative Services, Enforcement, Information Technology, Communications and Outreach, as well as Regulatory and Policy Matters
5. Bureau Operations Update and Discussion related to the following:
  - a. IT System Project Update
  - b. Licensing Update
  - c. Quality of Education Update
  - d. Compliance and Annual Report Update
  - e. Discipline Update
  - f. Complaint and Investigation Update
  - g. Office of Student Assistance and Relief (OSAR) Update
  - h. Student Tuition Recovery Fund (STRF) Update
6. Status Update and Discussion related to the following Regulatory Matters:
  - a. Use of the Term "University" (California Education Code (CEC) section 94897; Title 5, California Code of Regulations (5 CCR) section 74150).
  - b. Minimum Operating Standards – Financials (CEC sections 94885 and 94934; 5 CCR sections 71475, 74002, 74110, and 74115).
7. Sunset Review: Process Overview and Member Discussion

8. Future Agenda Items

9. Adjournment

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# 1. Welcome, Introductions, and Establishment of a Quorum

## Members:

- Tess Kraiker, Chair
- Leigh Ferrin, Vice Chair
- Robert Boykin
- Kansen Chu
- Joseph Holt
- Robyn Smith
- Michael Zimmerman
- Senator Angelique Ashby
- Assemblymember Mike Fong



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## 2. Public Comment on Items not on the Agenda

(Note: The Advisory Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125 and 11125.7(a))



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### 3. Review and Approval of November 5, 2025, Advisory Committee Meeting Minutes





## **Advisory Committee Meeting Minutes Wednesday, November 5, 2025**

### **WebEx Meeting**

#### **Advisory Committee Members in Attendance**

Robert Boykin  
Kansen Chu  
Melanie Delgado  
Leigh Ferrin  
Tess Kraiker  
Robyn Smith

#### **Committee Members Absent**

Joseph Holt  
Tracy Tambascia  
Michael Zimmerman  
Assemblymember Mike Fong  
Senator Angelique Ashby

#### **Bureau for Private Postsecondary Education (Bureau) and Department of Consumer Affairs (DCA) Staff in Attendance**

Deborah Cochrane, Bureau Chief  
Yan Cao, Office of Student Assistance and Relief Chief  
Linh Nguyen, DCA Legal Counsel  
Elizabeth Elias, Deputy Bureau Chief  
Manila Vongmany, Deputy Bureau Chief  
Nicole Dragoo, Bureau Licensing Chief  
Daniel Rangel, Bureau Enforcement Chief  
Ebony Santee, Bureau Education Administrator  
Yvette Johnson, Bureau Administration Chief  
Erik Casida, Bureau Compliance Chief  
Renee Walters, Bureau Discipline Manager  
Parker Strohmeyer, Bureau Legislative/Regulation Specialist  
Lucy Saldivar, DCA Board and Bureau Relations Deputy Chief  
Ryan Tacher, DCA Legislative Affairs

### **Agenda #1 - Welcome, Introductions, and Establishment of a Quorum**

Committee Chair, Leigh Ferrin, called the meeting to order.

### **Agenda #2 - Public Comment on Items not on the Agenda**

No public comment.

### **Agenda #3 - Review and Approval of August 27, 2025, Advisory Committee Meeting Minutes**

Kansen Chu moved to approve the August 27, 2025, meeting minutes; Tess Kraiker seconded the motion.

#### **Public Comment**

No public comment.

#### **Vote**

(Robert Boykin: Aye; Kansen Chu: Aye; Melanie Delgado: Aye; Leigh Ferrin: Aye; Tess Kraiker: Aye; Robyn Smith: Aye)

The motion passed.

### **Agenda #4 - Remarks by Representative of the Department of Consumer Affairs**

Lucy Saldivar, DCA Board and Bureau Relations Deputy Chief, provided an update on the Department of Consumer Affairs.

#### **Public Comment**

No public comment.

### **Agenda #5 – Bureau Operations Update and Discussion**

#### **Update on the Bureau’s IT System Project**

Manila Vongmany, Deputy Bureau Chief, provided an update on the Bureau’s IT system project. She reported that the Bureau anticipates creating accounts for approved, and registered institutional representatives in early 2026, which will allow institutions to submit Student



Tuition Recovery Fund (STRF) assessment reports online, pay fees online, review profile details, and over time be able to submit all types of applications through Connect.

#### Public Comment

No public comment.

#### Licensing Report

Ms. Vongmany reported on the Licensing Unit. She outlined Attachment 5(b). She introduced Nicole Dragoo as the new Licensing Chief.

Ms. Kraiker asked to see a year-over-year comparison of the licensing statistics.

#### Public Comment

No public comment.

#### Quality of Education Report

Ebony Santee, Bureau Education Administrator, reported on the Quality of Education Unit (QEU). She outlined Attachment 5(c).

#### Public Comment

No public comment.

#### Compliance and Annual Report Update

Erik Casida, Bureau Compliance Chief, reported on the Annual Report Unit. He outlined Attachment 5(d).

#### Public Comment

No public comment.

#### Discipline Report

Renee Walters, Bureau Discipline Manager, reported on the Discipline Unit. She outlined Attachment 5(e).

#### Public Comment

No public comment.

#### Complaint and Investigation Report

Daniel Rangel, Bureau Enforcement Chief over complaints and investigations, reported on the Complaint and Investigation Unit. He outlined Attachment 5(f).

#### Public Comment

No public comment.

#### Office of Student Assistance and Relief (OSAR) Report

Yan Cao, OSAR Chief, reported on the OSAR Unit. She outlined Attachment 5(g).

#### Public Comment

No public comment.

#### Student Tuition Recovery Fund (STRF) Report

Yvette Johnson, Bureau Administration Chief, provided a report on the STRF Unit. She covered Attachment 5(h).

#### Public Comment

No public comment.

### **Agenda Item #6 - Status Updates and Discussion on Regulatory Proposals**

Parker Strohmeyer, Bureau Legislative/Regulation Specialist, provided a status update on Bureau regulatory matters. He outlined the Bureau Regulations Tracker in the meeting materials.

#### **6a. Unapproved Activity (California Education Code (CEC) sections 94886 and 94944; Title 5, California Code of Regulations (5 CCR) sections 75020 and 75030)**

Mr. Strohmeyer outlined the proposed regulatory language for unapproved activity.

#### Public Comment

No public comment.

#### 6b. Catalog Requirements (CEC section 94909; 5 CCR section 71810)

Mr. Strohmeyer outlined the proposed regulatory language for catalog requirements.

Mr. Strohmeyer asked the Committee for input on the term normal business hours in the proposed regulatory language. Ms. Kraiker stated that she has no concern with using the term normal in relation to business hours.

Mr. Strohmeyer asked the Committee for input on policies juxtaposed to procedures in the context of a student catalog. Ms. Kraiker stated that she feels it's very important to clearly state in the catalog procedures on the things that can impact a student's ability to be successful.

#### Public Comment

No public comment.

#### 6c. Approval by Means of Accreditation (ABMA) Applications (CEC section 94890; 5 CCR sections 71390 and 71480)

Mr. Strohmeyer outlined the proposed regulatory language for ABMA applications.

#### Public Comment

One member of the public provided a comment.

#### **Agenda #7 – Overview of the Sunset Review Process**

Ryan Tacher, DCA Legislative Affairs, provided an overview of the sunset review process.

Ms. Ferrin asked what role the Committee would have in this process. Mr. Tacher stated that the Committee would not technically have a specific role other than providing advice as needed.

#### Public Comment

No public comment.

### **Agenda #8 – Future Meeting Dates**

Ms. Ferrin listed off the following proposed meeting dates for 2026: February 4, 2026, May 6, 2026, August 19, 2026, and November 12, 2026.

#### **Public Comment**

No public comment.

### **Agenda #9 – Future Agenda Items**

Ms. Kraiker suggested adding a follow-up to the sunset review at the next meeting.

#### **Public Comment**

No public comment.

### **Agenda #10 – Chair and Vice Chair Elections**

#### **Chair Election**

Mr. Chu moved to nominate Ms. Kraiker as Chair; Ms. Delgado seconded the motion.

#### **Public Comment**

No public comment.

#### **Vote**

(Mr. Boykin: Aye; Mr. Chu: Aye; Ms. Delgado: Aye; Ms. Ferrin: Aye; Ms. Kraiker: Aye; Ms. Smith: Aye)

The motion passed.

#### **Vice Chair Election**

Mr. Chu moved to nominate Ms. Ferrin as Vice Chair; Ms. Kraiker seconded the motion.

#### **Public Comment**

No public comment.

### Vote

(Mr. Boykin: Aye; Mr. Chu: Aye; Ms. Delgado: Aye; Ms. Ferrin: Aye; Ms. Kraiker: Aye; Ms. Smith: Aye)

The motion passed.

### **Agenda #11 – Adjournment**

The meeting adjourned at 11:15 a.m.

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## 4. Remarks By A Representative Of The Department Of Consumer Affairs

(Note: May include updates pertaining to the Bureau's Operations, Human Resources, Department's Administrative Services, Fees, Enforcement, Information Technology, Communications and Outreach, as well as Regulatory and Policy Matters)



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## 5. Bureau Operations Update and Discussion related to the following:

- a. IT System Project
- b. Licensing Update
- c. Quality of Education Update
- d. Compliance and Annual Report Update
- e. Complaint and Investigation Update
- f. Discipline Update
- g. Office of Student Assistance and Relief (OSAR) Update
- h. Student Tuition Recovery Fund (STRF) Update



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# IT System Project





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# Licensing Update Q2, FY 2025-26

Bureau for Private Postsecondary Education  
Advisory Committee Meeting  
February 4, 2026



# FY 2025/26 Q2 LICENSE APPLICATIONS – PENDING APPLICATIONS

Application	Current Quarter			Fiscal Year to Date			End of Quarter
	Received	Approved	Completed	Received	Approved	Completed	Total Pending
New Full Approval	16	12	2	31	23	5	109
New Acc Approval	7	2	0	13	6	1	14
Renewal Full	4	15	3	11	46	10	29
Renewal Accredited	15	22	1	31	36	1	41
Changes Full	28	34	4	44	50	10	50
Changes Accredited	58	35	0	90	74	5	60
Verification of Exemption	75	52	29	163	125	58	34
Out of State Registration	2	9	0	14	10	1	16

# FY 2025/26 Q2 APPLICATION TIMEFRAMES


Application	Current Quarter				Fiscal Year to Date		12 Month Rolling Average	
	Avg Days To Approve	Avg Days To Complete	Days to Approve Low	Days to Approve High	Avg Days To Approve	Avg Days to Complete	Avg Days To Approve	Avg Days to Complete
New Full Approval	495	380	132	891	558	594	548	627
New Acc Approval	51	0	42	59	109	17	101	57
Renewal Full	270	980	7	1449	407	791	429	642
Renewal Accredited	250	174	23	760	308	174	284	392
Changes Full	164	487	0	701	153	345	175	307
Changes Accredited	59	0	0	232	83	223	89	292
Verification of Exemption	27	24	4	182	36	37	44	43
Out of State Registration	67	0	21	127	71	39	56	31

## FY 2025/26 Q2 Statewide Population by Location Type & Approval Type

Location Type for Approval to Operate	Main	Branch	Satellite	Total
	851	309	323	1483

Approval Types Population	ABMA (Accredited)	Full (Non-Accredited) <sup>a</sup>	Conditional <sup>b</sup>	Out of State Registration
	392	459	0	146



<sup>a</sup> 23 institutions with full approvals have provisional approval to offer one or more-degree programs pursuant to California Education Code section 94885.5.

<sup>b</sup> Conditional approvals are issued for a period up to six months when an institution is in substantial compliance, but minor deficiencies exist (California Code of Regulations section 71400(d)(1)).

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# Licensing Workshops

- The Bureau offers online, interactive Licensing Workshops for Institutions to help them understand how to complete a first-time application.
- Institutions may register on the Bureau's website:  
[https://www.bppe.ca.gov/schools/application\\_workshops.shtml](https://www.bppe.ca.gov/schools/application_workshops.shtml)

- FY 25/26  
Q3 Workshops
  - January 20, 2026
  - February 17, 2026
  - March 17, 2026

Prior Workshop Dates	Location	Attendees
October 21, 2025	WebEx - Virtual	34
November 18, 2025	WebEx - Virtual	23
December 16, 2025	WebEx - Virtual	14

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# Submit questions and/or comments to:

Manila Vongmany

Bureau for Private Postsecondary Education

1747 N. Market Blvd, Suite 225

Sacramento, CA 95834

(279) 345-9636

[manila.vongmany@dca.ca.gov](mailto:manila.vongmany@dca.ca.gov)

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# Quality of Education Update

Bureau for Private Postsecondary Education  
Advisory Committee Meeting  
February 4, 2026



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# Status of Institutions Granted Provisional Approval for Degree Programs

Includes provisionally approved degree programs authorized under CEC sections 94885(c), 94885.5, 94885.7

Outcome	Institution Count
Accredited	26
Closed or Approval Expired	16
Exempt	2
Surrendered Degrees	23
Suspended Degrees	12
Pursuing Accreditation	23
<b>Total</b>	<b>102</b>

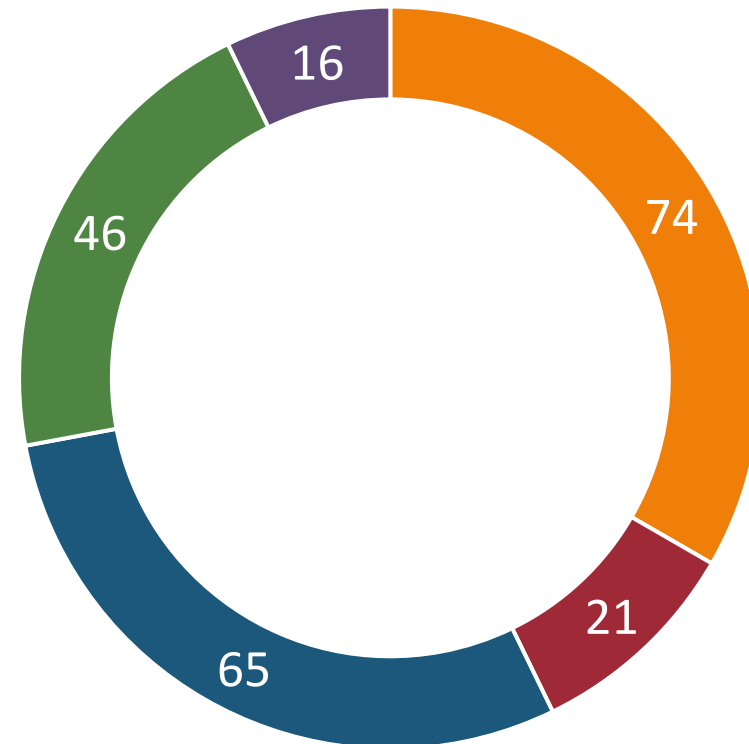


# Provisionally Approved Degree Program Outcomes

Includes institutions with provisionally approved degree programs that have concluded their efforts to obtain accreditation; excludes institutions still pursuing accreditation.

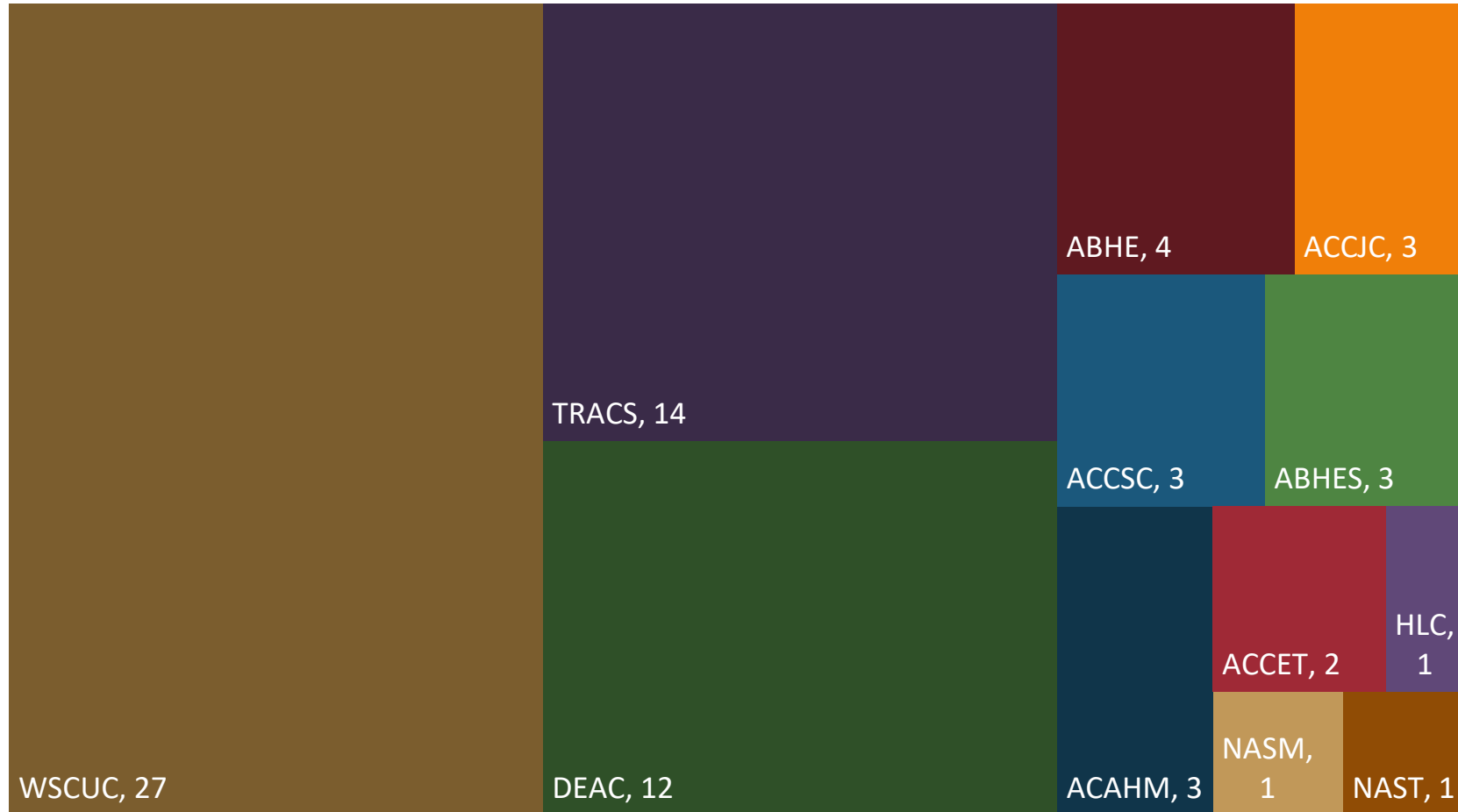
**Total Institution Count: 222**

- Obtained Accreditation
- Became Exempt
- Institution Closed
- Degree Programs Surrendered
- Degree Programs Suspended



# Accrediting Agency Outcomes

Includes institutions that received provisional approval to offer degree programs and obtained accreditation



- ABHE: Association for Biblical Higher Education
- ABHES: Accrediting Bureau of Health Education Schools
- ACAHM: Accrediting Commission for Acupuncture & Herbal Medicine
- ACCJC: Accrediting Commission for Community and Junior Colleges
- ACCET: Accrediting Council for Continuing Education & Training
- ACCSC: Accrediting Commission of Career Schools and Colleges
- HLC: Higher Learning Commission
- DEAC: Distance Education Accrediting Commission
- NASM: National Association of Schools of Music
- NAST: National Association of Schools of Theater
- TRACS: Transnational Association of Christian Colleges and Schools
- WSCUC: WASC Senior College and University Commission

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Submit questions and/or comments to:

Ebony Santee

Bureau for Private Postsecondary Education

1747 N. Market Blvd, Suite 225

Sacramento, CA 95834

(279) 895-6081

[Ebony.Santee@dca.ca.gov](mailto:Ebony.Santee@dca.ca.gov)

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# Compliance & Annual Report Update Q2, FY 2025-2026

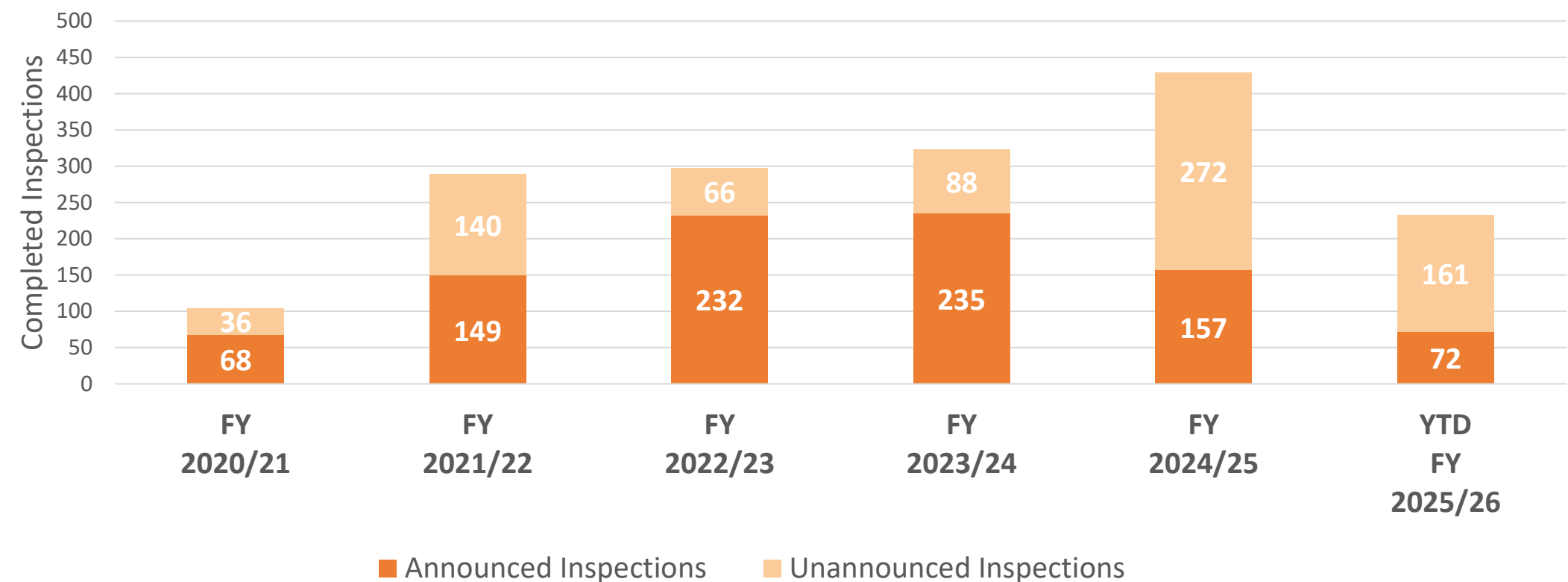
Bureau for Private Postsecondary Education  
Advisory Committee Meeting  
February 4, 2026



# Inspections

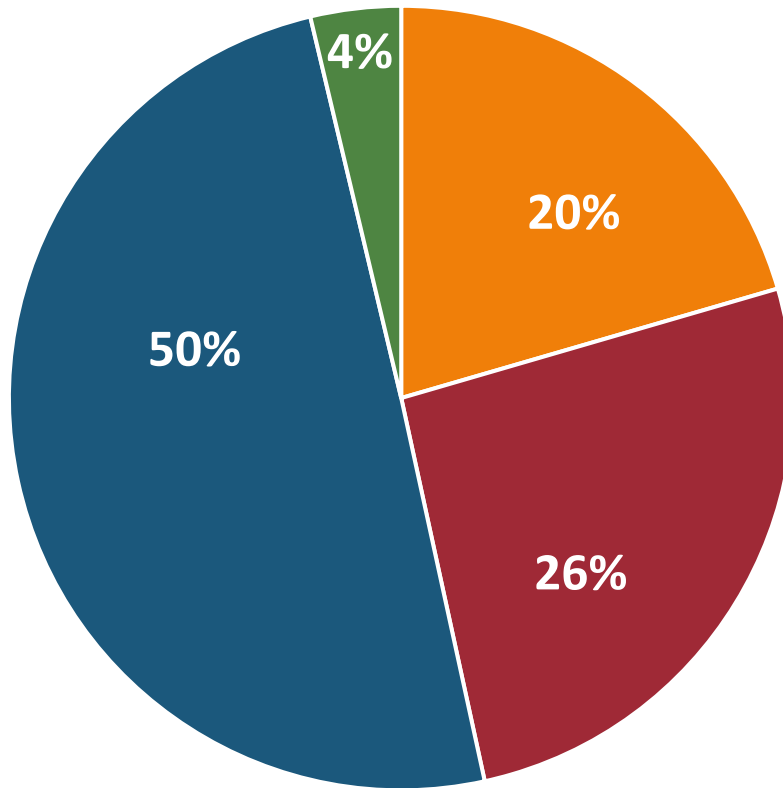
INSPECTIONS	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26				
	YTD	YTD	YTD	YTD	Q1	Q2	Q3	Q4	YTD
<b>Total Inspections</b>	289	298	323	429	115	118			<b>233</b>
Announced Inspections	149	232	235	157	40	32			<b>72</b>
Unannounced Inspections	140	66	88	272	75	86			<b>161</b>

# Inspections by Type

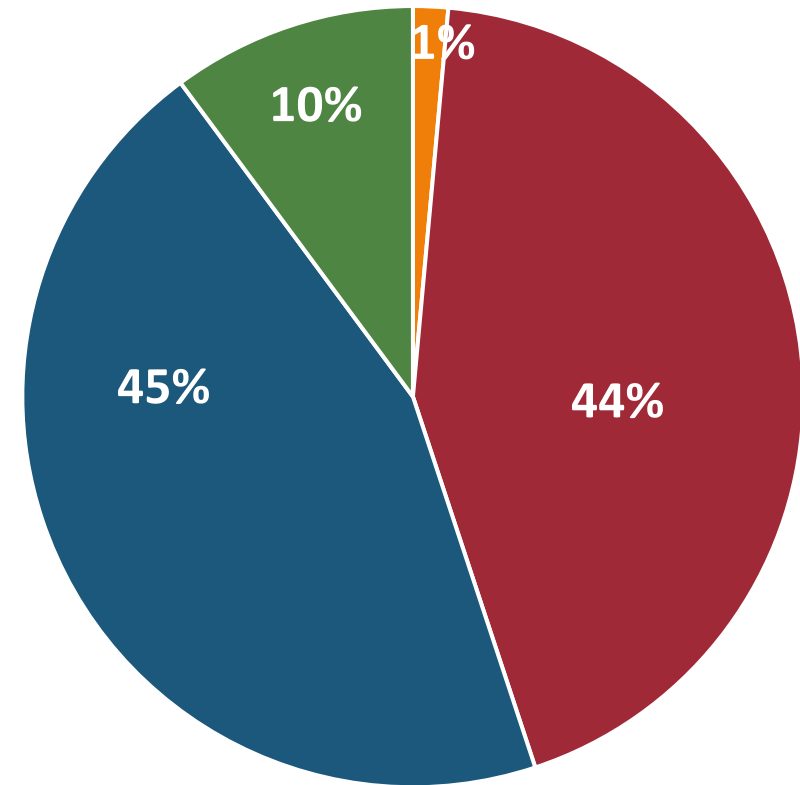


# Inspection Results, FY 2025-26 – Total

## Unannounced Inspections



## Announced Inspections



■ Enforcement Referral (ER) ■ Notice to Comply (NTC) ■ NTC and ER ■ No Action Taken

# Compliance Workshops

- The Bureau offers Compliance Workshops for Institutions to help them understand the Bureau's laws and regulations.
- Workshops are held monthly and are conducted in an online and interactive format.
- Institutions are encouraged to register online at the Bureau's website:  
[https://bppe.ca.gov/enforcement/compliance\\_workshops.shtml](https://bppe.ca.gov/enforcement/compliance_workshops.shtml)
- Upcoming Workshops
  - February 19, 2026
  - March 18, 2026

Compliance Workshop Attendance FY 2025-26 Q2	
Workshop Date	Attendees
October 2025	39
November 2025	52
December 2025	70



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# 2024 Annual Report

- Report due December 1, 2025
- **Reminder: Any changes to a physical or mailing address, contact person, agent for process and/or custodian of record must be updated timely. If your institution has had any recent changes, please reach out to the Licensing Unit at [BPPE.Licensing@dca.ca.gov](mailto:BPPE.Licensing@dca.ca.gov) to update your information.**

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# 2024 Annual Report Components

➤ Report Submission Must Include:

❖ PORTAL

- Annual Report Data
- School Performance Fact Sheets
- Catalog
- Enrollment Agreements
- Graduate Identification Data

❖ MAIL – HARD COPY

- Financial Statements

# Initiated Annual Report Submissions

Data as of 12/26/2025 and reflects Institutions who created a workflow in the Annual Report Portal.

Annual Report Reporting Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec. 1 <sup>st</sup> (Due Date)	After Dec. 1 <sup>st</sup> (After Due Date)	Total Institutions Initiating Annual Report Submission
2022	0	46	47	107	447	48	122	817
2023	0	47	34	119	516	26	79	821
2024	0	48	62	123	429	49	34	745

# School Performance Fact Sheet Workshops

- The Bureau offers School Performance Fact Sheet (SPFS) Workshops for Institutions to help them understand the Bureau's laws and regulations.
- Workshops are conducted in an online and interactive format.
- Institutions are encouraged to register online at the Bureau's website:
  - [https://bppe.ca.gov/schools/school\\_perf\\_workshops.shtml](https://bppe.ca.gov/schools/school_perf_workshops.shtml)
- Upcoming Workshops:
  - February 20, 2026
  - March 27, 2026
  - April 24, 2026
  - May 22, 2026
  - June 26, 2026

School Performance Fact Sheet Workshop Attendance FY 2025-26 Q2	
Workshop Date	Attendees
October 2025	42
November 2025	25
December 2025	22

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# Submit questions and/or comments to:

Erik Casida

Bureau for Private Postsecondary Education

1747 N. Market Blvd, Suite 225

Sacramento, CA 95834

(279) 666-5863

[erik.casida@dca.ca.gov](mailto:erik.casida@dca.ca.gov)

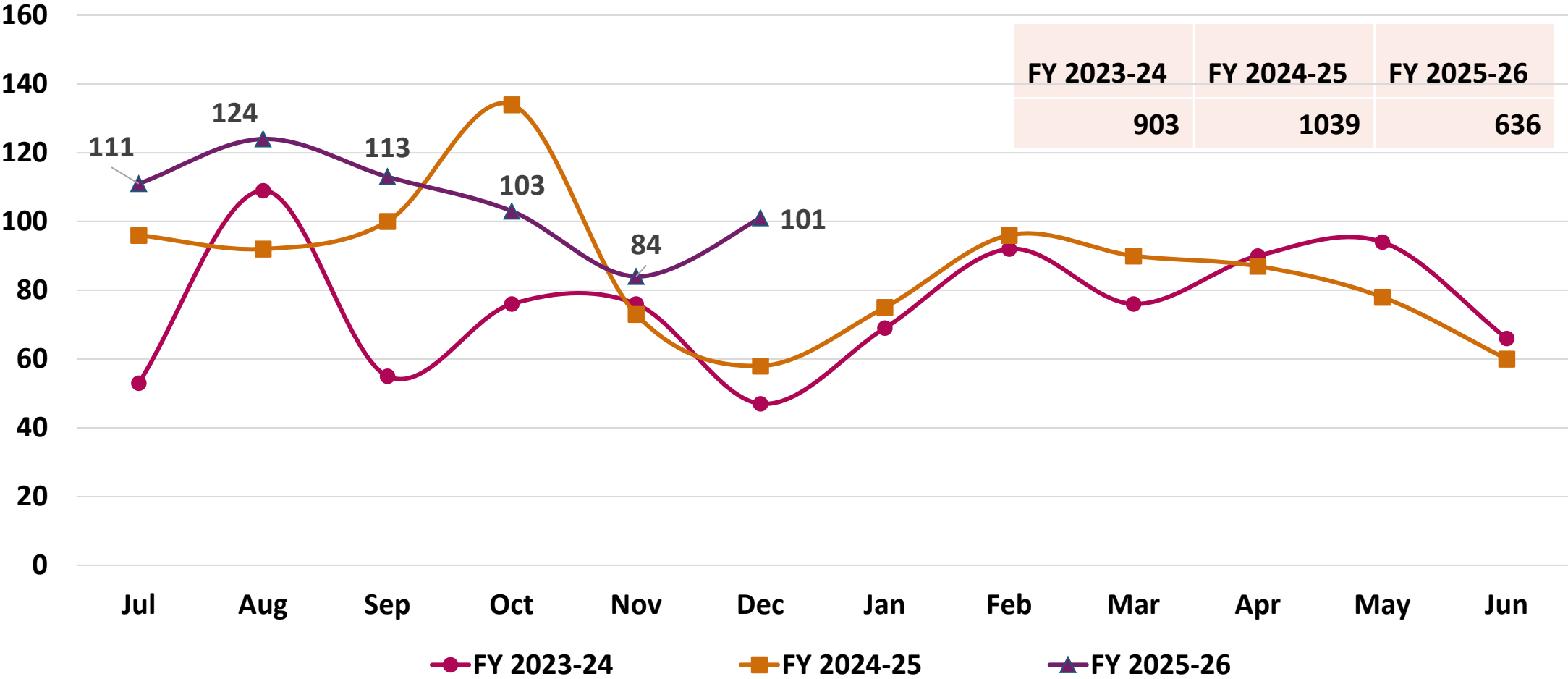
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# Complaint Investigation Update Q2, FY 2025-2026

Bureau for Private Postsecondary Education  
Advisory Committee Meeting  
February 4, 2026

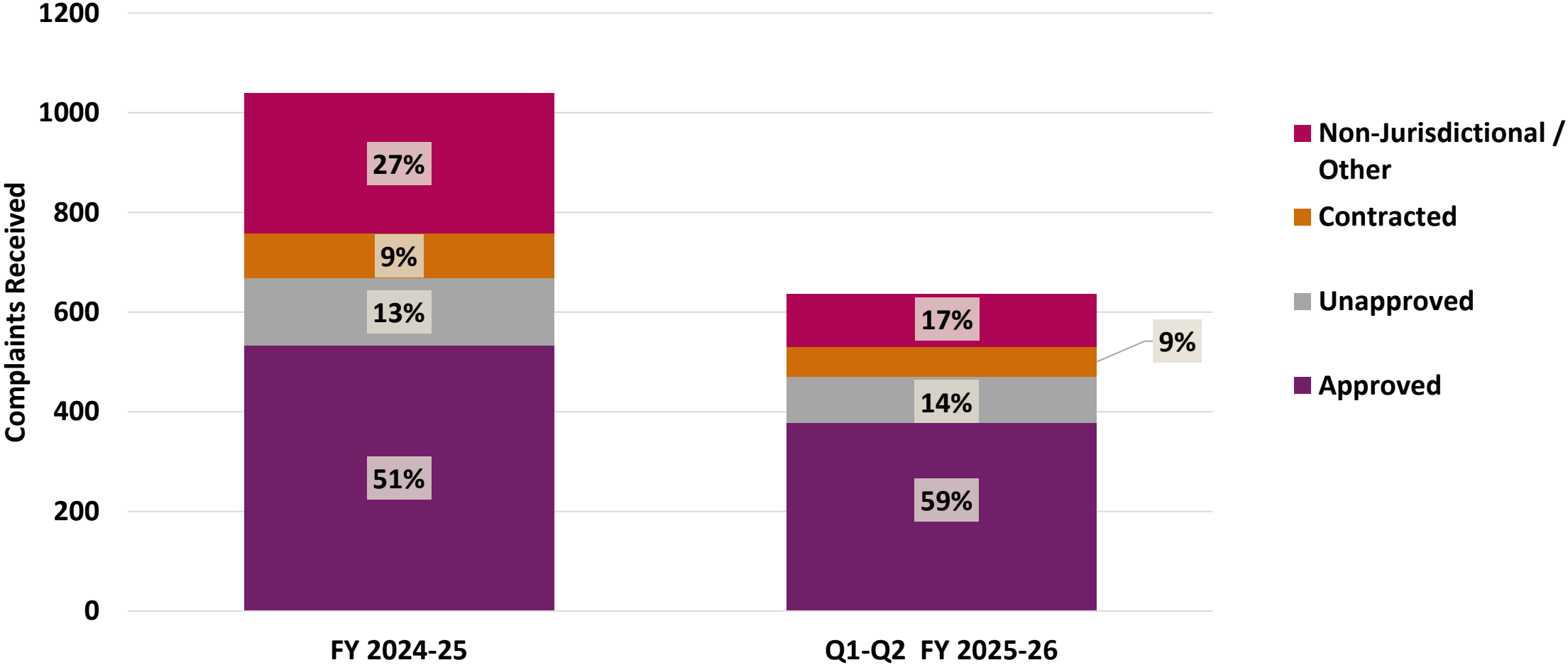


# Complaints Received: FY 2023-24 to Q2 FY 2025-26



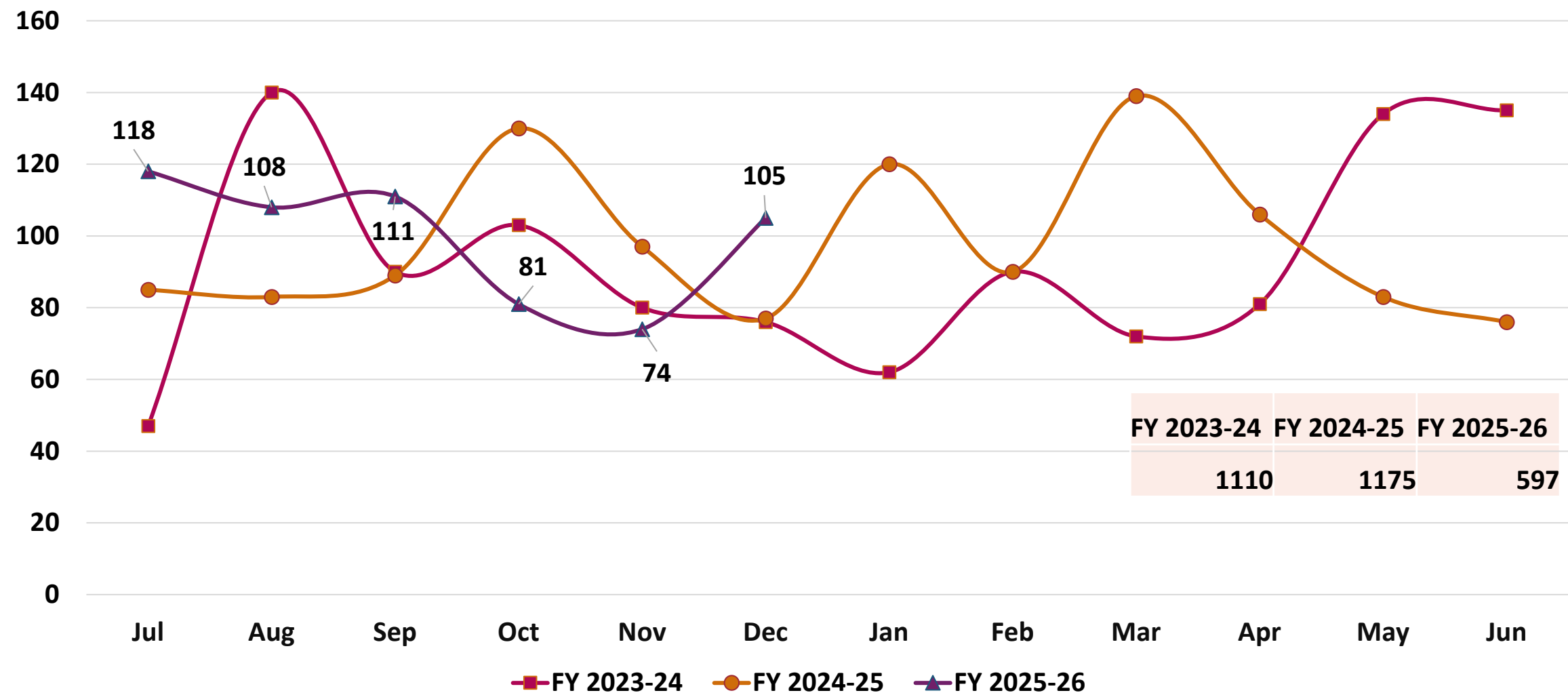
# Complaints Received by School Status

FY 2024-25 to Q2 FY 2025-26



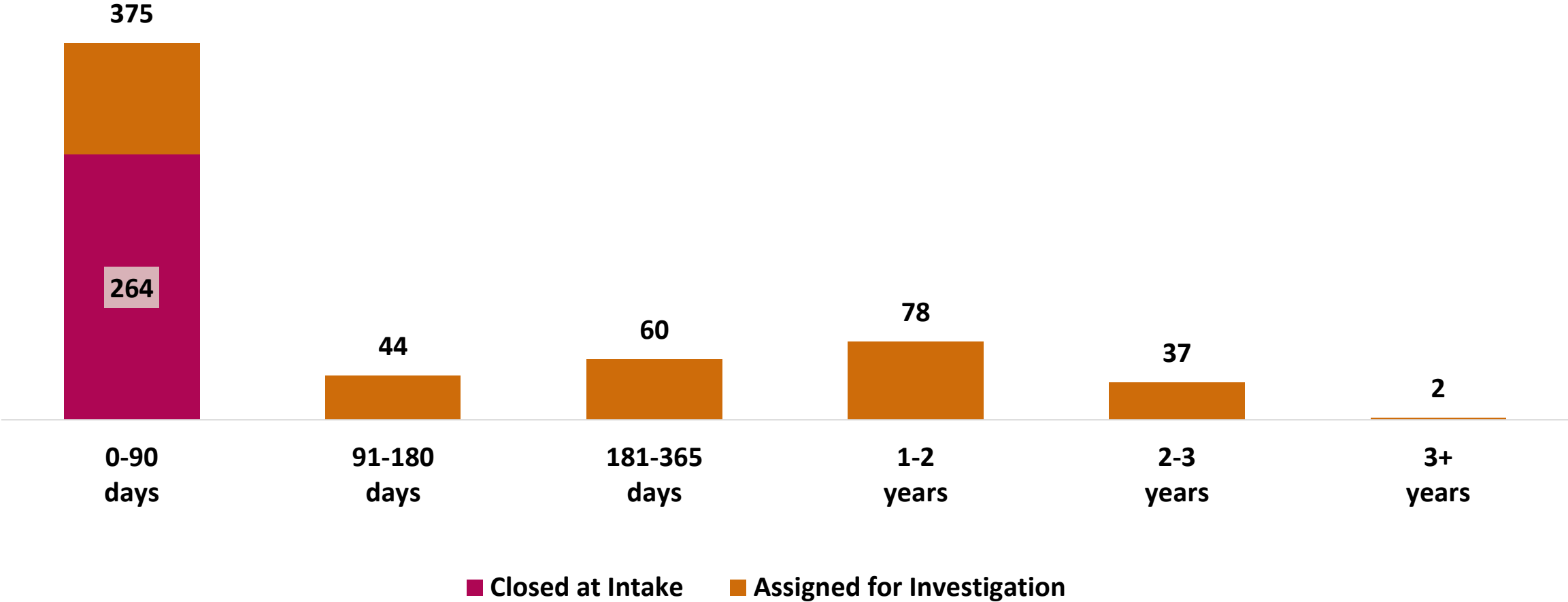


# Complaints Closed: FY 2023-24 to Q2 FY 2025-26

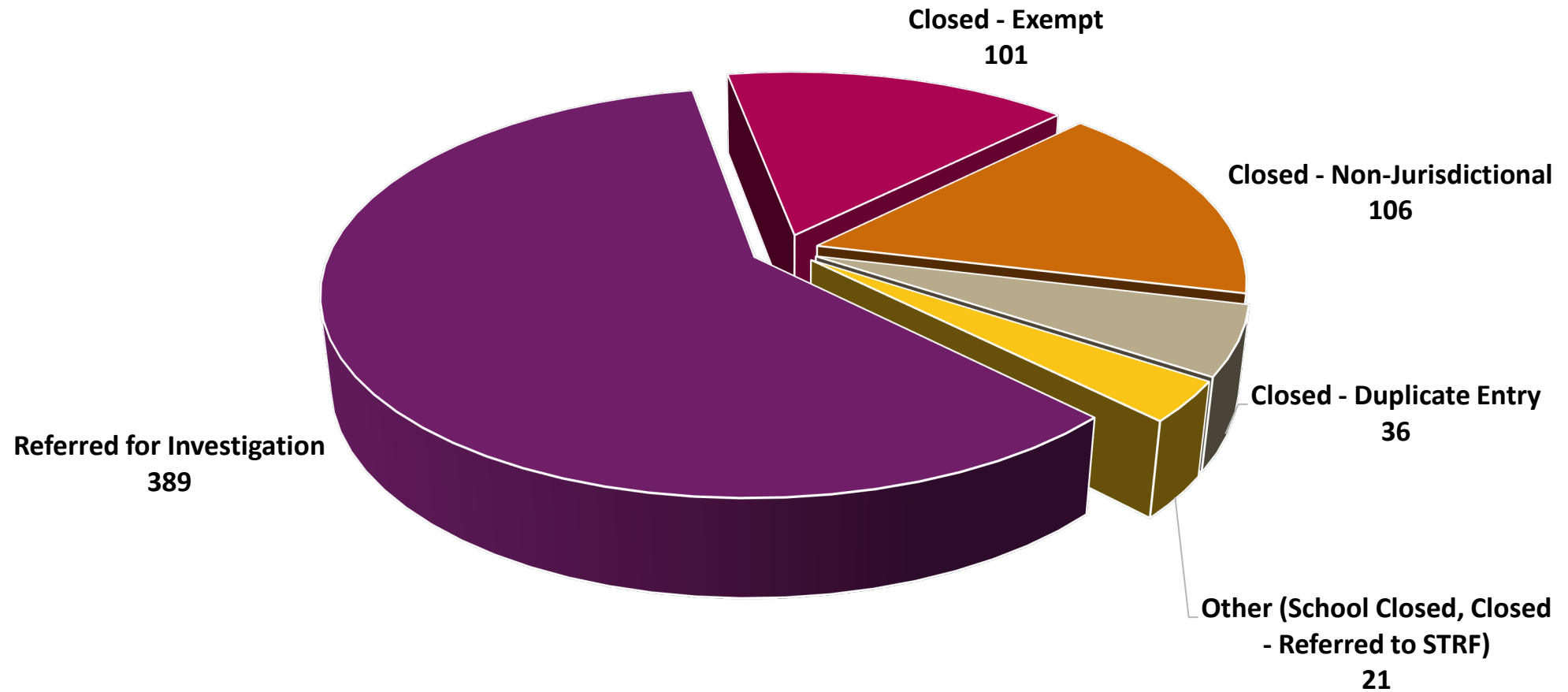


# Closed Complaints

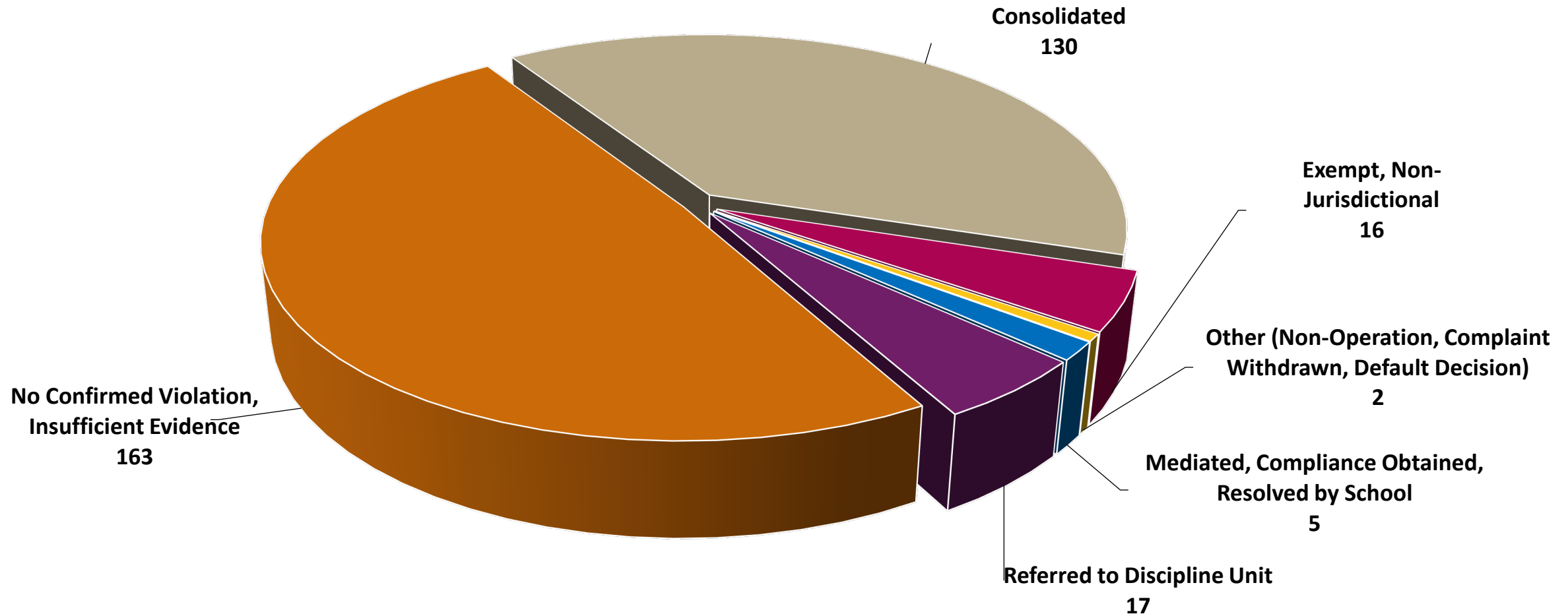
Days to Close (Cases Closed Q1-Q2 FY 2025-26)



# Complaint Intake Outcomes: Q1-Q2 FY 2025-26



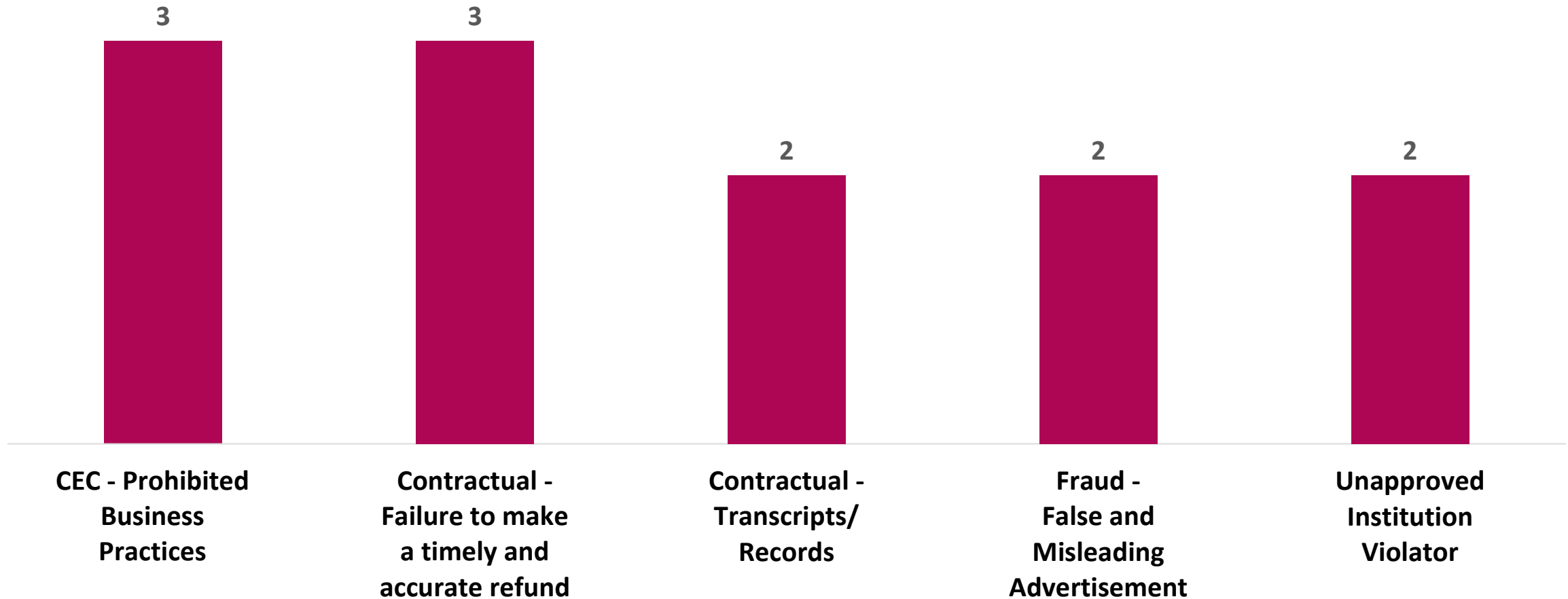
# Investigation Outcomes: Q1-Q2 FY 2025-26



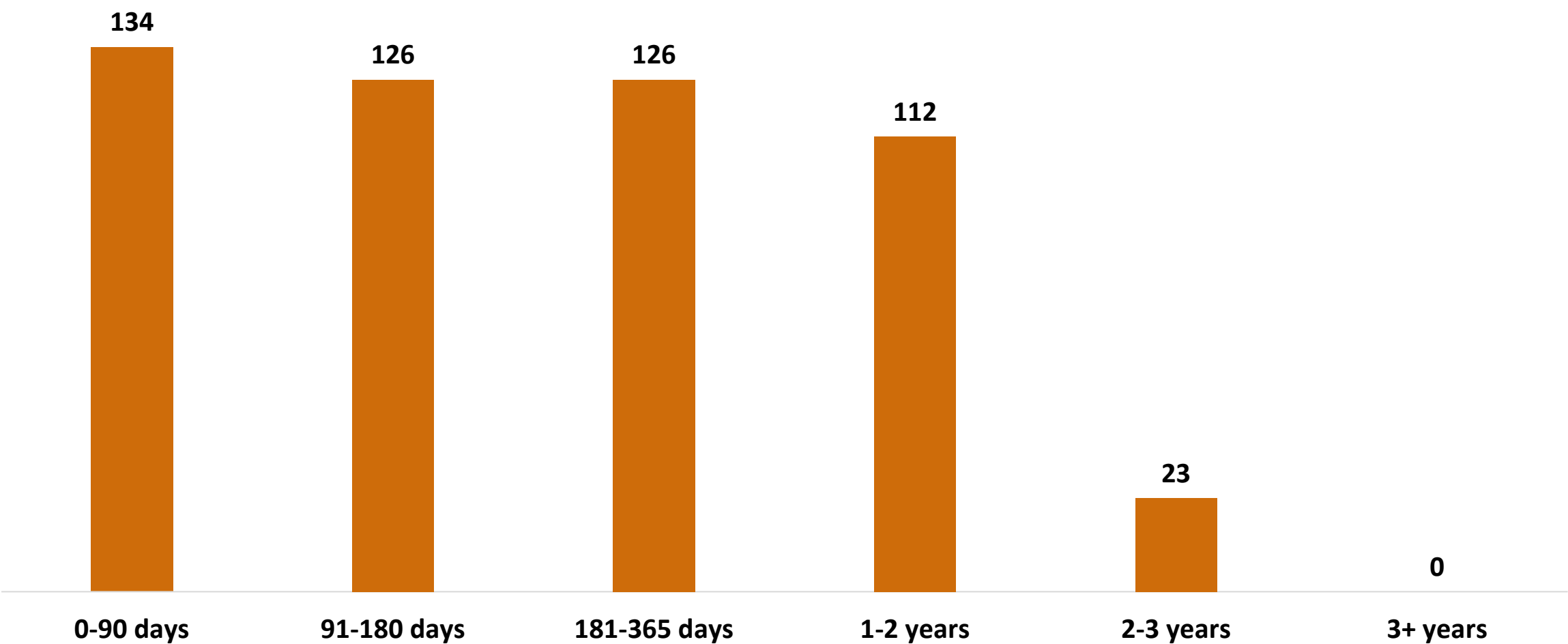
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# Discipline Unit Referrals: Allegations

Q1-Q2 FY 2025-26

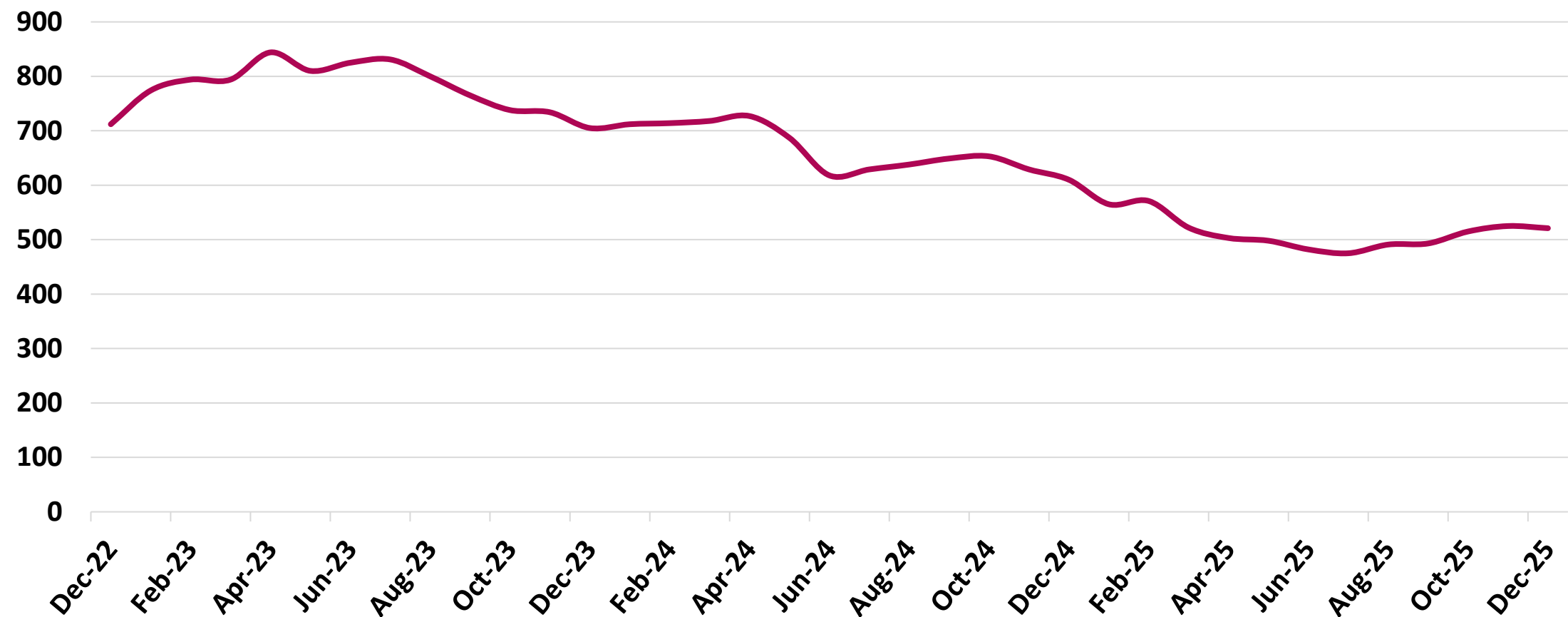


# Pending Caseload Age, as of 12/31/2025



# Pending Caseload Count

December 2022 - December 2025



February 4, 2026

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# Insufficient Evidence to Confirm Violation

## Example #1

### **Details of Complaint**

- An anonymous complainant alleged that the institution was operating without approval.
- While a flyer, provided by the complainant, referenced courses designed to help individuals with limited English proficiency obtain a construction license, the institution reported that they do not offer courses and instead provide a free, open forum for discussion and information sharing.

### **Result**

- With conflicting information and no way to follow up with the anonymous complainant to clarify their experience, the case was closed for insufficient evidence.



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# Insufficient Evidence to Confirm Violation

## Example #2

### **Details of Complaint**

- The complainant reported continued charges after cancelling enrollment at an unapproved school.
- When staff contacted the organization about its courses and pricing, it characterized its services as subscription-based tutoring rather than formal instruction.

### **Result**

- Because there was insufficient evidence that the organization met the definition of a private postsecondary educational institution, the case was closed.

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# Insufficient Evidence to Confirm Violation

## Example #3

### **Details of Complaint**

- An anonymous complainant alleged that the school promised job placement after graduation but later informed them they did not qualify for available positions.
- The incident reportedly occurred more than 11 years ago.
- Although the school offers job placement assistance, the complainant did not identify their program of study, and the institution offers several dozen programs.

### **Result**

- Because the complaint was anonymous, no additional details could be verified or clarified. As a result, the case was closed for insufficient evidence.

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# Submit questions and/or comments to:

Daniel Rangel

Bureau for Private Postsecondary Education

1747 N. Market Blvd, Suite 225

Sacramento, CA 95834

(916) 879-1827

[Daniel.Rangel@dca.ca.gov](mailto:Daniel.Rangel@dca.ca.gov)

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# Discipline Update Q2, FY 2025-2026

Bureau for Private Postsecondary Education  
Advisory Committee Meeting  
February 4, 2026



# Enforcement Actions Resulting from an Accusation

Actions Taken	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 2025-2026				
	YTD	YTD	YTD	YTD	Q1	Q2	Q3	Q4	YTD
Default: Revocation	7	5	1	8	1	1			2
PC 23	0	2	0	1	0	0			0
Proposed Decision (Hearing Outcome): Order to Comply	0	1	0	0	0	0			0
Proposed Decision (Hearing Outcome): Revocation	0	3	0	2	1	0			1
Rejected by DAG	1	1	0	0	0	0			0
Stipulated Settlement: Probation	0	1	0	0	0	0			0
Stipulated Settlement: Probation Extended	0	0	0	1	0	0			0
Stipulated Settlement: Surrender	2	0	1	0	0	2			2
Stipulated Settlement: Revocation	0	1	2	1	0	0			0
Stipulated Settlement: Public Reproval	0	0	0	1	0	0			0
Withdrawn By Bureau: Citation Issued	0	0	0	1	0	0			0
Withdrawn by Bureau: Violations Resolved	1	0	0	2	1	0			1
<b>Total Actions Taken:</b>	<b>11</b>	<b>14</b>	<b>4</b>	<b>17</b>	<b>3</b>	<b>3</b>			<b>6</b>

# Enforcement Actions Resulting from a Statement of Issues

Actions	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26				
	YTD	YTD	YTD	YTD	Q1	Q2	Q3	Q4	YTD
Default: Denial Upheld	0	0	0	0	0	1			1
Proposed Decision (Hearing Outcome): Denial Upheld	2	3	0	1	2	0			2
Proposed Decision (Hearing Outcome): Conditional Approval Granted	0	0	0	0	0	1			1
Stipulated Settlement: Probation Extended	0	0	1	0	0	0			0
Withdrawn: Approval Granted (Mitigation Satisfied Deficiencies)	1	4	1	2	1	0			1
Withdrawn: Revocation of Approval to Operate	0	0	0	1	0	0			0
Withdrawn: Denial Upheld (Appeal Withdrawn by Institution)	2	1	1	0	1	0			1
Withdrawn: Denial Upheld	0	0	0	0	0	1			1
Withdrawn: Exempt Institution	0	0	1	0	0	0			0
Withdrawn: Approval Granted (Citation Issued)	0	0	1	0	0	0			0
<b>Total Actions Taken:</b>	<b>5</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>3</b>			<b>7</b>

# Additional Enforcement Actions

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/2026				
	YTD	YTD	YTD	YTD	Q1	Q2	Q3	Q4	YTD
Emergency Decisions	0	2	1	0	0	0			0
Automatic Suspensions	4	1	2	0	0	0			0

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# Open Cases at the Attorney General's Office Pending Disciplinary Action

As of 12/31/2025	Total Cases Transmitted (Number of Cases the Bureau has initiated Disciplinary Action)	Total Cases Filed (Cases Pending Adjudication and Public)
Accusations	15	13
Statement of Issues	9	5
Totals:	24	18



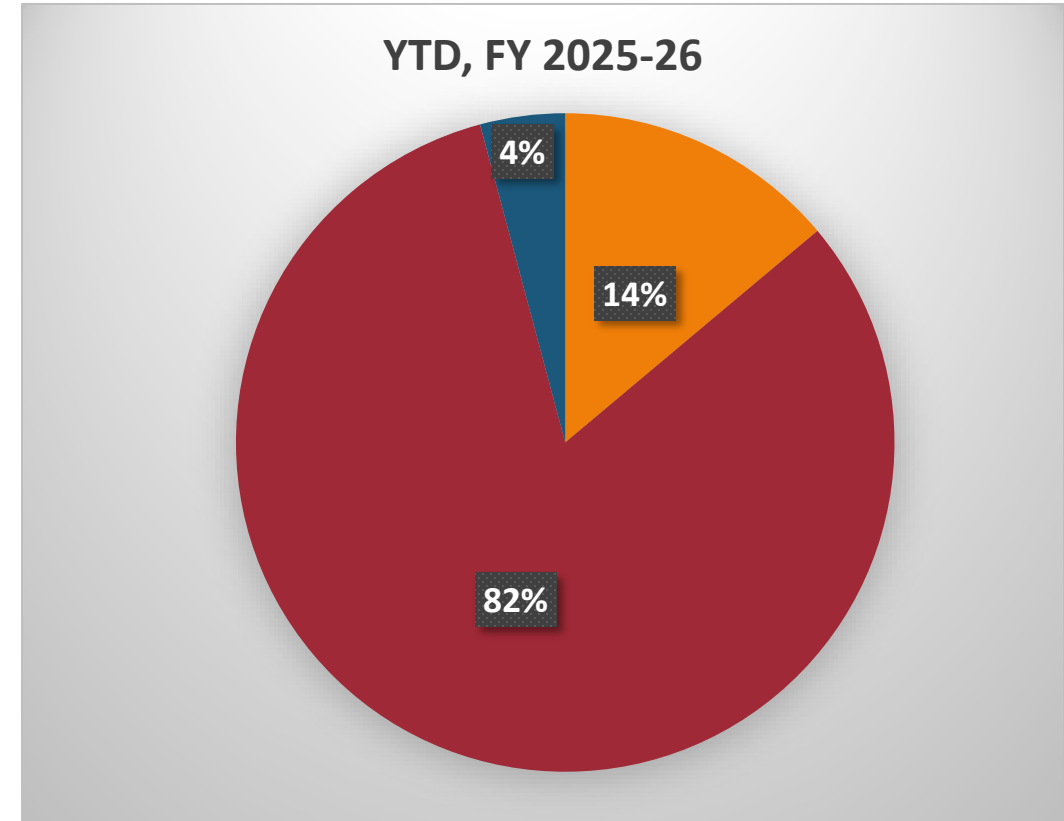
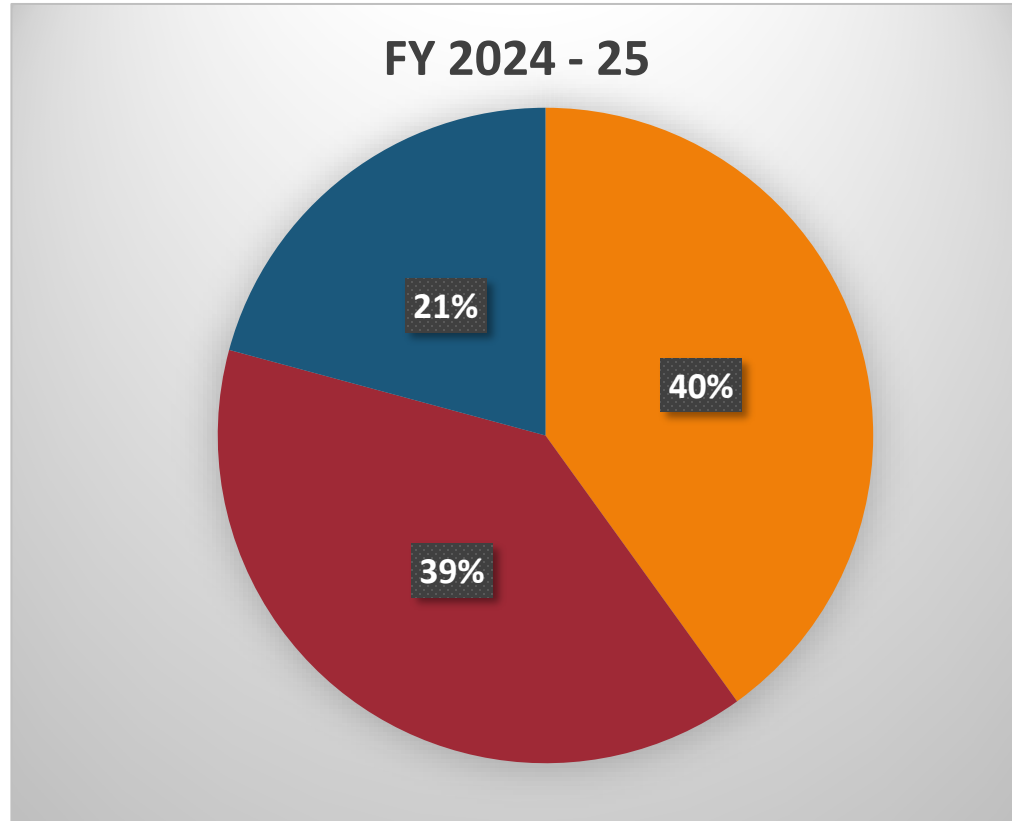
# Citations Issued

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26				
	YTD	YTD	YTD	Q1	Q2	Q3	Q4	YTD
Citations Issued	153	280			83			144
Number of Approved Institutions Cited	133	207	260	Quarterly numbers not provided due to duplication within the year				138
Number of Unapproved Activity Citations	11	24	50	Quarterly numbers not provided due to duplication within the year				2

## <sup>1</sup>Common Violations Cited

- Unlicensed Activity – An institution without Bureau approval to operate.
- Failure to submit annual fees.
- Failure to submit student tuition recovery fund assessments.
- Failure to submit the annual report.
- Failure to submit school performance fact sheets.

# Citations Issued By Referral Type



■ Internal Administrative   ■ Compliance Inspections   ■ Investigations

# Disciplinary Actions by Month

[https://www.bppe.ca.gov/enforcement/disciplinary\\_actions.shtml](https://www.bppe.ca.gov/enforcement/disciplinary_actions.shtml)



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR  
DEPARTMENT OF CONSUMER AFFAIRS • BUREAU FOR PRIVATE POSTSECONDARY EDUCATION  
1747 N. Market Blvd., Suite 225, Sacramento, CA 95834  
P (916) 574-8900 | Toll-Free (888) 370-7589 | [www.bppe.ca.gov](http://www.bppe.ca.gov)



## BUREAU FOR PRIVATE POSTSECONDARY EDUCATION DISCIPLINARY ACTIONS – JULY 2022

This notice displays Institutions who have had disciplinary actions filed and taken by the Bureau during July 2022. To view documents related to a disciplinary action, please follow the directions listed below:

1. Visit [www.bppe.ca.gov](http://www.bppe.ca.gov).
2. Select [Enforcement](#) from the top menu.
3. Then select [Disciplinary Actions](#).
4. Find the Institution's name. Institutions are listed in alphabetical order.
5. Documents listed below the Institution's name include information regarding the cause(s) for violations and the disciplinary orders issued.

DISCIPLINARY ACTION FILED	
Institution Name:	California Vocational Academy
Institution Code:	41462892
Case Number:	BPPE22-043
Date Filed:	July 14, 2022
Date Served:	July 15, 2022
Disciplinary Action Filed:	Accusation
Institution Name:	Deep Creek Construction School
Institution Code:	3604681
Case Number:	BPPE21-550
Date Filed:	July 20, 2022
Date Served:	July 27, 2022
Disciplinary Action Filed:	Accusation
Institution Name:	South Bay Massage College
Institution Code:	1936381
Case Number:	BPPE21-384
Date Filed:	July 8, 2022
Date Served:	July 8, 2022
Disciplinary Action Filed:	Accusation

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# Submit questions and/or comments to:

Renee Walters, Discipline Manager  
Bureau for Private Postsecondary Education  
1747 N. Market Blvd, Suite 225  
Sacramento, CA 95834  
(916) 574-7433  
[Renee.Walters@dca.ca.gov](mailto:Renee.Walters@dca.ca.gov)

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# Office of Student Assistance and Relief (OSAR) Update Q1 – Q2, FY 2025-26

Bureau for Private Postsecondary Education  
Advisory Committee Meeting  
February 4, 2026



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February 4, 2026

# Office of Student Assistance and Relief

**CHART A: INFORMED CHOICE OUTREACH AND EDUCATIONAL ACTIVITIES**

Student Outreach Activity	Event Type	Event Date	Event Location	Total Students
California Transition Assistance Program Beale Air Force Base	Student Workshop / Presentation	7/8/2025	Yuba, CA	13
California Transition Assistance Program USCG Base Los Angeles/Long Beach	Student Workshop / Presentation	7/24/2025	Los Angeles, CA	12
California Transition Assistance Program Naval Base Ventura	Student Workshop / Presentation	8/13/2025	Ventura, CA	14
California Transition Assistance Program MCRD San Diego	Student Workshop / Presentation	8/26/2025	San Diego, CA	9
California Transition Assistance Program Travis AFB	Student Workshop / Presentation	8/28/2025	Vacaville, CA	21
California Transition Assistance Program USCG Alameda	Student Workshop / Presentation	9/4/2025	Alameda, CA	24
California Transition Assistance Program Fort Irwin	Student Workshop / Presentation	9/30/2025	Fort Irwin, CA	13
Black College Expo (Sacramento)	Student Workshop / Presentation	10/4/2025	Sacramento, CA	200
56 <sup>th</sup> Assembly District College and Career Fair	Student Workshop / Presentation	10/11/2025	Los Angeles, CA	100
			<b>TOTAL</b>	<b>406</b>

# Office of Student Assistance and Relief

CHART B: CLOSURE-RELATED OUTREACH EFFORTS

School	Outreach Type	Outreach Date	School Location	Total Students
International College of Cosmetology	Student Workshop	7/10/2025	Oakland, CA	14
Emperor's College of Traditional Oriental Medicine	Email	7/11/2025	Los Angeles, CA	114
Bethel College	Email	7/17/2025	Redding, CA	124
Reiss-Davis graduate school	Email	7/17/2025	Los Angeles, CA	32
1500 Sound Academy	Email	7/22/2025	Inglewood, CA	58
Healthcare Career Center	Email	9/24/2025	Norwalk, CA	14
High Impact Academy Inc	Email	9/24/2025	Wilmington, CA	8
Recording Radio Film Connection & Casa Schools	Email	10/7/2025	Los Angeles, CA	34
	Virtual Workshop	10/28/2025		
Professional Schools of Beauty, Fashion, & Arts, Inc	Email	10/7/2025	Los Angeles, CA	26
Culinary Lab Cooking School	Email	10/16/2025	Santa Ana, CA	56
			<b>TOTAL</b>	<b>480</b>

# Office of Student Assistance and Relief

**CHART C: REPORTED INSTITUTION, BRANCH AND PROGRAM CLOSURES (Q2)**

School	Type of Closure	Date of Closure
International Christian Education College	Institution	10/20/2025
California Healthcare Skills Center	Program	10/28/2025
Recording Radio Film Connection & Casa Schools	Institution	10/31/2025
General Assembly (Exited State)	Institution	11/6/2025
American Vision University	Institution	11/10/2025
University of Pasadena	Institution	11/10/2025
Delta International University DIUCA	Institution	11/15/2025
American Medical Careers	Institution	11/15/2025
Community Enhancement Services*	Institution	11/30/2025
College of English Language	Branch	11/30/2025
AGI Technical Institute	Institution	12/10/2025
California Tui Na Institute	Institution	12/15/2025
Untouchable Academy	Institution	12/15/2025
California College of ASU/Columbia College Hollywood*	Institution	12/31/2025

\* Included in U.S. Department of Education School Closure List



# Office of Student Assistance and Relief

CHART D: PHONE CALLS							
Call Category	Jul. 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Total
Student Tuition Recovery Fund Application Assistance	47	46	37	23	12	37	202
Student Loan Relief Assistance	8	9	8	5	1	3	34
School / Program Closure Outreach	35	24	11	6	3	2	81
Informed Choice Consultation	1	3	4	4	0	1	13
Transcript Assistance	28	16	6	5	5	3	63
Other	22	18	11	19	1	3	74
<b>TOTAL CALLS</b>	<b>141</b>	<b>116</b>	<b>77</b>	<b>62</b>	<b>22</b>	<b>49</b>	<b>467</b>

# Office of Student Assistance and Relief

CHART E: EMAILS							
Email Category	Jul. 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Total
Student Tuition Recovery Fund Application Assistance	101	85	65	57	58	56	422
Student Loan Relief Assistance	6	10	13	7	4	4	44
School / Program Closure Outreach	89	20	14	46	22	11	202
Informed Choice Consultation	19	11	14	6	0	8	58
Transcript Assistance	65	50	48	26	33	38	260
Other	29	14	17	23	26	19	128
<b>TOTAL EMAILS</b>	<b>309</b>	<b>190</b>	<b>171</b>	<b>165</b>	<b>143</b>	<b>136</b>	<b>1114</b>

# Office of Student Assistance and Relief

CHART F: STUDENT APPOINTMENTS CONDUCTED							
Call Category	Jul. 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Total
Student Tuition Recovery Fund Application Assistance	9	4	3	1	0	2	19
School / Program Closure Outreach	15	3	3	5	1	1	28
Other (Student Loan Relief Assistance, Informed Choice Consultation, Transcript Assistance)	2	4	1	5	1	2	15

# Office of Student Assistance and Relief: Partner Engagement Highlights

Chart G: PARTNER HIGHLIGHTS	
Type of Organization	Activities
State and Federal	<ul style="list-style-type: none"><li>- Renewed engagement with U.S Department of Education, Federal Student Aid</li><li>- Deepened coordination with California Department of Financial Protection and Innovation (DFPI)</li><li>- Established connections with other state and local student ombudsman and consumer protection offices</li><li>- Planned for “train-the-trainer” strategy with Cal TAP</li></ul>
Legal Services	<ul style="list-style-type: none"><li>- Presented on OSAR services to Student Loan Empowerment Network</li><li>- Participated in roundtable discussions hosted by U.C. Davis Student Loan Law Initiative</li></ul>

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# Office of Student Assistance and Relief: Supporting STRF review

	Number of STRF Applications	Students contacted	Applications Compiled
ICON COLLECTIVE SPRINT	70	58	46

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# Office of Student Assistance and Relief

Submit questions and/or comments to:

Office of Student Assistance and Relief

Bureau for Private Postsecondary  
Education

1747 N. Market Blvd, Suite 225

Sacramento, CA 95834

(888) 370-7589, Option #5

[osar@dca.ca.gov](mailto:osar@dca.ca.gov)

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# Student Tuition Recovery Fund (STRF) Update Q2, FY 2025-2026

Bureau for Private Postsecondary Education  
Advisory Committee Meeting  
February 4, 2026



# Student Tuition Recovery Fund (STRF) Claims

STRF Claims Received		
State Fiscal Year	FY 26 Q1	FY 26 Q2
Total Claims Received	87	46
Claims Received via Connect	81	39
Claims Received via Paper Applications	6	7



# Student Tuition Recovery Fund (STRF) Claims

STRF Claims Approved		
State Fiscal Year	FY 26 Q1	FY 26 Q2
Amount	\$86,565.00	\$576,493.98
Claims Approved	6	34
STRF Claims Ineligible / Denied / UTC		
State Fiscal Year	FY 26 Q1	FY 26 Q2
Claims Ineligible	5	17
Claims Denied	69	50
Unable to Contact (UTC)	6	7
<b>Total Claims Processed</b>	<b>86</b>	<b>108</b>

# Student Tuition Recovery Fund (STRF) Claims

Current STRF Claims as of 12/31/2025

Current STRF Claims <sup>1</sup>	
Analyst's First Review Complete/Recommendation Pending	66
Analyst Review	140
Waiting for Student Response	79
In Queue	490
TOTAL	775

<sup>1</sup> Current claim count does not include claims on hold pending external determinations (e.g., borrower defense discharges, litigation).

# Student Tuition Recovery Fund (STRF) Claims

## STRF Claims Pending Payment – State Controller’s Office

State Fiscal Year	FY 26 Q1	FY 26 Q2
Amount	\$0.00	\$533,794.19
Claims	0	29

## STRF Claims Paid Amount

State Fiscal Year	FY 26 Q1	FY 26 Q2
Amount	\$1,278,416.91	\$0.00
Claims	73	0

## STRF Current Balance as of 12/29/2025

\$33,362,841.18

# Student Tuition Recovery Fund (STRF) Claims

## Large Impact Closures (From School Closure to Current – Total Impact)

School	STRF Claims Received	STRF Claims Pending	Ineligible / Denied	Unable to Contact	Number of STRF Claims Approved	Dollar Amount Paid to Student/Loan	Dollar Amount Paid - Ed Credit (To New School)	Total Dollar Amount Paid
Heald <sup>1</sup>	533	119	176	120	118	\$998,944.32	\$38,071.96	\$1,037,016.28
WyoTech <sup>1</sup>	183	23	54	40	66	\$404,268.07	\$0.00	\$404,268.07
Everest <sup>1</sup>	608	109	192	140	167	\$665,019.01	\$1,167.75	\$666,186.76
Silicon Valley	1394	73	188	45	1088	\$19,766,124.59	\$0.00	\$19,766,124.59

<sup>1</sup> Heald College, WyoTech, and Everest College were operated by Corinthian Colleges, Inc. - "STRF Claims Pending" includes claims that are awaiting a decision on their Federal Borrower Defense applications.

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# Submit questions and/or comments to:

Yvette Johnson

Bureau for Private Postsecondary Education

1747 N. Market Blvd, Suite 225

Sacramento, CA 95834

(279) 895-6099

[Yvette.Johnson@dca.ca.gov](mailto:Yvette.Johnson@dca.ca.gov)

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## 6. General Status Updates and Discussion on Regulatory Proposals



# Regulation Tracker

Title	Status Summary	ACM	DCA	Agency	Public Comment	OAL	Final
		(text only)	(full package)				
Minimum Operating Standards: Refund Policies	Effective 1/1/2026	2/7/2024, 5/28/2025	3/20/2024, 10/10/2024, 12/24/2024, 8/13/2025	12/31/2024, 10/2/2025	2/14/2025-4/1/2025, 7/17/2025-7/31/2025	10/6/2025	11/18/2025
Unapproved Activity	45-Day Public Comment Period	2/26/2025, 11/5/2025	4/24/2025, 11/12/2025	12/8/2025	12/19/2025-2/2/2026		
Catalog Requirements	Submitted to DCA	5/28/202, 11/5/2025	11/21/2025				
Approval by Means of Accreditation (ABMA) Application	Under Development	8/27/2025, 11/5/2025					
Minimum Operating Standards: Financial Resources, Statements, and Annual Report Filing	Advisory Committee Discussion	11/8/2023, 2/4/2026	1/4/2024, 3/5/2024, 3/20/2024				
Use of the Term "University"	Advisory Committee Discussion	2/4/2026					
Minimum Operating Standards: Student Records	Under Development	11/13/2024					
Adding Business and Professions Code (BPC) Section 480.2 Provisions	Under Development						

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## 6a. Use of the Term “University”

(California Education Code (CEC) section 94897; Title 5, California Code of Regulations (5 CCR) section 74150).





DEPARTMENT OF CONSUMER AFFAIRS  
**TITLE 5. BUREAU FOR PRIVATE POSTSECONDARY EDUCATION**

**PROPOSED REGULATORY LANGUAGE**  
**Use of the Term “University”**

<b>Legend:</b>	Added text is indicated with an <u>underline</u> . Omitted text is indicated by (* * * *) Deleted text is indicated by <del>strikeout</del> .
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**Amend section 74150 of Division 7.5 of Title 5 of the California Code of Regulations to read as follows:**

**§ 74150. Use of the Term “University”**

(a) For the purpose of this section, “university” means an institution of higher education that is accredited by an accrediting agency recognized by the United States Department of Education that confers a ~~master's or a doctor's~~ graduate degree upon the completion of programs of graduate or professional study, and that may also confer an undergraduate ~~bachelor's~~ degree upon the completion of programs of undergraduate study.

(b) ~~Unless previously approved by the Bureau, n~~No institution shall use the word “university” in either full or abbreviated form, or in combination with any series of letters, numbers, or words in its name or in connection with a description of itself or its educational programs unless (1) the institution is a university as defined in subdivision (a) of this section or (2) the institution uses other words in conjunction with “university” to prevent the use of “university” from being deceptive or misleading in any manner.

(c)(1) If an institution using the word “university” as described in subdivision (b) no longer meets the requirements of subdivision (a), it shall immediately, but no more than seven (7) days after it no longer meets the requirements of subdivision (a), submit an application described by section 71630.

(2) An application submitted pursuant to paragraph (1) shall meet the requirements of subdivision (b).

(3) Failure of any institution to comply with the requirements of this section will be considered a violation and subject to action by the Bureau.

(d) Subdivision (b) does not apply to an institution that was issued an approval to operate prior to January 1, 2027. For an institution that was issued an approval to operate prior to January 1, 2027 that submits an application described by section 71630 on or after January 1, 2027, the institution shall comply with subdivision (b).

Note: Authority cited: Sections 94803 and 94877, Education Code. Reference: Sections 94897 and 94932, Education Code.

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## 6b. Minimum Operating Standards – Financials

(CEC sections 94885 and 94934; 5 CCR sections 71475, 74002, 74110, and 74115)





# MEMORANDUM

DATE	January 15, 2026
TO	Advisory Committee Members
FROM	Bureau for Private Postsecondary Education
SUBJECT	<b>Minimum Operating Standards: Financials</b>

At its November 2023 Advisory Committee meeting, the Bureau presented a regulatory proposal pertaining to the financial statements submitted by institutions to the Bureau, as well as the Bureau's monitoring of institutions' financial stability. The Bureau intends to revisit this package in 2026, with proposed changes including to:

- Eliminate an inconsistency in the level of review for financial statements needed for a renewal application;
- Add a definition for "Generally Accepted Accounting Principles" and clarify the term "current;"
- Allow institutions to submit financial statements electronically for annual reports; and
- Clarify that financial statements submitted with an institution's annual report may be either audited or reviewed.

The proposed changes are intended to streamline the financial statement submission process for institutions and clarify existing terms and standards found in regulation. At this time, the Bureau is additionally considering whether to modify the financial standards that institutions participating in Title IV programs must meet, given changes occurring federally.

Current Bureau regulations rely on federal framework for monitoring the financial stability of Title IV institutions. Specifically, Title 5, California Code of Regulations section 71745(a)(6) requires institutions participating in Title IV of the federal Higher Education Act of 1965 to "meet the composite score requirements of the U.S. Department of Education."

Historically, composite score calculations and associated oversight functions were performed by the School Participation Division of the U.S. Department of Education, a group in which 85 percent of staff positions were eliminated in March 2025. This sharp reduction in capacity, along with the current administration's oft-stated goal of dismantling the Department, raises questions about whether longstanding federal oversight will remain meaningful and whether the Bureau should seek to address the level of oversight needed for Title IV institutions within the scope of its own regulatory authority.

Importantly, the Department has not to-date stated publicly that it will cease calculating composite scores or otherwise reduce its oversight of institutions' financial health. Waiting to promulgate new state-level standards until such time as the Department's plans are more certain would, conservatively, avoid additional regulatory and administrative burdens on both institutions and the Bureau. However, developing and implementing new regulatory standards takes time, and delaying action could contribute to significant gaps in oversight that put students at risk.

The Bureau welcomes the Committee's input on this matter.

DEPARTMENT OF CONSUMER AFFAIRS  
**TITLE 5. BUREAU OF PRIVATE POSTSECONDARY EDUCATION**

**California Code of Regulations**  
**Division 7.5. Private Postsecondary Education**  
**Chapter 3. Institutional Operating Standards**  
**Article 1. Minimum Operating Standards**

**PROPOSED REGULATORY LANGUAGE**  
**Minimum Operating Standards: Financials**

<b>Legend:</b>	Added text is indicated with an <u>underline</u> . Omitted text is indicated by (* * * *) Deleted text is indicated by <del>strikeout</del> .
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**1. Amend Section 71475 of Article 6 of Chapter 2 of Division 7.5 of Title 5 of the California Code of Regulations to read as follows:**

**71475. Renewal of an Approval to Operate for a Non-Accredited Institution;  
Cancellation of an Approval to Operate**  
(\* \* \* \*)

(w)(4) The application shall contain a statement that the institution has and can maintain the financial resources required pursuant to section 71745.

~~(2) The institution shall submit current, audited financial statements at the time it applies for approval to operate. Each set of financial statements shall comply with Section 74115 of this chapter.~~

(\* \* \* \*)

Note: Authority cited: Sections 94803 and 94891, Education Code. Reference: Sections 94802 and 94889, Education Code.

**2. Amend Section 74002 of Article 1 of Chapter 4 of Division 7.5 of Title 5 of the California Code of Regulations to read as follows:**

**74002. Definitions.**

(a) "Annual fee" or "annual institutional fee" is the fee required by subdivision (d) of section 94930.5 of the Code.

(b) "Annual gross revenue" means all revenue such as tuition, fees, and other charges derived by an institution, during its last fiscal year ending before the due date of an

annual fee payment, from any source for any education, instruction, training, or any services incident thereto. "Annual gross revenue" does not include unearned tuition and refunds. An institution shall account for "annual gross revenue" in accordance with generally accepted accounting principles.

(c) "Generally accepted accounting principles (GAAP)" means the accounting standards developed by the Financial Accounting Standards Board (FASB) or its successor organization.

Note: Authority cited: Sections 94803 and 94877, Education Code. Reference: Sections 94885 and 94930.5, Education Code.

**3. Amend Section 74110 of Article 2 of Chapter 4 of Division 7.5 of Title 5 of the California Code of Regulations to read as follows:**

**74110. Annual Report.**

(a) The annual report required by Section 94934 of the Code shall include the information required by this section, subsections (f) through (j) of section 74112, and sections 94929.5 and 94934 of the Code for all educational programs offered in the prior calendar year, and all of the following for the prior calendar year:

- (1) Information regarding institutional branch campuses, including addresses and programs offered at each campus, if applicable;
- (2) Information regarding satellite locations, including addresses and with which campus(es) the satellite location is affiliated, if applicable;
- (3) Name of institutional accreditors for each branch and satellite campus, and for each such campus at which any programs have programmatic accreditation, the names of the programmatic accreditor for each such program, and effective dates for each programmatic accreditation, if applicable;
- (4) Information regarding participation in state and federal student loan and grant programs, including the total amount of funding received from each source for those students enrolled in an approved California school regardless of their state of residency;
- (5) Information regarding participation in other public funding programs, including the amount of funding received from each public funding source; for purposes of this section, public funding is any financial aid paid on behalf of students or directly to an institution from any public source, such as the Workforce Investment Act, any veterans' financial aid programs pursuant to Section 21.4253 of Title 38 of the Code of Federal Regulations or any other financial aid program that is intended to help students pay education-related expenses, including tuition, fees, room and board, and supplies for education;

(6) The total percentage of institutional income that comes from any public funding sources; and,

(7) A blank copy of the institution's enrollment agreement and the catalog for the reporting year; and,

~~(b) (8) Audited or reviewed annual financial statements for the institution's prior fiscal year that comply with Section 74115 of this Division. In addition to the information required by section 94934 of the Code and this section provided under penalty of perjury, the institution shall have annual financial statements prepared for the institution's prior fiscal year and signed under penalty of perjury, and shall submit a hard copy under separate cover of such statements in conjunction with its annual report. The form, content and mode of preparation of financial statements shall comply with Section 74115 of this Division. The Bureau may request that the institution immediately make available for inspection to a representative of the Bureau, these financial statements at the offices of the institution.~~

~~(eb)~~ As part of its annual report to the Bureau, every institution shall provide graduate identification data for each student who graduated from the institution's educational program(s), which shall include:

( \* \* \* )

~~(dc)~~ Specific Timeframes for Reporting Graduate Identification Data:

(1) The written notice required by Section 94892.6(b)(5) of the Code shall inform the institution that the Director has certified that the Bureau's information technology system has been updated and is capable of processing the data required by that Section and that the institution has 120 calendar days from receipt of the notice to comply with this section.

(2) The first annual report submitted by an institution that contains the graduate identification data required to be reported in subsection (c) shall include information collected on all students who graduated from January 1, 2020 through the end of the prior calendar year. Subsequent annual reports containing graduate identification data filed by an institution shall include information about students who graduated in the prior calendar year only.

~~(ed)~~ An institution shall file its annual report by December 1<sup>st</sup> of each year. The Bureau may extend the period for filing if the institution demonstrates evidence of substantial need but in no case longer than 60 calendar days. The institution shall not change the date of its filing its annual report because of a change in the fiscal year without the Bureau's approval.

(fe) The annual report shall be electronically filed by submitting the information required by section 94934 of the Code and this section via the Bureau's online annual reports portal designated on the Bureau's website, and electronically uploading, as directed, the School Performance Fact Sheet, the enrollment agreement, the school catalog, the financial statements, and the graduate identification data required by this section. The following conditions relate to such electronic filings:

(1) Institutions submitting their annual report submission shall first have a responsible institution representative register the institution for a user account by creating a user name, password, email address, and the institution representative's first and last name, primary phone number, and address.

(2) As part of the annual report, the institution shall provide standard reporting and contact information through the online portal, including:

(A) the report year;

(B) institution's approval code;

(C) institution's name;

(D) institution's physical address;

(E) the form of business organization of the institution (sole proprietorship, for-profit corporation, non-profit corporation, or limited liability company (LLC));

(F) a statement whether the institution is current on its annual fees; and

(G) the institution's website address, or notice that it does not maintain an internet website if it does not do so.

(3) The graduate identification data reported by the institution shall be provided in the following application and file format: in an Excel spreadsheet (.xls or .xlsx file format), or a text file with a semi-colon, comma, or pipe delimiter (.txt file format).

(4) Electronic Signature: When a signature is required by the particular instructions of any filing to be made through the online portal, including any attestation under penalty of perjury as required by Section 94934 of the Code, a responsible institutional representative of the institution shall affix their electronic signature to the filing by typing their name in the appropriate field and submitting the filing via the Bureau's online portal. Submission of a filing in this manner shall constitute evidence of legal signature by any individual whose name is typed on the filing.

(5) When considered filed with the Bureau: Solely for purposes of a filing made through the online portal an annual report is considered filed when all information required by this section has been submitted by the institution and the institution has received an email to the email address associated with their filing that their submission has been received by the Bureau. Receipt of this email does not constitute confirmation that the information submitted complies with the requirements of this section.

~~(6) The financial statements referenced in subsection (b), which are not permitted to be filed via the Bureau's online portal, shall be filed by providing or mailing hard copies directly to the Bureau's Annual Report Unit at the mailing address of the principal office of the Bureau as provided in section 70020.~~

Note: Authority cited: Sections 94877, 94929.5, 94929.7, 94934 and 94941, Education Code. Reference: Sections 94892.6, 94929.5, 94929.7, 94932, 94934 and 94941, Education Code; and Sections 1633.2, 1633.7, and 1633.9, Civil Code.

#### **4. Amend Section 74115 of Article 2 of Chapter 4 of Division 7.5 of Title 5 of the California Code of Regulations to read as follows:**

##### **74115. Financial Statements.**

(a) This section applies to every set of financial statements required to be prepared or filed by the Act or by this chapter.

(b) A set of financial statements shall contain, at a minimum, a balance sheet, an income statement, and a cash flow statement, and required notes to the Financial Statements consistent with GAAP. ~~and~~ ~~The preparation of financial statements,~~ shall comply with all of the following:

(1) Audited and reviewed financial statements shall be conducted and prepared in accordance with GAAP ~~the generally accepted accounting principles established by the American Institute of Certified Public Accountants~~ by an independent certified public accountant with an active license in good standing who is not an employee, officer, or corporate director or member of the governing board of the institution.

(2) Financial statements prepared on an annual basis as required by section 74110 ~~(b)(8)~~ shall be prepared in accordance with GAAP ~~the generally accepted accounting principles established by the American Institute of Certified Public Accountants~~. Nonprofit institutions shall provide annual financial statements as required under GAAP ~~generally accepted accounting principles~~ for nonprofit organizations.

(3) The financial statements shall establish that the institution meets the requirements for financial resources required by Section 71745.



(4) If an audit performed to determine compliance with any federal or state student financial aid program reveals any failure to comply with the requirements of the program and the noncompliance creates any liability or potential liability for the institution, the financial statements shall reflect the liability or potential liability.

(5) Any audits shall demonstrate that the accountant obtained an understanding of the institution's internal financial control structure, assessed any risks, and has reported any material deficiencies in the internal controls.

(c) Work papers for the financial statements shall be retained for five years from the date of the statements and shall be made available to the Bureau upon request.

(d) "Current" with respect to financial statements means ~~completed no sooner than 120 days prior to the time it is submitted to the Bureau, and~~ covering no less than the most recent complete fiscal year. If more than 8 months will have elapsed between the close of the most recent complete fiscal year and the time it is submitted, the ~~fiscal~~ financial statements shall also cover no less than five months of that current fiscal year.

Note: Authority cited: Sections 94803 and 94877, Education Code. Reference: Sections 94885 and 94934, Education Code.

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## 7. Sunset Review: Process Overview and Member Discussion



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## 8. Future Agenda Items



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## 9. Adjournment

